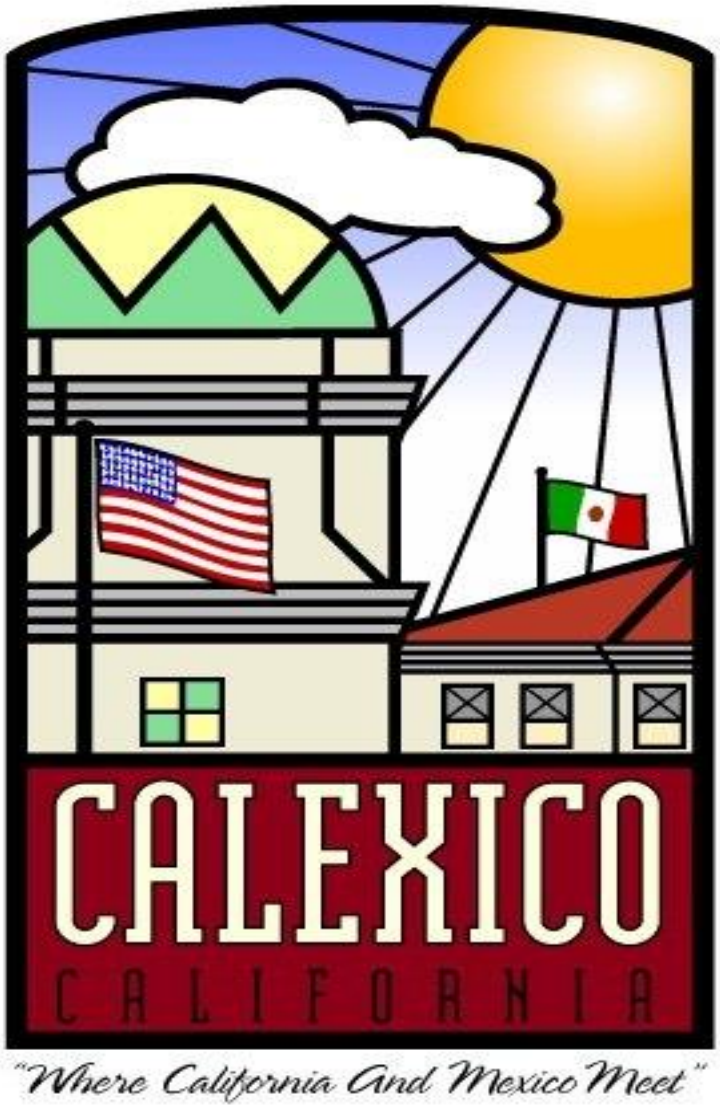
City of Calexico California



Adopted Annual Budget

FY 2018 - 19

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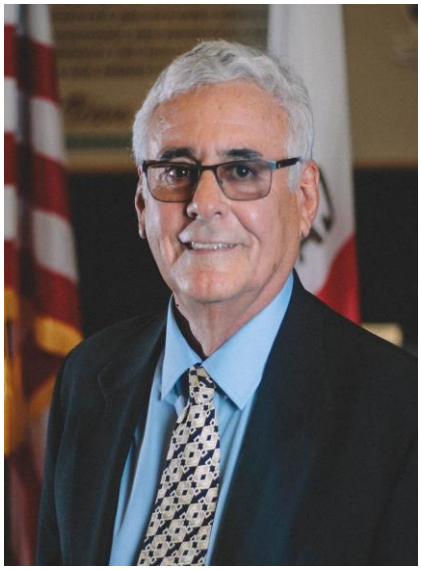
Introduction

City of Calexico
City Council

Mayor
Maritza Hurtado



Mayor Pro Tem
Lewis Pacheco

Council Member
Armando Real

Council Member
Jesus Eduardo Escobar

Council Member
Bill Hodge

AGENDA STAFF REPORT

DATE: June 27, 2018

TO: Mayor and City Council

PREPARED BY: David Dale, City Manager

SUBJECT: 2018-19 Proposed Budget Non General Fund Programs and 2018-19 Budget Adoption

==========

Recommendation:

The objective of this report is to present the 2018-19 Proposed Budget for Non General Fund Programs. City Council has previously received proposed Budget for General Fund on June 19th. After hearing the budget presentation and receiving public input, staff requests City Council approval and adoption of final budget for General Fund and Non General Fund Programs.

Background:

The 2018-19 Citywide proposed budget authorizes expenditures of $ 81,613,196. Non General Fund programs reflect increasing operating revenues in the Water, Wastewater, and Solid Waste Funds due to recent rate increase presented to City Council for consideration. The 5-year Capital Improvement Program of $ 89 million reflects significant investment in the City's infrastructure for transportation, water, and wastewater facilities. An $ 18 million bond issue is proposed to finance improvements at the Wastewater Treatment Plant. Federal grants provide continued funding to the Cesar Chavez road project.

During the General Fund budget workshop on June 19, 2018, General Fund projections reflected a 2018-19 annual budget deficit of $3.2 million. Since the workshop, staff has updated the General Fund cost projection, eliminated additional positions, transferred several positions to other funds, and included proposed contract savings that are in discussion with Police employees. The City Council also took action to increase the Fire Department ambulance fees. With these budget actions in place, the General Fund annual deficit is now projected at $1.3 million. The City is evaluating 5 new revenue programs that can further close this gap, and $ 220,000 savings from holding vacancies and reducing temporary staffing. Until new revenues are realized a hiring freeze is recommended to ensure financial stability.

The Budget also proposes a reserve policy of $ 250,000.

Attachments:

1. 2018-19 Proposed Annual Budget

RESOLUTION NO. 2018-35

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALEXICO APPROVING THE BUDGET FOR FISCAL YEAR JULY 1, 2018 TO JUNE 30, 2019

WHEREAS, the City of Calexico is a general law city that operates under the council-manager form of government; and

WHEREAS, the City Council of the City of Calexico annually adopts a budget that estimates revenues and authorizes expenditures, subject to the City's existing purchasing policies and procedures, employment policies and other adopted city policies;

NOW, THEREFORE, be it resolved, determined, and ordered by the City Council of the City of Calexico:

Section 1. The fiscal year 2018-19 Budget, attached hereto as Exhibit 1, shall be the budget for the City of Calexico for the fiscal year 2018-19.

Section 2. The City Manager, or his duly appointed representative, has the authority to expend appropriated amounts subject to policies and procedures adopted by the City Council. Budget appropriations shall be controlled at the department level within the General Fund, at the fund level for other funds, and at the capital project level within the capital improvement program. The City Manager is authorized to transfer appropriations between accounts within a General Fund Department, and within other individual funds, to meet the operating needs of the City.

Section 3. Staff positions by fund are authorized as detailed in the budget. However, because the General Fund budget includes **$1,385,000** in revenues for programs that have not yet been implemented, authorization to fill vacant positions will be limited until revenue programs are implemented. Specifically, hiring authorization to fill new or vacant positions, or to reclassify employees into higher level positions, is suspended. The City Manager is directed to continue plans to identify and implement new revenue programs to provide for City services. This hiring suspension may be lifted concurrent with a midyear budget report that demonstrates that funds are available to implement the proposed staff positions by fund.

Section 4. A General Fund reserve policy is established to continue the City's path to fiscal recovery. An annual operating surplus of $250,000 is included in the 2018-19 budget. This reserve will provide contingency funds in the event of economic or other disruption in City operations. It is the intent of City Council to build on this reserve each year with an initial target working capital reserve of $250,000 at June 2019 and $1 million after four years.

PASSED, ADOPTED and APPROVED this 27th day of June, 2018, by the City Council of the City of Calexico.

Maritza Hurtado, Mayor

ATTEST:

Gabriela Garcia, City Clerk

APPROVED AS TO FORM:

Carlos Campos, City Attorney

State of California)
Count of Imperial) ss.
City of Calexico)

I, Gabriela T. Garcia, Deputy City Clerk of the City of Calexico do hereby certify the above Resolution No. 2018-35 was approved at a regular City Council meeting held on the 27th day of June, 2018, by the following vote to-wit:

AYES:	Hurtado, Pacheco, Escobar, Real
NOES:	None
ABSTAIN:	None
ABSENT:	None

Gabriela T. Garcia, City Clerk

RESOLUTION NO. 2018-33

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALEXICO ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2018-19 PURSUANT TO ARTICLE XIIIB OF THE CALIFORNIA CONSTITUTION

WHEREAS, Article XIIIB of the California Constitution provides that the total annual appropriations subject to limitations of each governmental entity of government for the prior year adjust for changes in the cost of living or personal income and population, except as otherwise provided in Article XIIIB in implementing State statutes; and,

WHEREAS, pursuant to said Article XIIIB of said California Constitution, and section 7900 et seq. of the California Code, the City is required to set its appropriation limit for each fiscal year; and,

WHEREAS, the Finance Director of the City of Calexico has interpreted the technical provisions of Proposition 4 computations, performed a review and calculated the City's appropriations limit for FY 2018-19; and,

WHEREAS, based on such calculations the Acting Finance Director has determined the appropriations limit and, pursuant to Section 7910 of the California Government Code has made available to the public the documentation used in the determination of the appropriation limit;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Calexico, that the annual adjustment factors used to calculate the appropriations limit for Fiscal Year 2018-19 shall be California per capita personal income and the entire County's population growth; and

IT IS ALSO RESOLVED by the City Council of the City of Calexico that the appropriations limit for the Fiscal Year 2018-19 is hereby set at $31,020,353. The appropriations limit is calculated in Exhibit "A" included herein and made a part of this resolution through this reference.

PASSED, APPROVED AND ADOPTED this 27th day of June 2018.

Maritza Hurtado, Mayor

ATTEST:

Gabriela Garcia, City Clerk

APPROVED AS TO FORM

Carlos Campos, City Attorney

City-wide Budget

City-wide Expenditures
Summary of Expenditures by Fund

		2017-18	2018-19					
		Projection	Salaries/ Benefits	Other Operations	Capital Program	Debt Service	Transfers	Total
General Fund								
111	General Fund	$ 14,601,424	$ 10,755,446	$ 4,096,480		$ 1,376,334	$ 308,000	$ 16,536,260
120	Measure H Sales Tax	2,770,000	1,250,000				1,276,000	2,526,000
Operating Grant Funds								
221	Library Grants	31,652		26,500				26,500
222	Community Donations	56,170		52,221				52,221
231	Gas Tax	948,233	333,784	961,000				1,294,784
241	Asset Seizure/Forfeiture	226,011						-
242	Prop 172/Public Safety Tax	118,000	118,000					118,000
243	COPS State Grant Program	100,000	100,000					100,000
246	Operation Stonegarden	10,000						-
271	IVECA	93,000		124,000				124,000
281	Solid Waste	1,840,895		1,910,000				1,910,000
712	Business Improvement District	-		55,000				55,000
Housing Grant Funds								
802	Successor Housing	459,000		1,000				1,000
840	Fed CDBG - Program Income	8,396		9,000				9,000
841	Fed Home - Program Income	1,000		1,000				1,000
842	State - SRRP	81,800		1,800				1,800
843	State - Help	64,879		2,000				2,000
Capital Project and Debt Service Funds								
223	Art in Public Places	-			15,000			15,000
233	LTA/Measure D	548,000			3,948,240			3,948,240
234/6	Transportation Development	24,400	19,777	30,000	415,000			464,777
237	Road Maintenance Rehab	-			825,000			825,000
401	Measure H Bond Proceeds	18,000			7,083,675			7,083,675
402	Measure D Bond Proceeds	2,500,000			1,800,000			1,800,000
411	Local Capital Projects	-			2,196,192			2,196,192
412	Capital Grants	286,250			6,059,000			6,059,000
430-6	Development Impact Fees	-			479,082			479,082
452-64	Development Projects	-			-			-
474-6	New River Projects	28,000			2,000,000			2,000,000
301	Measure D Debt Service	1,133,000		2,000		1,131,000		1,133,000
310	Measure H Debt Service	1,002,000		2,000		1,000,000		1,002,000
Enterprise Funds								
513	Water Operations	14,757,255	2,429,218	2,357,018			3,274,408	8,060,644
514	Water Debt Service	987,220				982,000		982,000
515	Water Development Fees	2,623,000					123,254	123,254
516	Water Capital Program	2,623,000			12,671,000			12,671,000
522	Airport Operations	404,380	79,106	378,100	10,000			467,206
544	Wastewater Operations	20,801,328	1,557,167	2,319,860			1,240,492	5,117,520
545	Wastewater Debt Service	-		353,000		1,240,492	17,675,000	19,268,492
546	Wastewater Impact Fees	205,967						-
547	Wastewater Capital	353,000			6,937,000			6,937,000
CFD/Special Districts								
901	Bravo Victoria	558,930		545,000				545,000
903	Hearthstone	755,088		105,000		899,000		1,004,000
904	Towncenter	-		11,139				11,139
905	Venezia	-		21,274				21,274
906	Gran Plaza	748,848		22,800		516,000		538,800
Internal Service Funds								
601/2	Active and Retire Medical	2,499,329	2,900,622					2,900,622
603	Workers Compensation	1,480,363	1,457,770					1,457,770
604	Unemployment Insurance	97,606	98,410					98,410
605	General Liability Insurance	1,324,500		1,164,831				1,164,831
601-5	Net Internal Charges	(5,401,798)	(4,456,802)	(1,164,831)	-	-	-	(5,621,633)
		$ 71,768,126	**$ 16,642,499**	**$ 13,387,193**	**$ 44,439,189**	**$ 7,144,826**	**$ 23,897,154**	**$ 105,510,860**
			Net City-wide Budget			**$ 81,613,706**		-

City Organization

CITIZENS

CITY COUNCIL

Maritza Hurtado –Mayor
Lewis Pacheco – Mayor Pro Tem
Jesus Eduardo Escobar
Bill Hodge
Armando Real

Strategic Planning
Goals & Objectives
Policy Development
Legislative Oversight

City Legislation
Budget Adoption
Intergovernmental Relations
Regional Board Representation

CITY CLERK

Agenda Preparation
Records Management
Elections Coordinator
Web Site Management
Public Information Requests
Fair Political Practice Records
Certificates of Public Convenience

CITY ATTORNEY

Legal Advice
Legal Defense
Contract Review
Ordinance Preparation

COMMISSIONS & BOARDS

Arts, Library Board, Historical Commission
Planning Commission
Business Improvement District Committee
Economic Development/financial Advisor Commission
Measure H Committee
Parks, Recreation, Beautification, and Senior Service Commission
Personnel Commission
Police Advisory Board

CITY MANAGER

Goal Achievement
Strategic Plan Implementation
Financial Management
Budget Preparation
Personnel Management
City Council Support
Special Projects &Studies
RDA Successor Agency

Service Delivery
Policy Recommendation
Legislative Implementation
Executive Oversight
Public Information
Intergovernmental Relations
Labor Negotiations

ASSISTANT CITY MANAGER

HUMAN RESOURCES

Applicant Processing & Employee Training
Labor Negotiations
Workman's Comp Claims
Health Insurance Benefits
Employee Data Maintenance

Financial Services

Financial Management
State & Federal Reporting
Risk Management
Special Projects & Studies
Budget Preparation
Payments
Solid Waste Contract
Business Licenses
Permit Fees
Accounts Payable
Payroll
Information Technology
Cash Management
Investments

Development Services

General Plan
Environmental Documents
Capital Project Management
Community Development
Current Planning
Long Range Planning
Building Inspection
Subdivision Review
Commercial Site Plan Review
Beautification
Annexations
Lot Line Alignments
Code Enforcement
Transit

Economic Development & Housing

Economic Development Management
City Marketing Program
Business Retention
Foreign Trade Zone
First-Time Home Buyer Program
Housing Rehabilitation Program
Mobile Home Repair / Replacement
Multi-Family Housing New Construction
Rental Assistance Program
Business Improvement District

Public Works

Street Maintenance
Parks Maintenance
Parks Reservations
Public Facilities
Water Treatment
Sewer Treatment
Sewer Collection
Airport
Engineering

Community Services

Library
Recreation Programs
Senior Programs
Community Center Management
Farmers Market
Cultural Arts Center
Carnegie Technology Center

Police Department

Police Patrol
Investigations
Homeland Security
Police/Fire Dispatch
School Resource Officers
Parking Facilities
Traffic Control
Animal Control

Fire Department

Fire Operations
Fire Prevention
Inspections
Basic Life Support
Advanced Life Support
Ambulance Service
Emergency Planning
Hazardous Materials

City of Calexico
2018-19 Budget

City Organization
Full Time Staff Positions
By Fund

Position Title		2014-15	2015-16	2016-17	2017-18 Adopted	2017-18 Amended	Change		2018-19	Notes
General Fund										
20 210 POLICE ADMINISTRATION										
POLICE CHIEF	Contract	1	0	0	0	1	0		1	
POLICE COMANDER	Contract	0	1	0	0	0	0		0	
ACTING POLICE CHIEF	Contract	0	0	1	1	0	0		0	
POLICE LIEUTENANT	Mid-Mgmt	2	2	2	2	2	-1	F)	1	F) Sworn staffing alignment nets
POLICE OFFICER	Police	3	2	2	8	8	4		12	one position reduction
POLICE SENIOR OFFICER	Police	24	21	19	13	13	-7	F)	6	
POLICE SERGEANT	Police	4	2	2	2	2	3	F)	5	
PB SF DISPT SUPERVISOR	Supervisor	1	1	1	1	1	0	G)	1	
EVIDENCE TECHNICIAN	CMEA	1	1	1	1	1	0		1	
EXECUTIVE ASSISTANT	CMEA	1	1	1	1	1	0		1	
PUBLIC SF DISPATCHER	CMEA	8	7	6	6	6	0	G)	6	G) 2.5 Dispatch positions are
RECORDS ASSISTANT	CMEA	2	3	2	2	2	0		2	reimbursed by Fire Department
		47	41	37	37	37	-1		36	
20 216 PARKING - TRAFFIC CONTROL										
PRKNG TRFFC SUPERVISOR	Supervisor	1	1	1	1	1	0		1	
PARKING TRAFF OFFIC	CMEA	1	1	1	1	1	0		1	
PARKING CONTROL ASST	CMEA	1	1	1	1	1	0		1	
		3	3	3	3	3	0		3	
20 217 ANIMAL CONTROL										
ANIMAL CONTROL OFFICER	CMEA	2	2	2	2	2	0		2	
		2	2	2	2	2	0		2	

Continued

City of Calexico
2018-19 Budget

City Organization
Full Time Staff Positions
By Fund

Continued

Position Title		2014-15	2015-16	2016-17	2017-18 Adopted	2017-18 Amended	Change		2018-19	Notes
20 250 FIRE PROTECTION										
FIRE CHIEF	Contract	1	1	1	0	0	1		1	
INTERIM FIRE CHIEF	Fire	0	0	0	1	1	-1		0	
FIRE CAPTAIN	Fire	5	5	6	4	4	0		4	
LMT TERM FIRE CAPTAIN	Fire	1	1	1	1	1	1	H)	2	H) Upgrade to Captain from
FIRE INSPECTOR	Fire	1	1	1	1	1	0		1	Engineer
FIREFIGHTER	Fire	14	14	11	12	12	1	N)	13	N) Restored/New Position
FIREFIGHTER ENGINEER	Fire	6	6	6	6	6	0		6	
LIMT TERM FIRE ENGINEER	Fire	1	1	1	1	1	-1	H)	0	
PUBLIC SF DISPATCHER	CMEA	0	0	0	0	0	0	G)	0	G) 2.5 Dispatch positions are
EXECUTIVE ASSISTANT	CMEA	1	1	1	1	1	0		1	reimbursed by Fire Department
		30	30	28	27	27	1		28	to Police Department
30 310 ENGINEERING AND PLANNING										
PLANNING DIRECTOR	Contract	1	1	0	0	0	0		0	
EXECUTIVE ASSISTANT	CMEA	1	1	1	1	1	-1	J)	0	J) Executive Assistant moved from
PLANNER	CMEA	1	1	1	1	1	0		1	Community Development
PROJECT INSPECTOR	CMEA	1	1	1	1	1	0		1	to Public Works
		3	3	3	3	3	-1		2	
30 330 BUILDING AND CODE ENFORCEMENT										
BUILDING MANAGER	Mid-Mgmt	1	1	1	1	1	0		1	
BUILDING INSPECT II	CMEA	1	1	1	1	1	0		1	
SENIOR CODE ENFRCMNT OFFCR	CMEA	0	0	0	0	0	1	K)	1	K) Senior Code Officer
CODE ENFRCMNT OFFCR	CMEA	2	2	2	2	2	-1	K)	1	upgraded from Code Officer
ADMINISTRATIVE ASSISTANT	CMEA	0	0	0	0	1	0		1	
EXECUTIVE ASSISTANT	CMEA	1	1	1	1	0	0		0	
		5	5	5	5	5	0		5	

Continued

City of Calexico
2018-19 Budget

City Organization
Full Time Staff Positions
By Fund

Continued

Position Title		2014-15	2015-16	2016-17	2017-18 Adopted	2017-18 Amended	Change		2018-19	Notes
40 410 PUBLIC WORKS ADMINSTRATION										L) Public Works Director Eliminated
PUBLIC WORKS DIRECTOR	Management	0	0	0	0.33	0.3	-0.3	L)	0	
PUBLIC WORKS MANAGER	Management	0.33	0	0.33	0.33	0.3	0		0.3	O) Supervisor reimbursed 50%
SUPV MAINT OPERATIONS	Supervisor	1	1	1	1	1.0	0	O)	1	by Gas Tax as hours incurred
Utilities Service Coordinator	Supervisor	1	1	1	1	1	-1	P)	0	
EXECUTIVE ASSISTANT	CMEA	0	0	0	0	0.0	0.3	J)	0.3	P) Moved to Airport/TDA Funds
PROJECT COORDINATOR	Mid-Mgmt	0.0	0.3	0.3	0.3	0.3	0.0		0.3	
		2.3	2.3	2.7	3.0	3.0	-1.0		2.0	J) Executive Assistant moved from Community Development and partially allocated to Utilities
40 414 FLEET										
MECHANIC I	CMEA	2	2	2	2	0	0		0	
MECHANIC I/SERVICE ADVISOR	CMEA	0	0	0	0	1	0		1	
MECHANIC II	CMEA	1	1	1	1	2	0		2	
FLEET MAINTENANCE SUPERVISOR	Supervisor	0	0	0	0	1	0		1	
		3	3	3	3	4	0		4	
40 416 W - PARK MAINT										
PARKS MAINT CREW LEADER	CMEA	1	1	1	1	1	0		1	
		1	1	1	1	1	0		1	
40 420 PW - FACILITIES										
BUILDING MAINT WORKER	CMEA	1	1	1	1	1	0		1	
		1	1	1	1	1	0		1	

Continued

City of Calexico
2018-19 Budget

City Organization
Full Time Staff Positions
By Fund

Continued

Position Title		2014-15	2015-16	2016-17	2017-18 Adopted	2017-18 Amended	Change		2018-19	Notes
50 510 COMM. SVCS. - LIBRARIES										
COMMUNITY SERV DIRECTOR	Management	1	1	1	1	1	0		1	
REFERNCE LIBRARIAN	Mid-Mgmt	2	2	2	2	2	0		2	
EXECUTIVE ASSISTANT	CMEA	0	1	1	1	1	0		1	
LIBRARY ASSISTANT II	CMEA	1	1	1	1	1	0		1	
LIBRARY TECHNICIAN	CMEA	1	1	1	1	1	-1	M)	0	M) Vacant position eliminated
		5	6	6	6	6	-1		5	
50 520 RECREATION AND CULTURAL ARTS										
ADMINISTRATIVE ASST	CMEA	1	1	1	1	1	0		1	
CMNTY SPORT COORD	CMEA	1	1	1	1	1	0		1	
COMMUNITY REC COORD	CMEA	1	1	1	1	1	0		1	
SENIOR CITZ PRG COOR	CMEA	1	1	1	1	1	-1	M)	0	M) Vacant position eliminated
		4	4	4	4	4	-1		3	
60 601 HOUSING ADMINISTRATION										
HOUSING MANAGER	Management	1	1	0	0	0	0		0	
HSG. ECON DEV DIRECTOR	Management	0	0	1	1	1	-1	B)	0	B) Position moved to City Manager
HSG. ECON DEV COORDINATOR	CMEA	0	0	0	0	0	1	N)	1	N) New Position
GRANTS MANAGER	Management	1	1	1	0	0	0		0	
HOUSING REHAB INSPECTOR	CMEA	1	1	1	1	1	0		1	
HOUSING SPECIALIST	CMEA	1	1	1	1	1	0		1	
		3	3	4	3	3	0		3	
10 110 CITY COUNCIL										A) City Clerk position is moved
COUNCIL MEMBER	Elected Official	5	5	5	5	5	0		5	from City Manager's office and
CITY CLERK	Contract	0	0	0	0	0	1	A)	1	upgraded from Executive
		5	5	5	5	5	1		6	Assistant .
10 140 CITY ATTORNEY										
CITY ATTORNEY	Contract	1	0	0	0	0	0		0	
		1	0	0	0	0	0		0	

Continued

City of Calexico
2018-19 Budget

City Organization
Full Time Staff Positions
By Fund

Continued

Position Title		2014-15	2015-16	2016-17	2017-18 Adopted	2017-18 Amended	Change		2018-19	Notes
10 150 CITY MANAGER										
CITY MANAGER	Contract	0	1	1	1	1	0		1	B) Asst City Manager position is
ASSISTANT CITY MANAGER	Contract	0	0	0	0	0	1	B)	1	reclassified from Housing
CITY MANAGER /SA EX.DIRECTOR	Contract	1	0	0	0	0	0		0	Department and upgraded from
EXECUTIVE ASSISTANT	Unrepresented	2	2	2	2	2	-1	A)	1	Economic Developent Director.
ADMINISTRATIVE ASSISTANT	CMEA	1	1	0	0	0	0		0	
H R RISK MNGM MANAGER	Management	0	0	0	1	1	0		1	A) Executive Assistant is
H R RISK MNGM TECHNICIAN	Unrepresented	2	2	2	2	2	-1	C)	1	reclassified as City Clerk and
		6	6	5	6	6	-1		5	moved to City Council
10 160 FINANCE										C) Vacant position is eliminated
FINANCE DIRECTOR	Contract	0	0	1	0	0	1		1	
ACTING FINANCE DIRECTOR	Contract	0	0	0	1	1	-1		0	
FINANCE MANAGER	Mid-Mgmt	0	0	1	1	1	0		1	
FINANCE DIRECTOR /TREASURER	Contract	1	1	0	0	0	0		0	D) Accountant upgraded from
ACCOUNTANT	CMEA	1	0	0	0	0	1	D)	1	Payroll Tech
ACCOUNTING ASST I	CMEA	0	0	0	1	1	1	E)	2	E) Acct Asst upgraded from
ACCOUNTING ASSISTANT II	CMEA	2	0	0	0	0	0		0	Admin Asst
ADMINISTRATIVE ASSISTANT	CMEA	0	1	2	2	2	-1	E)	1	
EXECUTIVE ASSISTANT	CMEA	1	1	1	1	1	0		1	
RECORDS ASSISTANT	CMEA	0	0	1	1	1	0		1	
FINANCIAL ANALYST	Mid-Mgmt	1	0	0	0	0	0		0	
PROJECT COORDINATOR	Mid-Mgmt	1	0	0	0	0	0		0	
PAYROLL TECHNICIAN	Unrepresented	1	1	1	1	1	-1	D)	0	
		8	4	7	8	8	0		8	
10 162 CUSTOMER SERVICE										
ACCOUNTING ASST I	CMEA	0.1	0.1	0.1	0.2	0.2	0.0		0.2	
		0.1	0.1	0.1	0.2	0.2	0		0.2	
Subtotal, General Fund		**129.4**	**119.4**	**116.8**	**117.2**	**118.2**	**-4.0**		**114.2**	

Continued

City of Calexico
2018-19 Budget

City Organization
Full Time Staff Positions
By Fund

Continued

231 - Gas Tax Fund

40 413 STREETS

Position Title		2014-15	2015-16	2016-17		2017-18 Adopted	2017-18 Amended	Change		2018-19	Notes
SUPV MAINT OPERATIONS	Supervisor										O) Supervisor reimbursed
CREW LEADER	CMEA	0	0	1		1	1	0		1	50% by Gas Tax as hours
HEAVY EQUIP OPERATOR	CMEA	1	1	1		1	1	0		1	incurred
LABORER	CMEA	2	2	1		1	1	0		1	
STREET SWEEPER OP	CMEA	2	1	1		1	1	0		1	
Subtotal, Gas Tax Fund		**5**	**4**	**4**	**0**	**4**	**4**	**0**		**4**	

236 - Transportation Development Act

40 410 Administration

Utilities Service Coordinator	Supervisor							0.2	P)	0.2	P) Moved from General Fund
SubTDA Fund		**0**	**0**	**0**	**#**	**0**	**0**	**0.2**		**0.2**	

513 - Water Fund

81 811 WATER ADMINISTRATION

ACCOUNTING ASST I	CMEA	0.5	0.5	0.5		0.9	0.9	0.0		0.9	L) Public Works Director
PROJECT COORDINATOR	Mid-Mgmt	0.0	0.3	0.3		0.3	0.3	0.0		0.3	Eliminated
PUBLIC WORKS DIRECTOR	Management	0	0	0		0.3	0.3	-0.3	L)	0.0	
EXECUTIVE ASSISTANT	CMEA	0	0	0		0	0.0	0.3	J)	0.3	J) Executive Assistant moved from
REVENUE OFFICER	CMEA	0	0	0		0	1.0	0.0		1.0	Community Development and
CREW LEADER	CMEA	0	0	0		0	1.0	0.0		1.0	partially allocated to Utilities
PUBLIC WORKS MANAGER	Management	0.3	0.0	0.3		0.3	0.3	0.0		0.3	
		0.8	0.8	1.1		1.9	3.9	0.0		3.9	

Continued

City of Calexico
2018-19 Budget

City Organization
Full Time Staff Positions
By Fund

Position Title		2014-15	2015-16	2016-17	2017-18 Adopted	2017-18 Amended	Change		2018-19	Notes
Continued										
81 813 WATER TREATMENT PLANT										
CHIEF W P O TREATMENT	Supervisor	1	1	1	1	1	-1		0	
WATER SYSTEM SUPERVISOR	Supervisor	0	0	0	0	0	1		1	
LABORER	CMEA	0	0	0	0	3	1		4	
W T P OPERATOR III	Operator	6	5	5	5	5	0		5	
ELECTRICIAN	CMEA	0	0	0	0	0	1		1	
W T P MAINT WORKER	CMEA	1	1	1	1	0	0		0	
		8	7	7	7	9	2		11	
81 814 WATER DISTRIBUTION SYSTEM										
WATER SYSTEM SUPERVISOR	Supervisor	0	0	0	0	1	0		1	
CHIEF W P O DISTRIBUTION	Supervisor	1	1	1	1	0	0		0	
IT MANAGER	Mid-Mgmt	0	0	0	0	1	0		1	
LEAD WATER DISTRIBUTION OPERAT	Operator	1	0	0	0	0	0		0	
WATER DISTRB OPERATOR I	Operator	3	3	2	2	2	0		2	
WATER DISTRB OPERATOR II	Operator	0	0	0	0	1	0		1	
WATER DISTRB OPERATOR III	Operator	0	0	0	0	1	0		1	
WATER METERS	CMEA	2	2	2	2	1	0		1	
LABORER	CMEA	0	0	0	0	0	4	N)	4	N) New Positions
		7	6	5	5	7	4		11	
Subtotal, Water Fund		**15.8**	**13.8**	**13.1**	**13.9**	**19.9**	**6.0**		**25.9**	
522 - Airport Fund										
40 410 Administration										
Utilities Service Coordinator	Supervisor						0.8	P)	0.8	P) Moved from General Fund
SubTDA Fund		**0**	**0**	**0**	**# 0**	**0**	**0.8**		**0.8**	

Continued

Continued

City of Calexico
2018-19 Budget

City Organization
Full Time Staff Positions
By Fund

Position Title		2014-15	2015-16	2016-17	2017-18 Adopted	2017-18 Amended	Change		2018-19	Notes
544 - Waste Water Fund										
82 821 WASTEWATER ADMINISTRATION										
ACCOUNTING ASST I	CMEA	0.5	0.5	0.5	0.9	0.9	0		0.9	
REVENUE OFFICER	CMEA	1	1	1	1	0	0		0	L) Public Works Director
PROJECT COORDINATOR	Mid-Mgmt	0.0	0.3	0.3	0.3	0.3	0.0		0.3	Eliminated
PUBLIC WORKS DIRECTOR	Management	0.0	0.0	0.0	0.3	0.3	-0.3	L)	0.0	J) Executive Assistant moved from
EXECUTIVE ASSISTANT	CMEA	0	0	0	0	0.0	0.3	J)	0.3	Community Development and
PUBLIC WORKS MANAGER	Management	0.3	0.0	0.3	0.3	0.3	0.0		0.3	partially allocated to Utilities
		1.8	1.8	2.1	2.9	1.9	0.0		1.9	
82 823 WASTEWATER TREATMENT PLANT										
CHIEF W W T P O COLECTNS	Supervisor	1	1	1	1	1	0		1	
W W SYSTEM SUPERVISOR	Supervisor	0	0	0	0	0	0		0	
W W T P OPERATOR III	Supervisor	1	1	1	1	1	0		1	
W W T P OPERATOR II	Operator	2	2	2	2	2	0		2	
MAINT WORKER	CMEA	0	0	0	0	1	0		1	
LABORATORY TECHNICIA	Operator	1	1	1	1	1	0		1	
LABORER	CMEA	2	1	1	1	2	1	N)	3	N) New Position
		7	6	6	6	8	1		9	
82 824 WASTEWATER COLLECTION SYSTEM										
WW SYSTEM SUPERVISOR	Supervisor	0	0	0	0	1	0		1	
CHIEF W W T P OPERATOR	Supervisor	1	1	1	1	0	0		0	
COLL SYS MAINT OPERATOR	Operator	2	2	2	2	2	0		2	
LABORER	CMEA	1	0	0	0	0	3	N)	3	N) New Positions
ELECTRICIAN HVAC TEC	CMEA	1	1	1	1	1	0		1	
		5	4	4	4	4	3		7	
Subtotal, Waste Water Fund		**13.8**	**11.8**	**12.1**	**12.9**	**13.9**	**4.0**		**17.9**	
Total		164.0	149.0	146.0 #	148.0	156.0	7.0		163.0	
									-	

General and Measure H Funds

General Fund
Fund Balance Projection

	2017-18			2018-19		
	Original Budget	End of Year Projection	Change	Budget Projection	Balancing Alternatives	Notes
Annual Activity						
Revenues						
Property Tax	$ 5,170,000	$ 5,165,500	100,500	$ 5,266,000	$ -	
Sales Tax	4,175,000	4,503,000	(204,648)	4,298,352		
Other General Revenues	2,046,000	1,976,000	20,000	1,996,000		
Program Revenues	2,562,000	2,659,040	931,915	3,590,955		
Measure H Transfer	-	520,000	(244,000)	276,000		
New Revenues						
Cannabis					300,000	Cannabis(DDA/Ballot)
Water/Wastewater Lease revenue			-		360,000	Land lease charge
Traffic Control Grant					150,000	Grant renewal
Traffic Control Grant - County					125,000	Grant application
Building/Development Activity					450,000	Anticipated projects
	13,953,000	**14,823,540**	**603,767**	**15,427,307**	**1,385,000**	
	-	-	-	-	-	
Expenditures		-				
Salaries and Benefits						
Gross salary and benefits	12,316,761	12,190,272	(1,496,977)	10,693,295		
Unfunded PERS liability	1,331,710	1,331,710	(193,559)	1,138,151		
Retiree Health/Medical Admin	383,296	533,296	78,704	612,000		
Expiring Conract Concessions	(589,420)	(589,420)	589,420	-		
Vacancies and Savings	-	(1,448,000)	1,448,000	-	(220,000)	Vacancy or Temp
Workers Comp ISF Trend	-	(325,000)	325,000	-		Help Savings
	13,442,347	11,692,858	750,588	12,443,446	(220,000)	
Measure H Reimbursement	(1,250,000)	(1,250,000)	-	(1,250,000)		
Grant/Other Reimbursements	(244,000)	(218,000)	-	(218,000)		
	11,948,347	**10,224,858**	**750,588**	**10,975,446**	**(220,000)**	
		-		-		
Operating/Capital Costs						
Operating Costs	3,661,903	3,619,823	280,509	3,900,332		
General Liability Insurance	501,500	433,500	82,674	516,174		
Capital Outlay	96,500	38,786	436,385	475,171		
Debt Service - Wastewater Loan	742,554	742,554	-	742,554		
Debt Service - JPIA Retrospective	587,000	-	633,780	633,780		
Contribution to CFD 2013	-	267,000	7,000	274,000		
Indirect Cost Allocation	(680,098)	(725,097)	(36,100)	(761,197)		
	4,909,359	**4,376,566**	**1,404,248**	**5,780,814**	**-**	
Placeholder for reductions TBD	(3,200,000)	-			-	
Total Expenditures	**13,657,707**	**14,601,424**	**2,154,836**	**16,756,260**	**(220,000)**	
	(0)	-	-	-		
Net Annual Operating Results	**$ 295,293**	**$ 222,116**	**$ (1,551,069)**	**$ (1,328,953)**	**$ 1,605,000**	
			-			
Fund Balance						
Beginning Working Capital	$ (260,164)	$ (363,164)	$ (26,048)	$ (26,048)	$ (1,355,000)	
Annual Operating Results	295,293	337,116	(1,551,069)	(1,328,953)	1,605,000	**New Policy:**
Ending Working Capital	**$ 35,129**	**$ (26,048)**	**$ (1,577,117)**	**$ (1,355,000)**	**$ 250,000**	**Contingency Reserve**
% Annual Expenditures	**0%**	**0%**		**-8%**		
Long-term Wastewater Advance	(2,141,466)	(2,141,466)	688,725	(1,452,741)	(1,452,741)	
Total Fund Balance	**$ (2,106,337)**	**$ (2,167,514)**	**$ (888,392)**	**$ (2,807,741)**	**$ (1,202,741)**	
% Annual Expenditures	-15%	-15%		-17%	-7%	

	2015-16	2016-17	2017-18			2018-19	
	Actual	Actual	Original Budget	Projected May 2018	Change	Baseline	Proposed New Revenues
General Revenues							
Property Tax							
Property tax	$ 1,904,293	$ 1,867,109	$ 1,920,000	$ 1,820,500	$ 42,500	$ 1,863,000	
Property Tax in lieu of MVLF	2,769,478	2,814,247	2,900,000	2,900,000	58,000	2,958,000	
Residual Tax Increment	495,658	316,876	350,000	445,000	-	445,000	
Residual - Land Sale	-	202,000	-	-	-	-	
	5,169,429	5,200,231	5,170,000	5,165,500	100,500	5,266,000	-
Sales Tax				-		-	
Sales Tax	3,919,032	4,244,621	4,175,000	4,503,000	(204,648)	4,298,352	
Triple Flip Unwind	597,710	-	-	-	-	-	
	4,516,742	4,244,621	4,175,000	4,503,000	(204,648)	4,298,352	-
Business License							
Business License	480,892	804,632	780,000	750,000	10,000	760,000	-
Cannabis	-	-	-	-	-	-	300,000
	480,892	804,632	780,000	750,000	10,000	760,000	300,000
Franchise Fees							
PGE/Cable/Other	324,828	312,131	351,000	306,000	-	306,000	-
Solid Waste	432,146	417,990	420,000	410,000	10,000	420,000	-
	756,974	730,120	771,000	716,000	10,000	726,000	-
Other Taxes							
TRANSIENT TAX	272,608	290,428	290,000	300,000	-	300,000	-
30% to IVECA Fund	(82,267)	(87,129)	(87,000)	(90,000)	-	(90,000)	-
RL PROP TRNS TX	44,528	40,526	35,000	30,000	-	30,000	-
HSG ATH IN LIEU	61,649	62,125	22,000	62,000	-	62,000	-
	296,518	305,950	260,000	302,000	-	302,000	-
Money and Property							
INVEST EARNINGS	(9,569)	(12,022)	(10,000)	(10,000)	-	(10,000)	-
RENTS AND CONCESSIONS	218,239	218,659	240,000	218,000	-	218,000	-
Water/Wastewater Leases							360,000
	208,670	206,637	230,000	208,000	-	208,000	360,000
Other Miscellaneous Revenue							
MISC INCOME	53,958	74,440	5,000	-	-		-
	53,958	74,440	5,000	-	-	-	-
Subtotal, General Revenues	11,483,182	11,566,633	11,391,000	11,644,500	(84,148)	11,560,352	660,000
				-			
Program Revenues							
Police							
AB 109	10,000	22,644	10,000	2,000	(2,000)	-	-
VEHICLE CODE FINES	179,313	62,191	75,000	30,000	-	30,000	-
ALARM PERMITS	2,000	1,346	2,000	2,000	-	2,000	-
SRO PROGRAM	-		-	55,000	-	55,000	-
SPECIAL SERVICE /Misc Revenue	67,832	73,280	46,000	51,000	-	51,000	-
TOWING FEES	40,168	37,143	40,000	46,000	-	46,000	-
LIVESCAN	32,775	34,844	35,000	35,000	-	35,000	-
PRKG MTRS/LOTS	233,035	337,801	280,000	335,000	-	335,000	-
Traffic Control Grant	-	150,000	150,000	150,000	(150,000)	-	150,000
Traffic Control Grant - County	-	-	-	-	-	-	125,000
Parking Citations	125,097	133,940	260,000	200,000	-	200,000	
ANIMAL LICENSES	4,828	2,520	3,000	3,000	-	3,000	-
ANIMAL CONTROL	8,242	7,233	8,000	8,000	-	8,000	-
	703,289	862,942	909,000	917,000	(152,000)	765,000	275,000

Continued

	2015-16	2016-17	2017-18			2018-19	
	Actual	Actual	Original Budget	Projected May 2018	Change	Baseline	Proposed New Revenues
Continued							
Fire							
AMBULANCE FEES	489,481	506,291	500,000	530,000	-	530,000	-
AMBULANCE FEES - Prior years	120,377		-	-	-	-	-
AMBULANCE FEES -Fee Study			-	-	1,062,000	1,062,000	-
FIRE PREVENTION	216,843	287,094	275,000	275,000	-	275,000	-
FIRE LATE AND OTHER FEES	9,147	15,726	12,000	12,000	-	12,000	-
Operating Grant - Heffernan	-	557,092	-	-	-	-	-
	835,848	1,366,203	787,000	817,000	1,062,000	1,879,000	-
Community Development							
Planning							
Plan Check Fees	155,633	117,469	100,000			75,000	
Other Fees						5,000	
Building							
Building permits	219,134	210,558	210,000			351,805	
Anticipated projects							450,000
Mechanical permits	35,001	43,586	35,000			20,000	
Plumbing permits	15,828	16,505	18,000			25,000	
Electrical permits	108,230	97,221	100,000			30,000	
Other permits	2,259	4,779	2,000				
Plan Chec Fees						15,000	
Code Enforcement	14,890	11,782	10,000			-	
Engineering							
Encroachment Permits	34,635	58,023	50,000			30,000	
Plan Check Fees						50,000	
Inspection fees	10,796	50,495	20,000			50,000	
Book. maps and publications	165	50				150	
2017-18 Projection				635,040			
	596,571	610,469	545,000	635,040	16,915	651,955	450,000
Public Works							-
State Highway Maintenance	53,018	42,414	42,000	42,000	-	42,000	-
Other Reimbursements	-	-	45,000	-	-	-	-
	53,018	42,414	87,000	42,000	-	42,000	-
Parks, Recreation, and Library							
Recreation program fees	35,773	40,044	35,000	35,000	5,000	40,000	-
Library fines and penalties	4,878	3,751	5,000	5,000	-	5,000	-
Community Center activities	28,870	22,362	20,000	20,000	-	20,000	-
Parks activities and events	1,837	1,565	2,000		-		-
Leases	12,600	10,500	12,000	12,000	-	12,000	-
	83,958	78,221	74,000	72,000	5,000	77,000	-
Administration/Other	-						
Successor Agency Admin Fee	164,897	133,199	160,000	160,000	-	160,000	-
Special District Admin Fee		16,000		16,000	-	16,000	
Subtotal, Program Revenues	**2,437,581**	**3,109,449**	**2,562,000**	**2,659,040**	**931,915**	**3,590,955**	**725,000**
		-		-			
Interfund Transfers							
Measure H - Current Year	-	-	-	410,000	(134,000)	276,000	
Measure H - Prior Year				110,000	(110,000)		
Other Transfers	158,694	4,859	-	-	-	-	-
	158,694	4,859	-	520,000	(244,000)	276,000	-
Total General Fund Revenues	**$ 14,079,457**	**$ 14,680,941**	**$ 13,953,000**	**$ 14,823,540**	**$ 603,767**	**$ 15,427,307**	**$ 1,385,000**

General Fund Expenditure Summary

	2017-18			2018-19		
	Budget May 2018	Annual Projection	Change	Baseline Projection	Balancing Alternatives	Notes
Salaries and Benefits						
Full Cost	$ 12,373,562	$ 12,190,272	$ (1,496,977)	$ 10,693,295	$ -	
Expiring contract concessions	(589,420)	(589,420)	589,420			
Vacancy Assumption	(1,448,000)	(1,448,000)	1,448,000	-	(220,000)	
Workers Comp ISF Trend	(325,000)	(325,000)	325,000			
Pension Unfunded Liability	1,331,710	1,331,710	(193,559)	1,138,151		
Retiree Medical/Medical Admin	373,006	533,296	78,704	612,000		
	11,715,858	11,692,858	750,588	12,443,446	(220,000)	
Reimbursement - Measure H	(1,250,000)	(1,250,000)	-	(1,250,000)	-	
Reimbursement - Grant Funds	(218,000)	(218,000)	-	(218,000)		
	10,247,858	10,224,858	750,588	10,975,446	(220,000)	
Operating Costs						
Administration/Office Costs	331,204	332,158	18,500.00	350,658	-	
Materials/Supplies	786,383	805,120	4,765	809,885	-	
Contracts/Professional Services	2,013,874	2,130,874	208,530	2,339,404	-	
General Liability Insurance	433,500	433,500	82,674	516,174	-	
Repairs/Maintenance	332,389	345,671	20,714.18	366,385	-	
Capital Outlay	40,171	38,786	436,385	475,171		
	3,937,521	4,086,109	771,568	4,857,677	-	
Debt Service - Wastewater Loan	742,554	742,554	-	742,554	-	
Debt Service - JPIA			633,780	633,780	-	
Contribution to CFD 2013-1	280,000	267,000	7,000	274,000	-	
Transfers Out to IVECA Fund	6,000	6,000	28,000	34,000	-	
Cost Allocation	(680,097)	(725,097)	(36,100)	(761,197)	-	
	-	-	-	-	-	
	$ 14,533,836	$ 14,601,424	$ 2,154,836	$ 16,756,260	$ (220,000)	
	-	-	-	-	-	
			-	-	-	

General Fund Expenditures by Department

	2017-18			2018-19		
	Budget May 2018	Annual Projection	Change	Baseline Projection	Balancing Alternatives	Notes
Police						
Salaries and Benefits	$ 3,759,006	$ 3,759,006	(35,534)	$ 3,723,472		
Salary Reimbursement - Measure H	(850,000)	(850,000)	-	(850,000)		
Salary Reimbursement - Grant Funds	(159,000)	(159,000)	-	(159,000)		
Administration/Office Costs	101,279	101,279	14,500	115,779		
Materials/Supplies	179,546	179,546	4,358	183,904		
Contracts/Professional Services	422,338	422,338	169,080	591,418		Camera Contract
General Liability Insurance	141,150	141,150	-	141,150		
Repairs/Maintenance	160,925	160,925	37,530	198,455		
Capital Outlay - Dispatch			300,000	300,000		Console
Capital Outlay - Vehicles			-	0		Defer patrol/vehicle
Capital Outlay	26,286	26,286	-	26,286		replacement to future
	3,781,530	3,781,530	489,934	4,271,464	-	
	-	-		-		
Parking						
Salaries and Benefits	185,071	185,071	54,355	239,426		
Administration/Office Costs	5,093	5,093	-	5,093		
Materials/Supplies	64,026	64,026	500	64,526		
Contracts/Professional Services	217,550	337,550	(119,400)	218,150		
General Liability Insurance	8,850	8,850	-	8,850		
Repairs/Maintenance	9,280	9,280	-	9,280		
Capital Outlay	0	0	125,000	125,000		Vehicles
	489,870	609,870	60,455	670,325	-	
	-	-		-		
Animal Control						
Salaries and Benefits	137,670	137,670	15,959	153,629		
Administration/Office Costs	604	604	-	604		
Materials/Supplies	33,509	33,509	-	33,509		
Contracts/Professional Services	10,110	10,110	-	10,110		
General Liability Insurance	5,900	5,900	-	5,900		
Repairs/Maintenance	6,566	6,566	-	6,566		
Capital Outlay	5,000	5,000	10,000	15,000		Cages, Coolers
	199,359	199,359	25,959	225,318	-	
	-	-		-		
Fire						
Salaries and Benefits	4,110,094	3,937,094	(216,335)	3,720,759		
Measure H Reimbursements	(400,000)	(400,000)	-	(400,000)		
Grant Reimbursements	(59,000)	(59,000)	-	(59,000)		
Administration/Office Costs	30,700	30,700	-	30,700		
Materials/Supplies	162,820	162,820	-	162,820		
Contracts/Professional Services	89,850	89,850	150,000	239,850		
General Liability Insurance	82,600	82,600	-	82,600		
Repairs/Maintenance	79,800	79,800	-	79,800		
	4,096,864	3,923,864	(66,335)	3,857,529	-	
Community Development	-	-		-	-	
Salaries and Benefits	623,254	623,254	62,932	686,186		
Administration/Office Costs	20,200	20,200	-	20,200		
Materials/Supplies	36,100	36,100	-	36,100		
Contracts/Professional Services	79,150	79,150	-	79,150		
General Liability Insurance	23,600	23,600	-	23,600		
Repairs/Maintenance	7,100	7,100	-	7,100		
Capital Outlay	6,000	6,000	-	6,000		
	795,404	795,404	62,932	858,336	-	
	-	-		-		

Continued

Continued

	2017-18			2018-19		
	Budget May 2018	Annual Projection	Change	Baseline Projection	Balancing Alternatives	Notes
Public Works						
Salaries and Benefits	394,743	394,743	282,397	677,140		
Administration/Office Costs	28,788	29,742	4,000	33,742		
Materials/Supplies	127,703	143,900	2,000	145,900		
Contracts/Professional Services	105,344	102,344	8,850	111,194		
General Liability Insurance	41,300	41,300	-	41,300		
Repairs/Maintenance	42,118	55,400	(16,816)	38,584		
Capital Outlay	1,385	0	1,385	1,385		
	741,381	767,429	281,816	1,049,245	-	
Community Services	-	-		-	-	
Salaries and Benefits	696,283	696,283	(1,682)	694,601		
Administration/Office Costs	34,340	34,340	-	34,340		
Materials/Supplies	107,710	107,710	-	107,710		
Contracts/Professional Services	170,990	170,990	-	170,990		
General Liability Insurance	29,500	29,500	-	29,500		
Repairs/Maintenance	11,500	11,500	-	11,500		
Capital Outlay	1,500	1,500	-	1,500		
	1,051,823	1,051,823	(1,682)	1,050,141	-	
Housing	-	-		-	-	
Salaries and Benefits	310,724	310,724	(27,903)	282,821		
Successor Housing Reimbursement			-			
Administration/Office Costs	5,500	5,500	-	5,500		
Contracts/Professional Services	31,500	31,500	-	31,500		
	347,724	347,724	(27,903)	319,821	-	
Administration, Finance, Non-Department	-	-		-	-	
Salaries and Benefits	1,824,013	1,974,013	291,399	2,265,412		
Vacancy Allowance	-	-	-	-	(220,000)	
Workers Comp ISF Rebate/Trend	(325,000)	(325,000)	325,000	-		
Administration/Office Costs	104,700	104,700	-	104,700		
Materials/Supplies	74,969	77,509	(2,093)	75,416		
Contracts/Professional Services	887,042	887,042	-	887,042		
General Liability Insurance	100,600	100,600	82,674	183,274		
Repairs/Maintenance	15,100	15,100	-	15,100		
Debt Service - Wastewater Loan	742,554	742,554	-	742,554		
Debt Service - JPIA			633,780	633,780		
Contribution to CFD 2013-1	280,000	267,000	7,000	274,000		
Transfers Out to IVECA Fund	6,000	6,000	28,000	34,000		
Cost Allocation	-680,097	-725,097	(36,100)	-761,197		
	-	-	-	-		
	3,029,881	3,124,421	1,329,661	4,454,081	(220,000)	
	-	-		-	-	
Total General Fund Expenditures	$ 14,533,836	$ 14,601,424	$ 2,154,836	$ 16,756,260	$ (220,000)	
	-	-	-	-	-	
	-	-	-	-	-	

POLICE DEPARTMENT
2018-19 Budget

Department Mission

It is the mission of the Calexico Police Department to build trust in the community by respecting and protecting the constitutional rights of all persons, providing service with honor and respect, protecting life, and promoting strong partnerships with the community thereby increasing the quality of life for all of Calexico.

Vision

To enhance public safety through community awareness and engagement.

To promote police-community partnerships and interaction whereby the police respond to the needs of the community and the community supports its police department.

To reduce the fear of crime through community-based policing.

To provide mentors to our community and its greatest natural resource, “The Children.”

Values

Duty - To serve the community first, and with consideration of others always. Loyalty-

To serve the community, profession, and organization.

Respect- To treat others as you treat a family member, with dignity and compassion.

Honor- To live up to the tenets of the law enforcement code of ethics and the values of the police service.

Integrity- Do the right thing always and engage in behavior that is ethical, professional and demonstrates good character.

Courage- To face adversity with dignity and poise.

Dedication- To provide selfless service to the community as a police employee.

Continued

**The Police Department's Mission, Vision and Values statement was approved by the US DOJ Cops Office in 2017.*

Law Enforcement Functions

The Calexico Police Department has the responsibility of preserving the peace, responding to law enforcement service requests and protecting life and property within the City limits. Personnel is available 24 hours-a-day, seven-days-a-week to prevent and investigate criminal activity, apprehend suspects and violators, investigate traffic collisions, and provide animal control services. Officers conduct special investigations, crime analysis, training as well as records and evidence management. The Police Department also provides dispatch services to the Calexico Fire Department. Personnel operates the Dispatch Center in the Police Department around the clock, seven-days-a-week.

The Calexico Police Department provides services to the Citizens of the City of Calexico which has a population of 41,000. The Calexico Police Department has two major divisions.

Operations Division

The Operations Division consists of the patrol, traffic, and school resource functions. Uniform officers proactively patrol the city streets and respond to calls for service. The Patrol function is responsible for enforcing all criminal law and enforce all vehicle code violations. Officers assigned to traffic duties perform traffic-related enforcement and investigate traffic collisions in the community. The City is currently engaging the Calexico School District in reviving the School Resource Officer program, (SRO). If implemented, two SRO's would be assigned to Calexico Unified School District to address safety issues within the school district's campuses.

Support Services Division

The Support Services Division consists of the Communications Unit. The Communication Unit is staffed with six full-time Public Safety Dispatchers. The Communication Unit has been allocated with one Public Safety Dispatch Supervisor and eight Public Safety Dispatchers which two positions are currently vacant. Public Safety Dispatchers are currently working 12-hour shift and are deployed according to the needs of the Public and Department.

Continued

The Records Unit is staff by two full-time records clerks. The Records Unit has been allocated with one Records Supervisor and three Records Clerk which two positions are currently vacant. The Records Unit handles all reports that are generated by officers, processes numerous requests from other law enforcement agencies, insurance companies request, citizen requests and various requests for research. This Records Unit also processes Livescans requests and performs other clerical duties.

The Special Investigations Unit consists of the Police Department's participation in various task forces including NTF, BCU, and BEST. Police Detectives conduct criminal investigations. These positions are currently unfilled. The plans of the Department are to phase in officers into those positions as more officers are funded and hired.

Parking Enforcement Support Functions

The Parking Enforcement Unit has been allocated with one Parking Supervisor, two Parking Enforcement Officer and one Parking Enforcement Clerk which two positions are currently vacant. The Parking Enforcement Unit is responsible for the enforcement of all parking regulations outlined in the Calexico Municipal Code and the California Vehicle Code. Parking Enforcement Officers work with the public to provide a safe community and strive to enhance the quality of life. Parking enforcement officer effective enforcement of parking regulations and therefore improving the quality of life in the community. The Parking Enforcement Unit handles illegally parked vehicles, disabled parking violations and commercial enforcement.

The staff is responsible for collecting, counting, and depositing the money from the downtown parking meters. Also, the Parking Enforcement Unit provides valuable resources during special community events, during major incidents such as natural disasters or major traffic collisions. The staff in the Parking Enforcement Unit provides traffic control in the City's major thoroughfare for vehicles exiting the United States into Mexico.

Animal Control Functions

The Animal Control Unit performs a variety of enforcement duties to ensure compliance with the Calexico Municipal Code and California law regulating the transportation, care and impounding of stray animals and the collection of animal control fees adopted by the City Council.

Department Funding

The primary funding source for the Police Department is the General Fund. However, funding is also provided through other revenue streams including Proposition 172

Continued

Special Revenue Fund, California Citizen Option for Public Safety Grant (COPS) Special Revenue Fund, Measure H Sales Tax Revenue Operations Fund and Federal Asset Forfeiture Funds.

Proposition 172 Special Revenue Fund

Proposition 172, approved by the California voters in November 1993, permanently extended a one-half percent sales and use tax imposed on the total retail price of any tangible personal property for public safety services as partial mitigation for the Education Revenue Augmentation Fund (ERAF) property tax shifts from cities and counties to the State. The revenue from this tax is allocated to each county based on their proportionate share of statewide taxable sales and is disbursed each month by the State Controller. Each County is required to deposit the revenue in a Public Safety Augmentation Fund from which it is allocated by the County Auditor-Controller to the County and its cities. The enabling legislation (SB 509) provides that public safety services include, but are not limited to sheriffs, police, fire, County District Attorney, County Corrections, and ocean lifeguards.

Each County's allocation is determined by is a proportion of taxable sales for all counties in the preceding calendar year. The Board of Equalization (BOE) provides the State Controller with a table of taxable sales for the 58 counties. The State Controller calculates each county's percentage of total statewide taxable sales and applied this percentage to monthly collections.

The allocation factor for each city is based on city and the county’s property tax revenue shift to the Education Revenue Augmentation Fund (ERAF) in FY1993-94. Before FY1997- 1998, vehicle license monies received by cities were dedicated from the formula to derive a net FY1993-1994 property tax loss. Two subsequent amendments affected the allocation formula

- Cities and counties share in revenue growth commencing with the FY1997-1998 with no cap for city allocations.
- A "maintenance of effort" provision requires cities and counties to fund public Safety at the FY1992-1993 levels, adjusted annually by a cost-of-living factor commencing with FY1994-1995.

Because Counties were the primary losers in the property tax shift to the State under the Education Revenue Augmentation Fund (ERAF), the formula rests in counties being the primary beneficiations of Proposition 172.

Continued

California Citizen Option for Public Safety Grant (COPS) Special Revenue Fund

Assembly Bill 1913 or California Citizen Option for Public Safety Grant (COPS) program provides a minimum of $100,000 to eligible front-line law enforcement agencies. To be eligible for allocations under the COPS program, a local jurisdiction must (1) submit an annual expenditure report to the State Controller as required by current law and (2) fully expend its allocation within 24 months of receipt. COPS funds cannot be used to replace existing City Funding for the Police Department. Each county has an oversight committee from the District Attorney's Office that reviews COPS expenditures of each law enforcement agency.

Department of Homeland Security Operation Stonegarden Grant (OPSG) Special Revenue Fund

The FY2015 Homeland Security Grant Program (HSGP) plays a significant role in the implementation of the National Preparedness System (NPS) by supporting the building, sustainment and delivery of core capabilities essential to achieving the National Preparedness Goal (NPG) of a secure and resilient nation. The building, sustainment, and delivery of these core capabilities are not exclusive to any single level of government, organization, or community, but rather, require the combined effort of the whole community. The FY2015 HSGP supports core capabilities across the five mission areas of prevention, protection, mitigation, response, and recovery. HSGP is comprised of three interconnected grant programs: State Homeland Security Program (SHSP), Urban Areas Security Initiative (UASI) and Operation Stonegarden (OPSG).

Together, these grant programs fund a range of preparedness activities, including planning, organization, purchase, training, exercises, and management and administration.

The City of Calexico qualified for Operation Stonegarden Grants (OPSG). This grant program provides funding to agencies in a joint mission to secure the United States borders along routes of ingress from international borders to include travel corridors in States bordering Mexico and Canada, as well as State and territories with International water borders. Operation Stonegarden is intended to support United States Border States and territories in accomplishing the following objectives:

- Increase capability to prevent, protect against, and respond to border security issues.
- Encourage local operational goals and capabilities to enhance National and State Homeland Security Strategies (such as the Federal Secure Borders Initiative and United States CBP/BP strategies).

Continued

- Increase coordination and collaboration among Federal, State, Tribal, and territorial law enforcement agencies.
- Continue the distinct capability enhancements required for border security and border protection.
- Provide intelligence-based operations through CBP/BP Sector Level experts to ensure safety and operational oversight of Federal, State, focal Tribal and Territorial law enforcement agencies are participating in OPSG operational Activities.
- Support a request to the Governor to activate, deploy or redeploy specialized National Guard Units/Packages and/or elements of State law enforcement to increase or augment specialized/technical law enforcement elements operational activities.
- Continue to improve operational, material and technological readiness of State, local, Tribal, and territorial law enforcement agencies.

Operation Stonegarden Grants (OPSG) funds must be used to increase operational capabilities of Federal, State, local, Tribal, and territorial law enforcement agencies.

Measure H Sales Tax Special Revenue Operations Fund

Section 7285.9 of the California Revenue and Taxation Code authorizes cities to levy a transaction and use tax ("sales tax" or "sales and use tax") to be expended for general purposes, which transactions and use tax is subject to the approval by two-thirds vote of all members of the City Council and by a majority of the qualified voters of the City voting in an election on the issue.

On March 2, 2010, the City Council in Ordinance No. 1111 authorized a vote of the people to increase the sales tax by half a cent for 20 years for general government purposes. The ordinance also created a Citizen Oversight Advisory Committee comprised of an appointment by each member of the City Council whose term corresponds with the appointing Council Member's term of office. The Oversight Committee oversees, recommends and reports to the City Council on the expenditure of the proceeds of the tax created by the ordinance.

The measure was submitted to the voters of the City of Calexico as required by Section 53720 et. Seq. of the California Government Code, approved by the voters of California in 1986 as Proposition 62; as required by Article XIII C of the California Constitution, approved by the voters of California in 1996 as Proposition 218; and as required by Section 7285.9 of the California Revenue and Taxation Code. On June 8, 2010, Measure H was approved by the voters. 2,031 (59.98%) voted "yes" and 1,335 (40.02%) voted "no."

Continued

Federal Asset Forfeiture Funds

Federal Asset Forfeiture Funds are funds that the Calexico Police Department receives when it participates in any investigation involving the seizure of money and property. The amount distributed depends on Calexico Police Department's participation and time spent working the case. The amount received range from hundreds to hundreds of thousands depending on the seizure. These monies can be used only by the Calexico Police Department with a small percentage of it used for Public outreach and education.

Goals, Objectives and Performance Measures

1. Continue to focus department resources on enforcement efforts to reduce

   Serious and violent crimes in Calexico.

2. Promote or Hire three (3) Sergeants to include one (1), Administrative Sergeant, Five (5) Officers to include one (1) Detective/Investigator, three (3) Public Safety Dispatchers to include one (1) Public Safety Dispatch Supervisor.

3. Suppress gang activity in the City of Calexico by the increasing information Sharing with LECC and increasing the number of field contacts and increasing the number of arrests for gang violations.

4. Reduce the number of burglaries in the City of Calexico by increasing the number Of field contacts and aggressively seeking out truants and returning them to school.

5. Improve the major incident management skills of sergeants and command staff By conducting additional incident management training and participating in POST Training in CAL OES.

6. Revise Department policies and procedures to increase officer effectiveness And accountability during enforcement actions.

7. Update Police Department Policies and Procedures Manual.

8. Provide police officer training on updated Department Policies and Procedures Manual.

9. Change report procedures to give each officer more patrol time.

Continued

10. Develop and implement a plan to manage and control Department overtime.

11. Upgrade outdated building security systems.

12. Install hardware and software to connect officer mobile data terminals (MDT) To Federal and State Crime Data Bases

13. Replace Department bullet-proof vests through the Bureau of Justice Bullet Proof Vest Program

14. Upgrade computer hardware, printers, software and install the latest Windows operating system on Police Department computers.

15. Replace Department safety related equipment.

16. Seek law enforcement grant funding that will be used to enhance crime Prevention programs, conduct gang and drug prevention operations and Promote community- oriented policing.

17. Provide parking enforcement officers with continued training in the Proper enforcement and application of local and state parking laws.

18. Increase parking enforcement in downtown and residential areas by 10% in the coming year.

19. Upgrade software used for record keeping of all fines and cash and coin collections.

20. Create and implement a plan to increase the collection of meter coins and fines.

21. Install animal control software to improve tracking of animal licenses, Facilitate the return of lost pets and maintain better control of the Issuance and renewal of animal control licenses.

22. Review and make improvements regarding changes to improve the delivery Of animal control services.

Continued

23. Plan, implement and report on a proactive campaign to lower the number Of unlicensed and unvaccinated dogs.

24. Provide refresher training on laws and customer service skills to the animal Control officers.

25. Planning on using City website for lost and found pets.

26. Replace animal control vehicle.

27. Comply with all grant requirements for the California Citizen Option for Public Safety (COPS) Grant program and file an annual report with the State Controller's Office on time.

28. Comply with all grant requirements for the Operation Stonegarden Grant (OPSG) Grant program and submit required reports and documentation to the Department of Homeland Security.

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Original Budget	2017-2018 Annual Projection	2018-2019 Proposed Budget
210	**Police**					
Salaries/Benefits		4,507,231	3,233,936	3,480,006	2,750,006	2,714,472
Admin/Office Costs						
111-20-210-52050-000	Administrative expense	(630)	353	-	-	-
111-20-210-55500-000	Administration/Office Costs	2,568	574	1,000	6,169	6,169
111-20-210-55501-000	Membership Dues	1,718	21	980	980	980
111-20-210-55502-000	Subscriptions	-	-	220	200	200
111-20-210-55505-000	Travel, conferences & meetings	16,977	7,122	20,000	19,000	20,000
111-20-210-55506-000	Training	600	4,674	25,000	11,500	25,000
111-20-210-55509-000	Credit Card Processing Fees	-	-	1,000	1,000	1,000
111-20-210-55510-000	Telephone	28,544	33,874	28,380	28,380	28,380
111-20-210-55511-000	Cell Phone	22,236	11,537	7,150	15,750	15,750
111-20-210-55512-000	Tuition/Recertification	870	1,200	3,300	3,300	3,300
111-20-210-55514-000	Internet Cable	42	13,354	15,000	15,000	15,000
		72,926	72,709	102,030	101,279	115,779
Materials/Supplies						
111-20-210-53001-000	Material & supplies	74,301	5,359	6,000	11,700	11,700
111-20-210-53010-000	Uniforms/Cleaning	5,571	2,458	5,000	5,000	5,000
111-20-210-53011-000	Vehicle parts and equipment	35,395	32,399	35,000	58,368	58,368
111-20-210-53013-000	Vehicle Fuel & Oil	35,333	50,662	56,000	52,632	55,000
111-20-210-53017-000	Office supplies	4,908	7,174	7,000	12,000	12,000
111-20-210-53019-000	Books, maps and publications	274	439	500	-	1,000
111-20-210-53020-000	Postage	642	354	500	500	500
111-20-210-53023-000	Utility payments - Electric	8,692	18,853	17,050	17,050	17,050
111-20-210-53026-000	Equipment-Small/Non-Capitalize	4,328	7,332	4,000	3,010	4,000
111-20-210-53027-000	Awards/Trophies	-	-	500	586	586
111-20-210-53028-000	Police Gear	1,410	757	10,000	10,000	10,000
111-20-210-53030-000	Cleaning supplies	557	623	1,000	1,000	1,000
111-20-210-53031-000	Firearms/Ammunition	-	-	6,600	6,600	6,600
111-20-210-53034-000	Drinking Water	316	1,252	1,100	1,100	1,100
		171,728	127,664	150,250	179,546	183,904
Contracts/Professional Services						
111-20-210-55001-000	Professional Services	429,163	75,009	30,000	32,815	32,815
111-20-210-55011-000	Attorney fees & retainers	12,291	446	1,000	15,220	15,220
111-20-210-55013-000	Engineer & plan fees & chrges	-	-	-	-	-
111-20-210-55014-000	Other profess fees & charges	-	-	-		168,888
111-20-210-55015-000	Temporary Staffing	77,619	52,179	55,000	83,967	83,967
111-20-210-55016-000	Communications	37,476	10,212	5,000	6,000	6,000
111-20-210-55017-000	Advertising	(1,094)	867	4,180	808	1,000
111-20-210-55019-000	Gen Liability Insurance	373,092	147,541	696,150	141,150	141,150
111-20-210-55020-000	Community Promotion	-	1,788	2,000	10,000	10,000
111-20-210-55023-000	Outside Legal Counsel	264,969	308,146	176,000	170,000	170,000
111-20-210-55025-000	Other Operating Contracts	18,593	23,672	22,000	14,000	14,000
111-20-210-55026-000	Live Scan Fees	17,972	19,416	24,750	24,750	24,750
111-20-210-55027-000	IT Software & User Licenses	10,638	31,838	20,000	37,000	37,000
111-20-210-55030-000	Car wash	18,070	16,525	18,898	18,898	18,898
111-20-210-55031-000	Pest Control	240	563	880	880	880
111-20-210-55032-000	Student Programs	219	-	2,460	-	-
111-20-210-55033-000	Employment Exams	1,670	4,844	5,000	8,000	8,000
		1,260,916	693,046	1,063,318	563,488	732,568

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Original Budget	2017-2018 Annual Projection	2018-2019 Proposed Budget
Repairs/Maintenance						
111-20-210-54001-000	Equip Repairs & Maintenance	50,262	133,838	150,000	81,499	100,000
111-20-210-54010-000	Building Maintenance	9,400	3,417	5,000	8,500	8,500
111-20-210-54013-000	Office Equipment Maintenance	2,223	2,842	2,500	3,029	3,029
111-20-210-54016-000	Radio maintenance	15,864	86,610	71,500	55,971	75,000
111-20-210-54020-000	Janitorial	16,655	20,016	24,926	11,926	11,926
		94,404	246,724	253,926	160,925	198,455
Capital Outlay						
111-20-210-56000-000	Capital Outlay	-	-	-		
111-20-210-56013-000	Improvements other than bldgs	-	-	-		
111-20-210-56014-000	Machinery & equipment	60,394	332,677	20,000	26,286	26,286
111-20-210-56014-000	Machinery & equipment					
111-20-210-56015-000	Dispatach Console	-	-	-		300,000
111-20-210-56016-000	Vehicles	-	-	-		-
		60,394	332,677	20,000	26,286	326,286
210	**Police Administration**	**6,167,600**	**4,706,755**	**5,069,530**	**3,781,530**	**4,271,464**

216 Parking-Traffic Control

Salaries/Benefits		197,133	165,951	233,071	185,071	239,426
Admin/Office Costs						
111-20-216-55500-000	Administration/Office Costs	7,911	8,277	7,000	3,608	3,608
111-20-216-55505-000	Travel, conferences & meetings	540	627	-	885	885
111-20-216-55506-000	Training	608	556	1,000	600	600
		9,060	9,460	8,000	5,093	5,093
Materials/Supplies						
111-20-216-53001-000	Material & supplies	4,792	6,229	6,050	16,095	16,095
111-20-216-53010-000	Uniforms/Cleaning	5,054	9,911	11,000	11,000	11,000
111-20-216-53011-000	Vehicle parts and equipment	2,772	5,181	5,500	8,100	8,100
111-20-216-53013-000	Vehicle Fuel & Oil	371	73	3,000	11,800	11,800
111-20-216-53015-000	Parking Meter matl & supplies	6,406	1,590	3,000	5,744	5,744
111-20-216-53016-000	Computer supplies	-	-	-	6,245	6,245
111-20-216-53017-000	Office supplies	530	1,199	2,200	3,200	3,200
111-20-216-53020-000	Postage	796	380	550	1,042	1,042
111-20-216-53030-000	Cleaning supplies	988	148	500	-	500
111-20-216-53034-000	Drinking Water	228	441	300	800	800
		21,938	25,153	32,100	64,026	64,526
Contracts/Professional Services						
111-20-216-55001-000	Professional Services	13,740	16,848	10,000	13,300	13,300
111-20-216-55015-000	Temporary Staffing	167,678	207,873	200,000	320,000	200,000
111-20-216-55016-000	Communications	704	-	200	1,208	1,208
111-20-216-55019-000	Gen Liability Insurance	3,398	11,963	8,850	8,850	8,850
111-20-216-55025-000	Other Operating Contracts	15,498	10,537	11,990	-	-
111-20-216-55031-000	Pest Control	210	-	559	-	600
111-20-216-55032-000	Student Programs	1,277	1,672	2,750	3,042	3,042
		202,505	248,892	234,349	346,400	227,000
Repairs/Maintenance						
111-20-216-54001-000	Equip Repairs & Maintenance	5,120	-	1,100	3,600	3,600
111-20-216-54010-000	Building Maintenance	795	431	500	500	500
111-20-216-54016-000	Radio maintenance	406	1,596	2,750	3,680	3,680

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Original Budget	2017-2018 Annual Projection	2018-2019 Proposed Budget
111-20-216-54018-000	Parking Meter Maintenance	-	-	1,000	1,500	1,500
		6,321	2,027	5,350	9,280	9,280
Capital Outlay						
111-20-216-56000-000	Capital Outlay	-	-	25,000	-	125,000
		-	-	25,000	-	125,000
216	**Parking-Traffic Control**	**436,958**	**451,484**	**537,870**	**609,870**	**670,325**
217	**Animal Control**					
Salaries/Benefits		158,322	130,353	137,670	137,670	153,629
Admin/Office Costs						
111-20-217-55511-000	Cell Phone	322	315	604	604	604
		322	315	604	604	604
Materials/Supplies						
111-20-217-53001-000	Material & supplies	3,115	878	1,000	14,900	14,900
111-20-217-53010-000	Uniforms/Cleaning	-	-	500	500	500
111-20-217-53011-000	Vehicle parts and equipment	1,803	-	1,650	5,150	5,150
111-20-217-53013-000	Vehicle Fuel & Oil	70	-	13,000	3,000	3,000
111-20-217-53016-000	Computer supplies	-	-	200	200	200
111-20-217-53017-000	Office supplies	726	380	500	7,720	7,720
111-20-217-53023-000	Utility payments - Electric	-	-	2,039	2,039	2,039
111-20-217-53030-000	Cleaning supplies	1,743	-	4,620	-	-
		7,457	1,259	23,509	33,509	33,509
Contracts/Professional Services						
111-20-217-55001-000	Professional Services	7,080	-	1,650	1,650	1,650
111-20-217-55019-000	Gen Liability Insurance	2,265	7,975	5,900	5,900	5,900
111-20-217-55025-000	Other Operating Contracts	625	240	660	660	660
111-20-217-55029-000	Animal Care	1,360	9,813	6,600	6,600	6,600
111-20-217-55031-000	Pest Control	840	1,152	1,200	1,200	1,200
		12,170	19,180	16,010	16,010	16,010
Repairs/Maintenance						
111-20-217-54001-000	Equip Repairs & Maintenance	1,554	-	2,200	2,200	2,200
111-20-217-54010-000	Building Maintenance	-	692	1,000	1,000	1,000
111-20-217-54016-000	Radio Maintenance	-	167	3,366	3,366	3,366
		1,554	859	6,566	6,566	6,566
Capital Outlay						
111-20-217-56000-000	Capital Outlay	-	-	25,000	5,000	15,000
		-	-	25,000	5,000	15,000
217	**Animal Control**	**179,826**	**151,966**	**209,359**	**199,359**	**225,318**

FIRE DEPARTMENT
2018-19 Budget

Department Mission

The mission for the Calexico Fire Department is to protect the lives and property of the residents, visitors and business owners of the City of Calexico. This is accomplished by providing fire protection and suppression services, pre-hospital emergency medical services, fire education and prevention services and hazardous material response services. Together, we pledge to provide effective and efficient services, in a courteous and respectful manner to improve the quality of life for all in our unique border community.

Department Description

The Calexico Fire Department protects the health, safety and welfare of residents, visitors and business owners by responding to fires, vehicle accidents, hazardous material spills, medical emergencies and other incidents requiring immediate action to prevent or reduce loss of life. The Department also participates in the Hazardous Emergency Response Team under a joint powers agreement with the Imperial County. The fire department responded to over 4,500 calls in 2017.

Fire Facilities:

Fire Station one:
Station One is located in the heart of the City, it is located at 430 east 5th Street. Fire Station one is the busiest station in the City of Calexico, logging 3,500 incidents in 2017. The average response time to incidents in this district was 4 minutes and 30 seconds. This station is staffed with a minimum of 5 personnel. Truck 3891 is a three person truck company, 2670 (ambulance) is staffed with 2 paramedics. Also available at this station are one reserve engine, two reserve ambulances, and one hazardous material response trailer. Our prevention officer and Fire administration is also located at this station.

Fire Station two:
Station Two is located at 900 West Grant Street. Station Two protects the west side of the City. Station 2 houses a three person engine company. The average response time was 4 minutes and 27 seconds. The Cities Brush rig is also housed at this station.

Continued

Fire Prevention:

The goal of fire prevention is to decrease the number and severity of fires within in the City of Calexico. The Calexico Fire Department accomplishes this goal through public education programs, regular fire prevention inspections, code enforcement, vegetation management and enforcement. When fires do occur, a fire investigation is conducted to determine the origin and cause of the fire.

The fundamental reason for conducting fire inspections is to limit the risk of life and property losses from fire by identifying those conditions, which contribute to the occurrence and spread of fire. To achieve this goal, the Calexico Fire Department reviews plans for conformance to code requirements. Fire sprinkler plans, as well as other types of built-in fire protection systems are also reviewed. Interaction with other city departments and county agencies is a high priority. Meetings are attended during the design and development stage with architects, fire protection engineers, and contractors to assure code compliance, accelerate the review and approval process, and minimize construction delays.

This program provides a comprehensive public fire education element that includes educational presentations on fire safety and prevention subjects to pre-school and elementary school aged children, informational demonstration booths and annual fire prevention open house, health fairs and school events, station tours and equipment displays; along with fire extinguisher safety courses.

Emergency Medical Services:

The City of Calexico Fire Department is responsible for providing Emergency Paramedic Services throughout the City limits of Calexico and in some cases, beyond.

The Current paramedic program uses a combination of first responder paramedic engine and truck companies operating from two fire stations, and one Advanced Life Support (ALS) Medic Unit. This allows for advanced life support to reach the patient as quickly as possible. The ambulance is staffed with a combination of Firefighter Paramedics, and Firefighter Emergency Medical Technicians who have been cross-trained in both firefighting and emergency medical techniques for advanced life support.

The engine and truck companies are staffed with a crew of a minimum of three. The primary mission of this unit is to respond to a wide variety of emergencies as a First Responder and to take initial action. On an emergency medial call, the Firefighter Paramedic that is assigned to this unit can quickly start advanced emergency medical life support, the help of the other two to three crew members facilitates this process.

Continued

The City of Calexico Fire Department responds at least one first responder fire apparatus and one Advanced Life Support Medic Unit to every request for emergency medical assistance. This provides advanced life support personnel to attend the needs of the medical patient and enough ancillary support personnel to assist in safely moving the patient and providing for scene control that is needed ant an emergency incident. It has been often best described as bringing the emergency room to the scene of the patient. Since first responder companies are usually disbursed throughout the City they are often close to a medical emergency. This places a qualified paramedic at the patients side minutes before the ambulance can arrive.

The combination of first responder paramedic units and transport capable Advanced Life Support Medic Units have allowed the fire departments increased flexibility in meeting the needs of emergency medical patients, while at the same time having more paramedics available in the cases of mass causality or multiple patient incidents. Further, the system has allowed the department to measurably improve upon emergency response times, as Medic units reach the patient in nine minutes or less 97% of the time, and paramedic first responder units have arrived on scene in eight minutes or less 98% of the time. The average response time for a paramedic to reach the patients side has historically been under five minutes.

Department Funding:

The primary funding source for the Fire Department is the General Fund. However, funding is also provided through other revenue sources including Proposition 172 Special Revenue Fund.

1. Proposition 172 Special Revenue Fund. Proposition 172, approved by the California Voters in November 1993, permanently extended a one-half percent sales and use tax imposed on the total retail price of any tangible personal property for public safety services as partial mitigation for the Education Revenue Augmentation Fund (ERAF) property tax shifts from Cities and counties to the State. The revenue from this tax is allocated to each county based on their proportionate share of statewide taxable sales and is disbursed each month by the State Controller. Each County is required to deposit the revenue in a Public Safety Augmentation Fund from which it is allocated by the County Auditor-Controller to the County and its cities. The enabling legislation (SB 509) provides that public safety services include, but are not limited to sheriffs, police, fire, County District Attorney, county corrections and ocean life guards.

Each County's allocation is determined by is proportion of taxable sales for all counties in the preceding calendar year. The Board of Equalization (BOE) provides the State Controller with a table of taxable sales for the 58 counties. The State Controller calculates each county's percentage of total statewide taxable sales and applies this percentage to monthly collections.

Continued

The allocation factor for each city is based upon city and county property tax revenue shift to the Education Revenue Augmentation Fund (ERAF) in FY1993-94. Prior to FY1997-1998, vehicle license monies received by cities were dedicated from the formula to derive a net FY1993-1994 property tax loss. Two subsequent amendments affected the allocation formula.

A. Cities and counties share equally in revenue growth commencing with the FY1997-1998 with no cap for city allocations.
B. A "maintenance of effort" provision requires cities and counties to fund public Safety at the FY1992-1993 levels, adjusted annually by a cost-of-living factor Commencing with FY1994-1995.
   Because Counties were the primary losers in the property tax shift to the State under the Education Revenue Augmentation Fund (ERAF), the formula results in counties being the primary beneficiaries of Proposition 172.

*2. Measure H Sales Tax Special Revenue Operations Fund and Measure H Bond Capital Projects Fund***.**

Section 7285.9 of the California Revenue and Taxation Code authorizes cities to levy a transactions and use tax ("sales tax" or "sales and use tax") to be expended for general purposes. These transactions and use tax are subject to the approval by two-thirds vote of all members of the City Council and by a majority of the qualified voters of the City voting in an election on the issue.

On March 2, 2010, the City Council in Ordinance No. 1111 authorized a vote of the people to increase the sales tax by half a cent for 20 years for general government purposes. The ordinance also created a Citizen Oversight Advisory Committee comprised of an appointment by each member of the City Council whose term corresponds with the appointing Council Member's term of office. The Oversight Committee oversees, recommends and reports to the City Council on the expenditure of the proceeds of the tax created by the ordinance.

The measure was submitted to the voters of the City of Calexico as required by Section 53720 et. Seq. of the California Government Code, approved by the voters of California in 1986 as Proposition 62; as required by Article XIIIC of the California Constitution, approved by the voters of California in 1996 as Proposition 218; and as required by Section 7285.9 of the California Revenue and Taxation Code.

On June 8, 2010, Measure H was approved by the voters. 2,031 (59.98%) voted "yes" and 1,335 (40.02%) voted "no." The City Council has historically allocated $400,000 per fiscal year for the operation of the Calexico Fire Department.

Continued

Goals, Objectives, and Performance Management

1. Fill recently vacated positions due to recent retirements and separation of employment. Doing so would assist in maintaining and improving the level of service to the community of Calexico.

2. Coordinate with the City Manager's Office and Director of Public Works on implementing repairs and improvements to Fire Station One.

3. Develop a training officer program for professional Firefighters.

4. Finalize the City Emergency Operations Plan which is currently being reviewed by the State Office of Emergency Services.

5. Develop and implement a Fire Department Standard Operating Procedures Manual for City Council consideration.

6. Develop and implement a fire prevention plan for all City buildings and facilities.

7. Develop and implement an Employee Succession Plan. Standards and guidelines for promotional expectations.

8. Explore feasibility of automating medical billing and fire prevention program in an effort to improve efficiency and generate maximum revenue.

9. Conduct formal evaluation of fees for service related to ambulance billing to ensure that they are current with industry standards.

10. Develop a new system on collection of fire fees associated with local businesses.

11. Seek Federal and State grants for fire prevention, fire operations and fire equipment

12. Maintain spending within budget parameters established by the City Manager and City Council.

13. Conduct Department operations to provide a safe work environment and reduce the potential for liability and workers compensation claims.

14. Conduct pre-architectural analysis for the new fire station to determine space needs based on projected staffing, equipment and furnishing needs, and station architectural components.

Continued

15. Prepare conceptual floor plans and conceptual building elevations for the new fire station.

16. Develop and implement a senior fire awareness program and wellness outreach.

17. Work with Public Works Department to designate a City hazardous waste collection point.

18. Implement a wellness program and physical standards for fire personnel.

19. Negotiate fire mutual aid agreements/MOUs with neighboring jurisdictions to transfer risk associated with mutual aid.

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Original Budget	2017-2018 Annual Projection	2018-2019 Proposed Budget
250	**Fire Protection**					
Salaries/Benefits		3,508,006	3,503,890	3,832,094	3,478,094	3,261,759
Admin/Office Costs						
111-20-250-52050-030	Licenses, permits & certs	-	683	1,000	1,000	1,000
111-20-250-55500-000	Administration/Office Costs	-	-	2,000	2,000	2,000
111-20-250-55501-000	Membership Dues	5,745	4,698	5,000	5,994	5,994
111-20-250-55502-000	Subscriptions	1,605	4,000	3,000	2,006	2,006
111-20-250-55505-000	Travel, conferences & meetings	2,848	1,450	2,800	2,800	2,800
111-20-250-55506-000	Training	575	650	1,200	1,200	1,200
111-20-250-55509-000	Credit card processing fees	127	4	-	-	-
111-20-250-55510-000	Telephone	4,228	8,031	6,000	6,000	6,000
111-20-250-55511-000	Cell Phone	4,769	1,007	1,000	1,000	1,000
111-20-250-55512-000	Tuition/Recertification	1,613	2,000	3,200	3,200	3,200
111-20-250-55513-000	Tuition/Recertification	170	-	-	-	-
111-20-250-55514-000	Internet/Cable	1,224	4,490	5,500	5,500	5,500
		22,904	27,013	30,700	30,700	30,700
Materials/Supplies						
111-20-250-53001-000	Material & supplies	21,947	12,554	15,000	13,000	13,000
111-20-250-53002-000	Medical Supplies	32,894	31,510	30,000	65,000	65,000
111-20-250-53010-000	Uniforms/Cleaning	300	587	5,000	5,000	5,000
111-20-250-53011-000	Vehicle parts and equipment	32,156	13,403	15,000	15,000	15,000
111-20-250-53013-000	Vehicle Fuel & Oil	32,201	33,387	32,000	32,000	32,000
111-20-250-53016-000	Computer supplies	575	-	2,000	2,000	2,000
111-20-250-53017-000	Office supplies	3,407	3,181	800	2,800	2,800
111-20-250-53020-000	Postage	364	473	3,500	3,500	3,500
111-20-250-53021-000	Communications supplies	581	2,842	15,000	15,000	15,000
111-20-250-53023-000	Utility payments - Electric	40,051	19,596	500	500	500
111-20-250-53024-000	Utility payments - Gas	268	(246)	-	-	-
111-20-250-53025-000	Utility payments - Water	-	3,019	-	-	-
111-20-250-53026-000	Equipment-Small/Non-Capitalize	5,488	3,216	5,000	5,000	5,000
111-20-250-53030-000	Cleaning supplies	3,389	1,325	3,000	3,000	3,000
111-20-250-53031-000	Firearms/Ammunition	100	-	-	-	-
111-20-250-53034-000	Drinking Water	1,473	1,225	1,020	1,020	1,020
		175,193	126,071	127,820	162,820	162,820
Contracts/Professional Services						
111-20-250-55001-000	Professional Services	8,925	4,165	1,000	1,000	1,000
111-20-250-55010-000	Intergov Admin Fees & Chgs	-	3,100	-	-	-
111-20-250-55016-000	Communications	16,079	22,708	20,000	19,478	19,478
111-20-250-55017-000	Advertising	963	-	500	1,022	1,022
111-20-250-55019-000	Gen Liability Insurance	203,784	111,652	82,600	82,600	82,600
111-20-250-55020-000	Community Promotion	1,270	-	-	-	-
111-20-250-55024-000	Ambulance Billing Service	72,499	59,359	55,000	55,000	55,000
						150,000
111-20-250-55025-000	Other Operating Contracts	8,309	6,693	6,500	6,500	6,500
111-20-250-55027-000	IT Software & User Licenses	24,650	3,549	5,000	5,000	5,000
111-20-250-55031-000	Pest Control	498	695	1,250	1,250	1,250
111-20-250-55033-000	Employment Exams	806	89	600	600	600
		337,781	212,010	172,450	172,450	322,450

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Original Budget	2017-2018 Annual Projection	2018-2019 Proposed Budget
Repairs/Maintenance						
111-20-250-54001-000	Equip Repairs & Maintenance	46,590	77,860	75,000	70,000	70,000
111-20-250-54010-000	Building Maintenance	12,023	47,415	-	5,000	5,000
111-20-250-54013-000	Office Equipment Maintenance	1,049	1,530	1,500	1,500	1,500
111-20-250-54015-000	Other Maintenance	357	-	800	800	800
111-20-250-54016-000	Radio maintenance	-	-	2,500	2,500	2,500
111-20-250-54020-000	Janitorial	567	-	-	-	-
		60,585	126,804	79,800	79,800	79,800
Capital Outlay						
111-20-250-56013-000	Improvements other than bldgs	8,972	-	-	-	-
111-20-250-56014-000	Machinery & equipment	44,376	-	-	-	-
111-20-250-56016-000	Vehicles	-	-	-	-	-
		53,348	-	-	-	-
250	**Fire Protection**	**4,157,817**	**3,995,788**	**4,242,864**	**3,923,864**	**3,857,529**

COMMUNITY DEVELOPMENT DEPARTMENT
2018-19 Budget

Department Mission

The Mission of the Development Services Department is to oversee the City's community development repair and construction of major infrastructure projects, and building safety and inspection services within the City of Calexico. This includes short-range and long range planning, specific residential development and commercial and industrial site plans; major construction and protection of the public health, safety and welfare through building plan checks, issuing building permits and conducting inspections of new residential, commercial and industrial buildings.

Development Services Department also provides code enforcement services to protect properly values and the health, safety and welfare of the community.

Department Description

Building and Safety Office

The Building and Safety Office conducts plan checks, issues building permits and inspects residential, commercial and industrial structures under construction. Staff enforces the California Building Code and other building codes adopted by the City. They also investigate and respond to complaints and building code violations. The building and Safety Office maintains a telephone- based inspection request system that provides next-day inspection service. Personnel will provide same-day inspections where an inspection is urgently needed and inspectors are available. In unusual cases, where there is a serious and urgent life & safety concern, inspections are provided any time they are needed including nights, weekends and holidays.

Planning Office

The Planning Office reviews all residential, commercial and industrial development proposals made by developers to the City of Calexico. It processes all requests for annexations, rezoning, and land use entitlements such as conditional use permits (CUP), subdivision maps and commercial and industrial site plans, the department coordinates recommendations from the City Engineer, City Attorney, Public Works Manager, Building Official, Fire Chief, Police Chief, other staff members, utility companies and other stakeholders and interested parties. Planning Office personnel serve as staff members to the City Council, Planning Commission and various citizens advisory committees. They make written and verbal recommendations to these decision-making bodies at public meetings.

Continued

The Planning Office is also responsible for long-range and advanced -planning in the City. Staff prepares reports and studies for the Planning Commission and City Council on long-range planning issues in the areas of land use, circulation, parks open space, beautification, housing, historic Preservation, conservation, streets, roads and many other community development issues, Planning Office personnel also make recommendations to the Planning Commission and City Council concerning updates to the General Plan, City Sphere of Influence (SOI) Municipal Services Plan, Five-Year Capital Improvements Plan (CIP) and state-mandated environmental Impact Reports.

Code Enforcement Office

Code Enforcement Officers promote, protect and improve the health, safety and welfare of the visitors, citizens and properties of the City of Calexico through an effective code enforcement program, Staff enforcement workload is generated by citizen complaints as well as on-site actions that arc initiated whatever Code Enforcement Officers observe unsafe, unhealthy or particularly unsightly conditions. Code Enforcement personnel also enforce the sign code, construction codes, business license codes, abandoned and inoperative vehicle codes and abatement of property nuisances.

The primary function of the Code Enforcement Officers is to educate the public on code issues and work with citizens, business owners and other community stakeholders to achieve voluntary compliance, stall seeks voluntary compliance by establishing a positive relationship with residents and properly owners, encouraging them to maintain their properties and to deep unsightly conditions from occurring. Calexico Code Enforcement Officers are committed to responsive and professional interaction with the public with the goal of promoting an attractive community, improving the living conditions for everyone and protecting the health, safety and welfare of the City of Calexico.

Goals, Objectives and Performance

Building and Safety

1. Complete adoption of latest California Building Codes.

2. Complete building plan check, issue building permit, conduct building inspections and issue certificate of occupancy for commercial and residential.

Continued

3. Complete building plan check, issue building permit, conduct building inspections and issue certificate of occupancy for Trinity.

4. Complete building plan check, issue building permit, conduct building inspections and issue certificate of occupancy for First Federal Savings.

5. Complete building plan check, issue building permit, conduct building inspections and issue certificate of occupancy for renovation and addition to PMH emergency center.

6. Complete demolition of fire damage structures.

7. Conduct customer service training for all employees

8. Finalize the Accessary Dwelling Units (ADU) Ordinance

Planning

1. Prepare for City Council adoption a new Calexico Sphere of Influence (SOI) Municipal Services Action Plan (SAP).

2. Complete conditional use permit, for the AM/PM gas station for the Gran Plaza.

3. Finalize the update of the Zoning Ordinance.

4. Implementation of the Cannabis Ordinance.

Code Enforcement

1. Complete the delinquent Business License collecting all fees.

2. Work on abating all fire damage properties cleaned

3. Work on abating all over grown weeds on vacant properties

4. Continue to educate properly owners to acquire proper building permits for construction projects.

5. Continue to inspect commercial alleys, to assure they are kept clean and all have required trash containers.

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Original Budget	2017-2018 Annual Projection	2018-2019 Proposed Budget
30	**Community Development**					
310	**Engineering and Planning**					
Salaries/Benefits		761,887	189,751	261,572	216,572	217,688
Admin/Office Costs						
111-30-310-55500-000	Administration/Office Costs	195	446	500	500	500
111-30-310-55501-000	Membership Dues	2,025	-	800	800	800
111-30-310-55505-000	Travel, conferences & meetings	1,509	2,335	3,000	-	-
111-30-310-55510-000	Telephone	10,622	8,678	5,000	5,000	5,000
111-30-310-55511-000	Cell Phone	8,570	466	-	1,000	1,000
111-30-310-55514-000	Internet/Cable	348	3,412	2,000	2,000	2,000
		23,269	15,336	11,300	9,300	9,300
Materials/Supplies						
111-30-310-53001-000	Material & supplies	2,350	355	3,000	1,000	1,000
111-30-310-53011-000	Vehicle parts and equipment	883	-	-	2,000	2,000
111-30-310-53013-000	Vehicle Fuel & Oil	2,010	1,526	1,000	1,000	1,000
111-30-310-53016-000	Computer supplies	-	1,664	-	-	-
111-30-310-53017-000	Office supplies	4,327	1,875	1,000	3,680	3,680
111-30-310-53019-000	Books, maps and publications	87	358	500	500	500
111-30-310-53020-000	Postage	307	143	100	100	100
111-30-310-53023-000	Utility payments - Electric	9,180	4,434	3,000	3,000	3,000
111-30-310-53034-000	Drinking Water	109	82	-	-	-
		19,254	10,437	8,600	11,280	11,280
Contracts/Professional Services						
111-30-310-55001-000	Professional Services	44,873	2,062	2,500	28,000	28,000
111-30-310-55002-000	Meetings	900	-	-	-	-
111-30-310-55014-000	Other Profess Fee & Charges	1,350	-	1,000	1,000	1,000
111-30-310-55015-000	Temporary Staffing	26,362	2,173	25,000	6,000	6,000
111-30-310-55017-000	Advertising	1,836	405	2,000	6,500	6,500
111-30-310-55019-000	Gen Liability Insurance	8,629	11,963	8,850	8,850	8,850
111-30-310-55025-000	Other Operating Contracts	4,901	5,864	4,000	4,000	4,000
111-30-310-55027-000	IT Software & User Licenses	-	146	500	500	500
111-30-310-55031-000	Pest Control	36	79	50	50	50
		88,888	22,692	43,900	54,900	54,900
Repairs/Maintenance						
111-30-310-54001-000	Equip Repairs & Maintenance	3,454	1,237	2,000	2,000	2,000
111-30-310-54010-000	Building Maintenance	-	285	300	300	300
111-30-310-54013-000	Office Equipment Maintenance	1,996	2,909	800	1,800	1,800
		5,450	4,431	3,100	4,100	4,100
Capital Outlay						
111-30-310-56014-000	Machinery & equipment	9,546	-	6,000	-	-
		9,546	-	6,000	-	-
310	**Engineering and Planning**	**908,294**	**242,647**	**334,472**	**296,152**	**297,268**

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Original Budget	2017-2018 Annual Projection	2018-2019 Proposed Budget
330	**Building and Code Enforcement**					
Salaries/Benefits		15,792	435,400	451,682	406,682	468,497
Admin/Office Costs						
111-30-330-52050-000	Administrative expense	-	-	-		
111-30-330-55500-000	Administration/Office Costs	1,616	2,994	2,500	2,500	2,500
111-30-330-55501-000	Membership Dues	-	135	700	700	700
111-30-330-55505-000	Travel, conferences & meetings	226	2,948	3,000	3,000	3,000
111-30-330-55506-000	Training	-	-	2,000	2,000	2,000
111-30-330-55510-000	Telephone	-	-	750	750	750
111-30-330-55511-000	Cell Phone	486	749	500	500	500
111-30-330-55512-000	Tuition/Rectification	255	-	-	-	-
111-30-330-55514-000	Internet Cable	-	873	200	1,450	1,450
111-30-330-55517-000	Abandoned Properties-Clean Up	-	-	-	-	-
		2,582	7,699	9,650	10,900	10,900
Materials/Supplies						
111-30-330-53001-000	Material & supplies	3,123	753	3,000	2,200	2,200
111-30-330-53010-000	Uniforms/Cleaning	-	-	1,000	750	750
111-30-330-53011-000	Vehicle parts and equipment	1,690	306	2,500	2,500	2,500
111-30-330-53013-000	Vehicle Fuel & Oil	2,025	3,784	3,500	3,500	3,500
111-30-330-53016-000	Computer supplies	-	174	2,000	1,750	1,750
111-30-330-53017-000	Office supplies	1,990	2,770	2,000	3,896	3,896
111-30-330-53019-000	Books, maps and publications	-	3,470	5,000	4,750	4,750
111-30-330-53020-000	Postage	218	385	1,500	1,224	1,224
111-30-330-53023-000	Utility payments - Electric	-	4,434	2,500	2,500	2,500
111-30-330-53026-000	Equipment-Small/Non-Capitalize	497	1,412	1,500	1,250	1,250
111-30-330-53030-000	Cleaning Supplies	-	379	500	500	500
111-30-330-53034-000	Drinking Water	109	175	-	-	-
		9,653	18,042	25,000	24,820	24,820
Contracts/Professional Services						
111-30-330-55001-000	Professional Services	10,424	-	75,000	22,000	22,000
111-30-330-55015-000	Temporary Staffing	-	-	5,000	5,000	5,000
111-30-330-55017-000	Advertising	1,288	1,962	250	3,250	3,250
111-30-330-55019-000	Gen Liability Insurance	2,920	19,938	14,750	14,750	14,750
111-30-330-55025-000	Other Operating Contracts	5,274	2,019	2,000	2,000	2,000
111-30-330-55027-000	IT Software & User Licenses	-	-	1,000	750	750
111-30-330-55031-000	Pest Control	55	79	100	100	100
		19,961	23,998	98,100	47,850	47,850
Repairs/Maintenance						
111-30-330-54001-000	Equip Repairs & Maintenance	215	-	1,000	1,000	1,000
111-30-330-54010-000	Building Maintenance	-	-	2,000	1,500	1,500
111-30-330-54013-000	Office Equipment Maintenance	-	-	500	500	500
		215	-	3,500	3,000	3,000
Capital Outlay						
111-30-330-56014-000	Machinery & equipment	-	-	6,000	6,000	6,000
		-	-	6,000	6,000	6,000
330	**Building and Code Enforcement**	**48,203**	**485,140**	**593,932**	**499,252**	**561,067**
30	**Community Development**	**956,497**	**727,786**	**928,404**	**795,404**	**858,336**

General Fund Expenditure Detail

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Original Budget	2017-2018 Annual Projection	2018-2019 Proposed Budget
	Community Development by Category					
	Salaries/Benefits	777,679	625,150	713,254	623,254	686,186
	Admin/Office Costs	25,852	23,036	20,950	20,200	20,200
	Materials/Supplies	28,906	28,479	33,600	36,100	36,100
	Contracts/Professional Services	97,299	14,789	118,400	79,150	79,150
	General Liability Insurance	11,549	31,901	23,600	23,600	23,600
	Repairs/Maintenance	5,666	4,431	6,600	7,100	7,100
	Capital Outlay	9,546	-	12,000	6,000	6,000
		956,497	727,786	928,404	795,404	858,336
		-	-	-	-	-

PUBLIC WORKS & ENGINEERING DEPARTMENT
2018-19 Budget

Mission Statement

The mission of the Public Works Department is to provide infrastructure (airport, engineering, wastewater, water, solid waste, streets, and transit), and related services in a cost effective manner, meeting the current and projected needs of the City of Calexico.

Department Description

The City of Calexico Public Works Department supervises the Calexico International Airport, Engineering, Fleet, Facility Maintenance, Streets, Wastewater Treatment and Collection, Water Treatment and Distribution, Solid Waste and Transit.

Public Works is responsible for providing and maintaining the City's infrastructure, requesting funding for projects, designing and overseeing construction of projects, designs, implements and coordinates specific comprehensive programs dealing with solid waste management (AB 939: Recycling), and related issues. This involves coordination among public and private sectors, and monitoring and evaluation of programs in operation. The department is also responsible for City's compliance with all Federal, State and Local laws for each of its divisions. In addition, it is also responsible for the effective functioning and on-going upkeep (monitoring, upgrading, repairing, replacing and planning) of sewers and water systems. In addition, oversees the control of water pollution, water conservation programs and recycling initiative.

Engineering Division:
Primary responsibility of the Engineering Division include the overall implementation of the City's General Plan Goals and Policies through its circulation element and implementation of the Capital Improvement Plan in matters related to programming and designs of circulation patterns, sewer, and water systems. It also pays a vital role in the review of all private developments to ensure consistency with adopted plans and in compliance with Federal, State and Local policies. This includes plan check and inspection of all infrastructure plans for off-site and on-site improvements such as water, sewer, storm water utilities, street, traffic signals, and sidewalks.

Continued

Calexico International Airport Division:
Provides and ensures a safe environment and services to those that travel by aircraft, privately and/or commercially.

Facility Maintenance Division:
Provides maintenance support to all city owned facilities and departments in order to provide the employees, residents, as well as our visitors with a safe and clean place in which to conduct city business. Staff consists of one Building Maintenance Worker, who also serves as the Graffiti Abatement Officer.

Fleet & Equipment Maintenance Division:
Provides maintenance, assistance and repairs services to all city owned vehicles, and/or equipment, in its utmost working condition for city staff to perform their assignments as directed.

Paved Streets Maintenance Division:
Provides the safest city streets, sidewalks, alleys and right-of-ways on which to travel. Maintain storm drains free of obstructions.

Street Sweeping Division:
Provides our city residents, business owners, as well as our visitors with safe and clean sidewalks, streets, alleys, parking areas and public trash containers. The commercial zone is sweated seven days a week, residential zone are swept once every other week.

Traffic Safety Division:
Maintains all city regulatory signage, traffic lane stripping and curb painting. Provides support for city special community events. Through a contract with the State of California, Cal-Trans Division the City of Calexico's signal lights are maintained.

Public Street Lighting Maintenance Division:
Working in conjunction with and through a contract with the IID the city street lights are maintained.

Solid Waste Division:
Provides a timely and fiscally responsible service to our residents and businesses. Coordinate and manage the collection, transportation, disposal and recycling of the City of Calexico Solid Waste.

Transit Division:
Provides the most efficient and effective means of transportation services to the community residents and visitors in which to commute within the City as well as the other cities in the Imperial County.

Continued

Wastewater Treatment Division:
Works to provide our residents and businesses in a timely and most efficient manner of the treatment of waterborne waste disposal to safeguard our environment within all regulations and laws.

Wastewater Collection Maintenance Division:
Provides the upmost maintenance of the main sewer collection system in order to not to inconvenience our residents, visitors and businesses and/or interrupt the delivery of waste to the treatment facility.

Water Treatment Division:
To strategically provide a reliable supply of the highest quality of safe potable water at the lowest cost possible, while meeting all regulations, laws and mandates within the treatment process.

Water Distribution Maintenance Division:
Provides essential support for the safe delivery of potable water to the residents and business in an environmental responsible manner in the upmost quality for the residents and others to use.

Goals, Objectives and Performance Measures

Public Works Administration

1. Updated and implement various policies pertaining to the health and well-being of Public Works employees.

2. Continue providing training to Public Works employees in heat illness prevention, lockout/block out, and hazardous communication program.

3. Continue overseeing the Construction Phase of the Cesar Chavez Blvd. Improvement Project.

4. Continue overseeing the Design and Construction Phase of the New River Parkway Project.

Engineering

1. Continue working on Five Year Street Overlay Improvement Project.

2. Continue applying and obtaining Federal/State funds for Capital Improvement Program.

Continued

Calexico International Airport

1. Continue requesting Federal/State funds for Airport Improvement Projects.

2. Continue providing daily fuel sales, maintenance and operations.

Parks System

1. Eliminate all brown spots in all parks and green space areas.

2. Install automatic sprinkler systems and controllers boxes in parks and green spaced where they are currently absent.

3. Develop and implement a tree inspection and maintenance program.

4. Develop a formal park inspection program and park inspection check list and maintain these records in a formal way.

5. Address the homeless in parks with the assistance of Police Dept. and other City departments.

6. Continue providing park maintenance which includes cutting grass, trimming trees, cleaning bathrooms, picking-up trash, etc.

Streets System

1. Revise sidewalk inspection and maintenance program.

2. Inspect all routes for signage and pavement markings using a check list to identify hazards.

3. Continue conducting street light audit for repair and maintenance.

4. Replace faded City street sign and traffic control devices.

5. Continue providing street sweeping services for both residential and commercial areas.

Transit

1. Continue providing maintenance to existing bus shelters.

2. Replace deteriorated bus shelters and benches.

Continued

3. Continue working with Imperial County Transportation Commission (ICTC) on transit and transportation issues.

Solid Waste

1. Monitor the activities of the City's solid waste contractor to insure that the contract provisions in the Solid Waste Agreement are fully implemented.

2. Continue working with the City's solid waste contractor to insure that the provisions of AB939 regarding recycling are implemented and proper reporting to State is taking place.

Wastewater System

1. Continue working with consultant to prepare Wastewater Master Plan.

2. Work with City Manager and consultant to prepare plans and specification for Wastewater Treatment Plant Improvements.

3. Replace emergency generator at the Wastewater Treatment Plant.

4. Install new sewer lift station replacement pumps.

5. Replace laboratory equipment at the Wastewater Treatment Plant.

6. Continue providing daily maintenance and operation at Wastewater Treatment Plant and Wastewater Collection system.

Water System

1. Continue working with consultant to prepare Water Master Plan.

2. Install new TTHM analyzer at the Water Treatment Plant.

3. Install new chlorine analyzer at Water Treatment Plant.

4. Continue providing daily maintenance and operation at Water Treatment Plant and Water Distribution system.

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Original Budget	2017-2018 Annual Projection	2018-2019 Proposed Budget
40	**Public Works**					
410	**Public Works Administration**					
Salaries/Benefits		851,491	162,584	318,005	232,627	160,476
Admin/Office Costs						
111-40-410-55500-000	Administration/Office Costs	-	-	-	50	50
111-40-410-55501-000	Membership Dues	19,415	18,758	9,800	15,000	15,000
111-40-410-55505-000	Travel, conferences & meetings	127	-	2,500	2,500	2,500
111-40-410-55510-000	Telephone	10,197	13,958	10,000	10,000	10,000
111-40-410-55511-000	Cell Phone	915	306	750	750	750
111-40-410-55514-000	Internet/Cable	76	455	300	350	350
		30,730	33,477	23,350	28,650	28,650
Materials/Supplies						
111-40-410-53001-000	Material & supplies	22,006	70	1,000	1,000	1,000
111-40-410-53010-000	Uniforms/Cleaning	147	3	200	200	200
111-40-410-53011-000	Vehicle parts and equipment	1,788	170	2,000	2,000	2,000
111-40-410-53013-000	Vehicle Fuel & Oil	3,307	1,579	2,000	2,000	2,000
111-40-410-53017-000	Office supplies	140	567	1,000	1,000	1,000
111-40-410-53019-000	Books, maps and publications	-	131	500	500	500
111-40-410-53020-000	Postage	343	46	150	150	150
111-40-410-53023-000	Utility payments - Electric	33,351	26,968	20,000	25,000	25,000
111-40-410-53030-000	Cleaning supplies	92	149	-	-	-
111-40-410-53034-000	Drinking Water	109	-	-	100	-
		61,282	29,683	26,850	31,950	31,850
Contracts/Professional Services						
111-40-410-55001-000	Professional Services	13,566	9,047	4,000	4,000	4,000
111-40-410-55015-000	Temporary Staffing	12,345	-	5,400		3,900
111-40-410-55016-000	Communications	5,313	3,773	3,000	3,000	3,000
111-40-410-55017-000	Advertising	540	1,343	1,000	2,000	2,000
111-40-410-55019-000	Gen Liability Insurance	60,036	50,642	41,300	41,300	41,300
111-40-410-55025-000	Other Operating Contracts	301	2,811	2,120	2,120	2,120
111-40-410-55027-000	IT Services & User Licenses	-	146	150	150	150
111-40-410-55028-000	Alarm/Security	-	192	250		250
111-40-410-55031-000	Pest Control	349	1,240	250	1,000	1,000
		92,450	69,194	57,470	53,570	57,720
Repairs/Maintenance						
111-40-410-54001-000	Equip Repairs & Maintenance	2,111	-	-		
111-40-410-54010-000	Building Maintenance	-	965	1,000	42,000	1,000
111-40-410-54013-000	Office Equipment Maintenance	178	1,261	1,000	1,000	1,000
		2,289	2,226	2,000	43,000	2,000
410	**Public Works Administration**	**1,038,242**	**297,164**	**427,675**	**389,797**	**280,696**
414	**Fleet**					
Salaries/Benefits		7,569	222,479	231,258	23,058	346,070
Materials/Supplies						
111-40-414-53001-000	Material & supplies	870	203	1,000	3,500	3,500
111-40-414-53010-000	Uniforms/Cleaning	-	-	1,500	1,000	1,000

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Original Budget	2017-2018 Annual Projection	2018-2019 Proposed Budget
111-40-414-53011-000	Vehicle parts and equipment	660	-	1,500	8,500	8,500
111-40-414-53013-000	Vehicle Fuel & Oil	-	-	750	4,000	4,000
111-40-414-53023-000	Utility payments-Electricity	-	-	4,000		2,000
		1,530	203	8,750	17,000	19,000
Contracts/Professional Services						
111-40-414-55001-000	Professional Services	-	-	500	-	5,000
111-40-414-55015-000	Temporary Staffing	-	-	-	6,000	6,000
111-40-414-55025-000	Other Operating Contracts	64	-	-	-	-
		64	-	500	6,000	11,000
Repairs/Maintenance						
111-40-414-54001-000	Equip Repairs & Maintenance	-	-	1,000	1,000	1,000
111-40-414-54010-000	Building Maintenance	-	-	500	500	500
		-	-	1,500	1,500	1,500
414	**Fleet**	**9,163**	**222,682**	**242,008**	**47,558**	**377,570**
416	**PW - Park Maintenance**					
Salaries/Benefits		1,706	56,021	75,320	68,320	84,107
Admin/Office Costs						
111-40-416-55503-000	Permit Fees	-	876	876	892	892
		-	876	876	892	892
Materials/Supplies						
111-40-416-53001-000	Material & supplies	12,885	26,238	20,000	20,000	20,000
111-40-416-53010-000	Uniforms/Cleaning	178	238	200	700	700
111-40-416-53011-000	Vehicle parts and equipment	2,162	1,865	2,000	6,000	6,000
111-40-416-53013-000	Vehicle Fuel & Oil	5,345	2,213	3,500	8,000	8,000
111-40-416-53017-000	Office supplies	74	37	250	750	750
111-40-416-53020-000	Postage	-	34	100		100
111-40-416-53023-000	Utility payments - Electric	22,274	51,257	37,000	45,000	45,000
		42,918	81,882	63,050	80,450	80,550
Contracts/Professional Services						
111-40-416-55015-000	Temporary Staffing	123,041	106,942	150,000	67,500	67,500
111-40-416-55028-000	Alarm/Security	-	192	192	192	192
111-40-416-55031-000	Pest Control	35	420	300	400	400
		123,076	107,554	150,492	68,092	68,092
Repairs/Maintenance						
111-40-416-54001-000	Equip Repairs & Maintenance	11,304	1,272	3,000	2,000	2,000
111-40-416-54010-000	Building Maintenance	-	1,074	5,000		3,484
111-40-416-54011-000	Grounds Maintenance	1,649	1,164	20,000		1,000
111-40-416-54012-000	Lighting Maintenance	16,018	5,064	14,000	2,000	13,000
111-40-416-54015-000	Other Maintenance	5,584	-	-	-	-
111-40-416-54017-000	Park Maintenance	4,721	-	-	-	-
		39,275	8,575	42,000	4,000	19,484
416	**PW - Park Maintenance**	**206,975**	**254,907**	**331,738**	**221,754**	**253,125**

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Original Budget	2017-2018 Annual Projection	2018-2019 Proposed Budget
420	**Facilities**					
Salaries/Benefits		1,587	72,551	75,738	70,738	86,487
Admin/Office Costs						
111-40-420-55503-000	Permit Fees	-	4,120	4,200		4,000
111-40-420-55510-000	Telephone	177	(177)	200	200	200
111-40-420-55511-000	Cell Phone	-	38	-	-	-
		177	3,981	4,400	200	4,200
Materials/Supplies						
111-40-420-53001-000	Material & supplies	4,617	6,362	7,000	7,000	7,000
111-40-420-53010-000	Uniforms/Cleaning	259	633	500	500	500
111-40-420-53011-000	Vehicle parts and equipment	122	2,086	2,000	4,000	4,000
111-40-420-53013-000	Vehicle Fuel & Oil	2,190	626	1,000	1,250	1,250
111-40-420-53017-000	Office supplies	8	-	-	-	-
111-40-420-53026-000	Equipment-Small/Non-Capitalize	-	-	-	550	550
111-40-420-53030-000	Cleaning supplies	1,579	1,188	2,000	1,200	1,200
		8,775	10,895	12,500	14,500	14,500
Contracts/Professional Services						
111-40-420-55001-000	Professional Services	3,146	200	500	1,300	1,000
111-40-420-55025-000	Other Operating Contracts	-	-	-	12,682	12,682
111-40-420-55028-000	Alarm/Security	360	-	-	-	-
111-40-420-55031-000	Pest Control	414	1,980	2,000	2,000	2,000
		3,920	2,180	2,500	15,982	15,682
Repairs/Maintenance						
111-40-420-54001-000	Equip Repairs & Maintenance	14,647	4,453	4,500	3,500	3,500
111-40-420-54010-000	Building Maintenance	-	374	1,000	3,000	10,000
111-40-420-54011-000	Grounds Maintenance	-	-	1,200		550
111-40-420-54012-000	Lighting Maintenance	-	-	1,200		550
111-40-420-54013-000	Office Equipment Maintenance	-	-	-	300	-
111-40-420-54015-000	Other Maintenance	2,025	-	-	-	-
111-40-420-54019-000	Grafitti Program	-	-	1,500	100	1,000
		16,672	4,827	9,400	6,900	15,600
Capital Outlay						
111-40-420-56014-000	Machinery & equipment	-	-	8,000		1,385
111-40-420-5600-000	Carpet Replacement					-
		-	-	8,000	-	1,385
420	**PW - Facilities**	**31,131**	**94,433**	**112,538**	**108,320**	**137,854**
40	**Public Works**	**1,285,512**	**869,187**	**1,113,959**	**767,429**	**1,049,245**
	Public Works Subtotal by Category					
	Salaries/Benefits	862,353	513,636	700,321	394,743	677,140
	Admin/Office Costs	30,907	38,333	28,626	29,742	33,742
	Materials/Supplies	114,505	122,663	111,150	143,900	145,900
	Contracts/Professional Services	159,474	128,285	169,662	102,344	111,194
	General Liability Insurance	60,036	50,642	41,300	41,300	41,300
	Repairs/Maintenance	58,236	15,628	54,900	55,400	38,584
	Capital Outlay	-	-	8,000	-	1,385
		1,285,512	869,187	1,113,959	767,429	1,049,245
		-	-	-	-	-

COMMUNITY SERVICES DEPARTMENT
Recreation Division
2018-19 Budget

Mission Statement

To enhance the quality of life, empower residents through positive customer service, provide safe and accessible services, programs and facilities while collaborating with other organizations to promote community pride.

Department Description

The Recreation Department offers a multitude of programs for all ages to encourage a healthy and active lifestyle. Sports, games, dance, arts and personal growth are part of what is offered in age-appropriate programming. We provide positive programs to help keep kids stay off the streets and off the couch!

Service Efforts and Accomplishments during FY2017-18:

- Received a $35,000 grant from the Heffernan Memorial Healthcare District to fund the Senior Health and Wellness Program (SHWP). The SHWP offers aerobics, tai chi, yoga, nutrition classes, arts and crafts, bingo, crochet, and danzon classes. We also visit the Senior Apt. complexes 2 times per week to take the programs to Seniors who are less mobile.

  - During the past 12 months, (estimated) attendance was as follows:
    - Exercise 20,000
    - Arts & Crafts 750
    - Games and Crochet 1,800
    - Health and Nutrition 1,500
    - Special Holiday celebrations 2,500

      TOTAL ATTENDANCE 26,500

Continued

The Department offers all these classes plus more…

KIDS	TEENS	ADULTS	SENIORS
Fun Playtime	Karate	Aerobics	Arts & Crafts
Various Dances	Break Dance	Zumba	Bingo
Kids Night Out	Hip hop	Fitness	Programs to Sr. Apts
Ballet	Dodgeball	Basketball	Sewing
Cupcake decorating	Zumba kids	Sewing	Scrapbooking
Karate	Basketball	Tai Chi	Crocheting
Sewing	Ballet	Zumba	Nutrition classes
Cheerleading	Karate	Crocheting	Danzon
Hip Hop	Open Gym	Decorating wkshps	Tai Chi
Art	Zumba kids	Volleyball	Aerobics
Basketball clinics	Polynesian Dance	Basketball 40+	Noches Bohemias
Me and all sports	Jewelry making	Wheelchair Basketball	Yoga
Soccer clinics			

- Basketball clinics were offered year-round to help kids build the skills they need to participate in team sports. They are offered on weekends, to facilitate participation and not interfere with afterschool activities.
- Open gym activities continued throughout the year. We offer basketball, volleyball, dodgeball, and clinics. Each activity is offered at different times for different age groups, including youth, teens, adults, and older adults.
- The Recreation Department maintains a Facebook page to promote programs and services. It has over 2,619 followers. You can find it at https://www.facebook.com/calexicorecreation
- The 12th annual Daddy/Daughter Dance had over 133 in attendance. Daddies and daughters made beautiful memories at this annual event.

Continued

- Playmania is a sporting day for kids 7-12 years of age. They do relays, obstacle courses, and contests as part of the fun-filled afternoon event. This year it was held in conjunction with the Farmer's Market to increase participation at both events.
- A few classes were offered free of charge to encourage participation by more kids. These were Zumba, sewing, break dancing and hip hop. This enables all children to be able to participate regardless of the parent's economic status.
- Tiny Tots Olympics for children 2-6 years old. We had about about 60 children participate. This event is as much fun for the camera carrying parents as it is for the kids! This event was also combined with a Farmer's Market day to increase participation and awareness of both programs.
- 60-70's Dance was held with about 200 people in attendance.
- The annual Grandparent's Day Celebration was held with over 200 Seniors in attendance.
- Senior Health Fair with 232 Seniors in attendance. We offered free flu shots tiwh the help the Heffernan Memorial Healthcare District
- The Farmer's Market completed its fifth season this year. It ran from December thru April. Various events were combined with market days, such as the Tiny Tots Olympics, Playmania, Family Literacy Fair and the Children's Art Festival, to help cross promote both the events. This helped more people become aware of the events
- Mother's Day was celebrated for Seniors with a luncheon. We had over 200 participants, and of course there was DANCING!!!
- Noches Bohemias were offered all year! These monthly events offered Seniors (and the general public) a chance to share their talents. Participants were invited to sing, dance, and/or recite poetry. The second part of these events is just a chance for Seniors to dance the night away!
- Seniors love to get together… for eating, chatting, and DANCING. We held holiday celebrations, including a Halloween Dinner Dance, a ; a Senior's Thanksgiving Luncheon; a Senior's Rosca de Reyes; a Valentine's Dinner Dance; a Mardi Gras Dinner Dance; and a Father's Day Dinner Dance. We had an attendance of over 200 Seniors at each event. These events help Senios socialize and also give them an opportunity to celebrate the different holidays. This is especially important because not all Seniors can afford the special meals and many live far away from family.
- The Senior Hall continues to be rented by Catholic Charities to serve meals for Seniors. This has been in effect since 2010. It is a nice arrangement, since many Seniors who attend morning classes at the Community Center just go next door for lunch ☺

Continued

- The 4th ANNUAL NEW YEAR'S EVE CELEBRATION (Dinner/Dance) was held this year. It was extremely popular with over 150 people in attendance. We had people of all ages (adults).
- Park rental and reservations are also handled by this division. We work closely with Public Works staff to coordinate repairs, special requests, and field improvements, as needed.
- Team and League registration, field allocation, and equitable distribution of resources is also handled by Recreation staff. Teams register and provide all required documentation in order to request the use of fields. It is a continous challenge to meet all of the needs of the various teams and leagues that exist throughout the city.
- Finally, hall rentals are also managed through this department. We offer an affordable option for those wishing to celebrate a special occasion, such as quinceañeras, anniversaries, and other many celebrations.

Goals, Objectives and Performanc Measures

(To Be Completed by June 30, 2019)

1. To fill the vacant Senior Services Program Coordinator position.

2. Promote and celebrate accomplishments and programs via email, print media, and on social media, so that more people become aware of all we have to offer.

3. Schedule a minimum of one staff training, specifically on Customer Service.

4. Submit a minimum of two grant applications during the year to enhance Recreation and Senior services

5. Build partnerships to leverage departmental funding and enhance services at every opportunity

COMMUNITY SERVICES DEPARTMENT
Library Division
2018-19 Budget

Mission Statement

The Camarena Memorial Library provides resources to meet the educational, recreational, informational, and cultural needs of the community to encourage life-long learning and the pursuit of knowledge. Traditional and innovative library services including the latest technology, are offered in a friendly, welcoming atmosphere, that reflects the unique border community of Calexico.

Department Description

The library is YOUR INFORMATION PLACE! Reference services are designed to help you with any research assignments or special interests you may want to pursue. In addition, throughout the year library staff offer a variety of programs for all ages, including baby time, preschool storytime, teen programs, craft activities for school-aged children, group visits, and special family nights. For your convenience, library hours include evenings:

Monday – Thursday	10:00 am - 8:00 pm
Friday (every other week)	10:00 am – 6:00 pm

The **Carnegie Technology Center** is a Branch of the library. It is a community computer center where people can use the Internet for free. It is equipped with 16 computers and provides free wi-fi throughout the entire building. Introduction to the Internet and E-mail classes are offered on a weekly basis. In addition, classes on tools such as Pinterest, eBay and Facebook are offered as well. An ESL class is also offered at this site three days per week. This Basic ESL class is a feeder class for the Adult Literacy Services program at the main library.

Continued

Service Efforts and Accomplishments

- The library received a grant to initiate the "Student Success Library Card Program." This initiative aims to give every student in 9-12 grade a public library card. The card is free and allows the students to check out books and access online resources, such as ebook, emagazines, online tutoring, and electronic encyclopedia. We were able to hand out over 2,000 cards this school year. The plan is to continue issuing cards to every 9th graders each year, so that all high school students have a Student Success card!
- The library continues to offer services through the "Veterans Connect at the Library" program. We opened a Veterans Resource Center inside the library. With the help of volunteer veterans, we help veterans connect with the benefits and resources that they may qualify for. The resource center was opened in January 2016 and has been staffed by volunteer veterans an average of 8-12 hours per week.
- The library hosted 7 FAMILY NIGHT PROGRAMS this year. Each program involved getting parents and kids excited about reading and made it fun to visit the library. 150-200 children participated in each program. One of the programs is traditionally sponsored by the Associated Calexico Teachers. The sponsorship allows us to give each child a snack and a FREE BOOK for their home library.
- Outreach continues to be one of the library goals, so that we may reach people to create new library users and lifelong learners. The library participated in various community programs, to TAKE THE LIBRARY INTO THE COMMUNITY!
- Check out the library's website for up-to-date information on ALL library events and services https://calexicolibrary.org . One unique feature of this website is that it has a Spanish version where all notices and information is kept up to date in Spanish-- for all to use in their language of choice.
- The library maintains an active Facebook page. Our purpose is to maintain the community informed wherever they are! Pictures of activities and information about events are posted almost on a daily basis. Take a look at the pictures of all the fun events! http://www.facebook.com/camarena.memorial
- The Adult Literacy Services Program is designed to help adults improve their English reading skills. One-on-one tutoring sessions help each individual work on his/her particular learning needs. This year **35** people were tutored, some in person while others online. For online tutoring we partner with libraries in northern California where they have more tutors than learners in their programs. This works out well for both libraries. In addition, a new resource was acquired this year, that allowed us to serve an additional 87 adult learners. An online reading program, called "Learning Upgrade" has allowed these adults to work on their reading skills, while waiting for a tutor. In total, we were able to serve 122 adults in the ALS program.

Continued

- The library continues to offer the "Let's Talk" English conversation group. It is a free program where adults can gather to practice their English-speaking skills in a safe and supportive environment. The group meets weekly with 10-20 people in attendance. This group is lead by a volunteer!
- The library offers an ESL class at the Carnegie Tech Center. This much needed class help English language learners with the basics of learning the new language.
- The library continually participates in national programs and celebrations, such as *National Library Week, Children's Book Week, Teen Read Week and Library Card Sign-up Month*. The library offered daily activities during these week-long celebrations.
- The 8-week Summer Family Reading Program is jam-packed with daily activities for all ages. Toddlers, preschoolers, school aged children, teens, and adult readers --all have fun participating in the summer activities. Last year we had over 600 participants and we expect Summer 2017 figures to surpass that
- Through partnerships, the library is able to offer additional services such as afterschool homework help with the help of United Way; afterschool snacks with the help of Calexico Neighborhood House, and promoting early literacy skills at Clinicas de Salud del Pueblo with the help of their pediatrician. These partnerships leverage our resources and expand the services we are able to provide with limited staff and a limited budget.
- Weekly story hour was offered for children 3 - 5 years old as our commitment to provide them an opportunity to enjoy the library and acquire early literacy skills necessary for when they start school. 20-25 preschoolers, and their parents, attend on a weekly basis. We alternate offering this program in the daytime and in the evening, so that working parents would also be able to participate.
- The library offers a crafts program for school-aged children. It is offered every Tuesday, which is an early release day from school. 30-40 children participate every week.
- A California State Library Grant called ZIP BOOKS was offered again to the library this year. Users are able to request titles not currently available at the library and the library orders them through Amazon. Books and/or audiobooks get delivered to the user's home. During the past year, 469 items have been requested. This grant program started since March 2014 and the library has been granted funding each year since then.
- A baby time program was offered for babies 0-2 throughout the year. Between 6-12 babies were brought by their parents on a monthly basis in an effort to instill the love of books and reading at an early age. Babies listened to stories and many of them were able to hold a book in their hands. They also listened to songs and had the opportunity to socialize with other babies their own age.

Continued

- The adult book club brought together 12-18 books lovers each month. They Read, Eat, and Discuss a book that was read by all of the participants. This program has been running consistently for about 10 years.
- 92 are children registered for the 1,000 Books before Kindergarten program. This program aims at getting parents to read 1,000 books to their child before they enter kindergarten. Reading aloud to children helps develop the early literacy skills they will need to learn to read.
- 9 children completed the 1,000 book challenge this year!
- The Cultural Arts Center is a big segment of this department, but it does not have its own budget or staff. Library staff work extra hard to keep events and program running there throughout the year. An average of about 1 art exhibit is held per month. This past year we we able to include a concert. The cultural arts center is also the home base for Mariachi Festival activities.

Budget Dollars at Work

- **During FY 2016-17**
  - 11,903 registered borrowers
  - 39,972 books were loaned (checked out)
  - 30,542 items were used in the library
  - 8,315 Internet Users took advantage of the Free Internet access
  - 8,162 Offered afterschool snacks every day of the week for school aged children
  - 3,007 New Books were purchased and added to the collection
  - 1,525 Regular Library Cards were issued
  - 567 library programs were offered
  - 19,665 people attended the programs

Goals, Objectives, and Performance Measures

(To Be Completed by June 30, 2019)

1. To fill the vacant Library Technician position.
2. and celebrate accomplishments and programs via email, print media, and on social media, so that more people become aware of all we have to offer
3. Schedule a minimum of one staff training, specifically on Customer Service
4. Run Cycle 7 of the “Calexico Mural Project” for intalling murual in parks, thus promoting beautification of our city
5. Submit a minimum of two grant applications this year to enhance library services

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Original Budget	2017-2018 Annual Projection	2018-2019 Proposed Budget
50	**Community Services**					
510	**Libraries**					
Salaries/Benefits		836,913	464,921	496,652	478,162	468,500
Admin/Office Costs						
111-50-510-55500-000	Administration/Office Costs	564	2,371	-		
111-50-510-55501-000	Membership Dues	4,622	350	4,000	4,000	4,000
111-50-510-55502-000	Subscriptions	891	3,303	5,000	5,000	5,000
111-50-510-55505-000	Travel, conferences & meetings	-	436	500	4,040	4,040
111-50-510-55510-000	Telephone	12,595	16,198	12,000	12,000	12,000
111-50-510-55511-000	Cell Phone	418	38	1,400	1,400	1,400
111-50-510-55514-000	Internet/Cable	76	461	500	500	500
		19,166	23,157	23,400	26,940	26,940
Materials/Supplies						
111-50-510-53001-000	Material & supplies	38,416	7,074	10,000	13,360	13,360
111-50-510-53013-000	Vehicle Fuel & Oil	312	195	750	350	350
111-50-510-53016-000	Computer supplies	-	542	500	-	-
111-50-510-53017-000	Office supplies	1,923	5,952	6,000	6,000	6,000
111-50-510-53019-000	Books, maps and publications	282	8,601	25,000	24,000	24,000
111-50-510-53020-000	Postage	278	245	1,000	1,000	1,000
111-50-510-53023-000	Utility payments - Electric	68,592	37,730	30,000	30,000	30,000
111-50-510-53024-000	Utility payments - Gas	943	849	1,500	1,500	1,500
111-50-510-53026-000	Equipment-Small/Non-Capitalize	-	521	1,000	1,000	1,000
111-50-510-53029-000	Recreation Program	289	-	3,600	3,600	3,600
111-50-510-53030-000	Cleaning supplies	730	3,891	5,000	4,000	4,000
		111,764	65,600	84,350	84,810	84,810
Contracts/Professional Services						
111-50-510-55001-000	Professional Services	50,914	751	-		
111-50-510-55015-000	Temporary Staffing	48,349	43,470	75,000	40,990	40,990
111-50-510-55017-000	Advertising	-	-	500	-	-
111-50-510-55019-000	Gen Liability Insurance	43,054	23,926	17,700	17,700	17,700
111-50-510-55025-000	Other Operating Contracts	-	25,442	26,500	31,500	31,500
111-50-510-55027-000	IT Services 7 User Licenses	-	146	150	150	150
111-50-510-55028-000	Alarm/Security	432	952	1,200	1,200	1,200
111-50-510-55031-000	Pest Control	1,232	769	1,000	1,000	1,000
111-50-510-55032-000	Student Programs	9,954	8,870	13,000	13,000	13,000
		153,936	104,326	135,050	105,540	105,540
Repairs/Maintenance						
111-50-510-54001-000	Equip Repairs & Maintenance	4,968	11,273	5,000	4,000	4,000
111-50-510-54010-000	Building Maintenance	681	3,631	2,000	2,000	2,000
111-50-510-54013-000	Office Equipment Maintenance	920	2,003	1,200	1,200	1,200
		6,568	16,907	8,200	7,200	7,200
Capital Outlay						
111-50-510-56013-000	Improvements other than bldgs	-	-	1,500	1,500	1,500
111-50-510-56014-000	Machinery & equipment	-	-	5,000		
		-	-	6,500	1,500	1,500
510	**Libraries**	**1,128,348**	**674,910**	**754,152**	**704,152**	**694,490**

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Original Budget	2017-2018 Annual Projection	2018-2019 Proposed Budget
520	**Recreation and Cultural Arts**					
Salaries/Benefits		9,263	221,674	263,121	218,121	226,101
Admin/Office Costs						
111-50-520-55501-000	Membership Dues	-	1,031	1,500	1,500	1,500
111-50-520-55502-000	Subscriptions	-	2,349	2,500	2,500	2,500
111-50-520-55505-000	Travel, conferences & meetings	12	-	500	500	500
111-50-520-55506-000	Training	-	-	500	500	500
111-50-520-55509-000	Credit Card Processing Fees	424	333	600	600	600
111-50-520-55510-000	Telephone	-	-	1,800	1,800	1,800
		437	3,713	7,400	7,400	7,400
Materials/Supplies						
111-50-520-53001-000	Material & supplies	49,020	3,987	10,000	8,500	8,500
111-50-520-53011-000	Vehicle parts and equipment	-	-	1,000	1,000	1,000
111-50-520-53013-000	Vehicle Fuel & Oil	434	614	1,500	1,500	1,500
111-50-520-53017-000	Office supplies	901	1,134	3,500	3,500	3,500
111-50-520-53024-000	Utility payments - Gas	1,388	1,344	1,200	1,200	1,200
111-50-520-53026-000	Equipment-Small/Non-Capitalize	-	-	500	500	500
111-50-520-53029-000	Recreation Program	10,899	4,959	6,000	6,000	6,000
111-50-520-53029-100	Recreation Program	-	-	15,000	(5,000)	(5,000)
111-50-520-53030-000	Cleaning supplies	432	2,722	6,000	5,700	5,700
		63,073	14,760	44,700	22,900	22,900
Contracts/Professional Services						
111-50-520-55001-000	Professional Services	35,470	-	1,000	1,000	1,000
111-50-520-55015-000	Temporary Staffing	118,042	62,123	70,000	70,000	70,000
111-50-520-55016-000	Communications	5,313	3,773	3,500	3,500	3,500
111-50-520-55019-000	Gen Liability Insurance	14,373	15,950	11,800	11,800	11,800
111-50-520-55025-000	Other Operating Contracts	1,689	2,526	2,500	2,500	2,500
111-50-520-55027-000	IT Software & User Licenses	-	146	150	150	150
111-50-520-55028-000	Alarm/Security	-	75	500	500	500
111-50-520-55031-000	Pest Control	390	660	1,000	1,000	1,000
111-50-520-55032-000	Student Programs	1,906	3,077	3,000	4,500	4,500
		177,182	88,330	93,450	94,950	94,950
Repairs/Maintenance						
111-50-520-54001-000	Equip Repairs & Maintenance	8,233	350	1,500	2,800	2,800
111-50-520-54010-000	Building Maintenance	60	1,881	2,000	1,000	1,000
111-50-520-54013-000	Office Equipment Maintenance	284	1,621	500	500	500
		8,577	3,852	4,000	4,300	4,300
520	**Recreation and Cultural Arts**	**258,532**	**332,328**	**412,671**	**347,671**	**355,651**
50	**Community Services**	**1,386,879**	**1,007,239**	**1,166,823**	**1,051,823**	**1,050,141**
	Community Services by Category					
	Salaries/Benefits	846,176	686,595	759,773	696,283	694,601
	Admin/Office Costs	19,603	26,870	30,800	34,340	34,340
	Materials/Supplies	174,837	80,360	129,050	107,710	107,710
	Contracts/Professional Services	273,691	152,780	199,000	170,990	170,990
	General Liability Insurance	57,427	39,876	29,500	29,500	29,500
	Repairs/Maintenance	15,145	20,759	12,200	11,500	11,500
	Capital Outlay	-	-	6,500	1,500	1,500
		1,386,879	1,007,239	1,166,823	1,051,823	1,050,141
		-	-	-	-	-

HOUSING DEPARTMENT
2018-19 Budget

The Housing Division provides assistance to low income families to apply for low interest loans for the rehabilitation of an existing owned home, rental assistance, and the purchase of a home through a Homebuyers Assistance Program. Funding for the programs is provided through grants from the State Housing and Community Development Department (HCD). The Housing Division in the prior fiscal year has worked diligently to prepare all required financial reports to comply with all HCD program compliance requirements. As a result of these actions, the City of Calexico is preparing to pursue grant opportunities for the 2018-19 program year.

Goals for the fiscal year 2018-19:

1. Completion and submittal of financial reports identifying balances of funds repaid to the city from the various program loans;

2. Complete restructuring of client files as required by State funding agencies;

3. Identify residents needs to seek funding and implement programs;

4. Seek funding opportunities through Homebuyer Assistance and Housing Rehabilitation HCD programs, in addition to, pursuing Community Development Block Grant opportunities.

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Original Budget	2017-2018 Annual Projection	2018-2019 Proposed Budget
60	**Housing**					
601	**Housing Administration**					
Salaries and Benefits		-	140,283	143,724	310,724	282,821
Admin/Office Costs						
111-60-601-55500-000	Administration/Office Costs	-	-	5,000	5,000	5,000
111-60-601-55511-000	Cell Phone	-	-	-	500	500
		-	-	5,000	5,500	5,500
Contracts/Professional Services						
111-60-601-55012-000	Audit Fees	-	-	20,000	-	-
111-60-601-55015-000	Temporary Staffing	-	-	-	31,500	31,500
		-	-	20,000	31,500	31,500
Transfers						
111-60-601-59010-000	Transfer Out	285,019	-	-		
		285,019	-	-	-	-
601	**Housing Administration**	**285,019**	**140,283**	**168,724**	**347,724**	**319,821**
60	**Housing/Grants Division**	**285,019**	**140,283**	**168,724**	**347,724**	**319,821**

CITY COUNCIL DEPARTMENT
2018-19 Budget

Department Mission

The mission of the City Council is to (1) protect the health, safety and welfare of the residents and (2) maintain, promote and improve the quality of life for Calexico residents by adopting legislation, (3) approving the annual budget and (4) providing policy direction for the City organization through the City Manager.

Department Description

The City of Calexico was incorporated on April 16, 1908, under the laws of the State of California. The City is a general law City and draws its authority from the California Constitution and the laws of the State of California enacted by the State Legislature. The City has a Council-Manager form of government. Under this municipal form of government, the citizens elect five members of the City Council for four-year overlapping terms. City Council members choose the Mayor and Mayor Pro Tem from among themselves each year. The Mayor presides at meetings of the City Council, signs documents, executes agreements and acts as the official representative of the City.

Regular meetings of the City Council are held at 6:30 PM on the first and third Wednesday of the month in the City Council Chambers. All meetings of the City Council are open to the public, except closed sessions as needed and allowed by State law.

The City Council is responsible for strategic planning, City legislation, policy development and legislative oversight over the City Manager. It provides policy direction for the City Manager and adopts the annual City budget and establishes goals, objectives, and performance measures for the City Manager. The goal of the City Council is to provide a unified well-informed and effective Council working and governing to produce the best City government, management, quality of life and services to the residents of Calexico.

Continued

The City Council takes the primary lead in intergovernmental relations and sits on regional boards, commissions and committees to advance and protect the interests of the City of Calexico. They represent the City at community ceremonies, meetings and other functions. The City Council attempts to be responsive to citizen concerns and enact legislation that reflects the needs, wishes and priorities of the residents of Calexico.

The City Manager is appointed by the five-member City Council by majority vote and serves at the "pleasure" of the governing body. He or she acts as the City's chief executive officer as well as its budget and financial officer. He or she is also the Executive Director of the Successor Agency to the Former Calexico Community Redevelopment Agency.

The City Manager implements the legislative policies of the City Council, manages the day-to-day operations of the City and is responsible for efficient and effective delivery of municipal services. In his/her capacity, he or she works with the City Council on strategic planning, policy development, ordinance preparation and goals and objectives for the organization. He or she implements the decisions of the City Council and is responsible for all aspects of the City's financial administration and personnel administration. The City Manager oversees the work of all staff members, consultants and City departments.

City services include administration, police, fire, emergency medical, community development, economic development, code enforcement, housing, water treatment and distribution, wastewater collection and treatment, storm water management, solid waste collection, street construction and maintenance, transit, airport, building inspection, animal control, library, cultural arts, senior programs, parks and recreation services to the citizens of Calexico.

Goals, Objectives and Performance Measures

(To Be Completed by June 30, 2019)

1. Participate in a Strategic Planning Process and adopt a Strategic Plan for the City of Calexico.

2. Review, refine and amend (as appropriate) the City's Community Values statements and Community Vision statements to guide the future development of the City of Calexico.

Continued

3. Establish policies, priorities, strategies, goals and objectives for the City to ensure that services are delivered effectively and efficiently, and to ensure that the community grows in accordance with the Community Vision established by the City Council.

4. Conduct City Council meetings in accordance with the highest standards of decorum and respect for the citizens, staff and one another.

5. Review and adopt an annual budget with its goals and objectives and Capital Improvement Plan (CIP).

6. Review Planning Commission recommendations and adopt an updated, Targeted General Plan and Environmental document that has been prepared as part of the Sustainable Communities Planning Grant from the California Strategic Growth Council.

7. Review Planning Commission recommendations and adopt Zoning Ordinance amendments for the City of Calexico.

8. Review and adopt new Calexico Sphere of Influence (SOI) Municipal Services Plan required every five years by State law and the Local Area Formation Commission (LAFCO).

9. Review and adopt new Water System Master Plan. A draft Water System Master Plan was prepared in 2003, but was never adopted.

10. Review and adopt new Wastewater System Master Plan. The last one adopted was in 1991.

ADMINISTRATION DEPARTMENT
2018-19 Budget

Department Mission

The mission of the Administration Department is to (1) carry out the policies of the City Council; (2) manage the day-to-day operations of the City within the policies, parameters and budgets established by the City Council, (3) ensure municipal services are delivered efficiently to the public and (4) protect the health, safety and welfare of the residents.

Department Description

City Manager's Office

The City Manager's Office, under the leadership of the City Manager, coordinates the activities of the City's departments to ensure that the policies of the City Council are implemented efficiently and effectively and that City services are delivered in accordance with the highest standard of excellence within the parameters set by the City Council. The City Manager is the chief executive officer of the City and manages the day-to-day operation of the City. He or she implements the City Council's strategic plan, directs administrative operations, appoints department heads, prepares and submits a proposed balanced budget to the City Council and advises the governing body on policy matters impacting the community. He or she ensures that City departments provide municipal services in an ethical, responsive and cost-effective manner, and oversees the work of all staff members, consultants and volunteers. The City Manager is appointed by the five-member City Council "wholly based on his administrative and executive ability and qualifications"" by majority vote and serves at the "pleasure" of the City Council. He or she is accountable for the performance of all Administrative Departments.

City Clerk's Office

The City Clerk is appointed by the City Council and works under the direction of the City Council. The City Clerk is the custodian and is responsible for the security of all official City records, documents and publications of the City, including City Council minutes, ordinances, resolutions, contracts, agreements, leases, deeds, easements and other official records of the City. The City Clerk also maintains the records of various boards, commissions and committees appointed by the City Council.

Continued

The City Clerk provides access to official public records in compliance with the Public Records Act (PRA). The City Clerk facilitates compliance with open meeting law encompassed in the California Brown Act through timely posting of regular and special meetings of the City Council and the Successor Agency to the Calexico Community Redevelopment Agency. He or she prepares and distributes City Council agendas, takes minutes at City Council meetings and prepares drafts for City Council approval. The City Clerk is responsible for the integrity of the election process, coordinates with

Imperial County to ensure fair and neutral City elections, and is the filing officer for campaign disclosure forms required under the Political Reform Act. He or she is responsible for filings of Statements of Economic Interests with the Fair Political Practices Commission (FPPC) by City elected officials, appointed officials and candidates for City Council. The City Clerk administers and files oaths of office and countersigns official documents signed by the Mayor or City Manager.

The City Clerk is responsible for the codification of City ordinances in the Calexico Municipal Code, preparing legal notices, receiving bids and requests for proposals (RFP) and receiving subpoenas, claims and lawsuits. He or she is responsible for managing, administering and updating the City web site and provides staff support for the Measure H Commission, Calexico Financing Authority, Calexico Police Advisory Commission, Economic Development Commission.

Human Resources Office

The Human Resource Office provides the full-range of personnel functions including recruitment, selection, classification, compensation, labor relations, and training development with a dedicated focus on hiring, training, and retaining high quality personnel. Staff administers the City's workers' compensation program, short-term disability program, long-term disability program, employee health insurance program, deferred compensation and retirement programs for the City. Other duties include ensuring compliance with State and Federal laws and Regulations and developing and recommending appropriate personnel policies and guidelines to the City Manager and City Council.

The Human Resources & Risk Management Department is responsible for the functions of personnel recruitment, selection, and placement of employees. Additionally, the department is also responsible for the classification and compensation of positions, training and development, labor/employee relations, worker’s compensation, development of policies and procedures, and employee recognition.

As of April 2018, a manager has been appointed and is identifying training programs, reviewing and addressing on the job injuries, and reviewing contractual services and

Continued

cost comparisons. Monthly employee trainings related to OSHA requirements and safety are ongoing.

Office of Economic Development
The City Manager established the Office of Economic Development during FY2015. The Office of Economic Development is located in the City Manager's Office and works directly under him. This office is a "one stop" liaison for current businesses and potential investors. The office provides guidance, site selection, and fast track approval to new and existing businesses. It maintains demographics and updates marketing materials on a regular basis to provide accurate information to potential investors.

The Office of Economic Development works closely with other agencies that promote economic development. The office is actively involved with several non-profit organizations involved in economic development functions. It identifies opportunities for additional exposure and increased return on marketing dollars by partnering with those agencies to participate in events and trade shows. Staff coordinates with the Calexico Chamber of Commerce, Downtown Business Improvement District (BID) and individual businesses to strengthen the business climate, encourage investment in the City and to provide joint presentations on information concerning local businesses. The Calexico Office of Economic Development provides staff support to the Imperial Valley Foreign Trade Zone (FTZ) and works with the State of California Development Block Grant (CDBG) office to be able to offer economic development loans over the counter (OTC). It also serves as Calexico's "One Stop Office" for workforce development assistance to our new and existing businesses.

The office coordinates the activities of the Economic Development and Financial Advisory Commission and develops and carries out plans, subject to the approval of the city council, for promoting and improving the economic climate of the Calexico area. It is also responsible for maintaining all City leases current and up to date.

Goals, Objectives and Performance Measures

(To Be Completed by June 30, 2019)

City Manager's Office.

1. Implement the policies and adopted Strategic Plan of the City Council by developing and implementing a City Manager work plan that is aligned with the new Strategic Plan and City Council goals and objectives.

2. Manage the day-to-day operations of the City to ensure that municipal services are delivered efficiently, effectively and transparently.

Continued

3. Work with the facilitator and City Council to develop and refine the adopted Strategic Plan for the City of Calexico.

4. Right size and restructure City government organization to provide higher levels of municipal services, better management, greater transparency and close the gap between revenues and expenditures.
5. Act as the City's Personnel Officer in managing and administering the City's personnel system.

6. Prepare a budget for City Council consideration that meets national budget document standards published by the Government Finance Officers Association of the United States and Canada (GFOA).

7. Qualify the City to receive the Distinguished Budget Presentation Award from the Government Finance Officers Association of the United States and Canada (GFOA). This is nationally the highest form of recognition in governmental budgeting. To receive this award the City must submit its budget document for review by a panel of independent budget experts. Using extensive criterion, the reviewers evaluate the effectiveness of the City's budget as a policy document, an operations guide, a financial plan and a communications device.

8. Negotiate and present to the City Council amendments to the Memorandums of Understanding (MOUs) between the City of Calexico and the employee bargaining units.

9. Work with the Imperial County Transportation Commission (ICTC), the Southern California Association of Governments (SCAG), staff and City Council to develop an implementation plan for the Downtown Intermodal Transportation Center (ITC) that includes a site plan, financial plan, funding sources and implementation schedule.

10. Work with the City Attorney, Department Heads and employee bargaining units to prepare a revised and updated Calexico Personnel Policies and Procedures Manual for City Council consideration.

11. Work with the Director of Public Works, to reorganize department to achieve a greater degree of efficiency in the provision of public services and delivery of improvement projects.

12. Work with the Director of Public Works in the design and implementation of the City’s 5-year Capital Improvement Plan (CIP).

Continued

13. Oversee and review preparation of Calexico Sphere of Influence (SOI) Municipal Services Plan required every five years by State law and the Local Area Formation Commission (LAFCO).

14. Complete a parking meter study in the downtown to determine if the meters are cost-effective and whether they help or hinder downtown economic activity. Present information to City Council for review and consideration.

15. Work with the Director of Economic Development to develop and implement an aggressive strategic campaign to improve the city's economic image, position and develop a branding approach.

16. Continue to use a Workers Compensation management team made up of the City Manager and representatives from the Human Resource Office, City Attorney Office, and Third Party Administrator's Office, Department Heads and other appropriate staff to aggressively manage worker's compensation claims and get people back to work or separate them from employment.

17. Work with the Finance Director and employee bargaining units to consider changes and alternatives to current self-insurance plan for employee health insurance.

18. Work with Fire Chief and Police Chief to prepare financing plan and construction schedule for the fire station improvements.

19. Work with City Engineer and California Department of Transportation to acquire additional funds for Highway 98 improvements.

20. Work with the City Clerk and Department Heads to prepare and submit to the City Council for consideration a revised City records retention policy.

21. Work with Public Works Director, to prepare a various grant applications and improvement plans to complete Cordova and Heber Parks.

22. Continue to evaluate City's hardware and software systems and initiate upgrades where needed.

23. Work with City Clerk to change the hosting of the City website and improve City website.

24. Review City Clerk recommendations and approve a website terms, conditions and privacy policy.

Continued

25. Publish a quarterly newsletter and send it out to stakeholders and residents with water bill.

26. Work with the Economic Development Director and the City Council to implement the Calexico Downtown Plan.

27. Work with City Attorney's Office and Financial Services Department to prepare new City travel policy and submit it to the City Council.

28. Develop and implement procedures addressing employees involved in vehicle accidents.

29. Revise insurance and risk transfer provisions in City contracts.

30. Reassess role and purpose of the City Safety Committee.

31. Revise vehicle use policy to include language that forbids use of cell phones and other electronic devices when driving.

32. Monitor and oversee City revenues and expenditures to be sure that the City continues to be financially sound.

33. Monitor legislation during U.S. Congressional sessions and the California State Legislative sessions and take appropriate actions to protect the interest of the people of Calexico.

Human Resources Office

1. Recruit, select and appoint City employees in accordance with State laws, City ordinances and Calexico Personnel Rules and Regulations.

2. Implement controlled substance screening (drug tests) in pre-employment exams, post-accident drug testing and random drug testing for employees in safety-sensitive positions.

3. Revise employee performance evaluation forms to allow for sufficient description of strengths/weaknesses. Also, to include a section on safety and risk management.

4. Obtain signed employee acknowledgements that they have received a copy of the revised and update Calexico Employee Policies and Procedures Manual.

Continued

5. Perform background checks on all prospective employees and volunteers, including those who work with minors.

6. Implement an employee recognition and awards program.

7. Develop a succession plan to address the retirement of baby boomers aka “silver tsunami”.

8. Work with city departments to retain key positions and fill vacant positions.

9. Continue to review retirement options and health insurance coverage that benefits employees as well as reduces costs to the city.

10. Continue monthly employee training for OSHA compliance and reduce on the job injuries.

11. Update City Policies, Rules and Regulations, and Human Resources Procedures to include all applicable State and Federal Regulations.

12. Develop an Employee Handbook

13. Conduct New Hire Orientation with each employee.

City Clerk’s Office

1. Reorganize and restructure the City Clerk's Office to provide higher levels of customer service, enhance the security of City official records, provide greater organization of documents, publications and records; and give greater public access and transparency to official information.

2. Respond to all Public Records Act (PRA) in accordance with the law.

3. Review and submit appropriate changes to the City's Public Records Act (PRA) process. Prepare revised public records policy and submit it to the City Council for consideration.

4. Clear backlog of un-transcribed City Council minutes inherited from the past City Clerk and present them to the governing body for approval.

5. Scan City Council Minutes from 1908-1984 into digital format into the Laserfiche System.

Continued

6. Print and have the Mayors sign City Council minutes from 2001-2013. Scan minutes to digital format into the Laserfiche System.

7. Upload City Council City ordinances on to on-line Calexico Municipal Code on City website.

8. Update and bring current City Council ordinances Index.

9. Update and bring current City Council resolutions.

10. Organize and create City contracts indexing system.

11. Update candidate handbook and web page for election information for the 2016 municipal elections.

12. Work with City Manager, department heads and other staff members to develop a records retention policy and present it to the City Council for approval.

13. Update and add content to City web site and bring web site up to current accessibility standards.

14. Transfer Planning Commission minutes to the City Clerk's Office and start minute book for the Planning Commission minutes. Scan Planning Commission minutes into Laserfiche system.

15. Transfer all Planning Commission resolutions to the City Clerk's Office. Scan Planning Commission resolutions into the Laserfiche System.

16. Develop and implement system to index Planning Commission resolutions.

17. Maintain attendance records of members of City boards, commissions and committees.

18. Review and scan, where appropriate, City records in records storage.

19. File Form 700 by April 1, 2018 with the Fair Political Practices Commission (FPPC).

20. File campaign disclosure reports with the Fair Political Practices Commission (FPPC) in accordance with the law.

Community Vision and Community Values

The annual goals and performance measures are linked and established to achieve the Long-Term Community Vision based on Community Values.

Value: Promotes the development of a wholesome and attractive city, resulting in orderly development and preservation of its historic, cultural roots and natural beauty.

Value: Fosters retail commercial, office and light industrial enterprises that will preserve the City's natural environment and capitalize on the City's border location, provide employment in a diverse economy and provides tax revenues to fund high levels of City services.

Value: Fosters a feeling of community spirit, community identity and promotes a sense of full citizen participation, guaranteeing an opportunity for everyone to share in the activities, duties, responsibilities and benefits of the City.

Value: Promotes efficient and effective municipal services and makes adequate provisions for police, fire, emergency medical, roads, water, sewer, natural gas, power, storm water, schools, parks libraries and other public facilities and services.

Value: Provides a municipal government that is honest, dependable, inventive, creative, economical and ethical
.

Value: Provides for cultural, recreational and contemplative opportunities for residents and visitors to Calexico.

Vision: Calexico will be a distinctive, international gateway, border community where commerce, culture, and opportunity come together in an ethnically and culturally diverse community. It encourages the involvement of responsible citizens. The City Council is committed to a clean, attractive, and safe community; to the provision of excellent City services, facilities and infrastructure; to the creation of a prosperous local economy; and to provide a responsive, open and transparent City government.

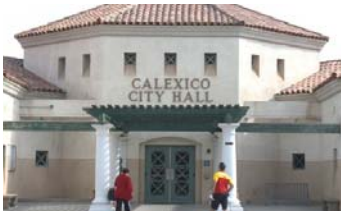
Vision: Our City will provide economic and efficient City services; be sensitive to customer satisfaction; have exceptional parks. public facilities and cultural amenities; provide safe and convenient access within the City; have flood control facilities, sewer, water and power systems built to protect property and public health; provide necessary space for the operation bf City business and for

community cultural opportunities through City and other civic buildings; and reflect sensitivity to resource conservation.

Vision: Our City will offer a local economy vibrant in shopping experiences and business opportunities; offer revitalized residential, commercial, industrial areas; be a visitor destination for Southern California, Mexico and other parts of Latin America; and will offer high quality employment opportunities within the community.

Vision: The City government will be competent, responsive, open, trustworthy, and transparent; maximize citizen participation in community decisions; minimize bureaucracy, emphasize efficiency.

FINANCIAL SERVICES DEPARTMENT
2018-19 Budget



Department Mission

The Financial Services Department provides timely, trust worthy, accurate, clear and complete financial information to the public, City departments, City Manager, the City Council and other internal and external customers and manages the City's fiscal, financial and responsibilities of the City.

Department Description

The Financial Services Department provides revenue management, general accounting, budget administration, financial reporting, debt management. Its role is to safeguard the City's assets, assure timely payment to vendors and employees, administer internal financial controls, prepare accurate and timely municipal service bills, provide information services and complete the preparation of City's annual Comprehensive Annual Financial Report (CAFRA) and coordinate the annual audit by the City's independent certified public accountants. The Financial Services Department develops and maintains financial records and reports in accordance with generally accepted accounting principles (GAAP) and in compliance with State and Federal Laws. Its staff perform various accounting functions including accounts receivable, accounts payable, payroll, general ledger and other general accounting functions. It protects City personnel and property by managing risk through safety programs, training and purchase of insurance. The Financial Services Department serves as the City's central cashier, invests the City's idle cash, oversees the collection of business license fees and issues business licenses and provides high quality customer service to residents and patrons.

The Financial Services Department is responsible for all telephone, information systems and deployment of technology in all City departments. Telephone services include traditional phone service, cellular service pay phones, long-distance service, and voice mail. The department through a contract with a private contractor provides information and technology services to all City departments including server, network, Internet and software application support.

Goals, Objectives and Performance Measures

1. Provide outstanding customer service
2. Provide timely and accurate financial information.
3. Promote city wide teamwork.
4. Create and monitor city's budget.
5. Cash flow management.

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Original Budget	2017-2018 Annual Projection	2018-2019 Proposed Budget
10	**Administration**					
110	**City Council**					
Salaries and Benefits		94,206	67,921	74,370	124,370	298,670
Admin/Office Costs						
111-10-110-55500-000	Administration/Office Costs	1,675	22	-	-	-
111-10-110-55501-000	Membership Dues	100	750	-	-	-
111-10-110-55505-000	Travel, conferences & meetings	9,392	14,000	15,000	15,000	15,000
111-10-110-55511-000	Cell Phone	-	589	-	-	-
		11,167	15,362	15,000	15,000	15,000
Materials/Supplies						
111-10-110-53001-000	Material & supplies	1,294	1,114	1,000	1,000	1,000
111-10-110-53013-000	Vehicle Fuel & Oil	68	418	500	500	500
111-10-110-53017-000	Office supplies	152	1,613	1,500	1,500	1,500
111-10-110-53020-000	postage	353	515	500	500	500
111-10-110-53023-000	Utility payments - Electric	12,707	(4,379)	-	-	-
111-10-110-53026-000	Equipment-Small/Non-Capitalize	-	2,085	-	-	-
111-10-110-53027-000	Awards/Trophies	-	-	300	300	300
111-10-110-53034-000	Drinking Water	46	-	-	-	-
		14,620	1,365	3,800	3,800	3,800
Contracts/Professional Services						
111-10-110-55001-000	Professional Services	13,451	7,778	10,000	10,000	10,000
111-10-110-55016-000	Communications	-	287	1,200	1,200	1,200
111-10-110-55020-000	Community Promotion	40	682	25,000	5,000	5,000
111-10-110-55025-000	Other Operating Contracts	7,083	13,061	15,000	10,000	10,000
111-10-110-55027-000	IT Services & User Licenses	-	146	500	500	500
111-10-110-55031-000	Pest Control	19	-	200	200	200
		20,593	21,955	51,900	26,900	26,900
Repairs/Maintenance						
111-10-110-54001-000	Equip Repairs & Maintenance	-	-	-	-	-
111-10-110-54013-000	Office Equipment Maintenance	645	-	-	-	-
		645	-	-	-	-
Transfers Out						
111-10-110-59020-000	Admin Cost Allocation	(25,355)	(30,314)	(29,953)	(29,953)	(71,103)
		(25,355)	(30,314)	(29,953)	(29,953)	(71,103)
110	**City Council**	**115,876**	**76,289**	**115,117**	**140,117**	**273,267**
140	**City Attorney**					
Contracts/Professional Services						
111-10-140-55001-000	Professional Services	348,858	10,026	100,000	75,000	75,000
111-10-140-55011-000	Attorney fees & retainers	155,263	341,508	180,000	180,000	180,000
111-10-140-55023-000	Outside Legal Counsel	37,211	17,053	30,000	30,000	30,000
		541,332	368,587	310,000	285,000	285,000
Transfers Out						
111-10-140-59020-000	Admin Cost Allocation	(100,281)	(100,281)	(64,006)	(64,006)	(58,845)
		(100,281)	(100,281)	(64,006)	(64,006)	(58,845)
140	**City Attorney**	**441,051**	**268,306**	**245,994**	**220,994**	**226,155**

General Fund Expenditure Detail

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Original Budget	2017-2018 Annual Projection	2018-2019 Proposed Budget
150	**City Manager**					
Salaries/Benefits		979,857	594,114	722,781	682,781	679,239
Admin/Office Costs						
111-10-150-52050-000	Administrative expense	-	31,620	-	-	-
111-10-150-55500-000	Administration/Office Costs	27,746	1,786	7,400	7,400	7,400
111-10-150-55501-000	Membership Dues	50	9,715	15,000	15,000	15,000
111-10-150-55502-000	Subscriptions	825	-	-	-	-
111-10-150-55504-000	Car allowance	25	-	-	-	-
111-10-150-55505-000	Travel, conferences & meetings	16,452	8,961	15,000	9,000	9,000
111-10-150-55506-000	Training	-	1,550	2,000	2,000	2,000
111-10-150-55510-000	Telephone	6,667	11,344	10,000	10,000	10,000
111-10-150-55511-000	Cell Phone	570	1,145	1,000	1,000	1,000
111-10-150-55514-000	Internet/Cable	76	585	1,000	1,000	1,000
		52,412	66,704	51,400	45,400	45,400
Materials/Supplies						
111-10-150-53001-000	Material & supplies	8,951	453	1,000	8,000	8,000
111-10-150-53011-000	Vehicle parts and equipment	509	-	500	500	500
111-10-150-53013-000	Vehicle Fuel & Oil	-	216	500	500	500
111-10-150-53017-000	Office supplies	2,738	7,520	8,500	8,500	8,500
111-10-150-53020-000	Postage	612	1,134	2,000	2,000	2,000
111-10-150-53023-000	Utility payments - Electric	3,866	12,705	12,000	12,000	12,000
111-10-150-53026-000	Equipment-Small/Non-Capitalize	249	1,055	4,000	4,000	4,000
111-10-150-53027-000	Awards/Trophies	-	4	4,000	4,000	4,000
111-10-150-53030-000	Cleaning Supplies	-	826	600	600	600
111-10-150-53034-000	Drinking Water	218	422	-	-	-
		17,144	24,335	33,100	40,100	40,100
Contracts/Professional Services						
111-10-150-55001-000	Professional Services	38,708	57,127	100,000	35,000	35,000
111-10-150-55011-000	Attorney fees and retainers	11,658	(9,438)	-	-	-
111-10-150-55015-000	Temporary Staffing	33,098	12,392	20,000	20,000	20,000
111-10-150-55016-000	Communications	-	-	300	300	300
111-10-150-55017-000	Advertising	7,743	2,884	4,000	4,000	4,000
111-10-150-55020-000	Community Promotion	1,644	1,594	15,000	5,000	5,000
111-10-150-55021-000	Elections	-	3,594	-	-	-
111-10-150-55023-000	Outside Legal Counsel	14,742	-	10,000	10,000	10,000
111-10-150-55025-000	Other Operating Contracts	7,367	34,616	22,800	22,800	22,800
111-10-150-55027-000	IT Software & User Licenses	-	1,185	20,000	(2,000)	(2,000)
111-10-150-55031-000	Pest Control	102	275	200	200	200
111-10-150-55033-000	Employment Exam	49	-	200	200	200
		115,111	104,228	192,500	95,500	95,500
Repairs/Maintenance						
111-10-150-54001-000	Equip Repairs & Maintenance	6,878	-	500	500	500
111-10-150-54010-000	Building Maintenance	-	-	1,000	1,000	1,000
111-10-150-54013-000	Office Equipment Maintenance	952	4,677	6,000	6,000	6,000
		7,830	4,677	7,500	7,500	7,500
Transfers Out						
111-10-150-59020-000	Admin Cost Allocation	(234,144)	(154,686)	(207,976)	(207,976)	(179,164)
		(234,144)	(154,686)	(207,976)	(207,976)	(179,164)
150	**City Manager**	**938,208**	**639,373**	**799,305**	**663,305**	**688,575**

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Original Budget	2017-2018 Annual Projection	2018-2019 Proposed Budget
160	**Finance**					
Salaries/Benefits		533,224	517,319	743,650	623,650	664,906
Admin/Office Costs						
111-10-160-55500-000	Administration/Office Costs	2,430	2,403	5,000	5,000	5,000
111-10-160-55501-000	Membership Dues	160	231	300	300	300
111-10-160-55502-000	Subscriptions	-	-	-	-	-
111-10-160-55505-000	Travel, conferences & meetings	279	-	-	550	550
111-10-160-55506-000	Training	2,475	585	600	600	600
111-10-160-55507-000	Bank Fees	55,471	9,622	20,000	20,000	20,000
111-10-160-55509-000	Credit Card Processing Fees	-	3	-	-	-
111-10-160-55510-000	Telephone	12,349	7,872	10,000	10,000	10,000
111-10-160-55515-000	Bank cash link dep shortages	513	160	-	-	-
		73,677	20,875	35,900	36,450	36,450
Materials/Supplies						
111-10-160-53001-000	Material & supplies	8,633	431	200	200	200
111-10-160-53013-000	Vehicle Fuel & Oil	31	-	-	43	43
111-10-160-53017-000	Office supplies	6,044	5,017	7,000	7,000	7,000
111-10-160-53020-000	Postage	1,844	814	1,200	1,200	1,200
111-10-160-53023-000	Utility payments - Electric	3,060	4,006	4,500	4,500	4,500
111-10-160-53030-000	Cleaning supplies	101	478	600	900	900
111-10-160-53034-000	Drinking Water	106	82	-	-	-
		19,819	10,829	13,500	13,843	13,843
Contracts/Professional Services						
111-10-160-55001-000	Professional Services	136,335	123,094	120,000	101,407	101,407
111-10-160-55012-000	Audit Fees	43,283	82,000	75,000	75,000	75,000
111-10-160-55014-000	Other profess fees & charges	3,076	-	-	-	-
111-10-160-55015-000	Temporary Staffing	51,615	30,481	15,000	15,000	15,000
111-10-160-55016-000	Communications	5,313	2,297	-	-	-
111-10-160-55017-000	Advertising	-	324	500	500	500
111-10-160-55025-000	Other Operating Contracts	74,153	78,184	50,000	67,400	67,400
111-10-160-55027-000	IT Software & User Licenses	-	326	500	500	500
111-10-160-55031-000	Pest Control	47	105	-	-	-
111-10-160-55033-000	Employment Exams	-	-	-	300	300
		313,822	316,811	261,000	260,107	260,107
Repairs/Maintenance						
111-10-160-54001-000	Equip Repairs & Maintenance	739	-	200	200	200
111-10-160-54010-000	Building Maintenance	165	-	-	-	-
111-10-160-54013-000	Office Equipment Maintenance	1,642	5,002	5,000	5,000	5,000
		2,547	5,002	5,200	5,200	5,200
Transfers Out						
111-10-160-59020-000	Admin Cost Allocation	(164,310)	(172,358)	(217,632)	(217,632)	(202,447)
		(164,310)	(172,358)	(217,632)	(217,632)	(202,447)
160	**Finance**	**778,780**	**698,477**	**841,618**	**721,618**	**778,058**
162	**Customer Service**					
Salaries/Benefits		69,432	2,522	9,916	9,916	10,597
Admin/Office Costs						
111-10-162-55500-000	Administration/Office Costs	579	-	-	-	-
111-10-162-55505-000	Travel, conferences & meetings	-	5	-	-	-

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Original Budget	2017-2018 Annual Projection	2018-2019 Proposed Budget
111-10-162-55509-000	Credit Card Processing Fees	573	1,753	2,000	2,000	2,000
111-10-162-55510-000	Telephone	-	4,984	5,000	5,000	5,000
111-10-162-55511-000	Cell Phone	-	-	-	-	-
		1,152	6,742	7,000	7,000	7,000
	Materials/Supplies					
111-10-162-53001-000	Materials/Supplies	50	9	40	40	40
111-10-162-53017-000	Office supplies	563	1,269	1,500	1,500	1,500
111-10-162-53020-000	Postage	55	87	500	500	500
111-10-162-53023-000	Utility payments - Electric	-	3,474	3,600	3,600	3,600
111-10-162-53030-000	Cleaning Supplies	-	242	20	770	770
111-10-162-53034-000	Drinking Water	106	82	-	-	-
		774	5,163	5,660	6,410	6,410
Contracts/Professional Services						
111-10-162-55015-000	Temporary Staffing	-	7,711	10,000	10,000	10,000
111-10-162-55025-000	Other Operating Contracts	2,565	2,427	2,000	1,250	1,250
111-10-162-55027-000	IT Software & User Licenses	-	146	500	25,629	25,629
111-10-162-55028-000	Alarm/Security	162	243	325	325	325
111-10-162-55031-000	Pest Control	133	228	-	-	-
111-10-162-55033-000	Employment Exams	-	-	-	100	100
		2,860	10,755	12,825	37,304	37,304
Repairs/Maintenance						
111-10-162-54001-000	Equip Repairs & Maintenance	65	-	-	-	-
111-10-162-54013-000	Office Equipment Maintenance	708	1,008	1,000	900	900
		773	1,008	1,000	900	900
162	**Customer Service**	**74,991**	**26,189**	**36,401**	**61,530**	**62,211**
180	**Non-Department**					
Salaries/Benefits		187,006	(108,333)	(2,816,704)	208,296	612,000
Admin/Office Costs						
111-10-180-55500-000	Administration/Office Costs	28,777	37,646	-	-	-
111-10-180-55501-000	Membership Dues	21,968	19,725	-	-	-
111-10-180-55505-000	Travel, conferences & meetings	976	-	-	-	-
111-10-180-55510-000	Telephone	1,151	-	-	-	-
111-10-180-55514-000	Internet/Cable	-	-	-	850	850
		52,871	57,371	-	850	850
Materials/Supplies						
111-10-180-53001-000	Material & supplies	4,643	1,625	8,000	8,000	8,000
111-10-180-53017-000	Office supplies	751	-	-	-	-
111-10-180-53020-000	Postage	347	-	-	214	214
111-10-180-53023-000	Utility payments - Electric	6,120	-	-	-	-
111-10-180-53024-000	Utility payments - Gas	217	267	800	800	800
111-10-180-53029-000	Recreation Program	323	-	-	-	-
111-10-180-53030-000	Cleaning supplies	678	47	-	-	-
111-10-180-53034-000	Drinking Water	48	-	-	-	-
	Rounding			1,802	4,342	2,249
		13,128	1,940	10,602	13,356	11,263
Contracts/Professional Services						
111-10-180-52020-000	Refunds, fees other debits	4,736	-	-	-	-
111-10-180-55001-000	Professional Services	59,704	23,693	10,000	12,061	12,061
111-10-180-55010-000	Intergov Admin Fees & Chgs	675	45,226	675	-	-
111-10-180-55015-000	Temporary Staffing	11,066	16,550	15,000	14,150	14,150
111-10-180-55016-000	Communications	-	1,477	7,000	7,000	7,000

General Fund Expenditure Detail

Account Number	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Original Budget	2017-2018 Annual Projection	2018-2019 Proposed Budget
111-10-180-55017-000	Advertising	-	225	-	-	-
111-10-180-55019-000	Gen Liability Insurance	563,748	245,510	200,600	100,600	183,274
111-10-180-55020-000	Community Promotion	13,255	1,053	1,000	1,000	1,000
111-10-180-55023-000	Outside Legal Counsel	-	6,820	126,000	-	-
111-10-180-55025-000	Other Operating Contracts	53,242	107,349	-	126,000	126,000
111-10-180-55028-000	Alarm/Security	720	720	720	720	720
111-10-180-55031-000	Pest Control	19	-	5,000	5,000	5,000
111-10-180-55041-000	Budget Reduction Placeholder	-	-	-	-	-
111-10-180-55901-000	Contributions	300	16,299	16,300	16,300	16,300
		707,464	464,921	382,295	282,831	365,505
Repairs/Maintenance						
111-10-180-54001-000	Equip Repairs & Maintenance	1,582	1,530	1,600	-	-
111-10-180-54010-000	Building Maintenance	252	2,208	1,500	1,500	1,500
111-10-180-54020-000	Janitorial	1,212	-	-	-	-
		3,046	3,738	3,100	1,500	1,500
Debt Service						
111-10-180-57001-000	Principal	-	-	742,554	686,005	686,005
111-10-180-57002-000	Interest	-	70,000	-	56,549	56,549
	JPIA - Workers Comp					227,649
	JPIA - General Liability					406,131
		-	70,000	742,554	742,554	1,376,334
Transfers Out						
111-00-000-59010-000	Transfer Out	26,355	7,955	6,000		
111-10-180-59010-000	Transfer Out	-	14,876	-	6,000	34,000
111-10-180-59020-000	Admin Cost Allocation	(212,817)	(200,690)	(160,530)	(160,530)	(204,638)
	Admin Cost Allocation - Bravo Victoria CFD				(45,000)	(45,000)
111-10-180-59030-000	City Contribution to CFD 2013-01	-	284,822	-	267,000	274,000
		(186,462)	106,962	(154,530)	67,470	58,362
180	**Non-Department**	**777,054**	**596,598**	**(1,832,683)**	**1,316,857**	**2,425,814**
10	**Administration/Non-Department**	**3,125,960**	**2,305,232**	**205,752**	**3,124,421**	**4,454,081**
	Admin Subtotal by Category					
	Salaries/Benefits	1,863,725	1,073,543	(1,265,987)	1,649,013	2,265,412
	Admin/Office Costs	191,280	167,054	109,300	104,700	104,700
	Materials/Supplies	65,485	43,632	66,662	77,509	75,416
	Contracts/Professional Services	1,137,434	1,041,746	1,009,920	887,042	887,042
	General Liability Insurance	563,748	245,510	200,600	100,600	183,274
	Repairs/Maintenance	14,839	14,424	16,800	15,100	15,100
	Debt Service - Wastewater Advance	-	70,000	742,554	742,554	742,554
	Debt Service - JPIA					633,780
	Cost Allocation	(736,906)	(658,329)	(680,097)	(725,097)	(761,197)
	Contribution to CFD 2013-1	-	284,822	-	267,000	274,000
	Transfers Out to IVECA Fund	26,355	22,830	6,000	6,000	34,000
		3,125,960	2,305,232	205,752	3,124,421	4,454,081
		-	-	-	-	-
111	**General Fund**	**17,982,066**	**14,355,720**	**13,643,285**	**14,601,424**	**16,756,260**

All Departments
Measure H
Fund #120

Purpose of Fund

Measure H is a Local sales and use tax increase approved by the voters in June 2010, effective October 1, 2010. The sales tax add-on (transactions and use tax) is a general purpose tax of .5% applicable on sales within the City of Calexico and sales outside of the City under certain applicable criteria. The passage of the tax establishes a Measure H Advisory Board to make recommendations on the use of the funds to the City Council.

	2016-17 Actual	2017-18 Projected	2018-19 Budget	Notes
Beginning Available Fund Balance	**$ -**	**$ 110,315**	**$ 2,315**	
Annual Activity				
Revenues				
Measure H Sales Tax	2,565,671	2,662,000	2,526,000	
	2,565,671	2,662,000	2,526,000	
Expenditures				
Salaries and Benefits				
Police	850,000	850,000	850,000	
Fire	400,000	400,000	400,000	
Debt Service				
Fire apparatus lease	204,863	-	-	
Transfers				
To Debt Fund for Bond Payment	1,000,493	1,000,000	1,000,000	
To General Fund for Operations	-	520,000	276,000	
	2,455,356	2,770,000	2,526,000	
Net Annual Activity	110,315	(108,000)	-	
Ending Available Fund Balance	**$ 110,315**	**$ 2,315**	**$ 2,315**	

Balance Sheet June 30, 2017

Accounts Receivable	$ 466,180
Due to Other Funds	(355,864)
Available Fund Balance	$ 110,315
	-

Operating Grant Funds

Community Services
Library Grants
Fund #221

Purpose of Fund

The City benefits from State of California grants to support library services. This fund reports the status of grant funds.

	2016-17 Actual	2017-18 Projected	2018-19 Budget	Notes
Beginning Available Fund Balance	**$ -**	**$ -**	**$ -**	
Annual Activity				
Revenues				
State grant revenue	40,365	31,652	26,500	
	40,365	31,652	26,500	
Expenditures				
Materials/Supplies	13,454	11,500	6,000	
Contracts/Professional Services	23,931	18,352	17,500	
Administration/Office Costs	2,981	1,800	3,000	
	40,365	31,652	26,500	
Net Annual Activity	-	-	-	
	-	-	-	
Ending Available Fund Balance	**$ -**	**$ -**	**$ -**	

Balance Sheet June 30, 2017

Cash	$ -
Due from other Funds	2,282
Current Payables	(2,282)
Available Fund Balance	$ -
	-

Community Services
Community Donations
Fund #222

Purpose of Fund

The City receives community donations to support a range of special services. Donations are reported in this fund to track the status of these restricted funds.

		2016-17 Actual	2017-18 Projected	2018-19 Budget	Notes
Beginning Available Fund Balance		**$ 178,488**	**$ 150,938**	**$ 143,326**	
Annual Activity					
Contribution Revenues					
Police	210	-	-	-	
Animal Control	217	200	135	500	
Fire	250	-	-	-	
Library	510	4,177	7,060	7,000	
Recreation	520	56,630	41,364	40,000	
		61,007	48,558	47,500	
Expenditures					
Police	210	-	332	-	
Animal Control	217	-	-	5,221	
Fire	250	830	246	-	
Library	510	12,533	8,795	7,000	
Recreation	520	75,194	46,797	40,000	
		88,557	56,170	52,221	
Net Annual Activity		(27,551)	(7,612)	(4,721)	
Ending Available Fund Balance		**$ 150,938**	**$ 143,326**	**$ 138,604**	
Balance Sheet June 30, 2017					
Due from Other Funds		$ 154,004			
Current Payable		(3,067)			
		$ 150,938			
		-			
Ending Balance by Program					
Police	210	$ 332	$ -	$ -	
Animal Control	217	4,587	4,721	-	
Fire	250	246	-	-	
Library	510	0	0	-	
Recreation	520	145,772	138,604	138,604	
		$ 150,938	$ 143,326	$ 138,604	
		-	-	-	

Public Works
Gas Tax
Fund #231

Purpose of Fund

The City receives Highway User Tax (HUTA) Gas Tax funds allocated by the State of California. Revenues are available to fund street maintenance programs. The funds are governed by the California Constitution Article XIX and Streets and Highways Code Section 2101.

	2016-17 Actual	2017-18 Projected	2018-19 Budget	Notes
Beginning Available Fund Balance	**$ 1,563,997**	**$ 1,642,799**	**$ 1,580,412**	
Annual Activity				
Revenues				
State Gas Tax	750,255	880,846	872,296	
Investment Income	6,119	5,000	5,000	
	756,375	885,846	877,296	
Expenditures				
Salaries and Benefits	231,722	263,033	333,784	
Materials/Supplies	78,723	144,200	167,500	
Electricity/Streetlights	287,517	300,000	300,000	
Repairs/Maintenance	64,526	120,000	300,000	Street Rehab Program: Street Signs Street Lights Street Striping
Contracts/Professional Services	15,085	111,000	143,500	Includes temporary staffing $120,000 for street maintenance and street sweeping
Capital Outlay		10,000	50,000	
	677,573	948,233	1,294,784	
		-	-	
Net Annual Activity	78,802	(62,387)	(417,488)	
Ending Available Fund Balance	**$ 1,642,799**	**$ 1,580,412**	**$ 1,162,924**	

Balance Sheet June 30, 2017

Cash	$ 1,709,008
Current Payables	(66,209)
Available Fund Balance	$ 1,642,799
	-

Police Department
Asset Seizure/Forfeiture
Fund # 241

Purpose of Fund

This Police Department program is sponsored by the Federal Department of Justice. Local and law enforcement agencies may equitably share in federally forfeited property. The forfeited property is subject to law and regulations for various law enforcement related uses such as training, equipment, operations, facilities, drug awareness programs, etc. The use must supplement the resources of the recipient agency in order to be a permitted use and directly benefit the recipient.

	2016-17 Actual	2017-18 Projected	2018-19 Budget	Notes
Beginning Available Fund Balance	**$ -**	**$ -**	**$ -**	
Annual Activity				
Revenues				2018-19 activity will
Federal Grant - Asset Forfeitures	5,562	226,011	-	be budgeted at the
Investment Earnings	-	-	-	time any grant funds
	5,562	226,011	-	become available.
Expenditures				
Salaries and Benefits	-	29,168	-	
Materials/Supplies	-	-	-	
Equipment and Operations	5,562	196,842	-	
Aministration/Office Cost	-	-	-	
Capital Outlay				
Other Equipment	-	-	-	
	5,562	226,011	-	
Net Annual Activity	-	-	-	
Ending Available Fund Balance	**$ -**	**$ -**	**$ -**	

Balance Sheet June 30, 2017

Cash	$ -
Current Receivables	-
Current Payables	-
Available Fund Balance	$ -
	-

Police and Fire Departments
Prop 172/Public Safety Sales Tax
Fund # 242

Purpose of Fund

This fund reports the City's share of a 1/2% sales tax revenue imposed by the California Constitution. The funds must be used for public safety purposes. The City splits available funds between Police and Fire Department activities.

	2016-17 Actual	2017-18 Projected	2018-19 Budget	Notes
Beginning Available Fund Balance	**$ -**	**$ -**	**$ -**	
Annual Activity				
Revenues				
Prop 172/Public Safety Sales Tax	-	-	-	
Police	74,964	59,000	59,000	
Fire	74,964	59,000	59,000	
	149,929	118,000	118,000	
Expenditures				
Salaries and Benefits				General Fund Reimbursment
Police	74,964	59,000	59,000	111-210
Fire	74,964	59,000	59,000	111-250
	149,929	118,000	118,000	
Net Annual Activity	-	-	-	
	$ -	**$ -**	**$ -**	

Balance Sheet June 30, 2017

Cash	$ -
Current Receivables	33,935
Due to other Funds	(33,935)
Available Fund Balance	$ -
	-

Police Department
COPS State Grant Program (AB 3229)
Fund #243

Purpose of Fund

The State of California allocates a minimum of $100,000 per year to each City to support general Police Department programs.

	2016-17 Actual	2017-18 Projected	2018-19 Budget	Notes
Beginning Available Fund Balance	**$ -**	**$ -**	**$ -**	
Annual Activity				
Revenues				
State COPS Grants	100,000	100,000	100,000	
	100,000	100,000	100,000	
Expenditures				General Fund Reimbursment
Salaries and Benefits	100,000	100,000	100,000	111-210
	100,000	100,000	100,000	
Net Annual Activity	-	-	-	
Ending Available Fund Balance	**$ -**	**$ -**	**$ -**	

Balance Sheet June 30, 2017

Cash	$ -
Current Receivables	49,210
Due to Other Funds	(49,210)
Co Proof to June 2016 Trial Balance	
Available Fund Balance	$ -
	-

Police Department
Operation Stonegarden
Fund #246

Purpose of Fund

This fund is used by the Police Department to track overtime and equipment purchased under the federal grant "Operation Stonegarden" for border protection operations .

	2016-17 Actual	2017-18 Projected	2018-19 Budget	Notes
Beginning Available Fund Balance	**$ -**	**$ (0)**	**$ (0)**	
Annual Activity				
Revenues				
Federal Grant Revenue	23,247	10,000		
	23,247	10,000	-	
Expenditures				
Salaries and Benefits	23,247	10,000		Minimal grant activity is anticipated due to limited staff available for participation in program. A General Fund offset will be recognized and budgeted as activity occurs.
	23,247	10,000	-	
Net Annual Activity	(0)	-	-	
Ending Available Fund Balance	**$ (0)**	**$ (0)**	**$ (0)**	

Balance Sheet June 30, 2017

Cash	$ -
Available Fund Balance	$ -
	(0)

Police Department
Imperial Valley Emergency Communications Authority (IVECA)
Fund #271

Purpose of Fund

Local Agencies within Imperial Valley benefit from regional emergency communications planning and services. The City funds a contribution to the Imperial Valley ECA (IVECA) regional program cost through a 30% allocation of its Transient Occupancy Hotel tax revenues. The City's annual cost allocation is exceeding available TOT revenues and a supplemental General Fund allocation is anticipated in 2016-17 and 2017-18.

	2016-17 Actual	2017-18 Projected	2018-19 Budget	Notes
Beginning Available Fund Balance	**$ -**	**$ -**	**$ -**	
Annual Activity				
Revenues				
30% Allocation of Transient Occupancy Tax	86,265	87,000	90,000	
Transfer In - General Fund	14,876	6,000	34,000	
	101,141	93,000	124,000	
Expenditures				
Contracts/Professional Services	101,141	93,000	124,000	Contribution to IVECA
	101,141	93,000	124,000	
Net Annual Activity	-	-	-	
Ending Available Fund Balance	**$ -**	**$ -**	**$ -**	

Balance Sheet June 30, 2017

Cash	$ -
Current Receivables	14,956
Due to Other Funds	(14,956)
Available Fund Balance	$ -
	-

Public Works Department
Solid Waste
Fund #281

Purpose of Fund

The City provides residential solid waste disposal services through a private vendor contract. The contract expires in 2019.

	2016-17 Actual	2017-18 Projected	2018-19 Budget	Notes
Beginning Available Fund Balance	**$ 562,523**	**$ 599,808**	**$ 618,913**	
Annual Activity				
Revenues				
Customer Fees	1,846,306	1,860,000	1,910,000	2.7% Rate Increase
Investment Income	2,617	-		
	1,848,923	1,860,000	1,910,000	
Expenditures				
Administration/Office Costs	44,895	44,895	45,000	IV Resource Mgmt Agency
Contracts/Professional Services	1,766,743	1,796,000	1,865,000	Allied Waste Mgmt
	1,811,639	1,840,895	1,910,000	
Net Annual Activity	37,285	19,105	-	
Ending Available Fund Balance	**$ 599,808**	**$ 618,913**	**$ 618,913**	

Balance Sheet June 30, 2017

Cash	$ -
Current Receivables	160,299
Due from other Funds	734,752
Current Payables	(295,243)
Available Fund Balance	$ 599,808
	-

Business Improvement District
Fund #712

Purpose of Fund

This fund tracks collections and payments on behalf of the City's Business Improvement District.

	2016-17 Actual	2017-18 Projected	2018-19 Budget	Notes
Beginning Available Fund Balance	**$ 51,899**	**$ 61,662**	**$ 65,662**	
Annual Activity				
Revenues				
PBID Assessments	37,198	4,000		
Other program fees	640	-		
	37,838	4,000	-	
Expenditures				
PBID Operations	28,076	-	55,000	Pending proposal
	28,076	-	55,000	from the District
Net Annual Activity	9,762	4,000	(55,000)	
Ending Available Fund Balance	**$ 61,662**	**$ 65,662**	**$ 10,662**	

Balance Sheet June 30, 2017

Cash	61,662
Current Payables	-
Available Fund Balance	**$ 61,662**
	-

Housing Funds

Source	Program	Fund Numbers
Redevelopment	Housing Successor (Former 20% Housing Set Aside)	802
Federal	Community Development Block Grant	840
Federal	HOME Grant	841
Local	Local Housing Funds (SRRP)	842
Local	Local Housing Funds (HELP)	843

Housing and Economic Development Department
Housing Succesor
Fund #802

Purpose of Fund

This fund tracks low/moderate income housing loans and other assets received from the former Redevelopment Agency at the time of redevelopment dissolution in 2012. As loan repayments are received, program income is recognized and is available for affordable housing purposes. State Senate Bill 341 established eligibility for administrative charges to this program up to $200,000 per year. This admin allowance is used to reimburse the General Fund for Housing Department administration.

	2016-17 Actual	2017-18 Projected	2018-19 Proposed	Notes
Beginning Available Fund Balance	**$ 2,548,933**	**$ 2,368,303**	**$ 1,928,303**	
Annual Activity				
Revenues				
Program Income	10,226	10,000		Program income includes principal and interest collections on affordable housing loans receivable.
Investment Income	9,144	9,000		
	19,370	19,000	-	
Expenditures				SB341 Admin allowance is suspended for 17-18 and 18-19 to redirect funds to Primavera loan buyout.
Current Salaries and Benefits Reimbursed to General Fund #111	199,087	-	-	
Contracts/Professional Services	913	1,000	1,000	Loan administrator
Transfer to CDBG Fund		458,000		To buy portion of Primavera loan from CDBG grant program (resolution of Single Audit finding)
	200,000	459,000	1,000	
Net Annual Activity	(180,630)	(440,000)	(1,000)	
Ending Available Fund Balance	**$ 2,368,303**	**$ 1,928,303**	**$ 1,927,303**	

Balance Sheet June 30, 2017

Restricted Cash	$ 1,975,940
Due from Other Housing Funds	391,922
Current Receivables	441
Available Fund Balance	2,368,303
Loans Receivable	3,769,860
Total Fund Balance	$ 6,138,163
	-

Housing Loans Receivable, June 2017

Loan-Calexico Family Apts LP	$ 400,000
Loan-De Anza Hotel LP Sep 1996	422,976
Loan-Housing Auth - Victoria	200,000
Loan-C.C.A.C.	306,377
Other loans and interest	2,440,506
	$ 3,769,860

Housing and Economic Development Department
CDBG Program Income Fund (Federal)
Fund #840

Purpose of Fund

This fund reports on the status of the CDBG housing loan portfolio. As loan repayments are received, program income is recognized and is available to support CDBG eligible programs.

	2016-17 Actual	2017-18 Projected	2018-19 Proposed	Notes
Beginning Available Fund Balance	**$ 658,808**	**$ 945,270**	**$1,825,639**	
Annual Activity				
Revenues				
Program Income	297,539	288,765	-	Program income includes collections on affordable housing loans receivable. Program income is budgeted after receipt.
Transfers In - Local Housing Funds				2017-18 Transfers will move the CDBG Primavera Loan receivable to other local housing funds to resolve a CDBG grant compliance finding.
802 Successor Housing		458,000		
842 Local Housing Funds		80,000		
843 Local Housing Funds		62,000		
	297,539	888,765	-	
Expenditures				
Contracts/Professional Services	11,077	8,396	9,000	Loan administrator
	11,077	8,396	9,000	
Net Annual Activity	286,462	880,369	(9,000)	
Ending Available Fund Balance	**$ 945,270**	**$1,825,639**	**$1,816,639**	

Balance Sheet June 30, 2017

Cash	$ 940,887
Current Receivables	8,844
Accounts Payable	(4,462)
Available Fund Balance	945,270
Loans Receivable	4,638,718
Total Fund Balance	$ 5,583,988
	-

Housing Loans receivable, June 2017

De Anza Hotel LP Sep 1996	$ 759,333
Villa Primavera	600,000
Other loans and interest	3,279,385
	$ 4,638,718
	-

Housing and Economic Development Department
HOME Program Income Fund (Federal)
Fund #841

Purpose of Fund

This fund reports on the status of the HOME housing loan portfolio. As loan repayments are received, program income is recognized and is available to support HOME eligible programs.

	2016-17 Actual	2017-18 Projected	2018-19 Proposed	Notes
Beginning Available Fund Balance	**$ 2,475**	**$ 321,776**	**$ 455,776**	
Annual Activity				Program income includes collections on affordable housing loans receivable.
Revenues				
Program Income	176,433	135,000	-	
Fees	3,600			
Transfer In	153,874	-	-	
	333,907	135,000	-	
Expenditures				
Contracts/Professional Services	881	1,000	1,000	
Transfer out - Rental Assistance #813	13,724			
	14,605	1,000	1,000	
Net Annual Activity	319,301	134,000	(1,000)	
Ending Available Fund Balance	**$ 321,776**	**$ 455,776**	**$ 454,776**	

Balance Sheet June 30, 2017

Cash	$ 322,074
Current Receivables	630
Current Payables	(928)
Available Fund Balance	321,776
Loans Receivable	21,863,635
Total Fund Balance	$ 22,185,411
	-

Housing Loans receivable, June 2016

Loan-Calexico Family Apts LP	$ 3,400,000
Loan-HDP Villa Del Este	1,363,887
Loan-De Anza Hotel LP Sep 1996	5,000,000
Loan-Villa Primavera Fam Apts.	4,500,000
Other loans	5,057,233
Interest	2,542,516
	$ 21,863,635
	-

Housing and Economic Development Department
Local Housing Funds (SRRP)
Fund #842

Purpose of Fund

This fund has been used to track the State Rental Rehab grant program. The eligibility restrictions are complete for the program. Progam income is available for general housing activities.

	2016-17 Actual	2017-18 Projected	2018-19 Proposed	Notes
Beginning Available Fund Balance	**$ 3,456**	**$ 74,070**	**$ 2,270**	
Annual Activity				Program income includes collections on affordable housing loans receivable.
Revenues				
Program Income	100,142	10,000	-	
Investment Income	260	-	-	
	100,402	10,000	-	
Expenditures				
Contracts/Professional Services				
Loan administrator	3,374	1,800	1,800	
Housing audit	18,617			
Administration/Office Costs	7,797	-	-	
Transfer Out - CDBG		80,000		To reclassify portion of CDBG/Primavera Loan to local housing funds
	29,788	81,800	1,800	
Net Annual Activity	70,614	(71,800)	(1,800)	
Ending Available Fund Balance	**$ 74,070**	**$ 2,270**	**$ 470**	

Balance Sheet June 30, 2017

Due from Other Funds	$ 73,044
Current Receivables	1,026
Current Payables	
Commitments	-
Available Fund Balance	74,070
Loans Receivable	243,954
Total Fund Balance	$ 318,023
	-

Housing and Economic Develoment Department
Local Housing Funds (HELP)
Fund #843

Purpose of Fund

This Fund accounts for a housing loan portfolio originially funded through the State HELP grant program. The eligibility restrictions are complete for the program. Progam income is available for general housing support as loans in the porfolio mature.

	2016-17 Actual	2017-18 Projected	2018-19 Proposed	Notes
Beginning Available Fund Balance	**$ 2,708**	**$ 51,879**	**$ 0**	
Annual Activity				
Revenues				Program income includes principal and interest collections on affordable housing loans receivable.
Program Income	152,287	13,000	2,000	
Investment Income	543			
	152,829	13,000	2,000	
Expenditures				
Contracts/Professional Services	1,877	2,400	2,000	Loan administrator
Housing Audit	14,680			
Administration	4,619	479		
Transfer Out - CalHome	82,482			To backfill unreimbursed CalHome program costs
Transfer Out - CDBG		62,000	-	To reclassify portion of CDBG/Primavera Loan to local housing funds
	103,659	64,879	2,000	
Net Annual Activity	49,171	(51,879)	-	
Ending Available Fund Balance	**$ 51,879**	**$ 0**	**$ 0**	

Balance Sheet June 30, 2017

Due from Other Funds	$ 50,679
Current Receivables	1,200
Available Fund Balance	51,879
Loans Receivable	26,391
Total Fund Balance	$ 78,270
	-

Capital Improvement Program

5 - Year CIP Project List

Capital Project and Debt Service Funds

Capital Projects
5-Year Capital Improvement Program

Program/Project	Fund	FY- 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Total
Transportation							
901 Cesar Chavez Blvd. Improvements	233 Measure D	933,240					933,240
901 Cesar Chavez Blvd. Improvements	412 Capital Grants	5,500,000					5,500,000
901 Cesar Chavez Blvd. Improvements	237 SB-1	671,000					671,000
903 New River Parkway (State)	474 New River	400,000					400,000
903 New River Parkway (federal)	476 New River	1,600,000					1,600,000
946 17-18 Downtown Improvements	233 Measure D	315,000					315,000
956 Street Overlay	233 Measure D	1,200,000	2,500,000	2,500,000	3,500,000	2,500,000	12,200,000
956 Street Overlay	233 Measure D Bonds	1,800,000					1,800,000
944 Second Street Bridge Widening	233 Measure D	1,500,000					1,500,000
944 Second Street Bridge Widening	411 RDA Bonds	2,196,192					2,196,192
944 Second Street Bridge Widening	237 SB-1	100,000					100,000
982 De Las Flores Street Improvements	412 Capital Grant	412,000					412,000
982 De Las Flores Street Improvements	237 Measure D	54,000					54,000
982 De Las Flores Street Improvements	547 Wastewater	300,000					300,000
979 Article3-Bike/Pedestrian Paths	234 State TDA	375,000					375,000
979 Article 8E-Bus Benches/Shelters	236 State TDA	40,000					40,000
983 Airport Improvement Projects	522 FAA	10,000	10,000	10,000	10,000	10,000	50,000
		17,406,432	2,510,000	2,510,000	3,510,000	2,510,000	28,446,432
Parks and Recreation							
978 Cordova Park	401 Measure H	1,032,662					1,032,662
978 Cordova Park	431 Development	479,082					479,082
963 Art in Public Places	223 Development	15,000					15,000
981 Joel Reisin Field	412 Grants	147,000					147,000
		1,673,744	-	-	-	-	1,673,744
Public Safety							
916 Fire Station Rehabilitation	401 Bonds	6,051,013					6,051,013
		6,051,013					6,051,013
Water Treatment							
926 TTHM Analyzer	516 Water	55,000					55,000
927 Chlorine Analyzer	516 Water	73,000					73,000
Switch to Hypochlorite	516 Water	400,000					400,000
959 Filter Control Replacement System	516 Water	1,700,000					1,700,000
960 New Clarifier and Filter System	516 Water	5,200,000					5,200,000
961 Raw Water Reservoir Improvements	516 Water		1,100,000				1,100,000
962 Storage Tank Baffle Repairs	516 Water	120,000					120,000
975 Vehicle and Equipment Replacement	516 Water	48,000	48,000	48,000	48,000	48,000	240,000
		7,596,000	1,148,000	48,000	48,000	48,000	8,888,000

Continued

Program/Project		Fund	FY- 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Total
Continued								
Water Distribution								
984	Urban Water Management Study	516 Water			50,000			50,000
964	Eastside Storage Tank Improvements	516 Water	500,000					500,000
965	Vehicle and Equipment Replacement	516 Water	125,000	125,000	125,000	125,000	125,000	625,000
966	Water Pipeline Replacement	516 Water	950,000	950,000	950,000	950,000	950,000	4,750,000
985	Water Distribution Expansion	516 Water	3,500,000					
			5,075,000	1,075,000	1,125,000	1,075,000	1,075,000	5,925,000
Wastewater Treatment								
934	Emergency Generator Replacement	547 Wastewater		1,000,000				1,000,000
936	UV Disinfection System Upgrade	547 Wastewater		450,000				450,000
937	Laboratory Equipment Replacement	547 Wastewater		100,000				100,000
938	Compactor/Bar Screen/Grit Chamber Replacement (Headwork)	547 Wastewater		1,200,000				1,200,000
972	Lift Station No. 1 Replacement at Headworks	547 Wastewater		1,700,000				1,700,000
973	Wastewater Treatment Plant Improvements	547 Wastewater	1,550,000	10,250,000	14,000,000			25,800,000
975	Vehicle and Equipment Replacement	547 Wastewater	66,000	44,000	44,000	44,000	44,000	242,000
			1,616,000	14,744,000	14,044,000	44,000	44,000	30,492,000
Wastewater Collection								
933	Lift-Station #9, #11 Rehabilitation	547 Wastewater	1,950,000					1,950,000
940	Sewer Manhole/Collection System Rehabilitation	547 Wastewater	2,700,000	900,000	900,000	900,000		5,400,000
974	CCTV Inside of Sewer Collection Pipes	547 Wastewater	150,000					150,000
975	Vehicle and Equipment Replacement	547 Wastewater	36,000	36,000	36,000	36,000	44,000	188,000
986	Wastewater Collection System Master Plan	547 Wastewater	185,000					185,000
			5,021,000	936,000	936,000	936,000	44,000	7,873,000
Total			$ 44,439,189	$ 20,413,000	$18,663,000	$5,613,000	$3,721,000	$ 89,349,189

Community Services
Art in Public Places
Fund #223

Purpose of Fund

City development fees include funding for Public Art. The City established the criteria that requires any public or private development constructing, reconstructing, or making additions to a building to provide public art amenities or make an in lieu payment to the City based on a value that equals or exceeds a percentage of construction cost. Programs are proposed after fees and revenues are collected.

	2016-17 Actual	2017-18 Projected	2018-19 Budget	Notes
Beginning Available Fund Balance	**$ 74,519**	**$ 75,460**	**$ 82,460**	
Annual Activity				
Revenues				
Fees	942	7,000	-	
	942	7,000	-	
Expenditures				
Capital Outlay	-		15,000	
	-	-	15,000	
Net Annual Activity	942	7,000	(15,000)	
Ending Available Fund Balance	**$ 75,460**	**$ 82,460**	**$ 67,460**	

Balance Sheet June 30, 2017

Cash	$ -
Due from Other Funds	75,460
Current Payables	-
Available Fund Balance	$ 75,460
	-

Public Works
Local Transportation Authority/Measure D
Fund #233

Purpose of Fund

Measure D is a retail transaction and use tax of .5% enacted in July 1989 pursuant to the provisions of the Public Utilities Code for local streets and roads and state highways within Imperial County. The Imperial County Local Transportation Authority was created to administer the program. The revenue generated provides funding for transportation improvements. The distribution of funds is based on an allocation of a sum of $75,000 to each Local Agency annually and the remaining revenues to be distributed based on population. The priorities for expenditures of these funds are to repair and rehabilitate existing roadways, reduce congestion and improve safety, and to provide for construction of needed facilities. Expenditures must be in accordance with the approved plan or amended plan as submitted to the authority .

	2016-17 Actual	2017-18 Projected	2018-19 Budget	Notes
Beginning Available Fund Balance	**$ 8,388,719**	**$ 9,464,276**	**$ 9,464,276**	
Annual Activity				
Revenues				
Local Transportation Sales Tax	1,209,391	1,200,000	1,200,000	
Investment Income	34,121	10,000	10,000	
	1,243,512	1,210,000	1,210,000	
Expenditures				
Capital Outlay				
n/a De Anza Road Alignment	15,268			
901 Cesar Chavez	102,057	40,000	933,240	
902 Street Improvements/Overlay	56,026		1,200,000	
918 T-Bike Pathway Master Plan	4,201	8,000		
920 Bridge Seismic Evaluation	(9,597)			
944 Second Street Bridge Widening			1,500,000	
946 17-18 Downtown Improvmements			315,000	
980 Hearthstone Improvements	-	500,000		
	167,955	548,000	3,948,240	
Net Annual Activity	1,075,557	662,000	(2,738,240)	
Ending Available Fund Balance	**$ 9,464,276**	**$10,126,276**	**$ 6,726,036**	

Balance Sheet June 30, 2017

Cash	$ 9,478,497
Current Payables	(14,221)
Available Fund Balance	$ 9,464,276
	-

Public Works
Transportation Development Act (TDA)
Funds # 234, 236

Purpose of Fund

The State of California allocates Transportation Development Act funds to local agencies through Local Transportation Authorities. Funding is available for Bicycle/Pedestrian, Street, and Bus Bench/Shelter improvements. The City has accumulated funds in this program that are available for project development in coordination with ICTC (Imperial County Transportation Committee).

			2016-17 Actual	2017-18 Projected	2018-19 Budget	Notes
Beginning Available Fund Balance						
234		Article3-Bike/Pedestrian Paths	$ 370,171	$ 371,375	$ 404,861	
236		Article 8E-Bus Benches/Shelters	132,771	127,434	145,136	
			502,942	**498,809**	**549,997**	
Annual Activity						
Revenues						
234		Article3-Bike/Pedestrian Paths	-	33,486	33,298	
234		Investment Income	1,204			
236		Article 8E-Bus Benches/Shelters		42,102	41,965	
236		Investment Income	303			
			1,507	75,588	75,263	
Expenditures						
234	979	Article3-Bike/Pedestrian Paths	-	-	375,000	Pedestrian Improvements
236	979	Article 8E-Bus Benches/Shelters				
		Salaries and Benefits			19,777	
		Operating Costs		14,400	30,000	
		Capital Outlay	5,640	10,000	40,000	Bus Shelters, Trash Bins, Solar Lighting
			5,640	24,400	464,777	
Net Annual Activity			(4,133)	51,188	(389,514)	
			$ 498,809	**$ 549,997**	**$ 160,483**	
Balance Sheet June 30, 2017						
Cash			422,981			
Current Receivables			152,701			
Current Payables			(196)			
Deferred Revenues			(76,677)			
Available Fund Balance			**$ 498,809**			
			-			
Fund Balance by Program						
Article3-Bike/Pedestrian Paths			371,375	404,861	63,159	
Article 8E-Bus Benches/Shelters			127,434	145,136	97,324	
Available Fund Balance			**$ 498,809**	**$ 549,997**	**$ 160,483**	
			-	-	-	

Public Works
Road Maintenance Rehabilitation
Fund #237

Purpose of Fund

Road Maintenance and Rehabilitation Account includes funds from the following taxes enacted by the Road Repair and Accountability Act of 2017: 12 cent gasoline excise tax, 20 cent diesel fuel tax, transportation improvement fees and transportation loan repayments. FY 2017-18 is a partial year of funding from these new sources. The first full year of funding will be FY 2018-19.

	2016-17 Actual	2017-18 Projected	2018-19 Budget	Notes
Beginning Available Fund Balance	**$ -**	**$ -**	**$ 238,945**	
Annual Activity				
Revenues				
RMMA/State Allocation	-	238,945	684,691	
	-	-	-	
	-	238,945	684,691	
Expenditures				
Materials and supplies	-			
901 T-Cesar Chavez			671,000	
944 T-2nd Street Bridge			100,000	
982 De Las Flores Street			54,000	
	-	-	825,000	
Net Annual Activity	-	238,945	(140,309)	
Ending Available Fund Balance	**$ -**	**$ 238,945**	**$ 98,636**	

Balance Sheet June 30, 2017

Cash	$ -
Current Payables	-
Available Fund Balance	$ -
	-

Capital Projects
Measure H Bond Proceeds
Fund #401

Purpose of Fund

The City issued Sales Tax/Lease Revenue Bonds in 2014 to finance capital improvements including a Fire Station, park improvements, and a contribution to the Calexico school District swimming pool project. During 2014-15, the construction portion of the bond proceeds were transferred to this capital improvement fund to improve transparency about the status of unspent project funds. During 2015-16, the City Council authorized an increase to the allocation of bond funds to the swimming pool project from $2 million to $3 million, with this increase charged one half to each of the remaining fire station and park improvement program balances.

		2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Projected	2018-19 Proposed
Beginning Available Fund Balance		**$10,863,096**	**$10,135,474**	**$7,141,113**	**$7,089,675**	**$7,083,675**
			-			
Annual Activity						
Revenues						
Investment Income		185	5,639	9,257	12,000	
		185	5,639	9,257	12,000	-
Expenditures						
Capital Outlay						
978	Park Improvements	287,562	-	-	-	1,032,662
916	Fire Station Rehabilitation	49,055	-	60,695	18,000	6,051,013
9xx	2014 Fire Apparatus	391,188	-	-	-	-
907	Swimming Pool	-	3,000,000	-	-	-
		727,806	3,000,000	60,695	18,000	7,083,675
Net Annual Activity		(727,621)	(2,994,361)	(51,438)	(6,000)	(7,083,675)
Ending Available Fund Balance		**$10,135,474**	**$ 7,141,113**	**$7,089,675**	**$7,083,675**	**$ -**

Balance Sheet June 30, 2017

Cash in City Pool	$ -
Cash with Fiscal Agent	7,150,370
Accounts Payable	(2,217)
Due to Other Funds	(58,478)
	$7,089,675
	-

Remaining Commitment	**Bond Proceeds**					
Fire Station	$ 7,000,000	$ 6,608,812	$ 6,114,451	$6,063,013	$6,051,013	$ -
Swimming Pool	2,000,000	2,000,000	-	-	-	-
Park Improvements	1,800,000	1,526,662	1,026,662	1,026,662	1,032,662	-
	$ 10,800,000	$10,135,474	$ 7,141,113	$7,089,675	$7,083,675	$ -
		-	-	-	-	-

Capital Projects
Measure D Bond Proceeds
Fund #402

Purpose of Fund

In 2012, the Imperial County Local Transportation Authority issued LTA Sales Tax Revenue Bonds on behalf of the City in the amount of $15,400,000. During 2014-15, the remaining construction bond proceeds were transfered to this capital improvement fund to improve transparency about the status of unspent project funds. A bond draw is scheduled in 2017-18 to fund the annual street project.

	2016-17 Actual	2017-18 Projected	2018-19 Proposed	Notes
Beginning Available Fund Balance	**$ 6,068,650**	**$ 4,317,107**	**$ 1,817,107**	
	-			
Annual Activity				
Revenues				
Investment Income	29,593	-	-	
	29,593	-	-	
Expenditures				
Capital Outlay				
956 Composite Layer Overlay	1,781,136	2,500,000	1,800,000	
	1,781,136	2,500,000	1,800,000	
Net Annual Activity	(1,751,542)	(2,500,000)	(1,800,000)	
Ending Available Fund Balance	**$ 4,317,107**	**$ 1,817,107**	**$ 17,107**	

Balance Sheet June 30, 2017

Cash in City Pool	$ -
Cash with Fiscal Agent	6,098,560
Due to Other Funds	(964)
Accounts Payable	(1,780,489)
Available Fund Balance	$ 4,317,107
	-

Capital Projects
Local Capital Projects
Fund #411

Purpose of Fund

This fund is used to track capital project spending from the City's local funds. During 2015-16, the City received Redevelopment Bond proceeds approved by the State Department of Finance for expenditure on City capital projects. Cash balances in this fund carry over from year-to-year until projects are complete.

	2016-17 Actual	2017-18 Projected	2018-19 Proposed	Notes
Beginning Available Fund Balance	**$ 2,365,768**	**$ 2,196,192**	**$ 2,196,192**	
Annual Activity				
Revenues				
Investment Income	7,824			
	7,824	-	-	
Expenditures				
Capital Outlay				
From Successor Agency Bonds				
911 National Guard Armory Demolition	177,400		-	
944 Second Street Bridge Replacement	-	-	2,196,192	
	177,400	-	2,196,192	
Net Annual Activity	(169,576)	-	(2,196,192)	
Ending Available Fund Balance	**$ 2,196,192**	**$ 2,196,192**	**$ -**	
	-			

Balance Sheet June 30, 2017

Restricted Cash - Successor Agency Bonds	$ 2,196,192
Current Payables	-
Available Fund Balance	$ 2,196,192
	-

Capital Projects
Capital Grants
Fund #412

Purpose of Fund

This fund is used to track the City's reimburseable capital grant funds. All expenditures in the fund are expected to be reimbursed by Federal, State, or Local grant sources.

		2016-17 Actual	2017-18 Projected	2018-19 Proposed	Notes
Beginning Available Fund Balance		**$ -**	**$ -**	**$ -**	
Annual Activity					
Revenues					
Grant Revenue		835,260	286,250	6,059,000	
		835,260	286,250	6,059,000	
Expenditures					
Capital Outlay					
901	Ceasar Chavez	324,900	200,000	5,500,000	
918	T-Bike pathway Master Plan	32,426	72,250		
920	Bridge Seismic Evaluaton	87,626	9,000	-	
951	Birch Street Water Line Relocation	178,974	-	-	
952	Cortez Park Rehabilitation	210,405	2,000		
981	Joel Reisin Field		3,000	147,000	
982	De Las Flores Street Improvements			412,000	
n/a	Other	929		-	
		835,260	286,250	6,059,000	
Net Annual Activity		-	-	-	
Ending Available Fund Balance		**$ -**	**$ -**	**$ -**	

Balance Sheet June 30, 2017

Cash	$ -
Current Receivables	494,099
Due to Other Funds	(192,249)
Current Payables	(282,255)
Unearned Revenue	(19,595)
Available Fund Balance	$ 0
	(0)

Capital Projects
Development Impact Fees
Funds #430-436

Purpose of Fund

Development Impact Fees finance the cost of public improvements, public services, and community amenities connected to new development pursuant to the State Mitigation Fee Act (Government Code section 66000) and the Calexico Municipal Code (Title 3 Chapter 32). Expenditures are limited to capital projects and cannot be used to fund operations or ongoing maintenance.

	2016-17 Actual	2017-18 Projected	2018-19 Proposed	Notes
Beginning Available Fund Balance				
	$ 2,712,610	**$ 2,761,729**	**$ 2,761,729**	
Annual Activity				
Revenues				
Development Impact Fees				
#430 - Libraries	6,434	-	-	
#431 - Parks and Recreation	13,440	-	-	
#432 - Parking	898	-	-	
#433 - General Government	2,415	-	-	
#434 - Traffic	14,488	-	-	
#435 - Police	5,935	-	-	
#436 - Fire	5,508	-	-	
	49,119	-	-	
Expenditures				
Capital Outlay				
#430 - Libraries	-	-	-	
#431 - Parks and Recreation	-	-	479,082	Cordova Park
#432 - Parking	-	-	-	
#433 - General Government	-	-	-	
#434 - Traffic	-	-	-	
#435 - Police	-	-	-	
#436 - Fire	-	-	-	
	-	-	479,082	
Net Annual Activity	49,119	-	(479,082)	
Ending Available Fund Balance				
#430 - Libraries	143,864	143,864	143,864	The Fire Fund deficit
#431 - Parks and Recreation	480,795	480,795	1,713	was caused by purchase
#432 - Parking	252,173	252,173	252,173	of Fire apparatus.
#433 - General Government	311,947	311,947	311,947	The Fire deficit
#434 - Traffic	1,634,208	1,634,208	1,634,208	is expected to be
#435 - Police	180,509	180,509	180,509	cleared through future
#436 - Fire	(241,767)	(241,767)	(241,767)	fee collections.
	$ 2,761,729	**$ 2,761,729**	**$ 2,282,647**	
Balance Sheet June 30, 2017	-	-	-	
Cash	$ 2,000,509			
Due from other funds	1,002,987			
Due to other funds	(241,767)			
	$ 2,761,729			
	-			

Capital Projects
Development Projects
Funds #452-64

Purpose of Fund

The City has a series of eight funds established to track revenues collected related to specific development agreements. Funds are committed to financing plans and improvements at the development sites. Several projects are on hold pending further development activity. Two funds carry accounts receivable are pending discussion with development team.

	2016-17 Actual	2017-18 Amended	2018-19 Proposed	Notes
Beginning Available Fund Balance	**$ 2,913,437**	**$ 2,923,852**	**$ 2,923,852**	
Annual Activity				
Revenues - Investment Income				
Investment Income				
#452 - Cole Road	5,397	-	-	
#453 - NW Ind EDA Project	1,411	-	-	
#454 - NW Area - Jaspur	3	-	-	
#455 - NW Area - Yourman	30	-	-	
#456 - NW Area - W Cole	401	-	-	
#457 - E Area Fac Plan	3,175	-	-	
Fees				
#460/1 - Corsair, LLC	21,590	-	-	
	32,005	-	-	
Expenditures				
#452 - Cole Road	-	-	-	
#453 - NW Ind EDA Project	-	-		
#454 - NW Area - Jaspur	-	-		
#455 - NW Area - Yourman	-	-	-	
#456 - NW Area - W Cole	-	-	-	
#457 - E Area Fac Plan	-	-	-	
#460/1 - Corsair, LLC	21,590	-		
	21,590	-	-	
Net Annual Activity	10,415	-	-	
Ending Available Fund Balance	**$ 2,923,852**	**$ 2,923,852**	**$ 2,923,852**	
	-			

Balance Sheet June 30, 2017

		Accounts Receivable due from Developers	
Cash	$ 2,923,852	Corsair Phase I	$ 318,661
Receivables	332,647	Corsair Phase II	13,986
Current Payables	(4,253)		
Due To Other Funds	(328,394)		
Available Fund Balance	$ 2,923,852		$ 332,647

Fund Balance by Project	-	-
#452 - Cole Road	$ 1,514,978	Committed to improvements on north side of Cole Road
#453 - NW Ind EDA Project	396,038	Town Center Project
#454 - NW Area - Jaspur	876	
#455 - NW Area - Yourman	8,352	
#456 - NW Area - W Cole	112,434	
#457 - E Area Facilities	891,175	
#460/1 - Corsair, LLC	-	
	$ 2,923,852	

Capital Projects
New River Projects
Grant Funds #474, 476

Purpose of Funds

The City receives federal and state grants to implement a portion of the larger New River Improvement Project established in the New River Improvement Strategic Plan. Fund #474 reports State grant activity. Fund #476 reports Federal grant activity.

	2016-17 Actual	2017-18 Amended	2018-19 Proposed	Notes
Beginning Available Fund Balance	**$ -**	**$ -**	**$ -**	
Annual Activity				
Revenues				
Grant Revenue - Federal #476	275,822	22,000	1,600,000	
Grant Revenue - State #474	68,955	6,000	400,000	
	344,777	28,000	2,000,000	
Expenditures				
Capital Outlay				
903 New River Parkway - Federal	275,822	22,000	1,600,000	
903 New River Parkway - State	68,955	6,000	400,000	
	344,777	28,000	2,000,000	
Net Annual Activity	-	-		
Ending Available Fund Balance	**$ -**	**$ -**	**$ -**	

Balance Sheet June 30, 2017

Cash	$ 28,860
Current Receivables	69,885
Due from Other Funds	(69,209)
Current Payables	(3,483)
Unearned Revenues	(26,053)
Available Fund Balance	$ -

Debt Service
Measure D Bond
Fund #301

Purpose of Fund

In 2012, the Imperial County Local Transportation Authority issued LTA Sales Tax Revenue Bonds on behalf of the City in the amount of $15,4010,000. Debt service for the bonds is paid from an allocation of Measure D tax collections. This debt service fund reports the annual payment of debt service to the bond holders.

	2016-17 Actual	2017-18 Projected	2018-19 Proposed	Notes
Beginning Available Fund Balance	**$ 1,933,483**	**$ 1,936,658**	**$ 1,936,658**	
Annual Activity				
Revenues				
Measure D Tax	1,121,226	1,121,000	1,121,000	
Investment Income	11,699	12,000	12,000	
	1,132,925	1,133,000	1,133,000	
Expenditures				
Professional Services	-	2,000	2,000	Bond trustee fee
Debt Service	1,129,750	1,131,000	1,131,000	
	1,129,750	1,133,000	1,133,000	
Net Annual Activity	3,175	-	-	
Ending Available Fund Balance	**$ 1,936,658**	**$ 1,936,658**	**$ 1,936,658**	

Balance Sheet June 30, 2017

Restricted cash held by fiscal agent	$ 1,131,300	Debt Service Reserve
Restricted cash held by fiscal agent	805,358	Principal and Interest Payment Accounts
Available Fund Balance	$ 1,936,658	
	-	

Debt Service
Measure H Bond
Funds # 310

Purpose of Fund

In 2014, the City issued Measure H Sales Tax/Lease Revenue Bonds to fund capital improvements including a Fire Station, park improvements, and a contribution to the Calexico school District swimming pool project. Debt service for the bonds is paid from an allocation of Measure H sales tax collections. This debt service funds report the annual payment of debt service to the bond holders.

	2016-17 Actual	2017-18 Projected	2018-19 Proposed	Notes
Beginning Available Fund Balance	**$ 998,508**	**$ 999,588**	**$ 999,588**	
Annual Activity				
Revenues				
Transfers in from Measure H fund #120	1,000,493	1,000,000	1,000,000	
Investment Income	1,337	2,000	2,000	
	1,001,830	1,002,000	1,002,000	
Expenditures				
Professional Services	2,750	2,000	2,000	Bond trustee fee
Debt Service	998,000	1,000,000	1,000,000	
	1,000,750	1,002,000	1,002,000	
Net Annual Activity	1,080	-	-	
Ending Available Fund Balance	**$ 999,588**	**$ 999,588**	**$ 999,588**	

Balance Sheet June 30, 2017

Restricted cash held by fiscal agent	$ 999,588	Debt Service Reserve
Available Fund Balance	$ 999,588	
	-	

Enterprise Funds

Water

Airport

Wastewater

Public Works
Water Operations
Fund #513

Purpose of Fund

The Water Fund provides domestic potable water service to 8,000 residential and commercial customers. A user fee study is has been prepared to adjust customer service fees in 2018-19 to meet the Water System's long-term financial requirements.

	2016-17 Actual	2017-18 Projected	2018-19 Proposed	Notes
Beginning Available Fund Balance	**$ 10,105,242**	**$ 12,325,888**	**$ 4,278,632**	
Annual Activity				
Revenues				
Customer Service Fees	6,253,259	6,250,000	6,500,000	
Other fees/charges	444,696	440,000	484,000	
Investment Income	36,800	20,000	20,000	
	6,734,755	6,710,000	7,004,000	
	-			
Expenditures				
Salaries and Benefits	1,566,012	1,701,260	2,429,218	
Materials/Supplies	851,667	769,000	926,650	
Repairs/Maintenance	143,565	127,000	148,000	
Contracts/Professional Services	281,795	283,250	368,750	
General Liability Insurance	204,477	146,484	171,618	
Administration/Office Costs	94,985	106,300	138,400	
City-wide Cost Allocation	369,970	378,110	398,600	
General Fund Lease		-	180,000	
Capital Outlay	22,205	5,000	25,000	
Transfers Out - Debt Service	979,432	985,513	982,000	
Subtotal, Operating Budget	4,514,109	4,501,917	5,768,236	
Transfer/Capital Fund	-	10,255,338	2,292,408	A 2017-18 transfer is recorded to set aside cash to partially fund 5-year Capital Program
	4,514,109	14,757,255	8,060,644	
	-	-	-	
Net Annual Activity	2,220,646	(8,047,255)	(1,056,644)	
Ending Available Fund Balance	**$ 12,325,888**	**$ 4,278,632**	**$ 3,221,988**	**Operating Reserve**

Balance Sheet June 30, 2016

Cash	$ 10,446,625
Customer Accounts Receivable, net	2,232,580
Current Payable	(136,349)
Customer Deposits	(216,968)
Available Fund Balance	$ 12,325,888
	-

Public Works
Water Debt Service
Fund #514

Purpose of Fund

To report on status of the Water System's 2007 Water Revenue Bond debt service. The bonds mature in 2037.

	2016-17 Actual	2017-18 Projected	2018-19 Proposed	Notes
Beginning Available Fund Balance	**$ 989,591**	**$ 989,591**	**$ 989,591**	
Annual Activity				
Revenues				
Transfer In - Operating Fund #513	979,432	985,513	982,000	
Investment Income	1,152	1,707		
	980,584	987,220	982,000	
Expenditures				
Debt Service	980,584	987,220	982,000	Transfer to bond trustee
	980,584	987,220	982,000	
Net Annual Activity	0	-	-	
Ending Available Fund Balance	**$ 989,591**	**$ 989,591**	**$ 989,591**	
Balance Sheet June 30, 2017				
Restricted Cash with Bond Trustee	$ 989,591			Restricted debt reserve
Available Fund Balance	$ 989,591			
	0			

Public Works
Water Development Impact Fees
Fund #515

Purpose of Fund

This fund reports on status of Water Development Impact Fees.

	2016-17 Actual	2017-18 Projected	2018-19 Proposed	Notes
Beginning Available Fund Balance	**$ 2,844,764**	**$ 2,715,476**	**$ 123,254**	
Annual Activity				
Revenues				
Development Impact Fees	28,665	30,778		
Investment Income	9,673			
	38,338	30,778	-	
Expenditures				
Transfer out - Water Capital Fund	167,626	2,623,000	123,254	
	167,626	2,623,000	123,254	
Net Annual Activity	(129,288)	(2,592,222)	(123,254)	
Ending Available Fund Balance	**$ 2,715,476**	**$ 123,254**	**$ -**	

Balance Sheet June 30, 2017

Cash	$ 2,715,476
Available Fund Balance	$ 2,715,476
	-

Public Works
Water Capital Improvement Program
Fund #516

Purpose of Fund

This fund tracks capital investment in the City's Water System. During 2017-18, a transfer from the operating fund was authorized to fund the upcoming 5-year CIP program established in the 2017-18 budget. The 5- year CIP has been updated for 2018-24 and a user fee rate study has been completed to match Water System revenues with operating and long-term capital requirements.

	2016-17 Actual	2017-18 Projected	2018-19 Proposed	Notes
Beginning Available Fund Balance	**$ (96,246)**	**$ (54,742)**	**$ 10,255,338**	
Annual Activity				
Revenues				
Transfers from Other Funds				
515 Water Development Fees	167,626	2,677,742	123,254	
513 Water Operating Fund			2,292,408	
513 Water Operating Fund		10,255,338		A 2017-18 transfer is recorded to set aside cash to paratially fund 5-year Capital Program
	167,626	12,933,080	2,415,662	
Expenditures				
516 Capital	126,122			
516 Capital - Water Treatment		1,220,000	7,596,000	See 5-year CIP schedule for project list
516 Capital - Water Distibution		1,403,000	5,075,000	
	126,122	2,623,000	12,671,000	
Net Annual Activity	41,504	10,310,080	(10,255,338)	
Ending Available Fund Balance	**$ (54,742)**	**$ 10,255,338**	**$ -**	

Balance Sheet June 30, 2017

Cash	$ -
Due From Other Funds	-
Accounts Payable	(54,742)
Available Fund Balance	$ (54,742)
	-

Public Works
Airport
Operating Fund #522

Purpose of Fund

The City operates an international airport. Primary revenue sources include fuel sales and hangar rentals.

	2016-17 Actual	2017-18 Projected	2018-19 Proposed	Notes
Beginning Available Fund Balance	**$ 185,490**	**$ 256,843**	**$ 232,463**	
Annual Activity				
Revenues				
Fees and Charges	284,071	285,000	302,000	
Rents and Concessions	94,599	95,000	110,000	
Grants	59,187	-	10,000	
Investment Income	532	-	-	
	438,389	380,000	422,000	
	-			
Expenditures				
Salaries and Benefits	66,755	67,000	79,106	
Materials/Supplies	217,569	226,850	255,700	
Repairs/Maintenance	2,086	28,730	27,500	
Contracts/Professional Services	70,410	73,100	84,500	
Administration/Office Costs	10,218	8,700	10,400	
Capital Outlay	-	-	10,000	
	367,037	404,380	467,206	
			-	
Net Annual Activity	71,353	(24,380)	(45,206)	
Ending Available Fund Balance	**$ 256,843**	**$ 232,463**	**$ 187,256**	

Balance Sheet June 30, 2017

Cash	$ 250
Due from Other Funds	214,934
Receivables	13,684
Prepaid/Inventory	32,831
Payables	(4,857)
Available Fund Balance	**$ 256,843**
	-

Public Works Department
Wastewater Operations
Funds #544

Purpose of Fund

The Wastewater Fund provides domestic potable water service to 8,000 residential and commercial customers. A user fee study is has been prepared to adjust customer service fees in 2018-19 to meet the System's long-term requirements.

	2016-17 Actual	2017-18 Projected	2018-19 Proposed	Notes
Beginning Available Fund Balance	**$15,135,649**	**$17,815,987**	**$ 2,652,659**	
Annual Activity				
Revenues				
Customer Service Fees	5,559,137	5,600,000	5,824,000	
Other fees/charges	11,238	11,000	11,000	
Investment Income	122,830	27,000	27,000	
	5,693,205	5,638,000	5,862,000	
Expenditures				
Salaries and Benefits	1,236,312	1,301,978	1,557,167	
Materials/Supplies	736,655	650,100	728,350	
Repairs/Maintenance	258,282	181,500	359,700	
Contracts/Professional Services	265,501	247,300	434,700	
General Liability Insurance	83,751	59,516	70,908	
Administration/Office Costs	144,006	133,500	147,850	
City-wide Cost Allocation	288,359	301,988	318,352	
General Fund Lease	-		180,000	
Capital Outlay		-	80,000	
Subtotal, Operating Budget	3,012,867	2,875,882	3,877,028	
Transfer/Capital Fund - Current Projects	-	2,075,446	-	A 2017-18 transfer is recorded to set aside cash to partially fund 5-year Capital Program
Transfer/Capital Fund - 5 Year CIP	-	15,850,000	-	
Transfer/Debt Fund - New Bonds			1,240,492	
	3,012,867	20,801,328	5,117,520	
	-	-	-	
Net Annual Activity	2,680,338	(15,163,328)	744,480	
Ending Available Fund Balance	**$17,815,987**	**$ 2,652,659**	**$ 3,397,139**	**Operating Reserve**

Balance Sheet June 30, 2017

Cash	$14,653,246
Current Receivables	466,834
Advance to General Fund	2,827,446
Current Payables	(131,540)
Available Fund Balance	$17,815,987
	-

Memo - 5-year General Fund Advance	Principal	Interest	Total
2015-16 Advance	$ (3,500,000)	$ -	$(3,500,000)
2016-17 Repayment	672,554	70,000	742,554
2017-18 Repayment	686,005	56,549	742,554
2018-19 Repayment	699,726	42,829	742,554
2019-20 Repayment	713,720	28,834	742,554
2020-21 Repayment	727,994	14,560	742,554
	$ (0)	**$ 212,772**	**$ 212,771**

Public Works Department
Wastewater Debt Service
Funds #545

Purpose of Fund

This fund tracks the status of the Wastewater System's debt service obligations. A State of California capital improvement loan was retired in 2016-17. A new bond issue is anticipated in 2018-19 to finance the System's 5-year CIP program.

	2016-17 Actual	2017-18 Projected	2018-19 Proposed	Notes
Beginning Available Fund Balance	**$ -**	**$ -**	**$ -**	
Annual Activity		$ -		
Revenues				
Transfer in - Impact Fee Fund #546	178,344	-	-	
Transfer in - Operating Fund			1,240,492	
Proposed Bond Issue			18,028,000	
	178,344	-	19,268,492	
Expenditures				
Debt Service - State Water Loan	178,344			
Proposed Bond Costs of Issuance			353,000	
Transfer of bond proceeds for CIP			17,675,000	
Debt Service - New Bonds			1,240,492	
	178,344	-	19,268,492	
Net Annual Activity	-	-	-	
Ending Available Fund Balance	**$ -**	**$ -**	**$ -**	

Balance Sheet June 30, 2017

Cash	$ -
Available Fund Balance	**$ -**

Public Works
Wastewater Impact Fees
Fund #546

Purpose of Fund

This fund reports on the status of the Wastewater Development Impact Fees.

	2016-17 Actual	2017-18 Projected	2018-19 Proposed	Notes
Beginning Available Fund Balance	**$ 441,189**	**$ 181,967**	**$ -**	
Annual Activity				
Revenues				
Development Impact Fees	22,302	24,000	-	
Investment Income	648			
	22,950	24,000	-	
Expenditures				
Transfer out - Debt Service Fund	178,345	-	-	
Transfer out - Wastewater Capital Fund	103,827	205,967	-	
	282,172	205,967	-	
Net Annual Activity	(259,222)	(181,967)	-	
Ending Available Fund Balance	**$ 181,967**	**$ -**	**$ -**	

Balance Sheet June 30, 2017

Cash	$ 181,967
Available Fund Balance	$ 181,967
	-

Public Works
Wastewater Capital Improvement Program
Fund #547

Purpose of Fund

This fund tracks capital investment in the City's Wastewater System. During 2017-18, a transfer from the operating fund was authorized to fund the upcoming 5-year CIP program established in the 2017-18 budget. The 5- year CIP has been updated for 2018-24 and a user fee rate study has been completed to match Water System revenues with operating and long-term capital requirements.

	2016-17 Actual	2017-18 Projected	2018-19 Proposed	Notes
Beginning Available Fund Balance	**$ -**	**$ -**	**$17,778,413**	
Annual Activity				
Revenues				
Transfer In - Wastewater Impact Fees	103,827	205,967	-	For current projects
Transfer In - Operating Fund		2,075,446		For current projects
Transfer In - Operating Fund - 5-Year CIP	-	15,850,000	-	A 2017-18 transfer is recorded to set aside cash to paratially fund 5-year Capital Program
Federal CIP Reimbursement	29,300			
Transfer In - Proposed Bond Proceeds			17,675,000	
	133,127	18,131,413	17,675,000	
Expenditures				
Capital - Transportation			300,000	
Capital - Wastewater Treatment	-	220,000	1,616,000	
Capital - Wastewater Collection	133,127	133,000	5,021,000	
	133,127	353,000	6,937,000	
Net Annual Activity	-	17,778,413	10,738,000	
Ending Available Fund Balance	**$ -**	**$17,778,413**	**$28,516,413**	

Balance Sheet June 30, 2017

Accounts Receivable	$ 29,300
Accounts Payable	(29,300)
Available Fund Balance	$ -
	-

5-Year Capital Improvement Program

CFD/Special District Funds

CFD/Special District Funds
Bravo Victoria
Fund #261 (Formerly #901)

Purpose of Fund

Established in June 2003 to support the ongoing maintenance within the District including parks, landscaping, lighting and regional drainage storm water retention system facilities. The fund activity has been reclassified from an Agency Fund to a Special Revenue Fund as of June 2017 since the District activity is operational and does not include long-term debt.

	2016-17 Actual	2017-18 Projected	2018-19 Proposed	Notes
Beginning Available Fund Balance	**$ 981,304**	**$ 1,188,078**	**$ 817,148**	
Annual Activity				
Revenues				
District Assessments	217,608	188,000	188,000	
Investment Income	3,976			
	221,585	188,000	188,000	
Expenditures				
Professional Services	2,367	10,000	150,000	
Materials and Supplies	6,764	1,000	150,000	
Temporary Staffing	5,680	55,000	75,000	
Equip Repairs & Maintenance		500	50,000	
Playground equipment		492,430	120,000	
	14,811	558,930	545,000	
Net Annual Activity	206,774	(370,930)	(357,000)	
Ending Available Fund Balance	**$1,188,078**	**$ 817,148**	**$ 460,148**	
	-			

Balance Sheet June 30, 2017

Cash	$1,116,279
Accounts Receivable	80,584
Accounts Payable	(8,785)
Available Fund Balance	$1,188,078

CFDs/Special District Funds
Hearthstone
Funds #903

Purpose of Fund

A Hearthstone bond was issued to finance certain public facilities and capital impact fees relating to a residential development within the District. Funds are restricted for use within the development. District assessment revenue is short of plan due to delinquencies.

	2016-17 Actual	2017-18 Projected	2018-19 Proposed	Notes
Beginning Available Fund Balance	**1,107,480**	**$ 748,539**	**$ 495,762**	
Annual Activity				
Revenues				
District Assessments	624,663	491,938	1,109,000	
Allowance for unexpected receipts	-		(600,000)	
Pay-offs	78,624			
Investment Income	1,695	10,373		
	704,982	502,311	509,000	
Expenditures				
Debt Service				
Debt Service - Principal	345,000	-	345,000	
Debt Service - Interest	658,713	650,088	659,000	
Debt Service - shortfall	-	-	(105,000)	
	1,003,713	650,088	899,000	
Administration				
Attorneys and Professional Services	60,211	80,000	80,000	
Urban Futures	-	-	-	
Koppel & Gruber Public Finance	-	7,000	7,000	
Trustee	-	18,000	18,000	
	60,211	105,000	105,000	
Total Expenditures	1,063,923	755,088	1,004,000	
Net Annual Activity	(358,941)	(252,776)	(495,000)	
Ending Available Fund Balance	**$ 748,539**	**$ 495,762**	**$ 762**	

Balance Sheet June 30, 2017

Cash in City Pool	$ 93,366
Cash with Fiscal Agent - Debt Reserve	429,345
Cash with Fiscal Agent - Special Tax	74,038
Accounts Receivable	152,859
Accounts Payable	(1,069)
Available Fund Balance	$ 748,539
	-

The District debt reserve is partially drawn due to shortfalls in assessment revenue collection.

CFDs/Special District Funds
Towncenter
Fund #904

Purpose of Fund

This Fund was established to tract the costs associated with the formation of the community facilities district and for the purpose of paying debt service on bonds, to be issued for the purpose of paying for certain public facilities and capital impact fees relating to a commercial development within the district. The District is not active.

	2016-17 Actual	2017-18 Projected	2018-19 Proposed	Notes
Beginning Available Fund Balance	**$11,099**	**$ 11,139**	**$ 11,139**	
Annual Activity				
Revenues				
District Assessments	-	-	-	
Investment Income	40			
	40	-	-	
Expenditures				
Operations	-	-	11,139	Street Improvements
	-	-	11,139	
Net Annual Activity	40	-	(11,139)	
Ending Available Fund Balance	**$11,139**	**$ 11,139**	**$ (0)**	

Balance Sheet June 30, 2017

Cash	$ 11,139
Receivables	-
Available Fund Balance	$ 11,139
	-

CFDs/Special District Funds
Venezia
Fund #905

Purpose of Fund

This Fund was established to tract the costs associated with the formation of the community facilities district and for the purpose of paying debt service on bonds, to be issued for the purpose of paying for certain public facilities and capital impact fees relating to a commercial development within the district. The District is not active.

	2016-17 Actual	2017-18 Projected	2018-19 Proposed	Notes
Beginning Available Fund Balance	**$21,199**	**$ 21,274**	**$ 21,274**	
Annual Activity				
Revenues				
District Assessments	-	-	-	
Investment Income	76			
	76	-	-	
Expenditures				
Operations		-	21,274	Street Improvements
	-	-	21,274	
Net Annual Activity	76	-	(21,274)	
Ending Available Fund Balance	**$21,274**	**$ 21,274**	**$ -**	

Balance Sheet June 30, 2017

Cash	$ 21,274
Receivables	-
Available Fund Balance	$ 21,274

CFDs/Special District Funds
Gran Plaza
Fund #906

Purpose of Fund

This fund established to record expenditures incurred on the outlet mall project located at West Second Street across from Calexico Airport. The Fund tracts the costs associated with the formation of the community facilities district and for the purpose of paying debt service on bonds. The bonds were issued for the purpose of paying for certain public facilities within the district.

	2016-17 Actual	2017-18 Projected	2018-19 Proposed	Notes
Beginning Available Fund Balance	**$ 768,473**	**1,226,568**	**$1,122,720**	
Annual Activity				
Revenues				
District Assessments	251,224	378,000	-	
General Fund	284,822	267,000	274,000	
General Fund - prior years	319,719	-	-	
Investment Income	3,002	-	-	
	858,767	645,000	274,000	
Expenditures				
Debt Service - Interest	378,031	378,031	376,000	
Debt Service - Principal	-	-	140,000	
Professional Services	4,840	5,000	5,000	
Administration	16,000	16,000	16,000	
Trustee Fees	1,800	1,800	1,800	
Capital Outlay	-	348,017	-	
	400,671	748,848	538,800	
Net Annual Activity	458,095	(103,848)	(264,800)	
	$ 1,226,568	**$1,122,720**	**$ 857,920**	
Balance Sheet June 30				
Cash in City Pool	$ 136,260	$ 379,579	$ 114,779	Developer funds
Redemption Fund	130,703	130,703	130,703	
Cash with Fiscal Agent - Reserve	524,439	524,439	524,439	
Cash with Fiscal Agent - P& I	35	-	-	
Cash with Fiscal Agent - Capital Funds	348,017	-	-	
Cash with Fiscal Agent - COI	88,000	88,000	88,000	
Accounts Payable	(885)	-	-	
Available Fund Balance	$ 1,226,568	$1,122,720	$ 857,920	
	-	-	-	

Internal Service Funds

Self Insurance Programs

Purpose of Fund

The City administers a medical insurance program for the benefit of active employees and certain eligible retirees. The program is administered through Internal Service Fund #601 (actives) and #602 (retirees). Program costs are estimated by the City's insurance broker. The City pays medical claims through a third party administrator. Program costs also include an insurance premium for a stop-gap excess insurance policy. Estimated program costs for active members are contributed by City departments through a bi-weekly payroll allocation. Program costs for retirees are allocated to City departments based upon the number of authorized employee positions.

		2017-18 Original Budget	2018-19 Proposed	Notes
Beginning Available Fund Balance		**$ -**	**$ -**	
Annual Activity				
Expenditures				
Active Employees				
Employee program costs	601-10-180-52030	2,042,129	2,112,322	Claims, Excess Insurance, Third Party Administrator
Broker Services	601-10-180-52032	36,000	36,000	
Employee assistance program	601-10-180-52032	7,200	8,300	
Other program costs	601-10-180-52032	14,000	14,000	
		2,099,329	2,170,622	
Retirees				
Retiree Program Costs	602-10-180-52031	400,000	600,000	
Program Administration		-	130,000	
Subtotal, Medical Program Costs		2,499,329	2,900,622	
Inter-fund allocations to Departments				
Benefit Allocations to Departments	601-10-180-44901	(2,042,129)	(2,170,622)	
Medical Program Administration	601-10-180-44903	(57,200)	(130,000)	
Retiree Allocations to Departments	602-10-180-44902	(400,000)	(600,000)	
		(2,499,329)	(2,900,622)	
Net Annual Activity		-	-	
Ending Available Fund Balance		**$ -**	**$ -**	

2017-18 Contributions by Fund	Active Employees	Administration	Retirees	Total
General Fund	$ 1,640,575	$ 108,986	$ 503,014	$ 2,252,575
Water Fund	289,329	12,110	55,890	357,329
Wastewater Fund	177,123	8,904	41,096	227,123
Other Funds	63,595	-	-	63,595
	$ 2,170,622	$ 130,000	$ 600,000	$ 2,900,622
				-

Balance Sheet June 30, 2017	Actives #601	Retirees #602
Cash	$ -	$ -
Current Receivables	159,799	
Due from Other Funds	8,562	46,792
Current Payables	(168,361)	(46,792)
Available Fund Balance	$ -	$ -

Purpose of Fund

The City administers its Workers Compensation Program through this Internal Service Fund. Program costs are estimated by a third party broker and actuary. City departments contribute premiums thorugh bi-weekly payroll contributions as a percentage of salary. Budgeted expenditures include retrospective installment payments payable to the City's former pooled insurance provider, JPIA.

		2017-18 Original Budget	2018-19 Proposed	Notes
Beginning Available Fund Balance		**$ -**	**$ -**	
Annual Activity				
Program Expenditures				Per 5-5-17 Actuary report
Claims (Discounted loss and ALAE)	603-10-180-52032	1,223,000	1,223,000	50% Confidence Level
Reduction for smaller workforce		(334,137)	(332,379)	
		888,863	890,621	
Excess Insurance	603-10-180-55040	275,000	275,000	
Loss Control Programs	603-10-180-55501	35,000	35,000	
State Fees	603-10-180-55501	26,000	26,000	
Actuary and Other Services	603-10-180-55501	3,500	3,500	
		1,228,363	1,230,121	
JPIA Retrospective Charge		252,000	227,649	Due July 1, 2018
		1,480,363	1,457,770	
Interfund Allocations				
General Fund	603-10-180-44903	(969,439)	(892,595)	12.5% Payroll
General Fund - JPIA		(252,000)	(227,649)	
Water Fund	603-10-180-44903	(135,101)	(188,972)	
Wastewater Fund	603-10-180-44903	(105,071)	(120,092)	
Other Funds	603-10-180-44903	(18,752)	(28,462)	
		(1,480,363)	(1,457,770)	
Ending Available Fund Balance		**$ -**	**$ (0)**	

Balance Sheet June 30, 2017

Cash	$ -
Due From Other Funds	287,085
Deposit with Administrator	125,000
Current Payables	(430,890)
	$ -

Future JPIA Retrospective Charge Installments

July 1, 2018	$ 227,649
July 1, 2019	227,647
July 1, 2020	34,214
July 1, 2021	34,213
	$ 523,723

Purpose of Fund

The City administers its Unemployment Self Insurance Program through this Internal Service Fund. The State of California bills the City for unemployment insurance claims. City departments contribute an allocation of estimated program costs thorugh bi-weekly payroll contributions as a percentage of salary.

		2017-18 Original Budget	2018-19 Proposed	Notes
Beginning Available Fund Balance		**$ -**	**$ -**	
Annual Activity				
Program Expenditures				
Program Claims	604-00-000-52033-000	97,606	98,410	
		97,606	98,410	
Interfund Allocations				
General Fund	604-10-180-44904-000	(76,029)	(71,408)	Payroll Allocation
Water Fund	604-10-180-44904-000	(11,258)	(15,118)	1% of Salary
Wastewater Fund	604-10-180-44904-000	(8,756)	(9,607)	
Other Funds	604-10-180-44904-000	(1,563)	(2,277)	
		(97,606)	(98,410)	
Net Annual Activity		-	-	
Ending Available Fund Balance		**$ -**	**$ -**	

Balance Sheet June 30, 2017

Due from Other Funds	$ 3,618
Available Fund Balance	$ 3,618

Purpose of Fund

The City administers its General Liability Insurance Program through this Internal Service Fund. Program costs are estimated by a third party broker and actuary. City departments contribute an allocation of estimated program costs. Allocations are based 50% upon the number of budgeted employees and 50% based upon capitalized assets. Budgeted expenditures include retrospective installment payments payable to the City's former pooled insurance provider, JPIA.

		2017-18 Original Budget	2018-19 Proposed	Notes
Beginning Available Fund Balance		**$ -**	**$ -**	
Annual Activity				
Program Expenditures				
General Liability Claims	605-10-180-55040	277,000	291,000	
Discounted loss and ALAE				
Excess Insurance	605-10-180-55039			
General Liability		164,500	173,000	
Exess Liability		22,000	21,500	
Earthquake		135,000	135,000	
Property		30,000	30,000	
Boiler/Machinery		28,000	30,000	
Crime		3,000	4,100	
Cyber		2,000	1,700	
Underground Storage		2,000	1,600	
Pollution		4,000	5,800	
Third Party Administration	605-10-180-55038	30,000	30,000	
Loss Control Programs	605-10-180-55501	35,000	30,000	
Other Service Providers/Actuary	605-10-180-55501	5,000	5,000	
		737,500	758,700	
JPIA Retrospective Installment		587,000	406,131	Due July 1, 2018
		1,324,500	1,164,831	
Interfund Allocations				
General Fund	605-10-180-44905	(502,285)	(516,174)	Allocation Methodology
Water Fund	605-10-180-44905	(167,000)	(171,618)	50% Program FTEs
Wastewater Fund	605-10-180-44905	(69,000)	(70,908)	50% Capital Assets
		(738,285)	(758,700)	
General Fund/JPIA Installment	605-10-180-44905	(587,000)	(406,131)	
		(1,325,285)	(1,164,831)	
Net Annual Activity		(785)	-	
Ending Available Fund Balance		**$ (785)**	**$ -**	

Balance Sheet June 30, 2017

Cash	$ 2,658		Future JPIA Retrospective Installment Payments	
Due from Other Funds	106,873		July 1, 2018	$ 406,131
Deposit with Administrator	50,000		July 1, 2019	406,131
Current Payables	(159,043)		July 1, 2020	406,131
Available Fund Balance	$ 488		July 1, 2021	406,134
				$ 1,624,527