

**AGENDA
ITEM**

22



CITY COUNCIL
AGENDA STAFF REPORT

DATE: June 5, 2024
TO: Mayor and City Council
APPROVED BY: Esperanza Colio Warren, City Manager *[Signature]*
REVIEWED BY: Sandra L. Fonseca, Interim Finance Director *[Signature]*
PREPARED BY: Lilliana Falomir, Public Works Manager – Administrative *[Signature]*
SUBJECT: Authorize City Manager to Sign Amendment No. 2 between the City of Calexico and The Holt Group, Inc. in the Amount of \$18,500.00 for Construction Management Services for Renovation to Calexico Fire Station No. 2 for a Total Contract of \$149,000.00.

Recommendation:

Authorize City Manager to Sign Amendment No. 2 between the City of Calexico and The Holt Group, Inc. in the Amount of \$18,500.00 for Construction Management Services for Renovation to Calexico Fire Station No. 2 for a Total Contract of \$149,000.00.

Background:

On January 17, 2024, the City Council of the City of Calexico authorized the City Manager to sign Agreement of Professional Services between the City of Calexico and The Holt Group, Inc. in the amount of \$112,500.00 for preparation of Building Assessment and Improvement Report and Documents and Construction Management of Fire Station No. 2 Rehabilitation Project.

On March 6, 2024, the City Council awarded a bid proposal from A&N Quality Builders in the amount of \$966,559.00 for the Renovation of Calexico Fire Station No. 2.

Discussion and Analysis:

On a bi-weekly basis, A&N Quality Builders, The Holt Group, Inc. and City staff meet to discuss the construction progress of Fire Station No. 2. The Holt Group, Inc. and A&N Quality Builders have discovered several items that need to be addressed in order to continue with construction of said project. These additional items will bring the building up to code but will

require additional construction management services that was not previously anticipated; therefore, City staff is recommending that the City Council of the City of Calexico authorize the City Manager to sign Amendment No. 2 between the City of Calexico and The Holt Group, Inc. in the amount of \$18,500.00 for Construction Management Services for Renovation to Calexico Fire Station No. 2.

Fiscal Impact:

Capital Improvement Program Budgeted Item for FY 2023-2024	
REVENUE	
Fund No. 411-91-926-56003-000 (Successor Agency)	\$149,000.00
Total	\$149,000.00
EXPENDITURE	
The Holt Group, Inc.	\$112,500.00
The Holt Group, Inc. – Amendment No. 1	\$18,000.00
The Holt Group, Inc. – Amendment No. 2	\$18,500.00
Total	\$149,000.00

Coordinated With:

City Manager's Office.
Public Works Department.
Finance Department.

Attachment(s):

1. Amendment No. 2

ATTACHMENT NO. 1

**AMENDMENT NUMBER 2 TO THE AGREEMENT FOR PROFESSIONAL SERVICES
BETWEEN THE CITY OF CALEXICO AND THE HOLT GROUP, INC.**

AMENDMENT NUMBER 2 dated June 5, 2024, the agreement for professional services between the City of Calexico (“City”) and The Holt Group, Inc. (“Consultant”) dated January 17, 2024 (the “Agreement”) concerning Renovation to Calexico Fire Station No. 2 (the “Project”).

The Consultant has entered into the Agreement with the City for the furnishing of professional services, and the parties now desire to amend the Agreement.

Therefore, it is mutually agreed that the Agreement is amended to include Additional Services to be performed by Consultant and provisions for additional compensation by the City to the Consultant, all set forth in:

Exhibit A – Amendment No. 2 dated May 6, 2024

The parties ratify the terms and conditions of the Agreement not inconsistent with this Amendment, all of which are incorporated by reference.

CITY OF CALEXICO:

CONSULTANT:

By: _____

By: _____

Title: Esperanza Colio Warren, City Manager

Title: _____

Date: _____

Date: _____

By: _____

Title: Carlos Campos, City Attorney

Date: _____

By: _____

Title: Veronica L. Alvarado, City Clerk

Date: _____

5-6-2024

Project: City of Calexico – Renovations to Calexico Fire Station Number 2

EXHIBIT A – AMENDMENT NO. 2 DATED MAY 1st, 2024

At a virtual Zoom meeting conducted on May 1, 2024 between Calexico City Manager, Esperanza Colio Warren; Calexico Public Works Manager – Administrative; Lilliana “Lily” Falomir; Calexico Building Official, Chuck Cortez; Development Services Director, Franciso Barba; and Holt Group Project Manager, James G. “Jack” Holt it was decided that the Renovation to Fire Station Number 2 addendum number 2 improvement plans prepared by the Holt Group dated February 16, 2024 will be revised during on-going construction renovations to illustrate the improvements as constructed and to document that the improvements are completed in accordance with the California Building Code requirements enforced by the City of Calexico. Additional improvement items, such as the electrical circuitry within the building partitions and exterior walls, were not evident until the initial demolition work was completed, and the building partitions and exterior walls were fully exposed for view. The existing electrical circuitry, and other similar existing items exposed after demolition improvements, will require replacement to comply with current building code requirements. *Given the extremely short time frame imposed by the Grant Agency to complete the Fire Station Number 2 improvements it was determined to document the As-Built conditions and enforce the building code requirements as construction activities progress.* The alternative was to stop construction activities while revised plans were completed and then resume construction. The alternative would result in the Fire Station Number 2 improvements being completed after the grant deadline of October 31st, 2024 and the loss of grant funds. The Holt Group, as construction managers, agree to provide an increased presence at the construction site to insure the as-built construction activities are properly documented at the project site to insure the preparation of accurate as-built drawings. The Holt Group will also maintain daily communication with the City of Calexico Building Official to insure that the Building Official is kept abreast of the construction activities occurring at the site in order to assist in the Building Official in determining whether inspections at the site are required. The Building Officials inspection determinations on the acceptability of constructed items will be final and alterations or relocations of constructed items to comply with Building Code requirements, as determined by the Building Official, will be completed without question. The Holt Group proposes to provide an increased presence at the construction site, maintain daily communication with the City of Calexico Building Official and complete detailed As-Built Drawings reflecting improvements complying with current building code requirements for an increased lump sum amount of \$18,500.