



# COMMUNITY SERVICES COMMISSION MINUTES

608 Heber Ave. Calexico, CA 92231

**THE COMMUNITY SERVICES COMMISSION MET IN REGULAR SESSION ON THE 10<sup>th</sup> DAY OF JULY 2024 AT 5:30PM AT THE FERNANDO "NENE" TORRES COUNCIL CHAMBERS, 608 HEBER AVENUE, CALEXICO, CALIFORNIA. THE DATE, HOUR AND PLACE DULY ESTABLISHED FOR THE HOLD OF SAID MEETING PURSUANT TO EXECUTIVE ORDER N-29-20.**

## **CALL TO ORDER**

A regular meeting of the Community Services Commission was called to order on Wednesday, July 10, 2024, at 5:36 p.m. by Chairperson, Patricia Ureña.

## **ROLL CALL**

*Commissioners Present:*

Patricia Ureña  
Antonio Garcia  
Roxsanna Pacheco  
Jose Jesus Iñiguez  
Christina M. Rojas.

## **PLEDGE OF ALLEGIANCE**

Commissioner Pacheco led the Pledge of Allegiance.

## **APPROVAL OF AGENDA**

Commissioner Garcia made a motion to approve the agenda. Motion was seconded by Commissioner Iñiguez. Motion passed unanimously.

## **PUBLIC COMMENTS**

Carmen Estrada. Ms. Estrada expressed her gratitude towards the Commission for attending the tournaments as well as the maintenance being accomplished. Ms. Estrada is pleased to be able to continue to use the fields to keep children occupied in sports activities.

## **RECREATION MANAGER REPORT**

Norma Gerardo, Recreation Manager, reported that the Summer Program is fully in force. The program provides numerous activities for people of all ages. A program brochure is under the agenda's Informational Items.

Ms. Gerardo informed the commission of a new Recreation Management Software, My Rec, that has been acquired for the department. This software allows program participants to register and pay for activities from the convenience of their homes. The Recreation Department has made arrangements to assist those participants who are technologically inexperienced.

### **PUBLIC WORKS MANAGER REPORT**

Liliana Falomir, Public Works Manager, reported that an application was submitted on July 1, 2024, to the Imperial Irrigation District for the Tree for All Public Green Space Grant for the Rodriguez Baseball Field. Ms. Falomir will provide an update once a respond is received.

### **COMMISSIONER COMMENTS AND REPORTS OF MEETINGS/EVENTS ATTENDED REPORT**

Commissioner Iniguez attended the Little League games with Chairperson Ureña. Mr. Iniguez commented that he attended a Challenger event at El Centro.

Vice Chairperson, Garcia attended the soccer tournament at Gutierrez Field.

Chairperson Ureña reported attending the Little League Finals at Legion Field and noticed missing screws in one of the benches in the ramada area. She recommends city staff looks into it. Chairperson Ureña attended the Council meeting on June 5th, and CPAA's finals at Gutierrez Field. Chairperson attended the Imperial Irrigation Energy Consumer Meeting where she came to learn of the Tree for All Public Green Space Grant.

Commissioner Rojas reported having attended the Creative Young Minds Exhibit in April at the Cultural Arts Center and mentioned it was fabulous.

Commissioner Pacheco reported attending the Creative Young Minds in April, and Council meetings. Commissioner Pacheco also mentioned she was driving around the city admiring the Utility Box Art Projects.

### **CONSENT AGENDA**

- 1. Approval of Community Services Minutes for Regular Meeting of November 8, 2023.**

Vice-chair Garcia made a motion to approve the agenda. Motion was seconded by Commissioner Iniguez. Motion passed unanimously.

### **DISCUSSION ITEMS**

## **DISCUSSION AND POTENTIAL ACTION ITEMS**

### **2. Rodriguez Park Snack Bar, Roof, and Fencing Issues.**

Commissioner Iñiguez reported the need to fix Rodriguez Park's roof, snack bar, and fence. The Carpentry Union is willing to help with the labor at no cost but is requesting the City of Calxico to provide the materials needed.

Liliana Falomir, Public Works Manager, reported that funding is available to make repairs.

Vice Chairperson, Garcia made a motion to connect with the Carpentry Union and discuss the scope of work. Motion was second by Commissioner Iñiguez. Motion passed unanimously.

### **3. Rodriguez Park – MOU with Vincent Memorial High School.**

Norma Gerardo, Recreation Manager, reported that she received direction from Acting City Manager, Juan Contreras, to contact Vicent Memorial High School to set up a meeting to discuss the possible Memorandum of Understanding (MOU). Once a date is set, Ms. Gerardo will update and invite the Ad Hoc Committee members to attend.

Ms. Gerardo mentioned that the city has reached out to all appropriate sports groups to remove all sports equipment from the concession stand. The removal of such equipment shall be done at the end of the current allocation period, July 31<sup>st</sup>.

### **4. Gutierrez Retention Basin Lighting.**

Public Works Manager, Liliana Falomir, reported that the City Council approved a budget of \$50,000 for lighting and irrigation system at Daniel Gutierrez Field. A \$16,000 requisition is pending approval for led lights to be purchased and installed by September 2024.

Chairperson Ureña made a motion for a recommendation to the City Council to move forward with the project and to thank them for their support. Motion was seconded by Vicechair Garcia. Motion passed unanimously.

### **5. Letters of support to Congressman Ruiz and State Parks for Heber Park Expansion.**

Ms. Falomir informed that an allocation request was submitted to Congressman Ruiz for an additional five million dollars for the Heber Expansion Project. The application has been reviewed and selected as one of the top 15 out of over 30 applications. It will now be submitted to the several commissions they have for review. Chairperson, Ureña recommended submitting letters of support to Congressman Ruiz and the

commission that will review the applications to help secure additional funding for the completion of Heber Park Expansion Project.

## **6. Mural Project Cycle 8.**

Ms. Gerardo recommended that the Community Service Commission submit a recommendation to the City Council for the next Community Mural Project. Ms. Gerardo mentioned the project could award up to three project proposals in up to three possible project locations:

1. Camarena's Library Storage Container, stipend up to \$5,950.
2. Crummett Park Public Restrooms, stipend up to \$7,350.
3. Artists can propose their own location, stipend up to \$8,230.

Ms. Gerardo mentioned art projects will be selected by members of the Ad Hoc Committee and an artist. An item to award project proposals will be brought to the Commission for discussion and action and then sent to the City Council for final approval.

A motion was made by Commissioner Iniguez to submit a recommendation to the City Council to Run Mural Project Cycle 8 for a total cost of up to \$21,530.00. Motion was seconded by Vice Chairperson Garcia. Motion passed unanimously.

A Motion was made by Vice Chairperson Garcia to submit a recommendation to the City Council to adopt project forms and guidelines and authorize the City Manager to execute agreements and/or documentation pertaining to the project. Motion was seconded by Commissioner Pacheco. Motion passed unanimously.

Motion was made by Vice Chairperson Garcia for Commissioner Iniguez to be appointed to the Cultural, Arts, Music AD HOC Committee and assist with the Mural Project Cycle 8. Motion was second by Commissioner Pacheco. Motion passed unanimously.

## **INFORMATIONAL ITEMS**

### **7. Summer 2024 Program.**

Chairperson Ureña asked if the registration fee for the Summer Pool Program was being collected by the Calexico Unified School District. Ms. Gerardo mentioned that the intention was for the school district to collect the fees and to utilize those fees as a fund balance for next year's pool program. Unfortunately, the school district advised that they would not be able to take in the fees. Ms. Gerardo reported that the fees are being collected by the Recreation Department and going into the city's general fund. Chairperson Ureña mentioned she would like to work with the Red Cross in the future for the Pool Program.

**8. Attendance Report.**

Attendance report was provided to the Commission as an informational item.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 6:14 PM by Chairperson Ureña.

  
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Patricia Ureña, Chairperson

Attest:   
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Ariana Hernandez, Administrative Assistant