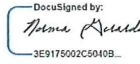


AGENDA
ITEM

24



CITY COUNCIL AGENDA STAFF REPORT

DATE: January 21, 2026
TO: Mayor and City Council
APPROVED BY: Benjamin A. Martinez, City Manager *Bm*
PREPARED BY: Norma Gerardo, Recreation Manager 
SUBJECT: Receive and File Community Services Commission Minutes for Regular Meetings of October 08, 2025, and November 12, 2025.

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Recommendation:

Accept Minutes for Community Services Commission Regular Meetings held on October 08, 2025, and November 12, 2025.

Background:

City staff shall prepare minutes for Community Services Commission meetings and present them to the Community Services Commission for approval. Once approved, a copy of the signed minutes is submitted for City Council ratification.

Discussion and Analysis:

On Wednesday, November 12, 2025, and Wednesday, December 10, 2025, 2025, the Community Services Commission met and approved the minutes for the regular meetings held on October 08, 2025, and November 12, 2025.

Minutes have been signed by Chair Patricia Ureña and are now submitted for ratification by the City Council of the City of Calexico.

Fiscal Impact:

None.

Coordinated With:

None.

Attachment(s):

1. Minutes for Community Services Commission Regular Meeting of October 08, 2025.
2. Minutes for Community Services Commission Regular Meeting of November 12, 2025.

ATTACHMENT NO. 1



COMMUNITY SERVICES COMMISSION MINUTES

608 Heber Ave. Calexico, CA 92231

THE COMMUNITY SERVICES COMMISSION MET IN REGULAR SESSION ON THE 8th DAY OF OCTOBER 2025 AT 5:02PM AT THE FERNANDO "NENE" TORRES COUNCIL CHAMBERS, 608 HEBER AVENUE, CALEXICO, CALIFORNIA. THE DATE, HOUR AND PLACE DULY ESTABLISHED FOR THE HOLD OF SAID MEETING PURSUANT TO EXECUTIVE ORDER N-29-20.

CALL TO ORDER

A regular meeting of the Community Services Commission was called to order on Wednesday, October 8, 2025, at 5:02 p.m. by Chairperson Urena.

ROLL CALL

Commissioners Present:

Patricia Ureña
Christina M. Rojas.
Antonio Garcia
Eugenio Ramos
Jaime Duron

PLEDGE OF ALLEGIANCE

Liliana Falomir led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Jaime Duron made a motion to approve the agenda. Motion was seconded by Commissioner Ramos. Motion passed unanimously.

PUBLIC COMMENTS

No public comments to the Commissioners were made.

RECREATION MANAGER REPORT

Norma Gerardo, Recreation Manager, reported that the Department has been extremely busy preparing for upcoming events, including the Skull Decorating, Papel Picado Workshops, Halloween Dance, Altar de Muertos, and Halloween Carnival. She also shared that an invitation was received to participate in the Fire Department's Open House Event on October 18th with activities and information table. Ms. Gerardo and her team are all full force, getting everything ready for the holiday events.

PUBLIC WORKS MANAGER REPORT

Lilliana Falomir, Public Works Manager, reported that on Saturday, November 1st, the Public Works Department, in collaboration with Keep American Beautiful, will be planting Iodine bushes and trees along the new river. The department is looking for volunteers to assist. A flyer will be forwarded once it's created.

COMMISSIONER COMMENTS AND REPORTS OF MEETINGS/EVENTS ATTENDED

Commissioner Ramos has been attending the Council meetings. He is also participating in the AD HOC that is organizing the National Night Out event. He invites the community to come out and support.

Commissioner Duron had no report.

Vice Chairperson Rojas was unable to attend any events and has nothing to report.

Commissioner Garcia was sick and unable to attend any current events.

Chairperson Ureña attended Las Primeras Gala Event on September 12th to assist with sponsorships for young women. Ms. Urena also attended the Council meeting on September 7th regarding Cordova Park and submitted a letter of recommendation on the matter on behalf of the Commission as agreed at the last commission meeting. On September 25th, Ms. Ureña met with Congressman Ruiz to discuss healthcare issues and outdoor recreation in Calexico. Chairperson Ureña, AD Hoc member Jimmy Duron, Council Member Marquez, grants manager and other foundation members from El Centro to discuss the 501C3 Foundation Development for Parks and Recreation. Next meeting is scheduled for October 13th. Chairperson Urena also met with City Clerk regarding training for Commissioners regarding the Brown Act and social media classes. She attended a Calexico Police Commission meeting and participated with the Calexico Volunteer Alliance Group on the Rodriguez Park repairs. Chairperson Urena and Vice-Chairperson Rojas will schedule a meeting with the Baja Runners regarding the Veteran's Memorial Wall project. They will also meet with Public Works Director and Manager regarding the remaining veterans' plaques.

CONSENT AGENDA

1. Approval of Community Service Minutes for Regular Meeting of September 10, 2025.

Commissioner Duron made a motion to approve the minutes of September 10, 2025. Motion was seconded by Commissioner Ramos. Motion passed unanimously.

DISCUSSION ITEMS

DISCUSSION AND POTENTIAL ACTION ITEMS

INFORMATIONAL ITEMS:

2. Nosotros Park.
3. Heber Expansion.
4. Rodriguez Park.
5. Cordova Expansion.
6. To Join the Calexico Police AD HOC for Community Clean Up and National Night.
7. Recreation Department's Upcoming Event Flyers.
8. Attendance Report.

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:23 PM by Chairperson Ureña.



Patricia Ureña, Chairperson

Attest:



Ariana Hernandez, Administrative Assistant

ATTACHMENT NO. 2



COMMUNITY SERVICES COMMISSION MINUTES

608 Heber Ave. Calexico, CA 92231

THE COMMUNITY SERVICES COMMISSION MET IN REGULAR SESSION ON THE 12th DAY OF NOVEMBER 2025 AT 5:09PM AT THE FERNANDO "NENE" TORRES COUNCIL CHAMBERS, 608 HEBER AVENUE, CALEXICO, CALIFORNIA. THE DATE, HOUR AND PLACE DULY ESTABLISHED FOR THE HOLD OF SAID MEETING PURSUANT TO EXECUTIVE ORDER N-29-20.

CALL TO ORDER

A regular meeting of the Community Services Commission was called to order on Wednesday, November 12, 2025, at 5:09 p.m. by Chairperson, Patricia Ureña.

ROLL CALL

Commissioners Present:

Patricia Ureña
Christina M. Rojas.
Antonio Garcia
Jaime Duron
Eugenio Ramos

PLEDGE OF ALLEGIANCE

Commissioner Antonio Garcia led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Duron made a motion to approve the agenda. Motion was seconded by Commissioner Ramos. Motion passed unanimously.

PUBLIC COMMENTS

The following people provided public comments to the Commissioners: Javier Gonzalez.

RECREATION MANAGER REPORT

Norma Gerardo, Recreation Manager, reported the department is extremely busy with tons of upcoming events like the Christmas Tree Lighting, Christmas Parade, Christmas Dance, and Paint Nights to name a few. As more events come up, Ms. Gerardo will provide the Commissioners with information, to assist in guiding the community to any upcoming events being held.

PUBLIC WORKS MANAGER REPORT

Lilliana Falomir, Public Works Manager, thanked the Commissioners that attended the Imperial County New River Project Action Committee. They had about 45 volunteers that planted 1,600 bushes along the river.

COMMISSIONER COMMENTS AND REPORTS OF MEETINGS/EVENTS ATTENDED

Commissioner Garcia attended the Halloween Carnival at the Community Center.

Vice Chairperson Rojas attended the Imperial County New River Project Action Committee, the Trio Mictlan, and the Veteran's Memorial Celebration. Ms. Rojas also attended a council meeting.

Commissioner Duron attended a meeting for the 501 Foundation update for Parks and Recreation.

Commissioner Ramos on October 21st attended the Nosotros Park walk path clean up. Mr. Ramos attended the Calexico Police Advisory Commission meeting, and the Calexico Farming Community meeting. Commissioner enjoyed attending the Altar de Muertos event, Nightmare on Fifth Street, the Imperial County New River Project Action Committee, the cleanup held on November 8th, and the Veteran's Memorial Celebration.

Chairperson Ureña had a meeting with the Public Works Director and the veterans group regarding the vandalism to the Veteran monument. Ms. Ureña also attended the council meetings, a meeting with the Alliance Club, the Juvenile Justice Commission meeting, and the events held at the Cultural Arts Center; Trio Mictlan and Altar de Muertos. Chairperson also helped at the Imperial County New River Project Action Committee and assisted with the Veteran's Memorial event.

CONSENT AGENDA

1. Approval of Community Services Commission Minutes for Regular Meeting of November 12, 2025.

Commissioner Duron made a motion to approve the Community Services Commission Minutes for regular meeting of November 12, 2025. Motion was seconded by Vice Chairperson Rojas. Motion passed unanimously.

DISCUSSION ITEMS

2. Priority List of Repairs for Nosotros Park & Rodriguez Park.

The following people provided public comments to the Commissioners: Jesus Solano.

Commissioner Ramos made a motion to have a workshop during the Community Service Commission meeting on January 14, 2026, to allow the community to participate in creating a list of priorities for the Nosotros and Rodriguez Park. Motion was seconded by Vice Chairperson Rojas. Motion passed unanimously.

3. Sports League Using City Parks Facilities 501C3 Status.

The following people provided public comments to the Commissioners: Jesus Solano

Ms. Gerardo provided the information that has been submitted by the Leagues to the Commissioners.

DISCUSSION AND POTENTIAL ACTION ITEMS

INFORMATIONAL ITEMS

- 4. Update on Heber Expansion.**
- 5. Update on Redesign of Cordova Park.**

The following people provided public comments to the Commissioners: Yolanda Cunningham, Jesus Solano, and Javier Gonzalez.

- 6. Calexico Veterans Memorial Wall Update.**
- 7. Foundation Update for Friends of Calexico Parks & Recreation.**
- 8. Recreation Department Upcoming Event Flyers.**
- 9. Attendance Report.**

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:35 PM by Chairperson Ureña.

Attest:



Ariana Hernandez, Administrative Assistant



Patricia Ureña, Chairperson