FOR CLERK USE ONLY
City Council Item No. 4

CITY COUNCIL AGENDA
FACT SHEET

City Manager
Department

20-Apr-10
Requested Date

1. **Request:**

Council Approval	[X]	Information Only/ Presentation	[ ]
Other (specify)	[ ]	Hearing	[ ]

2. **Requested Action:**

Adopt Resolution No. 10-_____ Amending the regular full-time and reular part-time position allocations in City service in accordance with the operating budget for the Fiscal Year 2009-10.

3. **Fiscal Impact:**

Revenue:	Increase	[ ]	Source:	
	Decrease	[ ]	Amount:	
Cost:	Increase	[ ]	Source:	
	Decrease	[ ]	Amount:	
Does Not Apply		[X]		

4. **Reviewed By:**

Finance Dept. on 4/15/2010 By: [signature]
Comments:

City Attorney on _____ By: _____
Comments:

Note: Back up must be submitted along with this form. Deadline is 5:00 p.m., 2 Fridays before the scheduled meeting date.

CLERK USE ONLY:

CITY COUNCIL DATE: 4/20/2010

Action	[ ]	Filing	[ ]
Consent	[ ]	Presentation	[ ]
Hearing	[ ]	Other(specify)	[ ]

Reviewed by: City Clerk _____ City Manager _____
Date _____ Date _____

Form FIN038 (Revised 02/2008)

RESOLUTION NO. 10-____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALEXICO AMENDING THE REGULAR FULL-TIME AND REGULAR PART-TIME POSITION ALLOCATIONS IN CITY SERVICE IN ACCORDANCE WITH THE OPERATING BUDGET FOR THE FISCAL YEAR 2009-10.

WHEREAS, the City of Calexico operating budget for Fiscal Year 2009-10 was adopted by the City Council on October 13, 2009, at which time Resolution No. 09-66C was adopted authorizing regular full-time and regular part-time positions in City service; and

WHEREAS, the City desires to add the position of Economic Development Director/Assistant Executive Director to the Position Allocation List for Fiscal Year 2009-10 and delete the position of Assistant Executive Director from the Position Allocation List for Fiscal Year 2009-10;

NOW, THEREFORE, the City Council of the City of Calexico does hereby resolve as follows:

1) The full-time and part-time position allocations listed in the attachment under Amended 2009-10 Allocations are authorized in each of the City Departments, and funding is provided for the amendment to the Redevelopment Agency positions allocations in the 2009-10 fiscal year operating budget.

Passed, Approved and Adopted this 20th day of April 2010.

_____
David B. Ouzan, Mayor

Attest:

_____
Lourdes Cordova, City Clerk

Approved as to Form:

_____
Jennifer Lyon, City Attorney

State of California)
County of Imperial) ss
City of Calexico)

I, Lourdes Cordova, City Clerk for the City of Calexico do hereby certify the foregoing Resolution No. 10- ___ was adopted by the City Council in a regular session held on the 20th day of April 2010 by the following vote to-wit:

AYES:
NOES:
ABSENT:

_____
Lourdes Cordova, City Clerk

CITY OF CALEXICO
POSITION ALLOCATION LIST
FY 2009-2010

FUND	DEPT	DEPARTMENT/DIVISION	CLASSIFICATION	2008-2009 ALLOCATIONS	2009-2010 ALLOCATIONS	2009-2010 AMENDED ALLOCATIONS
		TOTAL		3.00	3.00	3.00
101	1161	FINANCE ADMINISTRATION	DIRECTOR	1.00	1.00	1.00
			FINANCE MANAGER	1.00	1.00	1.00
			ACCOUNT TECHNICIAN (LT)	1.00	1.00	1.00
			ACCOUNTANT	2.00	2.00	2.00
			PAYROLL TECHNICIAN	1.00	1.00	1.00
			REVENUE OFFICER	1.00	1.00	1.00
			ACCOUNTING ASSISTANT II	2.00	3.00	3.00
			ACCOUNTING ASSISTANT I	1.00	0.00	0.00
			CODE ENFORCEMENT OFFICER	1.00	1.00	1.00
			EXECUTIVE ASSISTANT	1.00	1.00	1.00
		TOTAL		12.00	12.00	12.00
101	1162	CUSTOMER SERVICE	ACCOUNTING ASSISTANT I	2.00	2.00	2.00
		TOTAL		2.00	2.00	2.00
101	1170	HUMAN RESOURCES/	DIRECTOR	1.00	1.00	1.00
		RISK MGMT	HR/RISK MGMT TECHNICIAN	2.00	2.00	2.00
101	1170	TOTAL		3.00	3.00	3.00
101	2111	POLICE PROTECTION	POLICE CHIEF	1.00	1.00	1.00
			EXECUTIVE ASSISTANT	1.00	1.00	1.00
			POLICE COMMANDER	1.00	1.00	1.00
			POLICE LIEUTENANT	2.00	2.00	2.00
			POLICE SERGEANTS	7.00	7.00	7.00
			POLICE OFFICER	37.00	37.00	37.00
			POLICE OFFICER (LT)	1.00	0.00	0.00
			COMMUNITY SERVICE OFFICER	2.00	2.00	2.00
			PUBLIC SAFETY SUPERVISOR	1.00	1.00	1.00
			PUBLIC SAFETY DISPATCHER	8.00	8.00	8.00
			PUBLIC SAFETY DISPATCHER (LT)	2.00	2.00	2.00
			RECORDS SUPERVISOR	1.00	1.00	1.00
			RECORDS ASSISTANT	2.00	2.00	2.00
			RECORDS ASSISTANT (LT)	1.00	1.00	1.00
			EVIDENCE TECHNICIAN	1.00	1.00	1.00
			CUSTODIAN	0.75	0.75	0.75
		TOTAL		68.75	67.75	67.75
101	2120	PARKING FACILITIES	PARKING/TRAFFIC SUPERVISOR	1.00	1.00	1.00
			PARKING/TRAFFIC OFFICER	5.00	5.00	5.00
			PARKING CONTROL ASSISTANT	1.00	1.00	1.00
		TOTAL		7.00	7.00	7.00
101	2130	ANIMAL REGULATION	ANIMAL CONTROL OFFICER	2.00	2.00	2.00
		TOTAL		2.00	2.00	2.00
101	2210	FIRE PROTECTION	FIRE CHIEF	1.00	1.00	1.00
			FIRE BATTALION CHIEF	2.00	2.00	2.00
			FIRE CAPTAIN	6.00	6.00	6.00
			FIRE MARSHAL (FIRE INSPECTOR)	1.00	1.00	1.00
			FIRE PREVENTION OFFICER	1.00	1.00	1.00
			FIREFIGHTER/ENGINEER	6.00	6.00	6.00
			FIREFIGHTER	21.00	21.00	21.00
			EXECUTIVE ASSISTANT	1.00	1.00	1.00
			OFFICE ASSISTANT	1.00	1.00	1.00
		TOTAL		40.00	40.00	40.00
101	2310	COMMUNITY DEVELOPMENT	DEVELOPMENT SERVICES DIRECTOR	1.00	1.00	1.00
		TOTAL		1.00	1.00	1.00

Revised 09/16/09

CITY OF CALEXICO
POSITION ALLOCATION LIST
FY 2009-2010

FUND	DEPT	DEPARTMENT/DIVISION	CLASSIFICATION	2008-2009 ALLOCATIONS	2009-2010 ALLOCATIONS	2009-2010 AMENDED ALLOCATIONS
101	2320	BUILDING	INTERIM BUILDING MANAGER	0.00	1.00	1.00
			BLDG. INSPECTOR II	1.00	1.00	1.00
			BLDG. INSPECTOR I	1.00	0.00	0.00
			CODE ENFORCEMENT OFFICER	2.00	2.00	2.00
			PERMIT TECHNICIAN	1.00	1.00	1.00
			ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
		TOTAL		6.00	6.00	6.00
101	2330	PLANNING	PLANNING MANAGER	1.00	1.00	1.00
			SENIOR PLANNER	1.00	1.00	1.00
			PLANNER	1.00	1.00	1.00
			EXECUTIVE ASSISTANT	1.00	0.00	0.00
			ADMINISTRATIVE ASSISTANT	0.00	1.00	1.00
		TOTAL		4.00	4.00	4.00
101	2340	ENGINEERING	ASSOCIATE CIVIL ENGINEER	1.00	0.00	0.00
			ENGINEER MANAGER	0.00	1.00	1.00
			ENGINEER TECHNICIAN	1.00	1.00	1.00
			PROJECT INSPECTOR	1.00	1.00	1.00
			ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
		TOTAL		4.00	4.00	4.00
101	3110	GENERAL SERVICES ADMIN	GENERAL SERVICES DIRECTOR	1.00	1.00	1.00
			SUPERVISOR-MAINTENANCE & OPERATIONS	1.00	1.00	1.00
			EXECUTIVE ASSISTANT	1.00	1.00	1.00
		TOTAL		3.00	3.00	3.00
101	3120	FACILITIES MAINTENANCE	ELECTRICIAN/HVAC TECHNICIAN	1.00	1.00	1.00
			BUILDING MAINTENANCE WORKER	3.00	3.00	3.00
		TOTAL		4.00	4.00	4.00
101	3130	FLEET DIVISION	SUPERVISOR-VEHICLE & EQUIP MAINT	1.00	1.00	1.00
			MECHANIC II	1.00	1.00	1.00
			MECHANIC I	2.00	2.00	2.00
			WELDER	1.00	1.00	1.00
		TOTAL		5.00	5.00	5.00
215	3141	STREETS - PAVED	STREET MAINTENANCE CREW LEADER	1.00	1.00	1.00
			MECHANIC I	1.00	1.00	1.00
			HEAVY EQUIPMENT OPERATOR	1.00	1.00	1.00
			LABORER	3.00	3.00	3.00
		TOTAL		6.00	6.00	6.00
210	3142	STREETS - SWEEPING	STREET SWEEPER OPERATOR	3.00	3.50	3.50
		TOTAL		3.00	3.50	3.50
215	3143	STREETS - TRAFFIC SAFETY	STREET PAINTER	1.00	1.00	1.00
			LABORER	1.00	1.00	1.00
		TOTAL		2.00	2.00	2.00
101	3160	PARKS	PARKS MAINTENANCE CREW LEADER	1.00	1.00	1.00
			LABORER	3.00	3.00	3.00
		TOTAL		4.00	4.00	4.00
101	4110	LIBRARY	COMMUNITY SERVICES DIRECTOR	1.00	1.00	1.00
			REFERENCE LIBRARIAN	1.00	2.00	2.00
			CHILDREN'S SERVICES COORDINATOR	0.75	0.75	0.75
			LIBRARY TECHNICIAN	2.00	2.00	2.00
			EXECUTIVE ASSISTANT	1.00	1.00	1.00
			LIBRARY ASSISTANT II	2.75	2.75	2.75
			LIBRARY ASSISTANT I	3.00	3.00	3.00
			CUSTODIAN	0.75	0.75	0.75

Revised 09/16/09

CITY OF CALEXICO
POSITION ALLOCATION LIST
FY 2009-2010

FUND	DEPT	DEPARTMENT/DIVISION	CLASSIFICATION	2008-2009 ALLOCATIONS	2009-2010 ALLOCATIONS	2009-2010 AMENDED ALLOCATIONS
		TOTAL		12.25	13.25	13.25
101	4115	CRNEGIE TECH CTR	LIBRARY ASSISTANT I	0.00	1.50	1.50
			CUSTODIAN	0.00	0.75	0.75
		TOTAL		0.00	2.25	2.25
101	4120	CULTURAL ARTS	OFFICE ASSISTANT	1.00	1.00	1.00
			CUSTODIAN	0.75	0.50	0.50
		TOTAL		1.75	1.50	1.50
101	4130	RECREATION	COMMUNITY RECREATION COORDINATOR	1.00	1.00	1.00
			COMMUNITY SPORTS COORDINATOR	1.00	1.00	1.00
			ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
			RECREATIONAL LEADER	1.00	1.00	1.00
			RECREATIONAL LEADER (PT)	2.25	2.25	2.25
			SEN CITIZEN PROGRAM COORDINATOR	0.00	1.00	1.00
		TOTAL		6.25	7.25	7.25
101	4140	COMMUNITY CENTER	SENIOR CITIZEN PROGRAM COORDINATOR	1.00	0.00	0.00
			CUSTODIAN	1.75	2.00	2.00
		TOTAL		2.75	2.00	2.00
511	5110	UTILITY SERVICES	UTILITY SERVICES DIRECTOR	1.00	1.00	1.00
			PROJECT COORDINATOR	1.00	1.00	1.00
			UTILITY SERVICES COORDINATOR	1.00	1.00	1.00
			EXECUTIVE ASSISTANT	1.00	1.00	1.00
			ENGINEERING TECHNICIAN	0.00	1.00	1.00
		TOTAL		4.00	5.00	5.00
525	5210	AIRPORT	AIRPORT OPERATIONS COORDINATOR	0.00	0.00	0.00
			FUEL LINEMAN	0.75	1.00	1.00
			OFFICE ASSISTANT	1.00	0.75	0.75
		TOTAL		1.75	1.75	1.75
554	5131	WASTEWATER ADMIN	CHIEF WWT PLANT OPERATOR	1.00	1.00	1.00
			WWT PLANT OPERATOR	4.00	1.00	1.00
			WASTE WATER PLANT OPERATOR II	0.00	2.00	2.00
			WASTE WATER PLANT OPERATOR III	0.00	1.00	1.00
			OFFICE ASSISTANT	0.00	1.00	1.00
			LABORATORY TECHNICIAN	1.00	1.00	1.00
			LABORER	2.00	2.00	2.00
		TOTAL		8.00	9.00	9.00
554	5132	WWATER COLLECTIONS	CHIEF WWT PLANT OPERATOR	1.00	1.00	1.00
			COLLECTION SYSTEM MAINT. OPERATOR	2.00	2.00	2.00
			LABORER	1.00	1.00	1.00
			WWT PLANT MAINTENANCE WORKER	1.00	1.00	1.00
		TOTAL		5.00	5.00	5.00
511	5142	WATER TREATMENT	WATER UTILITIES MANAGER	1.00	1.00	1.00
			CHIEF WATER PLANT OPERATOR-TREAT	1.00	1.00	1.00
			ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
			WATER TREATMENT PLANT OPERATOR (IV)	1.00	0.00	0.00
			WATER TREATMENT PLANT OPERATOR (III)	4.00	5.00	5.00
			WATER TREATMENT PLANT OPERATOR (II)	0.00	0.00	0.00
			WATER TREATMENT PLANT OPERATOR (IT)	0.00	1.00	1.00
			WATER PLANT MAINTENANCE WORKER	1.00	1.00	1.00
			LABORER	1.00	1.00	1.00
		TOTAL		10.00	11.00	11.00
511	5143	WATER-TRANSMISSION	CHIEF WATER PLANT OPERATOR -TRANS	1.00	1.00	1.00
			LEAD WATER DIST MAINT OPERATOR	1.00	1.00	1.00

Revised 09/16/09

FUND	DEPT	DEPARTMENT/DIVISION	CLASSIFICATION	2008-2009 ALLOCATIONS	2009-2010 ALLOCATIONS	2009-2010 AMENDED ALLOCATIONS
			DISTRIBUTION MAINTENANCE WORKER	2.00	2.00	2.00
			WATER DISTRIBUTION OPERATOR	4.00	4.00	4.00
			METER READER	2.00	2.00	2.00
		TOTAL		10.00	10.00	10.00
219	6110	RDA ADMINISTRATION	RED & ECONOMIC DEV DIRECTOR	1.00	1.00	1.00
			ECON. DEV. DIR/ASST. EXECUTIVE DIR.	0.00	0.00	1.00
			ASSISTANT EXECUTIVE DIRECTOR	0.00	1.00	0.00
			EXECUTIVE ASSISTANT	1.00	1.00	1.00
			ECONOMIC DEVELOPMENT COORDINATOR	1.00	1.00	1.00
			ECONOMIC DEVELOPMENT SPECIALIST	1.00	1.00	1.00
			ACCOUNTING ASSISTANT I	1.00	0.00	0.00
			ACCOUNTING ASSISTANT II	0.00	1.00	1.00
			ADMINISTRATIVE ASSISTANT/C C E Z	0.00	1.00	1.00
			ADMINISTRATIVE ASSISTANT	0.00	1.00	1.00
			STREET SWEEPER OPERATOR (LIM TERM)	0.00	1.00	1.00
			LABORER (LIM TERM)	0.00	1.00	1.00
		TOTAL		5.00	10.00	10.00
406	6121	HOUSING PROGRAM	HOUSING & REDEVELOPMENT MANAGER	1.00	1.00	1.00
			HOUSING REHABILITATION INSPECTOR	1.00	1.00	1.00
			HOUSING SPECIALIST	1.00	1.75	1.75
			ADMINISTRATIVE ASSISTANT	1.00	0.00	0.00
		TOTAL		4.00	3.75	3.75
			TOTAL NUMBER OF ALLOCATIONS	258.50	269.00	269.00

Updated April 15, 2010