

**CITY OF CALEXICO  
BUSINESS IMPROVEMENT DISTRICT  
SPECIAL MEETING AGENDA**

Fernando “Nene” Torres Council Chambers  
608 Heber Ave.  
Calexico, CA 92231

October 31, 2022

1:00 P.M.

BID Board Members:

Alex Perrone, Chairperson  
Louie Wong, Board Member  
Jesus Lopez, Board Member  
Michelle Ortiz, Board Member

Esperanza Colio Warren, City Manager

**CALL TO ORDER**

*Due to the Declaration of Emergency, this meeting is being held pursuant to AB 361 Approved by Governor of California on September 16, 2021 and some or all of the city council members may participate in this meeting by teleconference.*

Pursuant to Imperial County Public Health Department guidelines, City Council meetings are now open for public attendance at 100% of capacity of the council chambers.

Members of the public will be able to make public comments in the following ways:

- a) In-person comments.
- b) Submit public comments via email by 10 a.m. on Monday, October 31, 2022 to [rluna@calexico.ca.gov](mailto:rluna@calexico.ca.gov) or via fax to (760) 357-3831.
- c) You may make public comments via Zoom from a PC, Mac, iPad, iPhone or Android device: Please click the link below to join the webinar:  
<https://us06web.zoom.us/j/85405839267?pwd=MEJEUKplLzQyN2VaOGRTOVISLytEQT09>  
Or Telephone Dial: US: +1 669 900 6833 Meeting ID: 854 0583 9267 Passcode: 912661

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**ANNOUNCEMENTS/PUBLIC COMMENTS/PUBLIC APPEARANCES**

**(Not to Exceed 3 Minutes)** This is the time for the public to address the BID Board on the Special Agenda Items only. The Chairperson will recognize you and when you come to the microphone, please state your name and place of residence for the record. While members of the public are encouraged to participate, it is unlawful to disturb or delay the meeting with personal or slanderous remarks. The Board is prohibited by State law from taking action or discussing items not included on the printed agenda. Please direct your questions and comments to the Board.

**DISCUSSION AND/OR ACTION ITEMS**

1. Discussion and/or Action on Recommendation to City Council on Match Funding from the Business Improvement District Fund for Downtown Lighting.

**ADJOURNMENT**

It is the intention of the City of Calexico to comply with the Americans with Disabilities Act in all respects. If you are a person with a disability who requires a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, please request such modification or accommodation from the City Clerk at (760) 768-2102. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting. Please advise us at the time whether you will require accommodations to participate in meetings on a regular basis. Any person affected by any application on this agenda may submit their concerns in writing prior to the meeting or appear in person and be heard in support or opposition to the proposal at the time the matter is considered on the agenda. The staff reports, applications and environmental documents may be viewed at either the office of the office of the City Clerk, 608 Heber Avenue from 8:30 a.m. until 5:30 p.m. Monday through Thursday, except legal holidays. Telephone inquiries may be made at (760) 768-2102. If you challenge any agenda issue in court, you may be limited to raising only those issues that you or someone else raised at the public meeting described in this notice, or in written correspondence delivered to the City of Calexico at, or prior to, the public meeting.

This notice of the agenda is hereby certified to have been posted on or before 1:00 p.m. on October 28, 2022.



Roni Luna, Executive Assistant to the City Manager

1:00 p.m. / October 28, 2022

Time/Date



# BUSINESS IMPROVEMENT DISTRICT AGENDA STAFF REPORT

**DATE:** October 28, 2022

**TO:** BID Commissioners

**APPROVED BY:** Esperanza Colio Warren, City Manager

**PREPARED BY:** Alex Perrone, BID Chairman

**SUBJECT:** Discussion and/or Action on Recommendation to City Council on Match Funding from the Business Improvement District Fund for Downtown Lighting

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## Recommendation

Request Business Improvement District (BID) recommendation for match funding of downtown lighting.

## Background:

An assessment of the downtown lighting was conducted and the following is a breakdown of the needed repairs:

### First Street:

(7) Total light posts with double head (two bulbs each) will need replacement with (2) LED light bulbs for a total of 14 light bulbs.

### Second Street:

(10) Total light posts with double head double head (two bulbs each) will need replacement with (2) LED light bulbs for a total of 20 light bulbs.

All lighting posts will need to be re-adjusted for missing screws and reinforcing for use and security purposes.

Some of the roof top buildings on Second Street will require complete replacement of flood light fixtures. Said fixtures will need to be replaced by newer model flood LED light fixtures totaling (7), one of which will be added and power will be run from the nearest power source (approximately 100-150 feet) and will be running proper wiring with conduit E.M.T. and supported with Unistrut pipe clamps.



There is also a need to install commercial grade LED string lighting on the following four corners on Second Street:

Second Street and Paulin Avenue

Second Street and Heber Avenue

Second Street and Rockwood Avenue

Second Street and Heffernan Avenue

Second Street will require 12 wall pack lighting bulbs. The lighting is connected/hooked up needs to be serviced and new photocells need to be placed on the lighting. Plus minor electrical repairs will be installed such as electrical boxes and weatherproof fittings.

Some of this work will have to be performed during lower traffic hours including night time.

### **Discussion and Analysis**

City Staff have worked with a lighting company to obtain the breakdown of the much needed repairs in the downtown business district. Due to the estimated cost exceeding the City Manager's purchasing limit of \$24,999, the City is required to go out for bid. The City is therefore seeking discussion for bid funding opportunities of approximately \$50,000 and a recommendation from the BID on a matching funding to assist with the cost of the entire project. The current balance of the BID Fund is \$ 19,400. Staff will be submitting a request to the City Council for ARPA funding for the balance of the amount needed to fully fund the project.

### **Fiscal Impact:**

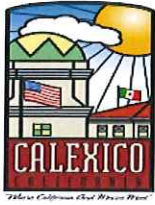
Amount recommended to be determined by BID. Business Improvement District Fund # 712.

### **Coordinated With:**

None.

### **Attachment(s):**

1. BID Fund Budget Report.



**Business Improvement District  
Fund #712**

**Purpose of Fund**

This fund tracks collections and payments on behalf of the City's Business Improvement District.

	2019-20 Actual	2020-21 Actual	2021-22 Projected	2022-23 Budget	Notes
<b>Beginning Available Fund Balance</b>	\$ 55,094	\$ 796	\$ 19,400	\$ 19,575	
<b>Annual Activity</b>					
<b>Revenues</b>					
PBID Assessments	790	500	175	-	
Reimbursement		18,142			The Solid Waste Fund has reimbursed the PBID for Downtown Clean-up efforts supported by its Downtown Clean-up Fee
Investment Income	300	25	-	-	
	<u>1,090</u>	<u>18,667</u>	<u>175</u>	<u>-</u>	
<b>Expenditures</b>					
PBID Operations	55,387	63	-		Past expenditures have been for alley fencing and sanitation services.
	<u>55,387</u>	<u>63</u>	<u>-</u>	<u>-</u>	
<b>Net Annual Activity</b>	<u>(54,298)</u>	<u>18,604</u>	<u>175</u>	<u>-</u>	
<b>Ending Available Fund Balance</b>	<u>\$ 796</u>	<u>\$ 19,400</u>	<u>\$ 19,575</u>	<u>\$ 19,575</u>	Available Balance
<b>Balance Sheet</b>					
Cash	1,496	19,400			
Current Payables	(700)	-			
Available Fund Balance	<u>\$ 796</u>	<u>\$ 19,400</u>			