



Business License Requirements (General)

Information Required:

1. Fictitious Name Statement (if applicable)
2. State Board of Equalization Sellers Permit with Calexico address
3. Building Dept. signature approval & Planning Zoning signature (if applicable)
4. Fire Department signature approval
5. Articles of incorporation
6. Imperial County Environmental Health approval
7. Completed Business License application with signatures of approval
8. Calexico Police Department approval (if applicable)
9. Alcoholic Beverage License
10. City Council approval, make an appointment with Administration (if applicable)
11. **For public transportation, it is necessary to have insurance coverage and a medical examiner's certificate for each driver.**

Approval Directory:

(1) County Clerk's Office

(760) 482-4272
940 W. Mains St.
Office #202
El Centro, CA

(3) Planning/Zoning

(760) 768-2118
608 Heber Ave
Calexico, CA

(2) State Board of Equalization

(760) 352-3431
1550 W Main St.
El Centro, CA
(Inside EDD office)

(6) Imperial County Environmental
Health Dept.

(760) 336-8530
797 W Main St. Suite "B"
El Centro, CA
(County courthouse basement)

(3) Building Dept

(760) 768-2105
608 Heber Ave
Calexico, CA

(8) Calexico Police Dept.

(760) 768-2146
430 Fifth St.
Calexico, CA

***Need 24 hrs notice for all
inspections & re-inspections

(9) Dept. of Alcoholic Beverage Control

(760) 324-2027 FAX (760) 324-2632
34-160 Gateway Dr, Ste 120
Palm Desert, CA. 92211-8052

(4) Fire Dept.

(760) 768-2150
420 Fifth St.
Calexico, CA

***Need 24 hrs notice for all
inspections & re-inspections

(10) City of Calexico Administration

(760) 768-2110
608 Heber Ave.
Calexico, CA