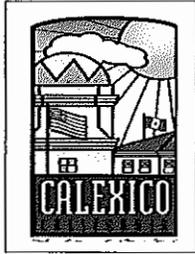


**AGENDA
ITEM**

3



AGENDA STAFF REPORT

DATE: May 6, 2020
TO: Mayor and City Council
APPROVED BY: David B. Dale, City Manager *DN*
PREPARED BY: Gabriela T. Garcia, City Clerk *GTG*
SUBJECT: Approval of City Council/Calexico Community Redevelopment Agency Successor Agency/Calexico Financing Authority Minutes for Meetings of April 1, 2020 and April 15, 2020

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Recommendation:

Approval of City Council/Calexico Community Redevelopment Agency Successor Agency/Calexico Financing Authority Minutes for Meetings of Meetings of April 1, 2020 and April 15, 2020.

Background:

In accordance with Municipal Code Section 2.04.070, the City Clerk shall prepare minutes of the proceedings of each City Council Meeting.

Discussion & Analysis:

City Council/Calexico Community Redevelopment Agency Successor Agency/Calexico Financing Authority Minutes for Meetings of April 1, 2020 and April 15, 2020 have been prepared for City Council review and approval.

Fiscal Impact:

None.

Coordinated With:

None.

Attachments:

Minutes for City Council/Calexico Community Redevelopment Agency Successor Agency/Calexico Financing Authority Minutes for Meetings of April 1, 2020 and April 15, 2020.



THE CITY COUNCIL/CALEXICO COMMUNITY REDEVELOPMENT AGENCY SUCCESSOR AGENCY/CALEXICO FINANCING AUTHORITY MET IN REGULAR SESSION ON THE 1ST DAY OF APRIL 2020 AT 5:30 PM AT THE FERNANDO “NENE” TORRES COUNCIL CHAMBERS, 608 HEBER AVENUE, CALEXICO, CALIFORNIA. THE DATE, HOUR AND PLACE DULY ESTABLISHED FOR THE HOLD OF SAID MEETING.

CLOSED SESSION AGENDA - 5:30 PM

CALL TO ORDER

Mayor Hodge called the closed session portion of the meeting to order at Council 5:40 p.m.

ROLL CALL

Mayor: Bill Hodge
Mayor Pro Tem David Romero (Via teleconference)
Council Member: Rosie Arreola-Fernandez
Council Member: Morris Reisin
Council Member: Lewis Pacheco

City Attorney Campos requested to add the following urgency item to the closed session agenda which came to the attention of the City after the posting of the agenda:

Lorena Lopez Aguilar and 17 other Claimants. V. City of Calexico
Case No. ECU00168

Motion made by Council Member Pacheco, seconded by Council Member Arreola-Fernandez to add the urgency item to the agenda. Motion passed unanimously.

PUBLIC COMMENTS – No public comments.

ADJOURN TO CLOSED SESSION

Council adjourned to closed session at 5:43 p.m. to discuss the following:

CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency Representatives: David Dale, City Manager, Carlos Campos, City Attorney
Employee Organizations: Calexico Municipal Employees Association, Fire Fighters Association, Certified Operators Association/SEIU Local 221, Calexico Police Officers Association, Calexico Management Association, Calexico Supervisors Association

THREAT TO PUBLIC SERVICES – Pursuant to California Government Code, Section 54957. Consultation regarding COVID-19(Coronavirus) impacts to public facilities and services

Lorena Lopez Aguilar and 17 other Claimants. V. City of Calexico
Case No. ECU00168

**CALEXICO CITY COUNCIL/CALEXICO REDEVELOPMENT
SUCCESSOR AGENCY/CALEXICO FINANCING AUTHORITY**

REGULAR SESSION AGENDA - 6:30 PM

CALL TO ORDER

Mayor Hodge called the regular portion of the agenda to order at 6:46 p.m.

ROLL CALL

Mayor: Bill Hodge
Mayor Pro Tem David Romero (Via teleconference)
Council Member: Rosie Arreola-Fernandez
Council Member: Morris Reisin
Council Member: Lewis Pacheco

PLEDGE OF ALLEGIANCE

Mayor Hodge led those present in the Pledge of Allegiance.

MISSION STATEMENT PLEDGE

City Manager Dale led those present in reciting the Mission Statement Pledge.

INVOCATION

Mayor Pro Tem Romero led those present in prayer.

CLOSED SESSION ANNOUNCEMENTS

City Attorney Campos reported Council met in closed session and there are no reportable actions.

APPROVAL OF THE AGENDA

Motion was made by Council Member Pacheco, seconded by Council Member Arreola-Fernandez and passed unanimously to adopt the agenda.

PUBLIC COMMENTS AND PUBLIC APPEARANCES

Mr. Ben Horton submitted his comments via email questioned why some non-essential businesses remained open such as for Council Member Reisin daily doing business with no business license in his name. He further stated the city administration seems to turn a blind eye to the fact. He commented on advertising of cannabis sales at a location on Cole Boulevard in front of Jack in the Box, asked about plans by the City to inform the citizens and businesses of the government stimulus programs and requested accountability for City independent contractors working from home.

CITY COUNCIL COMMENTS AND REPORTS OF MEETINGS ATTENDED

Council Member Pacheco reported attending the ICTC meeting and there are no updates, they continue to work on the expansion of Ollie Avenue and Rockwood and addressed the demolishing of the Old Port of Entry.

Mayor Hodge commended the Administration, Department Heads and Staff for being proactive in providing information to the public about the Coronavirus and for practicing social distancing. He stated the City is stepping up on its communication and will begin providing video updates regarding the coronavirus crisis. He advised the public may obtain updates through the Fire Department Facebook page and the City website.

CITY MANAGER'S REPORT

Assistant City Manager Figueroa advised the City has shared information with local businesses on federal resources that are becoming available through local programs so they may acquire opportunities being offered through the Small Business Development Center.

Police Chief Gerardo provided an update on public safety activities. He stated he and Fire Chief Favila have been in conference calls with the county regarding coronavirus and he asked that people stay home and avoid being outside and in groups. He cautioned the public about the stimulus checks and advised the IRS does not call you for personal information such as social security number, date of birth nor do they send emails. He stated the federal government will send the checks through the mail and once again cautioned the public not to fall victim of the scams. He informed the Port of Entry has not closed and the National Guard is not coming to the city yet and if they are they will advise the City and the City will give notification to the residents. The City is working with partner agencies regarding law enforcement. He advised price gouging is a crime and asked that incidents be reported to the police department and they will address them.

Council Member Arreola-Fernandez asked Chief Gerardo to caution the public on wearing lighter colored clothing when taking walks.

CONSENT AGENDA

Motion by Council Member Arreola-Fernandez, seconded by Council Member Pacheco and passed unanimously to approve the consent agenda consisting of the following: Ratification of Library, Arts & Historical Board Minutes for Meeting of February 3, 2020; Warrants from February 29, 2020 to March 13, 2020 and City Salaries from February 29, 2020 to March 13, 2020; Adopt Budget Amendment Resolution for Fund #222 Recreation Community Donations; Adopt Proclamation Honoring Autism Awareness Month April 2020 & World Autism Awareness Day April 2, 2020.

DISCUSSION AND POTENTIAL ACTION ITEMS

AUTHORIZE THE CITY MANAGER TO PURCHASE ONE (1) ASPHALT PATCH TRUCK IN THE AMOUNT OF \$212,984.00 FROM PB LOADER CORPORATION UNDER SOURCEWELL (FORMERLY NJPA) COOPERATIVE PURCHASE AGREEMENT FOR THE PUBLIC WORKS DEPARTMENT – STREET DIVISION.

Motion by Council Member Pacheco, seconded by Council Member Arreola-Fernandez and passed unanimously to authorize the City Manager to purchase one (1) asphalt patch truck in the

amount of \$212,984.00 from PB Loader Corporation under Sourcewell (Formerly NJPA) Cooperative Purchase Agreement for the Public Works Department – Street Division.

PUBLIC HEARING

PUBLIC HEARING TO DETERMINE WHETHER THERE EXISTS A MAJORITY PROTEST TO LEVYING THE CALENDAR YEAR 2020 ASSESSMENT FOR THE CALEXICO BUSINESS IMPROVEMENT DISTRICT.

ADOPT RESOLUTION NO. 2020-_____ A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALEXICO, CALIFORNIA, CONFIRMING THE ADVISORY BOARD 2019 REPORT AND LEVYING AN ASSESSMENT FOR CALENDAR YEAR 2020 ON THE CALEXICO BUSINESS IMPROVEMENT DISTRICT.

Mayor Hodge opened the public hearing 7:06 p.m.

Ben Horton questioned how, during the time when businesses are closed, can the city think about levying the Calendar Year 2020 Assessment for the Calexico Business Improvement District. He asked for the documents and transparency to justify the Levying the whole Calendar Year of 2020 Assessment.

Assistant City Manager Figueroa stated the BID is trying to fulfill its mission to both district zones. He stated that after four years of the levy not being assessed, the BID has approved the 2019 activity report. He stated it was discussed and stated the Council could consider the levy and the finance department could put it into practice once the business within the zone picks up.

Mayor Hodge asked if the charge was for \$100. Assistant City Manager Figueroa advised that, regardless of when it happens, it could be discussed and there should be a charge for 2020. He further stated the levy should be put into practice as soon as the businesses restart and before the end of the year.

Mayor Hodge suggested approving with the caveat that it be done when the businesses start up again.

Council Member Pacheco questioned the expenses and noted there is only one vendor and this should be addressed so everyone gets an opportunity. Assistant City Manager Figueroa advised him that staff has been directed to draft a Request for Proposals for 2021 on services provided to the BID. He further stated that by end of 2020 there should be a selection of the vendor best suited to provide said services.

Council Member Reisin commented on Tony Dominguez being the only vendor who bids on the services and stated he provides methods of providing services other than newspaper.

Assistant City Manager Figueroa stated the RFP will set the guidelines for the services.

Mayor Hodge closed the public hearing at 7:12 p.m.

Motion by Pacheco to accept the resolution of the City Council of the City of Calexico, California, Confirming the Advisory Board 2019 Report and Levying an Assessment for Calendar Year 2020 on the Calexico Business Improvement District. Motion was seconded by Council Member Reisin and passed unanimously.

ADJOURNMENT

There being no further business, a motion was made by Council Member Pacheco, seconded by Council Member Reisin and passed unanimously to adjourn the meeting at 7:18 p.m.

Bill Hodge, Mayor

ATTEST

Gabriela T. Garcia, City Clerk

THE CITY COUNCIL/CALEXICO COMMUNITY REDEVELOPMENT AGENCY SUCCESSOR AGENCY/CALEXICO FINANCING AUTHORITY MET IN REGULAR SESSION ON THE 15th DAY OF APRIL 2020 AT 5:30 PM AT THE FERNANDO “NENE” TORRES COUNCIL CHAMBERS, 608 HEBER AVENUE, CALEXICO, CALIFORNIA. THE DATE, HOUR AND PLACE DULY ESTABLISHED FOR THE HOLD OF SAID MEETING PURSUANT TO EXECUTIVE ORDER N-29-30.

CLOSED SESSION AGENDA - 5:30 PM

CALL TO ORDER

Mayor Hodge called the closed session portion of the meeting to order at Council 5:30 p.m.

ROLL CALL

PRESENT:

Mayor: Bill Hodge
Mayor Pro Tem David Romero
Council Member: Rosie Arreola-Fernandez
Council Member: Morris Reisin
Council Member: Lewis Pacheco

PUBLIC COMMENTS – No public comments.

ADJOURN TO CLOSED SESSION

Council adjourned to closed session at 5:31 p.m. to discuss the following:

THREAT TO PUBLIC SERVICES – Pursuant to California Government Code, Section 54957. Consultation regarding COVID-19(Coronavirus) impacts to public facilities and services.

Council reconvened from closed session at 6:26 p.m.

CALEXICO CITY COUNCIL/CALEXICO REDEVELOPMENT SUCCESSOR AGENCY/CALEXICO FINANCING AUTHORITY

REGULAR SESSION AGENDA - 6:30 PM

CALL TO ORDER

Mayor Hodge called the regular portion of the agenda to order at 6:35 p.m.

ROLL CALL

PRESENT:

Mayor: Bill Hodge
Mayor Pro Tem David Romero
Council Member: Rosie Arreola-Fernandez
Council Member: Morris Reisin
Council Member: Lewis Pacheco

PLEDGE OF ALLEGIANCE

Mayor Hodge led those present in the Pledge of Allegiance.

MISSION STATEMENT PLEDGE

City Manager Dale led those present in reciting the Mission Statement Pledge.

INVOCATION

Mayor Pro Tem Romero led those present in prayer.

CLOSED SESSION ANNOUNCEMENTS

City Attorney Campos reported Council met in closed session and there are no reportable actions.

APPROVAL OF THE AGENDA

Motion was made by Mayor Pro Tem Romero, seconded by Council Member Arreola-Fernandez and passed by the following roll call vote:

Mayor Bill Hodge	AYE
Mayor Pro Tem David Romero	AYE
Council Member Rosie Arreola-Fernandez	AYE
Council Member Morris Reisin	AYE
Council Member Lewis Pacheco	AYE

PUBLIC COMMENTS AND PUBLIC APPEARANCES – No public comments.

CITY COUNCIL COMMENTS AND REPORTS OF MEETINGS ATTENDED

Council Member Arreola-Fernandez thanked everyone for participating with the safety and thanked Administration for looking out for the safety of the employees and residents.

Thanked the owner of the Vault LLC who donated N-95 masks to the Calexico Fire and Police Departments. He advised he was starting a program to assist the senior citizens in Calexico by buying their groceries or assist them in their homes.

Council Member Pacheco asked that everyone continue to social distance, wear their masks and follow state and federal guidelines.

Mayor Hodge advised that Rosa's Restaurant is providing meals to seniors in the community. He stated the importance of completing the census online or in paper. He stated the census is confidential and is only a nine question survey which is important for future financial resources. He advised the first video of the Calexico Community Updates on COVID-19

CITY MANAGER'S REPORT

City Manager Dale reported the Engineering Department has completed the documents for the next streets project.

Assistant City Manager Figueroa advised the departments continue to work on projects, building permits and stated the City is open for business in various ways.

CONSENT AGENDA

Motion made by Council Member Pacheco, seconded by Council Member Reisin to approve the consent agenda consisting of the following: Approval of City Council/Calexico Community Redevelopment Agency Successor Agency/Calexico Financing Authority Minutes for Meetings of March 18, 2020; National Library Week Proclamation – April 19-25, 2020. Motion passed by the following roll call vote:

Mayor Bill Hodge	AYE
Mayor Pro Tem David Romero	AYE
Council Member Rosie Arreola-Fernandez	AYE
Council Member Morris Reisin	AYE
Council Member Lewis Pacheco	AYE

DISCUSSION AND POTENTIAL ACTION ITEMS

2019-20 3RD QUARTER BUDGET STATUS REPORT, 5-YEAR GENERAL FUND PROJECTION, AND ADOPTION OF PROPOSED BUDGET AMENDMENT

Finance Director Lobatos provided a detailed 2019-2020 3rd Quarter Budget status report including update on fiscal year 2019-20 Revenues, 2019-20 Expenditures and projected fiscal year 2019-20 ending fund balance for June 30th, 2020 with general fund beginning balance of \$784,407, net of internal changes of (97,511) for an ending working capital of \$ 686,897. She also addressed the General Fund condensed statement of revenues, expenses and changes in fund balance versus budget for fiscal year 2018-19 Year End Projection and Fiscal Year 2019-20 3rd Quarter, the sales tax comparison from December 2018 vs. December 2019 by services provided to the community, the Long term cost obligations as of July 2019 and the 5-year General Fund Projection from 2019-20 through 2024-25.

Ms. Lobatos advised the Council of the projected reserve fund balance for 2019-20 of \$686,897 with a one month expense target reserve of 8%.

Ms. Lobatos answered questions from the council. Council Members commended Ms. Lobatos for work with the budget and the progress made to bring the City

A motion was made by Mayor Pro Tem Romero, seconded by Council Member Arreola-Fernandez to adopt the Budget Amendment Resolution. Motion passed by the following roll call vote:

Mayor Bill Hodge	AYE
Mayor Pro Tem David Romero	AYE
Council Member Rosie Arreola-Fernandez	AYE
Council Member Morris Reisin	AYE
Council Member Lewis Pacheco	AYE

2018-19 AUDITED FINANCIAL STATEMENTS

Ms. Lobatos advised the council that the audited financials were submitted six months ahead of the past year and she commended The Pun Group for their work on the audit.

Mr. Ken Pun, The Pun Group, provided a detailed presentation on the City Audited Financials for fiscal year ending June 30, 2019. The firm conducted an of the audit of the Basic Financial Statements and issued a report on Financial Statements, the Single Audit Report on compliance over major federal programs, internal control over compliance in accordance with 2 CFR 200, and schedule of expenditures of federal awards, they performed a compliance audit of Transportation Development Act (TDA) Funds – Article 3 and Article 8e and issued a report of the TDA Financial Statements, the Report on Internal Control over Financial Reporting and Compliance, a TDA Compliance report and the Agreed-Upon Procedures on GANN Limit. He explained the audit responsibilities and stated the City adopted sound accounting policies, established and maintained internal controls over financial reporting and compliance, provided evidence supporting the amounts and disclosures in the financial statements and implemented programs to prevent and detect fraud. He presented the firm’s responsibilities to the City which consist of performing the audit in conformity with Auditing Standards, communicate with the Council who are “Those Charged with Governance”, assess audit risk of internal control over financial reporting and compliance, determine fairness presentation of the financial statements and render opinions. Mr. Pun provided an overview of Financial Statements and stated their main focus is the Basic Financial Statements covering the period of July 1, 2018 through June 30, 2019 including governmental activities for all governmental funds, the general fund, special revenues fund, debt service fund, capital projects fund, internal servicing funds and the enterprise funds.

Mr. Punn reported unmodified opinions issued to all opinion units. He stated the financial statements were fairly presented in all material respect, the accounting policies have been consistently applied, the estimates are reasonable and the disclosures are properly reflected in the financial statements. He further stated there are no disagreements with management and for the first time in a couple of years that there is no significant deficiencies in the internal control weaknesses in financial reporting, no accounting issues and no fraud discovered.

Council Member Arreola-Fernandez commended the staff for the work. Mayor Pro Tem Romero stated this is the report presented to the State and stated it was great news and constituents should be aware the city is being financially and fiscally responsible. Council Member Pacheco commented on the fact that the report was presented six months ahead of the previous year which means the city is keeping up with the paperwork and responsibilities and thanked Mr. Punn for a positive report. Mayor Hodge thanked Mr. Pun for the report and thanked management, the Finance Director and the Council for their focus and turning the corner in so many areas.

Motion was made by Council Member Pacheco, seconded by Council Member Reisin to approve the report. Motion passed by the following roll call vote:

Mayor Bill Hodge	AYE
Mayor Pro Tem David Romero	AYE
Council Member Rosie Arreola-Fernandez	AYE
Council Member Morris Reisin	AYE
Council Member Lewis Pacheco	AYE

ADJOURNMENT

There being no further business, a motion was made by Mayor Pro Tem Romero, seconded by Council Member Reisin and passed unanimously to adjourn the meeting at 7:39 p.m.

Bill Hodge, Mayor

ATTEST

Gabriela T. Garcia, City Clerk