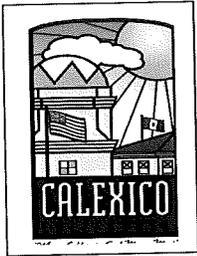


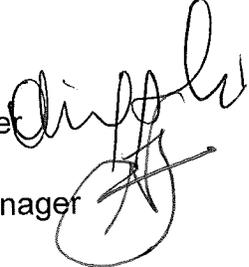
**AGENDA
ITEM
6**



AGENDA STAFF REPORT

DATE: April 19, 2017

TO: Mayor and City Council

APPROVED BY: Armando G. Villa, City Manager 

PREPARED BY: Nick Fenley, Public Works Manager

SUBJECT: Reject all Bids Received for Work Uniforms, Linens and Supplies for City of Calexico Departments and Facilities.

=====

Recommendation:

Reject all bids received for work uniforms, linens and supplies for City of Calexico departments and facilities, authorize staff to make minor changes to the specifications and re-advertise for bid.

Background:

On February 14, 2017, the City of Calexico Public Works Department requested bids for new work uniforms, linens and other rental supplies to the City of Calexico departments and facilities. The scope of the work includes picking-up, delivering, pressing, mending and replacement of any garment which may be torn, worn-out or damaged. The agreement will be for a period of two (2) years.

Discussion & Analysis:

On March 08, 2017, the Office of the City Clerk received four (4) bids:

	Cost Each Per Week
1 AlSCO	\$378.41
2 Unifirst	\$418.24
3 G&K	\$423.94
4 Aramark	\$713.11

After carefully reviewing all bids received, staff found that there were some discrepancies in the specification; therefore, Public Works Department staff is requesting that City Council reject all bids received and authorize staff to make minor changes to the specifications and re-advertise for bid.

AGENDA ITEM 

Fiscal Impact:

Budgeted Item for FY 2016-2017

Coordinated With:

Public Works Department.

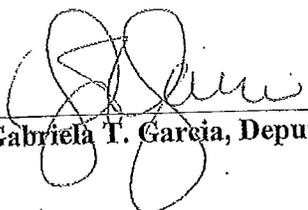
Attachment(s):

1. Bid Tabulation Sheet.
2. Alsco Bid Proposal
3. Unifirst Bid Proposal
4. G&K Bid Proposal.
5. Aramark Bid Proposal.
6. Invitation for Bids and Specifications

**CITY OF CALEXICO
OFFICE OF THE CITY CLERK
BID TABULATION**

Bid: Work Uniforms, Linens and Supplies
Dept.: Public Works
Date: 02/08/17
Time: 1:30p.m.
Location: Office of the City Clerk

VENDOR	
Disco	\$ 378 ⁴¹ / ₁₀₀
Aranark	\$ 713.11
C+K Svcs.	\$ 423.94
Uni First Corporate	\$ 418. ²⁴ / ₁₀₀


 Gabriela T. Garcia, Deputy City Clerk

3/8/17
 Date

AISO

Attachment A

City of Calexico

Specifications:

- 1- All uniform shirts are required to have the employees name and City logo.
- 2- All applicable charges and/or fees must be included in the cost per unit.
- 3- The quantities below are estimates only.
- 4- The Facility addresses below are all within city limit and some may be not applicable.

**Estimated Inventory of Uniforms,
Linens and Supplies**

ITEMS		Estimated Quantity	Cost Each Per Week	Unit	Comments
1	Work Uniform Sets of 11	40	184.80	4.62	per 11 Sets
2	Work Uniform Sets of 6	2	9.24		
3	Laboratory Coat	2	.50	.25	
4	Shop Towels	850	34.00	.04	
5	Cotton Roll Towel	8	8.00	1.00	
6	Roll Towel Cabinet	4	0		
7	Windsheld Towels	100	4.95	.0495	
8	Floor Mat 3X4	30	27.00	.90	
9	Floor Mat 4X6	43	47.30	1.10	
10	Floor Mat 3X10	10	30.00	3.00	
11	Tread Mat 3X5	1	.90	.90	
12	Dust Mop 24	14	7.00	.50	
13	Dust Mop 36	1	.50	.50	
14	Dust Mop 48	5	2.50	.50	
15	Dust Cloth	50	2.00	.04	
16	Bar Towel	22	1.32	.06	
17	Bath Towel	110	15.40	.14	
18	Mop Handle	10	0		
19	Wet Mop Large	2	1.00	.50	
20	Auto Flush Sloan	2	2.00	1.00	

Total **\$ 378.41**
Weekly Cost.

unifirst

Attachment A

City of Calexico

Specifications:

- 1- All uniform shirts are required to have the employees name and City logo.
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- 3- The quantities below are estimates only.
- 4- The Facility addresses below are all within city limit and some may be not applicable.

**Estimated Inventory of Uniforms,
Linens and Supplies**

ITEMS	Estimated Quantity	Cost Each Per Week	Comments
1	Work Uniform Sets of 11 0102/1002 40	.33	40 x 3.63 = 145.20
2	Work Uniform Sets of 6 0102/1002 2	.33	2 x 1.98 = 3.96
3	Laboratory Coat 2525 2	.28	.56
4	Shop Towels 8023 850	.05	42.50
5	Cotton Roll Towel 8529 8	2.04	16.32
6	Roll Towel Cabinet 9993 4	NC	4.00 0
7	Windsheld Towels 8437 100	.09	9.00
8	Floor Mat 3x5 766A 30	1.22	36.60
9	Floor Mat 4x6 7106B 43	1.96	84.28
10	Floor Mat 3x10 766C 10	2.45	24.50
11	Tread Mat 3x5 538B 1	1.22	1.22
12	Dust Mop 24 8324 14	.37	5.18
13	Dust Mop 36 8336 1	.55	.55
14	Dust Mop 48 8348 5	.73	3.65
15	Dust Cloth 8438 50	.07	3.50
16	Bar Towel 8581 22	.07	1.54
17	Bath Towel 8523 110	.31	34.10
18	Mop Handle 8105 10	NC	0
19	Wet Mop Large 8110 2	.49	.98
20	Auto Flush Sloan 9964 2	2.30	4.60
TOTAL WEEKLY			#418.24

C&W

ITEMS	ESTIMATED/BILLING	SET COST/PER UNIT	COMMENTS
	QUANTITY	EACH/WEEK	WEEKLY TOTAL
Work Uniform Sets of 11	40	2.6	104
Work Uniform Sets of 6	2	1.44	2.88
Laboratory Coat	2	0.26	0.52
Shop Towels 18x18	850(1700)	0.04	68
Cotton Roll Towel	8(16)	1.3	18.4
Roll Towel Cabinet	4	0.6	2.4
Windshield Towels	100	0.08	8
Track Control Mat 3x4	30	1.05	31.5
Track Control Mat 4x6	43	2	86
Track Control Mat 3x10	10	2.7	27
Scraper Mat 3x5	1	2	2
Dust Mop 24"	14(28)	0.6	16.8
Dust Mop 36"	1(2)	0.8	0.16
Dust Mop 48"	5(10)	1	10
Dust Cloth	50(100)	0.08	8
Bar Towel	22(44)	0.12	5.28
Bath Towel 24x48	110(220)	0.095	20.9
Mop Handles	10	0	0
Wet Mop Large	2(4)	1.5	6
Auto Flush Sloan	2	3.05	6.1

WEEKLY TOTAL
\$423.94



City of Calexico

Item Description	# of employees	WEEKLY QTY		ARAMARK per person	ARAMARK Unit Rate	ARAMARK TOTAL
SHIRTS & PANTS						
Work Shirt (sets of 11)	40	11		\$3.30	\$0.30	\$132.00
Work Pant (sets of 11)	40	11		\$3.96	\$0.36	\$158.40
Work Shirt (sets of 6)	2	6		\$3.60	\$0.60	\$7.20
Work Shirt (sets of 6)	2	6		\$4.32	\$0.72	\$8.64
Laboratory Coat		2			\$0.80	\$1.60
TOWELS & MATS & other			WEEKLY QTY	SubTotal:	ARAMARK Unit Rate	\$307.84
Shop Towel		850		\$0.06		\$51.00
Inventory Maintenance				\$0.40	2%	\$13.60
Cotton Roll Towel		8		\$1.00		\$8.00
Roll Towel Cabinet		4		\$0.00		\$0.00
Windshield Towel		100		\$0.10		\$10.00
Floor Mat 3X4		30		\$2.00		\$60.00
Floor Mat 4X6		43		\$3.50		\$150.00
Floor Mat 3X10		10		\$4.00		\$40.00
Tread Mat 3X5		1		\$3.00		\$3.00
Dust Mop 24"		14		\$0.75		\$10.50
Dust Mop 36"		1		\$1.00		\$1.00
Dust Mop 48"		5		\$1.25		\$6.25
Dust Cloth		50		\$0.10		\$5.00
Bar Towel		22		\$0.11		\$2.42
Bath Towel		110		\$0.25		\$27.50
Mop Handle		10		\$0.00		\$0.00
Wet Mop Large		2		\$1.00		\$2.00
Auto Flush Sloan		2		\$2.50		\$5.00
			SubTotal:			\$703.11
			Service Charge		FLAT	\$10.00
			Weekly Total:			\$713.11

For Inquiries regarding this pricing proposal please contact: Charlie R. Seelig at (858) 752-4768 or

NO SETUP FEES, NO PREP CHARGES, NO EMBLEM CHARGES for 30 days

Thereafter, Name Emblem: \$1.00 each, Company Emblem: \$2.00 each.

Direct Embroidered Emblem start at \$3.00 each

- Uniform Rental Charge covers:
- Free Repairs
 - Free Size Changes
 - Free Upgrades on garments
 - Pick up and Wash



CITY OF CALEXICO

608 Heber Ave.
Calexico, CA 92231-2840
Tel: 760.768.2160
Fax: 760.768.0992
www.calexico.ca.gov

Public Works Department

INVITATION FOR BIDS

WORK UNIFORMS, LINENS AND SUPPLIES FOR DEPARTMENTS AND FACILITIES OF THE CITY OF CALEXICO

1. GENERAL INFORMATION:

The City of Calexico is inviting bids for the furnishing of new work uniforms, linens and other rental supplies to the City of Calexico Departments and Facilities.

2. SCOPE OF WORK:

The service is to include pick-up, delivery, laundering, pressing, mending and replacement of any garment which may be torn, worn-out or damaged. Services are required on a weekly basis, at various locations throughout the city.

3. PROPOSED AGREEMENT SCHEDULE:

Contract will be for a period of two (2) years, with the City reserving the right to exercise an optional contract if the pricing remains the same and the service is satisfactory.

4. PROPOSAL REQUIREMENTS:

SEALED PROPOSALS will be accepted at the Office of the City Clerk, City Hall, 608 Heber Avenue, Calexico, CA, 92231 until 1:30pm on March 8th, 2017, at which time all proposals will be publicly opened and read aloud.

A summary of the bids will be presented to the City Council at their meeting of March 15th, 2017 at 6:30pm in the City Council Chambers, 608 Heber Avenue, Calexico, CA, 92231

Each bid must be submitted in a sealed envelope bearing on the outside the name of the bidder, his/her address, and the name of the project for which the bid is submitted. If forwarded by mail, the sealed envelope containing the bid must be enclosed in another envelope addressed as specified in the bid form.

Faxed and/or emailed bids will NOT be accepted.

Copies of bid specifications may be obtained at the Public Works Office, at 549 Pierce Avenue.

CITY'S RIGHT RESERVES: The City reserves the right to reject any or all bids, to waive any informality in a bid, and to make awards in the best interest of the City.

DATE: February 14, 2017

CITY OF CALEXICO, CALIFORNIA


Nick Foley, Public Works Manager

END OF INVITATION FOR BIDS

Viva Calexico!

Specifications:

- 1- All uniform shirts are required to have the employees name and City logo.
- 2- All applicable charges and/or fees must be included in the cost per unit.
- 3- The quantities below are **estimates only**.
- 4- The Facility addresses below are all within city limit and some may be not applicable.

Estimated Inventory of Uniforms, Linens and Supplies

ITEMS	Estimated Quantity	Cost Each Per Week	Comments
1	Work Uniform Sets of 11	40	
2	Work Uniform Sets of 6	2	
3	Laboratory Coat	2	
4	Shop Towels	850	
5	Cotton Roll Towel	8	
6	Roll Towel Cabinet	4	
7	Windshield Towels	100	
8	Floor Mat 3X4	30	
9	Floor Mat 4X6	43	
10	Floor Mat 3X10	10	
11	Tread Mat 3X5	1	
12	Dust Mop 24	14	
13	Dust Mop 36	1	
14	Dust Mop 48	5	
15	Dust Cloth	50	
16	Bar Towel	22	
17	Bath Towel	110	
18	Mop Handle	10	
19	Wet Mop Large	2	
20	Auto Flush Sloan	2	

Attachment A Continued

City Facility Address		
1	City Hall	608 Heber Avenue
2	Police Station	420 E. Fifth Street
3	Fire Station I	430 E. Fifth Street
4	Fire Station II	900 W. Grant Street
5	Camarena Library	850 Encinas Avenue
6	Community Center	707 Dool Avenue
7	Traffic Control Office	101 Paulin Avenue
8	International Airport	801 W. Second Street
9	Wastewater Treatment Plant	298 W. Second Street
10	Water Treatment Plant	545 Pierce Avenue
11	Public Works Yard	640 Pierce Avenue