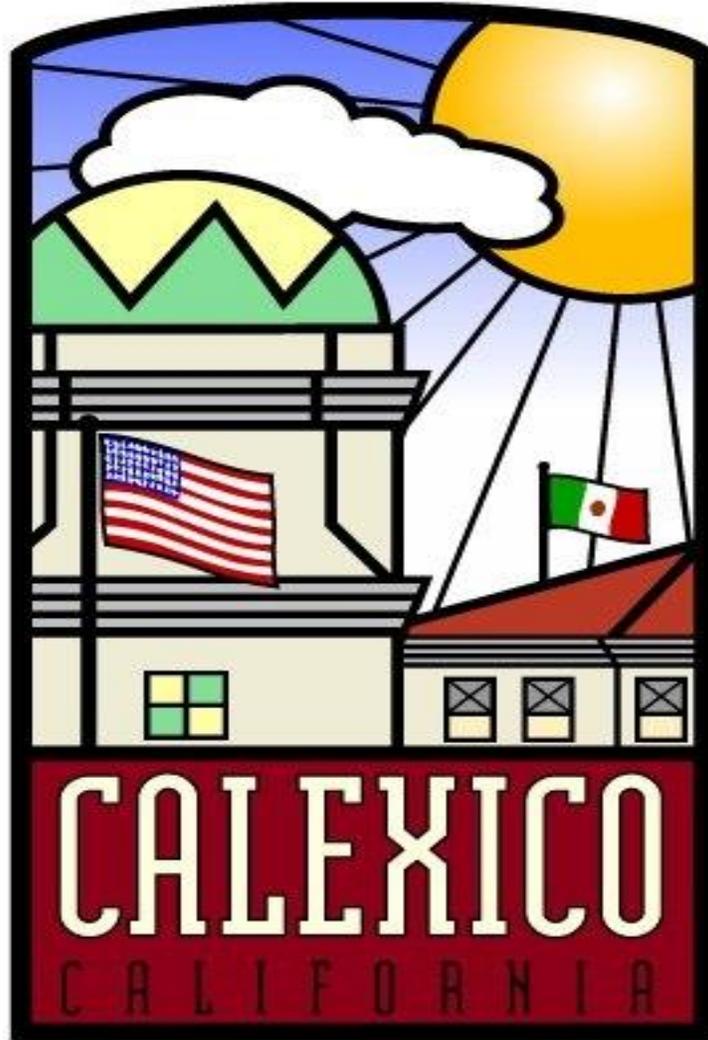


**AGENDA
ITEM**

2

City of Calexico California



"Where California And Mexico Meet"

**Proposed Annual Budget
FY 2019 - 2020**

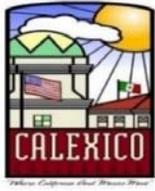
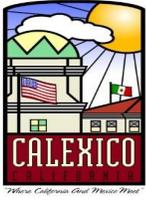


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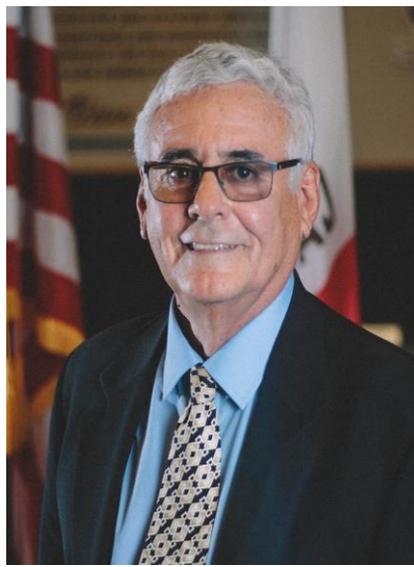


Introduction

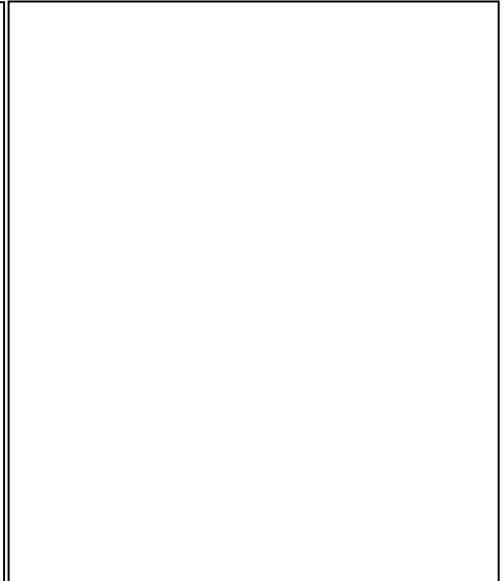
City of Calexico City Council



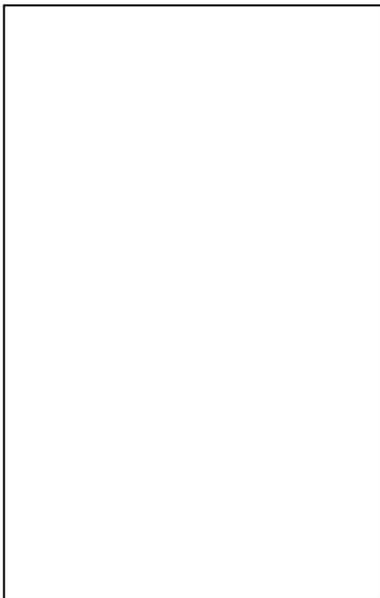
**Mayor Pro Tem
Bill Hodge**



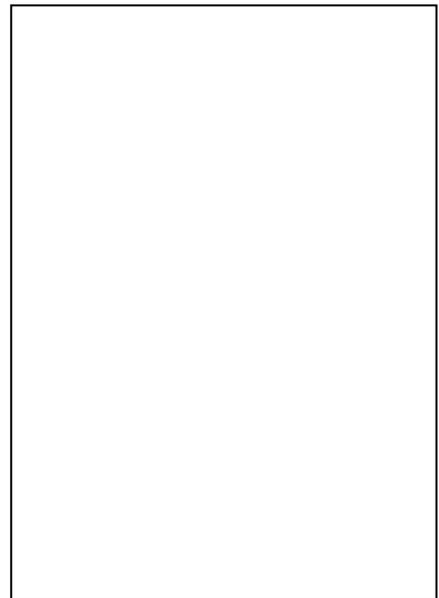
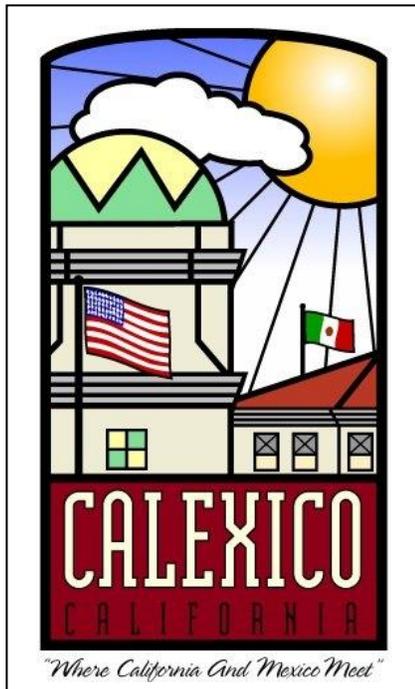
**Mayor
Lewis Pacheco**



**Council Member
David Romero**



**Council Member
Rosie Fernandez-Arreola**



**Council Member
Morris Reisin**



AGENDA STAFF REPORT

DATE: June 24, 2019

TO: Mayor and City Council

APPROVED BY: David B Dale, City Manager *MD for D.D.*

PREPARED BY: Karla E. Lobatos, Finance Director *KL*

SUBJECT: Resolution No. 2019 - _____ A Resolution of the City Council of Calexico, CA Approving the Budget for Fiscal Year July 1, 2019 to June 30, 2020.

=====

Recommendation:

The objective is to present the 2019-20 Proposed Budget for General and Non-General Fund Programs. Staff is requesting City Council to approve and adopt a final budget for General Fund and Non-General Fund Programs.

Background:

The 2019-20 Citywide proposed budget authorizes expenditures of \$84,524,559. Non-General Fund programs reflect increasing operating revenues in the Water, Wastewater, and Solid Waste Funds due to recent rate increase presented to City Council. The 5-year Capital Improvement Program of \$94,000,000 reflects significant investment in the city’s infrastructure for transportation, water, and wastewater facilities.

Discussion & Analysis:

General Fund projections reflect a 2019-20 annual budget surplus of \$455,000. Staff has updated the General Fund cost projection, eliminated additional positions, transferred several positions to other funds. The city is evaluating new revenue programs in the meantime expenditure control is essential. Until new revenues are realized a hiring freeze is recommended to ensure financial stability. With these measure in place the city will be able to pay its Wastewater loan by the end of Fiscal Year 2019-20.

The budget resolution continues a General Fund reserve contribution policy of \$ 250,000 per year and proposes a new operating reserve target of \$3,000,000 for the Water and Wastewater programs.

Coordinated With:

All City Departments.

Attachments:

1. Fiscal Year 2019-20 Proposed Annual Budget.
2. Resolution No. _____ of the City of Calexico approving the Budget for Fiscal Year 2019-20.

AGENDA
ITEM
<u>2</u>

RESOLUTION NO. 2019-_____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALEXICO APPROVING THE BUDGET FOR FISCAL YEAR JULY 1, 2019 TO JUNE 30, 2020

WHEREAS, the City of Calexico is a general law city that operates under the council-manager form of government; and

WHEREAS, the City Council of the City of Calexico annually adopts a budget that estimates revenues and authorizes expenditures, subject to the City’s existing purchasing policies and procedures, employment policies and other adopted city policies;

NOW, THEREFORE, be it resolved, determined, and ordered by the City Council of the City of Calexico:

Section 1. The fiscal year 2019-20 Budget, attached hereto as Exhibit 1, shall be the budget for the City of Calexico for the fiscal year 2019-20.

Section 2. The City Manager, or his duly appointed representative, has the authority to expend appropriated amounts subject to policies and procedures adopted by the City Council. Budget appropriations shall be controlled at the department level within the General Fund, at the fund level for other funds, and at the capital project level within the capital improvement program. The City Manager is authorized to transfer appropriations between accounts within a General Fund Department, and within other individual funds, to meet the operating needs of the City.

Section 3. A General Fund reserve policy was established with the 2018-19 budget and remains in place for the 2019-20 budget. It is the City Council’s policy to adopt annual General Fund budgets with an operating surplus of a minimum of \$250,000 per year. It is the intent of this policy to build on this reserve each year until a target of \$1 million has been achieved. This reserve will provide contingency funds in the event of economic or other disruption in City operations.

Section 4. A Water and Wastewater Operating Reserve policy is established with the 2019-20 budget. It is the City Council’s policy that both the Water and the Wastewater Enterprise Funds will maintain a \$3 million operating reserve. Water and Wastewater revenues that exceed the amounts needed to maintain this operating reserve will be transferred to the respective Water and Wastewater Capital Funds for investment in their long-term capital improvement programs.

PASSED, ADOPTED and APPROVED this __ day of June, 2019, by the City Council of the City of Calexico.

Lewis Pacheco, Mayor

ATTEST:

Gabriela Garcia, City Clerk

State of California)

Count of Imperial)

City of Calexico)

I, Gabriela T. Garcia, Deputy City Clerk of the City of Calexico do hereby certify the above Resolution No. 2019-_____ was approved at a regular City Council meeting held on the __th day of June, 2019, by the following vote to-wit:

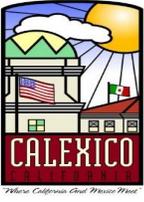
AYES:

NOES:

ABSTAIN:

ABSENT:

Gabriela T. Garcia, City Clerk



City-wide Budget

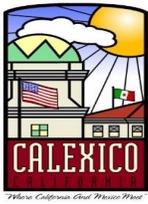
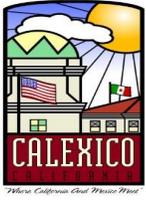


EXHIBIT 1 to Budget Resolution

**City of Calexico
2019-20 Budget**

**City-wide Expenditures
Summary of Expenditures by Fund**

		2018-19	2019-20						
		Projection	Salaries/ Benefits	Other Operations	Capital Projects	Debt Service	Inter-fund Transfers	Total	
General Fund									
111	General Fund	\$ 15,606,013	\$ 11,113,719	\$ 2,950,598	\$ -	\$ 1,376,332	\$ 331,143	\$ 15,771,793	
120	Measure H Sales Tax	2,562,000	1,250,000				1,387,000	2,637,000	
Operating Grant Funds									
221	Library Grants	26,500		25,200				25,200	
222	Community Donations	106,579		77,000				77,000	
231	Gas Tax	940,334	573,341	833,400	225,000			1,631,741	
242	Prop 172/Public Safety Tax	140,000	140,000					140,000	
243	COPS State Grant Program	50,000	100,000					100,000	
256	Cannabis	10,000		10,000				10,000	
271	IVECA	124,000		134,000				134,000	
281	Solid Waste	1,968,000		2,008,000				2,008,000	
712	Business Imp District	12,000		65,000				65,000	
Housing Funds									
802	Successor Housing	5,000		5,000				5,000	
840	Fed CDBG - Program Income	6,000		6,000				6,000	
841	Fed Home - Program Income	2,000		8,000				8,000	
842/3	Local Funds	2,000		2,000				2,000	
Capital Project and Debt Service Funds									
223	Art in Public Places	28,500			103,000			103,000	
233	LTA/Measure D	623,000			2,103,089			2,103,089	
234/6	Transportation Development	79,777	19,248	30,000	446,000			495,248	
237	Road Maintenance Rehab	695,000			681,911			681,911	
401	Measure H Bond Proceeds	255,000			1,192,998			1,192,998	
402	Measure D Bond Proceeds	2,745,126			6,025,000			6,025,000	
411	Local Capital Projects	-			2,189,547			2,189,547	
412	Capital Grants	5,997,000			540,000			540,000	
430-6	Development Impact Fees	-			849,106			849,106	
452-64	Development Projects	425,639			2,409,109			2,409,109	
474-6	New River Projects	6,000			2,000,000			2,000,000	
301	Measure D Debt 2012 Bonds	1,133,000		2,000		1,129,500		1,131,500	
302	Measure D Debt 2018 Bonds	13,786,207		2,000		659,850		661,850	
310	Measure H Debt Service	1,002,000		3,000		999,000		1,002,000	
Enterprise Funds									
513	Water Operations	8,269,001	2,466,628	2,497,464			2,140,908	7,105,000	
514	Water Debt Service	1,030,000		2,000		1,024,000	-	1,026,000	
515	Water Development Fees	514,000					-	-	
516	Water Capital Program	643,000			11,789,000			11,789,000	
522	Airport Operations	416,406	76,990	362,700			10,634	450,324	
525	Airport Capital	-			212,677			212,677	
544	Wastewater Operations	7,630,037	1,522,170	2,017,549			2,580,282	6,120,000	
545	Wastewater Debt Service	39,000				39,000		39,000	
546	Wastewater Impact Fees	195,000						-	
547	Wastewater Capital	702,000			11,096,010			11,096,010	
CFD/Special Districts									
261	Bravo Victoria	90,000		85,000	900,000			985,000	
903	Hearthstone	791,552		223,647		894,920		1,118,567	
904	Towncenter	3,000		8,368				8,368	
905	Venezia	-		21,522				21,522	
906	Gran Plaza	547,000		31,000		517,000		548,000	
Internal Service Funds									
601/2	Active and Retire Medical	3,150,622	3,063,988					3,063,988	
603	Workers Compensation	1,457,770	1,511,730					1,511,730	
604	Unemployment Insurance	98,410	72,684					72,684	
605	General Liability Insurance	1,176,946		1,100,131				1,100,131	
601-5	Net Internal Charges	(5,883,749)	(4,648,402)	(1,100,131)	-	-	-	(5,748,533)	
		\$ 69,206,670	\$ 17,262,096	\$ 11,410,448	\$ 42,762,447	\$ 6,639,602	\$ 6,449,966	\$ 84,524,559	
			Net City-wide Budget						\$ 78,074,593



City Organization

CITIZENS

CITY COUNCIL
Lewis Pacheco –Mayor
Bill Hodge – Mayor Pro Tem
David Romero
Rosie Fernandez
Morris Reisen

Strategic Planning
Goals & Objectives
Policy Development
Legislative Oversight

City Legislation
Budget Adoption
Intergovernmental Relations
Regional Board Representation

CITY CLERK

Agenda Preparation
Records Management
Elections Coordinator
Web Site Management
Public Information Requests
Fair Political Practice Records
Certificates of Public
Convenience

CITY ATTORNEY

Legal Advice
Legal Defense
Contract Review
Ordinance Preparation

CITY MANAGER

Goal Achievement
Strategic Plan Implementation
Financial Management
Budget Preparation
Personnel Management
City Council Support
Special Projects & Studies
RDA Successor Agency

Service Delivery
Policy Recommendation
Legislative Implementation
Executive Oversight
Public Information
Intergovernmental Relations
Labor Negotiations

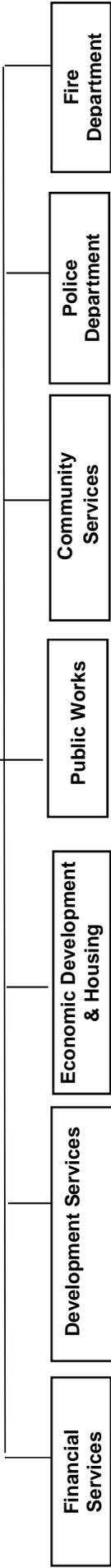
COMMISSIONS & BOARDS

Arts, Library Board, Historical Commission
Planning Commission
Business Improvement District Committee
Economic Development/financial Advisor Commission
Measure H Committee
Parks, Recreation, Beautification, and Senior Service Commission
Personnel Commission
Police Advisory Board

ASSISTANT CITY MANAGER

Applicant Processing & Employee Training
Labor Negotiations
Workman's Comp Claims
Health Insurance Benefits
Employee Data Maintenance

HUMAN RESOURCES



Financial Services

Financial Management
State & Federal Reporting
Risk Management
Special Projects & Studies
Budget Preparation
Payments
Solid Waste Contract
Business Licenses
Permit Fees
Accounts Payable
Payroll
Information Technology
Cash Management
Investments

Development Services

General Plan
Environmental Documents
Capital Project Management
Community Development
Current Planning
Long Range Planning
Building Inspection
Subdivision Review
Commercial Site Plan Review
Beautification
Annexations
Lot Line Alignments
Code Enforcement
Transit

Economic Development & Housing

Economic Development Management
City Marketing Program
Business Retention
Foreign Trade Zone
First-Time Home Buyer Program
Housing Rehabilitation Program
Mobile Home Repair / Replacement
Multi-Family Housing New Construction
Rental Assistance Program
Business Improvement District

Public Works

Street Maintenance
Parks Maintenance
Parks Reservations
Public Facilities
Water Treatment
Sewer Treatment
Sewer Collection
Airport
Engineering

Community Services

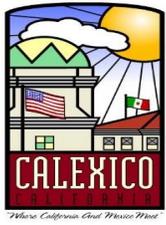
Library
Recreation Programs
Senior Programs
Community Center
Management
Farmers Market
Cultural Arts Center
Carnegie Technology Center

Police Department

Police Patrol
Investigations
Homeland Security
Police/Fire Dispatch
School Resource Officers
Parking Facilities
Traffic Control
Animal Control

Fire Department

Fire Operations
Fire Prevention
Inspections
Basic Life Support
Advanced Life Support
Ambulance Service
Emergency Planning
Hazardous Materials

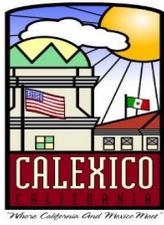


**City of Calexico
2019-20 Budget**

**City Organization
Full Time Staff Positions
By Fund**

<u>Group</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	
General Fund							
20 210 POLICE ADMINISTRATION							
POLICE CHIEF	CNTRCT	1	0	0	0	1	1
POLICE COMANDER	CNTRCT	0	1	0	0	0	0
ACTING POLICE CHIEF	CNTRCT	0	0	1	1	0	0
POLICE LIEUTENANT	M-MNG	2	2	2	2	1	1
COMMUNITY SERVICE OFFICER	Police	0	0	0	0	0	0
POLICE OFFICER	Police	3	2	2	8	12	12
POLICE SENIOR OFFICER	Police	24	21	19	13	6	6
POLICE SERGEANT	Police	4	2	2	2	5	5
PB SF DISPT SUPERVISOR	SPVR	1	1	1	1	1	1
EVIDENCE TECHNICIAN	CMEA	1	1	1	1	1	1
EXECUTIVE ASSISTANT	CMEA	1	1	1	1	1	1
PUBLIC SF DISPATCHER	CMEA	8	7	6	6	6	6
RECORDS ASSISTANT	CMEA	2	3	2	2	2	2
		47	41	37	37	36	36
20 216 PARKING - TRAFFIC CONTROL							
PRKNG TRFFC SUPERVISOR	SPVR	1	1	1	1	1	1
PARKING TRAFF OFFIC	CMEA	1	1	1	1	1	2
PARKING CONTROL ASST	CMEA	1	1	1	1	1	0
		3	3	3	3	3	3
20 217 ANIMAL CONTROL							
ANIMAL CONTROL OFFICER	CMEA	2	2	2	2	2	2
		2	2	2	2	2	2
20 250 FIRE PROTECTION							
FIRE CHIEF	CNTRCT	1	1	1	1	1	1
INTERN FIRE CHIEF	Fire	0	0	0	1	0	0
FIRE CAPTAIN	Fire	5	5	6	4	4	5
LMT TERM FIRE CAPTAIN	Fire	1	1	1	1	2	0
FIRE INSPECTOR	Fire	1	1	1	1	1	1
FIREFIGHTER	Fire	14	14	11	12	13	14
FIREFIGHTER ENGINEER	Fire	6	6	6	6	6	6
LIMT TERM FIRE ENGINEER	Fire	1	1	1	1	0	0
EXECUTIVE ASSISTANT	CMEA	1	1	1	1	1	1
		30	30	28	28	28	28
30 310 PLANNING							
PUBLIC WORKS DIR/ENGINEER	CNTRCT	1	1	0	0	0	0
ADMINISTRATIVE ASSISTANT	CMEA	1	1	0	1	0	0.5
EXECUTIVE ASSISTANT	CMEA	1	1	1	1	0	0
CIVIL PLANNER	CMEA	0	0	0	0	0	0
PLANNER	CMEA	1	1	1	1	1	0
PROJECT INSPECTOR	CMEA	1	1	1	1	1	0
		5	5	3	4	2	0.5

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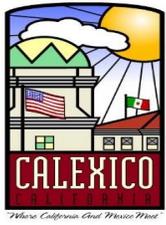


**City of Calexico
2019-20 Budget**

**City Organization
Full Time Staff Positions
By Fund**

	<u>Group</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>
Continued							
30 330 BUILDING AND CODE ENFORCEMENT							
BUILDING MANAGER	M-MNG	1	1	1	1	1	0
BUILDING COORDINATOR	SPVR	0	0	0	0	0	0
BUILDING INSPECT II	CMEA	1	1	1	1	1	1
SENIOR CODE ENFRMNT OFFCR	CMEA	2	2	0	0	1	0
CODE ENFRMNT OFFCR	CMEA	2	2	2	2	1	2
ADMINISTRATIVE ASSISTANT	CMEA	1	1	0	1	1	0.5
EXECUTIVE ASSISTANT	CMEA	1	1	1	1	0	0
		<u>8</u>	<u>8</u>	<u>5</u>	<u>6</u>	<u>5</u>	<u>3.5</u>
40 410 PUBLIC WORKS ADMINISTRATION							
PUBLIC WORKS DIRECTOR	MNG	0	0	0	0.33	0	0
PUBLIC WORKS MANAGER	MNG	0.33	0	0.33	0.33	0.33	0.34
SUPV MAINT OPERATIONS	SPVR	1	1	1	1	1	1
UTILITY SERV COORDINATOR	CMEA	1	1	1	1	0	0
EXECUTIVE ASSITANT	CMEA	0	0	0	0	0.33	0.33
PROJECT INSPECTOR	CMEA	0	0	0	0	0	0.33
ASSOCIATE CIVIL ENGINEER	CMEA	0	0	0	0	0	0
ENGINEERING TECHNICIAN	CMEA	0	0	0	0	0	0
PROJECT COORDINATOR	M-MNG	0	0.33	0.33	0.33	0.33	0
		<u>2.3</u>	<u>2.3</u>	<u>2.7</u>	<u>3.0</u>	<u>2.0</u>	<u>2.0</u>
40 414 FLEET							
MECHANIC I	CMEA	2	2	2	2	0	0
MECHANIC SERVICE ADVISOR	CMEA			0	0	1	0
MECHANIC II	CMEA	1	1	1	1	2	0.66
SUPERVISOR-FLEET MAINTENANCE	CMEA	1	1	0	0	1	0.34
		<u>4</u>	<u>4</u>	<u>3</u>	<u>3</u>	<u>4</u>	<u>1</u>
40 416 PARK MAINT							
PARKS MAINT CREW LEADER	CMEA	1	1	1	1	1	1
LABORER	CMEA	1	1	0	0	0	2.5
		<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>3.5</u>
40 420 FACILITIES							
BUILDING MAINT WORKER	CMEA	1	1	1	1	1	1
		<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
50 510 COMM. SVCS. - LIBRARIES							
COMMUNITY SERV DIRECTOR	MNG	1	1	1	1	1	1
REFERNCE LIBRARIAN	M-MNG	2	2	2	2	2	2
EXECUTIVE ASSISTANT	CMEA	0	1	1	1	1	1
LIBRARY ASSISTANT II	CMEA	1	1	1	1	1	1
LIBRARY TECHNICIAN	CMEA	1	1	1	1	0	0
		<u>5</u>	<u>6</u>	<u>6</u>	<u>6</u>	<u>5</u>	<u>5</u>

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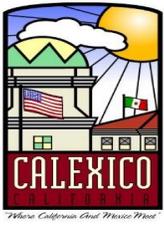


**City of Calexico
2019-20 Budget**

**City Organization
Full Time Staff Positions
By Fund**

	<u>Group</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>
Continued							
50 520 RECREATION AND CULTURAL ARTS							
ADMINISTRATIVE ASST	CMEA	1	1	1	1	1	1
CMNTY SPORT COORD	CMEA	1	1	1	1	1	1
COMMUNITY REC COORD	CMEA	1	1	1	1	1	1
SENIOR CITZ PRG COOR	CMEA	1	1	1	1	0	0
		4	4	4	4	3	3
60 601 HOUSING ADMINISTRATION							
HOUSING MANAGER	MNG	1	1	0	0	0	0
HSG. ECON DEV DIRECTOR	MNG	0	0	1	1	0	0
ASST. C MNG/RHSG. ECON DEV DIR	CNTRCT	0	0	0	0	1	0.5
GRANTS MANAGER	MNG	1	1	1	0	0	0
HOUSING REHAB INSPECTOR	CMEA	1	1	1	1	1	1
HOUSING SPECIALIST	CMEA	1	1	1	1	1	1
		3	3	4	3	3	2.5
10 110 CITY COUNCIL							
COUNCIL MEMBER	EO	5	5	5	5	5	5
CITY CLERK	EO	5	5	0	0	1	0
		5	5	5	5	6	5
10 140 CITY ATTORNEY							
CITY ATTORNEY	CNTRCT	1	0	0	0	0	0
		1	0	0	0	0	0
10 150 CITY MANAGER							
CITY MANAGER	CNTRCT	0	1	1	1	1	1
ASST. C MNG/RHSG. ECON DEV DIR	CNTRCT	1	0	0	0	1	0.5
EXECUTIVE ASSISTANT	UNREP	2	2	2	2	1	1
ADMINISTRATIVE ASSISTANT	CMEA	1	1	0	0	0	0
CITY CLERK	CNTRCT	1	1	0	0	0	1
HR RISK MNGM MANAGER	MNG	0	0	0	1	1	1
HR ANALYST	UNREP	0	0	0	0	0	0
H R RISK MNGM TECHNICIAN	UNREP	2	2	2	2	1	1
		7	7	5	6	5	5.5

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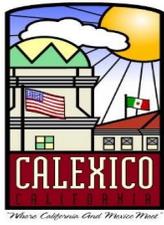


**City of Calexico
2019-20 Budget**

**City Organization
Full Time Staff Positions
By Fund**

<u>Group</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	
Continued							
10 160 FINANCE							
FINANCE DIRECTOR	CNTRCT	0	0	1	1	1	0
FINANCE DIRECTOR/TREASURER	CNTRCT	1	1	0	0	0	1
FINANCE MANAGER	MNG	0	0	1	1	1	1
ACCOUNTANT	CMEA	1	0	0	0	1	1
ACCOUNTING ASST I	CMEA	0	0	0	1	2	2
ACCOUNTING ASSISTANT II	CMEA	2	0	0	0	0	2
ADMINISTRATIVE ASSISTANT	CMEA	0	1	2	2	1	0
EXECUTIVE ASSISTANT	CMEA	1	1	1	1	1	1
RECORDS ASSISTANT	CMEA	0	0	1	1	1	0
FINANCIAL ANALYST	M-MNG	1	0	0	0	0	0
PROJECT COORDINATOR	M-MNG	1	0	0	0	0	0
PAYROLL TECHNICIAN	UNREP	1	1	1	1	0	0
		8	4	7	8	8	8
10 162 CUSTOMER SERVICE							
ACCOUNTING ASST I	CMEA	0.1	0.1	0.1	0.2	0.2	0.2
		0.1	0.1	0.1	0.2	0.2	0.2
111 - GENERAL FUND		136.4	126.4	116.8	120.2	114.2	109.7
HUTA / Gas Tax							
40 413 STREETS							
CREW LEADER	CMEA	0	0	1	1	1	1
HEAVY EQUIP OPERATOR	CMEA	1	1	1	1	1	1
LABORER	CMEA	2	2	1	1	1	5
ELECTRICIAN/HVAC TEC	CMEA	0	0	0	0	0	1
STREET SWEEPER OP	CMEA	2	1	1	1	1	1
		5	4	4	4	4	9
231 - HUTA / GAS TAX		5	4	4	4	4	9
236 - Transportation Development Act							
40 410 Administration							
Coordinator	Supervisor	0	0	0	0	0.2	0.2
236 - TDA		0	0	0	0	0.2	0.2

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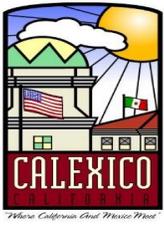


**City of Calexico
2019-20 Budget**

**City Organization
Full Time Staff Positions
By Fund**

	<u>Group</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>
Continued							
Water Fund							
81 811 WATER ADMINISTRATION							
ACCOUNTING ASST I	CMEA	0.45	0.45	0.45	0.9	0.9	0.9
PROJECT COORDINATOR	M-MNG	0	0.34	0.34	0.34	0.34	0
PUBLIC WORKS DIRECTOR	MNG	0	0	0	0.34	0	0
PUBLIC WORKS MANAGER	MNG	0.34	0	0.34	0.34	0.34	0.33
PROJECT INSPECTOR	CMEA	0	0	0	0	0	0.33
CREW LEADER	CMEA	0	0	0	0	1	1
EXECUTIVE ASSISTANT	CMEA	0	0	0	0	0.33	0.33
MECHANIC II	CMEA	0	0	0	0	0	0.66
REVENUE OFFICER	CMEA	0	0	0	0	1	1
SUPERVISOR-FLEET MAINTENANCE	SPVR	0	0	0	0	0	0.33
ASSOCIATE CIVIL ENGINEER	CMEA	0	0	0	0	0	0
ENGINEERING TECHNICIAN	CMEA	0	0	0	0	0	0
		0.8	0.8	1.1	1.9	3.9	4.9
81 813 WATER TREATMENT PLANT							
CHIEF W P O TREATMENT	SPVR	1	1	1	1	0	0
WATER SYSTEM SUPERVISOR	SPVR	0	0	0	0	1	1
W T P OPERATOR III	OP	6	5	5	5	5	5
ELECTRICIAN	CMEA	0	0	0	0	1	0
W T P MAINT WORKER	CMEA	1	1	1	1	0	0
LABORER	CMEA	0	0	0	0	4	4
		8	7	7	7	11	10
81 814 WATER DISTRIBUTION SYSTEM							
CHIEF W P O DISTRIBUTION	SPVR	1	1	1	1	0	0
CHIEF W P O DIST SUPERVISOR	SPVR	0	0	0	0	1	1
LEAD WATER DIST OPERATOR	OP	1	0	0	0	0	0
IT MANAGER	MID-MNG	0	0	0	0	1	1
WATER DISTRB OPERATOR I	OP	3	3	2	2	2	2
WATER DISTRB OPERATOR II	OP	3	3	0	0	1	2
WATER DISTRB OPERATOR III	OP	3	3	0	0	1	0
WATER METERS	CMEA	0	0	2	2	1	1
LABORER	CMEA	2	2	0	0	4	0
		13	12	5	5	11	7
513 - WATER OPERATIONS		21.8	19.8	13.1	13.9	25.9	21.9
Airport							
83 830 AIRPORT							
OPERATIONS COORDINATOR	CMEA	0	0	0	0	0.8	0.8
		0	0	0	0	0.8	0.8
522 - AIRPORT		0.0	0.0	0.0	0.0	0.8	0.8

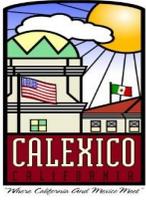
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City of Calexico
2019-20 Budget

City Organization
Full Time Staff Positions
By Fund

	<u>Group</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>
Continued							
Wastewater Fund							
82 821 WASTEWATER ADMINISTRATION							
ACCOUNTING ASST I	CMEA	0.45	0.45	0.45	0.9	0.9	0.9
PROJECT COORDINATOR	M-MNG	0	0.34	0.34	0.34	0.33	0
PUBLIC WORKS DIRECTOR	MNG	0	0	0	0.34	0	0
PUBLIC WORKS MANAGER	MNG	0.34	0	0.34	0.34	0.33	0.33
PROJECT INSPECTOR	CMEA	0	0	0	0	0	0.33
EXECUTIVE ASSISTANT	CMEA	0	0	0	1	0.33	0.33
MECHANIC II	CMEA	0	0	0	0	0	0.68
SUPERVISOR-FLEET MAINTENANCE	SPVR	0	0	0	0	0	0.34
ASSOCIATE CIVIL ENGINEER	CMEA	0	0	0	0	0	0
ENGINEERING TECHNICIAN	CMEA	0	0	0	0	0	0
		0.8	0.8	1.1	2.9	1.9	2.9
82 823 WASTEWATER TREATMENT PLANT							
CHIEF W W T P O COLECTNS	SPVR	1	1	1	1	1	0
W W T P OPERATOR III	SPVR	1	1	1	1	1	1
W W T P OPERATOR II	OP	2	2	2	2	2	3
W T P MAINT WORKER	CMEA	0	0	0	0	1	1
LABORATORY TECHNICIA	OP	1	1	1	1	1	1
LABORER	CMEA	2	1	1	1	3	1
		7	6	6	6	9	7
82 824 WASTEWATER COLLECTION SYSTEM							
CHIEF W W T P OPERATOR	SPVR	1	1	1	1	0	0
WW SYSTEM SUPERVISOR	SPVR	0	0	0	0	1	1
COLL SYS MAINT OPERATOR	OP	2	2	2	2	2	3
LABORER	CMEA	1	0	0	0	3	0
ELECTRICIAN HVAC TEC	CMEA	1	1	1	1	1	1
		5	4	4	4	7	5
544 - WASTEWATER OPERATIONS		12.8	10.8	11.1	12.9	17.9	14.9
TOTAL		176.0	161.0	145.0	151.0	163.0	156.5

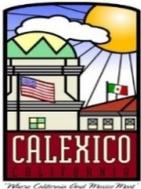


General and Measure H Funds



General Fund
Fund Balance Projection

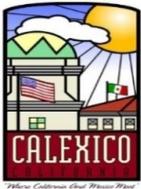
	2018-19			2019-20	
	Current Budget	End of Year Projection	Year-to-Year Change	Budget Projection	Notes
Annual Activity					
Revenues					
Property Tax	\$ 5,366,000	\$ 5,400,364	119,436	\$ 5,519,800	
Sales Tax	4,298,352	4,290,000	10,000	4,300,000	
Other General Revenues	2,382,000	2,330,772	252,107	2,582,879	
Program Revenues	2,940,955	3,390,982	46,165	3,437,147	
Measure H Transfer	301,000	312,000	75,000	387,000	
Land Sale Proceeds	1,000,000	3,453	(3,453)	-	
	16,288,307	15,727,571	499,255	16,226,826	
Expenditures					
Salaries and Benefits					
Gross salary and benefits	10,855,281	10,866,415	(195,758)	10,670,656	
Unfunded PERS liability	1,138,151	1,138,151	225,223	1,363,373	
Retiree Medical	503,014	503,014	118,509	621,523	
Vacancies and Savings	(386,000)	(386,000)	386,000	-	
	12,110,446	12,121,580	533,973	12,655,553	
Measure H Reimbursement	(1,250,000)	(1,250,000)	-	(1,250,000)	
Grant/Other Reimbursements	(259,000)	(242,134)	(49,700)	(291,834)	
	10,601,446	10,629,446	484,273	11,113,719	
			(0)	-	
Operating/Capital Costs					
Operating Costs	4,091,232	3,525,771	(703)	3,525,069	
General Liability Insurance	516,274	516,274	(72,847)	443,427	
Capital Outlay	75,171	19,385	(19,385)	-	
Debt Service - Wastewater Loan	742,554	742,556	(2)	742,554	
Debt Service - JPIA Retrospective	633,780	633,778	-	633,778	
Contribution to CFD 2013	274,000	300,000	-	300,000	
Indirect Cost Allocation	(761,197)	(761,197)	(225,558)	(986,755)	
	5,571,814	4,976,567	(318,494)	4,658,074	
			-	-	
Total Expenditures	16,173,259	15,606,013	165,779	15,771,793	
	0	-	(0)	-	
Net Annual Operating Results	\$ 115,048	\$ 121,557	\$ 333,476	\$ 455,033	Council Policy +\$250K/year
	(0)		0		
Fund Balance					
Beginning Working Capital	\$ 451,248	\$ 367,148	121,557	\$ 488,705	
Annual Operating Results	115,048	121,557	333,476	455,033	
Ending Working Capital	\$ 566,295	\$ 488,705	\$ 455,033	\$ 943,738	
% Annual Expenditures	4%	3%		6%	
Long-term Wastewater Advance	(1,452,741)	(1,452,741)	699,726	(753,015)	
Total Fund Balance	\$ (886,446)	\$ (964,036)	\$ 1,154,759	\$ 190,723	
% Annual Expenditures	-5%	-6%		1%	



General Fund
Revenues

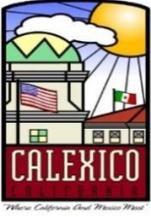
	2016-17	2017-18	2018-19		Year-to-Year Change	2019-20	Notes
	Actual	Actual	Current Budget	End of Year Projection		Budget Projection	
General Revenues							
Property Tax							
Property tax	\$ 1,867,109	\$ 1,814,016	\$ 1,963,000	\$ 1,935,390	\$ 39,410	\$ 1,974,800	
Property Tax in lieu of MVLF	2,814,247	2,922,620	2,958,000	2,984,974	60,026	3,045,000	
Residual Tax Increment	316,876	448,966	445,000	480,000	20,000	500,000	
Residual - Land Sale	202,000	-	-	-	-	-	
	5,200,231	5,185,603	5,366,000	5,400,364	119,436	5,519,800	
Sales Tax							
	4,244,621	4,633,470	4,298,352	4,290,000	10,000	4,300,000	
Business License							
Business License	804,632	765,757	760,000	782,352	(9,252)	773,100	
Cannabis	-	-	50,000	-	250,000	250,000	
	804,632	765,757	810,000	782,352	240,748	1,023,100	
Franchise Fees							
PGE/Cable/Other	312,131	317,962	306,000	317,920	858	318,779	
Solid Waste	417,990	412,763	420,000	400,000	5,000	405,000	
	730,120	730,725	726,000	717,920	5,858	723,779	
Other Taxes							
TRANSIENT TAX	290,428	306,478	330,000	300,000	42,857	342,857	
30% to IVECA Fund	(87,129)	(91,944)	(99,000)	(90,000)	(12,857)	(102,857)	
RL PROP TRNS TX	40,526	25,785	45,000	52,000	3,000	55,000	
HSG ATH IN LIEU	62,125	55,718	62,000	50,499	(499)	50,000	
	305,950	296,038	338,000	312,499	32,501	345,000	
Money and Property							
INVEST EARNINGS	(12,022)	15,452	(10,000)	-	-	-	
RENTS AND CONCESSIONS	218,659	217,887	218,000	218,000	(33,000)	185,000	
Water/Wastewater Leases		-	300,000	300,000	6,000	306,000	
	206,637	233,339	508,000	518,000	(27,000)	491,000	
Other Miscellaneous Revenue							
MISC INCOME	74,440	5,107	-	-	-	-	
Land Sale		327	1,000,000	3,453	(3,453)	-	
	74,440	5,434	1,000,000	3,453	(3,453)	-	
Subtotal, General Revenues	11,566,633	11,850,366	13,046,352	12,024,588	378,091	12,402,679	
		-	-	-	(0)	-	
Program Revenues							
Police							
AB 109	22,644	-	-	-	-	-	
VEHICLE CODE FINES	62,191	32,542	30,000	18,149	6,851	25,000	
ALARM PERMITS	1,346	2,087	2,000	1,273	8,727	10,000	
SRO PROGRAM		38,462	55,000	67,456	(2,456)	65,000	
SPECIAL SERVICE /Misc Revenue	73,280	58,449	46,000	50,379	(4,379)	46,000	
TOWING FEES	37,143	52,040	46,000	63,072	(3,072)	60,000	
LIVSCAN	34,844	33,532	35,000	37,285	(2,285)	35,000	
Assessment District 2005-01	-	-	-	115,552	3,095	118,647	
PRKG MTRS/LOTS	337,801	336,166	335,000	318,086	2,914	321,000	
Traffic Control Grant	150,000	150,000	150,000	150,000	-	150,000	
Traffic Control Grant - County	-	-	-	-	-	-	
Parking Citations	133,940	235,268	200,000	226,949	(1,949)	225,000	
Misc Fees/Services		25,628	5,000	780	6,220	7,000	
ANIMAL Licenses/Control	9,753	13,263	11,000	11,602	(102)	11,500	
	862,942	977,437	915,000	1,060,583	13,564	1,074,147	

Continued



General Fund
Revenues

	2016-17	2017-18	2018-19		Year-to-Year Change	2019-20	Notes
	Actual	Actual	Current Budget	End of Year Projection		Budget Projection	
Continued							
Fire							
AMBULANCE FEES	506,291	617,778	692,000	675,000	75,000	750,000	
FIRE PREVENTION	287,094	281,967	275,000	350,000	(50,000)	300,000	
FIRE LATE AND OTHER FEES	15,726	18,543	12,000	7,983	25,017	33,000	
Operating Grant - Heffernan	557,092	-	-	-	-	-	
	1,366,203	918,288	979,000	1,032,983	50,017	1,083,000	
Community Development							
Planning							
Plan Check Fees	117,469	2,843	15,000	-	-	-	
Other Fees	-	80,228	431,805	-	-	-	
Building							
Building permits	210,558	134,762	-	290,000	10,000	300,000	
Anticipated projects	-	-	100,000	-	-	-	
Mechanical permits	43,586	28,299	-	65,000	-	65,000	
Plumbing permits	16,505	13,793	-	33,000	(3,000)	30,000	
Electrical permits	97,221	52,233	-	82,000	(2,000)	80,000	
Other permits	4,779	20,452	-	80,800	4,200	85,000	
Plan Chec Fees	-	96,994	75,000	80,000	-	80,000	
Code Enforcement	11,782	5,975	-	3,250	(250)	3,000	
Engineering							
Encroachment Permits	58,023	41,014	30,000	85,000	-	85,000	
Plan Check Fees	-	-	50,000	115,000	-	115,000	
Inspection fees	50,495	153,638	50,000	110,000	-	110,000	
Book. maps and publications	50	190	150	111	(111)	-	
	610,469	630,421	751,955	944,161	8,839	953,000	
Public Works							
State Highway Maintenance	42,414	42,414	42,000	42,000	-	42,000	
Other Reimbursements	-	-	-	-	-	-	
	42,414	42,414	42,000	42,000	-	42,000	
Parks, Recreation, and Library							
Recreation program fees	40,044	52,556	40,000	42,000	(2,000)	40,000	
Library fines and penalties	3,751	4,487	5,000	3,184	(184)	3,000	
Community Center activities	22,362	25,699	20,000	36,000	(6,000)	30,000	
Parks activities and events	1,565	1,715	-	3,500	500	4,000	
Leases	10,500	11,000	12,000	12,500	(500)	12,000	
	78,221	95,457	77,000	97,184	(8,184)	89,000	
Administration/Other							
Successor Agency Admin Fee	133,199	187,991	160,000	160,000	-	160,000	
Special District Admin Fee	16,000	16,635	16,000	16,000	-	16,000	
	-	-	-	38,072	(18,072)	20,000	
Subtotal, Program Revenues	3,109,449	2,868,642	2,940,955	3,390,982	46,165	3,437,147	
Interfund Transfers							
Measure H - Current Year	-	645,373	301,000	312,000	75,000	387,000	
Measure H - Prior Year	-	-	-	-	-	-	
Other Transfers	4,859	-	-	-	-	-	
	4,859	645,373	301,000	312,000	75,000	387,000	
Total General Fund Revenues	\$ 14,680,941	\$ 15,364,381	\$ 16,288,307	\$ 15,727,571	\$ 499,255	\$ 16,226,826	
	-	-	-	-	(0)	-	



General Fund
Expenditure Summary

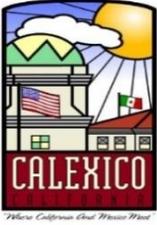
	2018-19		Change	2019-20	
	April Mid-year Budget	End of Year Projection		Budget	Notes
Salaries and Benefits					
Salary and Benefits	\$ 10,866,415	\$ 10,866,415	\$ (195,758)	\$ 10,670,656	
Pension Unfunded Liability	1,138,151	1,138,151	225,223	1,363,373	
Retiree Medical/Medical Admin	503,014	503,014	118,509	621,523	
Vacancy Savings Assumption	(386,000)	(386,000)	386,000	-	
	<u>12,121,580</u>	<u>12,121,580</u>	<u>533,973</u>	<u>12,655,553</u>	
Reimbursement - Measure H	(1,250,000)	(1,250,000)	-	(1,250,000)	
Reimbursement - Grant Funds	(270,134)	(242,134)	(49,700)	(291,834)	
	<u>10,601,446</u>	<u>10,629,446</u>	<u>484,273</u>	<u>11,113,719</u>	
Operating Costs					
Administration/Office Costs	392,899	341,748	100,852	442,600	
Materials/Supplies	844,543	694,664	51,286	745,950	
Contracts/Professional Services	2,433,735	2,147,809	(206,683)	1,941,126	
General Liability Insurance	516,274	516,274	(72,847)	443,427	
Repairs/Maintenance	395,055	307,550	56,700	364,250	
Capital Outlay	75,171	19,385	(19,385)	-	
	<u>4,657,677</u>	<u>4,027,430</u>	<u>(90,077)</u>	<u>3,937,353</u>	
Debt Service - Wastewater Loan	742,554	742,556	(2)	742,554	
Debt Service - JPIA	633,780	633,778	-	633,778	
Contribution to CFD 2013-1	274,000	300,000	-	300,000	
Transfers Out to IVECA Fund	25,000	34,000	(2,857)	31,143	
Cost Allocation	(761,197)	(761,197)	(225,558)	(986,755)	
	<u>\$ 16,173,260</u>	<u>\$ 15,606,013</u>	<u>\$ 165,779</u>	<u>\$ 15,771,793</u>	
	-	-	-	-	
			(0)		

Detail by Department

Police

Salaries and Benefits	\$ 3,723,472	\$ 3,723,472	257,476	\$ 3,980,949	
Reimbursement - Measure H	(850,000)	(850,000)	-	(850,000)	
Reimbursement - Grant Funds	(159,000)	(120,000)	(50,000)	(170,000)	
Administration/Office Costs	115,779	94,000	33,180	127,180	
Materials/Supplies	196,904	163,400	12,300	175,700	
Contracts/Professional Services	584,198	457,988	26,080	484,068	
General Liability Insurance	141,150	141,150	(48,683)	92,467	
Repairs/Maintenance	192,675	163,500	11,000	174,500	
Capital Outlay - Vehicles	-	-	-	-	Defer patrol/vehicle
Capital Outlay	26,286	-	-	-	replacement to future
	<u>3,971,464</u>	<u>3,773,510</u>	<u>241,354</u>	<u>4,014,864</u>	
	-	-	-	-	

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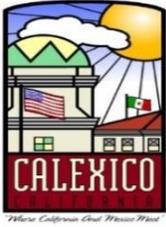


**City of Calexico
FY 2018-19 Budget**

**General Fund
Expenditures by Department**

	2018-19			2019-20	
	April Mid-year Budget	End of Year Projection	Change	Budget	Notes
Parking					
Salaries and Benefits	239,426	239,426	12,140	251,566	
Administration/Office Costs	8,485	14,542	(1,042)	13,500	
Materials/Supplies	61,134	61,134	(1,984)	59,150	
Contracts/Professional Services	418,650	405,455	(193,797)	211,658	Traffic Control
General Liability Insurance	8,850	8,850	(1,144)	7,706	
Repairs/Maintenance	8,780	5,250	2,000	7,250	
Capital Outlay	25,000	3,000	(3,000)	0	Vehicles
	<u>770,325</u>	<u>737,657</u>	<u>(186,828)</u>	<u>550,830</u>	
	-	-	-	-	
Animal Control					
Salaries and Benefits	153,629	153,629	13,598	167,226	
Administration/Office Costs	604	500	(500)	0	
Materials/Supplies	33,509	13,250	4,250	17,500	
Contracts/Professional Services	10,110	7,800	1,050	8,850	
General Liability Insurance	5,900	5,900	(763)	5,137	
Repairs/Maintenance	6,566	1,250	2,500	3,750	
Capital Outlay	15,000	15,000	(15,000)	0	
	<u>225,318</u>	<u>197,329</u>	<u>5,135</u>	<u>202,463</u>	
	-	-	-	-	
Fire					
Salaries and Benefits	3,720,759	3,720,759	40,543	3,761,302	
Reimbursement - Measure H	(400,000)	(400,000)	-	(400,000)	
Grant Reimbursements	(59,000)	(70,000)	-	(70,000)	
Administration/Office Costs	30,700	17,800	29,300	47,100	
Materials/Supplies	189,320	184,500	4,700	189,200	
Contracts/Professional Services	110,850	111,250	33,675	144,925	
General Liability Insurance	82,600	82,600	(10,681)	71,919	
Repairs/Maintenance	82,300	64,700	(1,700)	63,000	
Capital Outlay	0	0	-	0	
	<u>3,757,529</u>	<u>3,711,609</u>	<u>95,837</u>	<u>3,807,446</u>	
	-	-	-	-	
Community Development					
Salaries and Benefits	698,186	698,186	(320,393)	377,793	
Administration/Office Costs	20,200	13,550	25,750	39,300	
Materials/Supplies	36,100	24,580	4,170	28,750	
Contracts/Professional Services	79,150	116,050	(47,125)	68,925	
General Liability Insurance	23,600	23,600	(13,326)	10,274	
Repairs/Maintenance	7,100	6,300	350	6,650	
Capital Outlay	6,000	0	-	0	
	<u>870,336</u>	<u>882,266</u>	<u>(350,573)</u>	<u>531,692</u>	
	-	-	-	-	

Continued



**City of Calexico
FY 2018-19 Budget**

**General Fund
Expenditures by Department**

	2018-19		Change	2019-20	
	Current Budget	End of Year Projection		Budget	Notes
Continued					
Public Works					
Salaries and Benefits	729,274	729,274	(62,183)	667,091	
Reimbursement - Grant Funds	(52,134)	(52,134)	300	(51,834)	
Administration/Office Costs	33,942	35,365	2,935	38,300	
Materials/Supplies	146,700	100,900	12,200	113,100	
Contracts/Professional Services	110,094	82,800	(3,400)	79,400	
General Liability Insurance	41,400	41,400	3,036	44,436	
Repairs/Maintenance	38,584	17,150	31,850	49,000	
Capital Outlay	1,385	1,385	(1,385)	0	
	<u>1,049,245</u>	<u>956,140</u>	<u>(16,648)</u>	<u>939,493</u>	
	-	-	-	-	
Community Services					
Salaries and Benefits	694,601	694,601	(21,113)	673,487	
Administration/Office Costs	32,340	24,900	3,900	28,800	
Materials/Supplies	112,910	94,850	16,950	111,800	
Contracts/Professional Services	163,990	138,330	1,420	139,750	
General Liability Insurance	29,500	29,500	(8,952)	20,548	
Repairs/Maintenance	15,300	10,050	3,950	14,000	
Capital Outlay	1,500	0	-	0	
	<u>1,050,141</u>	<u>992,231</u>	<u>(3,845)</u>	<u>988,385</u>	
	-	-	-	-	
Housing					
Salaries and Benefits	363,320	363,320	(83,122)	280,198	
Administration/Office Costs	6,500	2,500	5,500	8,000	
Contracts/Professional Services	30,500	0	32,000	32,000	
Cost Allocation	0	0	-	0	
	<u>400,320</u>	<u>365,820</u>	<u>(45,622)</u>	<u>320,198</u>	
	-	-	-	-	
Administration, Finance, Non-Department					
Salaries and Benefits	2,184,913	2,184,913	311,027	2,495,940	
Vacancy Allowance	(386,000)	(386,000)	386,000	-	
Administration/Office Costs	144,349	138,591	1,829	140,420	
Materials/Supplies	67,966	52,050	(1,300)	50,750	
Contracts/Professional Services	926,193	828,136	(56,586)	771,550	
General Liability Insurance	183,274	183,274	7,667	190,941	
Repairs/Maintenance	43,750	39,350	6,750	46,100	
Capital Outlay	-	-	-	-	
Debt Service - Wastewater Loan	742,554	742,556	(2)	742,554	
Debt Service - JPIA	633,780	633,778	-	633,778	
Contribution to CFD 2013-1	274,000	300,000	-	300,000	
Transfers Out to IVECA Fund	25,000	34,000	(2,857)	31,143	
Cost Allocation	(761,197)	(761,197)	(225,558)	(986,755)	
	<u>4,078,582</u>	<u>3,989,451</u>	<u>426,970</u>	<u>4,416,421</u>	
	-	-	-	-	
Total General Fund Expenditures	<u>\$ 16,173,260</u>	<u>\$ 15,606,013</u>	<u>\$ 165,779</u>	<u>\$ 15,771,793</u>	

POLICE DEPARTMENT 2019-2020 Budget



Department Mission

It is the mission of the Calexico Police Department to build trust in the community by respecting and protecting the constitutional rights of all persons, providing service with honor and respect, protecting life, and promoting strong partnerships with the community thereby increasing the quality of life for all of Calexico.

****Vision***

To enhance public safety through community awareness and engagement.

To promote police-community partnerships and interaction whereby the police respond to the needs of the community and the community supports its police department.

To reduce the fear of crime through community-based policing.

To provide mentors to our community and its greatest natural resource, "The Children."

****Values***

Duty - To serve the community first, and with consideration of others always. Loyalty-

To serve the community, profession, and organization.

Respect- To treat others as you treat a family member, with dignity and compassion.

Honor- To live up to the tenets of the law enforcement code of ethics and the values of the police service.

Integrity- Do the right thing always and engage in behavior that is ethical, professional and demonstrates good character.

Courage- To face adversity with dignity and poise.

Dedication- To provide selfless service to the community as a police employee.

POLICE DEPARTMENT 2019-2020 Budget

Continued

**The Police Department's Mission, Vision and Values statement was approved by the US DOJ Cops Office in 2017.*

Law Enforcement Functions

The Calexico Police Department has the responsibility of preserving the peace, responding to law enforcement service requests and protecting life and property within the City limits. Personnel is available 24 hours-a-day, seven-days-a-week to prevent and investigate criminal activity, apprehend suspects and violators, investigate traffic collisions, and provide animal control services. Officers conduct special investigations, crime analysis, training as well as records and evidence management. The Police Department also provides dispatch services to the Calexico Fire Department. Personnel operates the Dispatch Center in the Police Department around the clock, seven-days-a-week.

The Calexico Police Department provides services to the Citizens of the City of Calexico which has a population of 41,000. The Calexico Police Department has two major divisions.

Operations Division

The Operations Division consists of the patrol, traffic, and school resource functions. Uniform officers proactively patrol the city streets and respond to calls for service. The Patrol function is responsible for enforcing all criminal law and enforce all vehicle code violations. Officers assigned to traffic duties perform traffic-related enforcement and investigate traffic collisions in the community. The City is currently engaging the Calexico School District in reviving the School Resource Officer program, (SRO). If implemented, two SRO's would be assigned to Calexico Unified School District to address safety issues within the school district's campuses.

Support Services Division

The Support Services Division consists of the Communications Unit. The Communication Unit is staffed with six full-time Public Safety Dispatchers. The Communication Unit has been allocated with one Public Safety Dispatch Supervisor and eight Public Safety Dispatchers which two positions are currently vacant. Public Safety Dispatchers are currently working 12-hour shift and are deployed according to the needs of the Public and Department.

POLICE DEPARTMENT 2019-2020 Budget

Continued

The Records Unit is staff by two full-time records clerks. The Records Unit has been allocated with one Records Supervisor and three Records Clerk which two positions are currently vacant. The Records Unit handles all reports that are generated by officers, processes numerous requests from other law enforcement agencies, insurance companies request, citizen requests and various requests for research. This Records Unit also processes Livescans requests and performs other clerical duties.

The Special Investigations Unit consists of the Police Department's participation in various task forces including NTF, BCU, and BEST. Police Detectives conduct criminal investigations. These positions are currently unfilled. The plans of the Department are to phase in officers into those positions as more officers are funded and hired.

Parking Enforcement Support Functions

The Parking Enforcement Unit has been allocated with one Parking Supervisor, two Parking Enforcement Officer and one Parking Enforcement Clerk which two positions are currently vacant. The Parking Enforcement Unit is responsible for the enforcement of all parking regulations outlined in the Calexico Municipal Code and the California Vehicle Code. Parking Enforcement Officers work with the public to provide a safe community and strive to enhance the quality of life. Parking enforcement officer effective enforcement of parking regulations and therefore improving the quality of life in the community. The Parking Enforcement Unit handles illegally parked vehicles, disabled parking violations and commercial enforcement.

The staff is responsible for collecting, counting, and depositing the money from the downtown parking meters. Also, the Parking Enforcement Unit provides valuable resources during special community events, during major incidents such as natural disasters or major traffic collisions. The staff in the Parking Enforcement Unit provides traffic control in the City's major thoroughfare for vehicles exiting the United States into Mexico.

Animal Control Functions

The Animal Control Unit performs a variety of enforcement duties to ensure compliance with the Calexico Municipal Code and California law regulating the transportation, care and impounding of stray animals and the collection of animal control fees adopted by the City Council.

Department Funding

The primary funding source for the Police Department is the General Fund. However, funding is also provided through other revenue streams including Proposition 172

POLICE DEPARTMENT 2019-2020 Budget

Continued

Special Revenue Fund, California Citizen Option for Public Safety Grant (COPS) Special Revenue Fund, Measure H Sales Tax Revenue Operations Fund and Federal Asset Forfeiture Funds.

Proposition 172 Special Revenue Fund

Proposition 172, approved by the California voters in November 1993, permanently extended a one-half percent sales and use tax imposed on the total retail price of any tangible personal property for public safety services as partial mitigation for the Education Revenue Augmentation Fund (ERAF) property tax shifts from cities and counties to the State. The revenue from this tax is allocated to each county based on their proportionate share of statewide taxable sales and is disbursed each month by the State Controller. Each County is required to deposit the revenue in a Public Safety Augmentation Fund from which it is allocated by the County Auditor-Controller to the County and its cities. The enabling legislation (SB 509) provides that public safety services include, but are not limited to sheriffs, police, fire, County District Attorney, County Corrections, and ocean lifeguards.

Each County's allocation is determined by is a proportion of taxable sales for all counties in the preceding calendar year. The Board of Equalization (BOE) provides the State Controller with a table of taxable sales for the 58 counties. The State Controller calculates each county's percentage of total statewide taxable sales and applied this percentage to monthly collections.

The allocation factor for each city is based on city and the county's property tax revenue shift to the Education Revenue Augmentation Fund (ERAF) in FY1993-94. Before FY1997- 1998, vehicle license monies received by cities were dedicated from the formula to derive a net FY1993-1994 property tax loss. Two subsequent amendments affected the allocation formula

- Cities and counties share in revenue growth commencing with the FY1997-1998 with no cap for city allocations.
- A "maintenance of effort" provision requires cities and counties to fund public Safety at the FY1992-1993 levels, adjusted annually by a cost-of-living factor commencing with FY1994-1995.

Because Counties were the primary losers in the property tax shift to the State under the Education Revenue Augmentation Fund (ERAF), the formula rests in counties being the primary beneficiaries of Proposition 172.

POLICE DEPARTMENT 2019-2020 Budget

Continued

California Citizen Option for Public Safety Grant (COPS) Special Revenue Fund

Assembly Bill 1913 or California Citizen Option for Public Safety Grant (COPS) program provides a minimum of \$100,000 to eligible front-line law enforcement agencies. To be eligible for allocations under the COPS program, a local jurisdiction must (1) submit an annual expenditure report to the State Controller as required by current law and (2) fully expend its allocation within 24 months of receipt. COPS funds cannot be used to replace existing City Funding for the Police Department. Each county has an oversight committee from the District Attorney's Office that reviews COPS expenditures of each law enforcement agency.

Department of Homeland Security Operation Stonegarden Grant (OPSG) Special Revenue Fund

The FY2015 Homeland Security Grant Program (HSGP) plays a significant role in the implementation of the National Preparedness System (NPS) by supporting the building, sustainment and delivery of core capabilities essential to achieving the National Preparedness Goal (NPG) of a secure and resilient nation. The building, sustainment, and delivery of these core capabilities are not exclusive to any single level of government, organization, or community, but rather, require the combined effort of the whole community. The FY2015 HSGP supports core capabilities across the five mission areas of prevention, protection, mitigation, response, and recovery. HSGP is comprised of three interconnected grant programs: State Homeland Security Program (SHSP), Urban Areas Security Initiative (UASI) and Operation Stonegarden (OPSG).

Together, these grant programs fund a range of preparedness activities, including planning, organization, purchase, training, exercises, and management and administration.

The City of Calexico qualified for Operation Stonegarden Grants (OPSG). This grant program provides funding to agencies in a joint mission to secure the United States borders along routes of ingress from international borders to include travel corridors in States bordering Mexico and Canada, as well as State and territories with International water borders. Operation Stonegarden is intended to support United States Border States and territories in accomplishing the following objectives:

- Increase capability to prevent, protect against, and respond to border security issues.
- Encourage local operational goals and capabilities to enhance National and State Homeland Security Strategies (such as the Federal Secure Borders Initiative and United States CBP/BP strategies).

POLICE DEPARTMENT 2019-2020 Budget

Continued

- Increase coordination and collaboration among Federal, State, Tribal, and territorial law enforcement agencies.
- Continue the distinct capability enhancements required for border security and border protection.
- Provide intelligence-based operations through CBP/BP Sector Level experts to ensure safety and operational oversight of Federal, State, focal Tribal and Territorial law enforcement agencies are participating in OPSG operational Activities.
- Support a request to the Governor to activate, deploy or redeploy specialized National Guard Units/Packages and/or elements of State law enforcement to increase or augment specialized/technical law enforcement elements operational activities.
- Continue to improve operational, material and technological readiness of State, local, Tribal, and territorial law enforcement agencies.

Operation Stonegarden Grants (OPSG) funds must be used to increase operational capabilities of Federal, State, local, Tribal, and territorial law enforcement agencies.

Measure H Sales Tax Special Revenue Operations Fund

Section 7285.9 of the California Revenue and Taxation Code authorizes cities to levy a transaction and use tax ("sales tax" or "sales and use tax") to be expended for general purposes, which transactions and use tax is subject to the approval by two-thirds vote of all members of the City Council and by a majority of the qualified voters of the City voting in an election on the issue.

On March 2, 2010, the City Council in Ordinance No. 1111 authorized a vote of the people to increase the sales tax by half a cent for 20 years for general government purposes. The ordinance also created a Citizen Oversight Advisory Committee comprised of an appointment by each member of the City Council whose term corresponds with the appointing Council Member's term of office. The Oversight Committee oversees, recommends and reports to the City Council on the expenditure of the proceeds of the tax created by the ordinance.

The measure was submitted to the voters of the City of Calexico as required by Section 53720 et. Seq. of the California Government Code, approved by the voters of California in 1986 as Proposition 62; as required by Article XIII C of the California Constitution, approved by the voters of California in 1996 as Proposition 218; and as required by Section 7285.9 of the California Revenue and Taxation Code. On June 8, 2010, Measure H was approved by the voters. 2,031 (59.98%) voted "yes" and 1,335 (40.02%) voted "no."

POLICE DEPARTMENT 2019-2020 Budget

Continued

Federal Asset Forfeiture Funds

Federal Asset Forfeiture Funds are funds that the Calexico Police Department receives when it participates in any investigation involving the seizure of money and property. The amount distributed depends on Calexico Police Department's participation and time spent working the case. The amount received range from hundreds to hundreds of thousands depending on the seizure. These monies can be used only by the Calexico Police Department with a small percentage of it used for Public outreach and education.

Goals, Objectives and Performance Measures

1. Continue to focus department resources on enforcement efforts to reduce Serious and violent crimes in Calexico.
2. Promote or Hire three (3) Sergeants to include one (1), Administrative Sergeant, Five (5) Officers to include one (1) Detective/Investigator, three (3) Public Safety Dispatchers to include one (1) Public Safety Dispatch Supervisor.
3. Suppress gang activity in the City of Calexico by the increasing information Sharing with LECC and increasing the number of field contacts and increasing the number of arrests for gang violations.
4. Reduce the number of burglaries in the City of Calexico by increasing the number Of field contacts and aggressively seeking out truants and returning them to school.
5. Improve the major incident management skills of sergeants and command staff By conducting additional incident management training and participating in POST Training in CAL OES.
6. Revise Department policies and procedures to increase officer effectiveness And accountability during enforcement actions.
7. Update Police Department Policies and Procedures Manual.
8. Provide police officer training on updated Department Policies and Procedures Manual.
9. Change report procedures to give each officer more patrol time.

**POLICE DEPARTMENT
2019-2020 Budget**

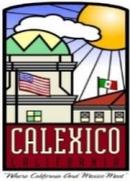
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10. Develop and implement a plan to manage and control Department overtime.
11. Upgrade outdated building security systems.
12. Install hardware and software to connect officer mobile data terminals (MDT)
To Federal and State Crime Data Bases
13. Replace Department bullet-proof vests through the Bureau of Justice Bullet
Proof Vest Program
14. Upgrade computer hardware, printers, software and install the latest
Windows operating system on Police Department computers.
15. Replace Department safety related equipment.
16. Seek law enforcement grant funding that will be used to enhance crime
Prevention programs, conduct gang and drug prevention operations and
Promote community- oriented policing.
17. Provide parking enforcement officers with continued training in the
Proper enforcement and application of local and state parking laws.
18. Increase parking enforcement in downtown and residential areas by
10% in the coming year.
19. Upgrade software used for record keeping of all fines and cash and coin collections.
20. Create and implement a plan to increase the collection of meter coins and fines.
21. Install animal control software to improve tracking of animal licenses,
Facilitate the return of lost pets and maintain better control of the
Issuance and renewal of animal control licenses.
22. Review and make improvements regarding changes to improve the delivery
Of animal control services.

**POLICE DEPARTMENT
2019-2020 Budget**

Continued

23. Plan, implement and report on a proactive campaign to lower the number Of unlicensed and unvaccinated dogs.
24. Provide refresher training on laws and customer service skills to the animal Control officers.
25. Planning on using City website for lost and found pets.
26. Replace animal control vehicle.
27. Comply with all grant requirements for the California Citizen Option for Public Safety (COPS) Grant program and file an annual report with the State Controller's Office on time.
28. Comply with all grant requirements for the Operation Stonegarden Grant (OPSG) Grant program and submit required reports and documentation to the Department of Homeland Security.

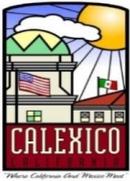


**City of Calexico
2019-20 Budget**

**General Fund
Expenditure Detail**

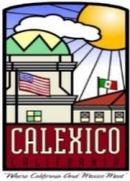
		2017-18	2018-19		2019-20
		Actual	Current Budget	End of Year Projection	Budget
210	Police				
Salaries/Benefits		\$ 2,702,384	\$ 2,714,472	\$ 2,753,472	\$ 2,960,949
Materials/Supplies					
111-20-210-53001-000	Material & supplies	11,700	11,700	11,000	11,500
111-20-210-53010-000	Uniforms Cleaning/Maintenance	5,000	5,000	5,000	5,000
111-20-210-53011-000	Vehicle parts and equipment	58,368	57,868	50,000	50,000
111-20-210-53013-000	Vehicle Fuel & Oil	52,632	55,000	55,000	55,000
111-20-210-53017-000	Office supplies	12,000	25,000	15,000	17,500
111-20-210-53019-000	Books, maps and publications	-	1,000	750	1,000
111-20-210-53020-000	Postage	221	2,100	2,300	2,100
111-20-210-53023-000	Utility payments - Electric	17,050	17,050	17,050	17,000
111-20-210-53026-000	Equipment-Small/Non-Capitalize	9,699	4,000	2,000	2,000
111-20-210-53027-000	Awards/Trophies	586	586	-	600
111-20-210-53028-000	Police Gear	10,000	10,000	3,000	10,000
111-20-210-53030-000	Cleaning supplies	1,000	1,000	300	1,000
111-20-210-53031-000	Firearms/Ammunition	6,600	6,600	2,000	3,000
111-20-210-53034-000	Drinking Water	1,100	-	-	-
		185,956	196,904	163,400	175,700
Repairs/Maintenance					
111-20-210-54001-000	Equip Repairs & Maintenance	71,610	83,500	75,000	85,000
111-20-210-54010-000	Building Maintenance	4,548	12,220	12,000	12,000
111-20-210-54013-000	Office Equipment Maintenance	3,162	10,029	8,000	8,500
111-20-210-54016-000	Radio maintenance	55,971	75,000	65,000	65,000
111-20-210-54020-000	Janitorial	11,926	11,926	3,500	4,000
		147,217	192,675	163,500	174,500
Contracts/Professional Services					
111-20-210-55001-000	Professional Services	36,015	42,815	-	15,000
111-20-210-55011-000	Attorney fees & retainers	15,220	0	-	-
111-20-210-55014-000	Other profess fees & charges	-	162,388	168,888	187,888
111-20-210-55015-000	Temporary Staffing	83,967	83,967	50,000	35,000
111-20-210-55016-000	Communications	5,903	6,000	1,000	1,000
111-20-210-55017-000	Advertising	808	1,000	1,000	1,000
111-20-210-55020-000	Community Promotion	10,000	10,000	4,500	6,500
111-20-210-55023-000	Outside Legal Counsel	383,280	163,500	125,000	125,000
111-20-210-55025-000	Other Operating Contracts	15,076	14,000	14,000	15,000
111-20-210-55026-000	Live Scan Fees	24,750	24,750	22,000	24,800
111-20-210-55027-000	IT Software & User Licenses	34,876	48,000	45,000	45,000
111-20-210-55030-000	Car wash	18,898	18,898	14,000	14,000
111-20-210-55031-000	Pest Control	880	880	600	880
111-20-210-55033-000	Employment Exams	8,708	8,000	12,000	13,000
		638,381	584,198	457,988	484,068

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General Fund
Expenditure Detail

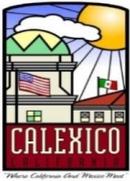
		2017-18	2018-19		2019-20
		Actual	Current Budget	End of Year Projection	Budget
Continued					
General Liability Insurance					
111-20-210-55019-000	Gen Liability Insurance	141,150	141,150	141,150	92,467
		<u>141,150</u>	<u>141,150</u>	<u>141,150</u>	<u>92,467</u>
Admin/Office Costs					
111-20-210-55500-000	Administration/Office Costs	6,169	6,169	1,000	3,500
111-20-210-52050-000	Administrative expense	(1)	-	500	1,000
111-20-210-52050-040	Memberships & dues	-	-	-	200
111-20-210-55501-000	Membership Dues	1,056	980	-	-
111-20-210-55502-000	Subscriptions	150	200	-	25,000
111-20-210-55504-000	Car allowance	-	-	-	17,500
111-20-210-55505-000	Travel, conferences & meetings	19,000	31,210	30,000	-
111-20-210-55506-000	Training	11,500	13,790	10,000	-
111-20-210-55507-000	Bank Fees-Late fees	-	-	-	1,000
111-20-210-55508-000	Trustee Fees	-	-	-	28,380
111-20-210-55509-000	Credit Card Processing Fees	1,018	1,000	1,000	20,000
111-20-210-55510-000	Telephone	29,349	28,380	22,000	3,600
111-20-210-55511-000	Cell Phone	16,250	15,750	18,000	-
111-20-210-55512-000	Tuition/Recertification	2,800	3,300	1,500	12,000
111-20-210-55513-000	Relocation	-	-	-	-
111-20-210-55514-000	Internet Cable	15,000	15,000	10,000	15,000
		<u>102,291</u>	<u>115,779</u>	<u>94,000</u>	<u>127,180</u>
Capital Outlay					
111-20-210-56000-000	Capital Outlay	-	-	-	-
111-20-210-56013-000	Improvements other than bldgs	-	-	-	-
111-20-210-56014-000	Machinery & equipment	26,286	26,286	-	-
111-20-210-56015-000	Furniture and fixtures	-	-	-	-
111-20-210-56016-000	Vehicles	-	-	-	-
		<u>26,286</u>	<u>26,286</u>	<u>-</u>	<u>-</u>
Subtotal, Police		\$ 3,943,666	\$ 3,971,464	\$ 3,773,510	\$ 4,014,864



**City of Calexico
2019-20 Budget**

**General Fund
Expenditure Detail**

		2017-18	2018-19		2019-20
		Actual	Current Budget	End of Year Projection	Budget
216	Parking/Traffic Control				
	Salaries/Benefits	\$ 178,808	\$ 239,426	\$ 239,426	\$ 251,566
	Materials/Supplies				
111-20-216-53001-000	Material & supplies	12,128	16,095	16,095	12,000
111-20-216-53010-000	Uniforms Cleaning/Maintenance	12,716	12,500	12,500	12,500
111-20-216-53011-000	Vehicle parts and equipment	9,902	8,100	8,100	8,100
111-20-216-53013-000	Vehicle Fuel & Oil	17,416	13,800	13,800	15,000
111-20-216-53015-000	Parking Meter matl & supplies	2,634	2,352	2,352	3,500
111-20-216-53016-000	Computer supplies	5,521	245	245	750
111-20-216-53017-000	Office supplies	1,434	5,200	5,200	3,500
111-20-216-53020-000	Postage	648	1,042	1,042	500
111-20-216-53023-000	Utility payments - Electric	-	-	-	1,500
111-20-216-53030-000	Cleaning supplies	-	1,000	1,000	1,000
111-20-216-53034-000	Drinking Water	773	800	800	800
		63,171	61,134	61,134	59,150
	Repairs/Maintenance				
111-20-216-54001-000	Equip Repairs & Maintenance	2,952	3,100	3,500	3,000
111-20-216-54010-000	Building Maintenance	552	500	250	750
111-20-216-54016-000	Radio maintenance	3,679	3,680	1,000	2,500
111-20-216-54018-000	Parking Meter Maintenance	746	1,500	500	1,000
		7,928	8,780	5,250	7,250
	Contracts/Professional Services				
111-20-216-55001-000	Professional Services	25,260	13,800	30,000	25,000
111-20-216-55015-000	Temporary Staffing	386,763	400,000	375,000	175,000
111-20-216-55016-000	Communications	1,208	1,208	-	1,208
111-20-216-55025-000	Other Operating Contracts	-	-	-	8,850
111-20-216-55031-000	Pest Control	-	600	455	1,000
111-20-216-55032-000	Student Programs	3,023	3,042	-	600
		416,255	418,650	405,455	211,658
	Admin/Office Costs				
111-20-216-55500-000	Administration/Office Costs	11,794	7,000	3,042	3,000
111-20-216-55501-000	Membership Dues	-	-	11,500	8,000
111-20-216-55505-000	Travel, conferences & meetings	885	885	-	1,500
111-20-216-55506-000	Training	600	600	-	1,000
		13,279	8,485	14,542	13,500
	General Liability Insurance				
111-20-216-55019-000	Gen Liability Insurance	8,850	8,850	8,850	7,706
		8,850	8,850	8,850	7,706
	Capital Outlay				
111-20-216-56000-000	Capital Outlay	-	25,000	3,000	-
		-	25,000	3,000	-
	Subtotal, Parking/Traffic Control	\$ 688,291	\$ 770,325	\$ 737,657	\$ 550,830



**City of Calexico
2019-20 Budget**

**General Fund
Expenditure Detail**

		2017-18	2018-19		2019-20
		Actual	Current Budget	End of Year Projection	Budget
217	Animal Control				
	Salaries/Benefits	\$ 129,198	\$ 153,629	\$ 153,629	\$ 167,226
	Materials/Supplies				
111-20-217-53001-000	Material & supplies	7,106	14,900	8,000	8,000
111-20-217-53010-000	Uniforms Cleaning/Maintenance	-	500	-	500
111-20-217-53011-000	Vehicle parts and equipment	2,265	5,150	1,000	2,500
111-20-217-53013-000	Vehicle Fuel & Oil	3,164	3,000	3,000	3,000
111-20-217-53016-000	Computer supplies	-	200	-	500
111-20-217-53017-000	Office supplies	1,361	7,720	1,250	3,000
111-20-217-53023-000	Utility payments - Electric	-	2,039	-	-
111-20-217-53030-000	Cleaning supplies	-	-	-	-
		13,895	33,509	13,250	17,500
	Repairs/Maintenance				
111-20-217-54001-000	Equip Repairs & Maintenance	775	2,200	750	1,500
111-20-217-54010-000	Building Maintenance	862	1,000	500	750
111-20-217-54016-000	Radio Maintenance	-	3,366	-	1,500
		1,636	6,566	1,250	3,750
	Contracts/Professional Services				
111-20-217-55001-000	Professional Services	-	1,650	-	1,650
111-20-217-55025-000	Other Operating Contracts	4,950	660	-	-
111-20-217-55029-000	Animal Care	6,848	6,600	6,600	6,000
111-20-217-55031-000	Pest Control	1,152	1,200	1,200	1,200
		12,950	10,110	7,800	8,850
	General Liability Insurance				
111-20-217-55019-000	Gen Liability Insurance	5,900	5,900	5,900	5,137
		5,900	5,900	5,900	5,137
	Admin/Office Costs				
111-20-217-55505-000	Travel, conferences & meetings	-	-	-	2,000
111-20-217-55506-000	Training	-	-	-	1,500
111-20-217-55511-000	Cell Phone	372	604	500	600
		372	604	500	-
	Capital Outlay				
111-20-217-56000-000	Capital Outlay	-	15,000	15,000	-
		-	15,000	15,000	-
	Subtotal, Animal Control	\$ 163,952	\$ 225,318	\$ 197,329	\$ 202,463

FIRE DEPARTMENT 2019-2020 Budget



Department Mission

The mission for the Calexico Fire Department is to protect the lives and property of the residents, visitors and business owners of the City of Calexico. This is accomplished by providing fire protection and suppression services, pre-hospital emergency medical services, fire education and prevention services and hazardous material response services. Together, we pledge to provide effective and efficient services, in a courteous and respectful manner to improve the quality of life for all in our unique border community.

Department Description

The Calexico Fire Department protects the health, safety and welfare of residents, visitors and business owners by responding to fires, vehicle accidents, hazardous material spills, medical emergencies and other incidents requiring immediate action to prevent or reduce loss of life. The Department also participates in the Hazardous Emergency Response Team under a joint powers agreement with the Imperial County. The fire department responded to over 4,817 calls in 2018.

Fire Facilities:

Fire Station one:

Station One is located in the heart of the City, it is located at 415 East 4th Street. Fire Station one is the busiest station in the City of Calexico, logging 4,202 incidents in 2018. The average response time to incidents in this district was 4 minutes and 30 seconds. This station is staffed with a minimum of 5 personnel. Engine 11 is a three-person engine company, 2670 (ambulance) is staffed with 2 paramedics. Also available at this station are one reserve engine, two reserve ambulances, and one hazardous material response trailer. Our prevention officer and Fire administration is also located at this station.

Fire Station two:

Station Two is located at 900 West Grant Street. Station Two protects the west side of the City. Station 2 houses a three-person engine company. The average response time was 4 minutes and 27 seconds. The Cities Brush rig is also housed at this station.

FIRE DEPARTMENT 2019-2020 Budget

Continued

Fire Prevention:

The goal of fire prevention is to decrease the number and severity of fires within in the City of Calexico. The Calexico Fire Department accomplishes this goal through public education programs, regular fire prevention inspections, code enforcement, vegetation management and enforcement. When fires do occur, a fire investigation is conducted to determine the origin and cause of the fire.

The fundamental reason for conducting fire inspections is to limit the risk of life and property losses from fire by identifying those conditions, which contribute to the occurrence and spread of fire. To achieve this goal, the Calexico Fire Department reviews plans for conformance to code requirements. Fire sprinkler plans, as well as other types of built-in fire protection systems are also reviewed. Interaction with other city departments and county agencies is a high priority. Meetings are attended during the design and development stage with architects, fire protection engineers, and contractors to assure code compliance, accelerate the review and approval process, and minimize construction delays.

This program provides a comprehensive public fire education element that includes educational presentations on fire safety and prevention subjects to pre-school and elementary school aged children, informational demonstration booths and annual fire prevention open house, health fairs and school events, station tours and equipment displays; along with fire extinguisher safety courses.

Emergency Medical Services:

The City of Calexico Fire Department is responsible for providing Emergency Paramedic Services throughout the City limits of Calexico and in some cases, beyond.

The Current paramedic program uses a combination of first responder paramedic engine and truck companies operating from two fire stations, and one Advanced Life Support (ALS) Medic Unit. This allows for advanced life support to reach the patient as quickly as possible. The ambulance is staffed with a combination of Firefighter Paramedics, and Firefighter Emergency Medical Technicians who have been cross-trained in both firefighting and emergency medical techniques for advanced life support.

The engine and truck companies are staffed with a crew of a minimum of three. The primary mission of this unit is to respond to a wide variety of emergencies as a First Responder and to take initial action. On an emergency medial call, the Firefighter Paramedic that is assigned to this unit can quickly start advanced emergency medical life support, the help of the other two to three crew members facilitates this process.

FIRE DEPARTMENT 2019-2020 Budget

Continued

The City of Calexico Fire Department responds at least one first responder fire apparatus and one Advanced Life Support Medic Unit to every request for emergency medical assistance. This provides advanced life support personnel to attend the needs of the medical patient and enough ancillary support personnel to assist in safely moving the patient and providing for scene control that is needed at an emergency incident. It has been often best described as bringing the emergency room to the scene of the patient. Since first responder companies are usually disbursed throughout the City they are often close to a medical emergency. This places a qualified paramedic at the patient's side minutes before the ambulance can arrive.

The combination of first responder paramedic units and transport capable Advanced Life Support Medic Units have allowed the fire departments increased flexibility in meeting the needs of emergency medical patients, while at the same time having more paramedics available in the cases of mass causality or multiple patient incidents. Further, the system has allowed the department to measurably improve upon emergency response times, as Medic units reach the patient in nine minutes or less 97% of the time, and paramedic first responder units have arrived on scene in eight minutes or less 98% of the time. The average response time for a paramedic to reach the patient's side has historically been under five minutes.

Department Funding:

The primary funding source for the Fire Department is the General Fund. However, funding is also provided through other revenue sources including Proposition 172 Special Revenue Fund.

1. Proposition 172 Special Revenue Fund. Proposition 172 approved by the California Voters in November 1993 permanently extended a one-half percent sales and use tax imposed on the total retail price of any tangible personal property for public safety services as partial mitigation for the Education Revenue Augmentation Fund (ERAF) property tax shifts from Cities and counties to the State. The revenue from this tax is allocated to each county based on their proportionate share of statewide taxable sales and is disbursed each month by the State Controller. Each County is required to deposit the revenue in a Public Safety Augmentation Fund from which it is allocated by the County Auditor-Controller to the County and its cities. The enabling legislation (SB 509) provides that public safety services include, but are not limited to sheriffs, police, fire, County District Attorney, county corrections and ocean life guards.

Each County's allocation is determined by its proportion of taxable sales for all counties in the preceding calendar year. The Board of Equalization (BOE) provides the State Controller with a table of taxable sales for the 58 counties. The State Controller calculates each county's percentage of total statewide taxable sales and applies this percentage to monthly collections.

FIRE DEPARTMENT 2019-2020 Budget

Continued

The allocation factor for each city is based upon city and county property tax revenue shift to the Education Revenue Augmentation Fund (ERAF) in FY1993-94. Prior to FY1997-1998, vehicle license monies received by cities were dedicated from the formula to derive a net FY1993-1994 property tax loss. Two subsequent amendments affected the allocation formula.

- A. Cities and counties share equally in revenue growth commencing with the FY1997-1998 with no cap for city allocations.
- B. A “maintenance of effort” provision requires cities and counties to fund public Safety at the FY1992-1993 levels, adjusted annually by a cost-of-living factor Commencing with FY1994-1995.
Because Counties were the primary losers in the property tax shift to the State under the Education Revenue Augmentation Fund (ERAF), the formula results in counties being the primary beneficiaries of Proposition 172.

2. Measure H Sales Tax Special Revenue Operations Fund and Measure H Bond Capital Projects Fund.

Section 7285.9 of the California Revenue and Taxation Code authorizes cities to levy a transaction and use tax (“sales tax” or “sales and use tax”) to be expended for general purposes. These transactions and use tax are subject to the approval by two-thirds vote of all members of the City Council and by a majority of the qualified voters of the City voting in an election on the issue.

On March 2, 2010, the City Council in Ordinance No. 1111 authorized a vote of the people to increase the sales tax by half a cent for 20 years for general government purposes. The ordinance also created a Citizen Oversight Advisory Committee comprised of an appointment by each member of the City Council whose term corresponds with the appointing Council Member’s term of office. The Oversight Committee oversees, recommends and reports to the City Council on the expenditure of the proceeds of the tax created by the ordinance.

The measure was submitted to the voters of the City of Calexico as required by Section 53720 et. Seq. of the California Government Code, approved by the voters of California in 1986 as Proposition 62; as required by Article XIII C of the California Constitution, approved by the voters of California in 1996 as Proposition 218; and as required by Section 7285.9 of the California Revenue and Taxation Code.

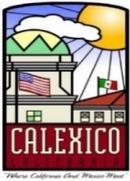
On June 8, 2010, Measure H was approved by the voters. 2,031 (59.98%) voted “yes” and 1,335 (40.02%) voted “no.” The City Council has historically allocated \$400,000 per fiscal year for the operation of the Calexico Fire Department.

FIRE DEPARTMENT 2019-2020 Budget

Continued

Goals, Objectives, and Performance Management

1. Continue to fill recently vacated positions due to recent retirements and separation of employment. Doing so would assist in maintaining and improving the level of service to the community of Calexico.
2. Coordinate with the City Manager's Office on completing the new build of Fire Station 1.
3. Develop a training officer program for professional Firefighters.
4. Finalize the City Emergency Operations Plan which is currently being reviewed by the State Office of Emergency Services.
5. Develop and implement a Fire Department Standard Operating Procedures Manual for City Council consideration.
6. Develop and implement a fire prevention plan for all City buildings and facilities.
7. Develop and implement an Employee Succession Plan. Standards and guidelines for promotional expectations.
8. Develop a new system on collection of fire fees associated with local businesses.
9. Seek Federal and State grants for fire prevention, fire operations and fire equipment
10. Maintain spending within budget parameters established by the City Manager and City Council.
11. Conduct Department operations to provide a safe work environment and reduce the potential for liability and workers compensation claims.
12. Develop and implement a senior fire awareness program and wellness outreach.
13. Work with Public Works Department to designate a City hazardous waste collection point.
14. Implement a wellness program and physical standards for fire personnel.
15. Negotiate fire mutual aid agreements/MOUs with neighboring jurisdictions to transfer risk associated with mutual aid.

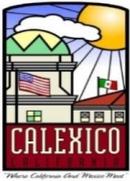


**City of Calexico
2019-20 Budget**

**General Fund
Expenditure Detail**

		2017-18	2018-19		2019-20
		Actual	Current Budget	End of Year Projection	Budget
250	Fire				
	Salaries/Benefits	\$ 3,647,075	\$ 3,261,759	\$ 3,250,759	\$ 3,291,302
	Materials/Supplies				
111-20-250-53001-000	Material & supplies	10,835	13,000	13,000	13,000
111-20-250-53002-000	Medical Supplies	39,600	65,000	65,000	55,000
111-20-250-53010-000	Uniforms Cleaning/Maintenance	2,755	5,000	5,000	5,000
111-20-250-53011-000	Vehicle parts and equipment	22,084	15,000	12,500	15,000
111-20-250-53013-000	Vehicle Fuel & Oil	40,254	38,500	47,000	48,000
111-20-250-53016-000	Computer supplies	-	2,000	-	2,000
111-20-250-53017-000	Office supplies	1,357	2,800	2,250	2,500
111-20-250-53020-000	Postage	570	3,500	750	1,500
111-20-250-53021-000	Communications supplies	21	15,000	7,500	7,500
111-20-250-53023-000	Utility payments - Electric	17,180	20,500	25,000	25,000
111-20-250-53024-000	Utility payments - Gas	292	-	300	300
111-20-250-53026-000	Equipment-Small/Non-Capitalize	-	5,000	2,500	10,000
111-20-250-53030-000	Cleaning supplies	3,022	3,000	2,500	2,500
111-20-250-53034-000	Drinking Water	749	1,020	1,200	1,900
		138,719	189,320	184,500	189,200
	Repairs/Maintenance				
111-20-250-54001-000	Equip Repairs & Maintenance	66,051	70,000	60,000	50,000
111-20-250-54010-000	Building Maintenance	4,225	5,000	2,200	2,500
111-20-250-54011-000	Grounds Maintenance	-	-	-	3,500
111-20-250-54013-000	Office Equipment Maintenance	1,500	4,000	2,500	3,500
111-20-250-54015-000	Other Maintenance	215	800	-	1,000
111-20-250-54016-000	Radio maintenance	796	2,500	-	2,500
		72,786	82,300	64,700	63,000
	Contracts/Professional Services				
111-20-250-55001-000	Professional Services	6,478	1,000	500	1,000
111-20-250-55010-000	Intergov Admin Fees & Chgs	-	-	25,000	30,000
111-20-250-55015-000	Temporary Staffing	-	9,500	9,500	12,000
111-20-250-55016-000	Communications	18,106	19,478	17,000	15,000
111-20-250-55017-000	Advertising	904	1,022	500	1,500
111-20-250-55020-000	Community Promotion	-	-	-	3,000
111-20-250-55024-000	Ambulance Billing Service	52,694	55,000	50,000	73,125
111-20-250-55025-000	Other Operating Contracts	4,155	18,000	5,000	5,500
111-20-250-55027-000	IT Software & User Licenses	-	5,000	1,000	1,000
111-20-250-55031-000	Pest Control	600	1,250	1,000	1,000
111-20-250-55033-000	Employment Exams	600	600	1,750	1,800
		83,538	110,850	111,250	144,925

Continued



**General Fund
Expenditure Detail**

		2017-18	2018-19		2019-20
		Actual	Current Budget	End of Year Projection	Budget
<i>Continued</i>					
General Liability Insurance					
111-20-250-55019-000	Gen Liability Insurance	82,600	82,600	82,600	71,919
		82,600	82,600	82,600	71,919
Admin/Office Costs					
111-20-250-55500-000	Administration/Office Costs	528	2,000	-	2,000
111-20-250-55501-000	Membership Dues	7,599	5,994	1,000	5,000
111-20-250-55502-000	Subscriptions	1,929	2,006	-	5,000
111-20-250-55505-000	Travel, conferences & meetings	512	2,800	1,000	5,000
111-20-250-55506-000	Training	-	1,200	2,900	15,000
111-20-250-55510-000	Telephone	6,000	6,000	4,500	4,000
111-20-250-55511-000	Cell Phone	1,252	1,000	700	1,500
111-20-250-55512-000	Tuition/Recertification	800	3,200	2,000	3,600
111-20-250-55514-000	Internet/Cable	6,124	5,500	5,500	5,500
111-20-250-52050-030	Licenses, permits & certs	-	1,000	200	500
		24,744	30,700	17,800	47,100
Capital Outlay					
111-20-250-56000-000	Capital Outlay	-	-	-	-
111-20-250-56013-000	Improvements other than bldgs	-	-	-	-
111-20-250-56014-000	Machinery & equipment	-	-	-	-
111-20-250-56016-000	Vehicles	-	-	-	-
		-	-	-	-
Subtotal, Fire		\$ 4,049,462	\$ 3,757,529	\$ 3,711,609	\$ 3,807,446

COMMUNITY DEVELOPMENT DEPARTMENT

2019-2020 Budget

Department Mission

The Mission of the Development Services Department is to oversee the City's community development repair and construction of major infrastructure projects, and building safety and inspection services within the City of Calexico. This includes short-range and long range planning, specific residential development and commercial and industrial site plans; major construction and protection of the public health, safety and welfare through building plan checks, issuing building permits and conducting inspections of new residential, commercial and industrial buildings.

Development Services Department also provides code enforcement services to protect property values and the health, safety and welfare of the community.

Department Description

Building and Safety Office

The Building and Safety Office conducts plan checks, issues building permits and inspects residential, commercial and industrial structures under construction. Staff enforces the California Building Code and other building codes adopted by the City. They also investigate and respond to complaints and building code violations. The building and Safety Office maintains a telephone-based inspection request system that provides next-day inspection service. Personnel will provide same-day inspections where an inspection is urgently needed and inspectors are available. In unusual cases, where there is a serious and urgent life & safety concern, inspections are provided any time they are needed including nights, weekends and holidays.

Planning Office

The Planning Office reviews all residential, commercial and industrial development proposals made by developers to the City of Calexico. It processes all requests for annexations, rezoning, and land use entitlements such as conditional use permits (CUP), subdivision maps and commercial and industrial site plans, the department coordinates recommendations from the City Engineer, City Attorney, Public Works Manager, Building Official, Fire Chief, Police Chief, other staff members, utility companies and other stakeholders and interested parties. Planning Office personnel serve as staff members to the City Council, Planning Commission and various citizens advisory committees. They make written and verbal recommendations to these decision-making bodies at public meetings.

COMMUNITY DEVELOPMENT DEPARTMENT

2019-2020 Budget

Continued

The Planning Office is also responsible for long-range and advanced planning in the City. Staff prepares reports and studies for the Planning Commission and City Council on long-range planning issues in the areas of land use, circulation, parks open space, beautification, housing, historic Preservation, conservation, streets, roads and many other community development issues, Planning Office personnel also make recommendations to the Planning Commission and City Council concerning updates to the General Plan, City Sphere of Influence (SOI) Municipal Services Plan, Five-Year Capital Improvements Plan (CIP) and state-mandated environmental Impact Reports.

Code Enforcement Office

Code Enforcement Officers promote, protect and improve the health, safety and welfare of the visitors, citizens and properties of the City of Calexico through an effective code enforcement program, Staff enforcement workload is generated by citizen complaints as well as on-site actions that are initiated whenever Code Enforcement Officers observe unsafe, unhealthy or particularly unsightly conditions. Code Enforcement personnel also enforce the sign code, construction codes, business license codes, abandoned and inoperative vehicle codes, abandoned and vacant residential and commercial properties, and abatement of property nuisances.

The primary function of the Code Enforcement Officers is to educate the public on code issues and work with citizens, business owners and other community stakeholders to achieve voluntary compliance, staff seeks voluntary compliance by establishing a positive relationship with residents and property owners, encouraging them to maintain their properties and to keep unsightly conditions from occurring. Calexico Code Enforcement Officers are committed to responsive and professional interaction with the public with the goal of promoting an attractive community, improving the living conditions for everyone and protecting the health, safety and welfare of the City of Calexico.

Goals, Objectives and Performance

Building and Safety

1. Adoption of latest California Building Codes.
2. Conduct plan check and issue building permit in a timely manner.
3. Conduct building inspections; assist builder with building code questions

COMMUNITY DEVELOPMENT DEPARTMENT 2019-2020 Budget

Continued

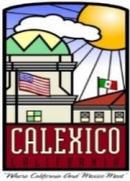
4. Attend customer service training to improve public services.
5. Attend building code seminars to expand knowledge regarding current building codes.

Planning

1. Prepare for City Council adoption a new Calexico Sphere of Influence (SOI) Municipal Services Action Plan (SAP).
2. Finalize the update of the Zoning Ordinance.
3. Implementation of the Cannabis Ordinance.
4. Update the General Plan

Code Enforcement

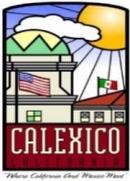
1. Inspect all delinquent licensed businesses and assure they become current.
2. Work on abating all fire damage properties
3. Work on abating all over grown weeds on vacant properties
4. Work with owners to register all vacant residential and commercial properties
5. Continue to educate property owners to acquire proper building permits for construction projects.
6. Continue to inspect commercial alleys, to assure they are kept clean and all have required trash containers.
7. Work property owners regarding abandon vehicles.
8. Monitor over watering of lawns



**City of Calexico
2019-20 Budget**

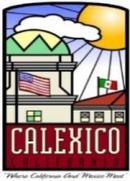
**General Fund
Expenditure Detail**

		2017-18	2018-19		2019-20
		Actual	Current Budget	End of Year Projection	Budget
310	Planning				
	Salaries/Benefits	\$ 213,683	\$ 229,688	\$ 229,688	\$ 45,107
	Materials/Supplies				
111-30-310-53001-000	Material & supplies	1,000	1,000	1,000	500
111-30-310-53011-000	Vehicle parts and equipment	1,000	2,000	2,000	1,500
111-30-310-53013-000	Vehicle Fuel & Oil	1,481	1,000	1,000	500
111-30-310-53017-000	Office supplies	2,648	3,680	3,680	2,000
111-30-310-53019-000	Books, maps and publications	1	500	500	500
111-30-310-53020-000	Postage	199	100	100	300
111-30-310-53023-000	Utility payments - Electric	3,179	3,000	3,000	1,200
		<u>9,506</u>	<u>11,280</u>	<u>11,280</u>	<u>6,500</u>
	Repairs/Maintenance				
111-30-310-54001-000	Equip Repairs & Maintenance	-	2,000	2,000	1,000
111-30-310-54010-000	Building Maintenance	-	300	300	-
111-30-310-54013-000	Office Equipment Maintenance	2,970	1,800	3,000	1,000
		<u>2,970</u>	<u>4,100</u>	<u>5,300</u>	<u>2,000</u>
	Admin/Office Costs				
111-30-310-55000-000	Administration/Office Costs	-	-	-	-
111-30-310-55001-000	Professional Services	28,000	28,000	28,000	20,000
111-30-310-55014-000	Other Profess Fee & Charges	1,000	1,000	1,000	-
111-30-310-55015-000	Temporary Staffing	2,612	6,000	6,000	5,000
111-30-310-55017-000	Advertising	10,437	6,500	6,500	7,000
111-30-310-55025-000	Other Operating Contracts	4,235	4,000	4,000	2,000
111-30-310-55027-000	IT Software & User Licenses	-	500	500	500
111-30-310-55031-000	Pest Control	-	50	50	50
		<u>46,284</u>	<u>46,050</u>	<u>46,050</u>	<u>34,550</u>
	General Liability Insurance				
111-30-310-55019-000	Gen Liability Insurance	8,850	8,850	8,850	1,284
		<u>8,850</u>	<u>8,850</u>	<u>8,850</u>	<u>1,284</u>
	Admin/Office Costs				
111-30-310-55500-000	Administration/Office Costs	495	500	500	250
111-30-310-52050-040	Memberships & dues	-	-	-	500
111-30-310-55501-000	Membership Dues	754	800	500	500
111-30-310-55504-000	Car allowance	-	-	500	-
111-30-310-55506-000	Training	-	-	500	-
111-30-310-55510-000	Telephone	5,000	5,000	4,500	5,000
111-30-310-55511-000	Cell Phone	535	1,000	-	500
111-30-310-55514-000	Internet/Cable	1,950	2,000	1,200	1,500
		<u>8,734</u>	<u>9,300</u>	<u>7,700</u>	<u>8,250</u>
	Capital Outlay				
111-30-310-56014-000	Machinery & equipment	-	-	-	-
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Subtotal, Planning	<u>\$ 290,028</u>	<u>\$ 309,268</u>	<u>\$ 308,868</u>	<u>\$ 97,691</u>



**General Fund
Expenditure Detail**

		2017-18	2018-19		2019-20
		Actual	Current Budget	End of Year Projection	Budget
320	Engineering				
Materials/Supplies					
111-30-320-53001-000	Material & supplies	\$ -	\$ -	\$ -	\$ 500
111-30-320-53011-000	Vehicle parts and equipment	-	-	-	1,000
111-30-320-53013-000	Vehicle Fuel & Oil	-	-	-	750
111-30-320-53016-000	Computer supplies	-	-	-	500
111-30-320-53017-000	Office supplies	-	-	-	1,500
111-30-320-53019-000	Books, maps and publications	-	-	-	250
111-30-320-53020-000	Postage	-	-	-	50
111-30-320-53023-000	Utility payments - Electric	-	-	-	1,200
		-	-	-	5,750
Repairs/Maintenance					
111-30-320-54001-000	Equip Repairs & Maintenance	-	-	-	1,000
111-30-320-54010-000	Building Maintenance	-	-	-	150
111-30-320-54013-000	Office Equipment Maintenance	-	-	-	1,500
		-	-	-	2,650
Contracts/Professional Services					
111-30-320-55001-000	Professional Services	-	-	-	1,500
111-30-320-55014-000	Other Profess Fee & Charges	-	-	-	500
111-30-320-55015-000	Temporary Staffing	-	-	-	3,000
111-30-320-55017-000	Advertising	-	-	-	2,000
111-30-320-55025-000	Other Operating Contracts	-	-	-	2,000
111-30-320-55027-000	IT Software & User Licenses	-	-	-	250
111-30-320-55031-000	Pest Control	-	-	-	25
		-	-	-	9,275
General Liability Insurance					
111-30-320-55019-000	Gen Liability Insurance	-	-	-	-
		-	-	-	-
Admin/Office Costs					
111-30-320-55501-000	Membership Dues	-	-	-	400
111-30-320-55510-000	Telephone	-	-	-	2,500
111-30-320-55511-000	Cell Phone	-	-	-	500
111-30-320-55514-000	Internet/Cable	-	-	-	1,500
		-	-	-	4,900
Subtotal, Engineering		\$ -	\$ -	\$ -	\$ 22,575



**City of Calexico
2019-20 Budget**

**General Fund
Expenditure Detail**

		2017-18	2018-19		2019-20
		Actual	Current Budget	End of Year Projection	Budget
330	Building and Code Enforcement				
	Salaries/Benefits	\$ 388,142	\$ 468,497	\$ 468,497	\$ 332,686
	Materials/Supplies				
111-30-330-53001-000	Material & supplies	2,379	2,200	500	1,500
111-30-330-53010-000	Uniforms Cleaning/Maintenance	750	750	-	500
111-30-330-53011-000	Vehicle parts and equipment	1,000	2,500	1,750	1,500
111-30-330-53013-000	Vehicle Fuel & Oil	3,500	3,500	3,000	3,500
111-30-330-53016-000	Computer supplies	550	1,750	-	1,000
111-30-330-53017-000	Office supplies	3,896	3,896	3,000	3,000
111-30-330-53019-000	Books, maps and publications	363	3,750	500	1,000
111-30-330-53020-000	Postage	599	1,224	750	750
111-30-330-53023-000	Utility payments - Electric	3,179	3,500	3,500	3,500
111-30-330-53026-000	Equipment-Small/Non-Capitalize	-	1,250	-	-
111-30-330-53030-000	Cleaning Supplies	500	500	300	250
		16,716	24,820	13,300	16,500
	Repairs/Maintenance				
111-30-330-54001-000	Equip Repairs & Maintenance	-	1,000	500	1,000
111-30-330-54010-000	Building Maintenance	-	1,500	-	500
111-30-330-54013-000	Office Equipment Maintenance	500	500	500	500
		500	3,000	1,000	2,000
	Contracts/Professional Services				
111-30-330-55001-000	Professional Services	20,308	22,000	50,000	15,000
111-30-330-55015-000	Temporary Staffing	9,199	5,000	9,000	7,500
111-30-330-55017-000	Advertising	1,050	3,250	10,000	1,000
111-30-330-55025-000	Other Operating Contracts	700	2,000	1,000	1,000
111-30-330-55027-000	IT Software & User Licenses	386	750	-	500
111-30-330-55031-000	Pest Control	-	100	-	100
		31,642	33,100	70,000	25,100
	General Liability Insurance	14,750	14,750	14,750	8,990
	Admin/Office Costs				
111-30-330-55500-000	Administration/Office Costs	3,736	2,500	3,200	3,000
111-30-330-55501-000	Membership Dues	675	700	700	800
111-30-330-55505-000	Travel, conferences & meetings	3,052	3,000	-	3,000
111-30-330-55506-000	Training	2,000	2,000	-	1,500
111-30-330-55510-000	Telephone	750	750	-	750
111-30-330-55511-000	Cell Phone	803	500	500	600
111-30-330-55514-000	Internet Cable	1,835	1,450	1,450	1,500
111-30-330-55517-000	Abandoned Properties-Clean Up	27,084	-	-	15,000
		39,933	10,900	5,850	26,150
	Capital Outlay				
	Machinery & equipment	-	6,000	-	-
	Subtotal, Building and Code Enforcement	491,683	561,067	573,397	411,426
	Subtotal, Community Development	\$ 781,711	\$ 870,336	\$ 882,266	\$ 531,692

PUBLIC WORKS & ENGINEERING DEPARTMENT 2019-2020 Budget



Mission Statement

The mission of the Public Works Department is to provide infrastructure (airport, engineering, wastewater, water, solid waste, streets, and transit), and related services in a cost effective manner, meeting the current and projected needs of the City of Calexico.

Department Description

The City of Calexico Public Works Department supervises the Calexico International Airport, Engineering, Fleet, Facility Maintenance, Streets, Wastewater Treatment and Collection, Water Treatment and Distribution, Solid Waste and Transit.

Public Works is responsible for providing and maintaining the City's infrastructure, requesting funding for projects, designing and overseeing construction of projects, designs, implements and coordinates specific comprehensive programs dealing with solid waste management (AB 939: Recycling), and related issues. This involves coordination among public and private sectors and monitoring and evaluation of programs in operation. The department is also responsible for City's compliance with all Federal, State and Local laws for each of its divisions. In addition, it is also responsible for the effective functioning and on-going upkeep (monitoring, upgrading, repairing, replacing and planning) of sewers and water systems. In addition, oversees the control of water pollution, water conservation programs and recycling initiative.

PUBLIC WORKS & ENGINEERING DEPARTMENT

2019-2020 Budget

Continued

Engineering Division:

Primary responsibility of the Engineering Division include the overall implementation of the City's General Plan Goals and Policies through its circulation element and implementation of the Capital Improvement Plan in matters related to programming and designs of circulation patterns, sewer, and water systems. It also plays a vital role in the review of all private developments to ensure consistency with adopted plans and in compliance with Federal, State and Local policies. This includes plan check and inspection of all infrastructure plans for off-site and on-site improvements such as water, sewer, storm water utilities, street, traffic signals, and sidewalks.

Calexico International Airport Division:

Provides and ensures a safe environment and services to those that travel by aircraft, privately and/or commercially.

Facility Maintenance Division:

Provides maintenance support to all city owned facilities and departments in order to provide the employees, residents, as well as our visitors with a safe and clean place in which to conduct city business. Staff consists of one Building Maintenance Worker, who also serves as the Graffiti Abatement Officer.

Fleet & Equipment Maintenance Division:

Provides maintenance, assistance and repairs services to all city owned vehicles, and/or equipment, in its utmost working condition for city staff to perform their assignments as directed.

Paved Streets Maintenance Division:

Provides the safest city streets, sidewalks, alleys and right-of-ways on which to travel. Maintain storm drains free of obstructions.

Street Sweeping Division:

Provides our city residents, business owners, as well as our visitors with safe and clean sidewalks, streets, alleys, parking areas and public trash containers. The commercial zone is swept seven days a week, residential zone are swept once every other week.

Traffic Safety Division:

Maintains all city regulatory signage, traffic lane stripping and curb painting. Provides support for city special community events. Through a contract with the State of California, Cal-Trans Division the City of Calexico's signal lights are maintained.

Public Street Lighting Maintenance Division:

Working in conjunction with and through a contract with the IID the city street lights are maintained.

PUBLIC WORKS & ENGINEERING DEPARTMENT

2019-2020 Budget

Continued

Solid Waste Division:

Provides a timely and fiscally responsible service to our residents and businesses. Coordinate and manage the collection, transportation, disposal and recycling of the City of Calexico Solid Waste.

Transit Division:

Provides the most efficient and effective means of transportation services to the community residents and visitors in which to commute within the City as well as the other cities in the Imperial County.

Wastewater Treatment Division:

Works to provide our residents and businesses in a timely and most efficient manner of the treatment of waterborne waste disposal to safeguard our environment within all regulations and laws.

Wastewater Collection Maintenance Division:

Provides the upmost maintenance of the main sewer collection system in order to not to inconvenience our residents, visitors and businesses and/or interrupt the delivery of waste to the treatment facility.

Water Treatment Division:

To strategically provide a reliable supply of the highest quality of safe potable water at the lowest cost possible, while meeting all regulations, laws and mandates within the treatment process.

Water Distribution Maintenance Division:

Provides essential support for the safe delivery of potable water to the residents and business in an environmental responsible manner in the upmost quality for the residents and others to use.

Goals, Objectives and Performance Measures

Public Works Administration

1. Updated and implement various policies pertaining to the health and well-being of Public Works employees.
2. Continue providing training to Public Works employees in heat illness prevention, lockout/block out, and hazardous communication program.
3. Continue overseeing the Construction Phase of the New River Parkway Project.

PUBLIC WORKS & ENGINEERING DEPARTMENT 2019-20 Budget

Continued

4. Continue overseeing the Construction Phase of the 2019 Street Improvement Project.
5. Continue the Design Phase of Scaroni Road between SR-98 and Cole Blvd.
6. Continue overseeing the Adopt-A-Green Program.

Engineering

1. Continue working on Five Year Street Overlay Improvement Project.
2. Continue applying and obtaining Federal/State funds for Capital Improvement Program.

Calexico International Airport

1. Continue requesting Federal/State funds for Airport Improvement Projects.
2. Continue providing daily fuel sales, maintenance and operations.
3. Continue overseeing the Design Phase of Taxiway Rehabilitation Project.
4. Continue applying and obtaining Federal/State funds for Airport Capital Improvement Program.

Parks System

1. Eliminate all brown spots in all parks and green space areas.
2. Install automatic sprinkler systems and controllers boxes in parks and green spaced where they are currently absent.
3. Develop and implement a tree inspection and maintenance program.
4. Develop a formal park inspection program and park inspection check list and maintain these records in a formal way.
5. Address the homeless in parks with the assistance of Police Dept. and other City departments.
6. Continue providing park maintenance which includes cutting grass, trimming trees, cleaning bathrooms, picking-up trash, etc.

PUBLIC WORKS & ENGINEERING DEPARTMENT
2019-20 Budget

Continued

Streets System

1. Revise sidewalk inspection and maintenance program.
2. Inspect all routes for signage and pavement markings using a check list to identify hazards.
3. Continue conducting street light audit for repair and maintenance.
4. Replace faded City street sign and traffic control devices.
5. Continue providing street sweeping services for both residential and commercial areas.

Transit

1. Continue providing maintenance to existing bus shelters.
2. Replace deteriorated bus shelters and benches.
3. Continue working with Imperial County Transportation Commission (ICTC) on transit and transportation issues.

Solid Waste

1. Monitor the activities of the City's solid waste contractor to ensure that the contract provisions in the Solid Waste Agreement are fully implemented.
2. Continue working with the City's solid waste contractor to ensure that the provisions of AB939 regarding recycling are implemented and proper reporting to State is taking place.

Wastewater System

1. Continue overseeing the Design Phase of Wastewater Treatment Plant Improvements Expansion Project.
2. Replace outdated and deteriorated equipment at the Wastewater Treatment Plant.
3. Install new sewer lift station replacement pumps.
4. Replace laboratory equipment at the Wastewater Treatment Plant.

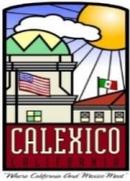
PUBLIC WORKS & ENGINEERING DEPARTMENT
2019-20 Budget

Continued

5. Continue providing daily maintenance and operation at Wastewater Treatment Plant and Wastewater Collection system.

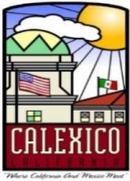
Water System

1. Replace outdated and deteriorated equipment at Water Treatment Plant.
2. Install new TTHM analyzer at the Water Treatment Plant.
3. Install new chlorine analyzer at Water Treatment Plant.
4. Continue providing daily maintenance and operation at Water Treatment Plant and Water Distribution system.



**General Fund
Expenditure Detail**

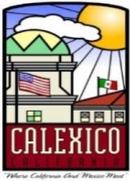
		2017-18	2018-19		2019-20
		Actual	Current Budget	End of Year Projection	Budget
410	Public Works Administration				
	Salaries/Benefits	\$ 191,970	\$ 160,476	\$ 160,476	\$ 184,887
	Materials/Supplies				
111-40-410-53001-000	Material & supplies	156	1,000	750	1,000
111-40-410-53010-000	Uniforms Cleaning/Maintenance	-	200	-	200
111-40-410-53011-000	Vehicle parts and equipment	5	2,000	-	1,000
111-40-410-53013-000	Vehicle Fuel & Oil	705	2,000	1,500	1,500
111-40-410-53016-000	Computer supplies	-	-	-	750
111-40-410-53017-000	Office supplies	455	1,300	1,250	1,500
111-40-410-53019-000	Books, maps and publications	-	500	-	500
111-40-410-53020-000	Postage	112	150	150	250
111-40-410-53023-000	Utility payments - Electric	34,190	25,000	17,000	20,000
111-40-410-53030-000	Cleaning supplies	-	550	-	1,000
111-40-410-53034-000	Drinking Water	89	-	-	-
		35,712	32,700	20,650	27,700
	Repairs/Maintenance				
111-40-410-54001-000	Equip Repairs & Maintenance	-	-	-	-
111-40-410-54010-000	Building Maintenance	41,638	1,000	-	1,000
111-40-410-54013-000	Office Equipment Maintenance	994	1,000	1,500	1,500
		42,632	2,000	1,500	2,500
	Contracts/Professional Services				
111-40-410-55001-000	Professional Services	130	4,000	1,000	1,000
111-40-410-55015-000	Temporary Staffing	-	3,900	-	-
111-40-410-55016-000	Communications	2,625	3,000	1,500	1,500
111-40-410-55017-000	Advertising	2,447	2,200	2,300	2,500
111-40-410-55025-000	Other Operating Contracts	1,306	1,520	1,200	1,500
111-40-410-55027-000	IT Services & User Licenses	-	150	-	150
111-40-410-55028-000	Alarm/Security	-	250	-	850
111-40-410-55031-000	Pest Control	924	1,000	1,000	1,000
		7,431	16,020	7,000	8,500
	General Liability Insurance				
111-40-410-55019-000	Gen Liability Insurance	41,300	41,400	41,400	44,436
		41,300	41,400	41,400	44,436
	Admin/Office Costs				
111-40-410-55501-000	Membership Dues	18,893	15,000	19,000	20,000
111-40-410-55505-000	Travel, conferences & meetings	205	2,550	100	1,500
111-40-410-55510-000	Telephone	12,896	10,000	10,000	10,000
111-40-410-55511-000	Cell Phone	246	750	250	500
111-40-410-55514-000	Internet/Cable	418	350	400	450
		32,659	28,650	29,750	32,450
	Capital Outlay				
111-40-410-56014-000	Machinery & equipment	-	-	-	-
	Subtotal, Public Works Administration	\$ 351,704	\$ 281,246	\$ 260,776	\$ 300,473



**City of Calexico
2019-20 Budget**

**General Fund
Expenditure Detail**

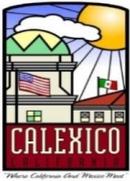
		2017-18	2018-19		2019-20
		Actual	Current Budget	End of Year Projection	Budget
414	Fleet				
Salaries/Benefits		\$ 20,854	\$ 346,070	\$ 346,070	\$ 93,250
Materials/Supplies					
111-40-414-53001-000	Material & supplies	3,173	3,500	3,500	3,500
111-40-414-53010-000	Uniforms Cleaning/Maintenance	861	1,000	1,000	1,000
111-40-414-53011-000	Vehicle parts and equipment	7,410	8,500	3,000	3,500
111-40-414-53013-000	Vehicle Fuel & Oil	3,361	4,000	1,500	1,000
111-40-414-53023-000	Utility payments-Electricity	-	2,000	-	2,000
111-40-414-53035-000	Disposal Hazardous Materials	-	500	500	500
		<u>14,805</u>	<u>19,500</u>	<u>9,500</u>	<u>11,500</u>
Repairs/Maintenance					
111-40-414-54001-000	Equip Repairs & Maintenance	867	1,000	500	1,000
111-40-414-54010-000	Building Maintenance	-	500	-	1,000
		<u>867</u>	<u>1,500</u>	<u>500</u>	<u>2,000</u>
Contracts/Professional Services					
111-40-414-55001-000	Professional Services	-	4,400	100	2,000
111-40-414-55015-000	Temporary Staffing	6,000	6,000	-	5,000
		<u>6,000</u>	<u>10,400</u>	<u>100</u>	<u>7,000</u>
Admin/Office Costs					
111-40-414-55501-000	Membership Dues	-	-	-	-
111-40-414-55503-000	Permit Fees	-	-	1,399	1,750
111-40-414-55510-000	Telephone	-	100	100	100
		<u>-</u>	<u>100</u>	<u>1,499</u>	<u>1,850</u>
Capital Outlay					
111-40-414-56014-000	Machinery & equipment	-	-	-	-
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal, Fleet		\$ 42,526	\$ 377,570	\$ 357,669	\$ 115,600



**City of Calexico
2019-20 Budget**

**General Fund
Expenditure Detail**

		2017-18	2018-19		2019-20
		Actual	Current Budget	End of Year Projection	Budget
416	Park Maintenance				
	Salaries/Benefits	\$ 68,587	\$ 84,107	\$ 84,107	\$ 250,844
	Materials/Supplies				
111-40-416-53001-000	Material & supplies	20,004	20,000	10,000	12,500
111-40-416-53010-000	Uniforms Cleaning/Maintenance	360	700	1,000	1,200
111-40-416-53011-000	Vehicle parts and equipment	4,626	5,850	2,500	3,000
111-40-416-53013-000	Vehicle Fuel & Oil	8,000	8,000	10,000	8,000
111-40-416-53017-000	Office supplies	352	750	250	500
111-40-416-53020-000	Postage	-	100	-	100
111-40-416-53023-000	Utility payments - Electric	45,701	45,000	42,000	42,000
111-40-416-53035-000	Disposal Hazardous Materials	-	150	150	250
		79,043	80,550	65,900	67,550
	Repairs/Maintenance				
111-40-416-54001-000	Equip Repairs & Maintenance	2,045	5,000	4,000	4,000
111-40-416-54010-000	Building Maintenance	-	1,484	-	-
111-40-416-54011-000	Grounds Maintenance	-	-	-	-
111-40-416-54012-000	Lighting Maintenance	663	13,000	2,500	3,500
111-40-416-54015-000	Other Maintenance	-	-	-	15,000
111-40-416-54017-000	Park Maintenance	-	-	-	10,000
		2,708	19,484	6,500	32,500
	Contracts/Professional Services				
111-40-416-55001-000	Professional Services	-	-	-	-
111-40-416-55015-000	Temporary Staffing	63,445	67,400	67,400	50,000
111-40-416-55028-000	Alarm/Security	-	192	-	-
111-40-416-55031-000	Pest Control	400	400	400	500
111-40-416-55033-000	Employment Exams	-	-	400	400
		63,845	67,992	68,200	50,900
	Admin/Office Costs				
111-40-416-55503-000	Permit Fees	892	992	916	1,000
		892	992	916	1,000
	Capital Outlay				
111-40-416-56013-000	Improvements other than bldgs	-	-	-	-
111-40-416-56014-000	Machinery & equipment	-	-	-	-
		-	-	-	-
	Subtotal, Park Maintenance	\$ 215,074	\$ 253,125	\$ 225,623	\$ 402,794



**City of Calexico
2019-20 Budget**

**General Fund
Expenditure Detail**

		2017-18	2018-19		2019-20
		Actual	Current Budget	End of Year Projection	Budget
420	Facilities				
	Salaries/Benefits	\$ 75,243	\$ 86,487	\$ 86,487	\$ 86,276
	Materials/Supplies				
111-40-420-53001-000	Material & supplies	3,598	7,000	3,000	3,500
111-40-420-53010-000	Uniforms Cleaning/Maintenance	330	500	350	350
111-40-420-53011-000	Vehicle parts and equipment	687	4,000	250	1,000
111-40-420-53013-000	Vehicle Fuel & Oil	916	1,250	1,250	1,500
111-40-420-53030-000	Cleaning supplies	600	1,200	-	-
		<u>6,132</u>	<u>13,950</u>	<u>4,850</u>	<u>6,350</u>
	Repairs/Maintenance				
111-40-420-54001-000	Equip Repairs & Maintenance	3,021	3,500	1,000	2,500
111-40-420-54010-000	Building Maintenance	9,904	10,000	7,000	7,500
111-40-420-54011-000	Grounds Maintenance	-	550	-	-
111-40-420-54012-000	Lighting Maintenance	-	550	550	1,000
111-40-420-54013-000	Office Equipment Maintenance	233	-	-	-
111-40-420-54015-000	Other Maintenance	-	-	-	-
111-40-420-54019-000	Graffiti Program	18	1,000	100	1,000
		<u>13,175</u>	<u>15,600</u>	<u>8,650</u>	<u>12,000</u>
	Contracts/Professional Services				
111-40-420-55001-000	Professional Services	1,500	1,000	500	1,000
111-40-420-55025-000	Other Operating Contracts	8,477	12,682	5,000	10,000
111-40-420-55028-000	Alarm/Security	-	-	-	-
111-40-420-55031-000	Pest Control	1,980	2,000	2,000	2,000
		<u>11,957</u>	<u>15,682</u>	<u>7,500</u>	<u>13,000</u>
	Admin/Office Costs				
111-40-420-55503-000	Permit Fees	4,346	4,000	3,000	3,000
111-40-420-55510-000	Telephone	38	200	200	-
111-40-420-55511-000	Cell Phone	-	-	-	-
		<u>4,384</u>	<u>4,200</u>	<u>3,200</u>	<u>3,000</u>
	Capital Outlay				
111-40-420-56014-000	Machinery & equipment	-	1,385	1,385	-
		<u>-</u>	<u>1,385</u>	<u>1,385</u>	<u>-</u>
	Subtotal, Facilities	<u>110,891</u>	<u>137,304</u>	<u>112,072</u>	<u>120,626</u>
	Subtotal, Public Works	\$ 720,196	\$ 1,049,245	\$ 956,140	\$ 939,493

**COMMUNITY SERVICES DEPARTMENT
Recreation Division
2019-20 Budget**



Mission Statement

To enhance the quality of life, empower residents through positive customer service, provide safe and accessible services, programs and facilities while collaborating with other organizations to promote community pride.

Department Description

The Recreation Department offers a multitude of programs for all ages to encourage a healthy and active lifestyle. Sports, games, dance, arts and personal growth are part of what is offered in age-appropriate programming. We provide positive programs to help keep kids stay off the streets and off the couch!

Service Efforts and Accomplishments during FY2018-19:

- ❖ Received a \$50,000 grant from the Heffernan Memorial Healthcare District to fund the Senior Health and Wellness Program (SHWP). The SHWP offers aerobics, tai chi, yoga, nutrition classes, arts and crafts, bingo, crochet, and danzon classes. We also visit the Senior Apt. complexes 2 times per week to take the programs to Seniors who are less mobile.

- During the past 12 months, (estimated) attendance was as follows:

▪ Exercise	14,042
▪ Arts & Crafts	1,806
▪ Games and Crochet	2,033
▪ Health and Nutrition	1,298
▪ Special Holiday celebrations	2,016
TOTAL ATTENDANCE	22,195

COMMUNITY SERVICES DEPARTMENT
Recreation Division
2019-20 Budget

Continued

The Department offers all these classes plus more...

<u>KIDS</u>	<u>TEENS</u>	<u>ADULTS</u>	<u>SENIORS</u>
Fun Playtime	Karate	Aerobics	Arts & Crafts
Various Dances	Break Dance	Zumba	Bingo
Kids Night Out	Hip hop	Fitness	Sewing
Ballet	Dodgeball	Basketball	Yoga
Cupcake decorating	Zumba kids	Sewing	Aerobics
Karate	Basketball	Tai Chi	Scrapbooking
Sewing	Ballet	Zumba	Crocheting
Cheerleading	Karate	Crocheting	Nutrition classes
Hip Hop	Open Gym	Decorating wkshps	Danzon
Art	Zumba kids	Volleyball	Tai Chi
Basketball clinics	Polynesian Dance	Basketball 40+	Aerobics
Me and all sports	Jewelry making	Wheelchair	Noches Bohemias
Soccer clinics		Basketball	Water aerobics

- ❖ Basketball clinics were offered year-round to help kids build the skills they need to participate in team sports. They are offered on weekends, to facilitate participation and not interfere with afterschool activities.
- ❖ Open gym activities continued throughout the year. We offer basketball, volleyball, dodgeball, and clinics. Each activity is offered at different times for different age groups, including youth, teens, adults, and older adults.
- ❖ The Recreation Department maintains a Facebook page to promote programs and services. It has over 2,685 followers. You can find it at <https://www.facebook.com/calexicorecreation>
- ❖ The 13th annual Daddy/Daughter Dance had over 140 in attendance. Daddies and daughters made beautiful memories at this annual event.
- ❖ Lunch is served at the community center during the summer program. This helps children 0-18 years of age have a healthy meal every day. The meals are free and offered in partnership with Calexico Neighborhood House. The department received a \$2,000 grant from the California State Library for summer 2019. This grant will allow the department to offer a fun craft activity everyday during the lunch hour. No registration or qualification needed. Everyone is welcome!

COMMUNITY SERVICES DEPARTMENT
Recreation Division
2019-20 Budget

Continued

- ❖ Playmania is a sporting day for kids 7-12 years of age. They do relays, obstacle courses, and contests as part of the fun-filled afternoon event. This year it was held in conjunction with the Farmer's Market to increase participation at both events.
- ❖ A few classes were offered free of charge to encourage participation by more kids. These were Zumba, sewing, break dancing and hip hop. This enables all children to be able to participate regardless of the parent's economic status.
- ❖ Tiny Tots Olympics for children 2-6 years old. We had about about 60 children participate. This event is as much fun for the camera carrying parents as it is for the kids! This event was also combined with a Farmer's Market day to increase participation and awareness of both programs.
- ❖ The "Let the Good Times Roll" Dance was held with about 259 people in attendance.
- ❖ The annual Grandparent's Day Celebration was held with over 160 Seniors in attendance.
- ❖ Senior Health Fair with 350 Seniors in attendance. We offered free flu shots, that were sponsored by the Heffernan Memorial Healthcare District
- ❖ The Farmer's Market completed its sixth season this year. It ran from December thru April. Various events were combined with market days, such as the Tiny Tots Olympics, Playmania, Family Literacy Fair and the Children's Art Festival, to help cross promote both the events. This helped more people become aware of the events
- ❖ Mother's Day was celebrated for Seniors with a luncheon. We had over 169 participants, and of course there was DANCING!!!
- ❖ Noches Bohemias were offered all year! These monthly events offered Seniors (and the general public) a chance to share their talents. Participants were invited to sing, dance, and/or recite poetry. The second part of these events is just a chance for Seniors to dance the night away!
- ❖ Seniors love to get together... for eating, chatting, and DANCING. We held holiday celebrations, including a Halloween Dinner Dance ; a Senior's Thanksgiving Luncheon; a Senior's Rosca de Reyes; a Valentine's Dinner Dance; a Mardi Gras Dinner Dance; and a Father's Day Dinner Dance. We had an attendance of over 200 Seniors at each event. These events help Senios socialize and also give them an opportunity to celebrate the different holidays. This is especially important because not all Seniors can afford the special meals and many live far away from family.
- ❖ The Senior Hall continues to be rented by Catholic Charities to serve meals for Seniors. This has been in effect since 2010. It is a nice arrangement, since many Seniors who attend morning classes at the Community Center just go next door for lunch ☺

COMMUNITY SERVICES DEPARTMENT
Recreation Division
2019-20 Budget

Continued

- ❖ Park rental and reservations are also handled by this division. We work closely with Public Works staff to coordinate repairs, special requests, and field improvements, as needed.
- ❖ Team and League registration, field allocation, and equitable distribution of resources is also handled by Recreation staff. Teams register and provide all required documentation in order to request the use of fields. It is a continuous challenge to meet all of the needs of the various teams and leagues that exist throughout the city. This year a league fee for adults was implemented, in a effort to meet the needs of adult athletes.
- ❖ Finally, hall rentals are also managed through this department. We offer an affordable option for those wishing to celebrate a special occasion, such as quinceañeras, anniversaries, and other many celebrations.
- ❖ This year, we partnered with Imperial Valley College to offer a community class for Seniors. The class is Health and Wellness for Older Adults. There were 15 seniors registered for the Spring session. The class will be offered once again for the summer session.
- ❖ The pool was open for 8 weeks during Summer 2018. There were about 5,000 people in attendance, mostly children. This was made possible in partnership with Calexico Unified School District, and a grant from Heffernan Memorial Healthcare District. The pool program included public swim, water aerobics, lap swim, and Family Nights at the Pool.

Goals, Objectives and Performanc Measures

(To Be Completed by June 30, 2020)

1. To fill the vacant Senior Services Program Coordinator position and the vacant custodian position.
2. Promote and celebrate accomplishments and programs via email, print media, and on social media, so that more people become aware of all we have to offer.
3. Schedule a minimum of one staff training, specifically on Customer Service.
4. Submit a minimum of two grant applications during the year to enhance Recreation and Senior services
5. Build partnerships to leverage departmental funding and enhance services at every opportunity

COMMUNITY SERVICES DEPARTMENT
Library Division
2019-20 Budget



Mission Statement

The Camarena Memorial Library provides resources to meet the educational, recreational, informational, and cultural needs of the community to encourage life-long learning and the pursuit of knowledge. Traditional and innovative library services including the latest technology, are offered in a friendly, welcoming atmosphere, that reflects the unique border community of Calexico.

Department Description

The library is YOUR INFORMATION PLACE! Reference services are designed to help you with any research assignments or special interests you may want to pursue. In addition, throughout the year library staff offer a variety of programs for all ages, including baby time, preschool storytime, teen programs, craft activities for school-aged children, group visits, and special family nights. For your convenience, library hours include evenings:

Monday – Thursday	10:00 am - 8:00 pm
Friday (every other week)	10:00 am – 6:00 pm

The **Carnegie Technology Center** is a Branch of the library. It is a community computer center where people can use the Internet for free. It is equipped with 16 computers and provides free wi-fi throughout the entire building. Introduction to the Internet and E-mail classes are offered on a weekly basis. In addition, classes on tools such as Pinterest, eBay and Facebook are offered as well. An ESL class is also offered at this site three days per week. This Basic ESL class is a feeder class for the Adult Literacy Services program at the main library.

This year, we celebrated the 100th Anniversary of the Carnegie Library with a special program: **CHEERS TO 100 YEARS!** The keynote speaker was Greg Lucas, the California State Librarian. There were about 200 people in attendance.

COMMUNITY SERVICES DEPARTMENT
Library Division
2019-20 Budget

Continued

Service Efforts and Accomplishments

- The library continued to participate in the “Student Success Library Card Initiative.” This initiative aims to give every student in 9-12 grade a public library card. The card is free and allows the students to check out books and access online resources, such as ebook, eaudiobooks, emagazines, online tutoring, and electronic encyclopedia. We were able to hand out over 900 cards this school year. The plan is to continue issuing cards to every 9th graders each year, so that all high school students have a Student Success card!
- The library hosted 8 FAMILY NIGHT PROGRAMS this year. Each program involved getting parents and kids excited about reading and made it fun to visit the library. 150-200 children participated in each program. One of the programs is traditionally sponsored by the Associated Calexico Teachers. The sponsorship allows us to give each child a snack and a FREE BOOK for their home library.
- Outreach continues to be one of the library goals, so that we may reach people to create new library users and lifelong learners. The library participated in various community programs, to TAKE THE LIBRARY INTO THE COMMUNITY!
- Check out the library’s website for up-to-date information on ALL library events and services <https://calexicolibrary.org>. One unique feature of this website is that it has a Spanish version where all notices and information is kept up to date in Spanish-- for all to use in their language of choice.
- The library maintains an active Facebook page. We have 1,837 followers. Our purpose is to maintain the community informed wherever they are! Pictures of activities and information about events are posted almost on a daily basis. Take a look at the pictures of all the fun events!
<http://www.facebook.com/camarena.memorial>
- The Adult Literacy Services Program is designed to help adults improve their English reading skills. One-on-one tutoring sessions help each individual work on his/her particular learning needs. This year 61 people were tutored, some in person while others online. For online tutoring we partner with libraries in northern California where they have more tutors than learners in their programs. This works out well for both libraries. In addition, a new resource was acquired last year, that allowed us to serve an additional 51 adult learners. An online reading program, called “Learning Upgrade” has allowed these adults to work on their reading skills, while waiting for a tutor. In total, we were able to serve 112 adults in the ALS program.

COMMUNITY SERVICES DEPARTMENT
Library Division
2019-20 Budget

Continued

- The library offers a "Let's Talk" English conversation group. It is a free program where adults can gather to practice their English-speaking skills in a safe and supportive environment. The group meets weekly with 10-20 people in attendance. This group is lead by a volunteer! HOORAY FOR VOLUNTEERS!
- The library offers an ESL class at the Carnegie Tech Center. This much needed class help English language learners with the basics of learning the new language.
- The library continually participates in national programs and celebrations, such as *National Library Week, Children's Book Week, Teen Read Week and Library Card Sign-up Month*. The library offered daily activities during these week-long celebrations.
- The 8-week Summer Family Reading Program is jam-packed with daily activities for all ages. Toddlers, preschoolers, school aged children, teens, and adult readers --all have fun participating in the summer activities. Last year we had over 491 participants and we expect Summer 2019 figures to surpass that. Separate program activities are planned for babies, preschoolers, school aged children, teens, and adult ---AND IT'S ALL FREE!
- Through partnerships, the library is able to offer additional services such as afterschool homework help with the help of United Way; afterschool snacks with the help of Calxico Neighborhood House, and promoting early literacy skills at Clinicas de Salud del Pueblo with the help of their pediatrician. These partnerships leverage our resources and expand the services we are able to provide with limited staff and a limited budget.
- Weekly story hour was offered for children 3 - 5 years old as our commitment to provide them an opportunity to enjoy the library and acquire early literacy skills necessary for when they start school. 10-15 preschoolers, and their parents, attend on a weekly basis. We alternate offering this program in the daytime and in the evening, so that working parents would also be able to participate.
- The library offers STEAM activities for school-aged children. STEAM stands for Science, Technology, Engineering, Art, and Math. It is offered every Tuesday, which is an early release day from school. 25-30 children participate every week.
- A California State Library Grant called ZIP BOOKS was offered again to the library this year. Users are able to request titles not currently available at the library and the library orders them through Amazon. Books and/or audiobooks get delivered to the user's home. During the past year, 442 items have been requested. This grant program started since March 2014 and the library has been granted funding each year since then. Funding has already been awarded for FY 2019-20.

COMMUNITY SERVICES DEPARTMENT
Library Division
2019-20 Budget

Continued

- A baby time program was offered for babies 0-2 throughout the year. Between 6-12 babies were brought by their parents on a monthly basis in an effort to instill the love of books and reading at an early age. Babies listened to stories and many of them were able to hold a book in their hands. They also listened to songs and had the opportunity to socialize with other babies their own age.
- The adult book club brought together 12-18 books lovers each month. They Read, Eat, and Discuss a book that was read by all of the participants. This program has been running consistently for about 10 years.
- 675 children are registered for the 1,000 Books before Kindergarten program. This program aims at getting parents to read 1,000 books to their child before they enter kindergarten. Reading aloud to children helps develop the early literacy skills they will need to learn to read.
- 4 children completed the 1,000 book challenge this year!
- A library family night was hosted for children on the autism spectrum this year. It was the first time that we did special programming for this segment of our community. It was a big success. Children and their parents enjoyed a variety of sensory activities in a quiet, less hectic environment. We coordinated publicity and outreach with the Auti Foundation.

Budget Dollars at Work

• **During FY 2017-18**

- 14,559	registered borrowers
- 80,357	visits to the library
- 21,580	reference questions
- 30,451	books were loaned (checked out)
- 30,389	items were used in the library
- 9,580	Internet Users took advantage of the Free Internet access
- 5,068	Offered afterschool snacks every day of the week for school aged children
- 2,114	New Books were purchased and added to the collection
- 1,525	Regular Library Cards were issued
- 543	library programs were offered
- 16,777	people attended the programs

Goals, Objectives, and Performance Measures

(To Be Completed by June 30, 2019)

1. To fill the vacant Library Technician position.
2. Promote and celebrate accomplishments and programs via email, print media, and on social media, so that more people become aware of all we have to offer

COMMUNITY SERVICES DEPARTMENT
Library Division
2019-20 Budget

Continued

3. Schedule a minimum of one staff training, specifically on Customer Service
4. Submit a minimum of two grant applications this year to enhance library services

NOTE: A grant proposal was submitted for a county-wide program called "Libraries on the Spectrum." This grant has been awarded in the amount of \$245,000 to offer the program at all public libraries in Imperial County for FY2019-20. The grant will be administered by the county library. It is a program to reach and provide library services to children on the autism spectrum and their families.

5. Acquire a full time custodian position that is desperately needed for the two buildings, Camarena and Carnegie.

COMMUNITY SERVICES DEPARTMENT
Cultural Arts Division
2019-20 Budget



Department Description

The mission of cultural arts center is to provide leadership and cultural advancement by encouraging diverse and widespread participation and education in the arts, promoting community and economic development and enhancing the quality of life for the residents of the City of Calexico.

The Carmen Durazo Cultural Arts Center is the hub for arts in Calexico. It has been a segment of the Recreation Department budget, but this year a proposal is being submitted to have this division have a separate budget. The center is only open during events, it does not have regular business hours.

Programming for FY 2018-19 included:

- Breast Cancer Awareness Programs
 - Pretty in Pink Fashion Show and Luncheon
 - Paint Pink Art Exhibit
- 9 Paint Nights – painting class for adults are held once per month
- Partnership with Casa de Cultura in Mexico to offer 2 workshops on how to make papel picado and how to make paper flowers. The workshops culminated with the creation of an “Altar de Muertos” using the materials created at the workshops
- Binational Mural Project Historical Exhibit and Mural unveiling
- Memories of Calexico: Curse or Blessing Author presentations and book signing
- Black and White annual Art Exhibit
- The Art of Martha Carr Fareed Exhibit
- Concert by Imperial Valley Chamber Singers
- Completion of Cycle 6 of the Calexico Mural Project, with the unveiling of a mural at the intersection of Hwy 98 and Navarro Street
- Women’s Leadership Conference and Women in the Arts Exhibit

COMMUNITY SERVICES DEPARTMENT
Cultural Arts Division
2019-20 Budget

Continued

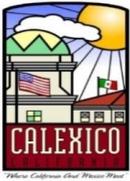
- Fiesta de Artesanias during the 26th Annual Mariachi Festival sin Fronteras
- Hosted 2019 State of the City program and reception
- 8th Annual Children’s Art Exhibit
- Shakin Up the Arts Exhibit
- CHS Student Art Exhibit
- Hot Summer Nights Exhibit and Open Mic
- Art of Roberto R. Pozos Exhibit
- Distinguished Artists leaf unveiling presentation for Roberto Pozos
- Served as a meeting space for multiple sessions of ICTC public forums and Customs and Border Protection meetings
- Hosted the Calexico High School drama club rehearsals during the school year

SUMMER CLASSES TO BE OFFERED IN 2019:

- Art and History – sponsored by the Calexico Arts Council
- Break dance
- Yoga for kids
- IVC Summer session of Health Education for Older Adults
- Paint Night for adults

Goals, Objectives, and Performance Measures
(To Be Completed by June 30, 2020)

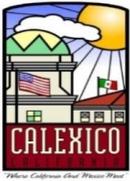
1. Run Cycle 8 of the “Calexico Mural Project” for installing mural in parks, thus promoting beautification of our city
2. Replace broken a/c unit in gallery area
3. Host a minimum of 2 music programs and 1 dramatic production
4. Advocate for adequate staffing—a minimum of one 20 hour per week assistant and a part time custodian



**City of Calexico
2019-20 Budget**

**General Fund
Expenditure Detail**

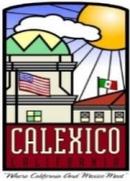
		2017-18	2018-19		2019-20
		Actual	Current Budget	End of Year Projection	Budget
510	Library				
Salaries/Benefits		\$ 453,381	\$ 468,500	\$ 468,500	\$ 453,461
Materials/Supplies					
111-50-510-53001-000	Material & supplies	11,484	13,260	7,500	8,000
111-50-510-53011-000	Vehicle parts and equipment	-	100	100	300
111-50-510-53013-000	Vehicle Fuel & Oil	426	350	500	500
111-50-510-53016-000	Computer supplies	-	-	-	750
111-50-510-53017-000	Office supplies	5,922	6,000	5,000	5,000
111-50-510-53019-000	Books, maps and publications	22,141	24,000	20,000	17,500
111-50-510-53020-000	Postage	252	1,000	500	750
111-50-510-53023-000	Utility payments - Electric	28,823	30,000	25,000	30,000
111-50-510-53024-000	Utility payments - Gas	690	1,500	1,000	1,000
111-50-510-53026-000	Equipment-Small/Non-Capitalize	345	1,000	-	-
111-50-510-53029-000	Recreation Program	3,324	3,600	4,500	4,000
111-50-510-53030-000	Cleaning supplies	3,249	4,000	3,000	4,000
		76,657	84,810	67,100	71,800
Repairs/Maintenance					
111-50-510-54001-000	Equip Repairs & Maintenance	3,703	4,000	1,000	2,000
111-50-510-54010-000	Building Maintenance	628	2,000	1,500	2,000
111-50-510-54013-000	Office Equipment Maintenance	1,988	1,200	1,500	1,500
		6,318	7,200	4,000	5,500
Contracts/Professional Services					
111-50-510-55001-000	Professional Services	-	-	1,000	-
111-50-510-55015-000	Temporary Staffing	60,129	40,990	47,000	45,000
111-50-510-55017-000	Advertising	-	-	530	500
111-50-510-55025-000	Other Operating Contracts	31,510	31,650	25,000	30,000
111-50-510-55028-000	Alarm/Security	739	1,200	1,200	1,000
111-50-510-55031-000	Pest Control	756	1,000	1,000	1,000
111-50-510-55032-000	Student Programs	13,003	13,000	6,500	10,000
111-50-510-55033-000	Employment Exams	-	-	100	100
		106,137	87,840	82,330	87,600
General Liability Insurance		17,700	17,700	17,700	12,843
		17,700	17,700	17,700	12,843
Admin/Office Costs					
111-50-510-55501-000	Membership Dues	4,540	4,000	3,500	4,000
111-50-510-55502-000	Subscriptions	3,030	5,000	4,000	4,000
111-50-510-55505-000	Travel, conferences & meetings	3,282	4,040	1,500	2,500
111-50-510-55506-000	Training	-	-	-	500
111-50-510-55510-000	Telephone	13,199	13,400	12,000	12,000
111-50-510-55514-000	Internet/Cable	456	500	400	500
		24,507	26,940	21,400	23,500
Capital Outlay		-	1,500	-	-
Subtotal, Library		\$ 684,701	\$ 694,490	\$ 661,030	\$ 654,703



**City of Calexico
2019-20 Budget**

**General Fund
Expenditure Detail**

		2017-18	2018-19		2019-20
		Actual	Current Budget	End of Year Projection	Budget
520	Recreation				
	Salaries/Benefits	\$ 215,669	\$ 226,101	\$ 226,101	\$ 220,027
	Materials/Supplies				
111-50-520-53001-000	Material & supplies	7,483	10,500	10,000	10,500
111-50-520-53011-000	Vehicle parts and equipment	77	200	100	300
111-50-520-53013-000	Vehicle Fuel & Oil	721	1,500	750	1,000
111-50-520-53017-000	Office supplies	2,004	2,500	1,500	2,000
111-50-520-53023-000	Utility payments - Electric	-	-	4,000	3,000
111-50-520-53024-000	Utility payments - Gas	1,079	1,200	1,200	1,200
111-50-520-53026-000	Equipment-Small/Non-Capitalize	-	500	-	500
111-50-520-53029-000	Recreation Program	5,517	9,000	8,000	9,000
111-50-520-53029-100	Recreational Programs	15,000	-	-	10,000
111-50-520-53030-000	Cleaning supplies	3,103	2,700	2,200	2,500
		34,985	28,100	27,750	40,000
	Repairs/Maintenance				
111-50-520-54001-000	Equip Repairs & Maintenance	2,278	3,100	3,200	3,500
111-50-520-54010-000	Building Maintenance	-	4,800	2,500	3,500
111-50-520-54013-000	Office Equipment Maintenance	1,633	200	350	1,500
		3,911	8,100	6,050	8,500
	Contracts/Professional Services				
111-50-520-55001-000	Professional Services	-	1,000	1,000	1,000
111-50-520-55015-000	Temporary Staffing	66,595	63,000	45,000	40,000
111-50-520-55016-000	Communications	2,625	2,700	1,000	2,000
111-50-520-55017-000	Advertising	-	800	500	500
111-50-520-55025-000	Other Operating Contracts	3,962	2,500	2,500	2,500
111-50-520-55027-000	IT Software & User Licenses	150	150	-	150
111-50-520-55028-000	Alarm/Security	500	500	500	500
111-50-520-55031-000	Pest Control	660	1,000	1,000	1,000
111-50-520-55032-000	Student Programs	5,657	4,500	4,500	4,500
		80,149	76,150	56,000	52,150
	General Liability Insurance	11,800	11,800	11,800	7,706
	Admin/Office Costs				
111-50-520-55501-000	Membership Dues	651	1,500	700	1,500
111-50-520-55502-000	Subscriptions	-	500	-	200
111-50-520-55505-000	Travel, conferences & meetings	-	500	-	500
111-50-520-55506-000	Training	-	500	100	500
111-50-520-55509-000	Credit Card Processing Fees	898	600	900	800
111-50-520-55510-000	Telephone	-	1,800	1,800	1,800
		1,548	5,400	3,500	5,300
	Subtotal, Recreation	348,062	355,651	331,201	333,682
	Subtotal, Community Services	\$ 1,032,763	\$ 1,050,141	\$ 992,231	\$ 988,385



**City of Calexico
2019-20 Budget**

**General Fund
Expenditure Detail**

		<u>2017-18</u>	<u>2018-19</u>		<u>2019-20</u>
		<u>Actual</u>	<u>Current Budget</u>	<u>End of Year Projection</u>	<u>Budget</u>
601	Housing				
	Salaries/Benefits	\$ 317,094	\$ 363,320	\$ 363,320	\$ 280,198
	Contracts/Professional Services				
	111-60-601-55001-000 Professional Services	-	-	-	20,000
	111-60-601-55015-000 Temporary Staffing	27,800	30,500	-	12,000
		<u>27,800</u>	<u>30,500</u>	<u>-</u>	<u>32,000</u>
	Admin/Office Costs				
	111-60-601-55500-000 Administration/Office Costs	2,494	5,000	2,000	2,500
	111-60-601-55505-000 Travel, conferences & meetings	-	1,000	-	5,000
	111-60-601-55511-000 Cell Phone	336	500	500	500
		<u>2,831</u>	<u>6,500</u>	<u>2,500</u>	<u>8,000</u>
	Interfund Allocations				
	111-60-601-59010-000 Transfer Out	-	-	-	-
	111-60-601-59020-000 Admin Cost Allocation	-	-	-	-
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Subtotal, Housing	\$ 347,724	\$ 400,320	\$ 365,820	\$ 320,198

CITY COUNCIL DEPARTMENT 2019-2020 Budget

Department Mission

The mission of the City Council is to (1) protect the health, safety and welfare of the residents and (2) maintain, promote and improve the quality of life for Calexico residents by adopting legislation, (3) approving the annual budget and (4) providing policy direction for the City organization through the City Manager.

Department Description

The City of Calexico was incorporated on April 16, 1908, under the laws of the State of California. The City is a general law City and draws its authority from the California Constitution and the laws of the State of California enacted by the State Legislature. The City has a Council-Manager form of government. Under this municipal form of government, the citizens elect five members of the City Council for four-year overlapping terms. City Council members choose the Mayor and Mayor Pro Tem from among themselves each year. The Mayor presides at meetings of the City Council, signs documents, executes agreements and acts as the official representative of the City.

Regular meetings of the City Council are held at 6:30 PM on the first and third Wednesday of the month in the City Council Chambers. All meetings of the City Council are open to the public, except closed sessions as needed and allowed by State law.

The City Council is responsible for strategic planning, City legislation, policy development and legislative oversight over the City Manager. It provides policy direction for the City Manager and adopts the annual City budget and establishes goals, objectives, and performance measures for the City Manager. The goal of the City Council is to provide a unified well-informed and effective Council working and governing to produce the best City government, management, quality of life and services to the residents of Calexico.

The City Council takes the primary lead in intergovernmental relations and sits on regional boards, commissions and committees to advance and protect the interests of the City of Calexico. They represent the City at community ceremonies, meetings and other functions. The City Council attempts to be responsive to citizen concerns and enact legislation that reflects the needs, wishes and priorities of the residents of Calexico.

CITY COUNCIL DEPARTMENT 2019-2020 Budget

The City Manager is appointed by the five-member City Council by majority vote and serves at the "pleasure" of the governing body. He or she acts as the City's chief executive officer as well as its budget and financial officer. He or she is also the Executive Director of the Successor Agency to the Former Calexico Community Redevelopment Agency.

Continued

The City Manager implements the legislative policies of the City Council, manages the day-to-day operations of the City and is responsible for efficient and effective delivery of municipal services. In his/her capacity, he or she works with the City Council on strategic planning, policy development, ordinance preparation and goals and objectives for the organization. He or she implements the decisions of the City Council and is responsible for all aspects of the City's financial administration and personnel administration. The City Manager oversees the work of all staff members, consultants and City departments.

City services include administration, police, fire, emergency medical, community development, economic development, code enforcement, housing, water treatment and distribution, wastewater collection and treatment, storm water management, solid waste collection, street construction and maintenance, transit, airport, building inspection, animal control, library, cultural arts, senior programs, parks and recreation services to the citizens of Calexico.

Goals, Objectives and Performance Measures

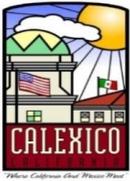
(To Be Completed by June 30, 2019)

1. Participate in a Strategic Planning Process and adopt a Strategic Plan for the City of Calexico.
2. Review, refine and amend (as appropriate) the City's Community Values statements and Community Vision statements to guide the future development of the City of Calexico.
3. Establish policies, priorities, strategies, goals and objectives for the City to ensure that services are delivered effectively and efficiently, and to ensure that the community grows in accordance with the Community Vision established by the City Council.

**CITY COUNCIL DEPARTMENT
2019-2020 Budget**

Continued

4. Conduct City Council meetings in accordance with the highest standards of decorum and respect for the citizens, staff and one another.
5. Review and adopt an annual budget with its goals and objectives and Capital Improvement Plan (CIP).
6. Review Planning Commission recommendations and adopt an updated, Targeted General Plan and Environmental document that has been prepared as part of the Sustainable Communities Planning Grant from the California Strategic Growth Council.
7. Review Planning Commission recommendations and adopt Zoning Ordinance amendments for the City of Calexico.
8. Review and adopt new Calexico Sphere of Influence (SOI) Municipal Services Plan required every five years by State law and the Local Area Formation Commission (LAFCO).



**City of Calexico
2019-20 Budget**

**General Fund
Expenditure Detail**

		2017-18	2018-19		2019-20
		Actual	Current Budget	End of Year Projection	Budget
110	City Council				
	Salaries/Benefits	\$ 121,234	\$ 174,301	\$ 174,301	\$ 189,605
	Materials/Supplies				
111-10-110-53001-000	Material & supplies	515	1,000	500	800
111-10-110-53013-000	Vehicle Fuel & Oil	2,182	1,350	2,200	2,200
111-10-110-53017-000	Office supplies	451	650	650	650
111-10-110-53020-000	postage	646	500	500	300
111-10-110-53023-000	Utility payments - Electric	-	-	-	-
111-10-110-53027-000	Awards/Trophies	300	300	1,000	700
		<u>4,094</u>	<u>3,800</u>	<u>4,850</u>	<u>4,650</u>
	Contracts/Professional Services				
111-10-110-55001-000	Professional Services	8,236	13,000	13,000	15,000
111-10-110-55016-000	Communications	849	1,200	1,000	1,500
111-10-110-55020-000	Community Promotion	5,089	3,000	1,500	1,500
111-10-110-55025-000	Other Operating Contracts	10,000	9,000	10,500	12,000
111-10-110-55027-000	IT Services & User Licenses	-	500	-	-
111-10-110-55031-000	Pest Control	-	200	-	-
		<u>24,174</u>	<u>26,900</u>	<u>26,000</u>	<u>30,000</u>
	Admin/Office Costs				
111-10-110-55500-000	Administration/Office Costs	-	-	-	-
111-10-110-55501-000	Membership Dues	-	-	-	-
111-10-110-55505-000	Travel, conferences & meetings	12,126	15,000	10,000	12,000
111-10-110-55510-000	Telephone	134	-	-	-
111-10-110-55511-000	Cell Phone	1,368	1,368	1,360	1,800
		<u>13,628</u>	<u>16,368</u>	<u>11,360</u>	<u>13,800</u>
	Interfund Allocations				
111-10-110-59020-000	Admin Cost Allocation	(29,953)	(71,103)	(71,103)	(64,034)
		<u>(29,953)</u>	<u>(71,103)</u>	<u>(71,103)</u>	<u>(64,034)</u>
	Subtotal, City Council	<u>\$ 133,177</u>	<u>\$ 150,266</u>	<u>\$ 145,408</u>	<u>\$ 174,021</u>
140	City Attorney				
	Contracts/Professional Services				
111-10-140-55001-000	Professional Services	\$ -	\$ 75,000	\$ 75,000	\$ 75,000
111-10-140-55011-000	Attorney fees & retainers	255,000	180,000	125,000	125,000
111-10-140-55023-000	Outside Legal Counsel	5,726	30,000	-	15,000
		<u>260,726</u>	<u>285,000</u>	<u>200,000</u>	<u>215,000</u>
	Interfund Allocations				
111-10-140-59020-000	Admin Cost Allocation	(64,007)	(58,845)	(58,845)	(57,832)
		<u>(64,007)</u>	<u>(58,845)</u>	<u>(58,845)</u>	<u>(57,832)</u>
	Subtotal, City Attorney	<u>\$ 196,719</u>	<u>\$ 226,155</u>	<u>\$ 141,155</u>	<u>\$ 157,168</u>

ADMINISTRATION DEPARTMENT 2019-2020 Budget



Department Mission

The mission of the Administration Department is to (1) carry out the policies of the City Council; (2) manage the day-to-day operations of the City within the policies, parameters and budgets established by the City Council, (3) ensure municipal services are delivered efficiently to the public and (4) protect the health, safety and welfare of the residents.

Department Description

City Manager's Office

The City Manager's Office, under the leadership of the City Manager, coordinates the activities of the City's departments to ensure that the policies of the City Council are implemented efficiently and effectively and that City services are delivered in accordance with the highest standard of excellence within the parameters set by the City Council. The City Manager is the chief executive officer of the City and manages the day-to-day operation of the City. He or she implements the City Council's strategic plan, directs administrative operations, appoints department heads, prepares and submits a proposed balanced budget to the City Council and advises the governing body on policy matters impacting the community. He or she ensures that City departments provide municipal services in an ethical, responsive and cost-effective manner, and oversees the work of all staff members, consultants and volunteers. The City Manager is appointed by the five-member City Council "wholly based on his administrative and executive ability and qualifications" by majority vote and serves at the "pleasure" of the City Council. He or she is accountable for the performance of all Administrative Departments.

City Clerk's Office

The City Clerk is appointed by the City Council and works under the direction of the City Council. The City Clerk is the custodian and is responsible for the security of all official City records, documents and publications of the City, including City Council minutes, ordinances, resolutions, contracts, agreements, leases, deeds, easements and other official records of the City. The City Clerk also maintains the records of various boards, commissions and committees appointed by the City Council.

ADMINISTRATION DEPARTMENT 2019-2020 Budget

Continued

The City Clerk provides access to official public records in compliance with the Public Records Act (PRA). The City Clerk facilitates compliance with open meeting law encompassed in the California Brown Act through timely posting of regular and special meetings of the City Council and the Successor Agency to the Calexico Community Redevelopment Agency. He or she prepares and distributes City Council agendas, takes minutes at City Council meetings and prepares drafts for City Council approval. The City Clerk is responsible for the integrity of the election process, coordinates with

Imperial County to ensure fair and neutral City elections and is the filing officer for campaign disclosure forms required under the Political Reform Act. He or she is responsible for filings of Statements of Economic Interests with the Fair Political Practices Commission (FPPC) by City elected officials, appointed officials and candidates for City Council. The City Clerk administers and files oaths of office, and countersigns official documents signed by the Mayor or City Manager.

The City Clerk is responsible for the codification of City ordinances in the Calexico Municipal Code, preparing legal notices, receiving bids and requests for proposals (RFP) and receiving subpoenas, claims and lawsuits. He or she is responsible for managing, administering and updating the City web site and provides staff support for the Measure H Commission, Calexico Financing Authority, Calexico Police Advisory Commission, Economic Development Commission.

Human Resources Office

The Human Resource Office provides the full-range of personnel functions including recruitment, selection, classification, compensation, labor relations, and training development with a dedicated focus on hiring, training, and retaining high quality personnel. Staff administers the City's workers' compensation program, short-term disability program, long-term disability program, employee health insurance program, deferred compensation and retirement programs for the City. Other duties include ensuring compliance with State and Federal laws and Regulations and developing and recommending appropriate personnel policies and guidelines to the City Manager and City Council.

The Human Resources & Risk Management Department is responsible for the functions of personnel recruitment, selection, and placement of employees. Additionally, the department is also responsible for the classification and compensation of positions, training and development, labor/employee relations, worker's compensation, development of policies and procedures, and employee recognition.

As of April 2018, a manager has been appointed and is identifying training programs, reviewing and addressing on the job injuries, and reviewing contractual services and

ADMINISTRATION DEPARTMENT **2019-2020 Budget**

Continued

cost comparisons. Monthly employee trainings related to OSHA requirements and safety are ongoing.

Office of Economic Development

The City Manager established the Office of Economic Development during FY2015. The Office of Economic Development is located in the City Manager's Office and works directly under him. This office is a "one stop" liaison for current businesses and potential investors. The office provides guidance, site selection, and fast track approval to new and existing businesses. It maintains demographics and updates marketing materials on a regular basis to provide accurate information to potential investors.

The Office of Economic Development works closely with other agencies that promote economic development. The office is actively involved with several non-profit organizations involved in economic development functions. It identifies opportunities for additional exposure and increased return on marketing dollars by partnering with those agencies to participate in events and trade shows. Staff coordinates with the Calexico Chamber of Commerce, Downtown Business Improvement District (BID) and individual businesses to strengthen the business climate, encourage investment in the City and to provide joint presentations on information concerning local businesses. The Calexico Office of Economic Development provides staff support to the Imperial Valley Foreign Trade Zone (FTZ) and works with the State of California Development Block Grant (CDBG) office to be able to offer economic development loans over the counter (OTC). It also serves as Calexico's "One Stop Office" for workforce development assistance to our new and existing businesses.

The office coordinates the activities of the Economic Development and Financial Advisory Commission and develops and carries out plans, subject to the approval of the city council, for promoting and improving the economic climate of the Calexico area. It is also responsible for maintaining all City leases current and up to date.

Goals, Objectives and Performance Measures

(To Be Completed by June 30, 2020)

City Manager's Office.

1. Implement the policies and adopted Strategic Plan of the City Council by developing and implementing a City Manager work plan that is aligned with the new Strategic Plan and City Council goals and objectives.
2. Manage the day-to-day operations of the City to ensure that municipal services are delivered efficiently, effectively and transparently.

ADMINISTRATION DEPARTMENT **2019-2020 Budget**

Continued

3. Work with the facilitator and City Council to develop and refine the adopted Strategic Plan for the City of Calexico.
4. Right size and restructure City government organization to provide higher levels of municipal services, better management, greater transparency and close the gap between revenues and expenditures.
5. Act as the City's Personnel Officer in managing and administering the City's personnel system.
6. Prepare a budget for City Council consideration that meets national budget document standards published by the Government Finance Officers Association of the United States and Canada (GFOA).
7. Qualify the City to receive the Distinguished Budget Presentation Award from the Government Finance Officers Association of the United States and Canada (GFOA). This is nationally the highest form of recognition in governmental budgeting. To receive this award the City must submit its budget document for review by a panel of independent budget experts. Using extensive criterion, the reviewers evaluate the effectiveness of the City's budget as a policy document, an operations guide, a financial plan and a communications device.
8. Negotiate and present to the City Council amendments to the Memorandums of Understanding (MOUs) between the City of Calexico and the employee bargaining units.
9. Work with the Imperial County Transportation Commission (ICTC), the Southern California Association of Governments (SCAG), staff and City Council to develop an implementation plan for the Downtown Intermodal Transportation Center (ITC) that includes a site plan, financial plan, funding sources and implementation schedule.
10. Work with the City Attorney, Department Heads and employee bargaining units to prepare a revised and updated Calexico Personnel Policies and Procedures Manual for City Council consideration.
11. Work with the Manager of Public Works, to reorganize department to achieve a greater degree of efficiency in the provision of public services and delivery of improvement projects.
12. Work with the Manager of Public Works in the design and implementation of the City's 5-year Capital Improvement Plan (CIP).

ADMINISTRATION DEPARTMENT **2019-2020 Budget**

Continued

13. Oversee and review preparation of Calexico Sphere of Influence (SOI) Municipal Services Plan required every five years by State law and the Local Area Formation Commission (LAFCO).
14. Complete a parking meter study in the downtown to determine if the meters are cost-effective and whether they help or hinder downtown economic activity. Present information to City Council for review and consideration.
15. Work with the Director of Economic Development to develop and implement an aggressive strategic campaign to improve the city's economic image, position and develop a branding approach.
16. Continue to use a Workers Compensation management team made up of the City Manager and representatives from the Human Resource Office, City Attorney Office, and Third Party Administrator's Office, Department Heads and other appropriate staff to aggressively manage worker's compensation claims and get people back to work or separate them from employment.
17. Work with the Finance Director and employee bargaining units to consider changes and alternatives to current self-insurance plan for employee health insurance.
18. Work with Fire Chief and Police Chief to prepare financing plan and construction schedule for the fire station improvements.
19. Work with the City Clerk and Department Heads to prepare and submit to the City Council for consideration a revised City records retention policy.
20. Work with Public Works Manger, to prepare a various grant applications and improvement plans to complete Cordova and Heber Parks.
21. Continue to evaluate City's hardware and software systems and initiate upgrades where needed.
22. Work with City Clerk to change the hosting of the City website and improve City website.
23. Review City Clerk recommendations and approve a website terms, conditions and privacy policy.

ADMINISTRATION DEPARTMENT **2019-2020 Budget**

Continued

24. Publish a quarterly newsletter and send it out to stakeholders and residents with water bill.
25. Work with the Economic Development Director and the City Council to implement the Calexico Downtown Plan.
26. Work with City Attorney's Office and Financial Services Department to prepare new City travel policy and submit it to the City Council.
27. Develop and implement procedures addressing employees involved in vehicle accidents.
28. Revise insurance and risk transfer provisions in City contracts.
29. Revise vehicle use policy to include language that forbids use of cell phones and other electronic devices when driving.
30. Monitor and oversee City revenues and expenditures to be sure that the City continues to be financially sound.
31. Monitor legislation during U.S. Congressional sessions and the California State Legislative sessions and take appropriate actions to protect the interest of the people of Calexico.

Human Resources Office

1. Recruit, select and appoint City employees in accordance with State laws, City ordinances and Calexico Personnel Rules and Regulations.
2. Implement controlled substance screening (drug tests) in pre-employment exams, post-accident drug testing and random drug testing for employees in safety-sensitive positions.
3. Revise employee performance evaluation forms to allow for sufficient description of strengths/weaknesses. Also, to include a section on safety and risk management.
4. Obtain signed employee acknowledgements that they have received a copy of the revised and update Calexico Employee Policies and Procedures Manual.

ADMINISTRATION DEPARTMENT 2019-2020 Budget

Continued

5. Perform background checks on all prospective employees and volunteers, including those who work with minors.
6. Implement an employee recognition and awards program.
7. Develop a succession plan to address the retirement of baby boomers aka “silver tsunami”.
8. Work with city departments to retain key positions and fill vacant positions.
9. Continue to review retirement options and health insurance coverage that benefits employees as well as reduces costs to the city.
10. Continue monthly employee training for OSHA compliance and reduce on the job injuries.
11. Update City Policies, Rules and Regulations, and Human Resources Procedures to include all applicable State and Federal Regulations.
12. Develop an Employee Handbook
13. Conduct New Hire Orientation with each employee.

City Clerk’s Office

1. Reorganize and restructure the City Clerk's Office to provide higher levels of customer service, enhance the security of City official records, provide greater organization of documents, publications and records; and give greater public access and transparency to official information.
2. Respond to all Public Records Act (PRA) in accordance with the law.
3. Review and submit appropriate changes to the City's Public Records Act (PRA) process. Prepare revised public records policy and submit it to the City Council for consideration.
4. Clear backlog of un-transcribed City Council minutes inherited from the past City Clerk and present them to the governing body for approval.
5. Scan City Council Minutes from 1908-1984 into digital format into the Laserfiche System.

ADMINISTRATION DEPARTMENT
2019-2020 Budget

Continued

6. Print and have the Mayors sign City Council minutes from 2001-2013. Scan minutes to digital format into the Laserfiche System.
7. Upload City Council City ordinances on to on-line Calexico Municipal Code on City website.
8. Update and bring current City Council ordinances Index.
9. Update and bring current City Council resolutions.
10. Organize and create City contracts indexing system.
11. Update candidate handbook and web page for election information for the 2016 municipal elections.
12. Work with City Manager, department heads and other staff members to develop a records retention policy and present it to the City Council for approval.
13. Update and add content to City web site and bring web site up to current accessibility standards.
14. Transfer Planning Commission minutes to the City Clerk's Office and start minute book for the Planning Commission minutes. Scan Planning Commission minutes into Laserfiche system.
15. Transfer all Planning Commission resolutions to the City Clerk's Office. Scan Planning Commission resolutions into the Laserfiche System.
16. Develop and implement system to index Planning Commission resolutions.
17. Maintain attendance records of members of City boards, commissions and committees.
18. Review and scan, where appropriate, City records in records storage.
19. File Form 700 by April 1, 2018 with the Fair Political Practices Commission (FPPC).
20. File campaign disclosure reports with the Fair Political Practices Commission (FPPC) in accordance with the law.

**ADMINISTRATION DEPARTMENT
2019-2020 Budget**

Continued

Community Vision and Community Values

The annual goals and performance measures are linked and established to achieve the Long-Term Community Vision based on Community Values.

Value: Promotes the development of a wholesome and attractive city, resulting in orderly development and preservation of its historic, cultural roots and natural beauty.

Value: Fosters retail commercial, office and light industrial enterprises that will preserve the City's natural environment and capitalize on the City's border location, provide employment in a diverse economy and provides tax revenues to fund high levels of City services.

Value: Fosters a feeling of community spirit, community identity and promotes a sense of full citizen participation, guaranteeing an opportunity for everyone to share in the activities, duties, responsibilities and benefits of the City.

Value: Promotes efficient and effective municipal services and makes adequate provisions for police, fire, emergency medical, roads, water, sewer, natural gas, power, storm water, schools, parks libraries and other public facilities and services.

Value: Provides a municipal government that is honest, dependable, inventive, creative, economical and ethical

Value: Provides for cultural, recreational and contemplative opportunities for residents and visitors to Calexico.

Vision: Calexico will be a distinctive, international gateway, border community where commerce, culture, and opportunity come together in an ethnically and culturally diverse community. It encourages the involvement of responsible citizens. The City Council is committed to a clean, attractive, and safe community; to the provision of excellent City services, facilities and infrastructure; to the creation of a prosperous local economy; and to provide a responsive, open and transparent City government.

Vision: Our City will provide economic and efficient City services; be sensitive to customer satisfaction; have exceptional parks, public facilities and cultural amenities; provide safe and convenient access within the City; have flood control facilities, sewer, water and power systems built to protect property and public health; provide necessary space for the operation of City business and for

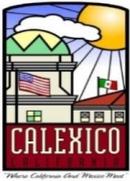
**ADMINISTRATION DEPARTMENT
2019-2020 Budget**

Continued

community cultural opportunities through City and other civic buildings; and reflect sensitivity to resource conservation.

Vision: Our City will offer a local economy vibrant in shopping experiences and business opportunities; offer revitalized residential, commercial, industrial areas; be a visitor destination for Southern California, Mexico and other parts of Latin America; and will offer high quality employment opportunities within the community.

Vision: The City government will be competent, responsive, open, trustworthy, and transparent; maximize citizen participation in community decisions; minimize bureaucracy, emphasize efficiency.



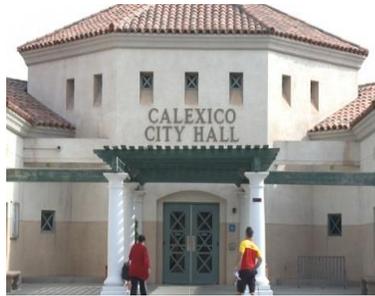
**City of Calexico
2019-20 Budget**

**General Fund
Expenditure Detail**

		2017-18	2018-19		2019-20
		Actual	Current Budget	End of Year Projection	Budget
150	City Manager				
	Salaries/Benefits	\$ 669,127	\$ 723,110	\$ 723,110	\$ 765,313
	Materials/Supplies				
111-10-150-53001-000	Material & supplies	7,192	4,000	2,000	2,000
111-10-150-53011-000	Vehicle parts and equipment	500	500	100	250
111-10-150-53013-000	Vehicle Fuel & Oil	500	500	500	600
111-10-150-53017-000	Office supplies	8,500	7,900	6,500	5,000
111-10-150-53020-000	Postage	923	2,000	750	750
111-10-150-53023-000	Utility payments - Electric	12,714	12,000	12,000	12,900
111-10-150-53026-000	Equipment-Small/Non-Capitalize	4,286	3,000	500	-
111-10-150-53027-000	Awards/Trophies	900	2,000	500	1,000
111-10-150-53030-000	Cleaning Supplies	2,288	600	600	600
		37,803	32,500	23,450	23,100
	Repairs/Maintenance				
111-10-150-54001-000	Equip Repairs & Maintenance	500	500	150	500
111-10-150-54010-000	Building Maintenance	1,000	1,000	500	1,000
111-10-150-54013-000	Office Equipment Maintenance	4,000	6,000	4,000	5,000
		5,500	7,500	4,650	6,500
	Contracts/Professional Services				
111-10-150-55001-000	Professional Services	71,654	39,000	39,000	39,000
111-10-150-55015-000	Temporary Staffing	23,657	21,793	22,000	12,000
111-10-150-55016-000	Communications	300	378	378	-
111-10-150-55017-000	Advertising	2,364	5,600	5,000	7,500
111-10-150-55020-000	Community Promotion	2,794	2,500	1,500	1,500
111-10-150-55021-000	Elections	-	15	15	-
111-10-150-55023-000	Outside Legal Counsel	1,500	6,314	-	1,500
111-10-150-55025-000	Other Operating Contracts	32,340	23,800	25,000	17,000
111-10-150-55031-000	Pest Control	151	200	-	200
111-10-150-55033-000	Employment Exam	541	200	-	200
		135,301	99,800	92,893	78,900
	Admin/Office Costs				
111-10-150-55500-000	Administration/Office Costs	3,900	4,400	2,500	2,500
111-10-150-55501-000	Membership Dues	20,718	15,000	19,000	20,000
111-10-150-55505-000	Travel, conferences & meetings	10,472	13,500	13,500	15,000
111-10-150-55506-000	Training	2,000	3,800	3,800	4,000
111-10-150-55510-000	Telephone	10,000	10,000	8,000	10,000
111-10-150-55511-000	Cell Phone	1,000	1,000	1,000	1,100
111-10-150-55514-000	Internet/Cable	1,000	1,000	-	1,000
		49,090	48,700	47,800	53,600
	Interfund Allocations				
111-10-150-59020-000	Admin Cost Allocation	(207,976)	(179,164)	(179,164)	(249,463)
		(207,976)	(179,164)	(179,164)	(249,463)
	Subtotal, City Manager	\$ 688,844	\$ 732,446	\$ 712,739	\$ 677,950

FINANCIAL SERVICES DEPARTMENT

2019-2020 Budget



Financial Services Department

Our Mission is to provide accurate, timely, trustworthy, clear and complete financial information and support to all City departments, other governmental agencies and citizens.

Our Vision is to provide excellence in the management of public resources and excellent customer service.

Our Values are the key to success in our department, our guide to daily operations and how we deliver results.

Our Goals, ...

Transparency – to the community regarding revenues and expenses.

Collaboration – with City departments and businesses.

Service – to the citizens and business owners.

Efficiency – strive to provide efficient customer services.

Respect – to our customers

Services Include:

The Financial Services Department provides revenue management, general accounting, budget administration, financial reporting, debt management, risk management and information and technology services. Its role is to safeguard the City's assets, assure timely payments to vendors and employees, administer internal financial controls, prepare accurate and timely municipal service bills, prepare statistical analysis and reports, provide information services and complete the preparation of City's annual Comprehensive Annual Financial Report (CAFR) and coordinate the annual audit by the City's independent certified public accountants.

The Financial Services Department develops and maintains financial records and reports in accordance with generally accepted accounting principles (GAAP) and in

FINANCIAL SERVICES DEPARTMENT 2019-2020 Budget

Continued

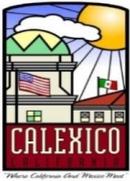
compliance with State and Federal Laws. Staff performs various accounting functions including accounts receivable, accounts payable, payroll, general ledger, internal and external audits, general accounting functions, and administration of the accounting system.

The Financial Services Department serves as the City's central cashier, manages the City's investments oversees the collection of business license fees and issues business licenses and provides high quality customer service to residents and customers.

The Financial Services Department prepares financial policies and ensure that City's purchasing operations comply with the municipal code, policies, and state and federal statutes; in addition to making sure that all assets are recorded and capitalized.

Objectives and Performance Measures

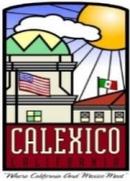
1. Provide outstanding customer service
2. Provide timely and accurate financial information.
3. Promote city wide teamwork.
4. Create and monitor city's budget.
5. Cash flow management.



**City of Calexico
2019-20 Budget**

**General Fund
Expenditure Detail**

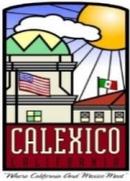
		2017-18	2018-19		2019-20
		Actual	Current Budget	End of Year Projection	Budget
160	Finance				
Salaries/Benefits		\$ 531,052	\$ 664,906	\$ 664,906	\$ 725,563
Materials/Supplies					
111-10-160-53001-000	Material & supplies	106	-	-	-
111-10-160-53013-000	Vehicle Fuel & Oil	42	43	-	-
111-10-160-53017-000	Office supplies	6,440	7,500	6,500	6,000
111-10-160-53020-000	Postage	936	1,200	500	750
111-10-160-53023-000	Utility payments - Electric	4,021	4,500	4,000	4,000
111-10-160-53030-000	Cleaning supplies	771	600	500	600
111-10-160-53034-000	Drinking Water	-	-	-	-
		<u>12,316</u>	<u>13,843</u>	<u>11,500</u>	<u>11,350</u>
Repairs/Maintenance					
111-10-160-54001-000	Equip Repairs & Maintenance	45	200	200	100
111-10-160-54010-000	Building Maintenance	115	-	-	-
111-10-160-54013-000	Office Equipment Maintenance	4,137	5,000	4,000	4,000
		<u>4,297</u>	<u>5,200</u>	<u>4,200</u>	<u>4,100</u>
Contracts/Professional Services					
111-10-160-55001-000	Professional Services	101,407	79,507	75,600	76,000
111-10-160-55012-000	Audit Fees	75,000	75,000	75,000	75,000
111-10-160-55014-000	Other profess fees & charges	-	-	-	-
111-10-160-55015-000	Temporary Staffing	15,000	33,000	30,000	5,000
111-10-160-55016-000	Communications	-	-	-	-
111-10-160-55017-000	Advertising	342	500	500	500
111-10-160-55022-000	Actuarial Studies	-	-	-	2,250
111-10-160-55023-000	Outside Legal Counsel	-	-	6,700	15,000
111-10-160-55025-000	Other Operating Contracts	79,400	67,400	60,000	60,000
111-10-160-55027-000	IT Software & User Licenses	180	500	-	500
111-10-160-55031-000	Pest Control	-	-	-	-
111-10-160-55033-000	Employment Exams	300	300	-	300
		<u>271,629</u>	<u>256,207</u>	<u>247,800</u>	<u>234,550</u>
Admin/Office Costs					
111-10-160-55500-000	Administration/Office Costs	3,179	4,584	3,000	3,100
111-10-160-55501-000	Membership Dues	236	716	750	570
111-10-160-55502-000	Subscriptions	467	-	-	-
111-10-160-55505-000	Travel, conferences & meetings	714	4,050	2,000	5,000
111-10-160-55506-000	Training	561	1,600	500	2,000
111-10-160-55507-000	Bank Fees	5,264	19,400	7,000	5,000
111-10-160-55510-000	Telephone	9,796	10,000	5,000	7,000
		<u>20,217</u>	<u>40,350</u>	<u>18,250</u>	<u>22,670</u>
Interfund Allocations					
111-10-160-59020-000	Admin Cost Allocation	(217,632)	(202,447)	(202,447)	(268,512)
		<u>(217,632)</u>	<u>(202,447)</u>	<u>(202,447)</u>	<u>(268,512)</u>
Subtotal, Finance		\$ 621,880	\$ 778,058	\$ 744,208	\$ 729,720



**City of Calexico
2019-20 Budget**

**General Fund
Expenditure Detail**

		2017-18	2018-19		2019-20
		Actual	Current Budget	End of Year Projection	Budget
162	Customer Service				
	Salaries/Benefits	\$ 8,223	\$ 10,597	\$ 10,597	\$ 11,749
	Materials/Supplies				
111-10-162-53001-000	Materials/Supplies	79	40	-	-
111-10-162-53017-000	Office supplies	731	2,618	2,000	2,000
111-10-162-53020-000	Postage	488	500	500	100
111-10-162-53023-000	Utility payments - Electric	3,600	3,600	3,600	3,000
111-10-162-53026-000	Equipment-Small/Non-Capitalize	-	400	-	-
111-10-162-53030-000	Cleaning Supplies	186	770	500	600
111-10-162-53034-000	Drinking Water	-	-	-	-
		5,084	7,928	6,600	5,700
	Repairs/Maintenance				
111-10-162-54001-000	Equip Repairs & Maintenance	-	-	-	-
111-10-162-54013-000	Office Equipment Maintenance	332	900	500	500
		332	900	500	500
	Contracts/Professional Services				
111-10-162-55015-000	Temporary Staffing	6,715	9,211	1,500	3,000
111-10-162-55017-000	Advertising	-	389	389	500
111-10-162-55025-000	Other Operating Contracts	879	882	650	750
111-10-162-55027-000	IT Software & User Licenses	-	-	-	-
111-10-162-55028-000	Alarm/Security	327	325	325	500
111-10-162-55031-000	Pest Control	-	-	-	-
111-10-162-55033-000	Employment Exams	100	100	100	100
		8,021	10,907	2,964	4,850
	Admin/Office Costs				
111-10-162-55500-000	Administration/Office Costs	-	-	-	-
111-10-162-55509-000	Credit Card Processing Fees	-	2,000	-	1,000
111-10-162-55510-000	Telephone	4,095	4,250	3,500	3,500
		4,095	6,250	3,500	4,500
	Subtotal, Customer Service	\$ 25,754	\$ 36,582	\$ 24,161	\$ 27,299



**City of Calexico
2019-20 Budget**

**General Fund
Expenditure Detail**

		2017-18	2018-19		2019-20
		Actual	Current Budget	End of Year Projection	Budget
180	Non-Department				
Salaries/Benefits					
111-10-180-51014-000	Vacancy Savings	\$ -	\$ (386,000)	\$ (386,000)	\$ -
111-10-180-52019-000	Retiree Medical	335,342	503,014	503,014	621,523
111-10-180-52034-000	Medical Program Administration	47,954	108,986	108,986	182,189
		<u>58,296</u>	<u>226,000</u>	<u>226,000</u>	<u>803,712</u>
Materials/Supplies					
111-10-180-53001-000	Material & supplies	8,000	8,881	5,000	5,000
111-10-180-53020-000	Postage	214	214	150	200
111-10-180-53024-000	Utility payments - Gas	800	800	500	500
111-10-180-53030-000	Cleaning supplies	-	-	-	250
		<u>9,014</u>	<u>9,895</u>	<u>5,650</u>	<u>5,950</u>
Repairs/Maintenance					
111-10-180-54010-000	Building Maintenance	4,361	16,000	10,000	15,000
111-10-180-54020-000	Janitorial	-	14,150	20,000	20,000
		<u>4,361</u>	<u>30,150</u>	<u>30,000</u>	<u>35,000</u>
Contracts/Professional Services					
111-10-180-55001-000	Professional Services	29,013	10,061	10,000	7,500
111-10-180-55010-000	Intergov Admin Fees & Chgs	253	-	1,750	1,750
111-10-180-55014-000	Other profess fees & charges	81	100,000	100,000	-
111-10-180-55016-000	Communications	3,000	7,000	2,500	5,000
111-10-180-55017-000	Advertising	-	2,000	2,600	10,000
111-10-180-55020-000	Community Promotion	-	1,000	1,000	-
111-10-180-55025-000	Other Operating Contracts	138,560	89,469	100,000	125,000
111-10-180-55027-000	IT Software & User Licenses	-	32,129	32,129	50,000
111-10-180-55028-000	Alarm/Security	720	720	6,500	6,500
111-10-180-55031-000	Pest Control	780	5,000	2,000	2,500
		<u>172,407</u>	<u>247,379</u>	<u>258,479</u>	<u>208,250</u>
General Liability Insurance					
		<u>100,600</u>	<u>183,274</u>	<u>183,274</u>	<u>190,941</u>
Admin/Office Costs					
111-10-180-55500-000	Administration/Office Costs	22,940	-	25,000	25,000
111-10-180-55501-000	Membership Dues	15,152	15,531	15,531	20,000
111-10-180-55514-000	Internet/Cable	769	850	850	850
111-10-180-55901-000	Contributions	8,350	16,300	16,300	-
		<u>47,211</u>	<u>32,681</u>	<u>57,681</u>	<u>45,850</u>
111-10-180-59010-000	Transfer Out - IVECA	929	25,000	34,000	31,143
111-10-180-57001-000	Wastewater Advance - Principal	-	686,005	686,005	699,726
111-10-180-57002-000	Wastewater Advance - Interest	56,549	56,549	56,551	42,829
111-10-180-57005-000	JPIA Retrospective Payment Work Comp	-	227,649	227,647	227,647
111-10-180-570006-000	JPIA Retrospective Payment Gen Liab	-	406,131	406,131	406,131
111-10-180-59030-000	City Contribution to 2013-01	265,161	274,000	300,000	300,000
111-10-180-59020-000	Admin Cost Allocation	(160,530)	(249,638)	(249,638)	(346,914)
		<u>554,001</u>	<u>2,155,074</u>	<u>2,221,780</u>	<u>2,650,263</u>
Subtotal, Non-Department					
Subtotal, Administration		<u>\$ 2,220,375</u>	<u>\$ 4,078,582</u>	<u>\$ 3,989,451</u>	<u>\$ 4,416,421</u>



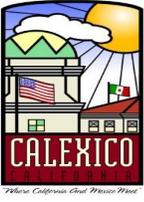
**City of Calexico
2019-20 Budget**

**All Departments
Measure H
Fund #120**

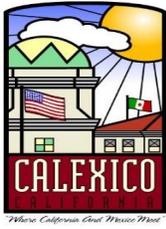
Purpose of Fund

Measure H is a Local sales and use tax approved by the voters in June 2010, effective October 1, 2010. The sales tax add-on (transactions and use tax) is a general purpose tax of .5% applicable on sales within the City of Calexico and sales outside of the City under certain applicable criteria. The passage of the tax establishes a Measure H Advisory Board to make recommendations on the use of the funds to the City Council.

	2017-18 Actual	2018-19 Projected	2019-20 Budget	Notes
Beginning Available Fund Balance	\$ 110,315	\$ (0)	\$ (0)	
Annual Activity				
Revenues				
Measure H Sales Tax	2,781,145	2,562,000	2,637,000	
	<u>2,781,145</u>	<u>2,562,000</u>	<u>2,637,000</u>	
Expenditures				
Salaries and Benefits				
Police	850,000	850,000	850,000	
Fire	400,000	400,000	400,000	
Transfers				
To Debt Fund for Bond Payment	996,087	1,000,000	1,000,000	
To General Fund for Operations	645,373	312,000	387,000	
	<u>2,891,460</u>	<u>2,562,000</u>	<u>2,637,000</u>	
Net Annual Activity	<u>(110,315)</u>	<u>-</u>	<u>-</u>	
Ending Available Fund Balance	\$ (0)	\$ (0)	\$ (0)	
Balance Sheet June 30, 2018				
Accounts Receivable	\$ 503,777			
Due to Other Funds	(503,777)			
Available Fund Balance	<u>\$ -</u>			



Operating Grant Funds

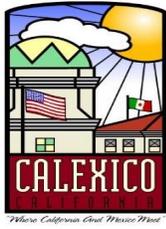


Community Services
Library Grants
Fund #221

Purpose of Fund

The City benefits from State of California grants to support library services. This fund reports the status of grant funds.

	<u>2017-18 Actual</u>	<u>2018-19 Projected</u>	<u>2019-20 Budget</u>	<u>Notes</u>
Beginning Available Fund Balance	\$ -	\$ -	\$ -	
Annual Activity				
Revenues				
State grant revenue	31,652	26,500	25,200	
	<u>31,652</u>	<u>26,500</u>	<u>25,200</u>	
Expenditures				
Materials/Supplies	13,077	6,000	5,700	
Contracts/Professional Services	16,257	17,500	17,050	
Administration/Office Costs	2,319	3,000	2,450	
	<u>31,652</u>	<u>26,500</u>	<u>25,200</u>	
Net Annual Activity	-	-	-	
Ending Available Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
<u>Balance Sheet June 30, 2018</u>				
Cash	\$ 700			
Current Payables	(700)			
Available Fund Balance	<u>\$ -</u>			
	-			

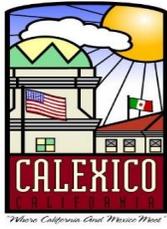


Community Services
Community Donations
Fund #222

Purpose of Fund

The City receives community donations to support a range of special services. Donations are reported in this fund to track the status of these restricted funds.

	2017-18 Actual	2018-19 Projected	2019-20 Budget	Notes
Beginning Available Fund Balance	\$ 150,938	\$ 133,235	\$ 64,156	
Annual Activity				
Contribution Revenues				
Police 210	-	-	-	
Animal Control 217	135	500	500	
Fire 250	-	-	-	
Library 510	7,660	18,000	10,000	
Recreation 520	53,444	19,000	16,500	
	<u>61,238</u>	<u>37,500</u>	<u>27,000</u>	
Expenditures				
Police 210	-	332	-	
Animal Control 217	-	3,000	1,000	
Fire 250	-	246	-	
Library 510	10,797	8,000	8,000	
Recreation 520	68,144	95,000	68,000	
	<u>78,941</u>	<u>106,579</u>	<u>77,000</u>	
			-	
Net Annual Activity	<u>(17,703)</u>	<u>(69,079)</u>	<u>(50,000)</u>	
Ending Available Fund Balance	<u>\$ 133,235</u>	<u>\$ 64,156</u>	<u>\$ 14,156</u>	
Balance Sheet June 30, 2018				
Due from Other Funds	\$ 145,882			
Current Payable	(12,647)			
	<u>\$ 133,235</u>			
	-			
Ending Balance by Program				
Police 210	\$ 332	\$ -	\$ -	
Animal Control 217	4,721	2,221	1,721	
Fire 250	246	-	-	
Library 510	-	10,000	12,000	
Recreation 520	127,935	51,935	435	
	<u>\$ 133,235</u>	<u>\$ 64,156</u>	<u>\$ 14,156</u>	
	-	-	-	



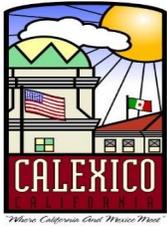
**City of Calexico
2019-20 Budget**

**Public Works
Gas Tax
Fund #231**

Purpose of Fund

The City receives Highway User Tax (HUTA) Gas Tax funds allocated by the State of California. Revenues are available to fund street maintenance programs. The funds are governed by the California Constitution Article XIX and Streets and Highways Code Section 2101.

	2017-18 Actual	2018-19 Projected	2019-20 Budget	Notes
Beginning Available Fund Bal: 1,642,799	\$ 1,642,799	\$ 1,622,098	\$ 1,559,060	
Annual Activity				
Revenues				
State Gas Tax	851,706	872,296	812,000	
Investment Income	19,395	5,000	5,000	
	<u>871,101</u>	<u>877,296</u>	<u>817,000</u>	
Expenditures				
Salaries and Benefits	216,868	333,784	573,341	
Materials/Supplies	128,900	127,650	248,000	
Electricity/Streetlights	265,615	220,000	300,000	
Repairs/Maintenance	100,797	85,000	200,000	Street Rehab Program: Street Signs Street Lights Street Striping
Contracts/Professional Services	124,949	123,900	85,400	Includes temporary staffing for street maintenance and street sweeping
Capital Outlay	54,672	50,000	225,000	#951
	<u>891,802</u>	<u>940,334</u>	<u>1,631,741</u>	
Net Annual Activity	<u>(20,701)</u>	<u>(63,038)</u>	<u>(814,741)</u>	
Ending Available Fund Balance	<u>\$ 1,622,098</u>	<u>\$ 1,559,060</u>	<u>\$ 744,319</u>	
<u>Balance Sheet June 30, 2018</u>				
Cash	\$ 1,691,580			
Current Payables	(69,482)			
Available Fund Balance	<u>\$ 1,622,098</u>			

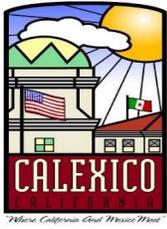


Police Department
Asset Seizure/Forfeiture
Fund # 241

Purpose of Fund

This Police Department program is sponsored by the Federal Department of Justice. Local and law enforcement agencies may equitably share in federally forfeited property. The forfeited property is subject to law and regulations for various law enforcement related uses such as training, equipment, operations, facilities, drug awareness programs, etc. The use must supplement the resources of the recipient agency in order to be a permitted use and directly benefit the recipient.

	2017-18 Actual	2018-19 Projected	2019-20 Budget	Notes
Beginning Available Fund Balance	\$ -	\$ -	\$ -	
Annual Activity				
Revenues				
Federal Grant - Asset Forfeitures	196,842	-	-	Activity will be budgeted at the time grant funds become available.
Investment Earnings	-	-	-	
	<u>196,842</u>	<u>-</u>	<u>-</u>	
Expenditures				
Salaries and Benefits	-	-	-	
Materials/Supplies	-	-	-	
Equipment and Operations	210 196,842	-	-	
Aministration/Office Cost	-	-	-	
Capital Outlay				
Other Equipment	-	-	-	
	<u>196,842</u>	<u>-</u>	<u>-</u>	
Net Annual Activity	<u>-</u>	<u>-</u>	<u>-</u>	
Ending Available Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
Balance Sheet June 30, 2018				
Cash	\$ -			
Current Receivables	-			
Current Payables	-			
Available Fund Balance	<u>\$ -</u>			
	-			

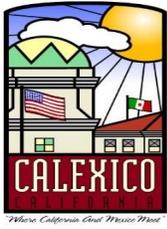


**Police and Fire Departments
Prop 172/Public Safety Sales Tax
Fund # 242**

Purpose of Fund

This fund reports the City's share of a 1/2% sales tax revenue imposed by the California Constitution. The funds must be used for public safety purposes. The City splits available funds between Police and Fire Department activities.

	2017-18 Actual	2018-19 Projected	2019-20 Budget	Notes
Beginning Available Fund Balance	\$ -	\$ -	\$ -	
Annual Activity				
Revenues				
Prop 172/Public Safety Sales Tax				
Police	70,000	70,000	70,000	
Fire	70,000	70,000	70,000	
	<u>140,000</u>	<u>140,000</u>	<u>140,000</u>	
Expenditures				
Salaries and Benefits				
Police 210	70,000	70,000	70,000	General Fund Reimbursement
Fire 250	70,000	70,000	70,000	
	<u>140,000</u>	<u>140,000</u>	<u>140,000</u>	
Net Annual Activity	-	-	-	
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
<u>Balance Sheet June 30, 2018</u>				
Cash	\$ -			
Current Receivables	140,000			
Due to other Funds	(140,000)			
Available Fund Balance	<u>\$ -</u>			
	-			

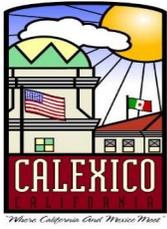


Police Department
COPS State Grant Program (AB 3229)
Fund #243

Purpose of Fund

The State of California allocates a minimum of \$100,000 per year to each City to support general Police Department programs.

	<u>2017-18 Actual</u>	<u>2018-19 Projected</u>	<u>2019-20 Budget</u>	<u>Notes</u>
Beginning Available Fund Balance	\$ -	\$ -	\$ -	
Annual Activity				
Revenues				
State COPS Grants	144,561	50,000	100,000	
	<u>144,561</u>	<u>50,000</u>	<u>100,000</u>	
Expenditures				
Salaries and Benefits 210	144,561	50,000	100,000	General Fund Reimbursement
	<u>144,561</u>	<u>50,000</u>	<u>100,000</u>	
Net Annual Activity	<u>-</u>	<u>-</u>	<u>-</u>	
Ending Available Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
<u>Balance Sheet June 30, 2018</u>				
Cash	\$ -			
Current Receivables	193,771			
Due to Other Funds	(193,771)			
Available Fund Balance	<u>\$ -</u>			
	-			

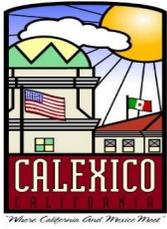


Police Department
Operation Stonegarden
Fund #246

Purpose of Fund

This fund is used by the Police Department to track overtime and equipment purchased under the federal grant "Operation Stonegarden" for border protection operations .

		2017-18 Actual	2018-19 Projected	2019-20 Budget	Notes
Beginning Available Fund Balance		\$ -	\$ -	\$ -	
Annual Activity					
Revenues					
Federal Grant Revenue		26,017	3,877	-	
		<u>26,017</u>	<u>3,877</u>	<u>-</u>	
Expenditures					
Salaries and Benefits	210	26,017	3,877	-	Minimal grant activity is anticipated due to limited staff available for participation in program. A General Fund offset will be recognized and budgeted as activity occurs.
		<u>26,017</u>	<u>3,877</u>	<u>-</u>	
Net Annual Activity		<u>-</u>	<u>-</u>	<u>-</u>	
Ending Available Fund Balance		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
Balance Sheet June 30, 2018					
Cash		\$ -			
Current Receivables		19,576			
Due to Other Funds		(19,576)			
Available Fund Balance		<u>\$ -</u>			
		<u>-</u>			

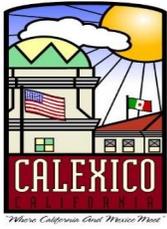


**Community Development
Cannabis Applicant Reimbursements
Fund #256**

Purpose of Fund

This fund is used to track Cannabis application deposits and expenditures related to Cannabis Industry. The Community Development Services Department handles application process and approvals.

	<u>2017-18 Actual</u>	<u>2018-19 Projected</u>	<u>2019-20 Budget</u>	<u>Notes</u>
Beginning Available Fund Balance	\$ -	\$ -	\$ -	
Annual Activity				
Revenues				
Applicant Fees	127,734	10,000	10,000	
	<u>127,734</u>	<u>10,000</u>	<u>10,000</u>	
Expenditures				
Professional Services	127,734	10,000	10,000	
	<u>127,734</u>	<u>10,000</u>	<u>10,000</u>	
Net Annual Activity	-	-	-	
Ending Available Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
<u>Balance Sheet June 30, 2018</u>				
Cash	\$ 28,268			
Current Receivables	8,203			
Accounts Payable	(29,048)			
Deposits Payable	(7,424)			
Available Fund Balance	<u>\$ -</u>			
	-			

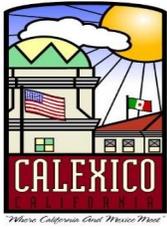


Community Development
El Portal Reimbursement Activity
Fund #257

Purpose of Fund

This fund is used to track El Portal deposits and expenditures related to Housing Subdivision. El Portal Subdivision consists of 621 of single family units and 352 multi units.

	2017-18 Actual	2018-19 Projected	2019-20 Budget	Notes
Beginning Available Fund Balance	\$ -	\$ -	\$ -	
Annual Activity				
Revenues				
Applicant Fees	160,244			
	<u>160,244</u>	<u>-</u>	<u>-</u>	
Expenditures				
Professional Services	160,244			
	<u>160,244</u>	<u>-</u>	<u>-</u>	
Net Annual Activity	<u>-</u>	<u>-</u>	<u>-</u>	
Ending Available Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
Balance Sheet June 30, 2018				
Cash	\$ 8,998			
Current Receivables	51,152			
Accounts Payable	(60,150)			
Available Fund Balance	<u>\$ -</u>			
	-			

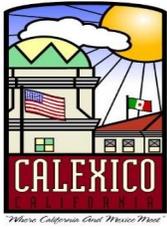


**Police Department
Imperial Valley Emergency Communications Authority (IVECA)
Fund #271**

Purpose of Fund

Local Agencies within Imperial Valley benefit from regional emergency communications planning and services. The City funds a contribution to the Imperial Valley ECA (IVECA) regional program cost through a 30% allocation of its Transient Occupancy Hotel tax revenues. The City's annual cost allocation is exceeding available TOT revenues and a supplemental General Fund allocation is budgeted for the shortfall.

	<u>2017-18 Actual</u>	<u>2018-19 Projected</u>	<u>2019-20 Budget</u>	<u>Notes</u>
Beginning Available Fund Balance	\$ -	\$ -	\$ -	
Annual Activity				
Revenues				
30% Allocation of Transient Occupancy Tax	91,947	90,000	102,857	
Transfer In - General Fund	929	34,000	31,143	
	<u>92,876</u>	<u>124,000</u>	<u>134,000</u>	
Expenditures				
Contracts/Professional Services	92,876	124,000	134,000	Contribution to IVECA
	<u>92,876</u>	<u>124,000</u>	<u>134,000</u>	
Net Annual Activity	-	-	-	
Ending Available Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
<u>Balance Sheet June 30, 2018</u>				
Cash	\$ -			
Current Receivables	15,274			
Due to Other Funds	(15,274)			
Available Fund Balance	<u>\$ -</u>			
	-			

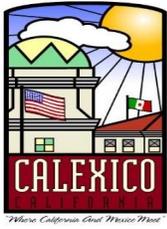


Public Works Department
Solid Waste
Fund #281

Purpose of Fund

The City provides residential solid waste disposal services through a private vendor contract.

	2017-18 Actual	2018-19 Projected	2019-20 Budget	Notes
Beginning Available Fund Balance	\$ 599,808	\$ 639,418	\$ 639,418	
Annual Activity				
Revenues				
Customer Fees	1,845,926	1,968,000	2,008,000	
Investment Income	9,948			
	<u>1,855,874</u>	<u>1,968,000</u>	<u>2,008,000</u>	
Expenditures				
Operator Contract	1,783,190	1,918,000	1,926,000	
Administration/Office Costs	33,073	45,000	62,000	Membership Dues
Professional Services		5,000	20,000	Contract renewal
	<u>1,816,264</u>	<u>1,968,000</u>	<u>2,008,000</u>	
Net Annual Activity	<u>39,610</u>	<u>-</u>	<u>-</u>	
Ending Available Fund Balance	<u>\$ 639,418</u>	<u>\$ 639,418</u>	<u>\$ 639,418</u>	
Balance Sheet June 30, 2018				
Cash	\$ 13,211			
Current Receivables	10,437			
Due from other Funds	901,520			
Current Payables	(285,750)			
Available Fund Balance	<u>\$ 639,418</u>			

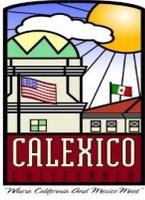


**Business Improvement District
Fund #712**

Purpose of Fund

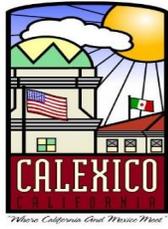
This fund tracks collections and payments on behalf of the City's Business Improvement District.

	<u>2017-18 Actual</u>	<u>2018-19 Projected</u>	<u>2019-20 Budget</u>	<u>Notes</u>
Beginning Available Fund Balance	\$ 61,662	\$ 67,102	\$ 55,102	
Annual Activity				
Revenues				
PBID Assessments	4,700	-	10,000	Pending District revival in 2019-20
Investment Income	771	-		
	<u>5,471</u>	<u>-</u>	<u>10,000</u>	
Expenditures				
PBID Operations	30	12,000	65,000	Available for District Programs
	<u>30</u>	<u>12,000</u>	<u>65,000</u>	
Net Annual Activity	<u>5,441</u>	<u>(12,000)</u>	<u>(55,000)</u>	
Ending Available Fund Balance	\$ 67,102	\$ 55,102	\$ 102	
<u>Balance Sheet June 30, 2018</u>				
Cash	67,102			
Current Payables	-			
Available Fund Balance	<u>\$ 67,102</u>			
	-			



Housing Funds

<u>Source</u>	<u>Program</u>	<u>Fund Numbers</u>
Redevelopment	Housing Successor (Former 20% Housing Set Aside)	802
Federal	Community Development Block Grant	840
Federal	HOME Grant	841
Local	Local Housing Funds (SRRP/HELP)	842-3

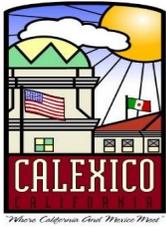


Housing and Economic Development Department
Housing Successor
Fund #802

Purpose of Fund

This fund tracks low/moderate income housing loans and other assets received from the former Redevelopment Agency at the time of redevelopment dissolution in 2012. As loan repayments are received, program income is recognized and is available for affordable housing purposes. State Senate Bill 341 established eligibility for administrative charges to this program up to \$200,000 per year. This admin allowance is used to reimburse the General Fund for Housing Department administration.

	<u>2017-18 Actual</u>	<u>2018-19 Projected</u>	<u>2019-20 Budget</u>	<u>Notes</u>
Beginning Available Fund Balance	\$ 2,368,303	\$ 1,951,563	\$ 1,949,563	
Annual Activity				
Revenues				
Program Income	3,355	3,000	-	Program income includes principal and interest collections on affordable housing loans receivable.
Investment Income	26,392			
	<u>29,747</u>	<u>3,000</u>	<u>-</u>	
Expenditures				
Contracts/Professional Services	487	5,000	5,000	Loan administrator
Transfer to CDBG Fund	446,000			To buy portion of Primavera loan from CDBG grant program (resolution of Single Audit finding)
	<u>446,487</u>	<u>5,000</u>	<u>5,000</u>	
Net Annual Activity	<u>(416,740)</u>	<u>(2,000)</u>	<u>(5,000)</u>	
Ending Available Fund Balance	<u>\$ 1,951,563</u>	<u>\$ 1,949,563</u>	<u>\$ 1,944,563</u>	
<u>Balance Sheet June 30, 2018</u>				
Restricted Cash	\$ 1,944,972			
Due from Other Housing Funds	6,391			
Current Receivables	200			
Available Fund Balance	<u>1,951,563</u>			
Loans Receivable	4,289,815			
Total Fund Balance	<u>\$ 6,241,378</u>			
				-
<u>Housing Loans Receivable, June 2018</u>				
Loan-Calexico Family Apts LP	\$ 400,000			
Loan-De Anza Hotel LP Sep 1996	422,976			
Loan-Housing Auth - Victoria	200,000			
Loan-C.C.A.C.	306,377			
Other loans and interest	2,960,462			
	<u>\$ 4,289,815</u>			

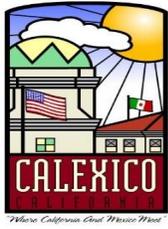


Housing and Economic Development Department
CDBG Program Income Fund (Federal)
Fund #840

Purpose of Fund

This fund reports on the status of the CDBG housing loan portfolio. As loan repayments are received, program income is recognized and is available to support CDBG eligible programs.

	2017-18 Actual	2018-19 Projected	2019-20 Budget	Notes
Beginning Available Fund Balance	\$ 945,270	\$1,845,245	\$2,099,245	
Annual Activity				
Revenues				
Program Income	310,014	260,000	-	Program income includes collections on affordable housing loans receivable. Program income is budgeted after receipt.
Transfers In - Local Housing Funds				
802 Successor Housing	446,000			
281 Local Housing Funds	154,000			2017-18 Transfers have moved the CDBG Primavera Loan receivable to other local housing funds to resolve a CDBG grant compliance finding.
	<u>910,014</u>	<u>260,000</u>	<u>-</u>	
Expenditures				
Contracts/Professional Services	10,039	6,000	6,000	Loan administrator
	<u>10,039</u>	<u>6,000</u>	<u>6,000</u>	
Net Annual Activity	<u>899,975</u>	<u>254,000</u>	<u>(6,000)</u>	
Ending Available Fund Balance	<u>\$ 1,845,245</u>	<u>\$2,099,245</u>	<u>\$2,093,245</u>	
Balance Sheet June 30, 2018				
Cash	\$ 1,858,786			
Current Receivables	5,378			
Accounts Payable	(18,919)			
Available Fund Balance	<u>1,845,245</u>			
Loans Receivable	<u>3,749,804</u>			
Total Fund Balance	<u>\$ 5,595,048</u>			
	-			
Housing Loans receivable, June 2018				
De Anza Hotel LP Sep 1996	\$ 759,333			
Other loans and interest	<u>2,990,471</u>			
	<u>\$ 3,749,804</u>			
	-			

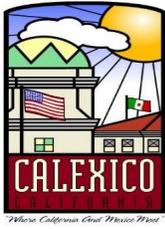


Housing and Economic Development Department
HOME Program Income Fund (Federal)
Fund #841

Purpose of Fund

This fund reports on the status of the HOME housing loan portfolio. As loan repayments are received, program income is recognized and is available to support HOME eligible programs.

	2017-18 Actual	2018-19 Projected	2019-20 Budget	Notes
Beginning Available Fund Balance	\$ 321,776	\$ 458,883	\$ 496,883	
Annual Activity				
Revenues				
Program Income	137,501	40,000	-	Program income includes collections on affordable housing loans receivable.
	<u>137,501</u>	<u>40,000</u>	<u>-</u>	
Expenditures				
Contracts/Professional Services	393	2,000	8,000	
	<u>393</u>	<u>2,000</u>	<u>8,000</u>	
Net Annual Activity	<u>137,107</u>	<u>38,000</u>	<u>(8,000)</u>	
Ending Available Fund Balance	<u>\$ 458,883</u>	<u>\$ 496,883</u>	<u>\$ 488,883</u>	
Balance Sheet June 30, 2018				
Cash	\$ 464,915			
Current Receivables	277			
Current Payables	(6,309)			
Available Fund Balance	458,883			
Loans Receivable	22,223,526			
Total Fund Balance	<u>\$ 22,682,409</u>			
Housing Loans receivable, June 2018				
Loan-Calexico Family Apts LP	\$ 3,400,000			
Loan-HDP Villa Del Este	1,363,887			
Loan-De Anza Hotel LP Sep 1996	5,000,000			
Loan-Villa Primavera Fam Apts.	4,500,000			
Other loans	4,989,207			
Interest	2,970,432			
	<u>\$ 22,223,526</u>			

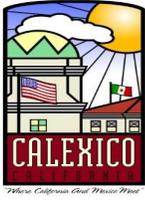


Housing and Economic Development Department
Local Housing Funds
Fund #842/3

Purpose of Fund

This Fund accounts for a housing loan portfolio originally funded through the State HELP and SLPP grant programs. The eligibility restrictions are complete for the program. Program income is available for general housing support as loans in the portfolio mature.

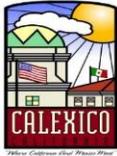
	2017-18 Actual	2018-19 Projected	2019-20 Budget	Notes
Beginning Available Fund Balance	\$ 125,949	\$ (30,459)	\$ 16,541	
Annual Activity				
Revenues				Program income includes principal and interest collections on affordable housing loans receivable.
Program Income	33,299	49,000	-	
Investment Income	1,737	-	-	
	<u>35,036</u>	<u>49,000</u>	<u>-</u>	
Expenditures				
Contracts/Professional Services	37,443	2,000	2,000	Loan administrator
Transfer Out - CDBG	154,000	-	-	To reclassify portion of CDBG/Primavera Loan to local housing funds
	<u>191,443</u>	<u>2,000</u>	<u>2,000</u>	
Net Annual Activity	<u>(156,408)</u>	<u>47,000</u>	<u>(2,000)</u>	
Ending Available Fund Balance	\$ (30,459)	\$ 16,541	\$ 14,541	
Balance Sheet June 30, 2018				
Cash	\$ -			
Current Receivables	2,385			
Due to Other Funds	(6,391)			
Accounts Payable	(26,453)			
Available Fund Balance	<u>(30,459)</u>			
Loans Receivable	386,060			
Total Fund Balance	<u>\$ 355,601</u>			



Capital Improvement Program

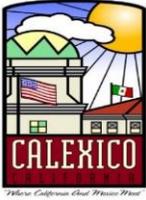
5 - Year Capital Improvement Program

Capital Project and Debt Service Funds



5-Year Capital Improvement Program
Project Summary

	2019-20	2020-21	2021-22	2022-23	2023-24	Total
Street Projects						
903 New River Parkway	\$ 2,000,000	-	-	-	-	\$ 2,000,000
944 Second Street Bridge Widening	3,889,547	-	-	-	-	3,889,547
946 17-18 Downtown Improvements	315,000	-	-	-	-	315,000
951 Gas Tax Street Improvements	225,000	-	-	-	-	225,000
956 Street Overlay	6,225,000	5,610,000	1,500,000	1,500,000	1,500,000	16,335,000
967 Scaroni Road Improvements	855,000	-	-	-	-	855,000
968 Cole Blvd. Improvements	1,507,580	-	-	-	-	1,507,580
969 Weakley Road Improvements	193,000	476,000	-	-	-	669,000
980 East Area Facilities Plan	901,529	-	-	-	-	901,529
	16,111,656	6,086,000	1,500,000	1,500,000	1,500,000	26,697,656
Other Transportation Projects						
979 Bike/Ped/Bus Benches/Shelters	446,000	-	-	-	-	446,000
983 Airport Taxiway Rehabilitation	212,677	-	-	-	-	212,677
	658,677	-	-	-	-	658,677
General Government						
916 Fire Station Improvements	266,336	4,065,000	2,007,668	-	-	6,339,004
963 Art in Public Places	103,000	-	-	-	-	103,000
978 Park Improvements/Cordova Park	2,226,662	-	-	-	-	2,226,662
982 De Las Flores Street Improvements	62,000	-	-	-	-	62,000
990 Library Facilities	40,000	-	-	-	-	40,000
991 Recreation Facilities	71,106	-	-	-	-	71,106
994 ADA Projects	150,000	-	-	-	-	150,000
996 Dispatch Console	188,000	-	-	-	-	188,000
	3,107,104	4,065,000	2,007,668	-	-	9,179,772
Water Treatment and Distribution						
926 TTHM Analyzer	55,000	-	-	-	-	55,000
927 Chlorine Analyzer	73,000	-	-	-	-	73,000
960 New Clarifier and Filter System	5,200,000	-	-	-	-	5,200,000
961 Raw Water Reservoir Improvements	-	1,101,000	-	-	-	1,101,000
961 Storage Tank Baffle Repairs	120,000	-	-	-	-	120,000
964 Eastside Storage Tank Improvements	500,000	-	-	-	-	500,000
966 Water Pipeline Replacement	1,001,000	1,001,000	1,001,000	1,001,000	1,001,000	5,005,000
984 Urban Water Management Study	-	50,000	-	-	-	50,000
985 Water Distribution Expansion	3,500,000	-	-	-	-	3,500,000
987 Switch to Hypochlorine	400,000	-	-	-	-	400,000
988 Prelim Engineering/Treatment Plant	125,000	-	-	-	-	125,000
992 Water Equipment	815,000	-	-	-	-	815,000
	11,789,000	2,152,000	1,001,000	1,001,000	1,001,000	16,944,000
Wastewater Collection and Treatment						
933 Lift Station No. 9 and 11 Rehab.	1,950,000	-	-	-	-	1,950,000
934 Emergency Generator Replacement	1,025,000	-	-	-	-	1,025,000
936 UV Disinfection System Upgrade	450,000	-	-	-	-	450,000
937 Laboratory Equipment Replacement	100,000	-	-	-	-	100,000
938 Compactor, Bar Screen, Grit Chamber F	1,200,000	-	-	-	-	1,200,000
940 Sewer Manhole/Collection System	1,551,000	1,001,000	1,001,000	1,001,000	1,001,000	5,555,000
966 Lift Station No. 1 Replacement	1,700,000	-	-	-	-	1,700,000
973 Wastewater Plant Expansion/Upgrade	2,000,000	10,501,000	15,250,000	-	-	27,751,000
974 CCTV Inside/Sewer Collection Pipes	150,000	-	-	-	-	150,000
986 Wastewater Collection Master Plan	200,010	-	-	-	-	200,010
993 Wastewater Equipment	770,000	-	-	-	-	770,000
	11,096,010	11,502,000	16,251,000	1,001,000	1,001,000	40,851,010
Total 5-Year CIP Program	\$ 42,762,447	23,805,000	20,759,668	3,502,000	3,502,000	\$ 94,331,115



**5-Year Capital Improvement Program
Project Details**

	<u>Fiscal Year</u> <u>2019-20</u>	<u>Fiscal Year</u> <u>2020-21</u>	<u>Fiscal Year</u> <u>2021-22</u>	<u>Fiscal Year</u> <u>2022-23</u>	<u>Fiscal Year</u> <u>2023-24</u>	<u>Total</u>
903 <u>New River Parkway</u>						
55017 - Advertising	1,000					1,000
56001 - Engineering/Design	2,832					2,832
56002 - Engineering/Inspection	100,000					100,000
56003 - Construction	1,896,168					1,896,168
	<u>2,000,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,000,000</u>
<u>Funded by:</u>						
Fund 474 State Grant	400,000					400,000
Fund 476 Federal Grant	1,600,000					1,600,000
	<u>2,000,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,000,000</u>
	-	-	-	-	-	-
916 <u>Fire Station Improvements</u>						
56003 - Construction	266,336	4,065,000	2,007,668			6,339,004
	<u>266,336</u>	<u>4,065,000</u>	<u>2,007,668</u>	<u>-</u>	<u>-</u>	<u>6,339,004</u>
<u>Funded by:</u>						
Fund 401 Measure H Bonds	266,336	4,065,000	1,307,668	-	-	5,639,004
Fund 840 CDBG			700,000			700,000
	<u>266,336</u>	<u>4,065,000</u>	<u>2,007,668</u>	<u>-</u>	<u>-</u>	<u>6,339,004</u>
	-	-	-	-	-	-
926 <u>TTHM Analyzer</u>						
56003 - Construction	55,000					55,000
	<u>55,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>55,000</u>
<u>Funded by:</u>						
Fund 516 Water Enterprise	55,000					55,000
	<u>55,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>55,000</u>
	-	-	-	-	-	-
927 <u>Chlorine Analyzer</u>						
56003 - Construction	73,000					73,000
	<u>73,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>73,000</u>
<u>Funded by:</u>						
Fund 516 Water Enterprise	73,000					73,000
	<u>73,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>73,000</u>
	-	-	-	-	-	-
933 <u>Lift Station No. 9 and 11 Rehab.</u>						
55017 - Advertising	1,000					1,000
56001 - Engineering/Design	85,000					85,000
56002 - Engineering/Inspection	50,000					50,000
56003 - Construction	1,814,000					1,814,000
	<u>1,950,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,950,000</u>
<u>Funded by:</u>						
Fund 547 Wastewater Enterprise	1,950,000					1,950,000
	<u>1,950,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,950,000</u>
	-	-	-	-	-	-
934 <u>Emergency Generator Replacement</u>						
55017 - Advertising	1,000					1,000
56001 - Engineering/Design	24,000					24,000
56003 - Construction	1,000,000					1,000,000
	<u>1,025,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,025,000</u>
Fund 547 Wastewater Enterprise	1,025,000					1,025,000
	<u>1,025,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,025,000</u>
	-	-	-	-	-	-

Continued

**5-Year Capital Improvement Program
Project Details**

	<u>Fiscal Year 2019-20</u>	<u>Fiscal Year 2020-21</u>	<u>Fiscal Year 2021-22</u>	<u>Fiscal Year 2022-23</u>	<u>Fiscal Year 2023-24</u>	<u>Total</u>
<i>Continued</i>						
936	<u>UV Disinfection System Upgrade</u>					
	56003 - Construction	450,000				450,000
		450,000	-	-	-	450,000
	Funded by:					
	Fund 547 Wastewater Enterprise	450,000				450,000
		450,000	-	-	-	450,000
		-	-	-	-	-
937	<u>Laboratory Equipment Replacement</u>					
	56014 - Machinery and Equipment	100,000				100,000
		100,000	-	-	-	100,000
	Funded by:					
	Fund 547 Wastewater Enterprise	100,000				100,000
		100,000	-	-	-	100,000
		-	-	-	-	-
938	<u>Compactor, Bar Screen, Grit Chamber Replacement (Headwork)</u>					
	56014 - Machinery and Equipment	1,200,000				1,200,000
		1,200,000	-	-	-	1,200,000
	Funded by:					
	Fund 547 Wastewater Enterprise	1,200,000	-	-	-	1,200,000
		1,200,000	-	-	-	1,200,000
		-	-	-	-	-
940	<u>Sewer Manhole/Collection System</u>					
	55017 - Advertising	1,000	1,000	1,000	1,000	5,000
	56001 - Engineering/Design	50,000	50,000	50,000	50,000	250,000
	56003 - Construction	1,500,000	950,000	950,000	950,000	5,300,000
		1,551,000	1,001,000	1,001,000	1,001,000	5,555,000
	Funded by:					
	Fund 547 Wastewater Enterprise	1,551,000	1,001,000	1,001,000	1,001,000	5,555,000
		1,551,000	1,001,000	1,001,000	1,001,000	5,555,000
		-	-	-	-	-
944	<u>Second Street Bridge Widening</u>					
	55017 - Advertising	1,000				1,000
	56001 - Engineering/Design	85,000				85,000
	56002 - Engineering/Inspection	100,000				100,000
	56003 - Construction	3,703,547				3,703,547
		3,889,547	-	-	-	3,889,547
	Funded by:					
	Fund 233 Measure D	1,500,000				1,500,000
	Fund 411 RDA Bond	2,189,547				2,189,547
	Fund 237 SB1	200,000				200,000
		3,889,547	-	-	-	3,889,547
		-	-	-	-	-
946	<u>17-18 Downtown Improvements</u>					
	56003 - Construction	315,000				315,000
		315,000	-	-	-	315,000
	Funded by:					
	Fund 233 - Measure D	315,000				315,000
		315,000	-	-	-	315,000
		-	-	-	-	-
951	<u>Gas Tax Street Improvements</u>					
	56003 - Construction	225,000				225,000
		225,000	-	-	-	225,000
	Funded by:					
	Fund 231 - Gas Tax	225,000				225,000
		225,000	-	-	-	225,000
		-	-	-	-	-

Continued

**5-Year Capital Improvement Program
Project Details**

	<u>Fiscal Year</u> <u>2019-20</u>	<u>Fiscal Year</u> <u>2020-21</u>	<u>Fiscal Year</u> <u>2021-22</u>	<u>Fiscal Year</u> <u>2022-23</u>	<u>Fiscal Year</u> <u>2023-24</u>	<u>Total</u>
<i>Continued</i>						
956	<u>Street Overlay</u>					
						-
		85,000				85,000
	25,000	25,000				50,000
	6,200,000	5,500,000	1,500,000	1,500,000	1,500,000	16,200,000
	6,225,000	5,610,000	1,500,000	1,500,000	1,500,000	16,335,000
	<u>Funded by:</u>					
			1,500,000	1,500,000	1,500,000	4,500,000
	200,000					200,000
						-
	6,025,000	5,610,000				11,635,000
	6,225,000	5,610,000	1,500,000	1,500,000	1,500,000	16,335,000
	-	-	-	-	-	-
960	<u>New Clarifier and Filter System</u>					
	1,000					1,000
	100,000					100,000
	100,000					100,000
	4,999,000					4,999,000
	5,200,000	-	-	-	-	5,200,000
	<u>Funded by:</u>					
	5,200,000					5,200,000
	5,200,000	-	-	-	-	5,200,000
	-	-	-	-	-	-
961	<u>Raw Water Reservoir Improvements</u>					
		1,000				1,000
		100,000				100,000
						-
		1,000,000				1,000,000
	-	1,101,000	-	-	-	1,101,000
	<u>Funded by:</u>					
		1,101,000				1,101,000
	-	1,101,000	-	-	-	1,101,000
	-	-	-	-	-	-
961	<u>Storage Tank Baffle Repairs</u>					
	120,000					120,000
	120,000	-	-	-	-	120,000
	<u>Funded by:</u>					
	120,000					120,000
	120,000	-	-	-	-	120,000
	-	-	-	-	-	-
963	<u>Art in Public Places</u>					
	103,000					103,000
	103,000	-	-	-	-	103,000
	<u>Funded by:</u>					
	103,000					103,000
	103,000	-	-	-	-	103,000
	-	-	-	-	-	-
964	<u>Eastside Storage Tank Improvements</u>					
	1,000					1,000
	50,000					50,000
						-
	449,000					449,000
	500,000	-	-	-	-	500,000
	500,000					500,000
	500,000	-	-	-	-	500,000
	-	-	-	-	-	-

Continued

**5-Year Capital Improvement Program
Project Details**

	<u>Fiscal Year 2019-20</u>	<u>Fiscal Year 2020-21</u>	<u>Fiscal Year 2021-22</u>	<u>Fiscal Year 2022-23</u>	<u>Fiscal Year 2023-24</u>	<u>Total</u>
<i>Continued</i>						
966	<u>Water Pipeline Replacement</u>					
55017 - Advertising	1,000	1,000	1,000	1,000	1,000	5,000
56001 - Engineering/Design	50,000	50,000	50,000	50,000	50,000	250,000
56003 - Construction	950,000	950,000	950,000	950,000	950,000	4,750,000
	<u>1,001,000</u>	<u>1,001,000</u>	<u>1,001,000</u>	<u>1,001,000</u>	<u>1,001,000</u>	<u>5,005,000</u>
<u>Funded by:</u>						
Fund 516 Water Enterprise	1,001,000	1,001,000	1,001,000	1,001,000	1,001,000	5,005,000
	<u>1,001,000</u>	<u>1,001,000</u>	<u>1,001,000</u>	<u>1,001,000</u>	<u>1,001,000</u>	<u>5,005,000</u>
	-	-	-	-	-	-
966	<u>Lift Station No. 1 Replacement</u>					
55017 - Advertising	1,000					1,000
56001 - Engineering/Design	24,000					24,000
56003 - Construction	1,675,000					1,675,000
	<u>1,700,000</u>	-	-	-	-	<u>1,700,000</u>
<u>Funded by:</u>						
Fund 547 Wastewater Enterprise	1,700,000	-	-	-	-	1,700,000
	<u>1,700,000</u>	-	-	-	-	<u>1,700,000</u>
	-	-	-	-	-	-
967	<u>Scaroni Road Improvements</u>					
55017 - Advertising	1,000					1,000
56003 - Construction	854,000					854,000
	<u>855,000</u>	-	-	-	-	<u>855,000</u>
<u>Funded by:</u>						
Fund 233 Measure D	268,089					268,089
Fund 412 Federal Grant	305,000					305,000
Fund 237 SB1	281,911					281,911
	<u>855,000</u>	-	-	-	-	<u>855,000</u>
	-	-	-	-	-	-
968	<u>Cole Blvd. Improvements</u>					
55017 - Advertising	1,000					1,000
56001 - Engineering/Design	75,000					75,000
56003 - Construction	1,431,580					1,431,580
	<u>1,507,580</u>	-	-	-	-	<u>1,507,580</u>
<u>Funded by:</u>						
Fund 452 Cole Road Improv.	1,507,580					1,507,580
	<u>1,507,580</u>	-	-	-	-	<u>1,507,580</u>
	-	-	-	-	-	-
969	<u>Weakley Road Improvements</u>					
55017 - Advertising	1,000	1,000				2,000
56001 - Engineering/Design	192,000					192,000
56002 - Engineering/Inspection		85,000				85,000
56003 - Construction		390,000				390,000
	<u>193,000</u>	<u>476,000</u>	-	-	-	<u>669,000</u>
<u>Funded by:</u>						
Fund 233 Measure D	20,000	185,000				205,000
Fund 412 Federal Grant	173,000	291,000				464,000
	<u>193,000</u>	<u>476,000</u>	-	-	-	<u>669,000</u>
	-	-	-	-	-	-

Continued

**5-Year Capital Improvement Program
Project Details**

	<u>Fiscal Year 2019-20</u>	<u>Fiscal Year 2020-21</u>	<u>Fiscal Year 2021-22</u>	<u>Fiscal Year 2022-23</u>	<u>Fiscal Year 2023-24</u>	<u>Total</u>
<i>Continued</i>						
973	<u>Wastewater Plant Expansion and Upgrade</u>					
		1,000				1,000
	2,000,000					2,000,000
		250,000	250,000			500,000
		10,250,000	15,000,000			25,250,000
	2,000,000	10,501,000	15,250,000	-	-	27,751,000
	<u>Funded by:</u>					
	2,000,000	10,501,000	15,250,000			27,751,000
	2,000,000	10,501,000	15,250,000			27,751,000
	-	-	-	-	-	-
974	<u>CCTV Inside/Sewer Collection Pipes</u>					
	150,000					150,000
	150,000	-	-			150,000
	<u>Funded by:</u>					
	150,000	-	-			150,000
	150,000	-	-			150,000
	-	-	-	-	-	-
978	<u>Park Improvements/Cordova Park</u>					
	2,226,662					2,226,662
	2,226,662	-	-	-	-	2,226,662
	<u>Funded by:</u>					
	900,000					900,000
	926,662					926,662
	400,000					400,000
	2,226,662	-	-	-	-	2,226,662
	-	-	-	-	-	-
979	<u>Article 3 - Bike/Pedestrian Improvements</u>					
		1,000				1,000
	405,000					405,000
	406,000	-	-	-	-	406,000
	<u>Funded by:</u>					
	406,000					406,000
	406,000	-	-	-	-	406,000
	-	-	-	-	-	-
979	<u>Article 8e Bus Benches/Shelters</u>					
	40,000					40,000
	40,000	-	-	-	-	40,000
	<u>Funded by:</u>					
	40,000					40,000
	40,000	-	-	-	-	40,000
	-	-	-	-	-	-
980	<u>East Area Facilities Plan</u>					
	901,529			-		901,529
	901,529	-	-	-	-	901,529
	<u>Funded by:</u>					
	901,529					901,529
	901,529	-	-	-	-	901,529
	-	-	-	-	-	-
982	<u>De Las Flores Street Improvements</u>					
	62,000					62,000
	62,000	-	-	-	-	62,000
	<u>Funded by:</u>					
	62,000					62,000
	62,000	-	-	-	-	62,000
	-	-	-	-	-	-

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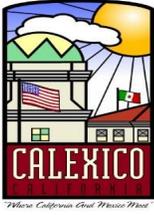
**5-Year Capital Improvement Program
Project Details**

	<u>Fiscal Year</u> <u>2019-20</u>	<u>Fiscal Year</u> <u>2020-21</u>	<u>Fiscal Year</u> <u>2021-22</u>	<u>Fiscal Year</u> <u>2022-23</u>	<u>Fiscal Year</u> <u>2023-24</u>	<u>Total</u>
<i>Continued</i>						
983	<u>Airport Taxiway Rehabilitation</u>					
	56001 - Engineering/Design	212,677				212,677
		212,677	-	-	-	212,677
	<u>Funded by:</u>					
	Fund 525 Airport State Grant	10,634				10,634
	Fund 525 Airport Federal Grant	191,409				191,409
	Fund 525 Local Match	10,634				10,634
		212,677	-	-	-	212,677
		-	-	-	-	-
984	<u>Urban Water Management Study</u>					
	56001 - Engineering/Design		50,000			50,000
		-	50,000	-	-	50,000
	<u>Funded by:</u>					
	Fund 516 Water Enterprise		50,000			50,000
		-	50,000	-	-	50,000
		-	-	-	-	-
985	<u>Water Distribution Expansion</u>					
	55017 - Advertising	1,000				1,000
	56001 - Engineering/Design	100,000				100,000
	56003 - Construction	3,399,000				3,399,000
		3,500,000	-	-	-	3,500,000
	<u>Funded by:</u>					
	Fund 516 Water Enterprise	3,500,000				3,500,000
		3,500,000	-	-	-	3,500,000
		-	-	-	-	-
986	<u>Wastewater Collection Master Plan</u>					
	55017 - Advertising	10				10
	56001 - Engineering/Design	200,000				200,000
		200,010	-	-	-	200,010
	<u>Funded by:</u>					
	Fund 547 Wastewater Enterprise	200,010				200,010
		200,010	-	-	-	200,010
		-	-	-	-	-
987	<u>Switch to Hypochlorine</u>					
	56003 - Construction	400,000				400,000
		400,000	-	-	-	400,000
	<u>Funded by:</u>					
	Fund 516 Water Enterprise	400,000				400,000
		400,000	-	-	-	400,000
		-	-	-	-	-
988	<u>Prelim Engineering/Treatment Plant</u>					
	56001 - Engineering/Design	125,000				125,000
		125,000	-	-	-	125,000
	<u>Funded by:</u>					
	Fund 516 Water Enterprise	125,000				125,000
		125,000	-	-	-	125,000
		-	-	-	-	-
990	<u>Library Facilities</u>					
	56003 - Construction	40,000				40,000
		40,000	-	-	-	40,000
	<u>Funded by:</u>					
	Fund 430 - Library Impact Fee	40,000				40,000
		40,000	-	-	-	40,000
		-	-	-	-	-

Continued

**5-Year Capital Improvement Program
Project Details**

		Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Total
		<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	
<i>Continued</i>							
991	<u>Recreation Facilities</u>						
	56003 - Construction	71,106			-		71,106
		71,106	-	-	-	-	71,106
	<u>Funded by:</u>						
	Fund 431 - Parks Impact Fee	71,106					71,106
		71,106	-	-	-	-	71,106
		-	-	-	-	-	-
992/3	<u>Water/Wastewater Equipment</u>						
	56014 - Machinery and Equipment	1,585,000			-		1,585,000
		1,585,000	-	-	-	-	1,585,000
	<u>Funded by:</u>						
	Fund 516 Water Enterprise	815,000					815,000
	Fund 547 Wastewater Enterprise	770,000			-		770,000
		1,585,000	-	-	-	-	1,585,000
		-	-	-	-	-	-
994	<u>ADA Projects</u>						
	56003 - Construction	150,000			-		150,000
		150,000	-	-	-	-	150,000
	Fund 433 - General Impact Fee	150,000					150,000
		150,000	-	-	-	-	150,000
		-	-	-	-	-	-
996	<u>Dispatch Console</u>						
	56014 - Machinery and Equipment	188,000			-		188,000
		188,000	-	-	-	-	188,000
	<u>Funded by:</u>						
	Fund 435 - Police Impact Fee	188,000					188,000
		188,000	-	-	-	-	188,000
		-	-	-	-	-	-
Total 5-Year CIP Program		\$ 42,762,447	\$ 23,805,000	\$ 20,759,668	\$ 3,502,000	\$ 3,502,000	\$ 94,331,115



Community Services
Art in Public Places
Fund #223

Purpose of Fund

City development fees include funding for Public Art. The City established the criteria that requires any public or private development constructing, reconstructing, or making additions to a building to provide public art amenities or make an in lieu payment to the City based on a value that equals or exceeds a percentage of construction cost. Programs are proposed after fees and revenues are collected.

	2017-18 Actual	2018-19 Projected	2019-20 Budget	Notes
Beginning Available Fund Balance	\$ 75,460	\$ 77,428	\$ 103,000	
Annual Activity				
Revenues				
Fees	6,806	54,000	-	
Investment Income	921	72	-	
	<u>7,727</u>	<u>54,072</u>	<u>-</u>	
Expenditures				
Capital Outlay	5,759	28,500	103,000	
	<u>5,759</u>	<u>28,500</u>	<u>103,000</u>	
Net Annual Activity	<u>1,968</u>	<u>25,572</u>	<u>(103,000)</u>	
Ending Available Fund Balance	\$ 77,428	\$ 103,000	\$ 0	
Balance Sheet June 30, 2018				
Cash	\$ 80,564			
Due from Other Funds	-			
Current Payables	(3,136)			
Available Fund Balance	<u>\$ 77,428</u>			
	-			

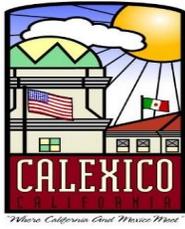


Public Works
Local Transportation Authority/Measure D
Fund #233

Purpose of Fund

Measure D is a retail transaction and use tax of .5% enacted in July 1989 pursuant to the provisions of the Public Utilities Code for local streets and roads and state highways within Imperial County. The Imperial County Local Transportation Authority was created to administer the program. The revenue generated provides funding for transportation improvements. The distribution of funds is based on an allocation of a sum of \$75,000 to each Local Agency annually and the remaining revenues to be distributed based on population. The priorities for expenditures of these funds are to repair and rehabilitate existing roadways, reduce congestion and improve safety, and to provide for construction of needed facilities. Expenditures must be in accordance with the approved plan or amended plan as submitted to the authority .

	<u>2017-18 Actual</u>	<u>2018-19 Projected</u>	<u>2019-20 Budget</u>	<u>Notes</u>
Beginning Available Fund Balance	\$ 9,464,276	\$10,913,320	\$10,985,320	
Annual Activity				
Revenues				
Local Transportation Sales Tax	1,407,434	695,000	840,000	
Investment Income	125,745	-	-	
	<u>1,533,178</u>	<u>695,000</u>	<u>840,000</u>	
Expenditures				
Capital Outlay				
901 Cesar Chavez	66,682	410,000	-	
902 Street Improvements/Overlay	-	3,000	-	
918 T-Bike Pathway Master Plan	4,907	-	-	
920 Bridge Seismic Evaluation	12,547	-	-	
944 Second Street Bridge Widening	-	-	1,500,000	
946 17-18 Downtown Improvements	-	-	315,000	
956 Composite Layer Overlay	-	210,000	-	
967 Scaroni Road Improvements	-	-	268,089	
969 Weakley Road Improvements	-	-	20,000	
	<u>84,135</u>	<u>623,000</u>	<u>2,103,089</u>	
		-	-	
Net Annual Activity	<u>1,449,043</u>	<u>72,000</u>	<u>(1,263,089)</u>	
Ending Available Fund Balance	<u>\$10,913,320</u>	<u>\$10,985,320</u>	<u>\$ 9,722,231</u>	
<u>Balance Sheet June 30, 2018</u>				
Cash	\$ 10,914,549			
Current Payables	(1,230)			
Available Fund Balance	<u>\$ 10,913,320</u>			
	-			

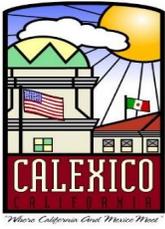


Public Works
Transportation Development Act (TDA)
Funds # 234, 236

Purpose of Fund

The State of California allocates Transportation Development Act funds to local agencies through Local Transportation Authorities. Funding is available for Bicycle/Pedestrian, Street, and Bus Bench/Shelter improvements. The City has accumulated funds in this program that are available for project development in coordination with ICTC (Imperial County Transportation Committee).

		2017-18 Actual	2018-19 Projected	2019-20 Budget	Notes
Beginning Available Fund Balance					
234	Article3-Bike/Pedestrian Paths	\$ 371,375	\$ 375,690	\$ 388,988	
236	Article 8E-Bus Benches/Shelters	84,854	107,464	89,652	
		<u>456,229</u>	<u>483,154</u>	<u>478,640</u>	
			-	-	
Annual Activity					
Revenues					
234	Article3-Bike/Pedestrian Paths	-	33,298	35,261	
234	Investment Income	4,315	-	-	
236	Article 8E-Bus Benches/Shelters	42,102	41,965	42,381	
236	Investment Income	1,236	-	-	
		<u>47,653</u>	<u>75,263</u>	<u>77,642</u>	
Expenditures					
234	979 Article3-Bike/Pedestrian Paths	-	20,000	406,000	Pedestrian Improvements
236	979 Article 8E-Bus Benches/Shelters				
	Salaries and Benefits	-	19,777	19,248	
	Operating Costs	12,009	30,000	30,000	
	Capital Outlay	8,719	10,000	40,000	Bus Shelters, Trash Bins, Solar Lighting
		<u>20,728</u>	<u>79,777</u>	<u>495,248</u>	
Net Annual Activity					
		<u>26,925</u>	<u>(4,514)</u>	<u>(417,606)</u>	
		<u>\$ 483,154</u>	<u>\$ 478,640</u>	<u>\$ 61,035</u>	
Balance Sheet June 30, 2018					
	Cash	\$ 483,508			
	Current Receivables	-			
	Current Payables	(354)			
	Available Fund Balance	<u>\$ 483,154</u>			
		-			
Fund Balance by Program					
	Article3-Bike/Pedestrian Paths	375,690	388,988	18,249	
	Article 8E-Bus Benches/Shelters	107,464	89,652	42,786	
	Available Fund Balance	<u>\$ 483,154</u>	<u>\$ 478,640</u>	<u>\$ 61,035</u>	
		-	-	-	

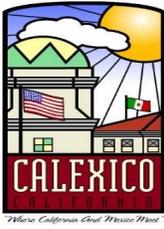


Public Works
Road Maintenance Rehabilitation
Fund #237

Purpose of Fund

Road Maintenance and Rehabilitation Account includes funds from the following taxes enacted by the Road Repair and Accountability Act of 2017: 12 cent gasoline excise tax, 20 cent diesel fuel tax, transportation improvement fees and transportation loan repayments. FY 2017-18 is a partial year of funding from these new sources. The first full year of funding will be FY 2018-19.

	<u>2017-18 Actual</u>	<u>2018-19 Projected</u>	<u>2019-20 Budget</u>	<u>Notes</u>
Beginning Available Fund Balance	\$ -	\$ 241,557	\$ 198,557	
Annual Activity				
Revenues				
RMMA/State Allocation	239,779	652,000	677,000	
Investment Income	1,778	-	-	
	<u>241,557</u>	<u>652,000</u>	<u>677,000</u>	
Expenditures				
Materials and supplies				
901 T-Cesar Chavez	-	600,000	-	
944 T-2nd Street Bridge	-	-	200,000	
956 Street Overlay	-	-	200,000	
982 De Las Flores Street	-	95,000	-	
967 Scaroni Road Improvements	-	-	281,911	
	<u>-</u>	<u>695,000</u>	<u>681,911</u>	
	-	-	-	
Net Annual Activity	<u>241,557</u>	<u>(43,000)</u>	<u>(4,911)</u>	
Ending Available Fund Balance	<u>\$ 241,557</u>	<u>\$ 198,557</u>	<u>\$ 193,646</u>	
<u>Balance Sheet June 30, 2018</u>				
Cash	\$ 154,826			
Accounts Receivable	86,732			
Current Payables	-			
Available Fund Balance	<u>\$ 241,557</u>			
	-			



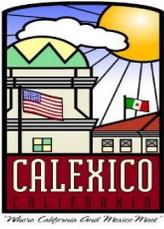
**City of Calexico
2019-20 Budget**

**Capital Projects
Measure H Bond Proceeds
Fund #401**

Purpose of Fund

The City issued Sales Tax/Lease Revenue Bonds in 2014 to finance capital improvements including a Fire Station, park improvements, and a contribution to the Calexico school District swimming pool project. During 2014-15, the construction portion of the bond proceeds were transferred to this capital improvement fund to improve transparency about the status of unspent project funds. During 2015-16, the City Council authorized an increase to the allocation of bond funds to the swimming pool project from \$2 million to \$3 million, with this increase charged one half to each of the remaining fire station and park improvement program balances.

	<u>2014-17 Actual</u>	<u>2017-18 Actual</u>	<u>2018-19 Projected</u>	<u>2019-20 Budget</u>
Beginning Available Fund Balance	<u>\$10,863,096</u>	<u>\$7,089,675</u>	<u>\$7,087,003</u>	<u>\$6,832,003</u>
Annual Activity				
Revenues				
Investment Income	15,080	14,903	-	-
	<u>15,080</u>	<u>14,903</u>	<u>-</u>	<u>-</u>
Expenditures				
Capital Outlay				
978 Park Improvements	287,562	-	100,000	926,662
916 Fire Station Rehabilitation	109,750	17,575	155,000	266,336
950 2014 Fire Apparatus	391,188	-	-	-
907 Swimming Pool	3,000,000	-	-	-
	<u>3,788,501</u>	<u>17,575</u>	<u>255,000</u>	<u>1,192,998</u>
			-	
Net Annual Activity	<u>(3,773,420)</u>	<u>(2,672)</u>	<u>(255,000)</u>	<u>(1,192,998)</u>
Ending Available Fund Balance	<u>\$ 7,089,675</u>	<u>\$7,087,003</u>	<u>\$6,832,003</u>	<u>\$5,639,004</u>
<u>Balance Sheet June 30, 2018</u>				
Cash in City Pool		\$ -		
Cash with Fiscal Agent		7,165,273		
Accounts Payable		-		
Due to Other Funds		(78,270)		
		<u>\$7,087,003</u>		
		-		
<u>Remaining Commitment</u>	<u>Bond Proceeds</u>			
Fire Station	\$ 7,000,000	\$ 6,063,013	\$6,060,340	\$5,905,340
Swimming Pool	2,000,000	-	-	-
Park Improvements	1,800,000	\$ 1,026,662	1,026,662	926,662
	<u>\$ 10,800,000</u>	<u>\$ 7,089,675</u>	<u>\$7,087,003</u>	<u>\$6,832,003</u>
		-	-	-



**City of Calexico
2019-20 Budget**

**Capital Projects
Measure D Bond Proceeds
Fund #402**

Purpose of Fund

In 2012, the Imperial County Local Transportation Authority issued LTA Sales Tax Revenue Bonds on behalf of the City in the amount of \$15,400,000. The 2012 bond proceeds have been fully drawn during 2018-19. In 2018, additional bonds with a par value of \$12,375,000 were issued to fund ongoing capital improvements of the City.

	2017-18 Actual	2018-19 Projected	2019-20 Budget	Notes
Beginning Available Fund Balance	\$ 4,317,107	\$ 2,618,654	\$ 12,734,869	
Annual Activity				
Revenues				
Transfer in - Bond Proceeds #302	-	12,820,869	-	
Investment Income	67,873	40,472	-	
	<u>67,873</u>	<u>12,861,341</u>	<u>-</u>	
Expenditures				
Capital Outlay				
956 Composite Layer Overlay	1,766,326	-	-	
2012 Bonds	-	2,659,126	-	
2018 Bonds	-	86,000	6,025,000	
	<u>1,766,326</u>	<u>2,745,126</u>	<u>6,025,000</u>	
		-		
Net Annual Activity	<u>(1,698,453)</u>	<u>10,116,215</u>	<u>(6,025,000)</u>	
Ending Available Fund Balance	\$ 2,618,654	\$ 12,734,869	\$ 6,709,869	
<u>Balance Sheet June 30, 2018</u>		<u>June 2019</u>	<u>June 2020</u>	
Cash in City Pool	\$ -			
Cash with Fiscal Agent - 2012 Bonds	3,219,548	-	-	
Cash with Fiscal Agent - 2018 Bonds	-	12,734,869	6,709,869	
Due to Other Funds	(59,008)			
Accounts Payable	(541,886)			
Available Fund Balance	<u>\$ 2,618,654</u>	<u>\$ 12,734,869</u>	<u>\$ 6,709,869</u>	
	-	-	-	



**City of Calexico
2019-20 Budget**

**Capital Projects
Local Capital Projects
Fund #411**

Purpose of Fund

This fund is used to track capital project spending from the City's local funds. During 2015-16, the City received Redevelopment Bond proceeds approved by the State Department of Finance for expenditure on City capital projects. Cash balances in this fund carry over from year-to-year until projects are complete.

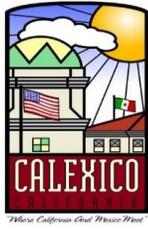
	2017-18 Actual	2018-19 Projected	2019-20 Budget	Notes
Beginning Available Fund Balance	\$ 2,196,192	\$ 2,189,547	\$ 2,189,547	
Annual Activity				
Revenues				
Investment Income	-	-	-	
	-	-	-	
Expenditures				
Capital Outlay				
From Successor Agency Bonds				
944 Second Street Bridge Replacement	6,645	-	2,189,547	
	6,645	-	2,189,547	
Net Annual Activity	(6,645)	-	(2,189,547)	
Ending Available Fund Balance	\$ 2,189,547	\$ 2,189,547	\$ (0)	
<u>Balance Sheet June 30, 2018</u>				
Restricted Cash - Successor Agency Bonds	\$ 2,189,547			
Current Payables	-			
Available Fund Balance	\$ 2,189,547			
	-			



Purpose of Fund

This fund is used to track the City's reimburseable capital grant funds. All expenditures in the fund are expected to be reimbursed by Federal, State, or Local grant sources.

	2017-18 Actual	2018-19 Projected	2019-20 Budget	Notes
Beginning Available Fund Balance	\$ -	\$ -	\$ -	
Annual Activity				
Revenues				
Grant Revenue	320,375	5,997,000	540,000	
	<u>320,375</u>	<u>5,997,000</u>	<u>540,000</u>	
Expenditures				
Capital Outlay				
901 Ceasar Chavez	278,818	5,500,000	-	
918 T-Bike pathway Master Plan	37,872	-	-	
981 Joel Reisin Field	2,800	147,000	-	
982 De Las Flores Street Improvements	-	350,000	62,000	
967 Scaroni Road Improvements	-	-	305,000	
969 Weakley Road Improvements	-	-	173,000	
n/a Other	884	-	-	
	<u>320,375</u>	<u>5,997,000</u>	<u>540,000</u>	
	-	-	-	
Net Annual Activity	<u>-</u>	<u>-</u>	<u>-</u>	
Ending Available Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
<u>Balance Sheet June 30, 2018</u>				
Cash	\$ -			
Current Receivables	284,696			
Due to Other Funds	(169,276)			
Current Payables	(43,221)			
Deferred/Unearned Grants	(72,200)			
Available Fund Balance	<u>\$ -</u>			
	-			



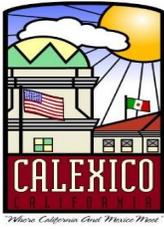
**City of Calexico
2019-20 Budget**

**Capital Projects
Development Impact Fees
Funds #430-436**

Purpose of Fund

Development Impact Fees finance the cost of public improvements, public services, and community amenities connected to new development pursuant to the State Mitigation Fee Act (Government Code section 66000) and the Calexico Municipal Code (Title 3 Chapter 32). Expenditures are limited to capital projects and cannot be used to fund operations or ongoing maintenance.

	2017-18 Actual	2018-19 Projected	2019-20 Budget	Notes
Beginning Available Fund Balance	\$ 2,761,729	\$ 2,804,764	\$ 2,804,764	
Annual Activity				
Revenues				
Development Impact Fees and Interest				
#430 - Libraries	3,112	-	-	
#431 - Parks and Recreation	14,007	-	-	
#432 - Parking	2,930	-	-	
#433 - General Government	4,608	-	-	
#434 - Traffic	28,315	-	-	
#435 - Police	7,845	-	-	
#436 - Fire	5,914	-	-	
	<u>66,731</u>	<u>-</u>	<u>-</u>	
Expenditures				
Capital Outlay				
#430 - Libraries	-	-	40,000	#990 Library Facilities
#431 - Parks and Recreation	23,696	-	400,000	#978 Cordova Park
#431 - Parks and Recreation	-	-	71,106	#991 Recreation Facilities
#432 - Parking	-	-	-	
#433 - General Government	-	-	150,000	#994 ADA Projects
#434 - Traffic	-	-	-	
#435 - Police	-	-	188,000	#996 Dispatch Console
#436 - Fire	-	-	-	
	<u>23,696</u>	<u>-</u>	<u>849,106</u>	
Net Annual Activity	<u>43,035</u>	<u>-</u>	<u>(849,106)</u>	
Ending Available Fund Balance				
#430 - Libraries	146,976	146,976	106,976	The Fire Fund deficit was caused by purchase of Fire apparatus. The Fire deficit is expected to be cleared through future fee collections.
#431 - Parks and Recreation	471,106	471,106	-	
#432 - Parking	255,103	255,103	255,103	
#433 - General Government	316,555	316,555	166,555	
#434 - Traffic	1,662,523	1,662,523	1,662,523	
#435 - Police	188,355	188,355	355	
#436 - Fire	(235,853)	(235,853)	(235,853)	
	<u>\$ 2,804,764</u>	<u>\$ 2,804,764</u>	<u>\$ 1,955,659</u>	
Balance Sheet June 30, 2018				
Cash	\$ 3,040,617			
Due from other funds	-			
Due to other funds	(235,853)			
	<u>\$ 2,804,764</u>			

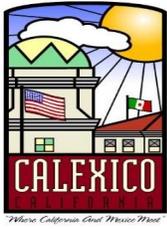


Capital Projects
Development Projects
Funds #452-64

Purpose of Fund

The City has a series of eight funds established to track revenues collected related to specific development agreements. Funds are committed to financing plans and improvements at the development sites. Several projects are on hold pending further development activity. Two funds carry accounts receivable are pending discussion with development team.

	2017-18 Actual	2018-19 Projected	2019-20 Budget	Notes
Beginning Available Fund Balance	\$ 2,923,852	\$ 2,958,370	\$ 2,532,731	
Annual Activity				
Revenues - Investment Income				
<u>Investment Income</u>				
#452 - Cole Road	17,602	-	-	
#453 - NW Ind EDA Project	4,601	-	-	
#454 - NW Area - Jaspur	10	-	-	
#455 - NW Area - Yourman	97	-	-	
#456 - NW Area - W Cole	1,306	-	-	
#457 - E Area Fac Plan	10,354	-	-	
<u>Fees</u>				
#460/1 - Corsair, LLC	546	-	-	
	<u>34,518</u>	<u>-</u>	<u>-</u>	
Expenditures				
				<u>Project</u>
#452 - Cole Road	-	25,000	1,507,580	#943
#453 - NW Ind EDA Project	-	400,639	-	#955
#454 - NW Area - Jaspur	-	-	-	#970
#455 - NW Area - Yourman	-	-	-	#971
#456 - NW Area - W Cole	-	-	-	#976
#457 - E Area Fac Plan	-	-	901,529	#980
#460/1 - Corsair, LLC	-	-	-	#989
	<u>-</u>	<u>425,639</u>	<u>2,409,109</u>	
Net Annual Activity	<u>34,518</u>	<u>(425,639)</u>	<u>(2,409,109)</u>	
Ending Available Fund Balance	\$ 2,958,370	\$ 2,532,731	\$ 123,622	
Balance Sheet June 30, 2018				
Cash	\$ 2,957,824	<u>Accounts Receivable due from Developer</u>		
Receivables	336,113	Corsair Phase I	\$ 319,207	
Due To Other Funds	(335,567)	Corsair Phase II	16,906	
Available Fund Balance	<u>\$ 2,958,370</u>		<u>\$ 336,113</u>	
	<u>-</u>		<u>-</u>	
Fund Balance by Project				
#452 - Cole Road	\$ 1,532,580	\$ 1,507,580	\$ 0	
#453 - NW Ind EDA Project	400,639	0	0	
#454 - NW Area - Jaspur	886	886	886	
#455 - NW Area - Yourman	8,449	8,449	8,449	
#456 - NW Area - W Cole	113,740	113,740	113,740	
#457 - E Area Facilities	901,529	901,529	0	
#460/1 - Corsair, LLC	546	546	546	
	<u>\$ 2,958,370</u>	<u>\$ 2,532,731</u>	<u>\$ 123,622</u>	

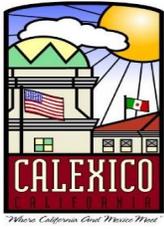


Capital Projects
New River Projects
Grant Funds #474, 476

Purpose of Funds

The City receives federal and state grants to implement a portion of the larger New River Improvement Project established in the New River Improvement Strategic Plan. Fund #474 reports State grant activity. Fund #476 reports Federal grant activity.

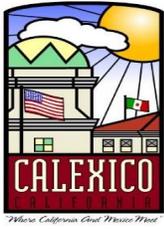
	<u>2017-18 Actual</u>	<u>2018-19 Projected</u>	<u>2019-20 Budget</u>	<u>Notes</u>
Beginning Available Fund Balance	\$ -	\$ -	\$ -	
Annual Activity				
Revenues				
Grant Revenue - Federal #476	29,989	1,000	1,600,000	
Grant Revenue - State #474	7,491	5,000	400,000	
	<u>37,480</u>	<u>6,000</u>	<u>2,000,000</u>	
Expenditures				
Capital Outlay				
903 New River Parkway - Federal	29,989	1,000	1,600,000	
903 New River Parkway - State	7,491	5,000	400,000	
	<u>37,480</u>	<u>6,000</u>	<u>2,000,000</u>	
Net Annual Activity	-	-		
Ending Available Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
<u>Balance Sheet June 30, 2018</u>				
Cash	\$ 2,360			
Current Receivables	81,312			
Due to Other Funds	(75,835)			
Current Payables	(7,837)			
Unearned Revenues	-			
Available Fund Balance	<u>\$ (0)</u>			



Purpose of Fund

In 2012, the Imperial County Local Transportation Authority issued LTA Sales Tax Revenue Bonds on behalf of the City in the amount of \$15,4010,000. Debt service for the bonds is paid from an allocation of Measure D tax collections. This debt service fund reports the annual payment of debt service to the bond holders.

	2017-18 Actual	2018-19 Projected	2019-20 Budget	Notes
Beginning Available Fund Balance	\$ 1,936,658	\$ 1,938,004	\$ 2,097,004	
Annual Activity				
Revenues				
Measure D Tax	1,104,901	1,280,000	1,131,500	
Investment Income	29,745.07	12,000	-	
	<u>1,134,646</u>	<u>1,292,000</u>	<u>1,131,500</u>	
Expenditures				
Professional Services	2,000	2,000	2,000	Bond trustee fee
Debt Service	1,131,300	1,131,000	1,129,500	
	<u>1,133,300</u>	<u>1,133,000</u>	<u>1,131,500</u>	
Net Annual Activity	<u>1,346</u>	<u>159,000</u>	<u>-</u>	
Ending Available Fund Balance	<u>\$ 1,938,004</u>	<u>\$ 2,097,004</u>	<u>\$ 2,097,004</u>	
Balance Sheet June 30, 2018				
Restricted cash held by fiscal agent	\$ 1,143,891	Debt Service Reserve		
Restricted cash held by fiscal agent	794,112	Principal and Interest Payment Accounts		
Available Fund Balance	<u>\$ 1,938,004</u>			
	-			

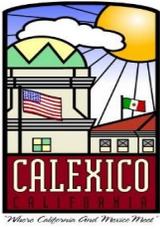


Debt Service
Measure D 2018 Bond
Fund #302

Purpose of Fund

In 2018, the Imperial County Local Transportation Authority issued LTA Sales Tax Revenue Bonds on behalf of the City in the amount of \$12,375,000. Debt service for the bonds is paid from an allocation of Measure D tax collections. This debt service fund reports the annual payment of debt service to the bond holders.

	2017-18 Actual	2018-19 Projected	2019-20 Budget	Notes
Beginning Available Fund Balance	\$ -	\$ -	\$ -	
Annual Activity				
Revenues				
Measure D Tax	-	659,000	661,850	
Bond Proceeds	-	12,375,000	-	
Bond Premium	-	752,207	-	
Investment Income	-	-	-	
	<u>-</u>	<u>13,786,207</u>	<u>661,850</u>	
Expenditures				
Transfer to Capital Fund	-	12,820,869	-	
Costs of Issuance	-	306,338	-	
Professional Services	-	2,000	2,000	Bond trustee fee
Debt Service	-	657,000	659,850	
	<u>-</u>	<u>13,786,207</u>	<u>661,850</u>	
Net Annual Activity	<u>-</u>	<u>-</u>	<u>-</u>	
Ending Available Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
Balance Sheet June 30, 2018		June 2019		
Restricted cash held by fiscal agent	\$ -	\$ -	n/a - Bond insurance in lieu of reserve	
Restricted cash held by fiscal agent	-	-		
Available Fund Balance	<u>\$ -</u>	<u>\$ -</u>		



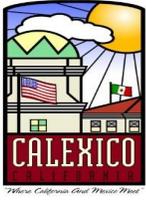
**City of Calexico
2019-20 Budget**

**Debt Service
Measure H Bond
Funds # 310**

Purpose of Fund

In 2014, the City issued Measure H Sales Tax/Lease Revenue Bonds to fund capital improvements including a Fire Station, park improvements, and a contribution to the Calexico school District swimming pool project. Debt service for the bonds is paid from an allocation of Measure H sales tax collections. This debt service funds report the annual payment of debt service to the bond holders.

	2017-18 Actual	2018-19 Projected	2019-20 Budget	Notes
Beginning Available Fund Balance	\$ 999,588	\$ 998,886	\$ 998,886	
Annual Activity				
Revenues				
Transfers in from Measure H fund #120	996,087	1,000,000	1,000,000	
Investment Income	2,161	2,000	2,000	
	<u>998,249</u>	<u>1,002,000</u>	<u>1,002,000</u>	
Expenditures				
Professional Services	2,750	2,000	3,000	Bond trustee fee
Debt Service	996,200	1,000,000	999,000	
	<u>998,950</u>	<u>1,002,000</u>	<u>1,002,000</u>	
Net Annual Activity	<u>(701)</u>	<u>-</u>	<u>-</u>	
Ending Available Fund Balance	\$ 998,886	\$ 998,886	\$ 998,886	
<u>Balance Sheet June 30, 2018</u>				
Restricted cash held by fiscal agent	\$ 999,636	Debt Service Reserve		
Accounts Payable	(750)			
Available Fund Balance	<u>\$ 998,886</u>			
	-			

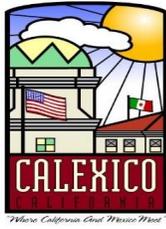


Enterprise Funds

Water

Airport

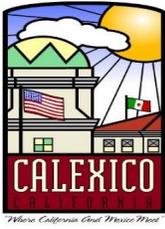
Wastewater



Purpose of Fund

The Water Fund provides domestic potable water service to 8,000 residential and commercial customers. A user fee study was prepared in 2018019 to adjust customer service fees to meet the Water System's long-term financial requirements.

	2017-18 Actual	2018-19 Projected	2019-20 Budget	Notes
Beginning Available Fund Balance	\$ 12,325,888	\$ 4,329,001	\$ 3,000,000	
Annual Activity				
Revenues				
Customer Service Fees	6,349,918	6,400,000	6,550,000	
Other fees/charges	386,316	440,000	455,000	
Investment Income	136,279	100,000	100,000	
	<u>6,872,513</u>	<u>6,940,000</u>	<u>7,105,000</u>	
Expenditures				
Salaries and Benefits	2,045,803	2,429,218	2,466,628	
Materials/Supplies	844,731	959,450	1,022,000	
Repairs/Maintenance	110,624	101,400	152,500	
Contracts/Professional Services	298,134	254,350	313,800	
General Liability Insurance	146,484	171,618	181,872	
Administration/Office Costs	225,766	103,050	64,000	
City-wide Cost Allocation	378,110	398,600	586,833	
General Fund Lease	-	173,000	176,460	
Capital Outlay	4,056	5,000	-	
Transfers Out - Debt Service/Vehicles	-	48,000	48,000	
Transfers Out - Debt Service/Bonds	977,692	982,000	978,000	
Subtotal, Operating Budget	<u>5,031,400</u>	<u>5,625,686</u>	<u>5,990,092</u>	
Transfer/Capital Fund	9,838,000	2,643,314	1,114,908	
	<u>14,869,400</u>	<u>8,269,001</u>	<u>7,105,000</u>	
	-	-	-	
Net Annual Activity	<u>(7,996,887)</u>	<u>(1,329,001)</u>	<u>-</u>	
Ending Available Fund Balance	\$ 4,329,001	\$ 3,000,000	\$ 3,000,000	Operating Reserve
Balance Sheet June 30, 2018				
Cash	\$ 2,349,801			
Customer Accounts Receivable, net	2,339,004			
Current Payable	(131,568)			
Customer Deposits	(228,237)			
Available Fund Balance	<u>\$ 4,329,001</u>			
	-			



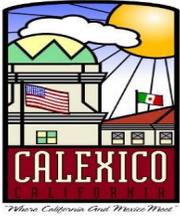
**City of Calexico
2019-20 Budget**

**Public Works
Water Debt Service
Fund #514**

Purpose of Fund

This fund reports on status of the Water System's 2007 Water Revenue Bond debt service and vehicle leases. The bonds mature in 2037.

	2017-18 Actual	2018-19 Projected	2019-20 Budget	Notes
Beginning Available Fund Balance	\$ 989,591	\$ 990,134	\$ 990,134	
Annual Activity				
Revenues				
Transfer In - #513 - Bonds	977,692	982,000	978,000	
Debt Proceeds - Vehicle Leases	235,673			
Transfer In - #513 - Vehicles		48,000	48,000	
Investment Income	2,186	-	-	
	<u>1,215,552</u>	<u>1,030,000</u>	<u>1,026,000</u>	
		-	-	
Expenditures				
Debt Service - Bonds	979,335	980,000	976,000	
Transfer to Capital Fund - New Leases	235,673			
Debt Service - Vehicle Leases		48,000	48,000	
Trustee Fees		2,000	2,000	
	<u>1,215,008</u>	<u>1,030,000</u>	<u>1,026,000</u>	
		-	-	
Net Annual Activity	<u>543</u>	<u>-</u>	<u>-</u>	
Ending Available Fund Balance	<u>\$ 990,134</u>	<u>\$ 990,134</u>	<u>\$ 990,134</u>	
<u>Balance Sheet June 30, 2018</u>				
Restricted Cash with Bond Trustee	<u>\$ 990,134</u>			Restricted debt reserve
Available Fund Balance	<u>\$ 990,134</u>			
	(0)			

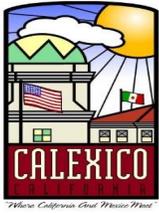


Public Works
Water Development Impact Fees
Fund #515

Purpose of Fund

This fund reports on status of Water Development Impact Fees. Revenues are transferred to pay for Capital Projects when eligible capital costs are incurred.

	2017-18 Actual	2018-19 Projected	2019-20 Budget	Notes
Beginning Available Fund Balance	\$ 2,715,476	\$ -	\$ -	
Annual Activity				
Revenues				
Development Impact Fees	30,778	514,000	-	
Investment Income	149			
	<u>30,927</u>	<u>514,000</u>	<u>-</u>	
Expenditures				
Transfer out - Water Capital Fund	2,746,403	514,000		
	<u>2,746,403</u>	<u>514,000</u>	<u>-</u>	
Net Annual Activity	<u>(2,715,476)</u>	<u>-</u>	<u>-</u>	
Ending Available Fund Balance	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	
<u>Balance Sheet June 30, 2018</u>				
Cash	<u>\$ -</u>			
Available Fund Balance	<u><u>\$ -</u></u>			
	-			

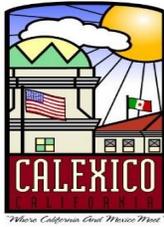


Public Works
Water Capital Improvement Program
Fund #516

Purpose of Fund

This fund tracks capital investment in the City's Water System. The 5- year CIP has been updated for 2018-24 and a user fee rate study has been completed to match Water System revenues with operating and long-term capital requirements.

	2017-18 Actual	2018-19 Projected	2019-20 Budget	Notes
Beginning Available Fund Balance	\$ (54,742)	\$ 8,747,580	\$ 11,261,894	
Annual Activity				
Revenues				
Transfers from Other Funds				
515 Water Development Fees	2,746,403	514,000	-	
513 Water Operating Fund	9,838,000	2,643,314	1,114,908	
514 Water Debt Fund - Vehicle Leases	235,673	-	-	
	<u>12,820,076</u>	<u>3,157,314</u>	<u>1,114,908</u>	
Expenditures				
516 Capital Outlay	4,017,754	-	-	
924 Water System Master Plan	-	23,000	-	
926 TTHM Analyzer	-	-	55,000	
927 Chlorine Analyzer	-	-	73,000	
929 Cesar Chavez/5th Stree Water Mai	-	110,000	-	
953 Water Rate Study	-	7,000	-	
959 Filer Control Replacement System	-	403,000	-	
960 New Clarifier and Filter System	-	-	5,200,000	
961 Storage Tank Baffle Repairs	-	-	120,000	
964 Eastside Storage Tank Improveme	-	-	500,000	
966 Water Pipeline Replacement	-	100,000	1,001,000	
985 Water Distribution Expansion	-	-	3,500,000	
988 Prelim Engineering/Treatment Plan	-	-	125,000	
987 Switch to Hypochlorine	-	-	400,000	
992 Water Equipment	-	-	815,000	
	<u>4,017,754</u>	<u>643,000</u>	<u>11,789,000</u>	
		-	-	
Net Annual Activity	<u>8,802,322</u>	<u>2,514,314</u>	<u>(10,674,092)</u>	
Ending Available Fund Balance	<u>\$ 8,747,580</u>	<u>\$ 11,261,894</u>	<u>\$ 587,802</u>	
Balance Sheet June 30, 2018				
Cash	\$ 9,853,562			
Accounts Payable	(1,105,982)			
Available Fund Balance	<u>\$ 8,747,580</u>			
	-			
5-Year Capital Improvement Program				
<u>Project Requirements</u>		<u>Funding Source</u>		
2020-21	\$ 2,152,000	Amounts to be paid from June		
2021-22	1,001,000	<u>2020 Available Fund Balance</u>	\$	587,802
2022-23	1,001,000	Amounts to be paid from future		
2023-24	1,001,000	<u>revenues</u>		4,567,198
	<u>\$ 5,155,000</u>		<u>\$</u>	<u>5,155,000</u>



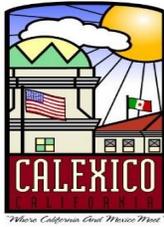
**City of Calexico
2019-20 Budget**

**Public Works
Airport
Operating Fund #522**

Purpose of Fund

The City operates an international airport. Primary revenue sources include fuel sales and hangar rentals.

	2017-18 Actual	2018-19 Projected	2019-20 Budget	Notes
Beginning Available Fund Balance	\$256,843	\$ 247,179	\$ 130,773	
Annual Activity				
Revenues				
Fees and Charges	287,694	200,000	220,000	
Rents and Concessions	91,329	86,500	90,000	
Fuel	10,237	3,500	3,600	
Grants	-	10,000	10,000	
Investment Income	2,882	-	-	
	<u>392,141</u>	<u>300,000</u>	<u>323,600</u>	
	-			
Expenditures				
Salaries and Benefits	67,479	79,106	76,990	
Materials/Supplies	232,552	241,650	253,200	
Repairs/Maintenance	29,213	9,250	18,000	
Contracts/Professional Services	63,161	73,200	80,200	
Administration/Office Costs	9,401	13,200	11,300	
Capital Outlay	-	-	-	
Transfer out to Capital Fund #525	-	-	10,634	
	<u>401,805</u>	<u>416,406</u>	<u>450,324</u>	
			-	
Net Annual Activity	<u>(9,664)</u>	<u>(116,406)</u>	<u>(126,724)</u>	
Ending Available Fund Balance	<u>\$247,179</u>	<u>\$ 130,773</u>	<u>\$ 4,049</u>	
<u>Balance Sheet June 30, 2018</u>				
Cash	\$ 252,972			
Receivables	-			
Prepaid/Inventory	34,552			
Payables	(30,345)			
Deferred/unspent grant revenue	(10,000)			
Available Fund Balance	<u>\$247,179</u>			
	-			



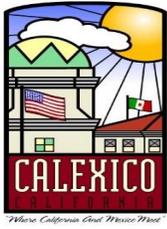
**City of Calexico
2019-20 Budget**

**Public Works
Airport
Capital Fund #525**

Purpose of Fund

This fund tracks capital investment in the City's Airport Infrastructure. Runway and Taxiway capital improvements are typically funded with Federal and State grants.

	2017-18 Actual	2018-19 Projected	2019-20 Budget	Notes
Beginning Available Fund Balance	\$ -	\$ -	\$ -	
Annual Activity				
Revenues				
Grants - Federal			191,409	
Grants - State			10,634	
Transfer from Operating Fund #522			10,634	
	<u>-</u>	<u>-</u>	<u>212,677</u>	
	-			
Expenditures				
Capital Outlay				
983 Taxiway Rehabilitation		-	212,677	
	<u>-</u>	<u>-</u>	<u>212,677</u>	
			-	
Net Annual Activity	<u>-</u>	<u>-</u>	<u>-</u>	
Ending Available Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
<u>Balance Sheet June 30, 2018</u>				
Cash	<u>\$ -</u>			
Available Fund Balance	<u>\$ -</u>			

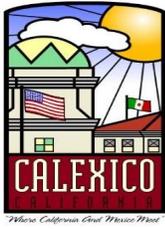


Public Works Department
Wastewater Operations
Funds #544

Purpose of Fund

The Wastewater Fund provides domestic potable water service to 8,000 residential and commercial customers. A user fee study was prepared during 2018-19 to adjust customer service fees to meet the System's long-term requirements.

	2017-18 Actual	2018-19 Projected	2019-20 Budget	Notes
Beginning Available Fund Balance	\$17,815,987	\$ 4,630,037	\$ 3,000,000	
Annual Activity				
Revenues				
Customer Service Fees	5,506,964	5,900,000	6,020,000	
Investment Income	271,142	100,000	100,000	
	<u>5,778,107</u>	<u>6,000,000</u>	<u>6,120,000</u>	
Expenditures				
Salaries and Benefits	1,342,000	1,557,167	1,522,170	
Materials/Supplies	687,151	742,750	749,700	
Repairs/Maintenance	223,761	349,600	344,950	
Contracts/Professional Services	271,740	241,380	205,400	
General Liability Insurance	59,516	70,908	68,701	
Administration/Office Costs	223,421	118,700	119,335	
City-wide Cost Allocation	301,988	318,352	399,922	
General Fund Lease	-	127,000	129,540	
Capital Outlay	4,480	25,000	-	
Subtotal, Operating Budget	<u>3,114,056</u>	<u>3,550,857</u>	<u>3,539,718</u>	
Transfer/Capital Fund	15,850,000	4,040,179	2,541,282	
Transfer/Debt Fund - Vehicle Leases	-	39,000	39,000	
	<u>18,964,056</u>	<u>7,630,037</u>	<u>6,120,000</u>	
	-	-	-	
Net Annual Activity	<u>(13,185,950)</u>	<u>(1,630,037)</u>	<u>-</u>	
Ending Available Fund Balance	<u>\$ 4,630,037</u>	<u>\$ 3,000,000</u>	<u>\$ 3,000,000</u>	Operating Reserve
Balance Sheet June 30, 2018				
Cash	\$ 2,643,836			
Current Receivables/Prepaid	303			
Advance to General Fund	2,141,440			
Current Payables	(155,542)			
Available Fund Balance	<u>\$ 4,630,037</u>			
	-			
Memo - 5-year General Fund Advance	Principal	Interest	Total	
2015-16 Advance	\$ (3,500,000)	\$ -	\$(3,500,000)	
2016-17 Repayment	672,554	70,000	742,554	
2017-18 Repayment	686,005	56,549	742,554	
2018-19 Repayment	699,726	42,829	742,554	
2019-20 Repayment	713,720	28,834	742,554	
2020-21 Repayment	727,994	14,560	742,554	
	<u>\$ (0)</u>	<u>\$ 212,772</u>	<u>\$ 212,771</u>	

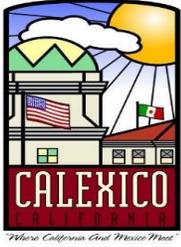


Public Works Department
Wastewater Debt Service
Funds #545

Purpose of Fund

This fund tracks the status of the Wastewater System's debt service obligations including vehicle leases. A State of California capital improvement loan was retired in 2016-17. A new bond issue is anticipated in the near term to finance the System's 5-year CIP program.

	<u>2017-18 Actual</u>	<u>2018-19 Projected</u>	<u>2019-20 Budget</u>	<u>Notes</u>
Beginning Available Fund Balance	\$ -	\$ -	\$ -	
Annual Activity				
Revenues				
Transfer in - Operating Fund - Vehicle Leases		39,000	39,000	
	-	39,000	39,000	
Expenditures				
Debt Service - Vehicle Leases		39,000	39,000	
	-	39,000	39,000	
Net Annual Activity	-	-	-	
Ending Available Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
<u>Balance Sheet June 30, 2018</u>				
Cash	(0)			
Available Fund Balance	<u>\$ (0)</u>			

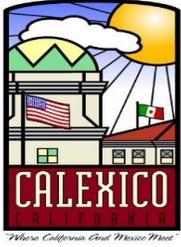


**Public Works
Wastewater Impact Fees
Fund #546**

Purpose of Fund

This fund reports on the status of the Wastewater Development Impact Fees. Funds are transferred to pay for Wastewater Capital Projects when eligible capital costs are incurred.

	2017-18 Actual	2018-19 Projected	2019-20 Budget	Notes
Beginning Available Fund Balance	\$ 181,967	\$ -	\$ -	
Annual Activity				
Revenues				
Development Impact Fees	23,944	195,000	-	
	<u>23,944</u>	<u>195,000</u>	<u>-</u>	
Expenditures				
Transfer out - Wastewater Capital Fund	205,911	195,000	-	
	<u>205,911</u>	<u>195,000</u>	<u>-</u>	
Net Annual Activity	<u>(181,967)</u>	<u>-</u>	<u>-</u>	
Ending Available Fund Balance	\$ -	\$ -	\$ -	
<u>Balance Sheet June 30, 2018</u>				
Cash	\$ -			
Available Fund Balance	<u>\$ -</u>			
	-			

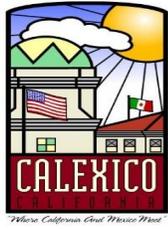


**Public Works
Wastewater Capital Improvement Program
Fund #547**

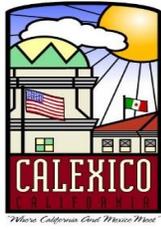
Purpose of Fund

This fund tracks capital investment in the City's Wastewater System. The 5- year CIP has been updated for 2019-24 and a user fee rate study has been completed to match Water System revenues with operating and long-term capital requirements.

	2017-18 Actual	2018-19 Projected	2019-20 Budget	Notes
Beginning Available Fund Balance	\$ -	\$15,739,996	\$19,273,176	
Annual Activity				
Revenues				
Transfer In - Wastewater Impact Fees	371,849	195,000	-	
Transfer In - Operating Fund	15,850,000	4,040,179	2,541,282	
Transfer In - Proposed Bond Proceeds	-	-	-	
Grants	13,015	-	-	
	<u>16,234,864</u>	<u>4,235,179</u>	<u>2,541,282</u>	
Expenditures				
Capital Outlay	494,868			
931 Wastewater Master Plan		25,000		
933 Lift Station No. 9 and 11 Rehab.		20,000	1,950,000	
934 Emergency Generator Replacement			1,025,000	
936 UV Disinfection System Upgrade			450,000	
937 Laboratory Equipment Replacement			100,000	
938 Headwork			1,200,000	
940 Sewer Manhole/Collection Rehab		200,000	1,551,000	
966 Lift Station No. 1 Replacement			1,700,000	
973 Plant Expansion and Upgrade		100,000	2,000,000	
974 CCTV Inside/Sewer Collection Pipes		50,000	150,000	
977 Wastewater Rate study		7,000		
982 Flores Stree Improvements		300,000		
986 Collection System Master Plan			200,010	
993 Wastewater Equipment			770,000	
	<u>494,868</u>	<u>702,000</u>	<u>11,096,010</u>	
		-	-	
Net Annual Activity	<u>15,739,996</u>	<u>3,533,179</u>	<u>(8,554,728)</u>	
Ending Available Fund Balance	<u>\$15,739,996</u>	<u>\$19,273,176</u>	<u>\$10,718,448</u>	
<u>Balance Sheet June 30, 2018</u>				
Cash	\$15,802,149			
Accounts Payable	(62,153)			
Available Fund Balance	<u>\$15,739,996</u>			
	-			
<u>5-Year Capital Improvement Program</u>				
<u>Project Requirements</u>		<u>Funding Source</u>		
2020-21	\$11,502,000	Amounts to be paid from June		
2021-22	16,251,000	<u>2020 Available Fund Balance</u>		\$ 10,718,448
2022-23	1,001,000	Amounts to be paid from future		
2023-24	1,001,000	operating funds or bond issue		19,036,552
	<u>\$29,755,000</u>			<u>\$ 29,755,000</u>



CFD/Special District Funds

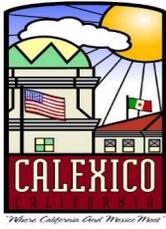


CFD/Special District Funds
Bravo Victoria
Fund #261

Purpose of Fund

Established in June 2003 to support the ongoing maintenance within the District including parks, landscaping, lighting and regional drainage storm water retention system facilities. The fund activity has been reclassified from an Agency Fund to a Special Revenue Fund as of June 2017 since the District activity is operational and does not include long-term debt.

	2017-18 Actual	2018-19 Projected	2019-20 Budget	Notes
Beginning Available Fund Balance	\$1,188,078	\$ 794,472	\$ 898,472	
Annual Activity				
Revenues				
District Assessments	193,934	194,000	233,000	
Reserve for Delinquencies	-	-	(39,000)	
Investment Income	8,978	-	-	
	<u>202,913</u>	<u>194,000</u>	<u>194,000</u>	
Expenditures				
Professional Services	7,105	15,000	15,000	
Materials and Supplies	2,780	10,000	10,000	
Temporary Staffing	52,011	50,000	50,000	
Equip Repairs & Maintenance	319	15,000	10,000	
Playground equipment	534,303	-	-	
Capital Outlay	-	-	900,000	Cordova Park
	<u>596,518</u>	<u>90,000</u>	<u>985,000</u>	
		-	-	
Net Annual Activity	<u>(393,606)</u>	<u>104,000</u>	<u>(791,000)</u>	
Ending Available Fund Balance	\$ 794,472	\$ 898,472	\$ 107,472	
Balance Sheet June 30, 2018				
Cash	\$ 781,738			
Accounts Receivable	59,873			
Accounts Payable	(47,139)			
Available Fund Balance	<u>\$ 794,472</u>			

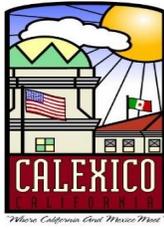


CFDs/Special District Funds
Hearthstone
Funds #903

Purpose of Fund

Community Facilities District #2005-01 (Hearthstone) provides revenue from annual assessments on property within the District. Assessment revenues pay for debt service on a bond issued to finance public facilities and capital impact fees relating to a residential development within the District. An additional assessment is levied to provide for Public Safety services within the District. District assessment revenue collections are short of debt service requirements due to undeveloped parcels and delinquencies.

	<u>2017-18 Actual</u>	<u>2018-19 Projected</u>	<u>2019-20 Budget</u>	<u>Notes</u>
Beginning Available Fund Balance	748,539	\$ 658,214	\$ 496,662	
Annual Activity				
Revenues				
District Assessments - Facilities/Debt	659,815	1,109,000	1,036,000	
Allowance for uncollected assessments	-	(602,882)	(533,000)	
	<u>659,815</u>	<u>506,118</u>	<u>503,000</u>	
District Assessments - Special Services		118,882	122,000	
Investment Income	12,687	5,000	-	
	<u>672,501</u>	<u>630,000</u>	<u>625,000</u>	
Expenditures				
Debt Service				
Debt Service - Principal	315,000	-	395,000	The 2019-20 debt payment might be drawn from the fiscal agent debt reserve if sufficient assessment revenues are not collected.
Debt Service - Interest	335,088	650,000	602,000	
Debt Service - Estimated Shortfall	-	-	(102,080)	
	<u>650,088</u>	<u>650,000</u>	<u>894,920</u>	
Special Services				
Public Safety - General Fund	-	115,552	118,647	
	<u>-</u>	<u>115,552</u>	<u>118,647</u>	
Administration				
Administration - Facilities	95,305	8,521	87,521	
Administration - Special Services	-	3,479	3,479	
Bond Trustee	17,434	14,000	14,000	
	<u>112,738</u>	<u>26,000</u>	<u>105,000</u>	
Total Expenditures	<u>762,826</u>	<u>791,552</u>	<u>1,118,567</u>	
	-		102,080	
Net Annual Activity	<u>(90,325)</u>	<u>(161,552)</u>	<u>(493,567)</u>	
Ending Available Fund Balance	<u>\$ 658,214</u>	<u>\$ 496,662</u>	<u>\$ 3,095</u>	
	(0)			
<u>Balance Sheet June 30, 2018</u>				
Cash in City Pool	\$ 80,277			
Cash with Fiscal Agent - Debt Reserve	254,394			
Cash with Fiscal Agent - Other	166,899			
Accounts Receivable	167,876			
Accounts Payable	(11,233)			
Available Fund Balance	<u>\$ 658,214</u>			

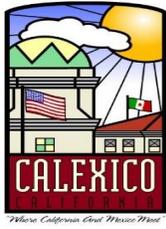


CFDs/Special District Funds
Towncenter
Fund #904

Purpose of Fund

This Fund was established to tract the costs associated with the formation of the community facilities district and for the purpose of paying debt service on bonds, to be issued for the purpose of paying for certain public facilities and capital impact fees relating to a commercial development within the district. The District is not active.

	<u>2017-18</u> <u>Actual</u>	<u>2018-19</u> <u>Projected</u>	<u>2019-20</u> <u>Budget</u>	<u>Notes</u>
Beginning Available Fund Balance	\$11,139	\$ 11,268	\$ 8,368	
Annual Activity				
Revenues				
Investment Income	129	100	-	
	<u>129</u>	<u>100</u>	<u>-</u>	
Expenditures				
Operations	-	3,000	8,368	
	<u>-</u>	<u>3,000</u>	<u>8,368</u>	
Net Annual Activity	129	(2,900)	(8,368)	
Ending Available Fund Balance	\$11,268	\$ 8,368	\$ -	
<u>Balance Sheet June 30, 2018</u>				
Cash	\$ 11,268			
Receivables	-			
Available Fund Balance	<u>\$ 11,268</u>			
	-			

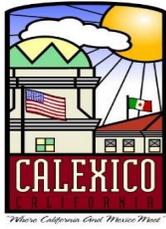


CFDs/Special District Funds
Venezia
Fund #905

Purpose of Fund

This Fund was established to tract the costs associated with the formation of the community facilities district and for the purpose of paying debt service on bonds, to be issued for the purpose of paying for certain public facilities and capital impact fees relating to a commercial development within the district. The District is not active.

	<u>2017-18</u> <u>Actual</u>	<u>2018-19</u> <u>Projected</u>	<u>2019-20</u> <u>Budget</u>	<u>Notes</u>
Beginning Available Fund Balance	\$21,274	\$ 21,522	\$ 21,522	
Annual Activity				
Revenues				
Investment Income	247	-	-	
Expenditures	247	-	-	
Operations	-	-	21,522	
Net Annual Activity	247	-	(21,522)	
Ending Available Fund Balance	\$21,522	\$ 21,522	\$ -	
<u>Balance Sheet June 30, 2018</u>				
Cash	\$ 21,522			
Receivables	-			
Available Fund Balance	<u>\$ 21,522</u>			

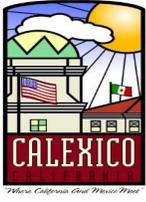


CFDs/Special District Funds
Gran Plaza
Fund #906

Purpose of Fund

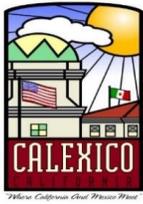
This fund established to record expenditures incurred on the outlet mall project located at West Second Street across from Calexico Airport. The Fund tracts the costs associated with the formation of the community facilities district and for the purpose of paying debt service on bonds. The bonds were issued for the purpose of paying for certain public facilities within the district.

	<u>2017-18 Actual</u>	<u>2018-19 Projected</u>	<u>2019-20 Budget</u>	<u>Notes</u>
Beginning Available Fund Balance	\$ 1,226,568	1,014,404	\$1,057,404	
Annual Activity				
Revenues				
District Assessments	266,814	280,000	248,000	
General Fund	265,161	300,000	300,000	
Investment Income	9,185	10,000	-	
	<u>541,160</u>	<u>590,000</u>	<u>548,000</u>	
Expenditures				
Debt Service - Principal	349,000	140,000	145,000	
Debt Service - Interest	378,031	376,000	372,000	
Professional Services	7,888	13,000	13,000	
Administration	16,620	16,000	16,000	
Trustee Fees	1,785	2,000	2,000	
	<u>753,324</u>	<u>547,000</u>	<u>548,000</u>	
Net Annual Activity	<u>(212,164)</u>	<u>43,000</u>	<u>-</u>	
	<u>\$ 1,014,404</u>	<u>\$1,057,404</u>	<u>\$1,057,404</u>	
Balance Sheet June 30, 2018				
Cash in City Pool	\$ 270,331	\$ 310,366	\$ 310,366	
Redemption Fund	130,703	130,703	130,703	
Cash with Fiscal Agent - Reserve	527,995	527,995	527,995	
Cash with Fiscal Agent - P&I	92	-	-	
Cash with Fiscal Agent - COI	88,340	88,340	88,340	
Accounts Payable	(3,057)	-	-	
Available Fund Balance	<u>\$ 1,014,404</u>	<u>\$1,057,404</u>	<u>\$1,057,404</u>	
	-	-	-	



Internal Service Funds

Self Insurance Programs

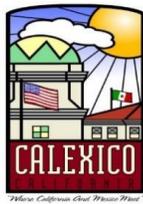


**Internal Service Funds
Employee/Retiree Medical Benefits
Funds #601-2**

Purpose of Fund

The City administers a medical insurance program for the benefit of active employees and certain eligible retirees. The program is administered through Internal Service Fund #601 (actives) and #602 (retirees). Program costs are estimated by the City's insurance broker. The City pays medical claims through a third party administrator. Program costs also include an insurance premium for a stop-gap excess insurance policy. Estimated program costs for active members are contributed by City departments through a bi-weekly payroll allocation. Program costs for retirees are allocated to City departments based upon the number of authorized employee positions.

	2017-18 Actuals	2018-19 Projection	2019-20 Proposed	Notes
Beginning Available Fund Balance	\$ -	\$ 6,535	\$ -	
Annual Activity				
Expenditures				
Active Employees				
Employee program costs	1,498,332	2,112,322	1,990,688	Claims, Excess Insurance, Third Party Administrator
Broker Services	36,000	36,000	36,000	
Employee assistance program	7,200	8,300	8,300	
Other program costs	14,000	14,000	14,000	
Transfer to (from) other ISF Programs	110,000	-	-	
	<u>1,665,532</u>	<u>2,170,622</u>	<u>2,048,988</u>	
Retirees				
Retiree Program Costs	614,367	800,000	830,000	
Program Administration	140,334	180,000	185,000	
	<u>754,702</u>	<u>980,000</u>	<u>1,015,000</u>	
Subtotal, Medical Program Costs	<u>2,420,234</u>	<u>3,150,622</u>	<u>3,063,988</u>	
	0			
Inter-fund allocations to Departments				
Benefit Allocations to Departments	(1,957,221)	(2,112,322)	(1,990,688)	
Medical Program Administration	(83,801)	(238,300)	(243,300)	
Retiree Allocations to Departments	(385,747)	(800,000)	(830,000)	
	<u>(2,426,769)</u>	<u>(3,150,622)</u>	<u>(3,063,988)</u>	
Net Annual Activity	<u>6,535</u>	<u>-</u>	<u>-</u>	
Ending Available Fund Balance	<u>\$ 6,535</u>	<u>\$ 6,535</u>	<u>\$ -</u>	
<u>2019-20 Contributions by Fund</u>	<u>Active Employees</u>	<u>Administration</u>	<u>Retirees</u>	<u>Total</u>
General Fund		\$ 182,189	\$ 621,523	\$ 803,712
Water Fund		36,344	123,983	160,327
Wastewater Fund		24,768	84,494	109,262
Other Funds		-	-	-
	<u>\$ -</u>	<u>\$ 243,300</u>	<u>\$ 830,000</u>	<u>\$ 1,073,300</u>
				-
<u>Balance Sheet June 30, 2018</u>	<u>Actives #601</u>	<u>Retirees #602</u>	<u>Total</u>	
Cash	\$ -	\$ -	\$ -	
Current Receivables	6,144		6,144	
Due from Other Funds	95,730	57,674	153,404	
Current Payables	(96,186)	(56,828)	(153,014)	
Available Fund Balance	<u>\$ 5,688</u>	<u>\$ 847</u>	<u>\$ 6,535</u>	



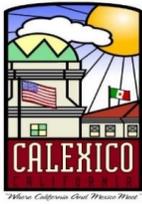
**City of Calexico
2019-20 Budget**

**Internal Service Funds
Workers Compensation
Fund #603**

Purpose of Fund

The City administers its Workers Compensation Program through this Internal Service Fund. Program costs are estimated by a third party broker and actuary. City departments contribute premiums through bi-weekly payroll contributions as a percentage of salary. Budgeted expenditures include retrospective installment payments payable to the City's former pooled insurance provider, JPIA.

	2017-18 Actual	2018-19 Budget	2019-20 Proposed	Notes
Beginning Fund Balance (Short-term)	\$ -	\$ -	\$ (0)	
Annual Activity				
<u>Program Expenditures</u>				
Claims (Discounted loss and ALAE)	636,966	1,223,000	1,100,000	7-23-18 Actuary report 50% Confidence Level
Adjustment to current workforce	-	(332,379)	(155,417)	
	636,966	890,621	944,583	
Excess Insurance	238,883	275,000	275,000	
Loss Control Programs	-	35,000	35,000	
State Fees	-	26,000	26,000	
Actuary and Other Services	57,609	3,500	3,500	
	933,458	1,230,121	1,284,083	
JPIA Retrospective Charge	11,772	227,649	227,647	Due July 1, 2019
	945,230	1,457,770	1,511,730	
<u>Revenue/Interfund Allocations</u>				
All Funds	(883,777)	-	-	
General Fund	-	(892,595)	(924,821)	
General Fund - JPIA	-	(227,649)	(227,647)	
Water Fund	-	(188,972)	(192,120)	
Wastewater Fund	-	(120,092)	(119,045)	
Other Funds	-	(28,462)	(48,096)	
Investment Income	(4,054)	-	-	
Transfer to (from) Other ISF Funds	(40,000)	-	-	
	(927,831)	(1,457,770)	(1,511,730)	
Ending Fund Balance (Short-term)	\$ (17,399)	\$ (0)	\$ 0	
Balance Sheet June 30, 2018				
Cash	\$ -			JPIA Retrospective Charge Installments
Due From Other Funds	414,957			July 1, 2019 \$ 227,647
Deposit with Administrator	125,000			July 1, 2020 34,214
Current Payables/Current Claim Reserve	(557,356)			July 1, 2021 34,213
Fund Balance (Short-term)	(17,399)			<u>\$ 296,074</u>
Actuarial Long-term Claim Reserve	(1,072,444)			
JPIA Retrospective Charges	(515,362)			
Net Position	<u>\$ (1,605,205)</u>			

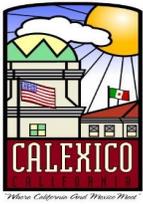


**Internal Service Funds
Unemployment Insurance
Fund #604**

Purpose of Fund

The City administers its Unemployment Self Insurance Program through this Internal Service Fund. The State of California bills the City for unemployment insurance claims. City departments contribute an allocation of estimated program costs through bi-weekly payroll contributions as a percentage of salary.

	<u>2017-18 Actual</u>	<u>2018-19 Budget</u>	<u>2019-20 Proposed</u>	<u>Notes</u>
Beginning Available Fund Balance	\$ 571	\$ 2,585	\$ 2,585	
Annual Activity				
<u>Program Expenditures</u>				
Program Claims	9,675	98,410	72,684	
	<u>9,675</u>	<u>98,410</u>	<u>72,684</u>	
<u>Revenue/Interfund Allocations</u>				
All Funds	(10,721)	-	-	
General Fund	-	(71,408)	(52,348)	Payroll Allocation
Water Fund	-	(15,118)	(10,875)	
Wastewater Fund	-	(9,607)	(6,738)	
Other Funds	-	(2,277)	(2,723)	
Investment Income	(968)	-	-	
	<u>(11,689)</u>	<u>(98,410)</u>	<u>(72,684)</u>	
Net Annual Activity	<u>2,014</u>	<u>-</u>	<u>(0)</u>	
Ending Available Fund Balance	\$ 2,585	\$ 2,585	\$ 2,584	
<u>Balance Sheet June 30, 2018</u>				
Cash	\$ 5,396			
Current Receivables	21			
Current Payables	(2,832)			
Available Fund Balance	<u>\$ 2,585</u>			
	-			



Internal Service Funds
General Liability
Fund #605

Purpose of Fund

The City administers its General Liability Insurance Program through this Internal Service Fund. Program costs are estimated by a third party broker and actuary. City departments contribute an allocation of estimated program costs. Allocations are based 50% upon the number of budgeted employees and 50% based upon capitalized assets. Budgeted expenditures include retrospective installment payments payable to the City's former pooled insurance provider, JPIA.

	2017-18 Actual	2018-19 Projection	2019-20 Proposed	Notes
Beginning Available Fund Balance	\$ (243,912)	\$ (12,115)	\$ -	
Includes actuarial loss projection				
Annual Activity				
<u>Program Expenditures</u>				
General Liability Claims	136,462	303,115	209,000	
Discounted loss and ALAE				
Excess Insurance				
General Liability	275,430	173,000	260,000	
Excess Liability	-	21,500	21,800	
Earthquake	-	135,000	93,400	
Property	-	30,000	35,000	
Boiler/Machinery	-	30,000	1,200	
Crime	-	4,100	3,900	
Cyber	-	1,700	1,700	
Underground Storage	-	1,600	1,600	
Pollution	-	5,800	1,400	
Third Party Administration	30,000	30,000	30,000	
Loss Control Programs	-	30,000	30,000	
Other Service Providers/Actuary	6,231	5,000	5,000	
	448,123	770,815	694,000	-
JPIA Retrospective Installment	31,632	406,131	406,131	Due July 1, 2019
	479,755	1,176,946	1,100,131	
<u>Revenue/Interfund Allocations</u>				
General Fund	(403,500)	(516,174)	(443,427)	Allocation Methodology
Water Fund	(167,000)	(171,618)	(181,872)	50% Program FTEs
Wastewater Fund	(69,000)	(70,908)	(68,701)	50% Capital Assets
Investment Income	(2,051)	-	-	
Transfer from Active Medical Fund	(70,000)	-	-	
	(711,551)	(758,700)	(694,000)	
General Fund/JPIA Installment	-	(406,131)	(406,131)	
	(711,551)	(1,164,831)	(1,100,131)	
Net Annual Activity	231,796	12,115	-	
Ending Available Fund Balance	\$ (12,115)	\$ 0	\$ -	
Balance Sheet June 30, 2018				
Due from Other Funds	\$ 352,319	Future JPIA Retrospective Installment Payments		
Prepaid Insurance Premiums	77,803	July 1, 2019	406,131	
Deposit with Administrator	50,000	July 1, 2020	406,131	
Current Payables and Claim Reserve	(492,237)	July 1, 2021	406,134	
Available Fund Balance	\$ (12,115)		\$	1,218,396