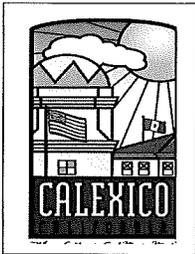


**AGENDA
ITEM**

15



AGENDA STAFF REPORT

DATE: July 19, 2016

TO: Mayor and City Council

APPROVED BY: Armando G. Villa, City Manager *Armando G. Villa*

PREPARED BY: Armando G. Villa, City Manager

SUBJECT: Approval of Master Calendar of City Council Meetings for Fiscal Year 2016-17

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Recommendation:

Consider approval of Master Calendar of City Council Meetings for Fiscal Year 2016-2017.

Background:

The City’s master calendar will establish all Council meetings for Fiscal Year 2016-17. It will address all meetings that need to be changed, moved as is the case when the Council decides to go dark, as done in the past during the month of August. The calendar will allow the Public, the Council and Staff to prepare for projects, public hearings so that notices are published appropriately and also schedule for upcoming events.

Discussion & Analysis:

The Master Calendar can also be used as a tool to agendize items that are presented to the Council on an annual basis. The Calendar will also allow staff to address time-sensitive matters requiring Council action and if needed, schedule a special meeting to take care of pressing items.

The following are the proposed Council meeting date changes for Council consideration:

The Council may select alternate dates for cancelled meetings such as going dark during the month of August. It has been a practice of the City Council to go dark during at least one meeting in the month of August. This practice is widespread throughout the County. The following County cities are going dark in August 2016.

<p>AGENDA ITEM</p> <p>15</p>
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<u>City</u>	<u>Dates for going Dark</u>
El Centro	Entire Month of August.
Brawley	Entire Month of August.
Imperial	Customarily One meeting in September or as needed.
Holtville	Customarily 2 nd meeting in August or as needed.

It is requested that Council consider going dark for the 2nd meeting of August 17, 2016.

The following meetings that may be moved are the two meetings in the month of January. The regularly scheduled City Council meetings for January, 2016 are currently scheduled for the first and third Wednesday, January 4, 2016 and January 18, 2016 respectively. With minimal staff available due to the end of year holidays and vacation time off, there would be limited time available to complete and distribute agenda packets for January meetings during the week of Christmas/New Year holidays. Changing the meeting dates by one week will provide additional time for staff to prepare the agenda. Meetings would return to the first and third Wednesday in February, 2016.

Fiscal Impact:

None.

Coordinated With:

City Clerk.

Attachments:

1. Master Calendar.

MASTER CALENDAR OF CALEXICO CITY COUNCIL MEETINGS - FISCAL YEAR 2016-17

2016

AUGUST

SUN	MON	TUE	WED	THU	FRI	SAT
31	1	2 City Council Meeting: Closed Session 5:30 p.m. Regular Meeting 6:30 pm	3	4	5	6
7	8	9	10	11	12	13
14	15	16 Request to go Dark for this meeting.	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	NOTES:				

2016

SEPTEMBER

MASTER CALENDAR OF CALEXICO CITY COUNCIL MEETINGS - FISCAL YEAR 2016-17

SUN	MON	TUE	WED	THU	FRI	SAT	
28	29	30	31	1	2	3	
4	5	6	7 City Council Meeting: Closed Session 5:30 p.m. Regular Meeting 6:30 pm	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21 City Council Meeting: Closed Session 5:30 p.m. Regular Meeting 6:30 pm	22	23	24	
25	26	27	28	29	30	1	
2	3	NOTES:					

MASTER CALENDAR OF CALEXICO CITY COUNCIL MEETINGS - FISCAL YEAR 2016-17

2016

OCTOBER

SUN	MON	TUE	WED	THU	FRI	SAT
25	26	27	28	29	30	1
2	3	4	5 City Council Meeting: Closed Session 5:30 p.m. Regular Meeting 6:30 pm	6	7	8
9	10	11	12	13	14	15
16	17	18	19 City Council Meeting: Closed Session 5:30 p.m. Regular Meeting 6:30 pm	20	21	22
23	24	25	26	27	28	29
30	31	NOTES:				

2016

NOVEMBER

MASTER CALENDAR OF CALEXICO CITY COUNCIL MEETINGS - FISCAL YEAR 2016-17

SUN	MON	TUE	WED	THU	FRI	SAT
30	31	1	2 City Council Meeting: Closed Session 5:30 p.m. Regular Meeting 6:30 pm	3	4	5
6	7	8	9	10	11	12
13	14	15	16 City Council Meeting: Closed Session 5:30 p.m. Regular Meeting 6:30 pm	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3
4	5	NOTES:				

2016

DECEMBER

MASTER CALENDAR OF CALEXICO CITY COUNCIL MEETINGS - FISCAL YEAR 2016-17

SUN	MON	TUE	WED	THU	FRI	SAT
27	28	29	30	1	2	3
4	5	6	7 City Council Meeting: Closed Session 5:30 p.m. Regular Meeting 6:30 pm	8	9	10
11	12	13	14	15	16	17
18	19	20	21 City Council Meeting: Closed Session 5:30 p.m. Regular Meeting 6:30 pm	22	23	24
25	26 Christmas Holiday	27	28	29	30	31
1	2	NOTES:				

2017

JANUARY

MASTER CALENDAR OF CALEXICO CITY COUNCIL MEETINGS - FISCAL YEAR 2016-17

SUN	MON	TUE	WED	THU	FRI	SAT
1	2 New Year's Holiday	3	4 Move this Council Meeting to Wednesday, January 11, 2017.	5	6	7
8	9	10	11 City Council Meeting: Closed Session 5:30 p.m. Regular Meeting 6:30 pm	12	13	14
15	16	17	18 Move this Council meeting to Wednesday, January 25, 2017.	19	20	21
22	23	24	25 City Council Meeting: Closed Session 5:30 p.m. Regular Meeting 6:30 pm	26	27	28
29	30	31	1	2	3	4
5	6	NOTES:				

2017

FEBRUARY

MASTER CALENDAR OF CALEXICO CITY COUNCIL MEETINGS - FISCAL YEAR 2016-17

SUN	MON	TUE	WED	THU	FRI	SAT
29	30	31	1 City Council Meeting: Closed Session 5:30 p.m. Regular Meeting 6:30 pm	2	3	4
5	6	7	8	9	10	11
12	13	14	15 City Council Meeting: Closed Session 5:30 p.m. Regular Meeting 6:30 pm	16	17	18
19	20	21	22	23	24	25
26	27	28	1	2	3	4
5	6	NOTES:				

MASTER CALENDAR OF CITY COUNCIL MEETINGS - FISCAL YEAR 2016-17

SUN	MON	TUE	WED	THU	FRI	SAT
26	27	28	1 City Council Meeting: Closed Session 5:30 p.m. Regular Meeting 6:30 pm	2	3	4
5	6	7	8	9	10	11
12	13	14	15 City Council Meeting: Closed Session 5:30 p.m. Regular Meeting 6:30 pm	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	NOTES:				

2017

MARCH

2017

APRIL

MASTER CALENDAR OF CALEXICO CITY COUNCIL MEETINGS - FISCAL YEAR 2016-17

SUN	MON	TUE	WED	THU	FRI	SAT	
26	27	28	29	30	31	1	
2	3	4	5 City Council Meeting: Closed Session 5:30 p.m. Regular Meeting 6:30 pm	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19 City Council Meeting: Closed Session 5:30 p.m. Regular Meeting 6:30 pm	20	21	22	
23	24	25	26	27	28	29	
30	1	NOTES:					

MASTER CALENDAR OF CALEXICO CITY COUNCIL MEETINGS - FISCAL YEAR 2016-17

2017

MAY

SUN	MON	TUE	WED	THU	FRI	SAT
30	1	2	3 City Council Meeting: Closed Session 5:30 p.m. Regular Meeting 6:30 pm	4	5	6
7	8	9	10	11	12	13
14	15	16	17 City Council Meeting: Closed Session 5:30 p.m. Regular Meeting 6:30 pm	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	NOTES:				

MASTER CALENDAR OF CALEXICO CITY COUNCIL MEETINGS - FISCAL YEAR 2016-17

SUN	MON	TUE	WED	THU	FRI	SAT	
28	29	30	31	1	2	3	
4	5	6	7 City Council Meeting: Closed Session 5:30 p.m. Regular Meeting 6:30 pm	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21 City Council Meeting: Closed Session 5:30 p.m. Regular Meeting 6:30 pm	22	23	24	
25	26	27	28	29	30	1	
2	3	NOTES:					

2017

