

AGENDA
ITEM

19



CITY COUNCIL

AGENDA STAFF REPORT

DATE: September 3, 2025

TO: Mayor and City Council

APPROVED BY: Benjamin A. Martinez, City Manager *Bm*

PREPARED BY: Veronica Luna-Alvarado, City Clerk *[Signature]*

SUBJECT: Appointment by Mayor Pro Tem Legaspi to the Police Advisory, Traffic & Code Enforcement Commission.

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Recommendation:

Appointment by Mayor Pro Tem Legaspi to the Police Advisory, Traffic & Code Enforcement Commission.

Background:

On July 16, 2025, Mayor Pro Tem Legaspi submitted to the City Clerk's office the resignation of his appointee. Pursuant to section 2.19.010, each councilmember will appoint one member to each board, commission or committee. No ratification/approval by the entire Council is required.

Discussion and Analysis:

The criteria for an appointee to hold office is listed below:

To be eligible for, and to hold appointment, each appointee shall neither hold public office, or city employment, nor shall he/she be an officer of any local, state or national partisan official group. All members of commissions, boards, and committees of the city shall be residents of the city or shall regularly work within the city. (§ 2.19.030.A)

The following persons have submitted applications for the Police Advisory, Traffic & Code Enforcement Commission:

- James Beaver
- Angela Moreno
- Alexis Rangel

** Please note that pursuant to Section 2.19.30 Eligibility (D) An individual may serve on only one (1) commission, board or committee at any time.

Fiscal Impact:

None

Coordinated With:

None

Attachment(s):

1. Commissioner Applications.
2. Municipal Code Section 2.19.010 and Section 2.19.30

ATTACHMENT NO. 1



CITY OF CALEXICO
APPLICATION FOR CITY COMMISSION
 And
STATEMENT OF QUALIFICATIONS

ALL APPLICANTS MUST EITHER RESIDE, BE EMPLOYED, OR REGISTERED TO VOTE IN THE CITY OF CALEXICO. PROOF IS REQUIRED WHEN SUBMITTING THIS APPLICATION.

APPLICATION IS FOR THE FOLLOWING COMMISSION:
(A separate application is required for each commission)

TRAFFIC & CODE ENFORCEMENT.

PERSONAL INFORMATION:

Name JAMES P BEAVER (COMMISSION FOR POLICE ADVISORY, TRAFFIC & CODE ENFORCEMENT

Residence Address [REDACTED] CALEXICO CA. 92231

Length of time at this Address: 4 YRS E-mail address: [REDACTED]

Home Phone No. [REDACTED] Cell/Message Phone No. SAME

Are you 18 years of age or older? YES Are you registered to vote in the City of Calexico? YES

Do you currently serve as an elected or appointed official for any board and/or agency within the City of Calexico? YES
 If yes, name of agency and position: PLANNING COMMISSIONER, CITY OF CALEXICO

EDUCATION: Highest level of education completed: ENC/RESUME

Name of Institution where Highest Level of Education was completed: SEE RESUME

Location of Institution: WASHINGTON D.C., IVC & CALEXICO SDSU CORCES..

RECEIVED
 JAN 22 2025
 City of Calexico
 City Clerk's Office
 KGS 11:20 am

EMPLOYMENT INFORMATION / EXPERIENCE:

City of Calexico

Name and Address of Employer (s)	Position Title	Dates of Employment
CITY OF CALEXICO	PLANNING COMMISSIONER	(4 YEARS) ENDING IN 12/2024
RETIRED	IMMIGRATION/PARALEGAL	FROM 1981 TO 12-2019

IMPORTANT: Read the following carefully and answer completely. A conviction is not an automatic bar to appointment. **Each case is considered on its individual merits.**

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR MISDEMEANOR OTHER THAN A MINOR TRAFFIC VIOLATION? _____
 If yes, Please list all offenses, date and place of offenses(s), and the sentence/fine received:

- [REDACTED]

ACKNOWLEDGMENT/CERTIFICATION:

I understand that upon filing, this application becomes a public record. I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

[REDACTED]

Do Not Write Below this Line – For City Use Only

Applicant furnished proof of eligibility requirements via:

Proof of residency: Yes No

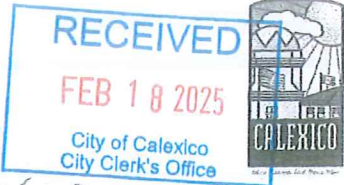
Proof of employment: Yes No

Voter Registration Verification: Yes No

Appointment By: _____

Term Expires: _____

Date & Clerk Verifying: _____



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THIS APPLICATION.

KLS

APPLICATION IS FOR THE FOLLOWING COMMISSION:
(A separate application is required for each commission)

Community Police Advisory

PERSONAL INFORMATION:

Name Angela F. Moreno

Residence Address [Redacted] Calexico CA 92231

Length of time at this Address: 3 yrs E-mail address [Redacted]

Home Phone No. [Redacted] Cell/Message Phone No. [Redacted]

Are you 18 years of age or older? yes Are you registered to vote in the City of Calexico? yes

Do you currently serve as an elected or appointed official for any board and/or agency within the City of Calexico? NO
If yes, name of agency and position: _____

EDUCATION: Highest level of education completed: 4yr. Jr college

Name of Institution where Highest Level of Education was completed: IVC

Location of Institution: Imperial, Ct.

EMPLOYMENT INFORMATION / EXPERIENCE:

Name and Address of Employer (s)	Position Title	Dates of Employment
<u>Probation & Corrections</u>	<u>Office Technician</u>	<u>1991 - 2014 Retired.</u>
<u>Imp. Co. Courts</u>	<u>Jury Clerk</u>	<u>1989 - 1991</u>

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If yes, Please list all offenses, date and place of offenses(s), and the sentence/fine received:

ACKNOWLEDGMENT/CERTIFICATION:
I understand that upon filing, this application becomes a public record. I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

[Redacted Signature]
Signature and Date 2/18/25

Do Not Write Below this Line -- For City Use Only

Applicant furnished proof of eligibility requirements via:
Proof of residency: Yes No
Proof of employment: Yes No
Voter Registration Verification: Yes No

Appointment By: _____
Term Expires: _____
Date & Clerk Verifying: _____



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 THIS APPLICATION.

APPLICATION IS FOR THE FOLLOWING COMMISSION:
(A separate application is required for each commission)

Police Advisory, Traffic and Code Enforcement Commission

RECEIVED
 JUL 29 2025
 City of Calexico
 City Clerk's Office

PERSONAL INFORMATION:

Name ALEXIS RANGEL

Residence Address [REDACTED]

Length of time at this Address: 9 1/2 years E-mail address: [REDACTED]

Home Phone No. _____ Cell/Message Phone No. [REDACTED]

Are you 18 years of age or older? Yes Are you registered to vote in the City of Calexico? Yes

Do you currently serve as an elected or appointed official for any board and/or agency within the City of Calexico? No
 If yes, name of agency and position: _____

EDUCATION: Highest level of education completed: B.A.

Name of Institution where Highest Level of Education was completed: San Diego State University

Location of Institution: 5500 Campanile Dr, San Diego, CA 92182

EMPLOYMENT INFORMATION / EXPERIENCE:

Name and Address of Employer (s)	Position Title	Dates of Employment
<u>Outschool (Remote)</u>	<u>Online Instructor</u>	<u>2020-Present</u>
<small>Motiva Associates 410 S 4th St #3009, El Centro, CA 92243</small>	<u>Behavioral Services Supervisor</u>	<u>2015-2018</u>

IMPORTANT: Read the following carefully and answer completely. A conviction is not an automatic bar to appointment. Each case is considered on its individual merits.

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 If yes, Please list all offenses, date and place of offenses(s), and the sentence/fine received:

ACKNOWLEDGMENT/CERTIFICATION:

I understand that upon filing, this application becomes a public record. I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

[REDACTED] 7/29/2025
Signature and Date

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Applicant furnished proof of eligibility requirements via:

Proof of residency: Yes No
 Proof of employment: Yes No
 Voter Registration Verification: Yes No

Appointment By: _____
 Term Expires: _____
 Date & Clerk Verifying: _____

ATTACHMENT NO. 2

2.19.010 - Appointments to commissions, boards and committees—Process.

- A. Appointments to all city commissions, boards and committees, shall be made by the following process:
1. Five-Member Commissions, Boards or Committees.
 - a. Each city council member will appoint one commissioner, board member or committee member. If after a reasonable amount of time (not to exceed forty-five days after an election is certified or vacancy otherwise exists), a city council member has failed to make an appointment, the appointment will be made by a majority vote of the city council and the appointee shall continue for the duration of the term of office of the city council member who failed to make the appointment and shall not be removed from office except by majority vote of the city council. When the term of a commissioner, board member, or committee member appointed by the majority vote of the city council expires or the member's seat becomes vacant, the original council member who failed to appoint that member shall regain the ability to make an appointment for that particular commission, board, or committee.
 - b. This subsection will not apply to the planning commission where instead commissioners will be chosen pursuant to an application, interview, and appointment process set by city council resolution.
 2. Seven-Member Commissions, Boards or Committees.
 - a. Each city council member will appoint one commissioner, board member or committee member. If after a reasonable amount of time (not to exceed forty-five days after an election is certified or vacancy otherwise exists), a city council member has failed to make an appointment, the appointment will be made by a majority vote of the city council and the appointee shall continue for the duration of the term of office of the city council member who failed to make the appointment and shall not be removed from office except by majority vote of the city council. When the term of a commissioner, board member, or committee member appointed by the majority vote of the city council expires or the member's seat becomes vacant, the original council member who failed to appoint that member shall regain the ability to make an appointment for that particular commission, board, or committee.
 - b. The remaining two members will be appointed by majority vote of the city council for a two year term. If the member's seat becomes vacant during the term, a new member will be appointed by a majority vote of the city council to serve out the remainder of the term.
 - c. This subsection will not apply to the community policy advisory, traffic and code enforcement commission where instead each council member will appoint one commissioner, the city manager will appointment one commissioner, and the chief of

police will appoint one commissioner.

3. All commissioners, board members and committee members will be chosen pursuant to an application, interview, and appointment process set by city council.

B. Pursuant to this code and Government Code Section 54974, the following procedures shall be employed in filling vacancies on commissions, boards and committees in the city:

1. The city clerk shall advise the city council of the names of those persons whose term of office on a city commission, board or committee will be expiring thirty days prior to such expiration.

2. The city clerk shall promptly advise the city council of any unscheduled vacancy whether due to resignation, death, termination or other causes.

a. Whenever an unscheduled vacancy occurs in any commission, board or committee for which the city council has the appointing power, whether due to resignation, death, termination or other causes, a special vacancy notice shall be posted in the office of the city clerk, and in other places as directed by the city council not earlier than twenty days before or not later than twenty days after the vacancy occurs. Final appointment to the board, commission or committee shall not be made by the city council for at least ten working days after the posting of the notice in the city clerk's office.

b. Notwithstanding subsection (C)(2)a of this section, the city council may, if it finds that an emergency exists, fill the unscheduled vacancy immediately. Such emergency appointments shall be made by the mayor with the approval of the city council. A person appointed to fill the vacancy shall serve only on an acting basis until the final appointment is made pursuant to this section.

3. The department director of the department assigned to each city commission, board or committee shall notify the city clerk of any position which should be declared vacant pursuant to the provisions of this code or state law. The city clerk shall in turn advise the city council of all such notification.

4. The city council shall provide by ordinance any additional procedures necessary for appointments to commissions, boards and committees.

(Ord. No. 1226, § 1, 5-18-22; Ord. No. 1159, § 1, 2-3-15; Ord. No. 1241, § 1, 2-5-25)

2.19.030 - Eligibility.

- A. To be eligible for, and to hold appointment, each appointee shall neither hold public office, or city employment, nor shall he/she be an officer of any local, state or national partisan official group. All members of commissions, boards and committees of the city shall be residents of the city or shall regularly work within the city.
- B. Members of the city council may be appointed by the majority of the city council to attend commission, board or committee meetings as liaisons to the city council.
- C. Appointee shall be subject to the conflict-of-interest sections of the Political Reform Act of 1974.
- D. An individual may serve on only one committee, board or committee at any time.
- E. The city manager or city council may authorize the reimbursement of reasonable expenses incurred by the members in the performance of their duties.

(Ord. No. 1226, § 1, 5-18-22; Ord. No. 1159, § 1, 2-3-15; Ord. No. 1241, § 1, 2-5-25)