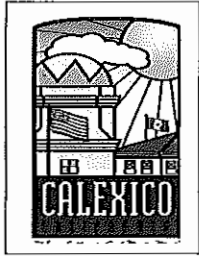


AGENDA

ITEM

13



AGENDA STAFF REPORT

DATE: April 7, 2021

TO: Mayor and City Council

APPROVED BY: Miguel Figueroa, City Manager *MF*

PREPARED BY: Lilliana Falomir, Public Works Manager – Administrative *L. Falomir*

SUBJECT: Authorize City Manager to Purchase One (1) Caterpillar 305.5E2 Mini Hydraulic Excavator for the Water Distribution and Wastewater Collection Division in the amount of \$71,795.73 from Empire Machinery under OMNIA Partners Public Sector Cooperative Purchase Agreement.

=====

Recommendation:

Authorize City Manager to Purchase One (1) Caterpillar 305.5E2 Mini Hydraulic Excavator for the Water Distribution and Wastewater Collection Division in the amount of \$71,795.73 from Empire Machinery under OMNIA Partners Public Sector Cooperative Purchase Agreement.

Background:

The Public Works Department is requesting to purchase one (1) Caterpillar 305.5E2 Mini Hydraulic Excavator which is an essential piece of equipment for the City's Water Distribution and Wastewater Collection Division. This Mini Hydraulic Excavator will allow staff to continue performing maintenance and replacing pipeline in confined areas (alleys, etc.) in our water distribution and sewer collection system as part of the City's Capital Improvement Program (CIP).

Discussion & Analysis:

Public Works staff is requesting that City Council authorized the City Manager to purchase one (1) Caterpillar 305.5E2 Mini Hydraulic Excavator from Empire Machinery for Water Distribution and Wastewater Collection Division under OMNIA Partners Public Sector Cooperative Purchase Agreement. OMNIA Partners provides cooperative solutions that assist both government and education agencies. In addition, they provided qualified public bidding process through purchasing cooperative, which the City may join pursuant to Ordinance No. 1196, Purchasing Policies and Procedures – Cooperative Purchases.

AGENDA
ITEM
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Fiscal Impact:

Capital Improvement Program – Budgeted Item for FY2020-2021

Water Equipment (516-90-992-56014-000)	\$35,897.87
Wastewater Equipment (547-90-993-56014-000)	\$35,897.86
Total	<hr/> \$71,795.73

Coordinated With:

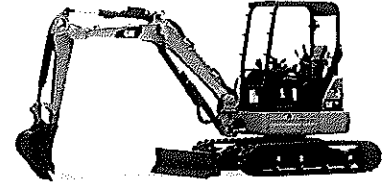
Public Works Department.

Attachment(s):

1. Empire Machinery Proposal dated March 11, 2021.
2. Ordinance No. 1196, Purchasing Policies and Procedures – Cooperative Purchases Section.
3. OMNIA Partners membership letter dated March 11, 2021.



City of Calexico
RE: OMNIA/NIPA Contract #161534



***Not Actual Quoted Machine**

**NEW CATERPILLAR 305.5E2 MINI HYDRAULIC EXCAVATOR (ROPS-Coupler)
STANDARD EQUIPMENT**

▶ **Powertrain**

- Cat C2.4 Diesel Engine U.S. EPA Tier 4 Final Certified
- Automatic Engine Idle
- Automatic Engine Shut-Off
- Automatic Swing Park Brake
- Automatic Two Speed Travel
- Fuel and Water Separator

▶ **Electrical**

- 12 Volt Electrical System
- 60 Ampere Alternator
- 650 CCA Maintenance Free Battery
- Fuse Box
- Ignition Key Start / Stop Switch
- Slow Blow Fuse
- Warning Horn
- Work Lights - Courtesy Safety Lights

▶ **Operator Environment**

- 100% Pilot Control Ergonomic Joysticks
- Adjustable Arm Rests
- Anti-Theft System
- COMPASS:
 - Complete Operation
 - Maintenance Performance and Security System
 - Multiple Languages
 - Site Reference System
- Cup Holder
- Hydraulic Neutral Lockout System
- Literature Holder
- Travel Control Pedals with Hand Levers
- Washable Floor Mat

▶ **Other Standard Equipment**

- Accumulator
- 1-Way And 2-Way Combined Function Auxiliary Hydraulic Lines
- Adjustable Auxiliary Relief
- Auxiliary Line Quick Disconnects
- Caterpillar Corporate "One Key" System
- Continuous Flow
- Door Locks
- Dozer Blade with Float Function
- Ecology Drain - Engine and Hydraulic
- Hydraulic Oil Cooler
- High Definition Hydraulics - Load Sensing/Flow Sharing
- Lockable Fuel Cap
- Power on Demand
- Roll Over-Protective Structure (ROPS)
- Swing Boom Design
- Swivel Guard
- Tie Down Eyes on Track Frame
- Tip Over-Protective Structure (TOPS)
- Tool Storage Area
- Level I Top Guard
- Towing Eye on Base Frame

EMPIRE INCLUDED OPTIONS & UPGRADES

- Manual Dual Lock Pin Grab Coupler
- 12" Bucket with Pins
- 16" Bucket with Pins
- 18" Bucket with Pins
- 24" Bucket with Pins
- Bucket Linkage with Lifting Eye

- Heavy Duty Long Stick
- Long Stick Auxiliary Package
 - Long Stick with Thumb Bracket
 - Long Stick Auxiliary Lines
 - Long Stick Bucket Lines
 - Boom and Stick Lines

- Rubber Belt Track
- 78" Bolt-On Blade
- Standard Counterweight

- TOPS Canopy
 - 3" Retractable Seat Belt
 - Vinyl Seat
 - Pattern Changer Controls
- Product Link Cellular (PL240)
- Ecology Drain
- Solid Rear Hood
- Standard Lights
- Travel Alarm
- High Ambient Cooling
- Ground Cable

Pricing Summary:

2020 List Sale Price.....	\$82,388.00
Less City of Tucson / OMNIA Contract #161534 Discount (20%).....	(\$16,477.60)
Sub Total.....	\$65,910.40
12" Bucket.....	\$1,125.00
16" Bucket.....	\$1,188.00
18" Bucket.....	\$1,236.00
24" Bucket.....	\$1,375.00
Standard Prep.....	\$355.00
Warranty.....	\$950.00
Freight.....	\$95.00
City of Tucson / OMNIA Partners Contract #161534 Price.....	\$72,234.40
Less Empire Additional Discount.....	(\$5,910.40)
City of Calexico Price.....	\$66,324.00
Sales Tax.....	\$5,471.73
City of Calexico Total Price with Sales Tax.....	\$71,795.73

Included Training: On-site operating and safety training provided by a CAT certified product specialist to ensure machine is running properly to reduce operating costs, reduce unnecessary machine wear and tear, and maximize productivity.

Art, we appreciate the opportunity to quote you this machine. Thank you for your consideration, and we look forward to your valued business.

Brian Havens
Account Manager
Empire Machinery
760-996-4881
Brian.Havens@empire-cat.com
3/11/2021

This quote is good for thirty days and prices are subject to change. Availability subject to prior sale. Tire brand cannot be guaranteed. All finance options are subject to credit approval. By purchasing goods or services from Empire, you agree to Empire's Terms (www.empire-cat.com/saleservice/terms), which are incorporated into this quote. Due to market issues outside of Empire's control, any tires listed on this quote may not be available at time of shipment. All tire makes, models and costs are subject to change.

CATERPILLAR FEATURES AND BENEFITS

***Hydraulics:** High Definition Hydraulic System provides a load sensing and flow sharing capability leading to operational precision, efficient performance and greater controllability.

***COMPASS Control Panel:** COMPASS Control Panel is a standard feature that allows the operator to easily adjust auxiliary flows to achieve the optimal work tool performance, activate auto idle for improved fuel efficiency and utilize the security system to ensure protection of valuable assets with the simple touch of a button.

***Power on Demand –** Power on Demand provides optimal efficiency and performance the moment you need it. This automatic system ensures fuel efficiency through appropriate engine rating to meet all operational needs as required.

***Operator Environment:** The redesigned operator environment includes a high quality suspension seat, easy to adjust armrests and 100% pilot controls which offer consistent and long-lasting controllability.

***Serviceability:** Convenient service and maintenance requirements include ease of access to daily check points, 500-hour engine oil and filter change period, 500-hour grease interval on front implement, S-O-SSM oil sampling valve and overall long term durability.

***Safety:** All Cat Mini Excavators from 3.5 metric tons to 8 metric tons are ROPS, TOPS and Top Guard Level 1 certified and include the Cat Interlock (hydraulic lockout) System, a certified accumulator which allows for auxiliary pressure to be released, and a travel alarm. All of these safety features are standard on the E2 model lineup.

EQUIPMENT STANDARD WARRANTY
CATERPILLAR EQUIPMENT WARRANTY

| INCLUDED |

<u>Standard Factory</u>	<u>Price</u>	<u>Payment</u>
2 Years / 2,000 Hours	INCLUDED	INCLUDED

<u>Field Service</u>	<u>Price</u>	<u>Payment</u>
1 Year / 12 Months	INCLUDED	INCLUDED

*Field service call on warrantable repairs includes travel, time and mileage cost.

Caterpillar Standard Warranty

- ▶ Worldwide dealer network
- ▶ Unmatched dealer parts availability
- ▶ CAT certified dealer technicians
- ▶ Quality genuine CAT parts
- ▶ Protect your investment
- ▶ Reduce machine downtime
- ▶ Reduce unexpected repair cost exposure

EQUIPMENT EXTENDED WARRANTY
CATERPILLAR EQUIPMENT PROTECTION PLAN

| INCLUDED |

Extended Warranty Coverage
5 Years or 3,000 Hours – Premier

*Extended warranty coverage price will be added to sale price and payment if electing coverage that is not included.

Caterpillar Extended Warranty

- ▶ Best in class in number of parts and components coverage
- ▶ Customizable to meet your equipment utilization and long-term objectives
- ▶ Coverage options for Powertrain, Hydraulics, Technology, or Premier for the most comprehensive coverage
- ▶ Reduce unexpected repair cost expense
- ▶ Safeguards machine warranty coverage beyond the standard warranty term
- ▶ CAT certified dealer technicians
- ▶ [Compare Coverage Options](#)



CAT Certified Operator Training - INCLUDED

- ✔ Personal safety factors of machine operation
- ✔ Perform a machine walk around inspection per O&M
- ✔ Locate, identify, and describe functionality for: operator controls, switches, and gauges located on machines
- ✔ Safely and efficiently perform the correct pre-operational start-up and shutdown procedure
- ✔ Operate the machine by correctly moving the machine safely
- ✔ English or Spanish Speaking Instruction available

Additional CAT Certified Operator Training Available

- ✔ We offer a variety of certified operator training classes and assorted instructional techniques to fit all operator levels
- ✔ Advantages of certified training provides many cost savings benefits
 - Best operating techniques; increase productivity; reduce fuel costs
 - Utilize machine technology capabilities; finish jobs faster with less rework
 - Improve machine operating skills; reduce wear and tear on equipment
 - Learn proper operator and service inspections; find problems before failure
 - Incorporate best operator safety practices; prevent costly accidents and injuries
 - Increase machine life; Increase machine resale value



*CAT Daily is available on all machines that are equipped with a Product Link device. Data available is dependent upon device type and machine specifications. Not all features listed in subscription details may be available.

- ▶ **CAT Daily – INCLUDED**
 - Telematics/GPS Subscription Included for 5 Years
 - Once Daily Reporting of All Available Data
 - Access Information on My.Cat.Com or the CAT App

- ▶ **My.Cat.Com and the CAT App – 24/7 Equipment Management and Machine History**
 - **View Machine's Current Status**
 - Track Hours, Location and Fuel
 - React to Maintenance Alerts to Avoid Unplanned Repairs
 - **Manage Machine's Maintenance**
 - Order Parts and Request Service from Empire
 - Review SOS Fluid Analysis Results
 - View Service History
 - **View Asset Information**
 - Verify Warranty and Equipment Protection Plans
 - Access OMM's, Service Letters and Work Orders
 - **Access Up to Two Years of Data History**
 - Run Utilization and Benchmarking Reports
 - Download Service History (for higher re-sale price)
 - Analyze Fuel Burn to Bid and Schedule Projects Accurately

- ▶ **VisionLink – AVAILABLE**
 - Hourly Reporting Capabilities — or Upgrade to Optional 10-Minute Reporting Cycles
 - Use Hourly Asset Location and Operations Details to Improve Fleet Management and Productivity
 - Enable Geofencing to Monitor Entry/Exit of Predefined Zones
 - Create Customizable Reports and Receive Instant Notifications to Your Phone or Email
 - Manage and Track Preventive Maintenance and Create Custom Scheduling and Maintenance Checklists
 - Monitor Fault Codes and Set Up Instant Alerts (on capable machines/devices)
 - Access VisionLink API Data Feeds

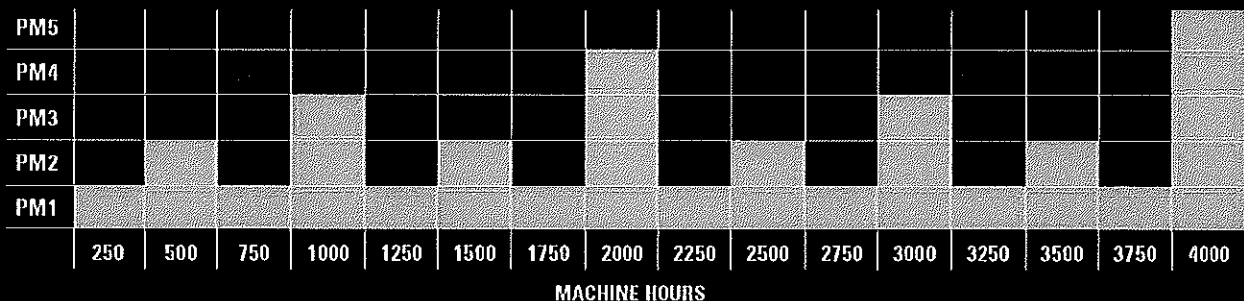
PREVENTIVE MAINTENANCE LUBE SERVICES

SERVICES	PM1 250hrs	PM2 500hrs	PM3 1000hrs	PM4 2000hrs	PM5 4000hrs
Engine oil and filter	●	●	●	●	●
Fuel filters and fuel/water separators	●	●	●	●	●
Cab air conditioning filters	●	●	●	●	●
Primary air filters	●	●	●	●	●
SOS (scheduled oil sampling) oil compartments	●	●	●	●	●
Check all fluid levels, lubricate machine, and perform visual and operational inspection	●	●	●	●	●
Hydraulic and transmission filters		●	●	●	●
Secondary air filters		●	●	●	●
Transmission/torque converter oils, clean transmission screens and magnetic plugs			●	●	●
Differential, axle, and final drive oils			●	●	●
Swing drive oil			●	●	●
Chain case oil			●	●	●
Level 1 coolant sample			●	●	●
Tandem and circle drive oils				●	●
Speed reducer oil				●	●
Engine fumes filter				●	●
Hydraulic tank oil					●

Note: Actual planned maintenance services vary based on model.

RECOMMENDED SCHEDULE

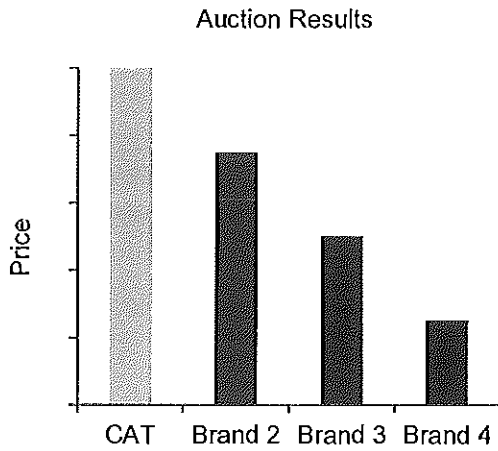
Preventive maintenance lube services are scheduled and performed upon machine hours reaching specific intervals.



1-800-EMPIRE-1 | empirecat.com



SAFETY | RESPECT | INTEGRITY | TEAMWORK | EXCELLENCE | STEWARDSHIP | ASTONISHMENT

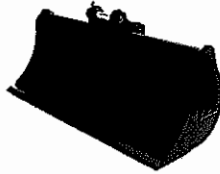
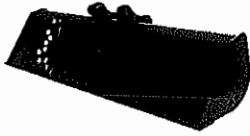


Caterpillar Equipment Retains Value

- ▼ Worldwide dealer network
- ▼ Best in class equipment resale value
- ▼ Higher number of buyers prefer Caterpillar equipment; results in higher demand for CAT used equipment in the market
- ▼ Worldwide brand recognition, confidence and loyalty
- ▼ Indicator of performance, durability and service support

Buyers Prefer CAT Equipment

- ▼ Lower net expense recovered through work
- ▼ Lower owning and operating cost
- ▼ Increase profitability of operation
- ▼ Unmatched worldwide dealer support network
 - Equipment service coverage
 - Parts stocking and availability
 - Equipment training to support longer machine life and higher resale



Caterpillar Attachment Advantage – (480) 633-4150

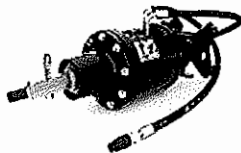
- ▶ Manufacturer Warranty
- ▶ 0% for 24 months on most attachments
- ▶ 100's of attachments to match your application to get the job done quicker
- ▶ Maximize productivity and efficiency
- ▶ Worldwide dealer support network
 - Equipment service coverage
 - Parts stocking and availability

Empire Attachment Advantage

- ▶ Dedicated attachment specialists at Empire to help you find the right tool for the job
- ▶ 600+ new attachments in stock
- ▶ 3,000+ rental attachments in stock
- ▶ Custom attachment solution available to match your unique application
- ▶ Attachment parts and wear items are typically in stock to decrease downtime
- ▶ Machine training to support longer machine life and higher resale

Attachments (305-306)

- ▶ Auger Bits
- ▶ Auger Drive
- ▶ Cemetery Bucket
- ▶ Compaction Plate
- ▶ Compaction Wheels
- ▶ Ditch Cleaning Buckets
- ▶ Grading / Cleaning Buckets
- ▶ Grading / Mud Buckets
- ▶ Hammer / Breaker
- ▶ Heavy Duty Bucket
- ▶ Hydraulic Pin Grabber Coupler
- ▶ Manual Pin Grabber Coupler
- ▶ More / Custom Attachments
- ▶ Pin Grabber Coupler
- ▶ Pin Lock / Wain-Roy Style Coupler
- ▶ Rippers
- ▶ Scrap Shear
- ▶ Skid Steer Attachment to Excavator Adapter
- ▶ Thumb



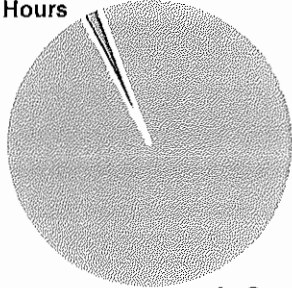
*Images are for reference only. Not all attachments may be available for specific machine model. Finance offer is based on approved credit on qualifying attachments. [Apply online today!](#)

EMPIRE PARTS COVERAGE
GENUINE CATERPILLAR PARTS

| ADVANTAGE |

EMPIRE PARTS ORDERS FULFILLED

Within 24 Hours



Empire Parts Department – (480) 633-4421

- 98.5% availability on Cat Parts within 24 hours
- Extended hours at all locations
- 24-hour after-hours emergency service
- Over \$100M in parts inventory with 94 drop locations
- Daily delivery to all locations
- Online ordering through Parts.Cat.Com
- Order parts at any of our Parts Store locations or call 1-800-EMPIRE 1

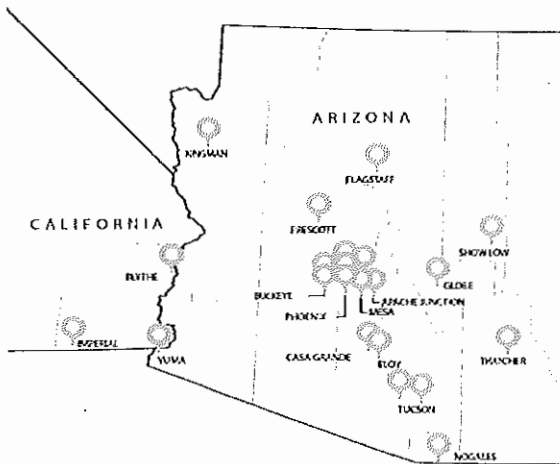
EMPIRE SERVICE COVERAGE
CATERPILLAR EQUIPMENT SERVICE

| ADVANTAGE |

**WE ARE
WHERE YOU ARE!**

EMPIRE SERVICE DEPARTMENT – (480) 633-4000

- More support within territory than all other competitors combined
- 24/7 service capabilities
- 8 dispatch locations
- 200+ service trucks
- 25 lube trucks
- 82 component rebuild center bays
- On site equipment monitoring center
- Equipment telematics and condition monitoring
- Welding and fabrication
- Paint services
- Dynamometer engine testing
- Electrical and fuel system reconditioning
- Technical analysis
- Mobile fueling and lube
- Fluids analysis lab
- Precision machining



EMPIRE ADDITIONAL SOLUTIONS
SOLUTION AND SERVICE CAPABILITIES

| ADVANTAGE |



RENEWABLE ENERGY



Empire Solutions – (480) 633-4000

- ▶ Used Equipment Sales
- ▶ Rental Equipment
- ▶ Sitech
- ▶ Empire Technologies
- ▶ Truck and Trailer Sales
- ▶ Transport Services
- ▶ Power Systems
- ▶ Solar Solutions

EMPIRE BRANDS
ONE STOP SHOP SOLUTION

| ADVANTAGE |



EXHIBIT "A"
CITY OF CALEXICO PURCHASING POLICY & PROCEDURES

the Finance Department. Departments shall submit in writing to the Finance Department any performance problem encountered immediately following the occurrence so that corrective action may be taken.

Contract Purchase Orders are annual and may include option for renewal for specific products, product types, or services at agreed upon prices or pricing structure and for a specified period of time.

Cooperative Purchases

The City may participate in purchases and contracts established by other political jurisdictions, provided the cooperative agreement is established following a competitive bid process. The City Manager may authorize the award of cooperative purchase agreements up to \$9,999,999. City Council approval is required for the award of any cooperative purchase of \$10,000,000 or more.

Sole Source Purchases

Commodities and services, which can be obtained from only one vendor, are exempt from competitive bidding. Sole source purchases may include proprietary items sold directly from the manufacturer, items that have only one distributor authorized to sell in this area or a certain product had been proven to be the only product that has proven to be acceptable. All sole source purchases shall be supported by written documentation signed by the appropriate Department Head and forwarded to the Finance Department. The Finance Director or designee will make final determination that an item is a valid sole source purchase.

Urgency Purchases

An urgency is one where there is an unforeseen situation which requires immediate procurement of materials or services in order to continue operations of an essential department, or for the preservation of health, safety and welfare of the people, or protection of property, when there is a present, immediate and existing danger. A depletion of stock through normal routine usage is not considered an urgency item.

Urgency purchases may be made without competitive bidding when time is of the essence, and shall be made only for the following reasons:

1. to preserve or protect life, health or property; or
2. upon natural disaster; or
3. to forestall a shutdown of essential public services

Since urgency purchases do not normally provide the City an opportunity to obtain competitive quotes or properly encumber funds committed, sound judgment shall be used in keeping such order to an absolute minimum. In addition, the following requirements shall apply:

4. The Finance Department shall be contacted as soon as possible for an advance purchase order number, which may be given verbally to cover the

OMNIA

PARTNERS

March 11, 2021

To Whom It May Concern:

The City of Calexico submitted a participation form and was accepted as a member of OMNIA Partners, March 5, 2009.

The OMNIA Partners Participation Number assigned to The City of Calexico is 5243750.

Your dedicated Senior Member Development Manager is Kelly Dietze.
Kelly may be reached at 615-649-9237, or at kelly.dietze@omniapartners.com.

Thank you for your participation with OMNIA Partners.

Sincerely,



Bishop Theroff
Manager, Member Services