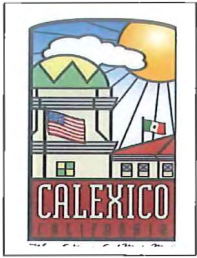


AGENDA
ITEM

21



CITY COUNCIL AGENDA STAFF REPORT

DATE: January 19, 2022
TO: Mayor and City Council
APPROVED BY: Miguel Figueroa, City Manager *MF*
PREPARED BY: Lisa Tylanda, Planning and Building Services Director
SUBJECT: Adopt a Resolution of the City Council of the City of Calexico Approving a Temporary Fee Schedule for Planning Applications and Building Permits until July 1, 2022

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Recommendation:

The recommendation is to adopt a Resolution of the City Council of the City of Calexico approving a temporary fee schedule for planning applications and building permits in an effort to stimulate the local economy and study the full cost of services rendered to the public for planning and building services.

Discussion and Analysis:

Currently, the City of Calexico fee schedule in comparison to neighboring cities fees, has most of the highest fee rates in regard to permitting processes for planning and building developments. The current fee schedule lacks clarity and information on how permitting fees should be calculated and imposed on projects.

The City of Calexico seeks to efficiently manage limited resources and adequately respond to service demands and a declining local economy. To do so, a variety of tools are needed, one method to positively influence economic growth and development within the City of Calexico, is to temporarily adjust the fee schedules for the Planning Applications and Building Permits.

This would also assist with attempting to mitigate the impacts of future developments. The proposed temporary fee schedule and reductions seeks to ensure that the burden on residents, businesses, and developers is not excessive given the continuing impacts of the economic, COVID-19, and increasing school fees.

The temporary fee schedule and reduction is found to be essential for staff and the public in order to create a fee structure that can be easily interpreted internally and externally, for preservation of the public peace when processing permits, health and safety by



Incentivizing local residents, businesses, and developers to comply with the proper permitting processes when conducting construction activities (because the fees are more affordable), and that projects are not halted due to governmental constraints or lack of funds.

The proposed temporary reduction in fees would allow staff to analyze the impact of using this type of approach to influence the local economy in terms of developmental growth for both residents and businesses, it would allow staff to operate under a temporary fee schedule that does provide the clarity needed to calculate and impose fees on planning applications and building permits, and it would allow staff to determine the reasonable full cost of services that are provided.

The proposed temporary fee schedule closely reflects what the neighboring cities charge for permitting and entitlement processes. Planning and Building Services staff will provide updates every three months from the time of approval to City Council regarding feedback from the public and the fee study being conducted internally. Staff will seek direction from the City Council over the coming months related the temporary reduction and internal fee study being conducted.

Fiscal Impact:

To be determined and analyzed by July 1, 2022.

Coordinated with:

City Manager's Office
Planning and Building Services Staff

Attachment(s):

1. Resolution approving a temporary fee schedule and reductions of fees for planning applications and building permits in efforts to stimulate the local economy and study the full cost of services rendered to the public for Planning and Building Services.
2. Proposed Temporary Fee Schedule.

RESOLUTION NO. 2022-___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALEXICO APPROVING A TEMPORARY FEE SCHEDULE FOR PLANNING APPLICATIONS AND BUILDING PERMITS UNTIL JULY 1, 2022

WHEREAS, the City Council of the City of Calexico conducted a meeting concerning processing fees for planning applications and building permits; and

WHEREAS, the fees in the temporary fee schedule do not exceed the reasonable cost of providing services; and

WHEREAS, the adoption and implementation of the temporary fee schedule will not entitle any person who has already paid fees prior to receive a refund, credit or reimbursement of such payment; and

WHEREAS, all fee applications and associated permitting costs for planning and building permits are the responsibility of the applicants proposed project or development; and

WHEREAS, this resolution will allow the City of Calexico staff to conduct an internal fee study of the cost of services rendered and updates for planning and building fees while contributing efforts to stimulate the local economy ; and

WHEREAS, this resolution shall become effective immediately upon adoption by the City Council and end or be extended by July 1, 2022; and

BE IT RESOLVED by the City Council, staff is directed to conduct and internal fee study and utilize the **Temporary Fee Schedule for Planning Applications and Building Permits as outlined in “Exhibit A”**.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Calexico held on January 19, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Javier Moreno, Mayor

ATTEST:

Gabriela Garcia, City Clerk

APPROVED AS TO FORM:

Carlos Campos, City Attorney

State of California)

County of Imperial) s.s.

City of Calexico)

I, Gabriela T. Garcia, City Clerk of the City of Calexico do hereby certify the above Resolution No. 2022-____ was approved at a regular City Council meeting held on the 19th day of January 2022, by the following vote to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

Gabriela T. Garcia, City Clerk

STATE OF CALIFORNIA
City of Calexico

I, Gabriela T Garcia, City Clerk of the City of Calexico, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said City Council on this 19th day January 2022.

Gabriela T. Garcia, City Clerk of the City of Calexico,
State of California

By: _____
Carlos Campos, City Attorney

CITY OF CALEXICO
 PROPOSED REVISED MISCELLANEOUS BUILDING PERMIT FEE SCHEDULE
 (based on adopted Maximus Study standard hourly rate and average number of inspections required)



"EXHIBIT A"

WORK ITEM	UNIT	RECOMMENDED FEE	CURRENTLY ADOPTED FEE	CURRENT UNIT
STANDARD HOURLY RATE		\$265.00	\$228.99	HOUR
Administrative Fees				
Permit Issuance	each	\$0.00	\$38.17	each
Duplicate/ Replacement Job Card/ Permit	each	\$34.35	\$68.70	each
Addendums/Revisions to already approved Building Plans	each	1/2 Original Building Permit Fee	N/A	N/A
Preliminary Development Review Meeting	Flat Fee	\$550.00		
Items not specified	per permit	To be determined by the City Manager and Planning and Building Service Director		
Acoustical Review/ T-Bar				
New Single Family Home or Duplex	project		\$286.24	each
Addition or Alteration to Single Family Home or Duplex	project		\$332.04	each
Multi- Family/ Commercial	project		\$446.53	each
Address Assignment/ Verification	per parcel	\$0.00	\$103.05	
Antenna/ Telecommunications Facility				
Radio	each		\$332.04	each
Cellular/ Mobile, free- standing	each		\$503.78	each
Cellular/ Mobile, attached to a building	each		\$446.53	each
Arbor/ Trellis	each		\$103.05	each
Awning/ Canopy (supported by building)	each		\$389.29	each
Balcony Addition	each		\$446.53	
Carport	each		\$503.78	each
Certifications				
Special Inspector Certification Application	each		\$68.70	each
Materials Testing Lab Certification	each		\$68.70	each
Chimney, new Building Permit Fee	each		\$412.18	each
Chimney, repair Building Permit Fee	each		\$354.94	each
Close existing openings				
Interior Wall Building Permit Fee	each		\$263.34	each
Exterior Wall Building Permit Fee	each		\$320.59	each
Commercial Coach Building Permit Fee	each		\$217.54	each
Copies/Prints- Submittals via email only for Planning and Building Services Department				
8 5 X 11 Letter Size	each page	\$1.00 per sheet/page	N/A	N/A
11 x 17/ Poster Size	each page	\$3.00 per sheet/page	N/A	N/A
Covered Porch	each		\$183.19	each
Deck (wood)	each		\$148.84	each
Deck Railing	each		\$148.84	each
Demolition	each		\$45.80	each
Disabled Access Compliance Inspection (walkways)	each		\$103.00	per hour
Door				
New Door (non-structural)	each		\$148.84	each
New Door (Structural shear wall/ masonry)	each		\$251.89	each
Fence				
Non- masonry (wood, vinyl, chain-link, wrought-iron fencing or similar)	each	\$412.18	\$152.00	up to 100 lf
Masonry (CMU, block, brick or similar)	each	\$583.93	\$304.00	up to 100 lf
Fireplace				
Masonry/ Pre-Fabricated/ Metal	each		\$412.18	each
Flagpole	each		\$354.94	each
Foundation Repair	each		\$354.94	each
Garage (detached)				
Wood framed	each		\$583.93	each
Masonry	each		\$927.41	each
Inspections				
Supplemental Inspection fee, regular business hours	each		\$114.50	per each 1/2 hour
Inspections outside normal business hours (2- hour minimum charge)	each		\$457.98	each
Insulation of existing walls	each		\$206.09	each
Lighting Pole				
First pole	each		\$274.79	each
Each additional pole	each		\$171.74	each
Modular Structures	each		\$103.05	each
Onsite Improvements	each		\$755.67	each
Partition- Commercial interior				
Additional commercial partition	per project		\$332.04	up to 30 lf
Partition- Residential interior	n/a		\$320.59	each 30 lf
Additional residential partition	per project		\$297.69	up to 30 lf
Additional residential partition	n/a		\$412.18	each 30 lf
Patio Cover/ Porch				
Wood framed	each		\$354.94	up to 300 sf
Metal framed or other	each		\$469.43	up to 300 sf
Pergola	each		not specified	not specified
Enclosed, wood frame	each		\$412.18	up to 300 sf
Enclosed, metal frame	each		\$469.43	up to 300 sf
Enclosed, other frame	each		\$641.18	up to 300 sf
Photovoltaic/ Solar Panel System				
Residential	each		\$68.70 to \$389.29	each
Commercial/ Industrial	each		\$68.70 to \$389.29	up to 4 kW

Pile Foundation					
	Cast in place concrete, first 10 piles	up to 10		\$526.68	up to 10
	Additional Piles (increments of 10)	each 10		\$228.99	each 10
	Driven (steel, pre-stressed concrete)	up to 10		\$526.68	up to 10
	Additional Piles (increments of 10)	each 10		\$641.18	each 10
Plan Check					
	Residential/ Minor Commercial TIs- Initial Submittal Plan Check Deposit Fee	per project		\$50.00	not specified
	New Commercial/ Industrial- Initial Submittal Plan Check Deposit Fee	per project		\$100.00	not specified
	Plan Check Fee for New Residential or New Residential Additions	per building permit	40% of Building Permit Fee		
	Plan Check Fee for Commercial Industrial Projects	per building permit	65% of Building Permit Fee		
	Supplemental Plan Check / Applicant Modifications-approved plans	each	1 2 the original building permit fee	\$114.50	per each 1 2 hour
	Supplemental Plan Check/ Applicant Modifications- not approved	each	\$50.00 per page	not specified	not specified
Remodel/ Additions- Plan Check Fee 40% of Building Permit Fee					
	Residential-Attached/ Detached Addition (covered & enclosed space)	per structure		\$526.68	up to 300 sf
	Residential- Interior remodel	per project		\$354.94	up to 300 sf
	Commercial/ Industrial- Tenant Improvements/ Code Compliance	per project		\$446.53	each
	Commercial/ Industrial- Addition	per structure		\$389.29	each
	Water/ Fire Damage	each		\$332.04	each
	Re-Roof- Plan Check Fee for Re-Roof 50% of Building Permit Fee	each	Plan Check Fee for Re-Roof 50% of Building Permit Fee		
	Residential	each		\$148.84	up to 1000 sf
	Multi- Family	each		\$206.09	up to 1000 sf
	Commercial/ Industrial	each		\$240.44	up to 1000 sf
Retaining Wall (Concrete or Masonry)					
	Standard	per parcel		\$412.18	up to 50 lf
	Special Design, 3-10' high	per parcel		\$583.93	up to 50 lf
	Special Design, over 10' high	per parcel		\$870.17	up to 50 lf
	Gravity/ Crib Wall, 0-10' high	per parcel		\$870.17	up to 50 lf
	Gravity/ Crib Wall, over 10' high	per parcel		\$984.66	up to 50 lf
	Roof Structure Replacement	per structure		\$332.04	each 100 sf
	Sauna/ Steam	each		\$297.69	each
Siding					
	Stone or brick veneer, interior or exterior	per project		\$354.94	up to 400 sf
	Other siding	per project		\$297.69	up to 400 sf
Signs-					
	Directional, first sign	first		\$103.05	each
	Additional directional sign	each		\$68.70	each
	Ground/ Roof projecting signs	each		\$297.69	each
	Rework of any existing ground sign- Plus Plan Check Fee	each		\$297.69	each
	Other signs/ Banners	each	\$65.00	\$68.70	each
	New wall/ awning sign, non-electric- Plus Plan Check Fee	each		\$240.44	each
	New wall/ awning sign, electric-Plus Plan Check Fee	each		\$240.44	each
	Temporary Sign Permit	each	\$85.00		
	Sign re-face	each		not specified	not specified
Skylight					
	Non-structural/ less than 10 sf	each		\$240.44	each
	Structural/ over 10 sf	each		\$354.94	each
Stairs					
	First stairway	first		\$297.69	first flight
	Additional stairway	each		\$263.34	per flight
Storage Racks					
	0-8' high, up to 100 lf	each		\$297.69	first 100 lf
	Additional 100 lf	each		\$91.60	each 100 lf
	over 8' high	each		\$377.84	first 100 lf
	Additional 100 lf	each		\$114.50	each 100 lf
Storage Structure					
	Up to 300 sf	each	\$115.00	not specified	not specified
	Over 300 sf	each	\$229.00	not specified	not specified
	Stucco Applications/ Drywall	per project		\$114.50	each 100 lf
	Swimming pool/ Spa- Plus Plan Check Fee- Subject to Plan Check Fee 40%	of building permit fee	40% of Building Permit Fee		
	Residential- Vinyl-lined	each		\$412.18	up to 800 sf
	Residential- Fiberglass	each		\$412.18	each
	Residential- Gunite	each		\$755.67	up to 800 sf
	Commercial Pool	each		\$1,019.01	up to 800 sf
	Spa or hot Tub (Pre-fabricated)	each		\$469.43	each
	Trash enclosure- Plus Plan Check Fee	each		\$915.96	not specified
Window or Sliding Glass Door					
	New or replacement, non-structural	each		\$194.64	each
	New or replacement, structural (shear wall/ masonry)	each		\$332.04	each
	Bay Window	each		\$297.69	each
Mechanical Permits Fees- Stand Alone					
	Stand alone mechanical plan check	Flat Fee	\$34.35		
	A/C Residential, new or replacement plus Duct Work- No Plan Check Fee Required	each		\$228.99	hourly
	Furnace (FAU Floor)	each		\$171.74	each
	Heater-No Plan Check Fee Required	each		\$171.74	each
	Appliance vent/ chimney (only)	each		\$171.74	each
	Refrigeration compressor-No Plan Check Fee Required	each		\$171.74	each
	Boiler-No Plan Check Fee Required	each		\$171.74	each
	Heat pump-No Plan Check Fee Required	each		\$171.74	each
	Air handler	each		\$171.74	each
	Duct Work-Stand Alone-No Plan Check Fee Required	each	\$171.74	\$171.74	each
	Evaporative cooler	each		\$171.74	each
	Make-up Air system	each		\$171.74	each
	Moisture Exhaust Duct (dryer)	each		\$171.74	each

Vent fan, single-duct	each		\$171.74	each
Vent system not a portion of HVAC system authorized by a permit	each		\$171.74	each
Exhaust hood and duct, residential or commercial	each		\$171.74	each
Refrigerator Condenser	each		\$171.74	each
Walk-in box/ refrigerator coil	each		\$171.74	each
Other appliance or equipment not listed	each		\$171.74	each
Plumbing/ Gas Permit Fees- Stand Alone	Flat Fee	\$34.35		
Stand alone plumbing plan check	each		\$228.99	hourly
Gas outlet	each		\$114.50	each
Plumbing fixture system or traps including water, drainage, piping, backflow	system		\$114.50	each
Building sewer	per line		\$366.36	each
Grease trap	each		\$114.50	each
Backflow preventer	each		\$114.50	each
Roof drain- rainwater system	system		\$114.50	each fixture
Water heater- Not Subject to Plan Check Fee	each		\$114.50	each
Lawn sprinkler system	each		\$114.50	each
Water pipe repair or replacement	per project		\$76.33	not specified
Drain-vent repair/ alterations	each		\$76.33	not specified
Drinking Fountain	each		\$76.33	not specified
Solar water heater system	per system		\$114.50	not specified
Graywater system	per system		\$114.50	per hour
Medical gas system	per system		\$114.50	per outlet
Electrical Permit Fees-Stand Alone	Flat Fee	\$34.35		
Stand alone plumbing plan check	each		\$228.99	hourly
Swimming pool single- phase service	each		\$381.65	per 100 amps
Swimming pool three- phase service	each		\$114.50	per 100 amps
Outdoor events, 15 to 20 amp, first 10 circuits	each		\$114.50	each
Outdoor events, 15 to 20 amp, additional 90 circuits	each		\$76.33	each
Outdoor events, 15 to 20 amp, over 100 circuits	each		\$76.33	each
Outdoor events, 25 to 40 amp circuits	each		\$76.33	each
Outdoor events, 50-175 amp circuits	each		\$114.50	each
Outdoor events, 200 amp or larger circuits	each		\$152.66	each
Temporary Power Pole/ Temporary Power	each		\$76.33	each
Generator Installation	each		\$76.33	per kW
Electrical Inspection required by IID for power release	per meter		not specified	not specified
Residential addition, remodel, or accessory struture lighting fixtures, outlets, receptacles or other electrical devices	per project		\$114.50	not specified
Pole or platform mounted lighting fixtures	each		\$38.15	not specified
Residential Appliances: Fixed residential appliances or receptacle outlets for the same including wall mounted electrical ovens, cooking tops, electric ranges, food waste grinders, dishwashers.			\$171.74	not specified
Non-residential appliances including medical and dental devices, food, beverage, and ice cream cabinets, illuminated show cases, drinking fountains, vending machines, laundry machines, or other similar.			\$381.65	not specified
Residential electrical vehicle (EV) charging circuit/station	each	\$228.99	not specified	not specified
Commercial or industrial electrical vehicle (EV) charging stall	each	\$228.99	not specified	not specified
Power apparatus: Antennas, motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners, heat pums, cooking or baking equipment, and other power apparatus	first		\$171.74	up to & including 1 (each)
Power apparatus: Antennas, motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners, heat pums, cooking or baking equipment, and other power apparatus	first to tenth		\$286.24	over 1 and not over 10 (each)
Power apparatus: Antennas, motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners, heat pums, cooking or baking equipment, and other power apparatus	eleventh to fiftieth		\$381.65	over 10 and not over 50 (each)
Power apparatus: Antennas, motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners, heat pums, cooking or baking equipment, and other power apparatus	fifty-first to hundreth		\$477.07	over 50 and not over 100 (each)
Power apparatus: Antennas, motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners, heat pums, cooking or baking equipment, and other power apparatus	over one hundred		\$572.48	over 100 (each)
Electrical Commercial Tenant Improvements including but not limited to all switches, circuit breakers, contactors, thermostats, relays, emergency fixtures & exit signs, and other directly related control equipment.	per project		\$572.48	not specified
New signs, outline lighting, or marquees supplied from one branch circuit or additional circuits within the same sign, outline lighting or marquee	per project		\$114.50	each
Residential electrical service up to 200 amp, new or replacement	per project	\$230.00	\$76.33	each
Multi-family or small-scale commercial electrical service up to 1000 amp, new or replacement	per project	\$400.00	\$76.33	each
Medium- large scale commercial or industrial electrical service, new or replacement	per project	\$575.00	\$76.33	each
Switch gear, new or replacement	each	\$76.33	not specified	not specified