

**AGENDA  
ITEM**

**9**



**CITY COUNCIL**  
**AGENDA STAFF REPORT**

**DATE:** September 3, 2025

**TO:** Mayor and City Council

**APPROVED BY:** Benjamin Martinez, City Manager *Bm*

**REVIEWED BY:** Karla Chaparro, Finance Director *KC*

**PREPARED BY:** Jesus Villegas, Public Works Director/City Engineer *JVP*

**SUBJECT:** Authorize City Manager to Sign Deductive Change Order No. 6 with Rove Engineering, Inc. in the Amount of \$229,050.50 for Cole Boulevard between M.L. King Avenue and Bowker Road Rehabilitation Federal-Aid Project No. STPL-5168(035).

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**Recommendation:**

It is recommended that the City Council of the City of Calexico approve the following:

1. Authorize City Manager to sign deductive Change Order No. 6 with Rove Engineering, Inc. in the amount of \$229,050.50 for Cole Boulevard between M.L. King Avenue and Bowker Road Rehabilitation Federal-Aid Project No. STPL-5168(035).

**Background:**

The City of Calexico Public Works Department received a grant from California Department of Transportation (Caltrans) for FY 2023-2024 in the amount of \$3,160,779.00 (\$1,414,000.00 – Federal Grant and \$1,746,779.00 – Local Match) for Federal Project No. STPL-5168(035) Cole Boulevard between M. L. King Avenue & Bowker Road.

On March 20, 2024, the City Council of the City of Calexico approved bid documents for Cole Boulevard Between M.L. King Avenue and Bowker Road Rehabilitation Federal Project No. STBGL-5168(035) and authorized the Public Works Department to send the project out to bid.

On July 25, 2024, the City Council of the City of Calexico approved the following:

- a) Award Bid Proposal from Rove Engineering, Inc. in the amount of \$2,398,458.00.

- b) Authorize the City Manager to Sign a Construction Agreement between the City of Calexico and Rove Engineering, Inc. in the amount of \$2,398,458.00 for Cole Boulevard between M.L. King Avenue and Bowker Road Rehabilitation Federal-Aid Project No. STPL-5168(035)
- c) Authorize City Manager to Approve Any Future Change Orders Not-to-Exceed \$239,845.80 (10% of Rove Engineering, Inc. Base Bid) as Per City Ordinance No. 1218.

Below please find the list of change orders that have been approved as of April 7, 2025:

#	Description	Amount
<b>Change Order No. 1</b>		
1	Suspension of Work	\$0.00
<b>Change Order No. 3</b>		
3A	3/8" min pre-leveling course with binder	\$114,000.00
4A	Landmark QC material testing services	\$15,000.00
5A	Dig outs – remove asphalt layer and install ¾" HMA Type A per Caltrans Stds and Specs	\$100,800.00
Total		\$229,800.00
<b>Change Order No. 4</b>		
1	Suspension of Work	\$0.00
<b>Change Order No. 5</b>		
3A	3/8" min pre-leveling course with binder	(\$22,800.00)
5A	Dig outs – remove asphalt layer and install ¾" HMA Type A per Caltrans Stds and Specs	(\$100,800.00)
6A	Striping – removal of existing conflicting striping	\$5,516.50
7A	Removal/replacement of reinforced concrete panels	\$96,480.00
Total		(\$21,603.50)

**Discussion and Analysis:**

On October 4, 2024, Rove Engineering, Inc. began construction of Cole Boulevard between M.L. King Avenue and Bowker Road Rehabilitation. Change Order No. 6 reconciles the revised contract amount with the actual construction cost spent. In addition, it extends the contract days for the project at the completion of construction activities. City staff is recommending that the City Council approve Rove Engineering, Inc. deductive Change Order No. 6 (Attachment No. 1).

**Fiscal Impact:**

Capital Improvement Program Budgeted Item for FY 2024-2025	
<b>Revenue</b>	
Federal Fund No. 412-91-916-56003-000	\$1,414,000.00
Measure D Fund No. 233-91-916-56003-000	\$963,603.70
Total	\$2,377,603.70

<b>Expenditure(s)</b>	
Original Contract	\$2,398,458.00
Change Order No. 1	\$0.00
Change Order No. 3	\$229,800.00
Change Order No. 4	\$0.00
Change Order No. 5	(\$21,603.50)
Change Order No. 6	(\$229,050.80)
<b>Total</b>	<b>\$2,377,603.70</b>

**Coordinated With:**

City Manager's Office.  
Finance Department.  
Public Works Department.

**Attachment(s):**

1. Change Order No. 6.

ATTACHMENT NO. 1

**CONTRACT CHANGE ORDER**

CEM-4900 (REV 05/2001) CT# 7541-3501-0

Change Requested by:  engineer  contractor

CCO NUMBER 6	SUPL. NUMBER	CONTRACT NUMBER	ROAD Cole Blvd from ML King to Bowker	FEDERAL NUMBER(S) STPL- 5168(035)
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TO

Rove Engineering

contractor

You are directed to make the following changes from the plans and specifications or do the following described work not included in the plans and specifications for this contract. **NOTE: This change order is not effective until approved by the engineer.**

Description of work to be done, estimate of quantities and prices to be paid. (Segregate between additional work at contract price, agreed price and force account.) Unless otherwise stated, rates for rental of equipment cover only such time as equipment is actually used and no allowance will be made for idle time. The last percentage shown is the net accumulated increase or decrease from the original quantity in the engineer's estimate.

**Balancing Change Order:**

The purpose of this change order is to reconcile the Revised Contract Amount with the Actual Construction Cost spent and extending the contract days for the project at the completion of construction activities. See the attached Exhibit A for details of the Balancing Change Order quantities and costs for the various items of work:

Original Contract Amount	\$2,398,458.00
Change Order No. 3	\$ 229,800.00
Change Order No. 5	-\$ 21,603.50
Approved Contract Amount including Change Orders	<u>\$2,606,654.50</u>
Actual Construction Cost spent for the project	\$ 2,377,604.00

Balancing Change Order Amount= \$2,377,604.00 - \$2,606,654.50 = \$229,050.50 (Decrease)

**Time Adjustment:**

The purpose of the time extension in accordance with project specifications section 6-4 Delays and Extension of Time is to provide additional days taken to complete construction activities as follows:


Original Contract Days	60 working days
Actual Construction Days	113 working days

Balancing Change Order Days Required = 113 - 60 = 53 Additional working days

Estimated Cost:  Increase  Decrease \$ 229,050.50

By reason of this order the time of completion will be adjusted as follows: 53 working days


**SUBMITTED BY**

SIGNATURE 	(PRINT NAME & TITLE) Phillip A. Ramirez, P.E., Resident Engineer	DATE 8/8/25
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**APPROVAL RECOMMENDED BY**

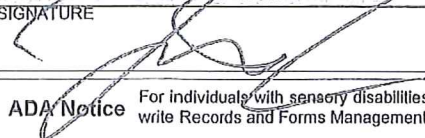
SIGNATURE	(PRINT NAME & TITLE) Benjamin Martinez, City Manager	DATE
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**ENGINEER APPROVAL BY**

SIGNATURE 	(PRINT NAME & TITLE) Phillip A. Ramirez, P.E., Resident Engineer	DATE 8/8/25
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We the undersigned contractor, have given careful consideration to the change proposed and agree, if this proposal is approved, that we will provide all equipment, furnish the materials, except as may otherwise be noted above, and perform all services necessary for the work above specified, and will accept as full payment therefor the prices shown above. **NOTE: If you, the contractor, do not sign acceptance of this order, your attention is directed to the requirements of the specification as to proceeding with the ordered work and filing a written protest within the time therein specified.**

**CONTRACTOR ACCEPTANCE BY**

SIGNATURE 	(PRINT NAME & TITLE) Frank Duffy, Superintendent	DATE 8-8-2025
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ADA Notice

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STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION  
**CONTRACT CHANGE ORDER MEMORANDUM**

CEM-4903 (REV 06/2006)

DATE  
08/08/2025

TO Benjamin Martinez, City Manager			FILE E. A. _____	
FROM Phillip A. Ramirez, P.E.			CO-RTE-PM <u>Cole Blvd Rehabilitation</u>	
CCO NO. <u>6</u>			FED NO. <u>STPL- 5168(035)</u>	
SUPPLEMENT NO			CONTINGENCY BALANCE (Including this change): \$ _____	
CATEGORY CODE			HEADQUARTERS APPROVAL REQUIRED? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
CCO AMOUNT \$ <u>229,050.50</u>			IS THIS REQUEST IN ACCORDANCE WITH ENVIRONMENTAL DOCUMENTS? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
SUPPLEMENTAL FUNDS PROVIDED \$ _____				
ORIGINAL CONTRACT TIME: <u>60</u> DAY(S)	TIME ADJUSTMENT THIS CHANGE: <u>53</u> DAY(S)	PREVIOUSLY APPROVED CCO TIME ADJUSTMENTS: <u>0</u> DAY(S)	PERCENTAGE TIME ADJUSTED (Including this change) <u>88.33</u> %	TOTAL # OF UNRECONCILED DEFERRED TIME CCOs (Including this change) <u>0</u>
<input type="checkbox"/> INCREASE <input checked="" type="checkbox"/> DECREASE				

THIS CHANGE ORDER PROVIDES FOR (Use additional pages as needed):

**Balancing Funds:**

The construction cost and the revised contract cost are to be balanced as part of this change order. The left over savings are summarized in the attached Exhibit A - Final Schedule of Values which shows the following bid items under ran by different amounts: #3 Cold Milling, #4 Leveling Course, #5 ARAM installation, #6 Rubberized Asphalt installation, #7 Removal/ Replacement of concrete driveways, #1A Additional Curb & gutter replacements, and #2A AC Berm replacement. The total savings due to these items is to be decreased from the contract amount.

**Balancing Days:**

The construction schedule was affected by various events which led to additional working days needed. The first event impacting the schedule is the pre-construction coring report needed to get a better understanding of site conditions which delayed project by 10 days. The second event came at the end of the project when savings were confirmed and both Resident Engineer and City of Calexico agreed to use some of these savings to replace damaged reinforced concrete panels and remove conflicting striping as part of change order work. The creation of that change order(#5) through approval took 6 days, removal of conflicting striping took 4 days, replacement of reinforced concrete took 15 days, delayed striping operations took a combined 6 days, and final punch list with acceptance from City of Calexico took 12 days. The sum of these delays is the 53 working day extension required to balance out the days as part of this change order.

**Attachments:**

**Exhibit A - Final Schedule of Values  
 Construction Schedule and Time Impact**

<b>CONCURRED BY:</b>		<b>ESTIMATE OF COST</b>	
CONSTRUCTION ENGINEER/BRIDGE ENGINEER	DATE	THIS REQUEST	TOTAL TO DATE
PROJECT ENGINEER	DATE	ITEMS	\$229,800.00
PROJECT MANAGER	DATE	FORCE ACCOUNT	
FHWA REP.	DATE	AGREED PRICE	
ENVIRONMENTAL	DATE	ADJUSTMENT	(\$229,050.50)
OTHER (SPECIFY)	DATE	TOTAL	(\$20,854.00)
HQ OR DISTRICT PRIOR APPROVAL BY	DATE	<b>FEDERAL PARTICIPATION</b>	
RESIDENT ENGINEER SIGNATURE	DATE	<input type="checkbox"/> PARTICIPATING <input type="checkbox"/> PARTICIPATING IN PART <input checked="" type="checkbox"/> NONE <input type="checkbox"/> NON-PARTICIPATING (Maintenance) <input type="checkbox"/> NON-PARTICIPATING	
		<b>FEDERAL SEGREGATION (If more than one funding source or P.I.P. type)</b>	
		<input type="checkbox"/> CCO FUNDED PER CONTRACT <input type="checkbox"/> CCO FUNDED AS FOLLOWS	
		FEDERAL FUNDING SOURCE	PERCENT
		_____	_____
		_____	_____

EXHIBIT A  
Modification Agreement - Summary of Expenditures for Cole Road Improvements; Federal Aid Project No. STPL-5168(035)

ITEM NO.	ITEM	UNIT	ORIGINAL CONTRACT QTY.	ACTUAL CONTRACT QUANTITY	DIFFERENCE	CONTRACT UNIT PRICE	ACTUAL CONSTRUCTION COST	CONTRACT AND CCO COST	CHANGE IN COST INCREASES/DECREASES
1	Mobilization/Bond	LS	1	1.00	0.00	\$ 95,000.00	\$ 95,000.00	\$ 95,000.00	\$ 0.00
2	Traffic Control	LS	1	1.00	0.00	\$ 136,680.00	\$ 136,680.00	\$ 136,680.00	\$ 0.00
3	1-inch Full Width Cold Milling	SF	525,000	440,000.00	85,000.00	\$ 0.28	\$ 123,200.00	\$ 147,000.00	-\$23,800.00
4	3/4" Min Leveling Course (Crack fill and clean)	SF	525,000	520,000.00	5,000.00	\$ 0.75	\$ 390,000.00	\$ 393,750.00	-\$3,750.00
5	Asphalt Rubber Aggregate Membrane (ARAM)	SY	58,000	39,070.00	18,930.00	\$ 7.40	\$ 289,118.00	\$ 429,200.00	-\$140,082.00
6	1.5" Asphalt Rubber HM (ARHM GG-C)	TON	4,950	4,625.00	325.00	\$ 154.50	\$ 714,562.50	\$ 764,775.00	-\$50,212.50
7	Replace/Construct concrete driveway approach	SF	40	0.00	40.00	\$ 230.50	\$ -	\$ 9,220.00	-\$9,220.00
8	Remove/Replace Existing Concrete Ramps	EA	12	12.00	0.00	\$ 10,126.00	\$ 121,512.00	\$ 121,512.00	\$ 0.00
9	Double Adjust Manholes to Grade	EA	13	15.00	-2.00	\$ 2,107.00	\$ 31,605.00	\$ 27,391.00	\$4,214.00
10	Double Adjust Valves to grade	EA	14	20.00	-6.00	\$ 1,304.00	\$ 26,080.00	\$ 18,256.00	\$7,824.00
11	Surveying	LS	1	1.00	0.00	\$ 55,040.00	\$ 55,040.00	\$ 55,040.00	\$ 0.00
12	Curb & Gutter	LF	100	100.00	0.00	\$ 95.50	\$ 9,550.00	\$ 9,550.00	\$ 0.00
13	Concrete Sidewalk	SF	800	1,139.00	-339.00	\$ 40.00	\$ 45,560.00	\$ 32,000.00	\$13,560.00
14	Traffic and Crosswalk striping (markers included)	LS	1	1.00	0.00	\$ 121,084.00	\$ 121,084.00	\$ 121,084.00	\$ 0.00
1A	Additional Curb&gutter for flowline improvements	LF	500	248.00	252.00	\$ 42.00	\$ 10,416.00	\$ 21,000.00	-\$10,584.00
2A	AC Berm replacement/construction	LF	500	0.00	500.00	\$ 34.00	\$ -	\$ 17,000.00	-\$17,000.00
	<b>ORIGINAL CONTRACT AMOUNT</b>						\$ 2,398,458.00		
3A	3/8" min pre-leveling course with additional binder (Crack Backfill)	SF	100,000	80,000.00	20,000.00	\$ 1.14	\$ 91,200.00	\$ 114,000.00	-\$22,800.00
4A	Landmark Consultants QC Material Testing	LS	1	1.00	0.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 0.00
5A	Dig Outs - To include removal and disposal of excess asphalt layer and installation of 3/4" HMA Type A to finished surface	SF	7,200			\$ 14.00		\$ 100,800.00	-\$100,800.00
3Ad	Pre - Leveling Course savings	SF	-20,000			\$ 1.14		\$ (22,800.00)	\$22,800.00
5Ad	Dig Outs savings	SF	-7,200			\$ 14.00		\$ (100,800.00)	\$100,800.00
6A	Removal of Conflicting striping -Covered with Savings from 3Ad and 5Ad	LS	1	1.00	0.00	\$ 5,516.50	\$ 5,516.50	\$ 5,516.50	\$ 0.00
7A	Remove/replace reinforced concrete panels at Bowker Rd. Stopping point - Covered with Savings from 3Ad and 5Ad	SF	2,412	2,412.00	0.00	\$ 40.00	\$ 96,480.00	\$ 96,480.00	\$ 0.00
	<b>Total</b>					\$ 2,377,604.00	\$ 2,605,554.50	\$ (229,050.50)	



