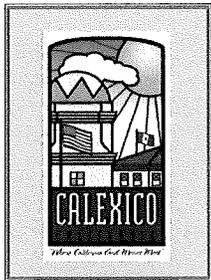


**AGENDA
ITEM**

3

Callexico City Council



Proclamation

"Farmworker Appreciation Week"

November 27, 2016 to December 3, 2016

WHEREAS, agriculture has traditionally been the backbone of the economy of the Imperial Valley, and;

WHEREAS, Imperial Valley Farmworkers have tilled the soil, sowed the seed and harvested the crops of this rich agriculture area, and

WHEREAS, these workers and the agriculture industry have provided food in abundance for the people in cities, the nation and world have thus contributed greatly to the economy of Callexico and the Imperial Valley, and

WHEREAS, the Callexico City Council recognizes the contribution which these migratory workers and the agriculture industry have made to our community, and

WHEREAS, the Callexico City Council believes in the dignity of tilling the soil and tending the crops, and

WHEREAS, The Callexico City Council recognizes agriculture will continue to play a strong role in our community's economy; and

NOW THEREFORE BE IT RESOLVED that the Callexico City Council does hereby proclaim the week of November 27th through December 3th, 2016 "Farmworker Appreciation Week."

IN WITNESS WHEREOF, I hereunto affix my signature and Official Seal of the City of Callexico on the 16th day of November 2016.

Luis J. Castro, Mayor

FARMWORKER SERVICES COALITION OF IMPERIAL COUNTY

“Serving the workers who provide food to the world”

October 11, 2016

Honorable Mayor of Calexico,

Greetings, we are beginning our preparations for the **37th Annual Farmworker Appreciation Breakfast!** The breakfast will be held on **Friday, December 02, 2016** from **1:00 a.m. to 5:00 a.m.** at the Calexico One Stop Employment Services Center. The center is located at **301 Heber Avenue**, at the corner of Heber Avenue and Third Street.

Agriculture has traditionally been the backbone of the economy of Imperial Valley. The Imperial Valley agriculture industry has provided food for the people of this nation and the world. Farmworkers in Imperial Valley contribute greatly to our agricultural accomplishments by working in fields through harsh and extreme weather conditions, growing, harvesting, and preparing goods for market, here at home and abroad.

Please help us recognize the contribution of these hard workers by supporting this event. We are requesting that you proclaim **November 27 to December 3, 2016 as Farmworker Appreciation Week**. We request that you consider this request at your next November meeting of the Calexico City Council.

We thank you in advance for your generous support and wish you continued success. If you have any questions, please call Elvira Anaya with CET at (760) 337-6565, or Marisela Encinas with EDD at (760) 336-1327.

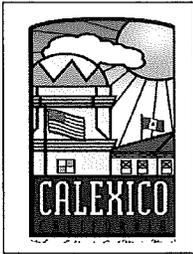
Sincerely,



Elvira Anaya
FWSCIC Chairperson

**AGENDA
ITEM**

5



AGENDA STAFF REPORT

DATE: November 2, 2016
TO: Mayor and City Council
APPROVED BY: Armando G. Villa, City Manager *Armando G. Villa*
PREPARED BY: Gabriela T. Garcia, Deputy City Clerk
SUBJECT: Approval of City Council/Calexico Community
Redevelopment Agency Successor Agency/Calexico
Financing Authority Minutes for Meeting of October 12, 2016
and October 19, 2016

=====

Recommendation:

Approval of City Council/Calexico Community Redevelopment Agency Successor Agency/Calexico Financing Authority Minutes for Meeting October 12, 2016 and October 19, 2016.

Background:

In accordance with Municipal Code Section 2.04.070, the City Clerk shall prepare minutes of the proceedings of each City Council Meeting.

Discussion & Analysis:

Approval of City Council/Calexico Community Redevelopment Agency Successor Agency/Calexico Financing Authority Minutes for Meeting of October 12, 2016 and October 19, 2016 have been prepared for City Council review and approval.

Fiscal Impact:

None.

Coordinated With:

None.

Attachments:

Minutes for City Council/Calexico Community Redevelopment Agency Successor Agency/Calexico Financing Authority Minutes for Meeting of October 12, 2016 and October 19, 2016.

AGENDA
ITEM
5

THE CALEXICO CITY COUNCIL/CALEXICO REDEVELOPMENT SUCCESSOR AGENCY/CALEXICO FINANCING AUTHORITY MET IN ADJOURNED SESSION ON THE 12TH DAY OF OCTOBER, 2016 AT 5:30 P.M. AT THE FERNANDO "NENE" TORRES COUNCIL CHAMBERS, 608 HEBER AVENUE, CALEXICO, CALIFORNIA. THE DATE, HOUR AND PLACE DULY ESTABLISHED FOR THE HOLDING OF SAID MEETING.

CLOSED SESSION AGENDA- 5:30 P.M.

CALL TO ORDER

Mayor Castro called the meeting to order at 5:42 p.m.

ROLL CALL

Mayor: Luis Castro
Mayor Pro Tem Armando Real
Council Member: Maritza Hurtado
Council Member: John M. Moreno

ABSENT

Council Member: Joong S. Kim

PUBLIC COMMENTS

No Public Comments.

ADJOURN TO CLOSED SESSION.

Council convened in closed session at 5:42 p.m. to discuss the following:

1. CONFERENCE WITH LABOR NEGOTIATORS
Agency Representatives: City Manager, City Attorney
Employee Organizations: Police Officers Association, Fire Fighters Association,
Supervisors Association, Certified Operators Association/SEIU Local 221, Calexico
Management Association. (Govt. Code Section 54957.6).

Council reconvened from closed session at 6:20 p.m.

**CALEXICO CITY COUNCIL/CALEXICO REDEVELOPMENT
SUCCESSOR AGENCY/CALEXICO FINANCING AUTHORITY**

REGULAR SESSION AGENDA - 6:30 P.M.**CALL TO ORDER**

Mayor Castro called the meeting to order at 6:38 p.m.

ROLL CALL

Mayor: Luis Castro
Mayor Pro Tem Armando Real
Council Member: Maritza Hurtado
Council Member: John M. Moreno
Council Member: Joong S. Kim

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Real led those present in the Pledge of Allegiance.

CLOSED SESSION ANNOUNCEMENTS

Robert Hargreaves, Interim City Attorney announced no reportable action was taken.

APPROVAL OF AGENDA

Motion was made by Council Member Moreno, seconded by Mayor Pro Tem Real to approve the agenda as presented. Motion passed by the following vote to wit:

AYES: Castro, Real, Hurtado, Moreno
NOES: Kim
ABSENT: None

PRESENTATION:

**PROCLAMATION FOR NATIONAL CRIME PREVENTION MONTH – OCTOBER 2016.
PROCLAMATION FOR NATIONAL ARTS AND HUMANITIES MONTH - OCTOBER 2016.
PROCLAMATION FOR THE BINATIONAL NEIGHBORHOOD REVITALIZATION THROUGH
THE ARTS PROGRAM IN THE MONTH OF OCTOBER 2016.**

Council Members Read the Proclamations. Mayor Castro presented the Proclamation on October 2016 as National Crime Prevention Month to Chief of Police Gomez, the Proclamation on October 2016 as National Arts & Humanities Month to Ms. Sandra Tauler and the Proclamation for the Binational Neighborhood Revitalization through the Arts Program for the month of October 2016 to Mr. Javier Gonzalez.

Council Members Kim and Hurtado left the dais at 6:55 p.m. abstaining from listening to the presentations to be made.

PRESENTATION BY JAMES IRWIN – TRINITY FARMING & MANUFACTURING, INC. REGARDING MEDICAL CANNABIS CULTIVATION.

Mr. Jim Sprouse and Mr. James Irwin, founder of Trinity Farming and Manufacturing, addressed the Council about a non-exclusive permit for medical cannabis cultivation. A presentation was given regarding legal matters regarding cannabis in the State of California. Mr. Spouse spoke on other towns allowing legal cultivation and stated the benefits to the City of Calexico and requested a permit to grow an agricultural product. He stated the cannabis plant is also known as marijuana. He addressed the intentions of Proposition 64. He spoke about the cultivation and manufacturing and not a retail business in the community.

James Irwin Medical Cannabis spoke about cultivation and taxation. He stated their goal is to obtain non-exclusive conditional use permit, to legally cultivate medical cannabis.

Mr. Sprouse addressed and explained Proposition 64 on the ballot in November which will approve adult use of marijuana. He addressed the precautions which would be taken to secure the facility and the public risk and requested a permit to grow an agricultural product in a controlled indoor environment away from schools and residential areas. He addressed the cultivation facility and explained that every plant grown will have a bar code and will go through a license and distributed by a licensed facility in San Diego, Orange County and Los Angeles.

Mr. Irwin explained there is an excise tax on the canopy and every square foot has an excise tax that goes back to the city for general fund. They plan to begin with 22,000 sq. ft. facility and one facility alone will generate \$265,000 in excise tax for the City. The benefit to Calexico will come from their plan to build five facilities at 2.5 acres which will generate over a million dollars a year in excise taxes and in addition they will hire 25-50 people and possibly employing 125-400 people. He further stated they are also interested in giving back to the community for local parks and youth initiatives.

PRESENTATION BY TAMMIE THOMAS FOR MEDICAL CANNABIS BENEFITS.

Tammy Thomas with Calexico Research and Development Institute – Spoke on the use of cannabis for cancer research and asked the Council to think of it as a true medicine. She stated medical marijuana has nothing to do with smoking marijuana. Ms. Thomas spoke about patients who suffered from cancer and how they have benefited from medical marijuana products such as CBD oil which has been used for seizures. She explained Cannabinol (CBD) is the second most common cannabinoid in marijuana, it is also found in hemp. She further explained that difference between hemp and marijuana is that it is impossible to get high with any Hemp products. She stated there is no other plant in the world that produces CBD and provided several examples of the benefits and of people that were cured with the use of medical cannabis products. She explained the misconceptions of medical cannabis versus smoking marijuana. She reported that THC has caused a 45% reduction in bladder cancer, remission in breast cancer and liver cancer.

Jesus son spoke about his father, a cancer patient who was diagnosed with melanoma which had metastasized with brain tumors, he was not able to eat or walk. He stated marijuana was a taboo for their family and ever since they tried it his father is better and received great news that his chemotherapy will be lowered and has gained 19 lbs. He now eats, takes his medicines and he takes walks. He stated that if it was not for this medication, he would not be here today, the medication works and is helping his father tremendously including with the seizures.

Letty Iten spoke about her daughter's Ewing's Sarcoma at age 3. Gave her experience with providing her daughter with CBD and how Daughter's broken leg was cured by the CBD medicine.

Ms. Thomas proposes to legalize marijuana for its medicinal value and stated they will give back to the cancer community.

Council Member Moreno commented that the countless medical benefits the medicine provides speaks volumes on the families who have to live with loved ones who are immobile and sick. He commented on the jobs that can be provided to the community with its high unemployment. He spoke about the revenue that can be generated and with the current deficit the city is in, this is a win/win that will help the community. He further stated his support on the benefits and how it has helped the community.

Council Member Real stated it is extremely difficult to believe that Dr.'s like Sanjay Gupta change their minds on this product. He stated his support in looking into this matter and take the lead.

Mayor Castro thanked Mr. James Irwin and Tammie Thomas for their excellent presentations. He spoke about the benefits when used as a medicine and the revenues to be brought with the main purpose being the medical use.

Council Member Moreno asked for the next step in the process. Interim City Attorney Hargreaves suggested that it be a future agenda item to bring back for discussion regarding action.

Council Member Real spoke about taking the lead on this matter.

City Council took break at 8:15 p.m.

Council reconvened from break at 8:25 p.m.

PUBLIC COMMENTS AND PUBLIC APPEARANCES

Joe Buchanan addressed the Council about the City not promoting its employees and the difficulties of providing a college education to his children. He spoke about the City giving promotions to only some employees and asked the Council to consider the removal of furloughs because there are no people working on the furlough days off.

Ben Horton spoke on Item No. 10 - Second Reading and Adoption of Ordinance Approving Zoning Ordinance Text Amendment No. 1173 (4 total amendments) and Zone Change Ordinance No.

1174 for Calexico Mega Park II Project (UA 2011-01) and how this matter should have been done last year.

John Romo spoke in support of the cannabis presentation and the help it provides with cancer. He stated chemotherapy kills good and bad cells and poisons your body. Hoped the Council will support this matter.

Dr. Leticia Aldana Cota, 417 Rosemont commented on the disrespect by the Council Members that left the chambers before the presentations. She expressed her concerns for Measure H and asked when the committee would be meeting next so she could be present. Mayor Castro directed the City Manager to meet with Ms. Cota and provide information on Measure H.

Javier Gonzalez asked the Council to be present at the fair for the Health and Public Safety event on October 29, 2016. He also invited the community to be present at the public safety fair. He spoke about the Calle 13 project and the artists who want to come from Mexico to paint murals in Calexico.

CITY COUNCIL COMMENTS AND REPORTS OF MEETINGS ATTENDED

Hurtado spoke about stepping out of the meeting and stated she would rather speak about parks. She reported the Pretty in Pink event sponsored by Chamber of Commerce and CCRD was held on October 1, 2016. On October 5th the Mexican Consulate sponsored the Binational Awareness event and she was invited to the Naval Air Facility for Hispanic Heritage. She reminded that on October 15, 2016 there will be a Piano Fandango at the Cultural Arts and invited the public to attend. She reported this is her 15th year as a cancer survivor.

Council Member Real stated he would love to talk about parks and fire stations and all things needed unfortunately the city has no money.

Council Member Kim informed he went to League of Cities Conference and the Mayor and Mayor Pro Tem did not attend. He stated that as an elected person, the conference provides a lot of information and council members should try to attend. City of Richmond they have also overspent by double. He also attended the housing summit through SCAG and discussed housing issues.

Council Member Moreno reported he attended the JPA meeting and the Heffernan Memorial Healthcare District has held their final meeting for the JPA.

Mayor Castro spoke about the many programs and the wellness parks now in Calexico because of the Heffernan Memorial Healthcare District JPA with the City and reported there are three more wellness parks coming.

CITY MANAGER'S REPORT – Nothing to report.

CONSENT AGENDA

Council Member Kim pulled Item No. 10 for discussion

Motion was made by Council Member Moreno to approve the Consent Agenda consisting of Item No. 8 - Approval of City Council/Calexico Community Redevelopment Agency Successor Agency/Calexico Financing Authority Minutes for Meeting of August 2, 2016; Item No. 9 - Warrants from September 9th to September 30th, 2016 and City Salaries & Benefits from September 3rd to September 16th and September 17th to September 30th, 2016; Item No. 11 – Approval of Resolution Authorizing the Submittal of a Grant Application to the State Department of Parks and Recreation for Youth Soccer and Recreation Development Program Funds. Motion passed unanimously.

ITEM NO. 10 – SECOND READING AND ADOPTION OF ORDINANCE APPROVING ZONING ORDINANCE TEXT AMENDMENT NO. 1173 (4 TOTAL AMENDMENTS) AND ZONE CHANGE ORDINANCE NO. 1174 FOR CALEXICO MEGA PARK II PROJECT (UA 2011-01).

Mayor Castro read the ordinance for the public. Council Member Kim stated he cannot support this illusion project and does not believe in these actions and is voting against it.

Motion was made by Council Member Real to approve the Second Reading and Adoption of Ordinance approving Zoning Ordinance Text Amendment No. 1173 (4 total amendments) and Zone Change Ordinance No. 1174 for Callexico Mega Park II Project (UA 2011-01). Motion was seconded by Council Member Moreno and passed by the following vote to wit:

AYES: Castro, Real, Hurtado, Moreno
NOES: Kim
ABSENT: None
ABSTAIN: None

APPROVAL OF TENTATIVE LETTER OF UNDERSTANDING (LOU) BETWEEN THE CITY OF CALEXICO AND THE CALEXICO MUNICIPAL EMPLOYEES ASSOCIATION.

City Manager Villa presented the Letter of Understanding (LOU) with the Callexico Municipal Employees Association (CMEA). He stated this will help the City minimize the budget gap. Employees are contributing to retirement, 20% of medical and 10% salary reduction and includes one furlough day per pay period and the LOU is for two years.

Council Member Kim stated he was not happy with this agreement and should look at a different way of spreading the pressure with the high salaried people because this burden makes the poor more poor and the rich get richer.

Council Member Real commented on employees taking a hit no matter what. He compared a 30% salary cut between a higher salaried and lower salaried employees and how the effect is greater for the lower salary employee. He further stated it is something that has to get done to fix the situation.

He felt the city needs to go through a study on all the employees to see who is being underpaid and place the City on par with other cities in the Imperial Valley.

Mayor Castro asked City Manager Villa to elaborate on the issue. City Manager Villa stated the need to achieve a \$2.4 million cost savings largely due to salaries vs. revenues. He stated the City is trying to spread it in different areas in order to disburse the salary reductions. He stated staff has tried to develop an equitable way to arrive at the \$2.4 million. He stated the PERS and health insurance is a percentage so there will be differences. The lowest paid employee it came down about 23.5% and took the highest paid and it came out to about 21%. It is not a perfect science or consistent cut because of the different MOU's and contract which differ, but this is the only way to do it within the short amount of time and make it the most equitable for anyone.

Council Member Real stated it is time to have a study of the salaries. City Manager Villa recommended to go through some sort of exercise to right size our salaries without revenues. Council Member Real asked if the City's revenues have lowered in the last years. City Manager Villa stated they are flat with exception of 2010 when they went up. He further commented the cost for retirement and medical insurance are increasing and the revenues are not keeping up with the costs.

Lorena Minor clarified that #5 on the back-up it states it is a 2 year contract but they have 30 days to look at positions that are no longer there.

Council Member Moreno read the Sunset and reopens section of the Letter of Understanding.

Mrs. Minor stated there are positions that are no longer there and there are 30 days to talk about these positions that the city is saving on in order to eliminate our furloughs.

Council Member Hurtado requested clarification on revenues relating to voluntary reduction of City revenues from developer fees, impact fees and business licenses. She further stated the reduction was a loss close to a million dollars in revenues and was self-inflicted by the City. She stated the City did it to itself and should have the revenues reversed.

Mrs. Minor challenged the Council to pay into their city insurance and pay into their PER because they are not full-time employees.

Council Member Real stated he has asked the Council not get paid or take insurance and he will place it on future agenda items. He commented on reducing fees to match the City of El Centro to entice builders and as a tool for economic development and not to give money away. He further stated this action was reversed.

Council Member Kim stated he believed the persons with higher salaries should take more cuts.

Motion was made by Council Member Moreno to approve the Tentative Letter of Understanding (LOU) between the City of Calexico and the Calexico Municipal Employees Association. Motion was seconded by Mayor Castro. Council took the following vote:

AYES: Moreno, Castro
NOES: Kim, Real, Hurtado

Motion did not pass.

Council Member Moreno requested to continue the item. City Manager Villa stated it is unprecedented and requested the Council to reconsider as the city has an signed agreement by the union.

Interim City Attorney Hargreaves stated that if the Council does not reconsider the vote, they would have to reconvene in closed session at next meeting. He further stated it is unprecedented to get additional concessions and ameliorate the concessions made. This is a critical part of the model for other units.

Council Member Moreno commented the City and the Union has agreed and if the Council do not agree, this places the City Manager and Legal in a difficult position.

Interim City Attorney Hargreaves stated this puts the City in a difficult position because the City needs to balance its budget.

City Manager Villa asked the Council to reconsider their vote. Interim City Attorney Hargreaves stated the need for a motion to reconsider the prior vote.

Council Member Real made a motion to reconsider the prior vote taken by the Council. Motion was seconded by Council Member Moreno. Motion passed by the following vote to wit:

AYES: Castro, Real, Moreno
NOES: Hurtado, Kim
ABSENT: None
ABSTAIN: None

Motion was made by Council Member Real to approve the Tentative Letter of Understanding (LOU) between the City of Calexico and the Calexico Municipal Employees Association. Motion was seconded by Council Member Moreno and passed by the following vote to wit:

AYES: Castro, Real, Moreno
NOES: Hurtado, Kim
ABSENT: None
ABSTAIN: None

**APPROVE BUSINESS IMPROVEMENT DISTRICT REQUEST TO ALLOW
SIDEWALK SALES ON OCTOBER 31, 2016 IN DOWNTOWN DISTRICT.**

Motion was made by Council Member Moreno to Approve Business Improvement District Request to Allow Sidewalk Sales on October 31, 2016 in Downtown District. Motion was seconded by Council Member Real and passed unanimously.

CONSIDERATION TO NAME THE FIELD AT 5TH STREET AND ANDRADE AVENUE FOR MRS. CARMEN ESTRADA AS REQUESTED BY MAYOR CASTRO.

Mayor Castro provided history of Mrs. Estrada who has served as a Beautification Commissioner for four years. He stated she has been involved in the community for more than twenty years and provided a history of Mrs. Estrada's work in the community.

Javier Gonzalez 237 Hernandez, stated no one has more experience than and spoke about retention basins large enough to have football games. He stated that under Mrs. Estrada it would look beautiful. Spoke in support of naming the park in her name.

Salvador Cuevas, spoke in favor of Mrs. Estrada because she has helped with the basketball program in Calexico and works for those who do not have the funds to participate in sports and she has given great example with her work in the community. She has assisted many young people in her programs and through her efforts the kids can participate in sports and support consideration in naming the park in her name.

Ricardo Piceno in favor of recommendation

James Beaver spoke in favor of naming the park after Mrs. Estrada. He spoke about having additional parks so the kids can participate in sports.

Ben Horton – stated that Mrs. Estrada does a magnificent job but the manner in which this is being done..... He spoke about naming a retention basin and stated she deserves more than a retention basin. In favor of naming something in her name but would like to see a real park and not a retention basin. He spoke about the sediment that drains into the retention basin which is not good for the kids.

Council Member Moreno stated he has known Mrs. Estrada for many years and cannot think of a more worthy individual however, there is a protocol and in this case, he is willing to by-pass on the condition that she allow pop-warner football to practice on this park.

Council Member Kim stated he has known Mrs. Estrada and is proud of the job she has done with the community and for her support in sports. He stated his support for Mrs. Estrada.

Council Member Real stated Mrs. Estrada has taught us what a person can do when they try after the close of the PAL program. Expressed his support of Mrs. Estrada.

Council Member Hurtado stated she met Mrs. Estrada in 2002 and they have consistently discussed the needs of the community and due to her efforts in sports, the children that are winning big. She expressed her support for Mrs. Estrada and the growth of the league.

Motion was made by Council Member Moreno, seconded by Council Member Hurtado and passed unanimously to name the Field at 5th Street and Andrade Avenue for Mrs. Carmen Estrada.

Mrs. Estrada thanked the Council for naming the park at 5th and Andrade in her name. She spoke about forming various leagues and moving on other sports. She stated she was happy for the naming.

Motion was made by Council Member Real to continue the Council Meeting passed 9:30 p.m. Motion was seconded by Council Member Moreno and passed unanimously.

APPOINTMENT BY COUNCIL MEMBER KIM TO THE CALEXICO PLANNING COMMISSION.

Council Member postponed his appointment to the next meeting.

APPOINTMENT BY MAYOR CASTRO OF AN ADMINISTRATIVE HEARINGS OFFICER PURSUANT TO MUNICIPAL CODE SECTION 1.27.090 – HEARING OFFICER.

Mayor Castro appointed Javier Gonzalez to the position of Administrative Hearings Officer.

Ben Horton spoke about the requirements for the hearing officer and spoke about the quality and the city's intent and asked Mr. Castro to look at this because there may be ramifications on this matter.

Council Member Moreno asked if this appointment by the Mayor require action by the council. He was informed it was the Mayor's appointment.

Council Member Hurtado asked Mr. Hargreaves about concerns on the individuals named. Mr. Hargreaves stated this should be addressed in closed session.

DISCUSSION PURSUANT TO THE RESOLUTION NO. 2010-17 VESTING EXCLUSIVE AUTHORITY WITH THE CITY COUNCIL TO REDUCE OR WAIVE VARIOUS FEES AND CHARGES OWED TO THE CITY AND CONCERN OVER REIMBURSEMENTS MADE BY THE CITY.

City Manager Villa requested to bring this item back to provide a report on the past year adjustments.

Motion was made by Council Member Moreno, seconded by Council Member Real and passed unanimously to continue the item to the next meeting.

DISCUSSION ON POTENTIAL ACTION REGARDING RONALD MCDONALD HOUSE CHARITIES OF SAN DIEGO REQUEST FOR WAIVER.

City Manager Villa presented the request by the Ronald McDonald House Charities on waiver of fees.

Motion was made by Council Member Real, seconded by Council Member Moreno and passed unanimously to approve the Ronald McDonald House Charities of San Diego Request for Waiver.

FUTURE AGENDA ITEMS.

Moreno

- 1) Status on future veteran's center (old pal trailer).
- 2) Cultivation and taxation of cannabis / Second by Real

Kim

- 1) Forensic Audit
- 2) Measure H Bond
- 3) Hearthstone CFD BOND / No second to his items.

Real

- 1) Item for Council Member to waive their plan and waive their insurance. Second by Moreno.

Hurtado

- 1) Update on fire department new building.

ADJOURNMENT

There being no further business, meeting was adjourned at 10:05 p.m.

Luis J. Castro, Mayor

ATTEST:

Gabriela T. Garcia, Deputy City Clerk

THE CALEXICO CITY COUNCIL/CALEXICO REDEVELOPMENT SUCCESSOR AGENCY/CALEXICO FINANCING AUTHORITY MET IN REGULAR SESSION ON THE 19TH DAY OF OCTOBER, 2016 AT 5:30 P.M. AT THE FERNANDO "NENE" TORRES COUNCIL CHAMBERS, 608 HEBER AVENUE, CALEXICO, CALIFORNIA. THE DATE, HOUR AND PLACE DULY ESTABLISHED FOR THE HOLDING OF SAID MEETING.

CLOSED SESSION AGENDA- 5:30 P.M.

CALL TO ORDER

Mayor Castro called the meeting to order at 6:00 p.m.

ROLL CALL

Mayor: Luis Castro
Council Member: John M. Moreno
Council Member: Joong S. Kim

ABSENT

Mayor Pro Tem Armando Real
Council Member: Maritza Hurtado

PUBLIC COMMENTS

Margaret Sauza, Director of the Sure Help Line Crisis Center regarding the young girl who was molested thirty days ago and the police officer has not interviewed the girl or contacted her mother. She has contacted Chief of Police Gomez who has listened to her and she has also referred this to the District Attorney's Office on this matter. She commented that the Calexico police officers having an arrogant attitude and stated this has to change. She requested the Council's assistance in these matters.

ADJOURN TO CLOSED SESSION.

Council convened in closed session at 6:07 p.m. to discuss the following:

1. CONFERENCE WITH LABOR NEGOTIATORS
Agency Representatives: City Manager, City Attorney
Employee Organizations: Police Officers Association, Fire Fighters Association, Supervisors Association, Certified Operators Association/SEIU Local 221, Calexico Management Association. (Govt. Code Section 54957.6).

Council reconvened from closed session at 6:55 p.m.

**CALEXICO CITY COUNCIL/CALEXICO REDEVELOPMENT
SUCCESSOR AGENCY/CALEXICO FINANCING AUTHORITY**

REGULAR SESSION AGENDA - 6:30 P.M.

CALL TO ORDER

Mayor Castro called the meeting to order at 7:05 p.m.

ROLL CALL

Mayor: Luis Castro
Council Member: John M. Moreno
Council Member: Joong S. Kim

ABSENT

Mayor Pro Tem Armando Real
Council Member: Maritza Hurtado

PLEDGE OF ALLEGIANCE

Council Member Kim led those present in the Pledge of Allegiance.

CLOSED SESSION ANNOUNCEMENTS

Carlos Campos, Interim City Attorney reported direction was given, no reportable actions were taken.

APPROVAL OF AGENDA

Motion was made by Council Member Moreno to approve agenda as presented.

Council Member Kim stated he had requested the Hearthstone committee be placed on the agenda and asked who decided not to place the item on the agenda.

Carlos Campos, City Attorney advised him that the City Manager, City Attorney, the Mayor and two Council Members can request items for the agenda.

Council Member Kim stated he asked the Council to form the committee and this item has not come to the Council.

Motion was seconded by Mayor Castro and the motion passed by majority of those present on the dais by the following vote to wit:

AYES: Castro, Moreno
NOES: Kim
ABSENT: Real, Hurtado
ABSTAIN: None

PRESENTATIONS**PROCLAMATION FOR 1ST ANNUAL HEALTH AND SAFETY FAIR ON OCTOBER 29, 2016.**

Council Members read the Proclamation to the public. Mayor Castro presented the Proclamation to Mr. Javier Gonzalez, Kennedy Gardens Neighborhood Watch.

Javier Gonzalez, President of Calexico Neighborhood Watch thanked the Chief of Police for the opportunity for the Kennedy Gardens Neighborhood Watch and the Heffernan Memorial Healthcare District to hold this type of event.

PUBLIC COMMENTS AND PUBLIC APPEARANCES

Jose Hinojosa stated it was a shame that the Council and the City Manager have not placed the item for Hearthstone on the agenda to discuss what can be done on this matter.

Bardo Gutierrez from Boxing Gym requested assistance from the City Council and the community to keep the boxing gym open and to help to purchase supplies for the boxing program.

Jack Tapia stated he would like to see more policemen. He stated that the tickets alone would pay for one officer's salary.

Javier Gonzalez acknowledged Mr. John Renison for his assistance to the Calexico Neighborhood Watch Program. He advised that Mr. Renison will be providing twenty trees for the Program.

John Renison thanked Javier Gonzalez and stated the bi-national events are great for the community and bi-national public relations. He commented that the County still has funding to assist the community.

CITY COUNCIL COMMENTS AND REPORTS OF MEETINGS ATTENDED

Council Member Moreno announced that Mrs. Esperanza Servin passed away today. He stated she was a person who was very involved with senior programs in the community and he requested a moment of silence in her honor.

Council Member Kim offered his condolences to the Servin Family on the passing of Mrs. Esperanza Servin. He commented the item of importance tonight is the audit report item on the agenda. He asked if the City could find some money for the boxing club. He stated the City knows its budget and the need to try to maximize the revenue to save the community, however, the City failed to save the community and the Council needs to find a way to save the City.

Mayor Castro stated his family and the Servin Family were neighbors for 45 years and offered his most sincere condolences to the family. He commented on twenty one families that approached him with concerns about traffic on E. Rivera Avenue and requested two stop signs. Mayor thanked the Chief of Police for addressing the matter and having the stop signs installed.

CITY MANAGER'S REPORT - Nothing to report.

AUTHORIZE CITY MANAGER TO SIGN ANY AND ALL RELATED DOCUMENTS TO THE SUBORDINATION AGREEMENT BETWEEN THE CITY, THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (“HCD”) AND THE VILLA PRIMAVERA CIC, LP.

City Manager Villa gave a brief presentation and introduced Julia Osuna Housing Manager and Economic Development.

Mrs. Osuna provided a history of the project which includes a loan to Chelsea in the amount of \$4.5 million for 48 affordable units, of which 17 are for physically challenged persons. Mrs. Osuna explained that when the item was originally presented in 2014, there was a clerical error to subordinate to the State of California for permanent finance. She stated this standard procedure for State regulation and requested approval for the City Manager to sign the subordination agreement.

Council Member Kim asked how many loans Chelsea had from the City,

On Villa Primavera they will be making a \$6,000 for long term monitoring. Kim they will take 55 years to pay principal and interest. Julia stated yes. Kim – do they pay monitoring for all projects. Julia, only for villa primavera and moving forward they will be requested to make monitoring payments.

Council Member Kim stated they should make payments for monitoring on all projects and should go back to day one to obtain payment on the monitoring. He suggested this as possible revenue that has been missing. Why do we have to give them the excuse them on the lien. Mrs. Osuna, it is normal procedure on this type of loan.

Carlos Campos, Interim City Attorney stated it was always contemplated that the City would subordinate the loan, there are documents that state we will subordinate and for some reason they were not in the documents. Felt the City should bring before the Council for transparency.

Mr. Kim said that the when the conduction finish we suppose to release the building

Julia, we are not removed, we will subordinate and still be on the Lien.

Carlos Campos, Interim City Attorney restated there was a clerical error in 2014 that specifically said that the City Manager had authority to subordinate the loan however the language was not detailed enough for the City Manager to sign.

Motion by john to approve authorize City Manager to sign any and all related documents to the subordination agreement between the City, the California Department of Housing and Community Development (“HCD”) and the Villa Primavera CIC, LP. Motion was seconded by Mayor Castro and passed by the following vote-to-wit:

AYES: Castro, Moreno
NOES: Kim
ABSENT: Hurtado, Real

APPOINTMENTS BY MAYOR AND COUNCIL MEMBERS TO THE CALEXICO PERSONNEL COMMISSION.

Council Member Moreno appointed Dr. Gilbert Mendez.

Council Member Kim appointed Ms. Grace Cervantes.

Mayor Castro stated he would wait until this Friday on his appointment.

APPOINTMENT BY COUNCIL MEMBER KIM TO THE CALEXICO PLANNING COMMISSION.

Council Member Kim requested to continue this item to the next meeting.

DISCUSSION PURSUANT TO THE RESOLUTION NO. 2010-17 VESTING EXCLUSIVE AUTHORITY WITH THE CITY COUNCIL TO REDUCE OR WAIVE VARIOUS FEES AND CHARGES OWED TO THE CITY AND CONCERN OVER REIMBURSEMENTS MADE BY THE CITY.

Council Member Villa stated Council Member Hurtado narrowed down the request to items being adjusted and will be preparing a report per her clarification and requested the item be continued to the next meeting.

PRESENTATION OF THE DRAFT BASIC FINANCIAL STATEMENTS (CAFR) AND INDEPENDENT AUDITOR'S REPORT FOR FISCAL YEAR ENDED JUNE 30, 2015.

Mr. Eduardo Gutierrez, Interim Finance Director stated there will be a draft presentation tonight on audit for Fiscal Year 2014-15 and introduced Mr. Ken Punn.

Mr. Ken Punn presented the first draft of the June 30, 2015 financial audit which means the firm has finalized the majority of the numbers making sure that the numbers in the financial statement are fairly present in all material respects and whatever corrections have been made. He stated he would be presenting the Scope of work, Audit Responsibilities, Overview of Financial Statements, Financial Indicators and Key Pension Information, Implementation of GASB 68 and 71, Status of the Audit, Audit Results, Observations and Recommendation.

Mr. Punn stated the Scope of Work consisted of the Financial Audit (City of Calexico's Basic Financial Statements) and Compliance Audit - Audit of Federal Program (Single Audit). He provided the management responsibilities as well as the auditor's responsibilities on the audit.

He presented the Basic Financial Statements - Financial Section consisting of the Independent Auditors' Reports, Government-Wide Financial Statements, Fund Financial Statements, Notes to

Basic Financial Statements, Required Supplementary Information (Unaudited) and Supplementary Information. He stated that as of June 30, 2015, the City of Calexico has assets in the amount of \$179,572,715 and explained the Statement of Net Position as of June 30, 2015 as follows:

	Governmental Activities	Business-Type Activities	Total
Assets	\$ 99,945,461	\$ 79,627,254	\$ 179,572,715
Deferred Outflows of Resources	1,769,315	118,100	1,887,415
Liabilities	60,624,081	18,300,746	78,924,827
Deferred Inflows of Resources	4,292,646	749,821	5,042,467
Net Position:			
Net investments in capital assets	28,442,367	33,319,920	61,762,287
Restricted	41,386,495	988,706	42,375,201
Unrestricted (Deficit)	(33,030,813)	26,386,161	(6,644,652)
Total Net Position	<u>\$ 36,798,049</u>	<u>\$ 60,694,787</u>	<u>\$ 97,492,836</u>

Mr. Punn stated the total unrestricted is in a deficit of \$6.6 but as a total.

	Governmental Activities	Business-Type Activities	Total
Expenses	\$ (36,615,298)	\$ (8,750,042)	\$ (45,365,340)
Program Revenues			
Charges for services	4,900,379	12,384,994	17,285,373
Operating grants and contributions	7,533,139	-	7,533,139
Capital grants and contributions	5,163,486	3,863,269	9,026,755
Total program revenues	17,597,004	16,248,263	33,845,267
Net Cost of Services	(19,018,294)	7,498,221	(11,520,073)
General Revenues	14,937,703	(1,876,916)	13,060,787
Change in Net Position	<u>\$ (4,080,591)</u>	<u>\$ 5,621,305</u>	<u>\$ 1,540,714</u>

Mr. Punn explained the General Fund, Including Measure H Summary - Balance Sheet as of June 30, 2015 as follows:

Assets	<u>\$ 1,242,788</u>
Liabilities	<u>\$ 1,357,760</u>
Fund Balance	
Unassigned (Deficit)	<u>(114,972)</u>
Total Fund Balance (Deficit)	<u>(114,972)</u>
Total Liabilities and Fund Balance	<u>\$ 1,242,788</u>
 General Fund Balance @ June 30, 2015 as assumed in 2015-2016 Adopted Budget	 \$ 52,857
Shortfall - Transaction Posted to wrong FY	<u>(167,829)</u>
General Fund Balance @ June 30, 2015	<u>\$ (114,972)</u>

Mr. Punn stated the General Fund as of June 30, 2015 has a balance of (\$114,972) and it is the main Fund of the City.

Mr. Punn provided the General Fund, including Measure H Summary Statement of Revenues, Expenditures and Changes in Fund Balance For the Year Ended June 30, 2015

Revenues	\$ 17,197,115
Expenditures	<u>(20,658,104)</u>
Revenues over Expenditures	(3,460,989)
 Other Financing Sources and Uses	
Transfers (Net)	<u>(712,031)</u>
 Change in Net Position	 <u>\$ (4,173,020)</u>

Mr. Punn addressed the Financial Indicators and Key Pension Information and explained the Cost of Services to Tax Revenues For the Year Ended June 30, 2015 as follows:

Cost of Services	\$ 19,018,294
Tax Revenues	<u>13,776,571</u>
Ratio	<u>138.05%</u>

Mr. Pun explained the City's ratio of 138% is significant. He informed that when the Cities of Stockton and San Bernardino filed bankruptcy their ratio was at about 120%. He further stated the City of Calexico does not have any reserve for a rainy day and best practice states you should have three months' reserve.

Mr. Punn stated that pensions have never been reported on financial statements. This is the first time it is reported through GASB 68 and GASB71. Net pension liabilities are reported with a year lapse and will be as of June 30, 2014.

Implementation of GASB 68 and 71 – The New Pension Standards

- GASB Statement No. 68, *Accounting and Financial Reporting for Pension Plans* (Fiscal Year 2014-2015)
- GASB Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date – An Amendment of GASB Statement No. 68* (Fiscal Year 2014-2015)

He pointed out that as of June 30, 2016 the city has a 16 million dollar liability on the financial statements.

Mr. Punn advised the draft audit was provided to the City and now has to be reviewed for disclosure and the report will be delivered by the end of this month to report on November 2nd council meeting. He explained they will issue an unmodified opinion for all issues and go through a more robust financial statement and offer some corrections and have statements to disclose. He further stated that because of the new pension statements, they do have to emphasize matters for GASB 98 and 71.

He stressed the need to address the overspending of the general fund and Council needs to take action to take control of the expenses in the general fund.

Mr. Punn addressed the reasons for the delay in financial reporting was due to a **Challenging Audit**, almost 100% staff turnover, Implementation of New Accounting Software, No budget loaded into the Accounting System for budgetary report/control, Change in all bank accounts with departure of Rabobank from local service, 2014-15 bank reconciliation not initiated until after end of fiscal year, Finance staff new to positions, two management positions filled by one person. He explained a six month gap from field work to audit completion was due to completing staff priorities, including a break to build 2015-16 and 2016-17 budget.

He stated the **Depletion of General Fund's Fund Balance as due to:**

- General Fund has been spending/operating based upon a flawed revenue and reserve assumptions, and must take strong action to reduce the scope or cost of services it provides to rebalance operations within available resources.
- Most General Fund departments overspent their budget during the year, which was masked/offset by almost \$2 million in undelivered Measure H capital projects, including the swimming pool project (finally delivered in FY 2016).

- PD vacancies and additional cost allocations to grants generally offset the extra professional services spending on investigations.
- Overspending in non-safety programs was partially due to planned staffing reassignments or reductions that were not fully implemented, and unbudgeted materials/supplies costs.

He stated the need to take a closer look at current operations and spending and take more care on the revenues due to the depletion. These actually caused the general fund balance depletion.

Mr. Punn explained the Internal Control Lapses for the City as delays in bank reconciliations, unrecorded disbursements (that have now been addressed through fully implemented software system); lack of any revenue or expenditure budget monitoring that might have identified budgeting issues.

Mr. Punn stated these are the three major observations and he recommended the City to adopt and Implement a Comprehensive Fiscal Policy. The City has its fiduciary to ensure their operations are sustainable and have good control environment to set standards, processes, and structures; to promote high integrity; and to retain competent employees for its mission. Fiscal policy is required as a guiding principles to provide the rationale which lead to the development of Administrative and Council Policy. A Comprehensive Fiscal Policy should include the followings:

- Operational Efficiencies
- Voter Approved Revenues
- Reserves
- Infrastructures
- Employees Development
- Economic Development
- Construction of New Facilities
- Fiscal Management

Council Member Kim commented on not having enough time to review the report and stated he noticed the format has been changed. Ken pun explained this was due to implementation of GASB 68 and 71. Mr. Punn explained the items pertaining to GASB 68 and 71. Council Member Kim asked if the City was paying for employees after they retire? Mr. Punn stated the City is still paying for the unfunded liability. Council Member Kim stated Calxico has fully payed the pension. Mr. Punn stated it is not fully funded because this liability is on a rolling basis and stands by CALPERS.

Council Member Kim commented on the status of pension obligations by the City. Mr. Ken Punn stated that is very different because 2013 was a good year and problems began in 2014, 2015 and 2016 CALPERS investment earning are not doing very well.

Susan Meyer stated the City makes every payment to CALPERS that CALPERS asks for. She pointed out that actuaries are never right and that they may be over or under. The net pension liability of \$16 million of dollars represents the cumulative actuarial error. A Liability represents a present value of what the City owes its current employees and retirees and it is unfunded because the City has not contributed enough.

Ms. Meyer explained the auditor is hired to give a third party opinion on validity of the numbers. She stated that today the Finance Director has reports for the first three months of Fiscal Year 2016-17. She explained that an additional expenditure was found that was posted to the wrong fiscal year and now the balance for June 30, 2015 is negative \$114,000. She presented the general fund budget to actual statement which shows the revenues, expenditures and transfers and explained in detail the where the issues were. She further stated the City has taken good steps to acknowledge the proper budget monitoring, adopted a two year spending plan and a 2016-17 budget that puts into place adjustment to make balance.

Council Member Kim commented that overall we have little over \$7 million deficit. Ms. Meyer stated the general fund has a deficit of \$114,000. Council Member Kim stated that borrowing covered the \$7 million deficit. Ms. Meyer explained the borrowing was done with the 2015-16 budget. Council Member Kim asked about indirect cost allocation. Ms. Meyer stated indirect cost allocation is about 700,000 for general fund.

She explained that in 2015-16 there was a \$3.5 million deficit and this is the City borrowed from another fund to cover the deficit for the following fiscal year.

Council Member Kim asked how the City covered the \$4 million. Mrs. Meyers explained the beginning balance was \$4 million and the expenses were over by \$4 million so at the end of the year there was zero money left in the budget.

City Manager Villa stated advised the Council the presentation tonight was to bring a snap shot of what the product will be and will bring the final report and opinion on November 2nd. He stated the staff is trying to develop a five year development perspective to try and straighten this out so we do not get into these problems again. This report has been uploaded and available to the public.

Council Member Kim requested to see changes to 2015-16 at the next meeting and the forecast for 16-17 fiscal year. City Manager Villa advised him he did not know that would be able to provide this information for November 2, 2016. Council Member Kim mentioned that several cities were at a ratio of 120% when they declared bankruptcy and addressed bankruptcy for Calexico. Mr. Punn advised him the City does not have the money to go through the entire process. He stated the City's management has started negotiating with the unions and employees and generating more revenues for the city and bankruptcy is not an option for the City of Calexico.

Mr. Punn stated that with current management, he sees a plan on work out, bringing some short term revenue from the Water and Wastewater funds to help out operations and instead of going through a costly petition on filing for Chapter 9 bankruptcy, the City is better off not filing and carrying out a work out plan with the current employees.

Council acknowledged receipt of the report.

FUTURE AGENDA ITEMS

Council Member Kim:

1. Report on rents paid at all Senior and Affordable Housing Apartments.

Council Member Moreno left the meeting at 9:00 p.m.

2. Forensic Audit for Hearthstone and Measure H.

Mayor Castro:

1. Update for the Hearthstone project.

ADJOURNMENT

There being no further business, meeting was adjourned at 9:03 p.m.

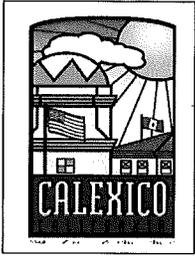
Luis J. Castro, Mayor

ATTEST:

Gabriela T. Garcia, Deputy City Clerk

**AGENDA
ITEM**

6



AGENDA STAFF REPORT

DATE: November 16, 2016

TO: Mayor and City Council

APPROVED BY: Armando G Villa, City Manager 

PREPARED BY: Eduardo Gutierrez, Acting Finance Director 

SUBJECT: Warrants from October 27th to November 4th, 2016
And City Salaries & Benefits from October 15th to October 28th, 2016

=====

Recommendation:

Approve the Affidavit of Warrants from October 27th to November 4th 2016 City Salaries & Benefits from October 15th to October 28th 2016.

Background:

The City Council approves the Acting Finance Director's Affidavit of Warrants.

Discussion & Analysis:

Attached is a list of claims paid. These warrants have been reviewed and audited by the Calexico Acting Finance Director. His affidavit is attached to this report.

Fiscal Impact:

Total disbursement is \$974,876.52 Included on this amount:
\$462,246.03 for warrants from 10/27/16 – 11/04/16
\$512,630.49 City Salaries and Benefits from 10/15/16 – 10/28/16

Coordinated With:

All Departments.

Attachment:

- 1. Affidavit of Warrants for 10/27/16 to 11/04/16
- 2. City Salaries & Benefits from 10/15/16 to 10/28/16





City of Calexico

Finance Department

608 HEBER AVENUE

● CALEXICO, CA 92231 ●

(760) 768-2130

AFFIDAVIT

I, Eduardo Gutierrez, Acting Finance Director do hereby declare and certify that the claims against the City of Calexico are from October 27th to November 4th, 2016, and City Salaries & Benefits are from October 15th 2016 to October 28th, 2016 totaling in the amount of \$974,876.52 are a valid and audited record of the purchases and reimbursements, and to the best of my knowledge, are a complete and accurate reflection of the bi-weekly warrants paid.

Date: _____

11/7/16

By: _____

Eduardo Gutierrez
Acting Finance Director



ACCOUNTS PAYABLE FROM 10/27/16 - 11/4/16

VENDOR NAME	ACCOUNT	AMOUNT	CHECK #	DESCRIPTION	VENDOR#
2GO SALADS	222-50-520-53001-30	\$ 507.78	12298	PROGRAM EXPENSE - PRETTY IN PINK EVENT	11405
	TOTAL \$	507.78			
AGUILAR SAUL	111-20-210-55030-000	\$ 695.00	12299	CAR WASH FOR POLICE VEHICLES	10034
	TOTAL \$	695.00			
AIRWAVE COMMUNICATIONS - IMP	111-20-210-54016-000	\$ 432.46	12349	RADIO MAINTENANCE	10038
AIRWAVE COMMUNICATIONS - IMP	111-20-216-54016-000	\$ 87.71	12300	RADIO MAINTENANCE	10038
	TOTAL \$	520.17			
ALLIED WASTE SERVICES INC 467	111-00-000-41511-000	\$ (17,580.50)	12337	SOLID WASTE COLLECTION FOR JULY 2016	10043
ALLIED WASTE SERVICES INC 467	111-00-000-41511-000	\$ (14,057.77)	12337	SOLID WASTE COLLECTION FOR JULY 2016	10043
ALLIED WASTE SERVICES INC 467	111-00-000-41511-000	\$ (1,973.93)	12337	SOLID WASTE COLLECTION FOR JULY 2016	10043
ALLIED WASTE SERVICES INC 467	281-40-000-44120-01	\$ (328.99)	12337	SOLID WASTE COLLECTION FOR JULY 2016	10043
ALLIED WASTE SERVICES INC 467	281-40-000-44120-01	\$ (2,342.96)	12337	SOLID WASTE COLLECTION FOR JULY 2016	10043
ALLIED WASTE SERVICES INC 467	281-40-000-44120-01	\$ (2,930.08)	12337	SOLID WASTE COLLECTION FOR JULY 2016	10043
ALLIED WASTE SERVICES INC 467	281-40-410-55035-00	\$ 146,504.14	12337	SOLID WASTE COLLECTION FOR JULY 2016	10043
	TOTAL \$	\$107,289.91			
ALSCO	111-10-180-53001-000	\$ 60.20	12338	MATERIAL AND SUPPLIES	10046
ALSCO	111-10-180-53001-000	\$ 60.20	12338	MATERIAL AND SUPPLIES	10046
ALSCO	111-20-250-53001-000	\$ 32.60	12338	MATERIAL AND SUPPLIES	10046
ALSCO	111-20-250-53001-000	\$ 32.60	12338	MATERIAL AND SUPPLIES	10046
ALSCO	111-20-250-53001-000	\$ 34.17	12338	MATERIAL AND SUPPLIES	10046
ALSCO	111-20-250-53001-000	\$ 36.42	12338	MATERIAL AND SUPPLIES	10046
ALSCO	111-20-250-53001-000	\$ 35.97	12338	MATERIAL AND SUPPLIES	10046
ALSCO	111-20-250-53001-000	\$ 34.17	12338	MATERIAL AND SUPPLIES	10046
ALSCO	111-20-250-53001-000	\$ 36.42	12338	MATERIAL AND SUPPLIES	10046

VENDOR NAME	ACCOUNT	AMOUNT	CHECK #	DESCRIPTION	VENDOR#
ALSCO	111-40-416-53001-000	\$ 11.75	12338	MATERIAL AND SUPPLIES	10046
ALSCO	111-40-416-53001-000	\$ 10.40	12338	MATERIAL AND SUPPLIES	10046
ALSCO	111-40-416-53001-000	\$ 10.40	12338	MATERIAL AND SUPPLIES	10046
ALSCO	111-40-416-53001-000	\$ 10.40	12338	MATERIAL AND SUPPLIES	10046
ALSCO	111-40-416-53010-000	\$ 4.02	12338	UNIFORMS AND CLEANING	10046
ALSCO	111-40-416-53010-000	\$ 4.02	12338	UNIFORM AND CLEANING	10046
ALSCO	111-40-416-53010-000	\$ 4.02	12338	UNIFORM AND CLEANING	10046
ALSCO	111-40-416-53010-000	\$ 4.02	12338	UNIFORMS AND CLEANING	10046
ALSCO	111-40-420-53001-000	\$ 28.22	12338	MATERIAL AND SUPPLIES	10046
ALSCO	111-40-420-53001-000	\$ 51.01	12338	MATERIAL AND SUPPLIES	10046
ALSCO	111-40-420-53001-000	\$ 71.15	12338	MATERIAL AND SUPPLIES	10046
ALSCO	111-40-420-53001-000	\$ 28.22	12338	MATERIAL AND SUPPLIES	10046
ALSCO	111-40-420-53010-000	\$ 3.08	12338	UNIFORM AND CLEANING	10046
ALSCO	111-40-420-53010-000	\$ 8.62	12338	UNIFORMS AND CLEANING	10046
ALSCO	111-40-420-53010-000	\$ 3.08	12338	UNIFORMS AND CLEANING	10046
ALSCO	111-40-420-53010-000	\$ 8.62	12338	UNIFORM AND CLEANING	10046
ALSCO	111-40-420-53010-000	\$ 8.62	12338	UNIFORM AND CLEANING	10046
ALSCO	111-40-420-53010-000	\$ 3.08	12338	UNIFORM AND CLEANING	10046
ALSCO	111-40-420-53010-000	\$ 8.62	12338	UNIFORM AND CLEANING	10046
ALSCO	111-40-420-53010-000	\$ 3.08	12338	UNIFORM AND CLEANING	10046
ALSCO	111-50-510-53030-000	\$ 44.00	12338	CLEANING SUPPLIES	10046
ALSCO	111-50-510-53030-000	\$ 44.00	12338	CLEANING SUPPLIES	10046
ALSCO	111-50-520-53030-000	\$ 24.07	12338	CLEANING SUPPLIES	10046
ALSCO	111-50-520-53030-000	\$ 31.71	12338	CLEANING SUPPLIES	10046
ALSCO	231-40-413-53001-00	\$ 1.50	12338	MATERIAL AND SUPPLIES	10046
ALSCO	231-40-413-53001-00	\$ 1.50	12338	MATERIAL AND SUPPLIES	10046
ALSCO	231-40-413-53001-00	\$ 1.50	12338	MATERIAL AND SUPPLIES	10046
ALSCO	231-40-413-53001-00	\$ 2.85	12338	MATERIAL AND SUPPLIES	10046
ALSCO	231-40-413-53010-00	\$ 2.52	12338	UNIFORMS AND CLEANING	10046
ALSCO	231-40-413-53010-00	\$ 10.91	12338	UNIFORM AND CLEANING	10046
ALSCO	231-40-413-53010-00	\$ 2.52	12338	UNIFORM AND SUPPLIES	10046
ALSCO	231-40-413-53010-00	\$ 10.91	12338	UNIFORM AND CLEANING	10046
ALSCO	231-40-413-53010-00	\$ 2.52	12338	UNIFORM AND CLEANING	10046
ALSCO	231-40-413-53010-00	\$ 2.52	12338	UNIFORM AND CLEANING	10046
ALSCO	231-40-413-53010-00	\$ 10.91	12338	UNIFORM AND CLEANING	10046
ALSCO	231-40-413-53010-00	\$ 10.91	12338	UNIFORM AND CLEANING	10046
ALSCO	513-81-813-53001-00	\$ 96.39	12338	MATERIAL AND SUPPLIES	10046
ALSCO	513-81-813-53001-00	\$ 95.49	12338	MATERIAL AND SUPPLIES	10046
ALSCO	513-81-813-53001-00	\$ 100.14	12338	MATERIAL AND SUPPLIES	10046
ALSCO	513-81-813-53001-00	\$ 99.99	12338	MATERIAL AND SUPPLIES	10046

VENDOR NAME	ACCOUNT	AMOUNT	CHECK #	DESCRIPTION	VENDOR#
ALSCO	513-81-813-53010-00	\$ 21.00	12338	UNIFORM AND CLEANING	10046
ALSCO	513-81-813-53010-00	\$ 21.00	12338	UNIFORM AND CLEANING	10046
ALSCO	513-81-813-53010-00	\$ 21.00	12338	UNIFORM AND CLEANING	10046
ALSCO	513-81-813-53010-00	\$ 21.00	12338	UNIFORMS AND CLEANING	10046
ALSCO	513-81-814-53010-00	\$ 10.06	12338	UNIFORMS AND CLEANING	10046
ALSCO	513-81-814-53010-00	\$ 10.06	12338	UNIFORM AND SUPPLIES	10046
ALSCO	513-81-814-53010-00	\$ 10.06	12338	UNIFORMS AND CLEANING	10046
ALSCO	513-81-814-53010-00	\$ 10.06	12338	UNIFORM AND CLEANING	10046
ALSCO	522-83-830-53001-00	\$ 11.69	12338	MATERIAL AND SUPPLIES	10046
ALSCO	522-83-830-53001-00	\$ 11.57	12338	MATERIAL AND SUPPLIES	10046
ALSCO	522-83-830-53001-00	\$ 10.07	12338	MATERIAL AND SUPPLIES	10046
ALSCO	522-83-830-53001-00	\$ 10.07	12338	MATERIAL AND SUPPLIES	10046
ALSCO	544-82-823-53001-00	\$ 10.16	12338	MATERIAL AND SUPPLIES	10046
ALSCO	544-82-823-53001-00	\$ 10.61	12338	MATERIAL AND SUPPLIES	10046
ALSCO	544-82-823-53001-00	\$ 10.16	12338	MATERIAL AND SUPPLIES	10046
ALSCO	544-82-823-53001-00	\$ 10.61	12338	MATERIAL AND SUPPLIES	10046
ALSCO	544-82-823-53010-00	\$ 17.98	12338	UNIFORM AND CLEANING	10046
ALSCO	544-82-823-53010-00	\$ 0.42	12338	UNIFORMS AND CLEANING	10046
ALSCO	544-82-823-53010-00	\$ 17.98	12338	UNIFORM AND CLEANING	10046
ALSCO	544-82-823-53010-00	\$ 17.56	12338	UNIFORMS AND CLEANING	10046
ALSCO	544-82-823-53010-00	\$ 17.98	12338	UNIFORMS AND CLEANING	10046
ALSCO	544-82-824-53010-00	\$ 12.32	12338	UNIFORM AND CLEANING	10046
ALSCO	544-82-824-53010-00	\$ 12.32	12338	UNIFORM AND CLEANING	10046
ALSCO	544-82-824-53010-00	\$ 12.32	12338	UNIFORM AND CLEANING	10046
ALSCO	544-82-824-53010-00	\$ 12.32	12338	MATERIAL AND SUPPLIES	10046
	TOTAL	\$ 1,574.42			
ARAMBULA MARICELA	222-50-520-53029-20	\$ 880.00	12301	SENIORS HEALTH FAIR	10912
	TOTAL	\$ 880.00			
AT&T	111-10-150-55510-000	\$ 301.94	12352	TELEPHONE SRVS 09/4/16 - 10/03/16	10964
AT&T	111-10-150-55510-000	\$ 404.72	12352	TELEPHONE SRVS 09/4/16 - 10/03/16	10964
AT&T	111-10-160-55510-000	\$ 485.93	12352	TELEPHONE SRVS 09/4/16 - 10/03/16	10964
AT&T	111-10-162-55510-000	\$ 341.64	12352	TELEPHONE SRVS 09/4/16 - 10/03/16	10964
AT&T	111-20-210-55510-000	\$ 120.20	12350	MONTHLY PHONE SRVS 10/7/16 - 11/6/16	10081
AT&T	111-20-210-55510-000	\$ 50.89	12351	TELEPHONE SRVS FOR SEPT 2016	10083
AT&T	111-20-210-55510-000	\$ 1,279.44	12352	TELEPHONE SRVS 09/4/16 - 10/03/16	10964
AT&T	111-20-250-55510-000	\$ 417.26	12352	TELEPHONE SRVS 09/4/16 - 10/03/16	10964
AT&T	111-30-310-55510-000	\$ 493.59	12352	TELEPHONE SRVS 09/4/16 - 10/03/16	10964
AT&T	111-40-410-55510-000	\$ 546.70	12352	TELEPHONE SRVS 09/4/16 - 10/03/16	10964

VENDOR NAME	ACCOUNT	AMOUNT	CHECK #	DESCRIPTION	VENDOR #
AT&T	111-50-510-55510-000	\$ 378.37	12352	TELEPHONE SRVS 09/4/16 - 10/03/16	10964
AT&T	513-81-813-55510-00	\$ 91.33	12352	TELEPHONE SRVS 09/4/16 - 10/03/16	10964
AT&T	522-83-830-55510-00	\$ 43.61	12352	TELEPHONE SRVS 09/4/16 - 10/03/16	10964
AT&T	544-82-823-55510-00	\$ 127.31	12352	TELEPHONE SRVS 09/4/16 - 10/03/16	10964
	TOTAL \$	5,082.93			
AT&T MOBILITY	513-81-813-55514-00	\$ 63.94	12353	WTR METER IPADS SRVS 9/9/16 - 10/8/16	11373
	TOTAL \$	63.94			
AVAYA, INC	111-20-250-55025-000	\$ 195.40	0	INTERNET TELEPHONY SRVS 8/31/16 -	10087
	TOTAL \$	195.40			
BAKER & TAYLOR	111-50-510-53019-000	\$ 46.49	12341	2015 US GOVERNMENT MANUAL	10093
	TOTAL \$	46.49			
BENEFIT COORDINATORS	606-10-180-52015-00	\$ 1,106.42	0	EMPLOYEES LIFE INSURANCE	11396
	TOTAL \$	1,106.42			
BIESCO	111-10-150-54013-000	\$ 18.98	0	RICOH COPIER AGREEMENT FOR SEPT 2016	10103
BIESCO	111-10-150-54013-000	\$ 206.15	0	RICOH COPIER AGREEMENT FOR SEPT 2016	10103
BIESCO	111-10-150-54013-000	\$ 361.96	0	RICOH COPIER AGREEMENT FOR SEPT 2016	10103
BIESCO	111-10-160-54013-000	\$ 452.64	0	RICOH COPIER AGREEMENT FOR SEPT 2016	10103
BIESCO	111-10-162-54013-000	\$ 153.46	0	RICOH COPIER AGREEMENT FOR SEPT 2016	10103
BIESCO	111-20-210-54013-000	\$ 152.03	0	RICOH COPIER AGREEMENT FOR SEPT 2016	10103
BIESCO	111-20-250-54013-000	\$ 153.39	0	RICOH COPIER AGREEMENT FOR SEPT 2016	10103
BIESCO	111-30-310-54013-000	\$ 361.90	0	RICOH COPIER AGREEMENT FOR SEPT 2016	10103
BIESCO	111-40-410-54013-000	\$ 64.19	0	RICOH COPIER AGREEMENT FOR SEPT 2016	10103
BIESCO	111-50-510-54013-000	\$ 212.75	0	RICOH COPIER AGREEMENT FOR SEPT 2016	10103
BIESCO	111-50-520-54013-000	\$ 45.93	0	RICOH COPIER AGREEMENT FOR SEPT 2016	10103
BIESCO	513-81-813-54013-00	\$ 14.11	0	RICOH COPIER AGREEMENT FOR SEPT 2016	10103
	TOTAL \$	2,197.49			
BOUND TREE MEDICAL, LLC	111-20-250-53002-000	\$ 1,213.96	0	MEDICAL SUPPLIES	10114
	TOTAL \$	1,213.96			
CALEXICO CHAMBER OF	111-10-180-55901-000	\$ 9,999.00	12302	2016 ANNUAL CHRISTMAS PARADE	10130
	TOTAL \$	9,999.00			

VENDOR NAME	ACCOUNT	AMOUNT	CHECK #	DESCRIPTION	VENDOR #
CALEXICO CHRONICLE	111-10-150-55017-000	\$ 153.00	12303	ORDINANCE PUBLICATION NO.1171	10131
CALEXICO CHRONICLE	111-10-150-55017-000	\$ 404.00	12303	ORDINANCE PUBLICATION NO.1172	10131
CALEXICO CHRONICLE	111-10-150-55017-000	\$ 378.00	12303	ORDINANCE PUBLICATION NO.1172	10131
	TOTAL \$	935.00			
CALEXICO TOWING SERVICE	111-20-250-54001-000	\$ 250.00	12304	EQUIP REPAIRS & MAINTENANCE	10139
CALEXICO TOWING SERVICE	111-20-250-54001-000	\$ 868.85	12304	EQUIP REPAIRS & MAINTENANCE	10139
CALEXICO TOWING SERVICE	111-20-250-54001-000	\$ 956.75	12304	EQUIP REPAIRS & MAINTENANCE	10139
CALEXICO TOWING SERVICE	111-20-250-54001-000	\$ 135.63	12304	EQUIP REPAIRS & MAINTENANCE	10139
	TOTAL \$	2,211.23			
CALIFORNIA BUILDING	111-00-000-22710-100	\$ 114.30	12342	SB1473 STATE FEES FOR QTR ARP-JUN2016	10147
	TOTAL \$	114.30			
CALIFORNIA ENVIRONMENTAL	544-82-823-54001-00	\$ 2,448.63	12354	EQUIP REPAIRS	11049
	TOTAL \$	2,448.63			
CALIFORNIA SUPER MARKET	513-81-812-55025-00	\$ 7.14	12305	AUG 2016 PAYMENT COLLECTION	10154
CALIFORNIA SUPER MARKET	544-82-823-55025-00	\$ 7.14	12305	AUG 2016 PAYMENT COLLECTION	10154
	TOTAL \$	14.28			
CARTER PUMP	544-82-823-54001-00	\$ 3,330.00	12355	EQUIP REPAIRS - CARTER PUMPS	10165
	TOTAL \$	3,330.00			
CASA SONOMA APARTMENTS	813-60-610-55037-00	\$ 281.00	12306	PAYMENT#10	10920
CASA SONOMA APARTMENTS	813-60-610-55037-00	\$ 224.00	12306	PAYMENT#10	10920
CASA SONOMA APARTMENTS	813-60-610-55037-00	\$ 224.00	12306	PAYMENT#10	10920
CASA SONOMA APARTMENTS	813-60-610-55037-00	\$ 272.00	12306	PAYMENT#10	10920
CASA SONOMA APARTMENTS	813-60-610-55037-00	\$ 182.00	12306	PAYMENT#10	10920
	TOTAL \$	1,183.00			
CHEMTRADE CHEMICALS US.LLC	513-81-813-53012-00	\$ 2,902.15	0	CHEMICALS	10185
	TOTAL \$	2,902.15			
CINTAS FIRST AID & SAFETY	111-50-510-53001-000	\$ 15.60	0	MATERIAL & SUPPLIES	10189
	TOTAL \$	15.60			
COPY CENTER & INTERNET	111-20-210-53017-000	\$ 1,213.50	12307	OFFICE SUPPLIES	10217
	TOTAL \$	1,213.50			

VENDOR NAME	ACCOUNT	AMOUNT	CHECK #	DESCRIPTION	VENDOR#
CORBIN WILLITS SYSTEM, INC	111-10-160-55025-000	\$ 1,236.40	12356	MOM SOFTWARE FOR THE MONTH OF OCT	10218
CORBIN WILLITS SYSTEM, INC	111-10-160-55025-000	\$ 1,236.40	12356	MOM SOFTWARE FOR THE MONTH OF NOV	10218
	TOTAL \$	2,472.80			
D&H WATER SYSTEMS	513-81-813-54015-00	\$ 5,316.50	12357	REPLACE OLD MIXER BOX	10249
	TOTAL \$	5,316.50			
DC FROST ASSOCIATES, INC	544-82-823-54001-00	\$ 3,100.00	0	ANNUAL SRVS INSPECTION TROJAN UV SYSTEM	10258
	TOTAL \$	3,100.00			
DEPARTMENT OF JUSTICE	111-20-210-55026-000	\$ 2,513.00	12308	LIVE SCAN SRVS FOR THE MONTH OF SEPT2016	10266
	TOTAL \$	2,513.00			
DEPT OF CONSERVATION DIV OF	111-00-000-22710-200	\$ 676.87	12343	SMIP FEES FOR QTR DUES APR-JUN2016	10264
	TOTAL \$	676.87			
DEPT OF TRANSPORTATION	233-90-902-56000-00	\$ 56,000.00	12358	WIDENING OF SR98 FROM VV WILLIAMS TO	10270
	TOTAL \$	56,000.00			
D POLY MEXICAN FOOD	221-50-510-55505-20	\$ 390.21	12309	ALS TRAINING	10289
	TOTAL \$	390.21			
DYNAMIC CONSULTING ENGINEERS	460-00-000-22810-60	\$ 11,680.00	12310	PLAN CHECK GRAN PLAZA PHASE 2A	11051
	TOTAL \$	11,680.00			
EASTON AVIATION, LLC	522-83-830-53019-00	\$ 20.65	12359	AERONAUTICAL CHARTS	10298
	TOTAL \$	20.65			
ELMS EQUIPMENT RENTAL, INC	931-90-911-56000-00	\$ 16,424.10	0	DEMOLITION OF ARMORY STRUCTURE	10310
	TOTAL \$	16,424.10			
EMPIRE SOUTHWEST LLC	513-81-813-54001-00	\$ 205.00	12311	DIESEL PUMP YEARLY MAINTENANCE	10313
EMPIRE SOUTHWEST LLC	513-81-813-54001-00	\$ 205.00	12311	DIESEL PUMP YEARLY MAINTENANCE	10313
EMPIRE SOUTHWEST LLC	544-82-823-54001-00	\$ 734.42	12311	REPAIRS TO WWTP GENERATORS	10313
EMPIRE SOUTHWEST LLC	544-82-823-54001-00	\$ 478.00	12311	REPAIRS TO WWTP GENERATORS	10313
EMPIRE SOUTHWEST LLC	544-82-823-54001-00	\$ 240.00	12311	REPAIRS TO WWTP GENERATORS	10313
	TOTAL \$	1,862.42			

VENDOR NAME	ACCOUNT	AMOUNT	CHECK #	DESCRIPTION	VENDOR #
ERM-WEST, INC	474-90-903-56000-00	\$ 5,682.62	0	NEW RIVER IMPROVEMENT PROJECT	10319
ERM-WEST, INC	476-90-903-56000-00	\$ 22,730.48	0	NEW RIVER IMPROVEMENT PROJECT	10319
	TOTAL	\$ 28,413.10			
FEDERAL EXPRESS CORPORATION	111-20-210-53020-000	\$ 98.45	12312	POSTAL SERVICE	10338
FEDERAL EXPRESS CORPORATION	513-81-812-53020-00	\$ 68.55	12312	POSTAL SERVICE	10338
	TOTAL	\$ 167.00			
FIRE ETC	111-20-250-53010-000	\$ 254.98	0	STATION BOOT	10347
	TOTAL	\$ 254.98			
FIRE SERVICE CORP.	111-50-510-54010-000	\$ 333.21	12360	FIRE EXTINGUISHER SERVICE - CAMARENA	10998
	TOTAL	\$ 333.21			
FLORERIA KARINA	222-50-520-53001-20	\$ 98.00	12313	SUPPLIES FOR GRANDPARENTS DAY EVENT	10354
FLORERIA KARINA	222-50-520-53001-30	\$ 250.00	12361	MATERIAL & SUPPLIES - CAC EVENT	10354
	TOTAL	\$ 348.00			
FREEDOM AUTOMATION	513-81-813-54001-00	\$ 5,450.00	12314	REPLACE BURN OUT INTERFACE	10362
	TOTAL	\$ 5,450.00			
GARDAWORLD CL WEST INC	111-10-160-55025-000	\$ 182.17	0	ARMOR SRVS FOR THE MONTH OF OCT 2016	11407
GARDAWORLD CL WEST INC	513-81-813-55025-00	\$ 182.18	0	ARMOR SRVS FOR THE MONTH OF OCT 2016	11407
GARDAWORLD CL WEST INC	544-82-823-55025-00	\$ 182.18	0	ARMOR SRVS FOR THE MONTH OF OCT 2016	11407
	TOTAL	\$ 546.53			
GREENFIX, LLC	231-40-413-53013-00	\$ 623.42	12362	CNG FUEL FOR STREET SWEEPER - SEPT 2016	11409
GREENFIX, LLC	231-40-413-53013-00	\$ 243.57	12362	CNG FUEL FOR STREET SWEEPER - AUG 2016	11409
	TOTAL	\$ 866.99			
HAAKER EQUIPMENT COMPANY	231-40-413-54001-00	\$ 316.94	0	EQUIP REPAIRS	10402
	TOTAL	\$ 316.94			
HDL COREN & CONE	111-10-160-55001-000	\$ 73.68	0	PROFESSIONAL SERVICE AUDIT SRVS -	10406
HDL COREN & CONE	111-10-160-55001-000	\$ 645.00	0	PROFESSIONAL SERVICE CAFR SRVS 2015-16	10406
	TOTAL	\$ 718.68			
HUNTER EMPLOYMENT L.L.C	111-10-150-55015-000	\$ 498.95	12363	PAYROLL FOR WEEK ENDING 10162016	10420
HUNTER EMPLOYMENT L.L.C	111-10-150-55015-000	\$ 461.01	12363	PAYROLL FOR WEEK ENDING 11012016	10420
HUNTER EMPLOYMENT L.L.C	111-10-150-55015-000	\$ 345.80	12363	PAYROLL FOR WEEK ENDING 10022016	10420

VENDOR NAME	ACCOUNT	AMOUNT	CHECK #	DESCRIPTION	VENDOR #
HUNTER EMPLOYMENT L.L.C	111-10-150-55015-000	\$ 371.64	12363	PAYROLL FOR WEEK ENDING 10092016	10420
HUNTER EMPLOYMENT L.L.C	111-10-150-55015-000	\$ 388.21	12363	PAYROLL FOR WEEK ENDING 10092016	10420
HUNTER EMPLOYMENT L.L.C	111-10-180-55015-000	\$ 290.00	12363	PAYROLL FOR WEEK ENDING 10162016	10420
HUNTER EMPLOYMENT L.L.C	111-10-180-55015-000	\$ 290.00	12363	PAYROLL FOR WEEK ENDING 10022016	10420
HUNTER EMPLOYMENT L.L.C	111-10-180-55015-000	\$ 290.00	12363	PAYROLL FOR WEEK ENDING 10242016	10420
HUNTER EMPLOYMENT L.L.C	111-10-180-55015-000	\$ 290.00	12363	PAYROLL FOR WEEK ENDING 11012016	10420
HUNTER EMPLOYMENT L.L.C	111-10-180-55015-000	\$ 290.00	12363	PAYROLL FOR WEEK ENDING 10092016	10420
HUNTER EMPLOYMENT L.L.C	111-20-210-55015-000	\$ 816.52	12363	PAYROLL FOR WEEK ENDING 10092016	10420
HUNTER EMPLOYMENT L.L.C	111-20-210-55015-000	\$ 1,361.60	12363	PAYROLL FOR WEEK ENDING 10242016	10420
HUNTER EMPLOYMENT L.L.C	111-20-210-55015-000	\$ 895.40	12363	PAYROLL FOR WEEK ENDING 10022016	10420
HUNTER EMPLOYMENT L.L.C	111-20-210-55015-000	\$ 965.70	12363	PAYROLL FOR WEEK ENDING 10162016	10420
HUNTER EMPLOYMENT L.L.C	111-20-210-55015-000	\$ 1,442.93	12363	PAYROLL FOR WEEK ENDING 11012016	10420
HUNTER EMPLOYMENT L.L.C	111-20-216-55015-000	\$ 2,501.20	12363	PAYROLL FOR WEEK ENDING 11012016	10420
HUNTER EMPLOYMENT L.L.C	111-20-216-55015-000	\$ 2,527.10	12363	PAYROLL FOR WEEK ENDING 10242016	10420
HUNTER EMPLOYMENT L.L.C	111-20-216-55015-000	\$ 3,452.10	12363	PAYROLL FOR WEEK ENDING 10092016	10420
HUNTER EMPLOYMENT L.L.C	111-20-216-55015-000	\$ 3,082.10	12363	PAYROLL FOR WEEK ENDING 10022016	10420
HUNTER EMPLOYMENT L.L.C	111-20-216-55015-000	\$ 3,529.80	12363	PAYROLL FOR WEEK ENDING 10162016	10420
HUNTER EMPLOYMENT L.L.C	111-40-416-55015-000	\$ 2,540.40	12363	PAYROLL FOR WEEK ENDING 10022016	10420
HUNTER EMPLOYMENT L.L.C	111-40-416-55015-000	\$ 3,504.00	12363	PAYROLL FOR WEEK ENDING 10242016	10420
HUNTER EMPLOYMENT L.L.C	111-40-416-55015-000	\$ 2,452.80	12363	PAYROLL FOR WEEK ENDING 10092016	10420
HUNTER EMPLOYMENT L.L.C	111-40-416-55015-000	\$ 3,036.80	12363	PAYROLL FOR WEEK ENDING 11012016	10420
HUNTER EMPLOYMENT L.L.C	111-40-416-55015-000	\$ 3,387.20	12363	PAYROLL FOR WEEK ENDING 10162016	10420
HUNTER EMPLOYMENT L.L.C	111-50-510-55015-000	\$ 284.00	12363	PAYROLL FOR WEEK ENDING 11012016	10420
HUNTER EMPLOYMENT L.L.C	111-50-510-55015-000	\$ 305.30	12363	PAYROLL FOR WEEK ENDING 10162016	10420
HUNTER EMPLOYMENT L.L.C	111-50-510-55015-000	\$ 383.40	12363	PAYROLL FOR WEEK ENDING 10022016	10420
HUNTER EMPLOYMENT L.L.C	111-50-510-55015-000	\$ 284.00	12363	PAYROLL FOR WEEK ENDING 10092016	10420
HUNTER EMPLOYMENT L.L.C	111-50-510-55015-000	\$ 284.00	12363	PAYROLL FOR WEEK ENDING 10242016	10420
HUNTER EMPLOYMENT L.L.C	111-50-520-55015-000	\$ 747.30	12363	PAYROLL FOR WEEK ENDING 10162016	10420
HUNTER EMPLOYMENT L.L.C	111-50-520-55015-000	\$ 332.82	12363	PAYROLL FOR WEEK ENDING 10162016	10420
HUNTER EMPLOYMENT L.L.C	111-50-520-55015-000	\$ 630.50	12363	PAYROLL FOR WEEK ENDING 11012016	10420
HUNTER EMPLOYMENT L.L.C	111-50-520-55015-000	\$ 239.94	12363	PAYROLL FOR WEEK ENDING 10092016	10420
HUNTER EMPLOYMENT L.L.C	111-50-520-55015-000	\$ 332.82	12363	PAYROLL FOR WEEK ENDING 10242016	10420
HUNTER EMPLOYMENT L.L.C	111-50-520-55015-000	\$ 601.30	12363	PAYROLL FOR WEEK ENDING 10242016	10420
HUNTER EMPLOYMENT L.L.C	111-50-520-55015-000	\$ 595.98	12363	PAYROLL FOR WEEK ENDING 10022016	10420
HUNTER EMPLOYMENT L.L.C	111-50-520-55015-000	\$ 510.84	12363	PAYROLL FOR WEEK ENDING 10092016	10420
HUNTER EMPLOYMENT L.L.C	111-50-520-55015-000	\$ 332.82	12363	PAYROLL FOR WEEK ENDING 11012016	10420
HUNTER EMPLOYMENT L.L.C	111-50-520-55015-000	\$ 667.60	12363	PAYROLL FOR WEEK ENDING 10022016	10420
HUNTER EMPLOYMENT L.L.C	111-50-520-55015-000	\$ 931.10	12363	PAYROLL FOR WEEK ENDING 10092016	10420
HUNTER EMPLOYMENT L.L.C	221-50-510-55015-20	\$ 204.48	12363	PAYROLL FOR WEEK ENDING 10242016	10420
HUNTER EMPLOYMENT L.L.C	221-50-510-55015-20	\$ 272.64	12363	PAYROLL FOR WEEK ENDING 10162016	10420

VENDOR NAME	ACCOUNT	AMOUNT	CHECK #	DESCRIPTION	VENDOR#
HUNTER EMPLOYMENT L.L.C	221-50-510-55015-20	\$ 272.64	12363	PAYROLL FOR WEEK ENDING 10092016	10420
HUNTER EMPLOYMENT L.L.C	221-50-510-55015-20	\$ 323.76	12363	PAYROLL FOR WEEK ENDING 10022016	10420
HUNTER EMPLOYMENT L.L.C	222-50-520-55015-20	\$ 510.84	12363	PAYROLL FOR WEEK ENDING 11012016	10420
HUNTER EMPLOYMENT L.L.C	222-50-520-55015-20	\$ 491.49	12363	PAYROLL FOR WEEK ENDING 10242016	10420
HUNTER EMPLOYMENT L.L.C	222-50-520-55015-20	\$ 510.84	12363	PAYROLL FOR WEEK ENDING 10162016	10420
HUNTER EMPLOYMENT L.L.C	222-50-520-55015-20	\$ 272.64	12363	PAYROLL FOR WEEK ENDING 11012016	10420
HUNTER EMPLOYMENT L.L.C	231-40-413-55015-00	\$ 214.78	12363	PAYROLL FOR WEEK ENDING 10092016	10420
HUNTER EMPLOYMENT L.L.C	231-40-413-55015-00	\$ 142.62	12363	PAYROLL FOR WEEK ENDING 10022016	10420
HUNTER EMPLOYMENT L.L.C	513-81-812-55015-00	\$ 1,425.50	12363	PAYROLL FOR WEEK ENDING 10092016	10420
HUNTER EMPLOYMENT L.L.C	513-81-812-55015-00	\$ 1,132.74	12363	PAYROLL FOR WEEK ENDING 11012016	10420
HUNTER EMPLOYMENT L.L.C	513-81-812-55015-00	\$ 1,269.45	12363	PAYROLL FOR WEEK ENDING 10242016	10420
HUNTER EMPLOYMENT L.L.C	513-81-812-55015-00	\$ 1,191.33	12363	PAYROLL FOR WEEK ENDING 10162016	10420
HUNTER EMPLOYMENT L.L.C	513-81-812-55015-00	\$ 1,587.30	12363	PAYROLL FOR WEEK ENDING 10022016	10420
HUNTER EMPLOYMENT L.L.C	513-81-814-55015-00	\$ 1,284.80	12363	PAYROLL FOR WEEK ENDING 10162016	10420
HUNTER EMPLOYMENT L.L.C	513-81-814-55015-00	\$ 1,168.00	12363	PAYROLL FOR WEEK ENDING 11012016	10420
HUNTER EMPLOYMENT L.L.C	513-81-814-55015-00	\$ 142.62	12363	PAYROLL FOR WEEK ENDING 10022016	10420
HUNTER EMPLOYMENT L.L.C	513-81-814-55015-00	\$ 214.78	12363	PAYROLL FOR WEEK ENDING 10092016	10420
HUNTER EMPLOYMENT L.L.C	513-81-814-55015-00	\$ 1,474.60	12363	PAYROLL FOR WEEK ENDING 10092016	10420
HUNTER EMPLOYMENT L.L.C	513-81-814-55015-00	\$ 1,051.20	12363	PAYROLL FOR WEEK ENDING 10242016	10420
HUNTER EMPLOYMENT L.L.C	513-81-814-55015-00	\$ 1,518.40	12363	PAYROLL FOR WEEK ENDING 10022016	10420
HUNTER EMPLOYMENT L.L.C	544-82-824-55015-00	\$ 142.62	12363	PAYROLL FOR WEEK ENDING 10022016	10420
HUNTER EMPLOYMENT L.L.C	544-82-824-55015-00	\$ 214.78	12363	PAYROLL FOR WEEK ENDING 10092016	10420
	TOTAL	\$ 63,509.83			
I D VILLE	111-20-210-53001-000	\$ 180.43	12364	MATERIAL & SUPPLIES	10422
	TOTAL	\$ 180.43			
I V ENVIRONMENTAL LABORATORY	513-81-813-53033-00	\$ 1,893.00	12365	LAB SAMPLES FOR THE MONTH OF AUG 2016	10427
I V ENVIRONMENTAL LABORATORY	544-82-823-53033-00	\$ 7,316.00	12365	ANNUAL POLLUTANT TESTING OF EFFLUENT &	10427
	TOTAL	\$ 9,209.00			
I V TERMITE & PEST CONTROL INC	111-10-150-55031-000	\$ 6.75	12315	608 HEBER AVE CITY HALL NORTH SIDE	10434
I V TERMITE & PEST CONTROL INC	111-10-150-55031-000	\$ 9.50	12315	608 HEBER AVE SOUTH SIDE	10434
I V TERMITE & PEST CONTROL INC	111-10-160-55031-000	\$ 9.50	12315	608 HEBER AVE SOUTH SIDE	10434
I V TERMITE & PEST CONTROL INC	111-10-162-55031-000	\$ 19.00	12315	CUSTOMER SERVICE FINANCE	10434
I V TERMITE & PEST CONTROL INC	111-20-210-55031-000	\$ 48.00	12315	420 E 5TH ST POLICE DEPT	10434
I V TERMITE & PEST CONTROL INC	111-20-217-55031-000	\$ 48.00	12315	292 W 2ND ST ANIMAL SHELTER	10434
I V TERMITE & PEST CONTROL INC	111-20-217-55031-000	\$ 48.00	12315	292 W 2ND ST ANIMAL SHELTER	10434
I V TERMITE & PEST CONTROL INC	111-20-250-55031-000	\$ 26.00	12315	900 GRANT ST FIRE DEPT	10434
I V TERMITE & PEST CONTROL INC	111-20-250-55031-000	\$ 24.00	12315	430 E FIFTH STREET FIRE DEPT	10434

VENDOR NAME	ACCOUNT	AMOUNT	CHECK #	DESCRIPTION	VENDOR#
I V TERMITE & PEST CONTROL INC	111-30-310-55031-000	\$ 6.75	12315	608 HEBBER AVE CITY HALL NORTH SIDE	10434
I V TERMITE & PEST CONTROL INC	111-30-330-55031-000	\$ 6.75	12315	608 HEBBER AVE CITY HALL NORTH SIDE	10434
I V TERMITE & PEST CONTROL INC	111-40-410-55031-000	\$ 84.00	12315	549 PIERCE AVE PUBLIC WORKS TRAILER	10434
I V TERMITE & PEST CONTROL INC	111-40-410-55031-000	\$ 6.75	12315	608 HEBBER AVE CITY HALL NORTH SIDE	10434
I V TERMITE & PEST CONTROL INC	111-40-416-55031-000	\$ 35.00	12315	100 PAULIN AVE INTERNATIONAL PARK	10434
I V TERMITE & PEST CONTROL INC	111-40-420-55031-000	\$ 165.00	12315	644 PIERCE AVE	10434
I V TERMITE & PEST CONTROL INC	111-50-510-55031-000	\$ 28.00	12315	850 ENCINAS AVE LIBRARY	10434
I V TERMITE & PEST CONTROL INC	111-50-510-55031-000	\$ 35.00	12315	420 HEBBER AVE CARNEGIE LIBRARY	10434
I V TERMITE & PEST CONTROL INC	111-50-510-55031-000	\$ 35.00	12344	PEST CONTROL	10434
I V TERMITE & PEST CONTROL INC	111-50-520-55031-000	\$ 48.00	12315	421 HEFFERNAN CULTURAL ARTS CENTER	10434
I V TERMITE & PEST CONTROL INC	111-50-520-55031-000	\$ 31.00	12315	707 DOOL COMMUNITY CENTER	10434
I V TERMITE & PEST CONTROL INC	111-50-520-55031-000	\$ 48.00	12344	PEST CONTROL	10434
I V TERMITE & PEST CONTROL INC	513-81-813-55031-00	\$ 218.00	12315	545 PIERCE AVE WATER PLANT	10434
I V TERMITE & PEST CONTROL INC	513-81-813-55031-00	\$ 52.00	12315	503 SAM ELLIS WATER PLANT LIFT STATION	10434
I V TERMITE & PEST CONTROL INC	513-81-813-55031-00	\$ 52.00	12315	1650 COLE RD WATER PLANT LIFT STATION	10434
I V TERMITE & PEST CONTROL INC	522-83-830-55031-00	\$ 42.00	12315	801 W 2ND ST AIRPORT	10434
I V TERMITE & PEST CONTROL INC	544-82-823-55031-00	\$ 144.00	12315	298 W 2ND ST SEWER PLANT	10434
	TOTAL \$	1,276.00			
IMPERIAL VALLEY PRESS	513-81-813-55017-00	\$ 263.02	12316	ADVERTISING BIDDERS CHEMICAL PRODUCTS	10456
IMPERIAL VALLEY PRESS	516-90-925-55017-00	\$ 276.86	12316	ADVERTISING NOTICE TO CONSULTANTS	10456
IMPERIAL VALLEY PRESS	712-60-601-55017-00	\$ 450.00	12316	ADVERTISING	10456
IMPERIAL VALLEY PRESS	712-60-601-55017-00	\$ 600.00	12316	ADVERTISING	10456
IMPERIAL VALLEY PRESS	712-60-601-55017-00	\$ 150.00	12316	ADVERTISING	10456
	TOTAL \$	1,739.88			
INTRAN SERVICES	111-10-110-55025-000	\$ 100.00	12317	TRANSLATION SERVICE CC MTG 10/12/16	10473
INTRAN SERVICES	111-10-110-55025-000	\$ 75.00	12317	TRANSLATION SERVICE CC MTG 10/19/16	10473
INTRAN SERVICES	111-10-150-55025-000	\$ 75.00	12317	TRANSLATION SERVICE CC MTG 10/19/16	10473
INTRAN SERVICES	111-10-150-55025-000	\$ 100.00	12317	TRANSLATION SERVICE CC MTG 10/12/16	10473
INTRAN SERVICES	931-90-803-55025-00	\$ 75.00	12317	TRANSLATION SERVICE CC MTG 10/19/16	10473
INTRAN SERVICES	931-90-995-55025-00	\$ 100.00	12317	TRANSLATION SERVICE CC MTG 10/12/16	10473
	TOTAL \$	525.00			
IVEDC	111-10-150-55501-000	\$ 2,500.00	12339	SILVER LEVEL INVESTOR DUES	10476
	TOTAL \$	2,500.00			
J & S AIR CONDITIONING	111-50-520-54010-000	\$ 225.00	12318	A/C REPAIR COMMUNITY CENTER	10478
	TOTAL \$	225.00			

VENDOR NAME	ACCOUNT	AMOUNT	CHECK #	DESCRIPTION	VENDOR#
J.W D'ANGELO CO INC	412-90-951-56000-00	\$ 185.64	0	MATERIAL & SUPPLIES HWY 98 EXPANTION	11399
J.W D'ANGELO CO INC	412-90-951-56000-00	\$ 2,375.73	0	MATERIAL & SUPPLIES HWY 98 EXPANTION	11399
	TOTAL	\$ 2,561.37			
JETER SYSTEMS	111-10-150-53017-000	\$ 142.02	0	OFFICE SUPPLIES	10483
	TOTAL	\$ 142.02			
KRONOS, INC	111-10-180-55025-000	\$ 707.62	0	TIME CLOCK MONTHLY SRVS FOR SEPT 2016	10500
	TOTAL	\$ 707.62			
KS STATE BANK GOVERNMENT	111-10-160-55500-000	\$ 76.36	0	FIREKING SAFE SERVICE FOR THE MONTH OF	11360
KS STATE BANK GOVERNMENT	513-81-813-55500-00	\$ 76.36	0	FIREKING SAFE SERVICE FOR THE MONTH OF	11360
KS STATE BANK GOVERNMENT	544-82-823-55500-00	\$ 76.36	0	FIREKING SAFE SERVICE FOR THE MONTH OF	11360
	TOTAL	\$ 229.08			
LEAGUE OF CA. CITIES	111-10-110-55505-000	\$ 125.00	12345	DIVISION MEETING ON 4/14/16	10510
	TOTAL	\$ 125.00			
LIEBERT CASSIDY WHITMORE	111-20-210-55023-000	\$ 2,995.32	12346	OUTSIDE LEGAL COUNSEL	10520
LIEBERT CASSIDY WHITMORE	111-20-210-55023-000	\$ 5,003.52	12346	OUTSIDE LEGAL COUNSEL	10520
LIEBERT CASSIDY WHITMORE	111-20-210-55023-000	\$ 3,062.50	12346	OUTSIDE LEGAL COUNSEL	10520
LIEBERT CASSIDY WHITMORE	111-20-210-55023-000	\$ 3,067.10	12346	OUTSIDE LEGAL COUNSEL	10520
	TOTAL	\$ 14,128.44			
LOPEZ CARMEN A.	221-50-510-53029-10	\$ 300.00	12319	ESL CLASSES FOR OCT 2016	11032
LOPEZ CARMEN A.	221-50-510-53029-10	\$ 300.00	12319	ESL CLASSES FOR SEPT 2016	11032
	TOTAL	\$ 600.00			
LOZANO FAUSNIGHT VERONICA	813-60-610-55037-00	\$ 117.00	12320	PYMT#12	10940
	TOTAL	\$ 117.00			
MANPOWER	236-84-840-55015-00	\$ 174.02	12321	TEMP STAFFING WEEKENDING 10/16/16	11171
MANPOWER	522-83-830-55015-00	\$ 949.20	12321	TEMP STAFFING WEEKENDING 10/16/16	11171
	TOTAL	\$ 1,123.22			
MORALES RALPH	111-30-330-53019-000	\$ 130.26	12322	REIMBURSEMENT - PURCHASED BOOKS AT	10563
MORALES RALPH	111-30-330-55505-000	\$ 56.00	12322	REIMBURSEMENT - GAS AND EVENT PARKING	10563
	TOTAL	\$ 186.26			

VENDOR NAME	ACCOUNT	AMOUNT	CHECK #	DESCRIPTION	VENDOR#
MTZ MOBILE SERVICE	111-20-250-54001-000	\$ 397.25	12323	FIRE ENGINE OIL CHANGE	10933
	TOTAL \$	397.25			
ONE SOURCE DISTRIBUTORS, LLC	231-40-413-53001-00	\$ 9,307.94	0	MATERIAL & SUPPLIES	10603
ONE SOURCE DISTRIBUTORS, LLC	544-82-824-53001-00	\$ 546.34	0	MATERIAL & SUPPLIES	10603
	TOTAL \$	9,854.28			
ORANGE COMMERCIAL CREDIT	513-81-813-53033-00	\$ 1,893.00	12373	LABORATORY SAMPLING FOR AUGUST 2016	10607
ORANGE COMMERCIAL CREDIT	544-82-823-53033-00	\$ 7,316.00	12373	ANNUAL SAMPLES TESTING 2016 INVOICE #8405	10607
	TOTAL \$	9,209.00			
PADRE USA IMPERIAL VALLEY	111-20-250-53030-000	\$ 647.16	0	CLEANING SUPPLIES	10618
PADRE USA IMPERIAL VALLEY	111-50-520-53030-000	\$ 371.80	0	CLEANING SUPPLIES	10618
	TOTAL \$	1,018.96			
PENA ROBERT	712-60-610-55025-00	\$ 500.00	12324	BID- HALLOWEEN CARNIVAL 2016	10630
	TOTAL \$	500.00			
PINNACLE INSURANCE ADMIN	602-10-180-44902-00	\$ (4,083.23)	0	RETIREEES BILLING	10645
PINNACLE INSURANCE ADMIN	602-10-180-44902-00	\$ (3,843.23)	0	RETIREEES BILLING	10645
PINNACLE INSURANCE ADMIN	602-10-180-55038-00	\$ 9,857.38	0	RETIREEES BILLING	10645
PINNACLE INSURANCE ADMIN	602-10-180-55038-00	\$ 10,052.58	0	RETIREEES BILLING	10645
	TOTAL \$	11,983.50			
PRO RECORD STORAGE	111-10-150-55500-000	\$ 48.63	12366	STORAGE SRVS 9/1/16 - 9/30/16 CITYCLERK	10666
PRO RECORD STORAGE	111-10-150-55500-000	\$ 11.15	12366	STORAGE SRVS 9/1/16 - 9/30/16 CM	10666
PRO RECORD STORAGE	111-10-150-55500-000	\$ 48.02	12366	STORAGE SRVS 9/1/16 - 9/30/16 HOUSING	10666
PRO RECORD STORAGE	111-10-150-55500-000	\$ 42.37	12366	STORAGE SRVS 9/1/16 - 9/30/16 HR	10666
PRO RECORD STORAGE	111-10-160-55500-000	\$ 220.00	12366	STORAGE SRVS 9/1/16 - 9/30/16 FIN	10666
PRO RECORD STORAGE	111-30-310-55500-000	\$ 47.16	12366	STORAGE SRVS 9/1/16 - 9/30/16 PLANNING	10666
PRO RECORD STORAGE	111-30-310-55500-000	\$ 5.72	12366	STORAGE SRVS 9/1/16 - 9/30/16 ENGINEERING	10666
PRO RECORD STORAGE	111-30-330-55500-000	\$ 131.56	12366	STORAGE SRVS 9/1/16 - 9/30/16 BUILD	10666
	TOTAL \$	554.61			
PRO RECORD STORAGE	931-90-995-55500-00	\$ 69.00	12366	STORAGE SRVS 9/1/16 - 9/30/16 RDA	10666
	TOTAL \$	69.00			
PYRAMID CONSTRUCTION AND	231-40-413-53001-00	\$ 101.52	0	MATERIAL & SUPPLIES	10677
	TOTAL \$	101.52			

VENDOR NAME	ACCOUNT	AMOUNT	CHECK #	DESCRIPTION	VENDOR#
QUILL CORPORATION	111-30-330-53017-000	\$ 309.54	12325	OFFICE SUPPLIES	10679
QUILL CORPORATION	111-30-330-53017-000	\$ 45.71	12325	OFFICE SUPPLIES	10679
QUILL CORPORATION	111-30-330-53017-000	\$ 177.53	12325	OFFICE SUPPLIES	10679
	TOTAL \$	532.78			
R&H CLEAN-TEK	111-20-210-53001-000	\$ 49.00	12326	MATERIAL & SUPPLIES	10683
R&H CLEAN-TEK	111-20-210-54020-000	\$ 1,800.00	12326	JANITORIAL SERVICE FOR THE MONTH OF OCT	10683
	TOTAL \$	1,849.00			
RODRIGUEZ CESAR	813-60-610-55037-00	\$ 650.00	12327	PYMT#12	10717
	TOTAL \$	650.00			
RSD	231-40-413-54001-00	\$ 24.28	12367	STORM RETENTION BASIN PUMP REPAIRS	10729
RSD	231-40-413-54001-00	\$ 83.03	12367	STORM RETENTION BASIN PUMP REPAIRS	10729
	TOTAL \$	107.31			
S&S WORLDWIDE	222-50-520-53001-20	\$ 81.21	12368	MATERIAL & SUPPLIES	11091
S&S WORLDWIDE	222-50-520-53001-20	\$ 172.89	12368	MATERIAL & SUPPLIES	11091
	TOTAL \$	254.10			
SAVMART PHARMACEUTICAL	111-20-250-53002-000	\$ 49.75	0	MEDICAL SUPPLIES	10740
	TOTAL \$	49.75			
SCHOLASTIC, INC	222-50-510-53019-00	\$ 7.42	12328	SUPPLIES	10743
	TOTAL \$	7.42			
SIMPLEXGRINNELL LP	111-50-510-55025-000	\$ 2,852.86	0	CPL FIRE ALARM SRVS 11/1/16 - 10/31/17	10765
	TOTAL \$	2,852.86			
SOUTHERN CA ASSOC OF	111-10-150-55501-000	\$ 4,126.00	12329	DUES ASSESSMENT FOR FY2016-17	10773
	TOTAL \$	4,126.00			
SPARKLETTS	544-82-823-53034-00	\$ 60.26	12340	DRINKING WATER	10778
	TOTAL \$	60.26			
STARNIK SYSTEMS, INC	513-81-813-55025-00	\$ 2,452.50	0	MONTHLY LICENSE FEE	10792
STARNIK SYSTEMS, INC	544-82-823-55025-00	\$ 2,452.50	0	MONTHLY LICENSE FEE	10792
	TOTAL \$	4,905.00			

VENDOR NAME	ACCOUNT	AMOUNT	CHECK #	DESCRIPTION	VENDOR#
SUSAN G. MAYER	111-10-160-55001-000	\$ 3,946.85	12330	FINANCE CONSULTING SRVS	11121
SUSAN G. MAYER	111-10-160-55001-000	\$ 2,365.00	12330	FINANCE CONSULTING SRVS	11121
	TOTAL \$	6,311.85			
TAULER SANDRA	221-50-510-55505-20	\$ 270.00	12348	MEAL ALLOWANCE - CALIFORNIA LIBRARY	10814
	TOTAL \$	270.00			
TEAM ONSITE CONSULTING INC	111-10-160-55015-000	\$ 1,698.40	0	TEMP STAFFING 10/17/16 - 10/23/16	11401
	TOTAL \$	1,698.40			
TIME WARNER CABLE	111-20-210-55016-000	\$ 14.52	12331	CABLE SRVS	10830
	TOTAL \$	14.52			
UNIFIRST CORPORATION	111-20-210-53001-000	\$ 42.46	0	MATERIAL & SUPPLIES	10848
UNIFIRST CORPORATION	111-20-210-53001-000	\$ 68.42	0	MATERIAL & SUPPLIES	10848
UNIFIRST CORPORATION	111-20-216-53001-000	\$ 19.74	0	MATERIAL & SUPPLIES	10848
UNIFIRST CORPORATION	111-20-216-53001-000	\$ 12.12	0	MATERIAL & SUPPLIES	10848
UNIFIRST CORPORATION	111-20-216-53001-000	\$ 18.74	0	MATERIAL & SUPPLIES	10848
UNIFIRST CORPORATION	111-20-216-53001-000	\$ 18.44	0	MATERIAL & SUPPLIES	10848
UNIFIRST CORPORATION	111-20-216-53010-000	\$ 102.61	0	UNIFORM CLEANING	10848
UNIFIRST CORPORATION	111-20-216-53010-000	\$ 102.27	0	UNIFORM CLEANING	10848
UNIFIRST CORPORATION	111-20-216-53010-000	\$ 301.82	0	UNIFORM CLEANING	10848
UNIFIRST CORPORATION	111-20-216-53010-000	\$ 94.55	0	UNIFORM CLEANING	10848
	TOTAL \$	781.17			
URBAN FUTURES, INC	931-90-995-55001-00	\$ 1,012.50	12332	CONSULTING SRVS RDA WIND DOWN MATTERS	10854
URBAN FUTURES, INC	931-90-995-55001-00	\$ 3,480.00	12347	CONSULTING FEES FOR THE MONTH OF APRIL	10854
	TOTAL \$	4,492.50			
VALLEY AUTO GLASS CO.	111-20-250-54010-000	\$ 109.53	12369	WORK ON WINDOW STATION II	10863
VALLEY AUTO GLASS CO.	231-40-413-53011-00	\$ 36.39	12369	STREETS DEPT SRVS TRUCK REAR VIEW MIRROR	10863
	TOTAL \$	145.92			
VERDUGO PATRICIA	222-50-520-53029-20	\$ 210.00	12333	SENIORS HEALTH FAIR	10871
VERDUGO PATRICIA	222-50-520-53029-20	\$ 350.00	12333	OASIS EVENT 10/28/16	10871
	TOTAL \$	560.00			
VERIZON WIRELESS	111-10-150-53026-000	\$ 1,054.98	12334	IPAD PRO FOR CITY MANAGER	10872
VERIZON WIRELESS	111-10-150-55514-000	\$ 67.44	12334	INTERNET SERVICE	10872
VERIZON WIRELESS	111-20-210-55511-000	\$ 672.82	12334	CELL PHONE SERVICE	10872

VENDOR NAME	ACCOUNT	AMOUNT	CHECK #	DESCRIPTION	VENDOR#
VERIZON WIRELESS	111-20-210-55514-000	\$ 1,804.98	12334	INTERNET SERVICE	10872
	TOTAL \$	3,600.22			
VILLA ARMANDO	111-10-150-55505-000	\$ 131.76	12335	REIMBURSEMENT TRAVEL/MLG TO SD FOR	11369
	TOTAL \$	131.76			
WAL-MART COMMUNITY	111-10-110-55020-000	\$ 51.99	12370	PICTURE FRAMES FOR MAYORS RECOGNITIONS	10883
WAL-MART COMMUNITY	111-10-110-55020-000	\$ 98.98	12370	SUPPLIES FOR ROCKWOOD PARK RIBBON	10883
WAL-MART COMMUNITY	222-50-510-53001-00	\$ 105.49	12370	CAC PAINT PINK ART SHOW	10883
WAL-MART COMMUNITY	222-50-510-53001-00	\$ 30.48	12370	COFFEE WITH A COP EVENT	10883
WAL-MART COMMUNITY	222-50-510-53001-00	\$ 17.32	12370	TEEN MOVIE NIGHT	10883
WAL-MART COMMUNITY	222-50-510-53001-00	\$ 82.46	12370	CAC PAINT PINK ART SHOW	10883
WAL-MART COMMUNITY	222-50-520-53001-00	\$ 42.96	12370	COFFEE WITH A COP EVENT	10883
WAL-MART COMMUNITY	222-50-520-53001-00	\$ 232.48	12370	GRANDPARENTS DANCE	10883
WAL-MART COMMUNITY	222-50-520-53001-20	\$ 110.84	12370	NOCHE BOHEMIA	10883
WAL-MART COMMUNITY	222-50-520-53001-20	\$ 23.06	12370	NOCHE BOHEMIA	10883
WAL-MART COMMUNITY	222-50-520-53001-30	\$ 39.90	12370	CAC PROGRAM EVENT	10883
WAL-MART COMMUNITY	222-50-520-53029-00	\$ 44.51	12370	KIDS NIGHT OUT	10883
	TOTAL \$	880.47			
WIMACTEL, INC	111-10-150-55510-000	\$ 177.00	12371	PAYPHONE INSIDE OF CITY HALL - MONTHLY	10894
	TOTAL \$	177.00			
WITTMAN ENTERPRISES, LLC	111-20-250-55024-000	\$ 3,401.89	12372	AMBULANCE BILLING SRVS FOR THE MONTH OF	10896
	TOTAL \$	3,401.89			
W-PNP, INC	111-10-180-55025-000	\$ 4,000.00	12336	COMPUTER SRVS FOR SEPT 2016	10902
W-PNP, INC	111-10-180-55025-000	\$ 4,000.00	12336	COMPUTER SRVS FOR AUG 2016	10902
	TOTAL \$	8,000.00			
TOTAL GENERAL FUND ACCOUNT		\$ 100,215.26			
TOAL OTHER FUND ACCOUNTS		\$ 362,030.77			
TOTAL GENERAL FUND & OTHER		\$ 462,246.03			

Payroll

Deduction Register - Totals Only



User: sfonscca
 Printed: 10/31/2016 - 8:14 AM
 Check Date Range: 10/15/2016 to 10/28/2016
 Period End Range: All
 Batch Info: All
 Deductions: FICAR, FLEXR, H-EPOR, H-LIFR, H-PPOR, H-PTR, ICMAR, MEDIR, P-PEPM, P-PPFR, P-PPMR, P-PPS, P-PPSR, P-PSFR, P-PSMR, P-PSS, P-PSSR, P-PSTM, SUI, VA-CAR, V-AHR, VA-ICR, VA-SER, VA-STR, VC-ACR, VC-CAR, VC-CRR, VC-ICR, VC-STR, VC-TLR, VC-ULR, VC-WLR, V-LSR, WCTotals Only

	Amount
FICAR: FICA Employer Portion	10,601.24
FLEXR: Flex Plan Emplr Portion	85.90
H-EPOR: Health EPO	52,091.84
H-LIFR: Life Insurance	496.48
H-PPOR: Health PPO	16,487.13
H-PTR: Health PT	38.26
ICMAR: Def Comp Plan - Emplr Allow	723.77
MEDIR: Medicare Employer Portion	4,684.71
P-PPMR: Pers Pepra Misc Emplr Portion	124.36
P-PPSR: Pers Pepra Safety Emplr Prtion	318.51
P-PSFR: Pers Post Fire Emplr Portion	753.81
P-PSMR: Pers Post Misc Emplr Portion	17,574.32
P-PSS: Pers Post Safety Emp Portion	7,420.11
P-PSSR: Pers Post Safety Emplr Portion	23,171.53
P-PSTM: Pers Post Misc Emp Portion	5,321.66
SUI: State Unemployment Insurance	6,884.02
VA-CAR: Aflac Cancer - Emp Allowance	43.99
VA-ICR: Aflac Intensive Care - Emp All	13.46
VA-SER: Aflac Specif Event - Emp Allow	7.69
VA-STR: Aflac Short Term - Emp Allow	22.71
VC-ACR: Colonial Accidental - Emp Allo	67.86
VC-CAR: Colonial Cancer - Emp Allowanc	61.20
VC-CRR: Colonial Criticalill - Emp All	26.95
VC-STR: Colonial Short Term - Emp Allo	63.08
VC-TLR: Colonial T Life - Emplr Allow	62.40
VC-ULR: Colonial U Life - Emplr Allow	7.69
WC: Workers Comp	21,274.71

Amount

Report Total:

168,429.39

Payroll

Pay Type Register



User: sfonseca
 Printed: 10/31/2016 - 8:17AM
 Check Date Range: 10/15/2016 to 10/28/2016
 Period Date Range: All
 Batch Info: All
 Pay Types: A, ADJ, AL, AS, AW, B, BL, BN, BV, C, CB, CE, CNF, COP, CT, D, DAP, DP, DT, EDU, F, FL, FLAT, FR, FRT, FTO, H, HAZ, HL, HR, J, JD, JOP, LD, LNG, LV, LVM, ME, MIP, MOP, NDP, NS, O, OC, OCT, OH, OSA, OSP, OT, OTS, P, PIP, PMD, POS, R, RNP, S, SAL, SB, SC, SFC, SGV, SHR, SK, SLD, SLV, SML, SOF, SOH, SOJ, SOT, SP, SPC, SSC, SSW,

Department	Pay Type	Description	Hours	Amount
C MNGR				
	B	Bereavement FLSA Incl	16.00	364.75
	C	Comp Time Taken FLSA	6.50	158.56
	CE	Comp Time Earned	5.72	0.00
	CNF	Confidential Pay	0.00	258.84
	COP	Computer Operations	0.00	88.74
	EDU	Education Incentive	0.00	88.30
	FR	Furlough	-32.00	-757.18
	FRT	Furlough Taken	32.00	757.18
	JD	Jury Duty	18.00	1,186.52
	LNG	Longevity	0.00	307.94
	ME	Misc Expense	0.00	258.46
	NS	Non-Scheduled Hours	9.50	224.35
	O	FLSA Overtime	11.75	505.01
	OC	Out of Class	0.00	80.00
	OTS	Overtime Special	0.00	56.05
	P	Permanent	387.75	16,350.35
	TUP	Temporary Upgrade	0.00	190.44
	V	Vacation FLSA Included	19.75	456.72
		Department Total	474.97	20,575.03
DVLPMNT				
	CE	Comp Time Earned	1.25	0.00
	CNF	Confidential Pay	0.00	62.64
	FR	Furlough	-48.00	-1,287.96
	FRT	Furlough Taken	48.00	1,287.96
	LNG	Longevity	0.00	449.69
	ME	Misc Expense	0.00	36.92
	MIP	Management Incentive	0.00	81.22
	NS	Non-Scheduled Hours	8.00	239.29
	O	FLSA Overtime	7.75	361.09
	OSA	Off Salary Schedule	0.00	135.37
	OTS	Overtime Special	0.00	13.37
	P	Permanent	453.25	12,555.73
	S	Sick FLSA Included	16.25	486.06
	V	Vacation FLSA Included	42.50	1,257.19
		Department Total	529.00	15,678.57
FINANCE				
	CE	Comp Time Earned	2.38	0.00
	CNF	Confidential Pay	0.00	125.93

Department	Pay Type	Description	Hours	Amount
	F	Floating Holiday FLSA	4.00	73.02
	FR	Furlough	-40.00	-819.63
	FRT	Furlough Taken	40.00	819.63
	LNG	Longevity	0.00	230.22
	NS	Non-Scheduled Hours	4.75	110.77
	O	FLSA Overtime	5.00	178.38
	OC	Out of Class	0.00	80.00
	OSA	Off Salary Schedule	0.00	65.71
	OTS	Overtime Special	0.00	2.61
	P	Permanent	397.50	10,252.98
	S	Sick FLSA Included	13.75	263.54
	TUP	Temporary Upgrade	0.00	168.05
	V	Vacation FLSA Included	16.75	316.14
	VC	Vacation	8.00	392.11
		Department Total	452.13	12,259.46
FIRE				
	C	Comp Time Taken FLSA/	2.25	55.18
	CE	Comp Time Earned	14.17	0.00
	CNF	Confidential Pay	0.00	62.64
	CT	Comp Time	48.00	868.08
	EDU	Education Incentive	0.00	2,417.84
	FR	Furlough	-8.00	-196.21
	FRT	Furlough Taken	8.00	196.21
	HAZ	Hazmat Pay	0.00	537.56
	LNG	Longevity	0.00	418.21
	ME	Misc Expense	0.00	36.92
	P	Permanent	69.75	1,710.69
	PMD	Paramedic Pay	0.00	3,352.92
	SAL	SF Admn Leave	120.00	2,065.64
	SK	Sick	21.25	402.73
	SOJ	SF Permanent	24.00	434.04
	SP	SF Permanent	3,103.25	64,736.29
	VC	Vacation	288.00	5,307.80
		Department Total	3,690.67	82,406.54
H-E DIV				
	CE	Comp Time Earned	1.32	0.00
	CNF	Confidential Pay	0.00	62.64
	FR	Furlough	-16.00	-423.13
	FRT	Furlough Taken	16.00	423.13
	LNG	Longevity	0.00	210.08
	ME	Misc Expense	0.00	36.92
	P	Permanent	195.25	7,974.56
	S	Sick FLSA Included	72.00	1,857.07
	TRM	Training	3.00	136.54
	V	Vacation FLSA Included	32.00	867.15
	VC	Vacation	1.75	79.65
		Department Total	305.32	11,224.61
LIBRARY				
	A	Admn Taken	44.00	1,163.25
	CNF	Confidential Pay	0.00	62.64

Department	Pay Type	Description	Hours	Amount
	EDU	Education Incentive	0.00	176.59
	F	Floating Holiday FLSA	3.00	73.58
	FR	Furlough	-24.00	-451.36
	FRT	Furlough Taken	24.00	451.36
	LNG	Longevity	0.00	233.12
	ME	Misc Expense	0.00	36.92
	OSA	Off Salary Schedule	0.00	165.29
	P	Permanent	324.50	9,281.70
	S	Sick FLSA Included	8.00	132.30
	SK	Sick	3.50	92.53
	V	Vacation FLSA Included	72.00	1,254.60
	VC	Vacation	1.00	26.44
Department Total			456.00	12,698.96

POLICE

A	Admn Taken	5.00	233.26	
BL	Bilingual	0.00	232.88	
CB	Callback	4.00	117.95	
CE	Comp Time Earned	9.98	0.00	
D	Donated Time	54.98	1,923.48	
DP	Differential Pay	207.00	297.75	
EDU	Education Incentive	0.00	769.22	
FR	Furlough	-88.00	-1,730.77	
FRT	Furlough Taken	88.00	1,730.77	
FTO	FTO School	0.00	210.10	
LNG	Longevity	0.00	739.50	
NDP	Narcotic Division	0.00	144.63	
NS	Non-Scheduled Hours	35.00	674.71	
O	FLSA Overtime	32.25	1,020.28	
OC	Out of Class	0.00	30.00	
OTS	Overtime Special	0.00	384.20	
P	Permanent	822.50	17,093.83	
PIP	Police Investigator	0.00	287.27	
POS	Peace Officer Certificate	0.00	4,883.52	
S	Sick FLSA Included	102.17	2,529.61	
SAL	SF Admn Leave	75.00	3,498.89	
SGV	Safety Graveyard	538.00	1,342.85	
SLD	SF Light Duty	70.50	2,466.45	
SLV	SF MD Leave	4.00	139.94	
SOJ	SF Permanent	120.00	4,198.21	
SOT	SF Overtime	57.50	3,562.71	
SP	SF Permanent	1,350.02	50,157.50	
SSC	SF Officer Charge	0.00	190.00	
SSW	Safety Swing	695.25	717.30	
TDP	Traffic Detail	0.00	144.11	
TR	Training FLSA Included	16.00	306.85	
TUP	Temporary Upgrade	0.00	84.24	
V	Vacation FLSA Included	157.27	4,890.10	
Department Total			4,356.42	103,271.34

PUB WRKS

DP	Differential Pay	126.00	190.55
EDU	Education Incentive	0.00	257.69
FR	Furlough	-80.00	-1,649.84
FRT	Furlough Taken	80.00	1,649.84

Department	Pay Type	Description	Hours	Amount
	LNG	Longevity	0.00	363.33
	LV	MD Leave FLSA Includ	8.00	182.38
	NS	Non-Scheduled Hours	1.50	22.47
	OC	Out of Class	0.00	80.00
	OSA	Off Salary Schedule	0.00	27.54
	P	Permanent	736.50	17,273.67
	S	Sick FLSA Included	66.67	1,356.67
	SK	Sick	9.00	332.88
	TUP	Temporary Upgrade	0.00	161.60
	V	Vacation FLSA Included	14.50	302.57
Department Total			962.17	20,551.35

RCRTION

	CE	Comp Time Earned	0.75	0.00
	FR	Furlough	-24.00	-520.93
	FRT	Furlough Taken	24.00	520.93
	LNG	Longevity	0.00	141.42
	NS	Non-Scheduled Hours	0.25	6.29
	P	Permanent	210.50	4,560.33
	V	Vacation FLSA Included	5.50	128.03
Department Total			217.00	4,836.07

WASTE

	CE	Comp Time Earned	30.23	0.00
	CT	Comp Time	18.50	542.48
	DP	Differential Pay	9.25	15.89
	FR	Furlough	-16.00	-302.24
	FRT	Furlough Taken	16.00	302.24
	LNG	Longevity	0.00	538.57
	LV	MD Leave FLSA Includ	8.00	182.38
	O	FLSA Overtime	20.25	1,076.76
	OSA	Off Salary Schedule	0.00	53.93
	OTS	Overtime Special	0.00	52.34
	P	Permanent	705.50	20,478.97
	SB	Stand-By	76.00	1,997.59
	V	Vacation FLSA Included	0.75	11.24
	VC	Vacation	43.25	1,631.42
	WC	Water Certification	0.00	930.64
Department Total			911.73	27,512.21

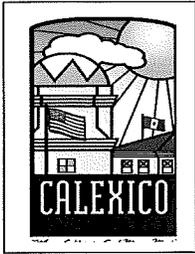
WATER

	CB	Callback	26.25	1,062.97
	CE	Comp Time Earned	3.00	0.00
	CT	Comp Time	33.50	1,248.91
	DP	Differential Pay	169.00	368.58
	DT	Double Time	8.00	395.19
	EDU	Education Incentive	0.00	125.35
	FL	Floating Holiday	14.00	413.71
	FR	Furlough	-16.00	-320.40
	FRT	Furlough Taken	16.00	320.40
	LD	Light Duty	63.50	2,723.73
	LNG	Longevity	0.00	381.96
	LVM	MD Leave	3.50	150.13

Department	Pay Type	Description	Hours	Amount
	NS	Non-Scheduled Hours	1.50	26.71
	O	FLSA Overtime	29.00	1,643.08
	OSA	Off Salary Schedule	0.00	65.45
	OTS	Overtime Special	0.00	171.41
	P	Permanent	750.00	19,787.80
	SB	Stand-By	50.00	1,261.16
	SK	Sick	12.00	352.09
	V	Vacation FLSA Included	40.00	854.18
	VC	Vacation	21.00	660.93
	WC	Water Certification	0.00	1,493.62
Department Total			<u>1,224.25</u>	<u>33,186.96</u>
Report Total			<u><u>13,579.66</u></u>	<u><u>344,201.10</u></u>

**AGENDA
ITEM**

7



AGENDA STAFF REPORT

DATE: November 16, 2016

TO: Mayor and City Council

APPROVED BY: Armando G. Villa, City Manager *Armando G. Villa*

PREPARED BY: Nick Fenley, Public Works Manager *NF*

SUBJECT: Authorize Public Works Manager to Sign Change Order No. 1 with A&R Construction in the amount of \$20,342.53 for the Relocation and Abandonment of Waterline on Birch Street (HWY 98).

=====

Recommendation:

Authorize Public Works Manager to Sign Change Order No. 1 from A&R Construction in the amount of \$20,342.53 for the Relocation and Abandonment of Waterline on Birch Street (HWY 98).

Background:

The California Department of Transportation (Caltrans) in cooperation with the City of Calexico, proposes to improve traffic operations, enhance bicycle and pedestrian access, and improve drainage performance on HWY 98. HWY 98 will be widened from two to four lanes from Dogwood Road through just west of Ollie Avenue, and from four to six lanes from Ollie Avenue through HWY 111, tying back to the existing road at Rockwood Avenue. Sidewalks are proposed along both sides of HWY 98 for the entire length of the project to encourage pedestrian use as well as enhance access to schools and businesses. This project will also incorporate a new Class II Bike Lane in order to promote bicycle use as well as enhance bicyclist access.

Discussion & Analysis:

On April 19, 2016, the City Council of the City of Calexico awarded a construction contract to A&R Construction for the above-mentioned project in the amount of \$148,200.00. Due to additional work that was not anticipated the Public Works Department is requesting City Council approve the following change order:

1. Lower existing 12" C900 waterline and cap (2) ends of an existing 12" previously abandoned waterline.



With Change Order No. 1 the new contract amount will be \$168,542.53.

Fiscal Impact:

State Funding \$20,342.53.

Coordinated With:

Department of Transportation and Public Works Department.

Attachment(s):

1. Change Order No. 1



TERRY ROBERTSON, INC., dba
 OFFICE (760) 344-4653 • FAX (760) 344-4146
 1631 RIVER DRIVE • BRAWLEY, CA 92227-1747

CHANGE ORDER

TO City of Calexico 608 Heber Ave. Calexico CA 92231	PROJECT 201649 City of Calexico 608 Heber Ave. Calexico CA 92231	ORDER 1 ORDER DATE 10/27/2016 ORDERED BY SUBMITTED TO
Contract#		

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract

PLANS ATTACHED
 SPECIFICATIONS ATTACHED

Description of Work **Amount**

Per your request another site was added for pipe abandonment / Relocation at the intersection of Hwy 98 & Cesar Chavez. Your request was to lower a existing 12" C900 water line and cap (2) ends of a existing 12" previously abandoned water line.

Materials:	
40 Lf 12" C900 Dr-18 @ \$15.99	639.60
4- 12" MJ 45 degree bends @ \$401.71	1,606.84
2 - 12" MJ caps @ \$110.00	220.00
10 - 12" Mega Lugs @ \$146.07	1,460.70
50 Ton Crusher fines @ \$8.00	400.00
Freight	175.00
Trucking 7 hrs @ \$105 per hr	735.00
Equipment:	
Mobilization	650.00
330 Excavator 8 hrs @ \$245.00 per hour	1,960.00
Backhoe 21.5 hrs @ \$130.00 per hour	2,795.00

Negative changes will lower the overall contract price requiring no additional payment by owner.

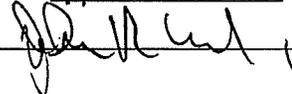
Requested Amount of Change

20,342.53

The original Contract Sum was	148,200.00
Net change by previous Change Orders	0.00
The Contract Sum prior to this Change Order	148,200.00
The Contract Sum will be changed by this Change Order	20,342.53
The new Contract Sum including this Change Order will be	168,542.53
The Contract Time will be changed by	0 Days

Approved Date 11-2-16

Approved Date _____

Contractor 

Owner _____

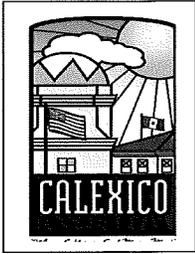
Change Order
Continued...

Order: 1
Page: 2 of 2

Description of Work	Amount
304 Mini Excavator 3 hrs @ \$125.00 per hour	375.00
Labor:	
Laborer Pipe Layer 21 hrs @ \$85.00 per hour	1,785.00
Laborer 58 hrs @ \$80.00	4,640.00
15% Overhead & Profit	2,575.82
Sales Tax @ 8%	324.57

**AGENDA
ITEM**

8



AGENDA STAFF REPORT

DATE: November 16, 2016

TO: Mayor and City Council

APPROVED BY: Armando G. Villa, City Manager 

PREPARED BY: Nick Fenley, Public Works Manager 

SUBJECT: Authorize the City Manager to Sign Agreement of Professional Services with West & Associates Engineering for the 2015 Urban Water Management Plan Update.

=====

Recommendation:

Authorize the City Manager to Sign Agreement of Professional Services with West & Associates Engineering for the 2015 Urban Water Management Plan Update.

Background:

Urban Water Management Plan (UWMP) determine the overall supply and demand of water for the City of Calexico, identify any possible deficiencies in the water supply for the next 25 years, prepare mitigation strategies, and will allow the City to conform to any State requirements in the case of a declared water shortage. UWMP include data review and analysis, development of demand projections, analysis of demand management measures, population and demographic analysis, system supplies, water supply reliability, water shortage contingency planning, climate change, and other factors as identified by the Urban Water Management Planning Act.

Discussion & Analysis:

On September 21, 2016, the City of Calexico Public Works Department requested proposals from qualified engineering firms to provide professional services to update the 2010 Urban Water Management Plan for the City of Calexico.

On October 18, 2016, the Office of the City Clerk received one (1) proposal from the following firms:

1. West & Associates Engineering

After carefully reviewing the proposal from West & Associates Engineer, staff



has determined that they meet all the required guidelines specified in the Request for Proposals (RFP). For this reason, staff is requesting authorization from City Council to allow the City Manager to sign Agreement of Professional Services with West & Associates Engineering for the 2015 Urban Water Management Plan Update.

Fiscal Impact:

CIP Budgeted Item for FY 2016-2017.
Water Operating Fund - \$36,110.00.

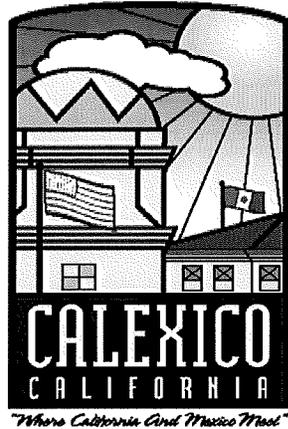
Coordinated With:

Office of the City Clerk and Water Treatment Division

Attachment:

1. Request for Proposals (RFP) dated September 21, 2016
2. West & Associates Engineering Proposal.
3. West & Associates Engineering Cost Proposal.
4. West & Associates Engineering Agreement for Professional Services.

CITY OF CALEXICO



REQUEST FOR PROPOSALS FOR 2015 URBAN WATER MANAGEMENT PLAN UPDATE

Public Works Department
Water Treatment Division
608 Heber Avenue
Calexico, CA 92231
760/768-2160
www.calexico.ca.gov

September 21, 2016

**CITY OF CALEXICO
PUBLIC WORKS DEPARTMENT
WATER TREATMENT DIVISION**

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**CITY OF CALEXICO
REQUEST FOR PROPOSALS
2015 URBAN WATER MANAGEMENT PLAN UPDATE**

I. Introduction and Project Description

The City of Calexico is requesting proposals from qualified engineering firms to provide professional services to update the 2010 Water Urban Management Plan for the City of Calexico. The study will determine the overall supply and demand of water for the City of Calexico, identify any possible deficiencies in the water supply for the next 25 years, prepare mitigation strategies, and will allow the City to conform to any State requirements in the case of a declared water shortage.

Services for the 2015 UWMP would generally include data review and analysis, development of demand projections, analysis of demand management measures, population and demographic analysis, system supplies, water supply reliability, water shortage contingency planning, climate change, and other factors as identified by the Urban Water Management Planning Act. The design consultant will prepare draft reports to be reviewed and approved by the City of Calexico. Once the draft report has been approved, a final report will be submitted and adopted.

II. Project Schedule of Events

PROPOSED SCHEDULE OF EVENTS	
Issue Request for Proposal	September 21, 2016
Proposal Deadline	October 18, 2016
Consultant Interview/Selection	Week of October 31, 2016
Award Contracts	November 16, 2016
Kick-Off Meeting	TBD

III. Scope of Work

The consultant will update the City’s current 2010 UWMP to meet the DWR’s requirements for the 2016 version. The Consultant is free to propose modifications to the scope that may result in cost savings and/or a better product. A proposal to hire consultants directly by the City as separate contracts to perform some of the tasks below is not acceptable. Any modifications shall be clearly spelled out in the Proposal.

Task 1 – Information and Data Collection

Task 2 – 2010 UWMP Review

Task 3 – Data Review

Task 4 – Unit Demand Analysis

- Review existing unit demand factors
- Update unit demand factors

- Consumption by customer class
- Indoor and outdoor water use analysis

Task 5 – System Description

- Service area description
- Service area population

Task 6 – System Supplies

- Water sources
- Water rights
- Groundwater
- Transfer opportunities
- Recycled water opportunities
- Future water projects
- Drought Planning

Task 7 – System Demands by Customer Class

- Existing potable and non-potable demands
- Future potable and non-potable demands including Calexico Plan Area (10 year, 20 year, and build-out planning horizon)
- Distribution system losses
- Low income household demands
- Baseline and targets of 2010 UWMP GPCD
- Water use reduction plan

Task 8 – Water Supply Reliability and Water Shortage Contingency Planning

- Water supplies and demands for normal, singly dry-year and multiple dry-years
- Supply versus demand
- Drought contingency plan
- Assess reliability of water supplies
- Water quality

Task 9 – Demand Management Measures

Task 10 – Draft Plan

- Hard copies sent to regional agencies for comments
- Eight hard copies submitted to the City
- Electronic PDF copy

Task 11 – Final Plan

- 10 hard copies submitted to the City
- Electronic Word Copy
- Electronic PDF Copy
- Final Submittal to DWR

Task 12 – Supporting Documentation

- GIS Files used
- Word Files used
- Excel Files used
- Documentation detailing any assumptions
- Documentation showing how calculations were derived
- Methodology for unity demand analysis
- Methodology for service area population
- Methodology for residential and non-residential growth

Task 13 – Project Management and Meetings

- Project kick-off
- Monthly review meetings (assume 10)
- One presentation to City Council

IV. Proposal Content and Information

Proposal should be typed, organized and concise yet comprehensive.

- Cover Letter
- Include a table of contents with identification of material by section and page number
- Statement of Qualifications and Experience
 - State whether the firm is local, regional, national or international
 - Identify the owner(s) of the firm and legal status (sole proprietor, corporation, etc.)
 - Give the location of the office from which work is anticipated to be done and the number of employees of the company.
 - Identify the qualifications and resumes of all individuals who will be associated with this service. Include professional registrations and affiliations.
 - Summarize specific experience and qualifications for similar projects. Describe the services you performed such as studies, reports, etc. List at least three (3) references with telephone numbers, a listing of proposed project personnel, including personal experiences and resumes for prime and sub-consultants. Include a description of the professional capability, project experience, education, training and present office location.
 - Provide a list of specific examples of appropriate experience, including the size and scope of work completed and any relevant past or on-going work. Include the names, addresses and telephone numbers for your past and current clients who have contracted with your firm for similar services during the last five (5) years.
 - Provide a summary of litigation history for the firm for the last fifteen (15) years.
- Analysis of Effort/Methodology
 - Describe the approach for how the work will be performed. The proposal shall indicate and specific techniques or methodology to be utilized.
 - The proposal shall include a project timeline with specific tasks envisioned for the Project.
 - Indicate what participation, data and products will be requested from the City.

- Cost and Fees
 - Develop cost and fees for the services requested which should consist of a not-to-exceed fee based on anticipated fully-burdened hourly rates.
 - Submit an itemized hourly fee schedule for all required tasks that includes proposed personnel as well as additional services anticipated beyond the scope of work.
 - All costs and fees proposed must be provided within a separate sealed envelope within the submittal of the proposal.

V. Selection Criteria

A sample proposal evaluation form is attached for your information (Appendix A).

- Responsiveness to RFP. Does the proposal meet all the requirements in this RFP?
- Competency and experience of consultant staff assigned to manage and to perform the services identified herein.
- Ability to meet the review timeline/schedule identified herein.
- Completeness of the proposal.
- Demonstrated recent experience with similar cities.
- Litigation history- errors and omissions
- Willingness to accept the terms and conditions of the City's "Agreement for Professional Services" (minor modification may be permitted) attached as Appendix B.

VI. Selection Process

- Proposals will be reviewed by the selection committee.
- The selection committee will rank the consultants based on the materials submitted.
- Top ranked firms will be chosen to interview.
- The recommendation of the selection committee will be taken to City Council.

The selection committee will determine if qualifications are met.

The City reserves the right to reject any and all proposals submitted and/or request additional information for clarification.

A pre-proposal conference has not been scheduled for this RFP.

Clarification desired by a respondent relating to definition or interpretation shall be requested in writing with sufficient time to allow for a response and prior to the date RFPs are due. Oral explanation or instructions shall not be considered binding on behalf of the City.

Any modifications to this solicitation will be issued by the City as a written addendum.

The City will not consider proposals received after the specified time and date. An amendment is considered a new proposal and will not be accepted after the specified time and date.

Any contract resulting from this RFP will be financed with funds available to the City from private development projects and/or local funds.

This RFP does not commit the City to award a contract or pay any costs associated with the preparation of a proposal. The City reserves the right to cancel, in part or in its entirety, this solicitation should this be in the best interest of the City.

Questions concerning this proposal should be made in writing and directed to Lilliana Falomir, Project Coordinator at (760) 768-2160 or via e-mail at falomirl@calexico.ca.gov.

VII. Responsibilities of the City

The City will pay an agreed upon amount normally within thirty (30) days after receipt of an invoice(s).

The City will not be able to provide dedicated workspace facilities, i.e. office space.

The City reserves the right to perform any portion of the scope of work with City personnel and/or by other consultants.

VIII. Requested Submittal

An original and three (3) copies along with one (1) electronic copy (CD) of the proposal must be received prior to 2:00 p.m. on October 18, 2016 at

City of Calexico
Office of the City Clerk
608 Heber Avenue
Calexico, CA 92231

The proposals shall be enclosed in a sealed envelope and be plainly marked in the upper left hand corner with the name and address of the bidder and bear the following:

2015 Urban Water Management Plan Update
October 18, 2016
2:00 p.m.

**APPENDIX A
SAMPLE
PROPOSAL EVALUATION FORM**

DATE:	
EVALUATOR:	
FIRM:	
PROJECT:	

RATING POINTS:

5 = Excellent 4 = Good 3 = Above Average 2 = Average
 1 = Below Average 0 = Unresponsive

	CRITERIA	WEIGHT FACTOR RATING	TOTAL WEIGHTED RATING
A.	Technical approach		30%
	Responsiveness & understanding of work to be	15%	
	Experience with similar work	15%	
B.	Costs		5%
C.	Project management		35%
	Qualifications	20%	
	Organization & quality of staffing & local Imperial Valley Office	15%	
D.	References		10%
E.	Familiarity with State and Federal procedures		10%
F.	Litigation History – Errors and Omission		10%

COMMENTS:

APPENDIX B

AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement is made and entered into as of the _____ day of _____, 2016, by and between the City of Calexico ("City") and _____ ("Consultant").

RECITALS

- A. Consultant is specially trained, experienced and competent to perform the special services which will be required by this Agreement; and
- B. Consultant possesses the skill, experience, ability, background, certification and knowledge to provide the services described in this Agreement on the terms and conditions described herein.

AGREEMENT

1. Scope of Services. The Consultant shall furnish the following services in a professional manner. Consultant shall perform the services described on Exhibit A which is attached hereto and incorporated herein by reference. Consultant shall provide said services at the time, place, and in the manner specified in Exhibit A, subject to the direction of the City through its staff that it may provide from time to time.
2. Time of Performance. The services of Consultant are to commence upon execution of this Agreement and shall continue until all authorized work is approved by the City. All such work shall be completed no later than _____, 2017. Time is of the essence for every provision of this agreement that states a time for performance and for every deadline imposed by the City.
3. Compensation. Compensation to be paid to Consultant shall be as set forth in Exhibit B, which is attached hereto and incorporated herein by reference. Payment by City under this Agreement shall not be deemed a waiver of defects, even if such defects were known to the City at the time of payment.
4. Method of Payment. Consultant shall submit monthly billings to City describing the work performed during the preceding month. Consultant's bills shall include a brief description of the services performed, the date the services were performed, the number of hours spent and by whom, and a description of any reimbursable expenditures. City shall pay Consultant no later than 30 days after approval of the monthly invoice by City staff.
5. Ownership of Documents. All plans, studies, documents and other writings prepared by and for Consultant, its officers, employees and agents and subcontractors in the course of implementing this Agreement, except working notes and internal documents, shall become the property of the City upon payment to Consultant for such work, and the City

shall have the sole right to use such materials in its discretion without further compensation to Consultant or to any other party. Consultant shall, at Consultant's expense, provide such reports, plans, studies, documents and other writings to City upon written request.

6. Independent Contractor. It is understood that Consultant, in the performance of the work and services agreed to be performed, shall act as and be an independent contractor and shall not act as an agent or employee of the City. Consultant shall obtain no rights to retirement benefits or other benefits which accrue to City's employees, and Consultant hereby expressly waives any claim it may have to any such rights.
7. Interest of Consultant. Consultant (including principals, associates and professional employees) covenants and represents that it does not now have any investment or interest in real property and shall not acquire any interest, direct or indirect, in the area covered by and during this Agreement or any other source of income, interest in real property or investment which would be affected in any manner or degree by the performance of Consultant's services hereunder. Consultant further covenants and represents that in the performance of its duties hereunder no person having any such interest shall perform any services under this Agreement.

Consultant is not a designated employee within the meaning of the Political Reform Act because Consultant:

- a. will conduct research and arrive at conclusions with respect to his/her rendition of information, advice, recommendation or counsel independent of the control and direction of the City or of any City official, other than normal agreement monitoring; and
 - b. possesses no authority with respect to any City decision beyond rendition of information, advice, recommendation or counsel. (FPPC Reg. 18700(a)(2).)
8. Professional Ability of Consultant. City has relied upon the professional training and ability of Consultant to perform the services hereunder as a material inducement to enter into this Agreement. Consultant shall therefore provide properly skilled professional and technical personnel to perform all services under this Agreement. All work performed by Consultant under this Agreement shall be in accordance with applicable legal requirements and shall meet the standard of quality ordinarily to be expected of competent professionals in Consultant's field of expertise.
 9. Indemnity. Consultant agrees to indemnify, including the cost to defend, the City, and its officers, agents and employees from any and all claims, demands, costs or liability that arise out of, or pertain to, or relate to the negligence, recklessness, or willful misconduct of Consultant and its agents in the performance of services under this contract. This indemnity does not apply to liability for damages for death or bodily injury to persons, injury to property, or other loss, damage or expense arising from the sole negligence, willful misconduct or defects in design by the City or its agents, servants, or independent contractors who are directly responsible to the City, or the active negligence of the City.

To the fullest extent permitted by law, the Consultant shall (1) immediately defend and (2) indemnify the City, and its councilmembers, officers, agents, and employees from and against all liabilities regardless of nature or type that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, or its employees, agents, or subcontractors. Liabilities subject to the duties to defend and indemnify include, without limitation, all claims, losses, damages, penalties, fines, and judgments; associated investigation and administrative expenses; defense costs, including but not limited to reasonable attorneys' fees; court costs; and costs of alternative dispute resolution. The Consultant's obligation to indemnify applies unless it is finally adjudicated that the liability was caused by the sole active negligence or sole willful misconduct of an indemnified party. If it is finally adjudicated that liability is caused by the comparative active negligence or willful misconduct of an indemnified party, then Consultant's indemnification obligation shall be reduced in proportion to the established comparative liability.

- (b) The duty to defend is a separate and distinct obligation from Consultant's duty to indemnify. Consultant shall be obligated to defend, in all legal, equitable, administrative, or special proceedings, with counsel approved by the City, the City and its councilmembers, officers, agents, and employees, immediately upon tender to Consultant of the claim in any form or at any stage of an action or proceeding, whether or not liability is established. An allegation or determination that persons other than Consultant are responsible for the claim does not relieve Consultant from its separate and distinct obligation to defend under this section. The obligation to defend extends through final judgment, including exhaustion of any appeals. The defense obligation includes an obligation to provide independent defense counsel if Consultant asserts that liability is caused in whole or in part by the negligence or willful misconduct of the indemnified party. If it is finally adjudicated that liability was caused by the comparative active negligence or willful misconduct of an indemnified party, Consultant may submit a claim to the City for reimbursement of reasonable attorneys' fees and defense costs in proportion to the established comparative liability of the indemnified party.
- (c) The review, acceptance or approval of the City's work or work product by any indemnified party shall not affect, relieve or reduce the City's indemnification or defense obligations. This Section survives completion of the services or the termination of this contract. The provisions of this Section are not limited by and do not affect the provisions of this contract relating to insurance.

10. Insurance Requirements.

- a. Consultant, at Consultant's own cost and expense, shall procure and maintain, for the duration of the contract, the following insurance policies.
 - i. Workers' Compensation Coverage. Consultant shall maintain Workers' Compensation Insurance and Employer's Liability Insurance for his/her employees in accordance with the laws of the State of California. In addition,

Consultant shall require each subcontractor to similarly maintain Workers' Compensation Insurance and Employer's Liability Insurance in accordance with the laws of the State of California for all of the subcontractor's employees. Any notice of cancellation or non-renewal of all Workers' Compensation policies must be received by the City at least thirty (30) days prior to such change. The insurer shall agree to waive all rights of subrogation against City, its officers, agents, employees and volunteers for losses arising from work performed by Consultant for City. This provision shall not apply if Consultant has no employees performing work under this Agreement. If the Consultant has no employees for the purposes of this Agreement, Consultant shall sign the "Certificate of Exemption from Workers' Compensation Insurance" which is attached hereto as Exhibit C.

ii. General Liability Coverage. Consultant shall maintain commercial general liability insurance in an amount not less than one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury and property damage. If a commercial general liability insurance form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit.

iii. Automobile Liability Coverage. Consultant shall maintain automobile liability insurance covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with the work to be performed under this Agreement, including coverage for owned, hired and non-owned vehicles, in an amount of not less than one million dollars (\$1,000,000) combined single limit for each occurrence.

iv. Errors and Omissions Liability. Consultant shall maintain errors and omissions liability insurance for all work performed under this Agreement in an amount of not less than one million dollars (\$1,000,000).

b. Policy Endorsements. Each general liability and automobile liability insurance policy shall be with insurers possessing a Best's rating of no less than A:VII and shall be endorsed with the following specific language:

i. The City of Calexico, its elected or appointed officers, officials, employees, agents and volunteers are to be covered as additional insureds with respect to liability arising out of work performed by or on behalf of the Consultant, including materials, parts or equipment furnished in connection with such work or operations.

ii. This policy shall be considered primary insurance as respects the City, its elected or appointed officers, officials, employees, agents and volunteers. Any insurance maintained by the City, including any self-insured retention the City

may have, shall be considered excess insurance only and shall not contribute with it.

iii. This insurance shall act for each insured and additional insured as though a separate policy had been written for each, except with respect to the limits of liability of the insuring company.

iv. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its elected or appointed officers, officials, employees, agents or volunteers.

v. The insurance provided by this policy shall not be suspended, voided, canceled, or reduced in coverage or in limits except after thirty (30) days written notice has been received by the City.

c. Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared to and approved by the City. At the City's option, Consultant shall demonstrate financial capability for payment of such deductibles or self-insured retentions.

d. Certificates of Insurance and Endorsements. Consultant shall provide certificates of insurance with original endorsements to City as evidence of the insurance coverage required herein. Certificates of such insurance shall be filed with the City on or before commencement of performance of this Agreement. Current certification of insurance shall be kept on file with the City at all times during the term of this Agreement.

11. Compliance with Laws. Consultant shall use the standard of care in its profession to comply with all applicable federal, state and local laws, codes, ordinances and regulations.
12. Licenses. Consultant represents and warrants to City that it has all licenses, permits, qualifications, insurance and approvals of whatsoever nature which are legally required of Consultant to practice its profession. Consultant represents and warrants to City that Consultant shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Agreement, any licenses, permits, insurance and approvals which are legally required of Consultant to practice its profession. Consultant shall obtain a City of Calexico Business License.
13. Controlling Law Venue. This Agreement and all matters relating to it shall be governed by the laws of the State of California and any action brought relating to this Agreement shall be held exclusively in a state court in the County of Imperial, California.
14. Written Notification. Any notice, demand, request, consent, approval or communication that either party desires or is required to give to the other party shall be in writing and either served personally or sent prepaid, first class mail. Any such notice, demand, etc. shall be addressed to the other party at the address set forth herein below. Either party

may change its address by notifying the other party of the change of address. Notice shall be deemed communicated within 48 hours from the time of mailing if mailed as provided in this section.

If to City: City of Calexico, City Manager
608 Heber Ave.
Calexico, CA 92231

If to Consultant:

15. Consultant's Books and Records.

a. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services, or expenditures and disbursements charged to City for a minimum period of three (3) years, or for any longer period required by law, from the date of final payment to Consultant to this Agreement.

b. Consultant shall maintain all documents and records which demonstrate performance under this Agreement for a minimum period of three (3) years, or for any longer period required by law, from the date of termination or completion of this Agreement.

c. Any records or documents required to be maintained pursuant to this Agreement shall be made available for inspection or audit, at any time during regular business hours, upon written request by the City Manager, City Attorney, City Auditor or a designated representative of these officers. Copies of such documents shall be provided to the City for inspection at City Hall when it is practical to do so. Otherwise, unless an alternative is mutually agreed upon, the records shall be available at Consultant's address indicated for receipt of notices in this Agreement.

d. Where City has reason to believe that such records or documents may be lost or discarded due to dissolution, disbandment or termination of Consultant's business, City may, by written request by any of the above named officers, require that custody of the records be given to the City and that the records and documents be maintained in City Hall. Access to such records and documents shall be granted to any party authorized by Consultant, Consultant's representatives, or Consultant's successor-in-interest.

16. Entire Agreement. This Agreement constitutes the complete and exclusive statement of Agreement between the City and Consultant. All prior written and oral communications, including correspondence, drafts, memoranda, and representations, are superseded in total by this Agreement.

17. Amendments. This Agreement may be modified or amended only by a written document executed by both Consultant and City and approved as to form by the City Attorney.

18. Waiver. No failure on the part of either party to exercise any right or remedy hereunder shall operate as a waiver of any other right or remedy that party may have hereunder.
19. Execution. This Agreement may be executed in several counterparts, each of which shall constitute one and the same instrument and shall become binding upon the parties when at least one copy hereof shall have been signed by both parties hereto. In approving this Agreement, it shall not be necessary to produce or account for more than one such counterpart.
20. Assignment and Subcontracting. The parties recognize that a substantial inducement to City for entering into this Agreement is the professional reputation, experience and competence of Consultant. Assignments of any or all rights, duties or obligations of the Consultant under this Agreement will be permitted only with the express consent of the City. Consultant shall not subcontract any portion of the work to be performed under this Agreement without the written authorization of the City. If City consents to such subcontract, Consultant shall be fully responsible to City for all acts or omissions of the subcontractor. Nothing in this Agreement shall create any contractual relationship between City and subcontractor nor shall it create any obligation on the part of the City to pay or to see to the payment of any monies due to any such subcontractor other than as otherwise is required by law.
21. Termination. This Agreement may be terminated by the City immediately for cause or by either party without cause upon fifteen days' written notice of termination. Upon termination, Consultant shall be entitled to compensation for services performed up to the effective date of termination.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date first written above.

CITY OF CALEXICO:

CONSULTANT:

Armando G. Villa
City Manager

APPROVED AS TO FORM:

ATTEST:

Carlos Campos
Interim City Attorney

Gabriela Garcia
Deputy City Clerk

EXHIBIT A

SCOPE OF SERVICES

(to be filled in by Consultant)

EXHIBIT B

SCHEDULE OF CHARGES

(to be filled in by Consultant)

EXHIBIT C

CERTIFICATE OF EXEMPTION FROM WORKERS' COMPENSATION INSURANCE

I hereby certify that in the performance of the work for which this Agreement is entered into, I shall not employ any person in any manner so as to become subject to the Workers' Compensation Laws of the State of California.

Executed on this _____ day of _____, 2016, at _____, California.

Consultant



City of Calexico, CA



WEST

WEST & ASSOCIATES

**WATER · WASTEWATER · STORM · STREETS · PARKS
PLANNING · DESIGN · CM**

**Proposal for
2015 Urban Water Management Plan Update**

October 18, 2016





October 18, 2016

Lilliana Falomir
Project Coordinator
City of Calexico, CA
608 Heber Avenue
Calexico, CA 92231

Subject: Proposal for the 2015 Urban Water Management Plan Update

Dear Ms. Falomir:

In accordance with your request for proposals (RFP), West & Associates is pleased to submit our proposal to develop the City's 2015 Urban Water Management Plan (UWMP).

In 2010-2011, I was involved in the preparation of **each page** of eight (8) 2010 UWMPs for agencies throughout Southern California. Recently, I was involved in the preparation of **nearly each page** fourteen (14) 2015 UWMPs. With West & Associates, my goal is to provide a team capable of producing highly professional reports, of which we have provided a sample in this Proposal. As is evident by the sample, our goal is to not merely complete the scope of work and be in good standing with DWR, but **to provide the City with a report that staff can enjoy reading and can rely on as a quick source of information.**

Most of the UWMPs I personally have completed in the past, including recently-completed 2015 UWMPs, were **complete overhauls**, as opposed to a more moderate updates. This experience greatly benefits **the City since the City's 2015 UWMP** will require some DWR-mandated updates in addition to being completed past the deadline of July 1, 2016. In other words, our team truly knows how to work under all types of conditions.

Due to my extensive past and current experience, I have gained a close working relationship with Gwen Huff and Peter Brostrom of the Department of Water Resources (DWR), and they have become familiar with me. I have also attended a recent workshop and have met Gwen Huff in person. This close working relationship has translated into a strong understanding of what DWR is looking for in this 2015 UWMP, which will greatly benefit the City.

Finally, I would like to add that my relationship with most of the project team individuals extends back for over one decade and I am confident of their professionalism. In addition, I can guarantee the City that **I will be personally involved in each page of the UWMP process.** By selecting us, you can see just how **easy** the UWMP preparation process can be. In fact, based on our schedule included in this proposal, **we aim to complete the 2015 much sooner than the City anticipates, which can result in cost savings for the City.**

This proposal is valid for a minimum of 90 calendar days from this date.

I would like to thank you for the opportunity to submit our proposal. Please call or email me if you have any questions or desire additional information. I truly look forward to this project!

Sincerely,

Phillip West, P.E., QSD/QSP
Principal
(949) 716-7670 Office
(714) 728-8082 Cell
philw@westaeng.com

enclosures

TABLE OF CONTENTS

Per the RFP, we have included the contents as requested under Section IV of the RFP under "Proposal Content and Information", along with some additional information which should help in evaluating our proposal as follows:

CONTENTS (PART A: WORK PROPOSAL)

- COVER LETTER / TABLE OF CONTENTS
- STATEMENT OF QUALIFICATIONS/EXPERIENCE
 - i. COMPANY BACKGROUND
 - ii. RELATED EXPERIENCE
 - iii. PROJECT TEAM*
- ANALYSIS OF EFFORT/METHODOLOGY
 - iv. PROJECT UNDERSTANDING/APPROACH/SCOPE OF WORK
 - v. PROJECT SCHEDULE
- COSTS & FEES (FEE BREAKDOWN BY TASKS AND HOURLY RATES PROVIDED IN SEPARATE ENVELOPE)

** Resumes are included in this Section*

SECTION I: COMPANY BACKGROUND

COMPANY BACKGROUND

West & Associates was started in 2015 by Mr. Phillip West. West & Associates provides Civil and Environmental Engineering services to clients in throughout Southern California. Our services cover a broad spectrum of engineering from investigation and feasibility reports to design, construction administration, and construction inspection. We provide complete consulting services for municipalities, public and private water agencies, sanitary districts, and flood control districts. Our experience has been gained through providing these services to multiple agencies in the LA and Orange County areas for many years. All of our past experience has been for public agencies (the vast majority of which are for utility projects such as sewer and water utilities. As such, the WEST team of engineers and professionals are aware of the requirements of public agencies and are familiar with public procedures.

Our main fields of specialty are:

- General Civil Engineering
- Environmental Engineering related to QSD/QSP activities
- Water Supply & Distribution Projects
- Wastewater Facilities Projects
- Construction Management and Construction Inspection Services
- Planning & Feasibility Studies
- Flood Control and Drainage Projects
- Park Improvements Projects

CLIENTS

For about 10 years, Mr. West is honored to have had repeat clients in the past while managing the operations of another firm. This indicates that quality services are provided on time and within budget. The following is a list of clients that Mr. West & the Project Team has worked with in the past while managing projects for other firms:

Overall Client List*			
City of Alhambra	City of Glendale	City of Manhattan Bch	City of Santa Monica
City of Anaheim	City of Glendora	City of Moreno Valley	City of Sierra Madre
City of Arcadia	City of Hawaiian Gardens	City of Norwalk	City of So. Pasadena
City of Azusa	City of Inglewood	City of Plco Rivera	City of Thousand Oaks
City of Baldwin Pk	City of Irwindale	City of Pomona	City of Torrance
City of Beverly Hills	City of La Habra	City of Rialto	City of Whittier
City of Commerce	City of La Palma	City of San Bernardino	Kinneloa Irrigation Dist
City of Covina	City of Lomita	City of San Fernando	LA Co. Dept PW
City of Cypress	City of Lynwood	City of San Dimas	Long Beach Water Dept

**past clients of the Mr. West & Project Team Members*

As indicated by the table above, all experience by the West project team members has been for public agencies.

ONWEERSHIP

West & Associates is a small/local firm fully owned and managed by Mr. West. Mr. West acts as the Principal for West & Associates. West & Associates is in the process of incorporating as an S Corp. At the present time, there are no financial conditions that would impede West & Associates' ability to provide services to the City for this project.

OFFICE LOCATION

West & Associates is located in Orange County, within a reasonable drive to the City:

78 Anacapa Ct.
Foothill Ranch, CA 92610
Office: (949) 716-7670
Cell: (714) 728-8082
philw@westaeng.com

The location of the office does not reflect the mobility and accessibility of West & Associates project team. For many years, Mr. West himself and other project team **members have maintained clients all over Southern California and have traveled many thousands of miles** for job site visits, meetings, inspection, etc.

COMPANY STAFF/PROJECT TEAM

For this Project, the team members that will be serving the City are shown in Section III of this Proposal.

NO CONTRACT ISSUES

Prior to forming West & Associates, Mr. West has not experienced any issues with contracts for projects that he has managed. Since forming West & Associates, there have no contract issues or disputes.

CONTRACT PHILOSOPHY

As a newer company, West & Associates itself does not have rich contract history. However, Mr. West has handled many contracts on related projects and has been responsible for managing multiple subconsultants and phases within contracts where the work has a tendency to exceed the scope of work per the contract. Overall, Mr. West attempts to minimize or possibly eliminate contract amendment requests or "change orders", even if justifiable (when asked by clients to perform work outside of the scope of work). Mr. West believes that the time and energy spent on requesting small justifiable changes is not worth the hassle of the additional compensation. **Thus, for this project, our goal is to not merely complete the scope of work items, but to go the extra step to make sure that the City's needs and goals are met.**

SECTION II: RELATED EXPERIENCE

UWMP EXPERIENCE

The West & Associates team has **very extensive experience** in the UWMP preparation process, with a total of 23 UWMP prepared for the clients listed below:

Overall 2005-2015 UWMP Client List*		
City of Alhambra	City of La Palma	City of San Fernando
City of Azusa Light & Water	Lincoln Avenue Water Company	San Gabriel Valley Municipal Water District
City of Beverly Hills	City of Lomita	City of Santa Monica
Crescenta Valley Water District	City of Lynwood	City of Sierra Madre
Foothill Municipal Water District	City of Rialto	City of Torrance
Lake Arrowhead Community Services District**	Rubio Canyon Land and Water Association	Valley Water Company

**clients of the Mr. West & Project Team Members **Recent Client of West & Associates*

During the past year or so, the project team members at West & Associates have prepared or been involved in the preparation for fourteen (14) UWMPs for the following agencies:

2015 UWMP Client List*		
City of Alhambra	City of Lomita	City of Torrance
City of Azusa Light & Water	Rubio Canyon Land and Water Association	Valley Water Company
Crescenta Valley Water District	City of San Fernando	
Foothill Municipal Water District	San Gabriel Valley Municipal Water District	
Lake Arrowhead Community Services District**	City of Santa Monica	
Lincoln Avenue Water Company	City of Sierra Madre	

**clients of the Mr. West & Project Team Members **Recent Client of West & Associates*

Full samples of the 2010 and 2015 Urban Water Management Plans prepared by Mr. West and the project team members can be found on the State of California Department of Water Resources website. Please see the following web links:

2010 UWMPs: <http://www.water.ca.gov/urbanwatermanagement/2010uwmps/>

2015 UWMPs: https://wuedata.water.ca.gov/uwmp_plans.asp

Due to the team’s UWMP familiarity, we strive to prepare UWMPs that will not only meet requirements but also act as a source document of clear, precise, and organized information. To reflect our attention to quality, **we have included sample portions of the 2015 UWMP for the Lake Arrowhead Community Services District (LACSD) in Exhibit A in this section:**

RECOMMENDED REFERENCES

Due to changes in City or Water District staff personnel over time, it is difficult to maintain up-to-date references who are most familiar with the quality of Mr. West past work. The following contact references are most familiar with Mr. West's past or recent work:

LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT (2015 UWMP)*

Contact: Aida Hercules-Dodaro
Telephone: 909.336.7155
ahercules@lakearrowheadcsd.com

CITY OF ALHAMBRA (2015 UWMP & OTHER PROJECTS)**

Contact: Dennis Ahlen
Telephone: 626.570.3274
dahlen@cityofalhambra.org

CITY OF TORRANCE (2015 UWMP)**

Contact: Chuck Schaich
Telephone: 310.618.6221
cschaich@torranceca.gov

CITY OF LA PALMA (2005 UWMP & OTHER PROJECTS)**

Contact: Ismile Noorbaksh (retired)
Telephone: 714.488.0072

LONG BEACH WATER DEPARTMENT (MULTIPLE PROJECTS & LB. STATE FRIEND)**

Contact: Rick Robillard
Telephone: 562.570.2326
Richard.robillard@lbwater.org

MESA WATER DISTRICT (TECHNICAL SUPPORT SERVICES)**

Contact: Mark Pelka
Telephone: 949.631.1200
markp@mesawater.org

* Actual Recent West & Associates Client

** Past client of Mr. West (please ask about Mr. West specifically when contacting the references)

LETTER OF RECOMMENDATION

Finally, we have provided a signed letter of recommendation from Aida Hercules-Dodaro of the Lake Arrowhead Community Services District. Earlier this year, West & Associates prepared their 2015 UWMP in an expedited fashion, similar to what will be required in this case for the City



September 13, 2016

Lilliana Falomir
Project Coordinator
City of Calexico, CA
608 Heber Avenue
Calexico, CA 92231

Subject: Recommendation of West & Associates for Preparation of the City's 2015 UWMP

Dear Ms. Falomir:

A few months ago, West & Associates prepared our 2015 UWMP. Due to the late notice on which the RFP was issued, the UWMP had to be expedited in order to be finalized, adopted, and submitted to DWR by the deadline of July 1. We were pleased with how West & Associates handled the short timeframe of this project while producing high-quality results and maintaining close personal contact each step of the way. I recommend that you consider West & Associates for your 2015 UWMP needs.

Please contact us if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Aida Hercules-Dodaro".

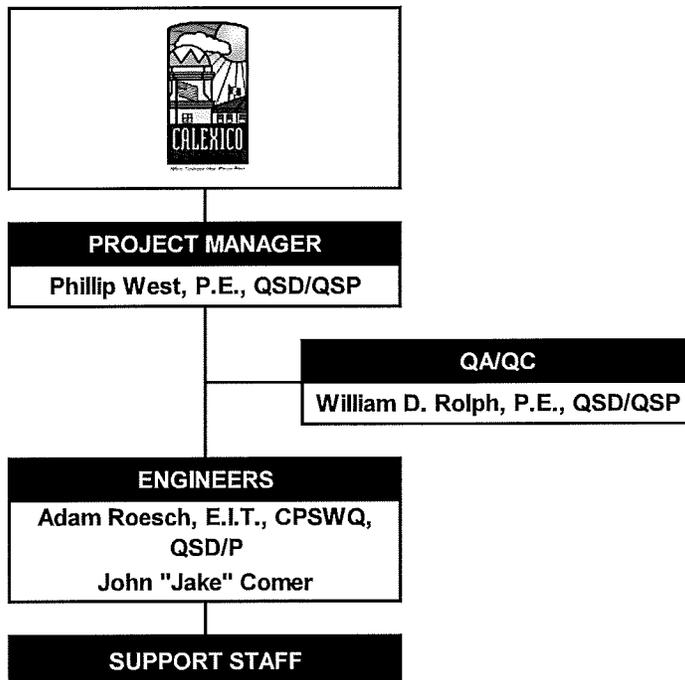
Aida Hercules-Dodaro, P.E., PMP
District Engineer

LACSD
P.O. Box 700
Lake Arrowhead, CA 92352
(909) 336-7100
(909) 337-6715 Fax

SECTION III: PROJECT TEAM

PROJECT TEAM

The project team will consist of the individuals below. To your benefit, most of the team has worked together over the years on multiple projects and is highly familiar with one another. We believe that this produces work that is of high quality.



NOTE: we have provided UWMP-tailored resumes of the individuals who will be primarily serving the City for this Project on the following pages.

STAFFING ROLES

The Project Manager, Mr. Phillip West, will provide management, guidance, and act as point of contact for City. Under his guidance, Mr. West will make certain that the City's needs are met.

The Engineers will assist the Project Manager, act as a secondary point of contact and help with communication with 3rd parties, prepare reports, assist with the latest requirements, assist with learning and training, and assist with attendance of meetings.

For QA/QC, Mr. Rolph will provide thorough review of the draft UWMP before it is submitted to City at each step of the process and also prior to submittal to DWR. Mr. Rolph has a strong background in technical reporting documents for the State of California (QSD/QSP) and thus will provide a keen eye for quality for this project.

Support Staff will help conduct online and in-person research to inform the Engineers and Project Manager, assist with collection of data, assist in the typing of reports, assist with minor, non-important field-work, and assist with the day-to-day running of the business.

STAFFING AVAILABILITY

The staff members shown above will be available throughout the entirety of this project to either directly serve the City or assist the staff members that will be directly serving the City. No team members will be removed without notification to the City.



**Phillip West, P.E., QSD/QSP
Project Manager**

EDUCATION:
California State University,
Long Beach
B.S. Civil Engineering

REGISTRATION:
Registered Civil Engineer, California
No. 77453
Qualified SWPPP Developer (QSD)
Qualified SWPPP Practitioner (QSP)
Certificate No. 25034

OVERVIEW:

Mr. West serves as a Principal/Project Manager for all projects. In the past several years, he has worked on numerous water/sewer/storm projects for public agencies. **All of Mr. West's experience has been with public agencies.**

UWMP PROJECT EXPERIENCE:

Mr. West has a significant amount of UWMP experience as described below:

2010 Urban Water Management Plans

- Prepared each page of the written report, coordinated with City staff and outside agencies, assisted with Council/Board Adoption, and coordinated the submittal to the Department of Water Resources (DWR) for a total of eight (8) Urban Water Management Plans for the following agencies:

- City of Azusa Light & Water
- City of Beverly Hills
- City of Lomita
- City of Lynwood
- City of Rialto
- City of San Fernando
- City of Santa Monica
- City of Torrance Municipal Water

2015 Urban Water Management Plans

- Prepared each page or assisted with preparation of each page of the written report, coordinated with City staff and outside agencies, assisted with Council/Board Adoption, and coordinated the submittal to the Department of Water Resources (DWR) for a total of fourteen (14) Urban Water Management Plans for the following agencies:

- City of Alhambra
- City of Azusa Light & Water
- Crescenta Valley Water Dist.
- Foothill Municipal Water Dist.
- Lake Arrowhead Com. Serv. Dist.
- Lincoln Avenue Water Com.
- City of Lomita
- Rubio Canyon Land & Water
- City of San Fernando
- City of Santa Monica
- San Gabriel Valley Municipal Water District
- City of Sierra Madre City of Torrance
- City of Torrance
- Valley Water Company

Other (Recent) Water-Related Technical Documents

- Prepared a Preliminary Design Report (PDR) for the Kinneloa Irrigation District's East-West Tank Connector Pipeline Project. The PDR analyzed design alternatives and weighted construction and land acquisition costs.
- Assisted with the preparation of the Well Site Selection Technical Memo for the City of Lynwood's Well 22. The Technical Memo evaluated several site alternatives within the City for a new Well 22. The Technical Memo concluded that the City's Lynwood Park Site was the most feasible location for a new well.
- Assisted with the preparation of the Well Site Selection Technical Memo for the City of Rialto's Well 3A. The Technical Memo evaluated several site alternatives within the City for a new Well 22. The Technical Memo concluded that the City's abandoned Well 3 site (adjacent to a rock quarry) was the most feasible location for a new well.
- Assisted with the preparation of a Water Connection Fee Analysis as part of the City of Inglewood's New Water Rate Survey. The Connection fee analysis weighed the cost of the City's water infrastructure and determine a new connection charge as well as a new meter charge.
- Assisted with the preparation of a Water Connection Fee Analysis as part of Mesa Water District's New Water Rate Survey. The Connection fee analysis weighed the cost of the District's water infrastructure and determine a new connection charge as well as a new meter charge.



**Adam Roesch, E.I.T.,
CPSWQ, QSD/QSP
Engineer**

EDUCATION:
California State University,
Long Beach
B.S. Civil Engineering

REGISTRATION:
Engineer in Training, California

Certified Professional in Storm Water
Quality (CPSWQ)
Certificate No. 1022

Qualified SWPPP Developer (QSD)
Qualified SWPPP Practitioner (QSP)
Certificate No. 25508

OVERVIEW

Mr. Roesch serves as an Engineer for various projects. Also, due to his past and part-time experience in environmental engineering/water quality, Mr. Roesch provides valuable technical assistance, especially in areas related to sewer, storm, and BMP/NPDES permitting, and is aware of the latest regulations. All of Mr. Roesch's experience has been with public agencies

UWMP PROJECT EXPERIENCE:

Mr. Roesch has a significant amount of UWMP experience as described below:

2015 Urban Water Management Plans (UWMPs)

Prepared most of 2015 UWMPs for various agencies, including several (not all) cities and several water districts out of the following list of agencies:

- . City of Alhambra
- . City of Azusa Light & Water
- . Crescenta Valley Water Dist.
- . Foothill Municipal Water Dist.
- . Lake Arrowhead Com. Serv. Dist.
- . Lincoln Avenue Water Com.
- . City of Lomita
- . Rubio Canyon Land & Water
- . City of San Fernando
- . City of Santa Monica
- . San Gabriel Valley Municipal Water District
- . City of Sierra Madre City of Torrance
- . City of Torrance
- . Valley Water Company

OTHER PROJECT EXPERIENCE

Mr. Roesch has a mixture of office work and/or field work for the projects described below:

City of Anaheim

Assisted with the Country Glen Water Main Replacement Project. The project involved the installation of PVC pipe to replace existing DIP. In addition, the project also involved the trenchless rehabilitation of existing mains using HDPE.

City of Arcadia

Assisted with the Orange Grove Disinfection System Upgrade Project. The project involved the installation of new piping, drainage, and monitoring components to connect the existing piping with three existing reservoirs. The project also involved the installation of a chlorine injector assembly, nitrate analyzers, drainage pipes, and concrete removal and replacement.

City of Inglewood

Assisting with the Phase V Water Main Replacement Project. The project involves the installation of nearly 2 miles of water main replacement along five (5) separate streets.

Kinneloa Irrigation District

Assisted with the East-West Tank Connector Pipeline consisting of about 3,800 ft. of pipeline. The project also involves coordination with LA County Flood Control District for permitting related to several storm drain facilities, including RCP, box culvers, and open channels.

City of Lynwood

Assisting with the Well 22 Project. The project involves well site selection, drilling, and site improvements. The site improvements include sewer and storm drain facilities. Concerning the storm drain facilities, coordination with LA County Flood Control District was required for permitting purposes



John “Jake” Comer
Assistant Engineer

EDUCATION:
California State University,
Long Beach
B.S. Civil Engineering (in progress)

OVERVIEW

Mr. Comer serves as an assistant engineer for various projects, including water sewer, and storm drain projects. **All of Mr. Comer’s experience has been with public agencies.**

PROJECT EXPERIENCE

Mr. Comer has a mixture of office work and/or field work for the projects described below:

2015 Urban Water Management Plans (UWMPS)

Assisted with a portion of 2015 UWMPS for various agencies, including several (not all) cities and several water districts out of the following list of agencies:

- . City of Alhambra
- . City of Azusa Light & Water
- . Crescenta Valley Water Dist.
- . Foothill Municipal Water Dist.
- . Lake Arrowhead Com. Serv. Dist.
- . Lincoln Avenue Water Com.
- . City of Lomita
- . Rubio Canyon Land & Water
- . City of San Fernando
- . City of Santa Monica
- . San Gabriel Valley Municipal Water District
- . City of Sierra Madre City of Torrance
- . City of Torrance
- . Valley Water Company

City of Alhambra

Assisted with the Valley and Almansor Sewer Main Replacement. The project involves the replacement of 30” VCP in Valley Blvd and Almansor St.

City of Inglewood

Assisting with office and field work the Phase V Water Main Replacement Project. The project involves the installation of nearly 2 miles of water main replacement along five (5) separate streets.

Kinneloa Irrigation District

Assisted with the East-West Tank Connector Pipeline consisting of about 3,800 ft. of pipeline. The project also involves coordination with LA County Flood Control District for permitting related to several storm drain facilities, including RCP, box culvers, and open channels.

Long Beach Water Department

Assisted with the Alamitos Reservoir Electrical Upgrade Project, including some field inspection. The work involves electrical improvements and site improvements at LBWD’s Alamitos Reservoir site. The work also involved the enforcement of stormwater BMPs.

City of Manhattan Beach

Assisted with the FY 2014-2016 Storm Drain Improvement Project. The project involves the review of record information, including CCTV video and as-built records, preparation of a preliminary design report, and preparation of improvement plans for just under \$1 million, in accordance with the CIP budget.

Rose Hills Memorial Park

Assisted with design records for the recycled water retrofit for 600 acres of Rose Hills Memorial Park and Cemetery. The design included approximately 4,400 ft. of pipeline, and modifications to the four (4) on-site wells and four (4) reservoirs.

City of Whittier

- . Assisting with the Comstock Ave. Water Main Replacement Project, including some field inspection. The project involves the replacement of 2,000 ft of water main in Comstock Ave.
- . Assisting with the Beverly Blvd Water Main Replacement Project, including some field inspection. The project involves the replacement of 4,450 ft water main in Beverly Blvd.



**William Rolph, P.E.,
QSD/QSP
Quality Assurance/Control**

EDUCATION:
California State University,
Long Beach
B.S. Civil Engineering

REGISTRATION:
Registered Civil Engineer, California
No. 76698
Qualified SWPPP Developer (QSD)
Qualified SWPPP Practitioner (QSP)
Certificate No. 00812

OVERVIEW:

Mr. Rolph provides Quality Assurance/Quality Control for a portion of West & Associates' projects. In the past several years, he has worked on numerous water/sewer/storm projects throughout Southern California. Mr. Rolph's primary background is related to large residential and commercial development project, but he also has experience working with California State agencies, such as Caltrans and the State Water Resources Control Board (SWRCB). **A significant portion of Mr. Rolph's experience is water and water-quality related.**

Mr. Rolph is currently chosen by Mr. West to provide QA/QC for the City's UWMP due to the fresh perspective he will provide as someone not heavily involved with UWMPs on a day-to-day basis. His attention to detail will help the day-to-day project team members to see things in a different perspective and to catch any errors or omissions.

RECENT UWMP-RELATED PROJECT EXPERIENCE:

Mr. Rolph has a very strong background in California State water and water-quality documents, including:

- . SWPPPs
- . WQMPS
- . SUSMPS
- . SQUIMP

Mr. Rolph has produced many of the above documents for or on behalf of the following agencies:

- . Contractors
- . Developers
- . Private Commercial or Private Large Residential Properties
- . Caltrans
- . State Water Resources Control Board (SWRCB)

OTHER (RECENT) WATER-RELATED PROJECTS:

Mr. Rolph's background involves a strong component of water and sewer utility design, including pumping stations, reservoirs, pipelines, etc. Some of the projects that Mr. Rolph has been involved in include:

- . Corona R-3 Potable Water Reservoir.
- . Plant 224 – New Pump Station in Whittier.
- . Silver Lake Reservoir Complex.
- . New PVC C900 Watermain for Eagle Rock Residential Development.

SECTION IV: PROJECT UNDERSTANDING, APPROACH, & SCOPE OF WORK

PROJECT UNDERSTANDING

It is our understanding that the City of Calexico (City) is seeking a qualified consultant to prepare the 2015 Urban Water Management Plan. As mandated by the State of California's Urban Water Management Planning Act, every urban water supplier providing water for municipal purposes to more than 3,000 customers, or supplying more than 3,000 acre-feet of water annually, is required to prepare and adopt an Urban Water Management Plan (UWMP) containing prescribed requirements. The Plan needs to be periodically reviewed at least once every five years. An UWMP is required in order for a water supplier to be eligible for State grants and loans and drought assistance. An UWMP is considered to be a foundation document and a source of information for Water Supply Assessments (Senate Bill 610) and Written Verifications of Water Supply (SB 221). In addition, an UWMP may serve as a long-range planning document for water supply, a source of data for development of a regional water plan, and a source document for cities and counties as they prepare their General Plans. These planning documents are linked, and their accuracy and usefulness are interdependent.

The 2015 UWMP will be in accordance with the 1983 Urban Water Management Planning Act and subsequent amendments, including the passage of SBx7-7 in 2009 (20% \times 2020 -Steinberg). As with the 2010 UWMPs, the 2015 UWMPs must have a public notification period of 60 days prior to the public hearing and are to be submitted to DWR by July 1, 2016. According to the California Department of Water Resources (DWR) website, the 2015 UWMP Guidebook is scheduled to release by July 1, 2015 (one year prior to the UWMP submittal date). Finally, we acknowledge that the City desires its 2015 UWMP to be prepared as an update of its 2010 UWMP.

WATER SYSTEM UNDERSTANDING

In order to provide better value for the City should we be the successful consultant, we have already begun to conduct research on the City's water system to be able to get a **jump start on this project**. We have researched the City's 2010 UWMP, and we have found out the following:

- The City covers approximately 4.5 square miles with a planning are of approximately 14 square miles
- The City currently serves approximately 8,200 water service connections (as of 2010 UWMP) with a population of about 40,000 (45,000 estimated for 2015)
- As for potable supplies, the City uses only imported water supplies from the Imperial Irrigation District (IID)
- The City does not use groundwater, either for potable supplies or for irrigation, due to high salinity
- The City does not use recycled water but does treat wastewater to secondary levels for use in percolation ponds
- Average yearly demands (water use) for recent years appears to be about 6,000-7,000 AFY

Based on our experience on past and current UWMP projects, since the City has retails supplies, the provisions of SBx7-7 (Water Conservation Act of 2009) apply **directly** to the City. Each agency's requirements differ, which is why DWR has allowed for four different methodologies to determine water use targets. We have analyzed the City's water consumption and service are population as shown in the 2010 UWMP on Pages 8-9 and we note that the baseline water use is about **180 gallons per capita per day (GPCD)**. This is less than the Colorado River Hydrologic Region baseline of 346 GPCD (as well as the region's target of 211 GPCD). As a result, it appears the City has benefited from only having to reduce by 5% of its 5-year baseline (Method 3)**. We will be sure to review the City's baselines and targets to ensure conformity is still in place.

**Note: SBx7-7 compliance does not include any other water reduction targets enforceable by the State of California, such as executive order B-29-15 signed by Governor Brown and enforced by the State Water Resources Control Board.

KEY UPDATES TO 2015 UWMPs

Per our discussions with DWR staff, participation in recent webinars, our review of the draft 2015 Guidebook, and of course the 2015 UWMPs we have already prepared, we understand the following to be the key updates to the 2015 UWMPs (*water code reference shown in italics*):

1. Updates to Water Shortage Contingency Plan
 - Shortage contingency section of UWMP to address specific water features (ponds/fountains/pools). (*CWC § 10632 (b) SB 2049, 2010*)
2. Enforcements of SBx7-7 Begin to Take Effect
 - Beyond showing baselines and targets, UWMPs must show mid-term (2015) compliance.
 - Beginning in 2016, agencies must comply with mid-term goals to be eligible for State funds.
3. Water Losses
 - Agencies must indicate the quantity of water losses, if not already shown in UWMPs (*CWC § 10631 (e) (1) (J) and (e) (3) (A) and (B) SB 1420, 2014*)
4. Updates to Demand Management Measures (DMMs)
 - Fewer DMMs required in the 2015 UWMP (*CWC § 10631 (f) (1) & (2) AB 2067, 2014*)
 - Focus to be on the extent of the DMMs as opposed to the description of the standard 14 DMMs (*CWC § 10631 (f) (1) & (2) AB 2067, 2014*)
5. Plan Preparation & Electronic Submittal
 - Certain data and reporting must utilize standardized tables and formats in accordance with revised UWMP guidelines (*CWC § 10644 (a) (2) SB 1420, 2014*)

STRATEGY / PROJECT APPROACH

Due to our past and current experience and our review of the City's 2010 UWMP, we will prepare the 2015 UWMP in accordance with a work plan that will be perfect for the City. This work plan simplifies the project scope described on the following pages into 7 basic tasks. The work plans also allows non-predecessor tasks to be performed simultaneously by different project team members to provide for better timeliness and greater value for the City. These categories are listed below:

1. Collect and Review Available Data from the City. Primarily, this will focus on past water use, past service connection data, recent ordinances regarding drought measures, etc. In other words, we will request information from the City that is specifically tailored to the NEW 2015 UWMP requirements. We have already begun to prepare a data needs request form in case we are selected.
2. Provide "60-Day Notice" to Outside Agencies and Collect/Review Available Data from Outside Agencies. Establish Personal Contacts between Agencies as Necessary.
3. Per SBx7-7, re-evaluate Current Drought conditions, Current Mid-Term (2015) Standing, and Impacts of the final SBx7-7 target (2020) on the City. Determine Requirements for Meeting final SBx7-7 2020 Goals and Water-Use Efficiency. Re-Calculate or Re-Establish SBx7-7 Baselines (i.e. 1996-2005) as necessary.
4. Prepare an electronic (GIS) map of the City's water service area. The electronic map will be in KML or KMZ format such that it can be uploaded to DWR's "Water Use Efficiency" or "WUE" tool (**see screenshot on following page**) and accepted as part of the SBx7-7 provisions. At this point we can then re-evaluate the SBx7-7 baseline and target.

Proposal 2015 Urban Water Management Plan Update

Main Menu × ab 1420 compliance - Bing Lake Arrowhead Reqs NOT +

ca.gov/secure/wue_population_tool.asp?water_supplier_id=427

WUEdata - Lake Arrowhead Community Services District Sign Out

Back DWR Population Tool - Calculate Population Using Persons-Per-Connection

This page will calculate estimated population for each of the baseline years and the year 2015 using the "Persons per Connection" calculated on the previous page and the "Number of Connections" entered by the user.

Enter the "Number of Connections" for each year available. Users must enter the number of connections for the year 2015 in order for the tool to calculate 2015 population.

Suppliers that do not have "Number of Connections" for the baseline years - These suppliers may do a simple interpolation between the populations given for the census years (shown on the previous page) to determine population for the non-census years.

Year		Number of Connections *	Persons per Connection	Total Population
10 to 15 Year Baseline Population Calculations				
Year 1	1995	7170	1.03	7,385
Year 2	1996	7215	1.02	7,363
Year 3	1997	7220	1.01	7,301
Year 4	1998	7270	1.00	7,283
Year 5	1999	7360	0.99	7,304
Year 6	2000	7450	0.98	7,323
Year 7	2001	7539	0.97	7,320
Year 8	2002	7625	0.96	7,335
Year 9	2003	7692	0.95	7,330
Year 10	2004	7757	0.94	7,323
5 Year Baseline Population Calculations				
Year 1	2003	7692	0.95	7,330
Year 2	2004	7757	0.94	7,323
Year 3	2005	7823	0.94	7,315
Year 4	2006	7933	0.93	7,346
Year 5	2007	7974	0.92	7,312
2015 Compliance Year Population Calculations				
2015		8523	0.84 **	7,183

* Number of Connections may be either All Residential Connections (Single Family and Multi-Family combined) or All Service Connections. This will depend on the data available from the water supplier's records, but must remain consistent throughout the table.

** If the 2015 Persons per Connection or 2015 Total Population seems inaccurate, please [click here](#).

The data from these tables is not stored in the DWR population tool. If the supplier is using the DWR population tool to determine its historical population for the 2015 UWMP, the data tables from the tool must be

5. Prepare Draft(s) & Final UWMP, and Provide Submittals to City.
6. Assist the City with Advertisement, Public & Outside Agency Outreach, Council Relations (Including Attending Council Meeting).
7. Submit Adopted UWMP to DWR and assist City with distribution of FINAL UWMP to County, State Library, and others as appropriate.

DETAILED SCOPE OF WORK

Your RFP Section 4 (Scope of Services) provides just the basic scope of services for this project. We will provide those services as **described in your RFP and as supplemented below:**

A. Kick-off Meeting and Preliminary Water System Analysis and Data Collection

Work to be performed under this work item shall include, conducting a Kick-Off meeting with City staff to form internal contacts with City staff and help establish data needs, gathering all data pertinent to the preparation of the City's UWMP, reviewing the 2010 UWMP, establishing contacts with outside agencies necessary to obtain additional data and assistance as it becomes necessary, and conducting a thorough review of all data received as it relates to the UWMP requirements. This task will also involve helping City staff to distribute "60-Day" notice letters to affected agencies as required by DWR.

B. Preparation of Urban Water Management Plan

This work item shall include the preparation of the City's UWMP per the latest requirements, and shall include the following content:

1. Describe the service area of the City. Include current and projected population in five-year increments over a 25-year period. This data will be provided by the City.
2. Identify and quantify the existing and planned sources of water available to the City over the same five-year increments as in Task 1 above.
3. Describe the groundwater basin from which the City extracts groundwater, and provide information such as the static pumping levels, water quality, extraction rate, total storage, and recharge. This data will be provided by the City.
4. Describe the reliability of the water supply and vulnerability to seasonal or climatic shortages, and provide data for an average water year, a single dry water year, and multiple dry water years.
5. Describe the opportunities for exchanges or transfers of water on a short-term or long-term basis.
6. Quantify past, current, and projected water use over the same five-year increments as in Task 1, and identify the uses among water use sectors, including*:
 - a. Single-family residences
 - b. Multifamily
 - c. Commercial
 - d. Industrial
 - e. Institutional and governmental
 - f. Landscape
 - g. Sales to other agencies
 - h. Saline water intrusion barriers, groundwater recharge, or conjunctive use, or any combination
 - i. Agricultural
7. Describe the City's water demand management measures (DMMs), including:
 - a. A schedule of implementation for all water demand management measures proposed or described in the Plan.

- b. A description of the methods that the City will use to evaluate the effectiveness of water demand management measures implemented or described under the Plan.
 - c. An estimate, if available, of existing conservation savings on water use within the City's service area, and the effect of such savings on the City's ability to further reduce demand.
8. Evaluate each water demand management measure that is not currently being implemented or scheduled for implementation. In the course of the evaluation, first consideration will be given to water demand management measures, or combination of measures, that offer lower incremental costs than expanded or additional water supplies. This evaluation shall do the following:
- a. Take into account economic and non-economic factors, including environmental, social, health, customer impact, and technological factors.
 - b. Include a cost-benefit analysis, identifying total benefits and total costs.
 - c. Include a description of funding available to implement any planned water supply project that would provide water at a higher unit cost.
 - d. Include a description of City's legal authority to implement the measure and efforts to work with other relevant agencies to ensure the implementation of the measure and to share the cost of implementation.
9. Prepare a detailed description of expected future projects and programs, other than the demand management programs, that the City may implement to increase the amount of the water supply available to the City in average, single-dry, and multiple dry water years.
10. Describe the opportunities for development of desalinated water, including ocean water, brackish water, and ground water, as a long-term supply.
11. Provide the wholesale agency with water use projections in five-year increments to 20 years or as far as data is available.
12. Prepare an Urban Water Shortage Contingency analysis, which includes the following elements:
- a. Stages of action to be undertaken by the City in response to water supply shortages, including up to a 50 percent reduction in water supply, and an outline of specific water supply conditions that are applicable to each stage.
 - b. An estimate of the minimum water supply available during each of the next three water years based on the driest three-year historic sequence for the City's water supply.
 - c. Actions to be undertaken by the City to prepare for, and implement during, a catastrophic interruption of water supplies, including a regional power outage, an earthquake, or other disaster.
 - d. Additional mandatory prohibitions against specific water use practices during water shortages, including prohibiting the use of potable water for street cleaning.
 - e. Consumption reduction methods in the most restrictive stages.
 - f. Penalties or charges for excessive use.
 - g. The revenues and expenditures of the City, and proposed measures to overcome those impacts.
 - h. A draft water shortage contingency resolution or ordinance.

- i. A mechanism for determining actual reductions in water use pursuant to the urban water shortage contingency analysis.
- 13. Evaluate the requirements of Senate Bill No. 7 to achieve a 20%* reduction in urban per capita water use by December 31, 2020 and by at least 10%* by December 31, 2015.
- 14. Provide, to the extent available, information on recycled water and its potential for use as a water source in the City's service area.
- 15. Include information, to the extent practicable, relating to the quality of existing sources of water available to the City over five-year increments over the next 25 years and the manner in which water quality affects water management strategies and supply reliability.
- 16. Provide an assessment of the reliability of the City's water service, which will include an assessment of the reliability of the City's water service to its customers during normal, dry, and multiple dry water years. This water supply and demand assessment shall compare the total water supply sources available to the City with the total projected water use over the next 25 years, in five-year increments, for a normal water year, a single dry water year, and multiple dry water years.
- 17. Prepare a report outlining the findings, conclusions, and recommended actions pursuant to the Urban Water Management Planning Act.

C. Progress/Review Meetings with City

We will attend progress/review meetings with City staff as necessary for the completion of this 2015 UWMP.

D. Finalization of UWMP/Public Hearing (Council Meeting)/Submission to Department of Water Resources

Work to be performed under this work item shall include, but not be limited to, submission of "Final" UWMP to City staff, providing assistance to City staff in conducting a public hearing, attending said public hearing, presenting the UWMP to Council, and providing assistance to City staff for the adoption and resolution of the City's 2015 UWMP. Once the City adopts its 2015 UWMP, we will finalize the entire document (including appendices) submit the FINAL UWMP to DWR electronically via their "WUE" tool. We will also assist City staff in providing CD copies of the FINAL UWMP to the County and the State Library, as required by DWR.

**Reduction requirements vary for each agency.*

DELIVERABLES

Deliverables at the Draft and Final level (hard and electronic copies) for this project will **meet or exceed** the RFP. Our fee proposal does not include a separate charge for printing or reproduction. Rather it is built into the fee. This will benefit the City if a few additional copies are requested, as they can be provided without charge. As mentioned in the Statement of Qualifications of the Proposal, our Contract Philosophy is to **make sure that the City's needs, not just the RFP Scope, are met.**

FINAL RECOMMENDATIONS (GUIDANCE ON THE "60-DAY" NOTICE)

For some UWMP clients, there has been some confusion with regard to the requirements of the "60-Day" notice requirements and the 2-wk/1-wk notices of the Public Hearing. For some clients, in reading through DWR's requirements, it may appear that the "60-Day" notice must be contingent on the Draft UWMP being available for review or inspection. However, in speaking with Gwen Huff of DWR on past 2010 UWMPs and also on recent 2015, we have been re-assured that this is not the case. The "60-Day" notice is simply an alert to neighboring agencies, the County, and also agencies that provide or receive water from the City (see sample below). As a result, the City can even release the "60-Day" notice at this point in time. However, our schedule provides for enough time for the "60-Day" notice to be released when near the project start date.

For the 2-wk and the 1-wk notices of the Public Hearing, those of course will require a Draft of the UWMP to be available, since the 2-wk and the 1-wk notices need to be published in the local press. As such, our schedule allows for this to be the case.

 **FOOTHILL MUNICIPAL WATER DISTRICT**
ALTADENA • La CAÑADA FLINTRIDGE • La CRESCENTA

March 9, 2016

Mr. Jeff Kightlinger
Metropolitan Water District of Southern California
700 N. Alameda St.
Los Angeles, CA 90012

Subject: Notice of Preparation for Foothill MWD 2015 Urban Water Management Plan Update

Dear Mr. Kightlinger:

In accordance with the Urban Water Management Planning Act (California Water Code Sections 10610 to 10657), Foothill Municipal Water District (Foothill MWD) is required to update its Urban Water Management Plan (UWMP) to meet the California Department of Water Resources (DWR) requirements for a 2015 UWMP.

Foothill MWD is currently reviewing its previous UWMP and other available water supply planning documents in preparation for the 2015 UWMP update. We invite your agency's participation in this update process. A draft of the updated 2015 UWMP will be made available for public review, and a public hearing will be scheduled in the May/June 2016 timeline to hear public comments, and discuss and consider adoption of the 2015 UWMP.

In the meantime, if you would like more information regarding the Foothill MWD 2015 UWMP Update or to submit comments, please contact Mr. Daniel Drugan at:

Daniel Drugan
4536 Hampton Road
La Cañada Flintridge, CA 91011
Phone: (818) 790-4036
E-Mail: ddrugan@fmwd.com

Sincerely,


Daniel Drugan
Water Program Technician
Foothill Municipal Water District

4536 Hampton Road • P.O. Box 686 • La Cañada Flintridge, CA 91012-0686 (818) 790-4036 FAX (818) 790-9418

SECTION V: PROJECT SCHEDULE

PROJECT SCHEDULE

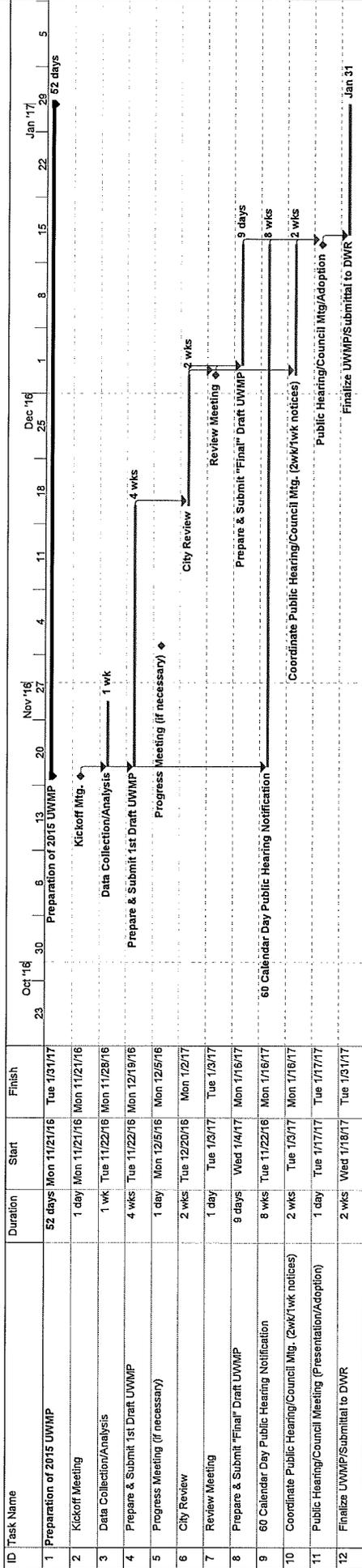
We have included two alternatives of the project schedule in MS Project format for the preparation of the City's 2015 UWMP later in this section (after the resumes). **Both alternatives better the City's anticipated completion date of June 30, 2017 (date is based on conversations with the City).** Instead, we propose to complete the project near the beginning of the following year (one less headache to worry about for City staff to begin the new year). **We have full confidence in our team to complete the UWMP in an expedited manner, as we have prepared several other UWMPs in a similar manner.** The details of the two alternative schedules are as follows:

- **Schedule A** shows an aggressive schedule of completion by Tues, January 31st, 2017. That is, submittal to DWR by January 31st (following Council Adoption during the month of January). We believe that this will cut out coordination and review time by City staff, as opposed to dragging out the project into June. However, we will have to prepare a more complete 1st Draft of the UWMP so that it can be reviewed by Council and the Public during the 2 week notice period (as shown in the Schedule). Once adopted by Council at the Public Hearing in the month of January, the 2015 UWMP will be finalized and submitted to DWR electronically by the end of the month. Hard copies and electronic copies can be provided to the City as well. Thus, more freedom for the rest of 2017.
- **Schedule B** shows a slightly less aggressive schedule of completion in Friday, March 31st, 2017 (if Schedule A seems a bit too aggressive for City staff). Similar to Schedule A, once adopted by City Council during the month of March, the 2015 UWMP will be finalized and submitted to DWR electronically by the end of the month. Hard copies and electronic copies can be provided to the City as well. Like Schedule A, we believe that this schedule will cut out coordination and review time by City staff, and will help free up City staff time to focus on other items.

Of course, we acknowledge that in either case the UWMP will be submitted past DWR's deadline of July 1, 2016, so there is no impetus to rush this project other than City staff time involvement and the desire to start the new year (2017) off to a good start with one less headache to worry about. However, if the City elects to proceed with Schedule A, this will result in a bit leaner Scope of Work (both consultant and City Staff time involvement). If the City selects Schedule A, then we would be willing **to reduce some of the hours (meetings and miscellaneous coordination time) from our fee which will result in cost savings for the City.** For instance, we have already assumed less than the number of monthly progress meetings listed in the RFP.



City of Calexico CA
 Proposal for
 2015 Urban Water Management Plan
 Project Schedule



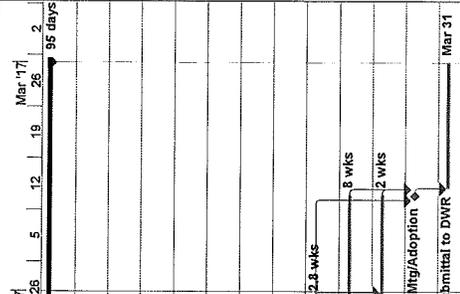
Schedule A



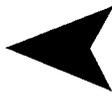
**City of Calexico CA
Proposal for
2015 Urban Water Management Plan
Project Schedule**



ID	Task Name	Duration	Start	Finish
1	Preparation of 2015 UWMP	95 days	Mon 11/21/16	Fri 3/31/17
2	Kickoff Meeting	1 day	Mon 11/21/16	Mon 11/21/16
3	Data Collection/Analysis	2 wks	Tue 11/22/16	Mon 12/5/16
4	Prepare & Submit 1st Draft UWMP	8 wks	Tue 11/22/16	Mon 1/16/17
5	Progress Meeting (if necessary)	1 day	Mon 12/5/16	Mon 12/5/16
6	Progress Meeting (if necessary)	1 day	Wed 1/4/17	Wed 1/4/17
7	City Review	3 wks	Tue 1/17/17	Mon 2/6/17
8	Review Meeting	1 day	Tue 2/7/17	Tue 2/7/17
9	Prepare & Submit "Final" Draft UWMP	2.5 wks	Wed 2/8/17	Mon 2/27/17
10	60 Calendar Day Public Hearing Notification	8 wks	Tue 1/17/17	Mon 3/13/17
11	Coordinate Public Hearing/Council Mtg. (2wk/1wk notices)	2 wks	Tue 2/28/17	Mon 3/13/17
12	Public Hearing/Council Meeting (Presentation/Adoption)	1 day	Tue 3/14/17	Tue 3/14/17
13	Finalize UWMP/Submit to DWR	2.5 wks	Wed 3/15/17	Fri 3/31/17



Schedule B



WEST

WEST & ASSOCIATES

**WATER · WASTEWATER · STORM · STREETS · PARKS
PLANNING · DESIGN · CM**



Proposal 2015 Urban Water Management Plan Update

FEE PROPOSAL AND HOURLY RATES

FEE PROPOSAL

Task No.	Item	PM \$120	Engr \$105	QA/QC. \$110	Sec. \$65	Total Hours	Total \$
NON OPTIONAL WORK							
Pt. 1 - Data Collection, Review, & Report Preparation							
1	Data Collection/Analysis/Evaluation	8	10	6	2	26	\$2,800
2	Prepare & Submit 1st Draft UWMP (Including Tasks 4-9 of RFP)	18	86	10	6	120	\$12,680
4	Prepare & Submit "Final" Draft UWMP (Including Taks 4-9 of RFP)	14	64	8	4	90	\$9,540
5	Finalize UWMP (After Council Adoption), Submit to DWR, Submit Data Electronically	4	22	4	2	32	\$3,360
Subtotal		44	182	28	14	268	\$28,380
Pt. 2 - Coordination, Meetings, Etc.							
1	Attend Kick-Off Mtg, with City Staff Including Preparing Agenda & Minutes	4	6		2	12	\$1,240
2	Attend Progress/Review Meetings with City Staff (Assume 3) Including Preparing Agenda & Minutes	12	15		8	35	\$3,535
3	Coordinate with Outside Agencies (Water Agencies, State, Other)	5	8		4	17	\$1,700
4	Attend Council Meeting & Present "Final" UWMP to Council (Public Hearing/Adoption)	5	5		2	12	\$1,255
Subtotal		26	34	0	16	76	\$7,730
NON-OPTIONAL WORK		70	216	28	30	344	\$36,110

HOURLY CHART RATE AND EXPENSE REIMBURSEMENT SCHEDULE

Position	Hourly Rates
Project Manager	\$120
Engineer	\$105
Quality Assurance/Quality Control	\$110
Secretary	\$65

Reimbursable In-House Costs*

Vehicle mileage, between engineer's office and project site and/or client offices	\$ 0.58/mile
Reproduction, special photograph, printing, and any other services	cost + 15%
Postage Delivery Service, Express Mail	cost + 15%

*For this project, direct costs are included as part of this fee (built into the fee) and no separate charges will be made.

NOTE: All rates are effective to December 31, 2017 or through the end of this project.

AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement is made and entered into as of the 16th day of November, 2016, by and between the City of Calexico ("City") and West & Associates Engineering ("Consultant").

RECITALS

- A. Consultant is specially trained, experienced and competent to perform the special services which will be required by this Agreement; and
- B. Consultant possesses the skill, experience, ability, background, certification and knowledge to provide the services described in this Agreement on the terms and conditions described herein.

AGREEMENT

1. Scope of Services. The Consultant shall furnish the following services in a professional manner. Consultant shall perform the services described on Exhibit A which is attached hereto and incorporated herein by reference. Consultant shall provide said services at the time, place, and in the manner specified in Exhibit A, subject to the direction of the City through its staff that it may provide from time to time.
2. Time of Performance. The services of Consultant are to commence upon execution of this Agreement and shall continue until all authorized work is approved by the City. All such work shall be completed no later than December 31, 2018. Time is of the essence for every provision of this agreement that states a time for performance and for every deadline imposed by the City.
3. Compensation. Compensation to be paid to Consultant shall be as set forth in Exhibit B, which is attached hereto and incorporated herein by reference. Payment by City under this Agreement shall not be deemed a waiver of defects, even if such defects were known to the City at the time of payment.
4. Method of Payment. Consultant shall submit monthly billings to City describing the work performed during the preceding month. Consultant's bills shall include a brief description of the services performed, the date the services were performed, the number of hours spent and by whom, and a description of any reimbursable expenditures. City shall pay Consultant no later than 30 days after approval of the monthly invoice by City staff.
5. Ownership of Documents. All plans, studies, documents and other writings prepared by and for Consultant, its officers, employees and agents and subcontractors in the course of implementing this Agreement, except working notes and internal documents, shall become the property of the City upon payment to Consultant for such work, and the City shall have the sole right to use such materials in its discretion without further

compensation to Consultant or to any other party. Consultant shall, at Consultant's expense, provide such reports, plans, studies, documents and other writings to City upon written request.

6. Independent Contractor. It is understood that Consultant, in the performance of the work and services agreed to be performed, shall act as and be an independent contractor and shall not act as an agent or employee of the City. Consultant shall obtain no rights to retirement benefits or other benefits which accrue to City's employees, and Consultant hereby expressly waives any claim it may have to any such rights.
7. Interest of Consultant. Consultant (including principals, associates and professional employees) covenants and represents that it does not now have any investment or interest in real property and shall not acquire any interest, direct or indirect, in the area covered by and during this Agreement or any other source of income, interest in real property or investment which would be affected in any manner or degree by the performance of Consultant's services hereunder. Consultant further covenants and represents that in the performance of its duties hereunder no person having any such interest shall perform any services under this Agreement.

Consultant is not a designated employee within the meaning of the Political Reform Act because Consultant:

- a. will conduct research and arrive at conclusions with respect to his/her rendition of information, advice, recommendation or counsel independent of the control and direction of the City or of any City official, other than normal agreement monitoring; and
 - b. possesses no authority with respect to any City decision beyond rendition of information, advice, recommendation or counsel. (FPPC Reg. 18700(a)(2).)
8. Professional Ability of Consultant. City has relied upon the professional training and ability of Consultant to perform the services hereunder as a material inducement to enter into this Agreement. Consultant shall therefore provide properly skilled professional and technical personnel to perform all services under this Agreement. All work performed by Consultant under this Agreement shall be in accordance with applicable legal requirements and shall meet the standard of quality ordinarily to be expected of competent professionals in Consultant's field of expertise.
 9. Indemnity. Consultant agrees to indemnify, including the cost to defend, the City, and its officers, agents and employees from any and all claims, demands, costs or liability that arise out of, or pertain to, or relate to the negligence, recklessness, or willful misconduct of Consultant and its agents in the performance of services under this contract. This indemnity does not apply to liability for damages for death or bodily injury to persons, injury to property, or other loss, damage or expense arising from the sole negligence, willful misconduct or defects in design by the City or its agents, servants, or independent contractors who are directly responsible to the City, or the active negligence of the City.

To the fullest extent permitted by law, the Consultant shall (1) immediately defend and (2) indemnify the City, and its councilmembers, officers, agents, and employees from and against all liabilities regardless of nature or type that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, or its employees, agents, or subcontractors. Liabilities subject to the duties to defend and indemnify include, without limitation, all claims, losses, damages, penalties, fines, and judgments; associated investigation and administrative expenses; defense costs, including but not limited to reasonable attorneys' fees; court costs; and costs of alternative dispute resolution. The Consultant's obligation to indemnify applies unless it is finally adjudicated that the liability was caused by the sole active negligence or sole willful misconduct of an indemnified party. If it is finally adjudicated that liability is caused by the comparative active negligence or willful misconduct of an indemnified party, then Consultant's indemnification obligation shall be reduced in proportion to the established comparative liability.

- (b) The duty to defend is a separate and distinct obligation from Consultant's duty to indemnify. Consultant shall be obligated to defend, in all legal, equitable, administrative, or special proceedings, with counsel approved by the City, the City and its councilmembers, officers, agents, and employees, immediately upon tender to Consultant of the claim in any form or at any stage of an action or proceeding, whether or not liability is established. An allegation or determination that persons other than Consultant are responsible for the claim does not relieve Consultant from its separate and distinct obligation to defend under this section. The obligation to defend extends through final judgment, including exhaustion of any appeals. The defense obligation includes an obligation to provide independent defense counsel if Consultant asserts that liability is caused in whole or in part by the negligence or willful misconduct of the indemnified party. If it is finally adjudicated that liability was caused by the comparative active negligence or willful misconduct of an indemnified party, Consultant may submit a claim to the City for reimbursement of reasonable attorneys' fees and defense costs in proportion to the established comparative liability of the indemnified party.
- (c) The review, acceptance or approval of the City's work or work product by any indemnified party shall not affect, relieve or reduce the City's indemnification or defense obligations. This Section survives completion of the services or the termination of this contract. The provisions of this Section are not limited by and do not affect the provisions of this contract relating to insurance.

10. Insurance Requirements.

- a. Consultant, at Consultant's own cost and expense, shall procure and maintain, for the duration of the contract, the following insurance policies.
 - i. Workers' Compensation Coverage. Consultant shall maintain Workers' Compensation Insurance and Employer's Liability Insurance for his/her employees in accordance with the laws of the State of California. In addition, Consultant shall require each subcontractor to similarly maintain Workers'

Compensation Insurance and Employer's Liability Insurance in accordance with the laws of the State of California for all of the subcontractor's employees. Any notice of cancellation or non-renewal of all Workers' Compensation policies must be received by the City at least thirty (30) days prior to such change. The insurer shall agree to waive all rights of subrogation against City, its officers, agents, employees and volunteers for losses arising from work performed by Consultant for City. This provision shall not apply if Consultant has no employees performing work under this Agreement. If the Consultant has no employees for the purposes of this Agreement, Consultant shall sign the "Certificate of Exemption from Workers' Compensation Insurance" which is attached hereto as Exhibit C.

ii. General Liability Coverage. Consultant shall maintain commercial general liability insurance in an amount not less than one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury and property damage. If a commercial general liability insurance form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit.

iii. Automobile Liability Coverage. Consultant shall maintain automobile liability insurance covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with the work to be performed under this Agreement, including coverage for owned, hired and non-owned vehicles, in an amount of not less than one million dollars (\$1,000,000) combined single limit for each occurrence.

iv. Errors and Omissions Liability. Consultant shall maintain errors and omissions liability insurance for all work performed under this Agreement in an amount of not less than one million dollars (\$1,000,000).

b. Policy Endorsements. Each general liability and automobile liability insurance policy shall be with insurers possessing a Best's rating of no less than A:VII and shall be endorsed with the following specific language:

i. The City of Calexico, its elected or appointed officers, officials, employees, agents and volunteers are to be covered as additional insureds with respect to liability arising out of work performed by or on behalf of the Consultant, including materials, parts or equipment furnished in connection with such work or operations.

ii. This policy shall be considered primary insurance as respects the City, its elected or appointed officers, officials, employees, agents and volunteers. Any insurance maintained by the City, including any self-insured retention the City may have, shall be considered excess insurance only and shall not contribute with it.

iii. This insurance shall act for each insured and additional insured as though a separate policy had been written for each, except with respect to the limits of liability of the insuring company.

iv. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its elected or appointed officers, officials, employees, agents or volunteers.

v. The insurance provided by this policy shall not be suspended, voided, canceled, or reduced in coverage or in limits except after thirty (30) days written notice has been received by the City.

c. Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared to and approved by the City. At the City's option, Consultant shall demonstrate financial capability for payment of such deductibles or self-insured retentions.

d. Certificates of Insurance and Endorsements. Consultant shall provide certificates of insurance with original endorsements to City as evidence of the insurance coverage required herein. Certificates of such insurance shall be filed with the City on or before commencement of performance of this Agreement. Current certification of insurance shall be kept on file with the City at all times during the term of this Agreement.

11. Compliance with Laws. Consultant shall use the standard of care in its profession to comply with all applicable federal, state and local laws, codes, ordinances and regulations.

12. Licenses. Consultant represents and warrants to City that it has all licenses, permits, qualifications, insurance and approvals of whatsoever nature which are legally required of Consultant to practice its profession. Consultant represents and warrants to City that Consultant shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Agreement, any licenses, permits, insurance and approvals which are legally required of Consultant to practice its profession. Consultant shall obtain a City of Calexico Business License.

13. Controlling Law Venue. This Agreement and all matters relating to it shall be governed by the laws of the State of California and any action brought relating to this Agreement shall be held exclusively in a state court in the County of Imperial, California.

14. Written Notification. Any notice, demand, request, consent, approval or communication that either party desires or is required to give to the other party shall be in writing and either served personally or sent prepaid, first class mail. Any such notice, demand, etc. shall be addressed to the other party at the address set forth herein below. Either party may change its address by notifying the other party of the change of address. Notice

shall be deemed communicated within 48 hours from the time of mailing if mailed as provided in this section.

If to City: City of Calexico, City Manager
608 Heber Ave.
Calexico, CA 92231

If to Consultant: West & Associates Engineering
78 Anacapa Court
Foothill Ranch, CA 926110

15. Consultant's Books and Records.

a. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services, or expenditures and disbursements charged to City for a minimum period of three (3) years, or for any longer period required by law, from the date of final payment to Consultant to this Agreement.

b. Consultant shall maintain all documents and records which demonstrate performance under this Agreement for a minimum period of three (3) years, or for any longer period required by law, from the date of termination or completion of this Agreement.

c. Any records or documents required to be maintained pursuant to this Agreement shall be made available for inspection or audit, at any time during regular business hours, upon written request by the City Manager, City Attorney, City Auditor or a designated representative of these officers. Copies of such documents shall be provided to the City for inspection at City Hall when it is practical to do so. Otherwise, unless an alternative is mutually agreed upon, the records shall be available at Consultant's address indicated for receipt of notices in this Agreement.

d. Where City has reason to believe that such records or documents may be lost or discarded due to dissolution, disbandment or termination of Consultant's business, City may, by written request by any of the above named officers, require that custody of the records be given to the City and that the records and documents be maintained in City Hall. Access to such records and documents shall be granted to any party authorized by Consultant, Consultant's representatives, or Consultant's successor-in-interest.

16. Entire Agreement. This Agreement constitutes the complete and exclusive statement of Agreement between the City and Consultant. All prior written and oral communications, including correspondence, drafts, memoranda, and representations, are superseded in total by this Agreement.

17. Amendments. This Agreement may be modified or amended only by a written document executed by both Consultant and City and approved as to form by the City Attorney.

18. Waiver. No failure on the part of either party to exercise any right or remedy hereunder shall operate as a waiver of any other right or remedy that party may have hereunder.

19. Execution. This Agreement may be executed in several counterparts, each of which shall constitute one and the same instrument and shall become binding upon the parties when at least one copy hereof shall have been signed by both parties hereto. In approving this Agreement, it shall not be necessary to produce or account for more than one such counterpart.

20. Assignment and Subcontracting. The parties recognize that a substantial inducement to City for entering into this Agreement is the professional reputation, experience and competence of Consultant. Assignments of any or all rights, duties or obligations of the Consultant under this Agreement will be permitted only with the express consent of the City. Consultant shall not subcontract any portion of the work to be performed under this Agreement without the written authorization of the City. If City consents to such subcontract, Consultant shall be fully responsible to City for all acts or omissions of the subcontractor. Nothing in this Agreement shall create any contractual relationship between City and subcontractor nor shall it create any obligation on the part of the City to pay or to see to the payment of any monies due to any such subcontractor other than as otherwise is required by law.

21. Termination. This Agreement may be terminated by the City immediately for cause or by either party without cause upon fifteen days' written notice of termination. Upon termination, Consultant shall be entitled to compensation for services performed up to the effective date of termination.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date first written above.

CITY OF CALEXICO:

CONSULTANT:

 Armando G. Villa
 City Manager

APPROVED AS TO FORM:

ATTEST:

 Carlos Campos
 Interim City Attorney

 Gabriela Garcia
 Deputy City Clerk

EXHIBIT A

SCOPE OF SERVICES

(Proposal Dated Oct. 18, 2016)

EXHIBIT B

SCHEDULE OF CHARGES

(Cost Proposal Dated Oct. 18, 2016)

EXHIBIT C

CERTIFICATE OF EXEMPTION FROM WORKERS' COMPENSATION INSURANCE

I hereby certify that in the performance of the work for which this Agreement is entered into, I shall not employ any person in any manner so as to become subject to the Workers' Compensation Laws of the State of California.

Executed on this _____ day of _____, 2016, at _____, California.

Consultant