DATE: March 20, 2019

TO: Mayor and City Council

APPROVED BY: David B. Dale, City Manager

PREPARED BY: Gabriela T. Garcia, Deputy City Clerk

SUBJECT: Appointments by Council Member Reisin to the following Commissions/Boards/Committees:

a) Arts Commission, Library Board, Historical Commission
b) Planning Commission
c) Police Commission
d) Parks, Recreation, Beautification & Senior Services Commission
e) Personnel Commission
f) Business Improvement District (BID)
g) Sales Tax Citizen Advisory Committee (Measure H)
h) Economic Development & Financial Advisory Commission

Recommendation:

Staff recommends City Council Member Reisin make appointments to the various commissions.

Background:

In 2005, Council voted to change the way appointments were made to all City boards, commissions, and committees. The new ordinance states that the term of an appointee will run concurrently with the appointing councilmember’s term, and the term of the appointee will automatically terminate at the time the election results are certified by the City. (Calexico Municipal Code section 2.19.050).

Pursuant to section 2.19.010, each councilmember will appoint one member to each board, commission or committee. No ratification/approval by the whole Council is required. All commissions, boards and committees are now composed of only five members. The criteria for an appointee to hold office is listed below:

To be eligible for, and to hold appointment, each appointee shall neither hold public office, or city employment, nor shall s/he be an officer of any local, state or national partisan official group. All members of commissions, boards and committees of the city shall be residents of the city or shall regularly work within the city. (§ 2.19.030.A)
Discussion & Analysis:

The following commissions have vacancies due to resignation by Council Member Escobar and recent appointment of Council Member Morris Reisin on February 20, 2019. Newly appointed Council Member Morris Reisin must make appointments to the following commissions:

a) Arts Commission, Library Board, Historical Commission
b) Planning Commission
c) Police Commission
d) Parks, Recreation, Beautification & Senior Services Commission
e) Personnel Commission
f) Business Improvement District (BID)
g) Sales Tax Citizen Advisory Committee (Measure H)
h) Economic Development & Financial Advisory Commission

The following persons have submitted an application of interest in the commissions to date:

**Economic Development/Financial Advisory Commission:**

1. Max Leimgruber

**Planning Commission:**

1. Leticia A. Cota

**Arts Commission, Library Board, Historical Commission:**

1. Maria Acevedo

**Parks, Recreation, Beautification & Senior Services Commission:**

1. Hilda C. Bowen
2. Jessie Rios Garcia

**Police Commission:**

1. Salvador Muñoz

Please note that pursuant to Ordinance No. 1159, Section 2.19.030 Eligibility (D) An individual may serve on only one (1) commission, board or committee at any time.

**Fiscal Impact:**

None.

**Coordinated With:**

None.

**Attachment(s):**

1. Commissioner Applications.
**CITY OF CALEXICO**
**APPLICATION FOR CITY COMMISSION**
And
**STATEMENT OF QUALIFICATIONS**

**APPLICATION IS FOR THE FOLLOWING COMMISSION:**

<table>
<thead>
<tr>
<th>ECONOMIC DEVELOPMENT /</th>
<th>FINANCIAL ADVISORY COMMITTTEE</th>
</tr>
</thead>
</table>

**PERSONAL INFORMATION:**

Name: MAX LEIMGRuber

Residence Address: ____________________________________________________________

Length of time at this Address: ____________________________ E-mail address: ______________________

Home Phone No. ____________________________ Cell/Message Phone No. ______________________

Are you 18 years of age or older? Yes Are you registered to vote in the City of Calexico? Yes

Do you currently serve as an elected or appointed official for any board and/or agency within the City of Calexico? __________

If yes, name of agency and position: Board of Directors - Sun Community FCU

**EDUCATION:**

Highest level of education completed: B.S.

Name of Institution where Highest Level of Education was completed: CAL-POLY STATE UNIVERSITY

Location of Institution: San Luis Obispo, CA

**EMPLOYMENT INFORMATION / EXPERIENCE:**

<table>
<thead>
<tr>
<th>City of Calexico</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name and Address of Employer(s)</td>
</tr>
<tr>
<td>FOOD &amp; DRUG ADMINISTRATION</td>
</tr>
<tr>
<td>WALLER &amp; WOLK MORTGAGE</td>
</tr>
</tbody>
</table>

**IMPORTANT:** Read the following carefully and answer completely. A conviction is not an automatic bar to appointment. Each case is considered on its individual merits.

**HAVE YOU EVER BEEN CONVICTED OF A FELONY OR MISDEMEANOR OTHER THAN A MINOR TRAFFIC VIOLATION?** No

If yes, Please list all offenses, date and place of offenses(s), and the sentence/line received:

________________________________________________________________________

**ACKNOWLEDGMENT/CERTIFICATION:**

I understand that upon filing, this application becomes a public record. I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

[ ] Yes [ ] No

Signature and Date: 01/02/19

Do Not Write Below this Line – For City Use Only

<table>
<thead>
<tr>
<th>Applicant furnished proof of eligibility requirements via:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proof of residency: [ ] Yes [ ] No</td>
</tr>
<tr>
<td>Proof of employment: [ ] Yes , [ ] No</td>
</tr>
<tr>
<td>Voter Registration Verification: [ ] Yes [ ] No</td>
</tr>
</tbody>
</table>
CITY OF CALEXICO
APPLICATION FOR CITY COMMISSION
And
STATEMENT OF QUALIFICATIONS

APPLICATION IS FOR THE FOLLOWING COMMISSION:
(A separate application is required for each commission)

Planning Commission

PERSONAL INFORMATION:

Name: Leticia A. Cota

Residence Address: ________________________________

Length of time at this Address: 30+ years E-mail address: ________________________________

Home Phone No. _____________________________ Cell/Message Phone No. _____________________________

Are you 18 years of age or older? Yes Are you registered to vote in the City of Calexico? Yes

Do you currently serve as an elected or appointed official for any board and/or agency within the City of Calexico? No

If yes, name of agency and position: ________________________________

EDUCATION: Highest level of education completed: Ph.D.

Name of Institution where Highest Level of Education was completed: Southern California University

Location of Institution: Irvine, Ca

EMPLOYMENT INFORMATION / EXPERIENCE:

City of Calexico

<table>
<thead>
<tr>
<th>Name and Address of Employer(s)</th>
<th>Position Title</th>
<th>Dates of Employment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Calexico Unified School District</td>
<td>School Counselor</td>
<td>1998 to current</td>
</tr>
</tbody>
</table>

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HAVE YOU EVER BEEN CONVICTED OF A FELONY OR MISDEMEANOR OTHER THAN A MINOR TRAFFIC VIOLATION? No

If yes, Please list all offenses, date and place of offenses(s), and the sentence/fine received:

ACKNOWLEDGMENT/CERTIFICATION:

I understand that upon filing, this application becomes a public record. I hereby affirm under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signature and Date: ________________________________

Leticia A. Cota

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Applicant furnished proof of eligibility requirements via:

Proof of residency: [ ] Yes [ ] No

Appointment By: ________________________________

Proof of employment: [ ] Yes [ ] No

Term Expires: ________________________________

Voter Registration Verification: [ ] Yes [ ] No

Date & Clerk Verifying: ________________________________
CITY OF CALEXICO
APPLICATION FOR CITY COMMISSION
And
STATEMENT OF QUALIFICATIONS

APPLICATION IS FOR THE FOLLOWING COMMISSION:
(A separate application is required for each commission)

Arts Commission, Library Board

PERSONAL INFORMATION:

Name: Maria L. Accredo

Residence Address ____________________________

Length of time at this Address: 3 months

Home Phone No. ____________________________ Cell/Message Phone No. ____________________________

Are you 18 years of age or older? □ │ Are you registered to vote in the City of Calexico? □

Do you currently serve as an elected or appointed official for any board and/or agency within the City of Calexico? □

If yes, name of agency and position: NO

EDUCATION: Highest level of education completed: Community College | AA, AS

Name of Institution where Highest Level of Education was completed: Imperial Valley College

Location of Institution: Imperial, CA

EMPLOYMENT INFORMATION / EXPERIENCE:

Name and Address of Employer (s) | Position Title | Dates of Employment
Boston Scientific Corp. | Manager Associate | 2010 - 2015
St. Jude Medical Corp. | Assembler III | 2005 - 2010

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HAVE YOU EVER BEEN CONVICTED OF A FELONY OR MISDEMEANOR OTHER THAN A MINOR TRAFFIC VIOLATION? □

If yes, Please list all offenses, date and place of offenses(s), and the sentence/fine received:

ACKNOWLEDGMENT/CERTIFICATION:

I understand that upon filing, this application becomes a public record. I certify under penalty of perjury under the laws of the State of California that the information is true and correct.

Signature and Date: CO 3/13/19

Applicant furnished proof of eligibility requirements via:

Proof of residency: [ ] Yes [ ] No

Proof of employment: [ ] Yes [ ] No

Voter Registration Verification: [ ] Yes [ ] No

Do Not Write Below this Line – For City Use Only

Appointment By: ____________________________

Term Expires: ____________________________

Date & Clerk Verifying: ____________________________
Maria Luisa Acevedo
Calexico CA 92231

Objective
I am seeking a challenging and rewarding position where my skills will be utilized in a professional atmosphere with an opportunity to grow within the City of Calexico.

Skills
- Speak and write fluent English and Spanish
- Great communication skills
- Great teamwork skills
- Strong work ethic
- Thrive in stressful environments

Education
San Diego State University
2018- Present
Pursuing BA in Criminal Justice and Minor in Public Administration

Imperial Valley College
2016-2018
Obtained AS degree on
- Administration of Justice-Public Safety
Obtained AA degrees on
- University Studies-Behavioral/Social Sciences
- Humanities
- Social Science

College of the Canyons
2016-2017
Worked on General Education requirements

Los Angeles Mission College
2005-2006
Worked on General Education requirements

California State University of Northridge
2003-2004
Pursued a Bachelor’s degree
San Fernando High School
1999-2003
Obtained High School diploma

Experience

Manufacturing Associate
Boston Scientific
2013-2015
- Assisted supervisor on all tasks on the manufacturing floor.
- Supervised a group of over 50 employees.
- Planned and coordinated the manufacturing of biomedical devices.
- Monitored the production and effectiveness of the production floor.
- Administered training in flow line procedures for new employees

Product Builder II
Boston Scientific
2012-2013
- Manufactured biomedical devices following manufacturing procedures specified by Manufacturing Operational Manuals.
- Followed strict FDA regulations.
- Managed product using SAP system.

Packager I
Boston Scientific
September 2010- 2012
- Cleaned, packaged, and labeled product to be processed onto finished goods.
- Effectively performed procedures through a manufacturing flow line.

Assembler III
St Jude Medical
May 2005- August 2010
- Assembled implantable cardiac defibrillators according to specified standardized procedures for a major manufacturing firm
- Administered training in flow line procedures for new employees
- Performed routine assignments according to specified standardized procedures
References

Juan Panameno
Boston Scientific
Supervisor

Ralph Velasco
Boston Scientific
Sr. Technician

William Whitelock
Boston Scientific
Sr. Trainer
CITY OF CALEXICO
APPLICATION FOR CITY COMMISSION
And
STATEMENT OF QUALIFICATIONS

APPLICATION IS FOR THE FOLLOWING COMMISSION:
(A separate application is required for each commission)

PERSONAL INFORMATION:
Name: HILDA C. BOYEN
Residence Address:
Length of time at this Address: 10 yrs.
E-mail address:
Home Phone No. __________
Cell/Message Phone No. __________
Are you 18 years of age or older? Yes
Are you registered to vote in the City of Calexico? Yes
Do you currently serve as an elected or appointed official for any board and/or agency within the City of Calexico? No
If yes, name of agency and position: ________________________________

EDUCATION: Highest level of education completed: 14 yrs.
Name of Institution where Highest Level of Education was completed: T.I.V.C
Location of Institution: IMPERIAL CALIF

EMPLOYMENT INFORMATION / EXPERIENCE:
City of Calexico
Name and Address of Employer (s) |
Position Title |
Dates of Employment |
CALExico ScHool dAtC CROSSing streeT 09-29-2011

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H ave Y ou E ve r B e e n C o n v i c t e d o f A F e l on y o r M is d e me a n o r o t h e r t h a n A M i n o r T r a f f i c V i o l a t i o n? No
If yes, Please list all offenses, date and place of offenses(s), and the sentence/line received:

ACKNOWLEDGMENT/CERTIFICATION:
I understand that upon filing, this application becomes a public record. I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signature and Date: H. Boyen 1-30-2019

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Applicant furnished proof of eligibility requirements via:
Proof of residency: [ ] Yes [ ] No
Proof of employment: [ ] Yes [ ] No
Voter Registration Verification: [ ] Yes [ ] No
APPLICATION IS FOR THE FOLLOWING COMMISSION:
(Write name of commission)

PERSONAL INFORMATION:
Name: Jesse Rios Garcia
Residence Address: ____________________________
Length of time at this Address: 50 yrs
E-mail address: ____________________________
Home Phone No. ____________________________ Cell/Message Phone No. ____________________________

Are you 18 years of age or older? Yes Are you registered to vote in the City of Calexico? Yes
Do you currently serve as an elected or appointed official for any board and/or agency within the City of Calexico? No

EDUCATION: Highest level of education completed: 12
Name of Institution where Highest Level of Education was completed: Calexico High School
Location of Institution: ____________________________

EMployment Information / Experience:
City of Calexico
Name and Address of Employer(s) | Position Title | Dates of Employment
City of Calexico | Public Works | 1983 - 2003
Calexico Fire Dept | Reserve Firefighter | 1981 - 1995

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HAVE YOU EVER BEEN CONVICTED OF A FELONY OR MISDEMEANOR OTHER THAN A MINOR TRAFFIC VIOLATION? Yes
If yes, Please list all offenses, date and place of offenses(s), and the sentence/ fine received:

Misdemeanor | violating order restraining | Imperial County

ACKNOWLEDGMENT/CERTIFICATION:
I understand that upon filing, this application becomes a public record. I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct. ____________________________
Signature and Date 3-06-19

Do Not Write Below this Line – For City Use Only
Applicant furnished proof of eligibility requirements via:
Proof of residency: [ ] Yes [ ] No
 Appointment By: ____________________________
Proof of employment: [ ] Yes [ ] No
 Term Expires: ____________________________
Voter Registration Verification: [ ] Yes [ ] No
 Date & Clerk Verifying: ____________________________
CITY OF CALEXICO
APPLICATION FOR CITY COMMISSION
And
STATEMENT OF QUALIFICATIONS

APPLICATION IS FOR THE FOLLOWING COMMISSION:
(A separate application is required for each commission)
Police Advisory Commission

PERSONAL INFORMATION:
Name: SALVADOR MUNOZ
Residence Address: ________________________________________________________________
Length of time at this Address: __5__YEARS__ E-mail address: ____________________________
Home Phone No. __________________________ Cell/Message Phone No. ____________
Are you 18 years of age or older? __Yes__ Are you registered to vote in the City of Calexico? __Yes__
Do you currently serve as an elected or appointed official for any board and/or agency within the City of Calexico? __No__
If yes, name of agency and position: __MIA__

EDUCATION: Highest level of education completed: ______College________
Name of Institution where Highest Level of Education was completed: ______Imperial Valley College________
Location of Institution: 380 E. ATEN RD. Imperial, CA 92251

EMPLOYMENT INFORMATION / EXPERIENCE:

Name and Address of Employer(s) Position Title Dates of Employment
______________________________________________________________
Retired

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If yes, Please list all offenses, date and place of offenses(s), and the sentence/fine received:

________________________________________________________________________

ACKNOWLEDGMENT/CERTIFICATION:
I understand that upon filing, this application becomes a public record. I certify under penalty of perjury under the laws of the State of California that the application is true and correct.

_________________________________________________________ 3/12/2017
Signature and Date

Do Not Write Below this Line — For City Use Only

Applicant furnished proof of eligibility requirements via:
Proof of residency: [ ] Yes [ ] No Appointment By: __________________________
Proof of employment: [ ] Yes [ ] No Term Expires: __________________________
Voter Registration Verification: [ ] Yes [ ] No Date & Clerk Verifying: __________________________