

AGENDA
ITEM

25



CITY COUNCIL AGENDA STAFF REPORT

DATE: September 4, 2024
TO: Mayor and City Council
APPROVED BY: Juan A. Contreras, Acting City Manager *JAC*
PREPARED BY: Lizeth Legaspi, Library Manager *LL*
SUBJECT: Receive and File Library Board of Trustees Minutes for Meeting on April 9, 2024

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Recommendation:

Accept minutes for Library Board of Trustees meeting held on April 9, 2024

Background:

Library Manager shall prepare minutes of the Library Board of Trustees meetings and present to the board for approval. Once approved, a copy of the signed minutes is submitted for Council ratification.

Discussion & Analysis:

The attached minutes of the Library Board of Trustees for meeting of April 9 2024 have been approved by the Library Board and signed by Chair Espino for ratification by Council.

Fiscal Impact:

None

Coordinated With:

None

Attachment:

Minutes for Library Board of Trustees meeting of April 9, 2024.

ATTACHMENT No. 1



LIBRARY BOARD OF TRUSTEES
MINUTES

MEETING OF: Library Board of Trustees Special Meeting
DATE OF MEETING: **Tuesday, April 9, 2024**
PLACE OF MEETING: Fernando "Nene" Torres Council Chambers
608 Heber Ave. Calexico, CA 92231
5:00 pm

CALL TO ORDER: Chair Camacho called the meeting to order at 5:00 pm

ROLL CALL:

TRUSTEE	ATTENDANCE
Guadalupe Espino	Present
Elena Huie-Mendez	Present
Maria Alarcon	Present
Angelica Angulo	Present
Consuelo Camacho	Present

STAFF PRESENT: Lizeth Legaspi, Library Manager

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by Chair Espino.

APPROVAL OF AGENDA: On motion by Trustee Camacho and seconded by Vice-Chair Huie-Mendez, the agenda was approved as delivered.

PUBLIC COMMENTS: None.

CONSENT ITEMS:

1. Approval of Minutes from special meeting on February 16, 2024. On motion Trustee Alarcon and seconded by Vice-Chair Huie-Mendez, the minutes from special meeting on February 16, 2024 were approved as delivered.

POTENTIAL ACTION ITEMS:

2. National Library Week – Ready, Set, Library! April 8-12, 2024 – Mrs. Legaspi informed the board this is a time to highlight the value that libraries and library workers bring to the community. In addition to regular activities, the library will host an Author Expo. 15 local authors will be attending.

3. National Volunteer Week – April 22-26, 2024 – Mrs. Legaspi mentioned that the library serves as a training platform for many young adults. People of all ages volunteer their time at the library.

4. Dia del Niño Family Night – April 25, 2024 – Date was provided to board of the upcoming family night and Mrs. Legaspi opened an invitation for them to volunteer during this event.

5. May is Mental Health Awareness Month – ICBHD & Library Activities – Mrs. Legaspi provided dates in which the Imperial County Behavioral Health Department will be teaming up with the library to provide awareness.



LIBRARY BOARD OF TRUSTEES MINUTES

6. Unveiling of Comic Collection – The Library will be unveiling their new comic collection on Thursday, May 30th. The board was cordially invited to attend.

7. Family Summer Reading Program – Adventure Begins at Your Library- June 17-August 8, 2024. Mrs. Legaspi informed the board that banners have been ordered to be placed around town in hopes of reaching new families. Staff is working on developing the activities.

8. Friends of the Library– Ms. Jeanette Chew took the opportunity to address the board regarding the ongoing membership drive and fundraising efforts to benefit the library & its many programs.

LIBRARY BOARD OF TRUSTEES COMMENTS: Chair Espino shared that she attended Cooking with Cecy and right away put the new recipe to work. She enjoys attending the monthly program. Mrs. Camacho shared she is excited for the unveiling of the comic collection. Mrs. Alarcon encouraged everyone to attend the library's special programs.

LIBRARY MANAGER'S REPORT: Mrs. Legaspi reported the following:

- Lost student providing daily tutoring services
- Chess Club began weekly meetings. This club is led by volunteer Ricardo Ortega
- Staff busy participating in Career Days at schools
- Calexico Mission School's 4th grade class is scheduled to visit the library
- City administration and Mayor are looking into leasing the Carnegie Technology Center to San Diego State University-IV Campus

INFORMATION:


Mrs. Legaspi reviewed the items included under information including attendance report, monthly statistics report, April calendar of activities, the Literacy Circle Newsletter and the New Booklist available online.

ADJOURNMENT

On motion by Trustee Alarcon and seconded by Trustee Camacho the meeting adjourned at 5:52 pm

Minutes typed by Lizeth Legaspi

Next meeting: Monday, July 1, 2024


Guadalupe Espino, Chair

ATTEST:


Lizeth Legaspi, Library Manager