

AGENDA
ITEM

15



CITY COUNCIL AGENDA STAFF REPORT

DATE: April 15th, 2026

TO: Mayor and City Council

APPROVED BY: Benjamin A. Martinez, City Manager *BM*

REVIEWED BY: Karla Chaparro, Finance Director *KC*

PREPARED BY: Juan Contreras, Fire Chief *JC*

SUBJECT: Adopt a Budget Amendment Resolution reallocating \$76,573 within Fund 255 (FEMA/ARPA) to support the costs of Equipment Repairs and Maintenance, Radios, and Fire Breathing Apparatus and Turnouts for the Calexico Fire Department and authorize the City Manager to execute any necessary documents to implement the appropriation.

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Recommendation:

It is recommended that the City Council adopt a Budget Amendment Resolution reallocating \$76,573 within Fund 255 (FEMA/ARPA) to support the costs of Equipment Repairs and Maintenance, Radios, and Fire Breathing Apparatus and Turnouts for the Calexico Fire Department. This reallocation will address critical repair, and maintenance needs necessary to maintain operational readiness and ensure uninterrupted emergency service delivery.

Staff further recommends authorizing the City Manager or designee to execute all required agreements, acknowledgments, and related documents necessary to complete the transaction in accordance with City purchasing and procurement policies.

Background:

The Calexico Fire Department continues to experience sustained emergency response activity and increased utilization of fire apparatus and frontline safety equipment. As operational demands have increased, the Department has identified critical repair and maintenance needs involving fire apparatus and essential firefighter protective equipment, including turnout gear.

To address these needs, staff are recommending that the City Council adopt a Budget Amendment Resolution reallocating \$76,573 within Fund 255 (FEMA/ARPA) to support the costs of Equipment Repairs and Maintenance, Radios, and Fire Breathing Apparatus and Turnouts for the Calexico Fire Department.

Timely maintenance and repair of fire apparatus and life-saving equipment are essential to protect firefighter safety, maintain operational readiness, and safeguard the City's capital investments. Failure to complete these repairs could result in increased unit downtime, higher overtime costs, reduced response capacity, or increased reliance on mutual aid and outside service providers. The proposed budget transfer will allow the Department to address these repair and maintenance

needs and ensure the continued delivery of reliable fire and emergency medical services to the Calxico community.

Discussion and Analysis:

The requested \$76,573 reallocation within Fund 255 will support critical repair and maintenance needs necessary to restore and maintain operational readiness of key Fire Department equipment and apparatus. Funding will support repairs associated with Equipment Repairs and Maintenance, Radios and Fire Breathing Apparatus and Turnouts, ensuring these assets remain safe, reliable, and available for emergency response.

Maintaining the City's fire and ambulance fleet, as well as critical personal protective equipment and radio equipment, is a core operational responsibility of the Fire Department. Timely maintenance and repair extend the useful life of these assets, protect prior capital investments, and support the uninterrupted provision of Advanced Life Support (ALS) emergency medical services to residents and visitors, while ensuring firefighter safety.

Given the current level of apparatus utilization and emergency response demand, maintaining in-service fire apparatus, ambulances, communication support, and safety equipment is both operationally necessary and fiscally responsible. Proactive maintenance reduces equipment downtime, prevents more costly future failures, mitigates safety risks, and helps avoid the operational and financial consequences associated with apparatus or protective equipment being placed out of service.

Fiscal Impact:

The reallocation of funds will be transferred from the following account:

- Account Description: Fire Ambulance Repair
- Account No: 255-91-907-56000-005 - \$76,573.00

To the following accounts:

- Account Description: Fire Equipment Repairs & Maintenance
- Account No: 255-91-907-56000-013 - \$51,944.49
- Account Description: Fire Radios
- Account No: 255-91-923-56000-016 - \$16,691.07
- Account Description: Fire Breathing Apparatus + Turn Outs
- Account No: 255-91-927-56000-012 - \$7,937.44

Coordinated With:

Ben Martinez, City Manager
Karla Chaparro, Finance Director

Attachment(s):

1. Budget Amendment Resolution

ATTACHMENT NO. 1



BUDGET AMENDMENT RESOLUTION NO. 2026 - ____
 BUDGET AMENDMENT RESOLUTION OF THE CITY COUNCIL
 OF THE CITY OF CALEXICO AUTHORIZING AN AMENDMENT
 TO THE FINAL BUDGET FOR FISCAL YEAR 2025 - 2026

WHEREAS, the Final Budget for Fiscal Year 2025-2026 was adopted by Resolution No. 2025 - 44 of the City Council on June 30, 2025; and

WHEREAS, the City Council has authorized the amendment of the Final Budget, in accordance with proper governmental accounting and financial reporting practices; and

NOW THEREFORE, the City Council of the City of Calexico hereby resolves and authorizes the following action(s)

AMENDMENTS TO ADOPTED BUDGET:

1) Record Revenue Estimates(s)

Fund No.	Department	Division	Account	Sub-Account	Amount
Total				\$	-

2) Record Appropriation(s)

Fund No.	Department	Division	Account	Sub-Account	Amount
Total				\$	-

3) Record Transfer of Funds:

FROM:

Fund No.	Department	Division	Account	Sub-Account	Amount
255	91	907	56000	005	\$76,573.00
Total				\$	76,573.00

TO:

Fund No.	Department	Division	Account	Sub-Account	Amount
255	91	907	56000	013	\$51,944.49
255	91	923	56000	016	\$16,691.07
255	91	927	56000	012	\$7,937.44

Total					\$76,573.00

4) Purpose of Budget Amendment:

Transfer of Funds from Fire Ambulance Repair to Fire Equipment Repairs and Maintenance, Fire Radios and Fire Breathing Apparatus and Turnouts within Fund 255 (FEMA/ARPA).

PASSED, APPROVED AND ADOPTED by the City Council of the City of Calexico at the regular meeting this 15th day of April, 2026.

VICTOR LEGASPI, MAYOR

ATTEST:

VERONICA L. ALVARADO, City Clerk

APPROVED AS TO FORMS;

Laura Estrada, City Attorney

STATE OF CALIFORNIA)
CITY OF CALEXICO) ss.
COUNTY OF IMPERIAL)

I, Veronica Alvarado, City Clerk of the City of Calexico, do hereby certify under the penalty of perjury, that the foregoing Resolution No. 2026-___, was duly adopted by the City Council at their regular meeting of said City Council held on the 15th day of April, 2026 by the following votes:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

VERONICA L. ALVARADO, City Clerk
City of Calexico