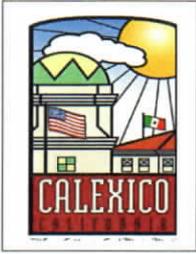


AGENDA
ITEM

5



AGENDA STAFF REPORT

DATE: March 18, 2020

TO: Mayor and City Council

APPROVED BY: David B. Dale, City Manager *DF*

PREPARED BY: Diego Favila, Fire Chief *DF for D.P.*

SUBJECT: Adopt a Resolution Declaring Out of Service Equipment as Surplus and Authorize the Donation, Sale, or Destruction of these Items

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Recommendation:

Adopt a Resolution of the City Council of the City of Calexico, California declaring out of service equipment as surplus and authorize the donation, sale, or destruction of these items.

Background:

The Fire Department is currently holding onto several out of service EKG monitors, old computer hard drives, and other miscellaneous equipment that is no longer operational or meets current EMS county protocols. There is little to no dollar value to this equipment. The equipment is scheduled to be donated and/or destroyed.

Discussion & Analysis:

Fire Department is requesting that the City Council of the City of Calexico declare out of service the surplus equipment listed in Exhibit "A" and allow these items to be donated, sold or destroyed.

Fiscal Impact:

The items listed are scheduled to be donated or destroyed. No fiscal impact.

Coordinated With:

None.

Attachments:

1. Resolution of the City Council of the City of Calexico, California declaring out of service equipment as surplus and authorize the donation, sale, or destruction of these items.
2. Surplus and Miscellaneous Equipment Inventory List.



RESOLUTION NO. 2020 –

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALEXICO, CALIFORNIA DECLARING OUT OF SERVICE EQUIPMENT AS SURPLUS AND AUTHORIZE THE DONATION, SALE, OR DESTRUCTION OF THESE ITEMS.

WHEREAS, the City of Calexico owns the said equipment which are surplus to its needs, and

WHEREAS, the equipment have little or no dollar value and have served their usefulness and are no longer economically feasible to repair or maintain; and

WHEREAS, City Staff has communicated with the general public who may have the need for such used equipment; and

WHEREAS, the City Council can authorize the City Manager to donate, sell, or dispose of all equipment; and

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Calexico hereby resolves as follows:

Section 1. The City Council of Calexico declares such property to be surplus.

Section 2. The City Council authorizes the City Manager to prepare all required documentation to donate, sell, or destroy all miscellaneous equipment to general public.

Section 3. The City Council authorizes the City Manager to dispose of all equipment not sold or donated to the general public.

PASSED, APPROVED AND ADOPTED this 18th day of March 2020

Bill Hodges, Mayor

ATTEST:

Gabriela T. Garcia, City Clerk

APPROVED AS TO FORM:

Carlos L. Campos, City Attorney

State of California)
County of Imperial) ss.
City of Calexico)

I, Gabriela T. Garcia, City Clerk of the City of Calexico, California, do hereby certify that the above and forgoing Resolution No. 2020 – _____ was duly passed, approved and adopted by the City Council at its regular meeting held on the 18th day of March, 2020, by the following vote, to-wit:

AYES:
NOES:
ABSENT:

Gabriela T. Garcia, City Clerk



EXHIBIT "A" – Old Equipment Inventory for Disposal, Sale, or Donation.

Category of Record	Description or Example of Record	Legal Authority	Minimum Legal Retention
Fixed Assets Surplus Property	The following equipment are old Zoll M Series Monitors & battery charger systems that are out of service and in disrepair and have since been replaced by newer monitors. Serial #T01B19846; #T03B43621; #T01L28870; #T08D101702; #T99C02114; #T10G121426; #T00E11982; #T99K06667; #T01I26096; #T99B0146; #3021C	GC 34090 CCP 337	Until audited + 4yers
Fixed Assets Surplus Property	The following equipment is an old Physio-Control Life Pak 10 EKG/Defib Monitor Serial #00036945 and a battery charging system Serial #00008193that are out of service and in disrepair and have since been replaced by newer monitors.	GC 34090 CCP 337	Until audited + 4yers
Fixed Assets Surplus Property	The following Dell floor model hard drives are 7+ years old and have since been replaced by newer hard drives. (1) Serial # 75T71C1 Model #DC6M; (2) Serial #D1TV3B1 Model #DCTA; (3) Serial #4Q9H941 Model #DHM; (4) Property of Calexico 000723; (5) Serial # 55T71C1 Model #DC6M	GC 34090 CCP 337	Until audited + 4yers
Fixed Assets Surplus Property	The following Dell Lap Tops are 7+ years old and have since been replaced by Apple IPADS for regular use by assigned personnel. Reference # 05137 Model #'s PP21L; Additionally, a Panasonic Toughbook laptop Serial # CXSM01BRD Model #CF-19 is 7+ years old and has since been replaced by an Apple IPAD for use by assigned personnel.	GC 34090 CCP 337	Until audited + 4yers
Fixed Assets Surplus Property	The following is an old film projector for 35 millimeter film Serial #0031D. It is no longer in use.	GC 34090 CCP 337	Until audited + 4yers
Fixed Assets Surplus Property	There are two 3M overhead projector for transparencies that are no longer used. (1) Serial #619987 Model #213 and (2) Serial #78-8014-6796-6	GC 34090 CCP 337	Until audited + 4yers
Fixed Assets Surplus Property	The following equipment are two old Laerdal Resuciti-manikins; (1) Baby no serial # and (2) Anatomical Anne Serial #003153. Both obsolete and in disrepair.	GC 34090 CCP 337	Until audited + 4yers