

**AGENDA
ITEM**

8



**CITY COUNCIL
AGENDA STAFF REPORT**

DATE: June 5, 2024

TO: Mayor and City Council

APPROVED BY: Esperanza Colio Warren, City Manager 

PREPARED BY: Sandra L. Fonseca, Interim Finance Director 

SUBJECT: Resolution of the City Council of the City of Calexico, California Declaring Miscellaneous Furniture as Surplus and Authorize the Sale or Disposal of the Item

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Recommendation:

Resolution of the City Council of the City of Calexico, California Declaring Miscellaneous Furniture as Surplus and Authorize the Sale or Disposal of the Item

Background:

The City of Calexico Finance Department recently had the carpet in their office removed and laminate flooring installed. In addition, new furniture was purchased and replaced the old and broken desks and chairs. This furniture was broken and repaired multiple times throughout the years. The office chairs were also in dire need of replacement. The furniture has little or no resale value.

Discussion and Analysis:

The City of Calexico Finance Department is requesting that the City Council of the City of Calexico declare this furniture as surplus and that the furniture be sold as is or declare the furniture as unsaleable and that it be disposed.

Fiscal Impact:

If the furniture is sold, all proceeds will be revenue to the General Fund.

Coordinated With:

City Manager's office.

Attachment(s):

1. Resolution of the City Council of the City of Calexico, California Declaring Miscellaneous Furniture as Surplus Authorize the Sale or Disposal of the Furniture.
2. List of Surplus Furniture.

ATTACHMENT #1

RESOLUTION NO. 2024-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALEXICO, CALIFORNIA DECLARING MISCELLANEOUS FURNITURE AS SURPLUS AND AUTHORIZE THE SALE OR DISPOSAL OF THE FURNITURE.

WHEREAS, the City of Calexico owns said furniture which is surplus, and

WHEREAS, the furniture has little to no dollar value and has served its usefulness and purpose, and is old, and broken, and

WHEREAS, City staff has communicated with the general public who may have the need for such used furniture; and

WHEREAS, the City Council can authorize the City Manager to dispose of all furniture that are not sold during; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Calexico hereby resolves as follows:

- Section 1. The City Council of the City of Calexico declares such property as surplus.
- Section 2. The City Council authorizes the City Manager or designee to prepare the required documentation for the sale of the furniture to the general public.
- Section 3. The City Council authorizes the City Manager to dispose of the furniture that are not sold during the public sale of such furniture.

PASSED, APPROVED AND ADOPTED this 5th day of June, 2024.

Camilo Garcia, Mayor

Attest:

Veronica L. Alvarado, City Clerk

Approved as to Form:

Carlos L. Campos, City Attorney

State of California)
County of Imperial) ss.
City of Calexico)

I, Veronica L. Alvarado, City Clerk of the City of Calexico, California, do hereby certify that the above and foregoing Resolution No. 2024-_____ was dully passed, approved, and adopted by the City Council at its regular meeting held on the 5th of June, 2024, by the following vote, to wit:

AYES:
NOES:
ABSENT:

Veronica L. Alvarado, City Clerk

ATTACHMENT #2

FINANCE DEPARTMENT FURNITURE LIST

| DESK TYPE | KEEP | DISPOSE |
|--------------------------------|------|---------|
| Desk (s) w/return | | X |
| Desk w/return | | X |
| U desk | | X |
| L desk | X | |
| L desk | X | |
| L desk | X | |
| L desk | X | |
| Desk/credenza/hutch | X | |
| Desk w/return | | X |
| 2 work stations (front office) | X | |
| 3 bookcases | | X |
| various 2 drawer file cabinets | X | |
| various chairs | | X |