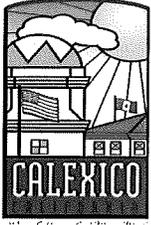


**AGENDA  
ITEM**

**04**



# AGENDA STAFF REPORT

**DATE:** September 5, 2018  
**TO:** Mayor and City Council  
**APPROVED BY:** David B. Dale, City Manager *DD*  
**PREPARED BY:** Karla E. Lobatos, Finance Director *KL*  
**SUBJECT:** Ratification of 2010 General Tax Citizen Oversight Advisory Committee (Measure H) Minutes for Meetings of April 24, 2018, May 21, 2018, and June 29, 2018

=====

## **Recommendation:**

Ratification of 2010 General Tax Citizen Oversight Advisory Committee (Measure H) Minutes for meetings of April 24, 2018, May 21, 2018, and June 29, 2018.

## **Background:**

Committee staff liaison shall prepare minutes of the proceedings of each 2010 General Tax Citizen Oversight Advisory Committee (Measure H) meeting and present to the commission for approval. Once approved, a copy of the signed minutes is submitted for Council ratification.

## **Discussion & Analysis:**

Attached minutes of the 2010 General Tax Citizen Oversight Advisory Committee (Measure H) meetings of April 24, 2018, May 21, 2018, and June 29, 2018, have been approved by the committee and signed by the chairperson for ratification by Council.

## **Fiscal Impact:**

None.

## **Coordinated With:**

None.

## **Attachments:**

1. 2010 General Tax Citizen Oversight Advisory Committee (Measure H) Minutes for Meetings of April 24, 2018.
2. 2010 General Tax Citizen Oversight Advisory Committee (Measure H) Minutes for Meetings of May 21, 2018.
3. 2010 General Tax Citizen Oversight Advisory Committee (Measure H) Minutes for Meetings of June 29, 2018.



**THE 2010 GENERAL TAX CITIZEN OVERSIGHT ADVISORY COMMITTEE (MEASURE H), MET IN A SPECIAL SESSION ON THE 24<sup>TH</sup> DAY OF APRIL 2018, AT 6:00 P.M., AT THE CITY HALL, FERNANDO “NENE” TORRES COUNCIL CHAMBERS, 605 HEBER AVENUE, CALEXICO, CALIFORNIA. THE DATE, HOUR AND PLACE DULY ESTABLISHED FOR HOLDING SUCH SAID MEETING.**

**CALL TO ORDER**

The meeting was called to order by Committee Member Aguilar at 6:01 pm.

**ROLL CALL**

Recording Secretary Martha Gomez made rollcall of committee members:

- Committee Member Javier Galindo – Absent
- Committee Member Norma Aguilar – Present
- Committee Member Ruben Moreno – Present
- Committee Member Robert Gonzales – Present

**PLEDGE OF ALLEGIANCE**

Committee Member Aguilar asked City Manager David Dale to lead those present in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

City Clerk Garcia advised committee members that item number 3, Fair Political Practices Commission (Form 700) Statement of Economic Interest, would be pulled from the agenda, due to the committee not meeting the criteria to file such documents. Motion made by Committee Member Moreno to approve the agenda with the pulled item; motion was seconded by Committee Member Gonzales and passed unanimously; the agenda was approved.

**BUSINESS ITEMS**

1. SWEARING IN OF APPOINTED COMMITTEE MEMBER – City Clerk Gabby Garcia swore in Committee Member Aguilar.
2. ELECTION OF COMMISSION OFFICERS – Newly sworn in Committee Member Aguilar opened the floor for nominations for Measure H Committee Chair. Committee Member Moreno nominated Committee Member Aguilar for Measure H Chair. Committee Members Gonzales motioned for nomination of Aguilar; motioned seconded by Committee Member Moreno. All voted in favor and motion passed unanimously. Committee Member Aguilar elected Chair.

Chair Aguilar opened the floor for Vice-Chair nominations; Committee Member Moreno nominated himself for Vice-Chair. Chair Aguilar made the motion for Committee Member Moreno’s nomination; motion seconded by Committee Member Gonzales. All voted in favor and motion passed unanimously. Committee Member Moreno elected Vice-Chair.

Chair Aguilar opened the floor for the Secretary. Vice-Chair Moreno nominated Committee Member Gonzales for Measure H Secretary. Vice-Chair Moreno made the motion for Committee Gonzales’ nomination; motioned seconded by Chair Aguilar. All voted in favor and motion passed unanimously. Committee Member Gonzales elected Secretary.

The new appointed Measure H Committee is as follows,...

- Chair Norma Aguilar
- Vice-Chair Ruben Moreno
- Secretary Robert Gonzales

Member Javier Galindo  
Vacant (1)

3. FAIR POLITICAL PRACTICES COMMISSION–FORM 700 – Item pulled from agenda. City Clerk Garcia advised that this documentation is not needed from the committee members since they are an advisory committee. She further advised that she would research this matter and things could change for the committee for next year’s filing.
4. AB 1234 ETHICS TRAINING – City Clerk Garcia advised committee members that they all must take the AB 1234 training within 30 days of being sworn in, or else they will void their appointment. City Clerk Garcia further advised that the information handed to them had the link needed for them to be able to go online and do the 2 hours training. City Clerk Garcia further advised that if anyone (committee members) did not have the capability to do the training online, they could come in to City Hall and she would set them up on a computer so that they could complete the training. City Clerk Garcia informed the committee members that once they had completed the 2-hour training, they needed to provide her with their certificate of completion. Chair Aguilar advised that she might have done the training already since she belongs to the CUSD Measure K committee; she would check and get back to the City Clerk and provide her with a copy of the certificate. Vice-Chair Moreno also advised that as a realtor, he also must complete this training and had already taken the required training, but was unsure of the date, if it was during the allotted time frame, he would forward her (City Clerk Garcia) a copy of the certificate.
5. UPDATE ON RECRUITMENT OF FINANCE DEPARTMENT LEADERSHIP – CM David Dale advised the committee members that the City was actively recruiting for Finance Director and Finance Manager. CM Dale advised that the person that the City had hired for the Finance Director vacancy had retracted his acceptance of employment with the City. CM Dale further advised that the City was moving to “Plan B” and was currently in negotiations in hiring a consultant that would work out of the Finance Department 3 days out of the week. Per CM Dale, the person that the City is negotiating with is very experienced and qualified, and was familiar to the City’s current financial consultant and the City’s financial firm (auditors). CM Dale also advised the committee members that applicants for the Finance Manager vacancy will be interviewing by the end of the week. CM Dale stated that recruitment for both the Finance Director and Finance Manager positions were being done for individuals who possessed advanced degrees.
6. STATUS OF MEASURE H FUNDS AND PROJECTS – CM David Dale presented to the committee members historical information regarding the Measure H tax. CM Dale advised that the tax had been approved by voters in June 8, 2010. The tax, which would automatically end in 20 YEARS, was to prevent further cuts to fire, police, recreation, parks, etc. On September 20, 2011, Resolution No. 2011-99 was adopted as a reserve policy for use by the Office of Emergency Services (OES); 10% of all Measure H tax collected would be “committed” for this purpose under GASB guidelines; Per CM Dale, these funds were eventually combined into General Fund and used for General Fund expenses; the City has since discontinued reserving the 10% of Measure H revenues for the purpose of OES.

CM Dale further reported that Measure H brought in revenues up to \$1.3 million in 2010-11 and \$2.5 million in 2011-12, and continues to bring in an average of \$2.5 up to 2016-17. The expenses for Measure H have been for police and fire salaries, crossing guard program, recreation programs, capital improvements; expenses range from \$600,000-\$850,000 for police salaries, and \$400,000 for fire salaries, along with various capital improvements. CM Dale advised that funds

from Measure H were pretty much planned for the duration of the 20-year bond, and this included some salaries for police and fire, and also for a new fire station, (\$6 million), in addition to \$1 million for Cordova Park. CM Dale advised that at the end of all expenses, Measure H was left with residuals of an average of \$200,000.

CM Dale acknowledged the Grand Jury findings, which brought to light the City's transfer of Measure H funds to the General Fund. CM Dale apologized for those actions, but stressed that those actions needed to be taken and if they had not been done, the City would be insolvent. Chair Aguilar stated that the Measure H committee has not been approached for many of the past expenses, and stressed that they (the committee) are an oversight committee and need to oversee Measure H spending. Chair Aguilar brought to CM Dale's attention the 10% allocation set aside for natural disasters if the City's infrastructure were ever to fail and needed aid as a result of such natural disaster. Chair Aguilar further stated that she, as a prior Measure H committee member, would receive quarterly reports from the prior Finance Director. CM Dale advised the committee members that there is no "hidden" Measure H funds/money and that the future expenses have pretty much been set for the duration of the bond. Chair Aguilar stated that it was very important that the City allocated the 10% to the City's natural disaster fund.

Community Economic Development Director, Miguel Figueroa, introduced himself, and advised the committee that CM Dale and himself are in the process of identifying issues with the City's financial needs, such as the Measure H matters. Director Figueroa advised the committee members that he was currently assigned to oversee the Finance Department.

Director Figueroa advised the committee that the Measure H funds historically have been targeted for public safety, salaries for police and fire, and now for the building of new fire station, which will eventually require more than the allotted funds designated for the project.

Vice-Chair Moreno, inquired as to the collection of the City's sales taxes, and issues the City has had in the past in assuring that businesses paid their taxes. Director Figueroa advised that the City needed much more stricter policies in order to assure that the correct amount of taxes was being collected from the businesses. Chair Aguilar advised that SDSU had criminal justice students that always needed a place to do their internship, and that a program could be developed to enforce policy for the City, such as the program that was in place in the Housing Department. Director Figueroa stated that he currently had the top PA students interning in the Housing Department and that he was extremely impressed with their talent and their willingness to learn, and he was sure a few of the interns would be staying on as volunteers after the program was over.

7. DISCUSSION AND/OR ACTION ON MEASURE H FUNDS CONTRIBUTION TO THE GENERAL FUND – CM David Dale briefed the committee on the expenses that had been transferred to the General Fund from Measure H, ... a total of over \$1.4 million for public safety, fire truck, and summer recreation programs for year 2012-13. For year 2013-14, CM Dale reported that over \$2.1 had been transferred to General Fund, for public safety, fire equipment, legal cost, and summer recreation programs. CM Dale reported that \$161,030 had been transferred to General Fund for FY 2014-15. CM Dale reported that on January 24, 2018, the City Council approved a Resolution (#2018-06), transferring \$110,000 for FY 2016-17, and \$300,000 for FY 2017-18. The transfers to General fund were to balance the budget and help offset the anticipate deficit for each respective fiscal year. CM Dale understands that the committee is an oversight committee and needs to make recommendations to the City Council, but that these transfers needed to be made. CM Dale further advised that currently there are "0" (zero) reserves in General Fund. CM Dale advised that moving forward the City would do things the right way with Measure H. Director Figueroa further stated that the City has spent all the monies it has in

the last few years. Director Figueroa further advised that the overall plan for the City is to bring in more revenue to address the current budget issues it has. Vice-Chair Moreno stated that the City needs to make it attractive for business to want to come and open business and to stay in business. Director Figueroa stated that Calexico is not a “business friendly” City and that he is actively working on changing that so that business wanting to come in can be “fast-tracked”.

**ADJOURNMENT**

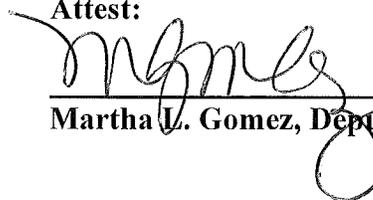
Motion to adjourn the meeting was made by Chair Aguilar and seconded by Vice-Chair Moreno, and passed unanimously. Meeting was adjourned at 7:03 p.m.

**NEXT MEETING**

Next meeting will be on Monday, May 21, 2018, at 5:15p.m.

  
\_\_\_\_\_  
Norma Aguilar, Chair

Attest:

  
\_\_\_\_\_  
Martha L. Gomez, Deputy Clerk

**THE 2010 GENERAL TAX CITIZEN OVERSIGHT ADVISORY COMMITTEE (MEASURE H), MET IN A REGULAR SESSION ON THE 21<sup>ST</sup> DAY OF MAY 2018, AT 5:28 P.M., AT THE CITY HALL, FERNANDO “NENE” TORRES COUNCIL CHAMBERS, 605 HEBER AVENUE, CALEXICO, CALIFORNIA. THE DATE, HOUR AND PLACE DULY ESTABLISHED FOR HOLDING SUCH SAID MEETING.**

**CALL TO ORDER**

The meeting was called to order by Committee Chair Aguilar at 5:28 pm.

**ROLL CALL**

Recording Secretary Martha Gomez made rollcall of committee members:

Committee Chair Norma Aguilar - Present  
Committee Vice-Chair Ruben Moreno - Present  
Committee Member Ruben Javier Galindo - Present  
Committee Secretary Robert Gonzales - Absent

**PLEDGE OF ALLEGIANCE**

Committee Chair Aguilar asked City Manager David Dale to lead those present in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Motion made by Committee Vice-Chair Moreno to approve the agenda; motion was seconded by Committee Member Galindo and passed unanimously; the agenda was approved as presented.

**ANNOUNCEMENTS/PUBLIC COMMENTS**

City Manager David Dale introduced newly appointed Finance Director Karla Lobatos. CM Dale briefed the committee members about Ms. Lobatos hiring. CM Dale reported that at the last Measure H meeting he had advised the committee members that the City was in negotiations with a consultant that would be coming in until a Finance Director was hired. CM Dale further reported that he had also advised the committee members of the upcoming Finance Manager interviews. Per CM Dale, Ms. Lobatos had interviewed for the Finance Manager vacancy, but had impressed the interview panel with her experience and background; thus, the interview panel for Finance Manager had recommended to the City administration that Ms. Lobatos could easily fill the City’s Finance Director vacancy. CM Dale also advised that a Finance Manager had been hired from those interviews. CM Dale also advised that for FY 2018-19, he hoped to hire an accountant. Committee members welcomed Ms. Lobatos to the City of Calexico. Committee Chair Aguilar advised Ms. Lobatos on the time frame in which there were no Measure H meetings held, and, also, regarding the 10% of Measure H funds that needed to be set aside for natural disasters that had not been continuous throughout the Measure H’s tenure. CM Dale advised the committee members that the City would still be in a deficit for next fiscal year (FY 2018-19). Committee Vice-Chair Moreno welcomed Ms. Lobatos and congratulated CM Dale for hiring a Finance Director and a Finance Manager.

**DISCUSSION AND/OR ACTION**

1. APPROVAL OF MINUTES FOR SPECIAL MEETING OF APRIL 24, 2018 – Motion to approve the minutes for the Special Meeting held on April 24, 2018 was made by Committee Member Galindo and seconded by Committee Vice-Chair Moreno. Committee Chair Aguilar wanted to make a comment on minutes, Item #6, which addresses the allocation for Measure H funds to OES, and stated that she would like to hear back on this matter and hoped that moving forward, the 10% allocation would be taken care of. All voted in favor and minutes approved unanimously.

## BUSINESS ITEMS

2. UPDATE ON COST ESTIMATES FOR CALEXICO FIRE HQ STATION – CM Dale reported that as presented the Fire Station HQ would cost \$15 million; the square footage was reduced and the cost was reduced to \$7.6 million. Per CM Dale Measure H only has \$6 million allocated for the expansion, thus the City will look for additional funding. Fire Chief Favila reported that the option to reduce the square footage would be to go from a 2-story building to a single-story building. Fire Chief Favila further advised that the current fire station would be demolished and the everything would be built on the same site. Fire Chief Favila further explained that the older fire station's structure was not structurally sound. Chief Favila advised that if the option for a single-story building was chosen, then that location would be for the living quarters and garage. Per Chief Favila, fire administration would stay at the old court house location. Committee Chair Aguilar asked if other options had been considered, such as pre-fabricated buildings, in which actual walls would be delivered; she gave the City of Northridge as an example of how the buildings were re-built after a major earthquake. Committee Vice-Chair Moreno inquired as to why the option of only having a single-story would reduce costs. Fire Chief Favila stated that just the fact that there would be no stairs and anything associated with a second-level would be a cost-savings option. Chief Favila advised that the single-story option was something that they had just brought up, so the actual numbers were not out yet. Chief Favila was asked if the response time has increased for calls; Chief Favila advised that response time has indeed increased, 17 seconds. In addition, Chief Favila advised that emergency calls average from 17-18 per day, and 20-26 on busiest days. CM Dale advised that the goal was to find additional grant funding to reach the total funds needed for the new Fire HQ.

## INFORMATIONAL ITEMS

3. EMS (AMBULANCE) RATE STUDY – CM Dale reported the City is working on reviewing their ambulance billing. Per CM Dale the rates were last studied in 1992; currently the billing for ambulance service is \$400. CM Dale reported that the new revision of the rates should increase the fee charge from \$400 to \$1,200, which would bring the billing up to par with other municipalities. CM Dale advised that the City Council had approved the study and revision for an increase in fees. CM Dale stressed that LAFCO had already notified the City that there needed to be two (2) operating ambulance in the City in order to be able to provide services. Per CM Dale if the revised fees are approved the City's revenue would increase from \$600,000 to \$2.5 million, thus the increased revenue would cover the cost associated with having two (2) servicing ambulances. The increase in revenue would also allow for an increase in staff to an additional six (6) paramedics/firefighter. The purposed ambulance fee increase is going before City Council on June 6<sup>th</sup>.

## ADJOURNMENT

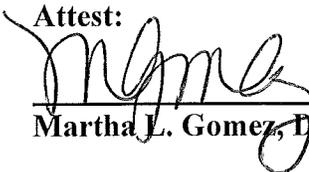
Motion to adjourn the meeting was made by Vice-Chair Moreno and seconded by Committee Member Galindo, and passed unanimously. Meeting was adjourned at 6.20 p.m.

## NEXT MEETING

Next meeting will be on Monday, June 18, 2018, at 5:15p.m.

  
\_\_\_\_\_  
Norma Aguilar, Chair

Attest:

  
\_\_\_\_\_  
Martha L. Gomez, Deputy Clerk

**THE 2010 GENERAL TAX CITIZEN OVERSIGHT ADVISORY COMMITTEE (MEASURE H), MET IN A SPECIAL SESSION ON THE 29<sup>TH</sup> DAY OF JUNE 2018, AT 12:00 P.M., AT THE CITY HALL, FERNANDO “NENE” TORRES COUNCIL CHAMBERS, 605 HEBER AVENUE, CALEXICO, CALIFORNIA. THE DATE, HOUR AND PLACE DULY ESTABLISHED FOR HOLDING SUCH SAID MEETING.**

**CALL TO ORDER**

The meeting was called to order by Committee Member Aguilar at 12:10 pm.

**ROLL CALL**

Recording Secretary Martha Gomez made rollcall of committee members:

- Committee Chair Norma Aguilar – Present
- Committee Vice-Chair Ruben Moreno – Present
- Committee Secretary Robert Gonzales – Present
- Committee Member Javier Galindo – Absent

**PLEDGE OF ALLEGIANCE**

Committee Chair Member Aguilar lead those present in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

APPROVAL OF AGENDA – Motion made by Vice-Chair Moreno and seconded by Committee Secretary Gonzales to approve the agenda. All in favor and passed unanimously.

**ANNOUNCEMENT/PUBLIC COMMENTS**

None.

**CONSENT**

1. APPROVAL OF MINUTES FOR SPECIAL MEETING HELD ON MAY 21, 2018 – Motion made by Committee Secretary Gonzales and seconded by Vice-Chair Moreno to approve the minutes as presented. All in favor and passed unanimously.

**DISCUSSION AND/OR ACTION**

2. APPROVAL OF TRANSFER OF MEASURE H FUNDS TO GENERAL FUNDS FOR FY 2018-19 – Committee Chair Aguilar opened the floor for comments on this item. Having submitted a request to speak on this item, Chief of Police Gerardo was called to the dais by Committee Chair Aguilar. Chief Gerardo advised that committee and those present that he was there to request the Measure H committee for the police and fire department. Chief Gerardo, advised that he was a 28 years veteran of the police, he stated that the Measure H funding would allow the department to hire the officers it needed to provide ample services to the community. Chief Gerardo stated that he’s worked for the department when they were the envy of the valley, and wants that for his officers and order to get there he needs to hire more staff; hire more officers, promote sergeants and hire more dispatchers. Chief Gerardo wants to provide the community the service that they deserve, and protect the City from liability. Chief Gerardo stated that he would be here again next year to request the Measure H committee’s support for his department if need be.

Committee Chair Aguilar opened the floor for comments before making a motion on this item and asked for City Manager Dale’s comments on the matter. City Manager Dale advised the committee members that the City was still in a serious deficit again and that the City was making huge strides and becoming fiscally responsible, and that in the next few years that would be

feasible, but right now Measure H funds were needed to balance the budget. City Manager Dale advised that after the Bond was paid, there would be approximately a little bit over \$250,000 left in reserves, even after the Bond was paid. City Manager Dale advised that with the ambulances' increase in revenue, there would also be a bit more revenue and that would allow for a little bit more of reserves for the City, which was of value, since the City had not seen any reserves in the last 10 years. City Manager Dale recognized that there was a bit of mismanagement in the past, but that the City is making huge strides in not depending on Measure H. City Manager Dale also advised that the City Council had approved the budget on June 27<sup>th</sup>, with the exception of the Measure H transfer; he stated that the Finance Director and himself had tried to meet with the committee various times to no avail. City Manager Dale advised the committee that the Measure H transfer to General Fund would be \$850,000 to police and \$400,000 to fire, with a \$276,000 as a surplus.

Committee Chair Aguilar asked if Measure H funding was being used to pay for the Bond, and City Manager Dale responded that it was. City Manager Dale advised that after allocating the \$850,000 to police and \$400,000 to fire, and pay the Bond, there would be a surplus of \$276,000 for reserves. Committee Chair Aguilar advised that she was not aware the Measure H funds were being used to pay for the Bond. City Manager Dale reported that they had tried to get the Bond refinanced, but since it was tied to the City's General Fund, the credit rating was not high enough, thus the Bond could not be refinanced. Vice-Chair Moreno inquired if the \$6 million for the new fire station has already set aside, and City Manager Dale replied that it had.

Mayor Maritza Hurtado also made comments on this matter. Mayor Hurtado gave a brief history on the Measure H tax bond since the City had gone through a few city managers, various city council members, and various committee members. Mayor Hurtado reminded the committee that this Measure was promoted by the POA and Fire Association. Mayor Hurtado also touched on the recent Grand Jury investigation, that reveal no inappropriate activity. Mayor Hurtado stressed that the committee should have one focus, that being of moving forward. Mayor Hurtado stated that Measure H was bringing in \$2.5 million in revenues, which had pretty much been consistent during the last few years. Mayor Hurtado further stated that she understood Committee Chair Aguilar's concern, in that the funding was a "one-time shot" to fund first responders, and that this is where the confusion on the Measure initiated; the Measure funding public safety on a yearly basis. Mayor Hurtado stated it would take legal advice to interpret the Measure and reverse the funding. Mayor Hurtado stated that there was \$1.25 million obligated to police and fire, and the \$1 million payment for the Bond.

Committee Chair Aguilar stated that she disagreed with Mayor Hurtado's on how Measure H came to be, as it was originally supposed to be for senior and recreation programs, and police and fire, and that it got "repackage" after it failed to be passed the first time and that is how police and fire sold it to the community, with a focus on public safety. Committee Chair Aguilar stated that the funding for police and fire was a one-time funding and that they had come to the committee and requested that funding. Committee Chair Aguilar also stated that the committee had been ignored for the last few years and City administration had made the decision on how the Measure H funding would be used. Committee Chair Aguilar stated that she had asked the city attorney questions, and was told that legal research had to be done and that it would cost the City money. Committee Chair Aguilar stated that the committee was there to be the watch-dog and make recommendations.

3. Committee Vice-Chair Moreno asked if he could make a comment, and Committee Chair Aguilar stated he could voice his opinion. Vice-Chair Moreno stated that he was all for public safety and public safety being a primary function in the City, and recommended that they receive the funding

they needed. Vice-Chair Moreno made a motion to approve the transfer to Measure H funds to General Fund for Fiscal Year 2018-19. Motion was seconded by Committee Secretary Gonzales. All in favor and passed unanimously.

4. APPROVAL TO "GO DARK" FOR MEASURE H MEETINGS OF JULY AND AUGUST 2018 – After some discussion by committee members, it was decided to "go dark" in July and meet in August. Committee Chair Aguilar suggested that they use the meeting of August 2018 for the training that they been discussing. Ms. Gomez advised that she would coordinate with City Clerk Garcia on dates to conduct the training. Ms. Gomez would be sending out emails with various dates/times that would be best for all committee members to meet. Motion to "go dark" in July and meet in August was made by Committee Gonzales and seconded by Vice-Chair Moreno. All in favor and passed unanimously.

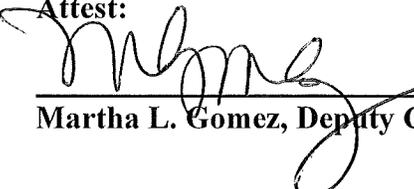
#### **ADJOURNMENT**

Motion to adjourn the meeting was made by Vice-Chair Moreno and seconded by Chair Aguilar, and passed unanimously. Meeting was adjourned at 12:53 p.m.

#### **NEXT MEETING**

Next meeting will be on either the regular meeting day of August 20<sup>th</sup>, or sometime during the month of August as a special meeting to conduct training for Measure H committee.

  
\_\_\_\_\_  
Norma Aguilar, Chair

Attest:  
  
\_\_\_\_\_  
Martha L. Gomez, Deputy Clerk