

AGENDA
ITEM

18



CALEXICO *California*


WHERE CALIFORNIA AND MEXICO MEET


AGENDA
ITEM
18

CITY COUNCIL AGENDA STAFF REPORT

DATE: June 5, 2024

TO: Mayor and City Council

APPROVED BY: Esperanza Colio Warren, City Manager 
DocuSigned by:
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PREPARED BY: Veronica L. Alvarado, City Clerk 

SUBJECT: Appointment of General Commissioner to the Calexico Housing Authority Board.

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Recommendation:

City Council to make the appointment of a General Commissioner to the Calexico Housing Authority Board.

Background:

The position of General Commissioner to the Calexico Housing Authority Board became vacant due to the resignation of Margaret Sauza on May 1, 2024. The City Council as a whole needs to fill this position. The position was advertised on the City website, City Hall and at the Calexico Housing Authority.

Discussion and Analysis:

Qualified applicants for this position must be residents of the City of Calexico. The following applications were received:

1. Guadalupe Zamudio
2. Vicenta Reyna Cabada
3. Juan M. Ortiz
4. Mariano O. Valenzuela

Fiscal Impact:

None

Coordinated With:

Calexico Housing Authority

Attachment(s):

1. (1) Commissioner Application

ATTACHMENT 1



CITY OF CALEXICO
APPLICATION FOR CITY COMMISSION
 And
STATEMENT OF QUALIFICATIONS

ALL APPLICANTS MUST EITHER
 RESIDE, BE EMPLOYED, OR
 REGISTERED TO VOTE IN THE CITY
 OF CALEXICO . PROOF IS
 REQUIRED WHEN SUBMITTING
 THIS APPLICATION.

APPLICATION IS FOR THE FOLLOWING COMMISSION:
 (A separate application is required for each commission)

Housing Authority Board

PERSONAL INFORMATION:

Name Guadalupe Zamudio

Residence Address [REDACTED]

Length of time at this Address: 24 years E-mail address: [REDACTED]

Home Phone No. _____ Cell/Message Phone No. [REDACTED]

Are you 18 years of age or older? _____ Are you registered to vote in the City of Calexico? yes

Do you currently serve as an elected or appointed official for any board and/or agency within the City of Calexico? NO
 If yes, name of agency and position: _____

EDUCATION: Highest level of education completed: college

Name of Institution where Highest Level of Education was completed: Imperial Valley College

Location of Institution: 380 Aten Road, El Centro, CA 92243

EMPLOYMENT INFORMATION / EXPERIENCE:

Name and Address of Employer (s)	Position Title	Dates of Employment
Zamudios Day Care	Owner	3/1/2022
Housing Authority of the City of Calexico	Section 8 Program Manager	10/1998- 2/28/2022

IMPORTANT: Read the following carefully and answer completely. A conviction is not an automatic bar to appointment. Each case is considered on its individual merits.

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR MISDEMEANOR OTHER THAN A MINOR TRAFFIC VIOLATION? NO
 If yes, Please list all offenses, date and place of offenses(s), and the sentence/fine received:

ACKNOWLEDGMENT/CERTIFICATION:

I understand that upon filing, this application becomes a public record. I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Guadalupe Zamudio 5/11/2024
Signature and Date

Do Not Write Below this Line -- For City Use Only

Applicant furnished proof of eligibility requirements via:

Proof of residency: Yes No

Proof of employment: Yes No

Voter Registration Verification: Yes No

Appointment By: _____

Term Expires: _____

Date & Clerk Verifying: _____



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 THIS APPLICATION.

APPLICATION IS FOR THE FOLLOWING COMMISSION:
(A separate application is required for each commission)

Housing Authority of Calexico

PERSONAL INFORMATION:

Name VICENTA REYNA CABADA

Residence Address [REDACTED]

Length of time at this Address: 18 YRS E-mail address: [REDACTED]

Home Phone No. _____ Cell/Message Phone No. [REDACTED]

Are you 18 years of age or older? YES Are you registered to vote in the City of Calexico? YES

Do you currently serve as an elected or appointed official for any board and/or agency within the City of Calexico? NO
 If yes, name of agency and position: _____

EDUCATION: Highest level of education completed: COLLEGE

Name of Institution where Highest Level of Education was completed: ACCOUNTING

Location of Institution: INTERNATIONAL BUSINESS COLLEGE, EL PASO, TEXAS

EMPLOYMENT INFORMATION / EXPERIENCE:

CANAL 66

Name and Address of Employer (s)	Position Title	Dates of Employment
CANAL 66-FUNDACION INTERMEDIA	ADMNISTRATION	1-1/2 YEARS

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 If yes, Please list all offenses, date and place of offenses(s), and the sentence/fine received:

ACKNOWLEDGMENT/CERTIFICATION:

I understand that upon filing, this application becomes a public record. I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

VIKKI REYNA CABADA 5/10/2024
Signature and Date

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Applicant furnished proof of eligibility requirements via:

Proof of residency: Yes No
 Proof of employment: Yes No
 Voter Registration Verification: Yes No

Appointment By: _____
 Term Expires: _____
 Date & Clerk Verifying: _____



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APPLICATION IS FOR THE FOLLOWING COMMISSION:
(A separate application is required for each commission)

Housing Authority of Calexico

PERSONAL INFORMATION:

Name Juan M. Ortiz
 Residence Address [REDACTED]
 Length of time at this Address: 7 years E-mail address: [REDACTED]
 Home Phone No. [REDACTED] Cell/Message Phone No. [REDACTED]
 Are you 18 years of age or older? yes Are you registered to vote in the City of Calexico? yes
 Do you currently serve as an elected or appointed official for any board and/or agency within the City of Calexico? No
 If yes, name of agency and position: _____

EDUCATION: Highest level of education completed: College

Name of Institution where Highest Level of Education was completed: Celys & Instituto Tecnico de Contabilidad Mexicali

Location of Institution: Mexicali, Mexico

EMPLOYMENT INFORMATION / EXPERIENCE:

Name and Address of Employer (s)	Position Title	Dates of Employment
Housing Authority of Calexico	Finance Dept. Supervisor	1988-2023 (Retired)

IMPORTANT: Read the following carefully and answer completely. A conviction is not an automatic bar to appointment. Each case is considered on its individual merits.

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 If yes, Please list all offenses, date and place of offenses(s), and the sentence/fine received:

ACKNOWLEDGMENT/CERTIFICATION:

I understand that upon filing, this application becomes a public record. I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

[REDACTED] 08/28/24

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Applicant furnished proof of eligibility requirements via:

Proof of residency: Yes No
 Proof of employment: Yes No
 Voter Registration Verification: Yes No

Appointment By: _____
 Term Expires: _____
 Date & Clerk Verifying: _____

Juan M. Ortiz

Tel. [REDACTED]

email: [REDACTED]

To: Honorable Mayor and City Council Members

Re: Housing Authority of the City of Calexico Board Member Vacancy

Honorable Mayor and Council Members,

This letter serves as my official request to be appointed as a board member of the Housing Authority of the City of Calexico.

I have been living in the City of Calexico for over 35 years, and I currently reside at [REDACTED] here in Calexico.

I am a retired person, who was employed by the Housing Authority of the City of Calexico for over 30 years, where I held the position of the finance department director until I retired in April 2023.

During the many years that I worked for the Calexico Housing Authority, I was able to obtain and accumulate a lot of experience related to government/affordable housing and I was able to obtain different certifications (see attached copies) under the different areas administrated by the housing agency, including but not limited to, Public Housing and Section 8 Budgeting Certification, Capital Improvement Modernization program and Construction Certification, Section 8 Program and Public Housing Program Inspector Certification and some others.

I also hold an active Real Estate Broker License approved by the State of California.

Based on my knowledge and experience related to affordable housing industry, I believe that I am prepared to be a good asset for the board and to do a good job as commissioner on this board.

As I previously mentioned, I am retired, all my children are adults and all are married and working locally in education and health area.

I want to use my knowledge and experience to give something back to my community in Calexico, specially now that affordable housing for low income families almost disappeared.

Thank you in advance for your time and consideration of my request to be appointed as a commissioner of this agency.

[REDACTED]
Juan M. Ortiz

State of California

Department of Real Estate

Real Estate Broker License

Juan M Ortiz

MAIN OFFICE ADDRESS

CALEXICO, CA 92231

FICTITIOUS BUSINESS NAME

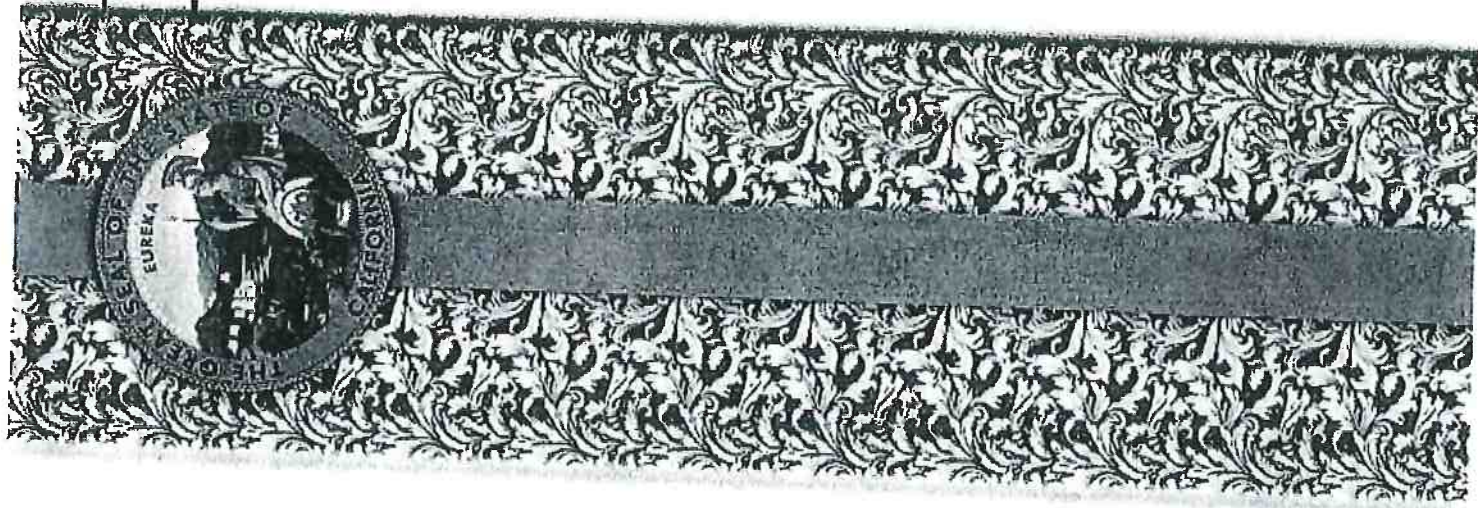
• ORTIZ REAL ESTATE SERVICES

Identification Number: [REDACTED]

Issued: May 17, 2021

Expires: May 16, 2025

Douglas E. McCutcheon
Real Estate Commissioner



Nan McKay
AND ASSOCIATES, INC.
1855 Gillespie Way El Cajon, CA 92020
800.783.3100 • www.nanmckay.com

HCV Housing Quality Standards Specialist

Be it known by this certificate that

Juan M. Ortiz

Has fulfilled the certification requirements of
Nan McKay & Associates, Inc. and NMA
University, by successful completion of the
HCV Housing Quality Standards Examination

Nan McKay
Nan McKay, President

8/7/2008

Date

Continuing Education Unit



Nan McKay & Associates, Inc. is an Approved and Accredited
Authorized Provider by the International Board of Standards for
Continuing Education and Training (IBCF) located at
Suite 815, Washington DC 20001.



Nan McKay & Associates, Inc.
1855 Gillespie Way
El Cajon, CA 92020
800.783.3100



Public Housing Rent Calculation Specialist

Be it known by this certificate that

Juan M. Ortiz

Has fulfilled the certification requirements of
Nan McKay & Associates, Inc. and NMA
University, by successful completion of the
Public Housing Rent Calculation Examination

on Units 1.9



Nan McKay
NAN MCKAY ASSOCIATES, INC.

Nan McKay
Nan McKay, President



Section 8 HCV Rent Calculation Specialist

Be it known by this certificate that

Juan M. Ortiz



Education Units 1.9

Has fulfilled the certification requirements of
Nan McKay & Associates, Inc. and NMA
University, by successful completion of the
Section 8 HCV Rent Calculation Examination

Nan McKay
Nan McKay, President

10/9/2003
Date

Nan McKay
AND ASSOCIATES, INC.
1855 Gillespie Way El Cajon, CA 92020
800.783.3100 ■ www.nanmckay.com

PBM Essentials for the Property Manager

Be it known by this certificate that

Juan M. Ortiz

Has fulfilled the certification requirements of
Nan McKay & Associates, Inc. and NMA
University, by successful completion of the
PBM Essentials for the Property Manager Examination

Nan McKay
Nan McKay, President

9/11/2008

Date

Continuing Education Units: 1.9



Nan McKay & Associates, Inc. has been reviewed and approved as an Authorized Provider by the International Association of Continuing Education and Training (IACET), 8405 Greenboro Drive, Suite 800, McLean, VA 22102.

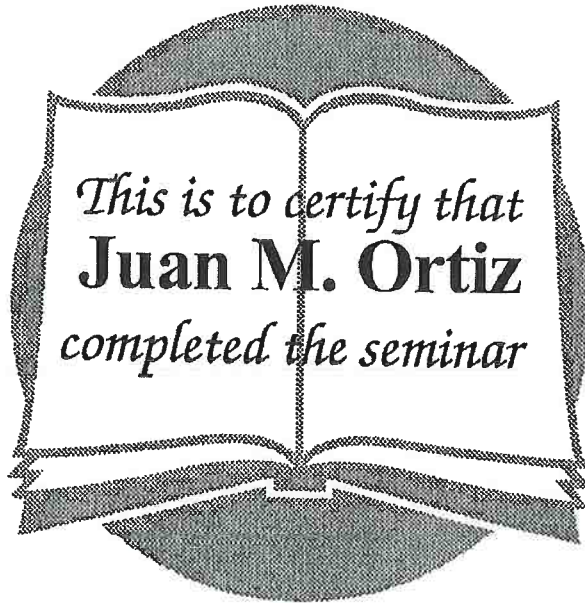


Nan McKay & Associates is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Compliance with sponsored sponsorships may be subject to the National Registry of CPE Sponsors, 30 State Avenue, Suite 700, Nashville, TN 37233-2477. Web site: www.nasba.org. In accordance with the standards of the National Registry of CPE Sponsors, CPE credits have been granted based on a 10-minute hour. CPE Sponsor ID: 101555.

Nan McKay

AND ASSOCIATES, INC.

CAPITAL IMPROVEMENT MODERNIZATION PROGRAM AND CONSTRUCTION CONTRACTS



January 23-25, 2001

Nan McKay

Nan McKay



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APPLICATION IS FOR THE FOLLOWING COMMISSION:
(A separate application is required for each commission)

Housing Authority Commissioner

PERSONAL INFORMATION:

Name MARIANO O. VALENZUELA
 Residence Address _____
 Length of time at this Address: 2007 E-mail address: _____
 Home Phone No. _____ Cell/Message Phone No. _____
 Are you 18 years of age or older? YES Are you registered to vote in the City of Calexico? YES
 Do you currently serve as an elected or appointed official for any board and/or agency within the City of Calexico? NO
 If yes, name of agency and position: _____

EDUCATION: Highest level of education completed: G.E.D.
 Name of Institution where Highest Level of Education was completed: Calexico High school
 Location of Institution: _____

EMPLOYMENT INFORMATION / EXPERIENCE:

Name and Address of Employer (s)	Position Title	Dates of Employment
<u>City of Calexico</u>	<u>WATER TREATMENT PLANT</u>	<u>1984</u>
		<u>Retiring in JUNE</u>

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Do Not Write Below



5-28-24

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 Proof of employment: Yes No
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