FOR CLERK USE ONLY
RDA
Item No. 16

CALEXICO COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF CALEXICO

FACT SHEET

Redevelopment Agency
Department

April 6, 2010
Requested Date

1. **Request:**

RDA Approval	☐	Information Only/ Presentation	☐
Other (specify)	☒	Hearing	☐

2. **Requested Action:**

Approve funding to Catholic Charities for operational and renovation costs to be used for the men's homeless shelter

3. **Fiscal Impact:**

Revenue:	Increase	☐	Source:	
	Decrease	☐	Amount:	
Cost:	Increase	☐	Source:	RDA Housing Set-A-Side
	Decrease	☒	Amount:	$100,000.00
	Does Not Apply	☐		

4. **Reviewed By:**

Finance Dept. on _____ By: _____
Comments: _____

City Attorney on _____ By: _____
Comments: _____

Note: Back up must be submitted along with this form. Deadline is 5:00 p.m., 2 Fridays before the scheduled meeting date.

CLERK USE ONLY

RDA DATE: _____

Action	☐	Filing	☐
Consent	☐	Presentation	☐
Hearing	☐	Other(specify)	☐ _____

Reviewed by: City Clerk _____ City Manager _____
Date _____ Date _____

Form FIN038 (Revised 02/2008)

REDEVELOPMENT AGENGY
AGENDA REPORT

SUBJECT: **Funding Requests by Catholic Charities for Guadalupe Men's Shelter**

AGENDA DATE: **April 6, 2010**

PREPARED BY: **Rosalind Guerrero, RDA Director**

APPROVED FOR AGENDA BY: **Victor M. Carrillo, Ex. Director**

RECOMMENDATION:

1. **Adopt Resolution Finding the Subsidy Assistance to Homeless Shelter Services will benefit the Redevelopment Project Area;**

2. **Approve $100,000 from housing set-a-side funds to fund Catholic Charities Guadalupe Men's Shelter. Fifty percent of funds to be used for operational costs and the remainder 50% to be used for the renovation of the shelter**

FISCAL IMPACT: **$100,000** **20% Housing Set-A-Side funding**

BACKGROUND INFORMATION:
Catholic Charities provides emergency shelter to homeless men in Imperial Valley. The shelter is operated by Catholic Charities and is located in the City of Calexico. Catholic Charities on an annual basis applies for state and federal funding to augment the annual budget costs of the shelter. The budget for the shelter for the this year is estimated to be $210,900 for operational costs. For this fiscal year, Catholic Charities was not successful in receiving funding from either the state or federal agencies.

Catholic Charities is requesting the Agency's assistance from the Redevelopment Agency's 20% Housing Set-A-Side funding to help the men's shelter stay open and continue the services provided to displaced clients. The request is for $50,000.00 for operational costs and $50,000.00 to be used towards funding the repair and renovation of the shelter.

RECOMMENDATION:

Staff recommends an allocation of $100,000.00 to be used towards operational costs and the renovation of the shelter. As the shelter is located outside the RDA project area, a resolution approving the funding requires adoption by the Agency Board.

An agreement specifying the reporting requirements to the Agency on the use of funds, other sources of funding received, and a timeline for renovation of the shelter will be drafted to document the Agency's financial assistance.

March 29, 2010

Mrs. Rosalind Guerrero
Community Redevelopment agency
City of Calexico.

Mrs. Guerrero

Our Lady of Guadalupe Men's shelter in Calexico is a program of Catholic Charities that provides emergency shelter to the general population of homeless men, to farm workers and to day laborers. We provide two hot meals, hygiene facilities, case management, health education medical referrals, AA support groups, and employment and job training referrals.

The purpose of this letter is to request $ 50,000 for operational costs and $ 50,000 for renovation and repair from The Calexico Redevelopment Agency. The CRA funds being requested are to be used to continue the ongoing daily operation of Guadalupe shelter and to repair damage to the foundations from earthquakes and other major repairs. Our budget for our current fiscal year, (2009-2010) is $ **210, 900** for operations. We had not budgeted for major repairs to the foundation that resulted from the earthquakes.

We are aware of financial problems facing the many entities including the City of Calexico. The funding for Our Lady of Guadalupe shelter has also been impacted.

However we believe that our program that provides emergency shelter to homeless men is especially important at this time as many individuals have also been impacted by the financial problems in our area.

We thank you for past financial support and hope that you will continue your partnership with us.

Additional information provide in this request letter:

- Narrative information for Our Lady of Guadalupe.
- List of all staff and positions.
- Report on unduplicated men served.
- Summary of meals and shelter night provided.
- OLG operating budget.

Mrs. Guerrero I am available to do a personal presentation or to answer any additional questions. My cell phone number is (619) 916-6656.

Sincerely:

Eddie Preciado
Our Lady of Guadalupe Director.

Catholic Charities
Diocese of San Diego

545 Encinas Avenue, Calexico, Ca 92231 • Tel. (760) 357-0894 • Fax (760) 357-0895
Member Agency of United Way • Member Agency of Catholic Charities USA

- **Narrative for Our Lady of Guadalupe Shelter**

Located at 545 Encinas Avenue, Calexico CA, Our Lady of Guadalupe was established in July 1985 as an emergency shelter for single homeless men. ***It is the only shelter of its kind in all of Imperial County***. The shelter has 50 beds and can be expanded with cots to accommodate 65 men during inclement or very hot weather. Historically the shelter serves approximately 416 unduplicated men on an annual basis. Of the number of men served each year, approximately 80% are Hispanic, with limited education and English language proficiency. Eighty percent (80%) of residents are seasonal farm workers, twelve percent (12%) of residents are day laborers and approximately 8% have some physical or mental disability.

In addition to shelter, Our Lady of Guadalupe (OLG) offers three meals a day, hygiene facilities, case management, medical referrals, AA support group, employment referrals, job training referrals, and ESL Classes on site. OLG is open year round and the hours of operation are Monday through Friday from 3:00 pm to 7:00 am. and during weekends, holidays and extremely hot days we operate 24 hours. A staff of six (4 FTE and 2 PTE) overseen by the Department Director, manage all aspects of shelter operations and services.

- **List of all current OLG staff and positions:**

TITLE	NAME	HOURS
Department Director	Edgardo Preciado	20 hrs. p/w
Program Manager	Angel Marin	20 hrs. p/w
Case Manager I	Jorge Lizarraga	40 hrs. p/w
Residential Tech	Jose Manriquez	40 hrs. p/w
Residential Tech	Carlos Alvarez	40 hrs. p/w
Residential Tech	Luis Castro	24 hrs. p/w
Residential Tech	Andres Moreno	16 hrs. p/w

Report of Unduplicated Clients Served During 2009

Month	# Of Men
January-09	41
February-09	47
March-09	44
April-09	45
May-09	44
June-09	40
July-09	31
August-09	23
Sep-09	28
Oct-09	31
Nov-09	33
Dec-09	38
TOTAL	**445**

Report of Meals and Shelter Nights Provided in 2009

Month	Shelter Nights	Meals
January-09	1,350	3,093
February-09	1,109	2,557
March-09	948	2,235
April-09	945	2,141
May-09	1,127	2,606
June-09	1,052	2,416
July-09	725	1,659
August-09	634	1,902
Sep-09	578	1,330
Oct-09	808	1,821
Nov-09	1,203	2,832
Dec-09	1,177	2,726
TOTAL	**11,656**	**27,318**

Our Lady of Guadalupe Operating Budget for 2009-2010

EXPENSES	AMOUNT
Staff	158,700
Utilities / Telephone*	19,540
Maintenance*	5,700
Non-food supplies*	2,000
Food supplies*	7,500
Insurance, Equipment, Taxes, Misc	17,460
TOTAL BUDGET*	$ 210,900

INCOME	AMOUNT	Comments
Private Donations	3,000	
Local Government	50,000	City of Calexico 2010
State EHAP	0	
State – Other	0	
EFSP	65,000	
Program Generated	6,000	
Rental Income	9,500	
Annual Catholic Appeal	49,200	
Agency Funds	15,000	
Fundraising	13,200	
TOTAL INCOME	210,900	

The Annual Catholic Appeal is an annual contribution to Catholic Charities passed through the Diocese of San Diego. These funds are allocated to various agency programs.