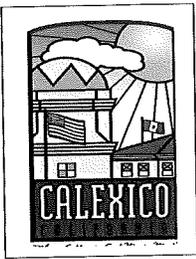


**AGENDA  
ITEM**

**15**



# AGENDA STAFF REPORT

**DATE:** January 9, 2019

**TO:** Mayor and City Council

**APPROVED BY:** David B. Dale, City Manager *DD*

**PREPARED BY:** Gabriela T. Garcia, Deputy City Clerk *[Signature]*

**SUBJECT:** Appointments by Council Member Arreola-Fernandez to the following Commissions/Boards/Committees:

- a) Arts Commission, Library Board, Historical Commission
- b) Planning Commission
- c) Police Commission
- d) Parks, Recreation, Beautification & Senior Services Commission
- e) Personnel Commission
- f) Business Improvement District (BID)
- g) Sales Tax Citizen Advisory Committee (Measure H)
- h) Economic Development & Financial Advisory Commission

=====

**Recommendation:**

Staff recommends City Council Member Arreola-Fernandez make appointments to the various commissions.

**Background:**

In 2005, Council voted to change the way appointments were made to all City boards, commissions, and committees. The new ordinance states that the term of an appointee will run concurrently with the appointing councilmember's term, and the term of the appointee will automatically terminate at the time the election results are certified by the City. (Calexico Municipal Code section 2.19.050).

Pursuant to section 2.19.010, each councilmember will appoint one member to each board, commission or committee. No ratification/approval by the whole Council is required. All commissions, boards and committees are now composed of only five members. The criteria for an appointee to hold office is listed below:

To be eligible for, and to hold appointment, each appointee shall neither hold public office, or city employment, nor shall s/he be an officer of any local, state or national partisan official group. All members of commissions, boards and committees of the city shall be residents of the city or shall regularly work within the city. (§ 2.19.030.A)

**AGENDA  
ITEM  
15**

**Discussion & Analysis:**

The following commissions have vacancies due to the Election of November 6, 2018. Newly Elected Council Member Rosie Arreola Fernandez must make appointments to the following commissions:

- a) Arts Commission, Library Board, Historical Commission
- b) Planning Commission
- c) Police Commission
- d) Parks, Recreation, Beautification & Senior Services Commission
- e) Personnel Commission
- f) Business Improvement District (BID)
- g) Sales Tax Citizen Advisory Committee (Measure H)
- h) Economic Development & Financial Advisory Commission

The following persons have submitted an application of interest in the commissions to date:

**Economic Development/Financial Advisory Commission:**

- 1. Max Leimgruber.

**Planning Commission**

- 1. Francisco Zarate.

Please note that pursuant to Ordinance No. 1159, Section 2.19.030 Eligibility (D) An individual may serve on only one (1) commission, board or committee at any time.

**Fiscal Impact:**

None.

**Coordinated With:**

None.

**Attachment(s):**

- 1. Commissioner Applications.



**CITY OF CALEXICO**  
**APPLICATION FOR CITY COMMISSION**  
 And  
**STATEMENT OF QUALIFICATIONS**

ALL APPLICANTS MUST EITHER RESIDE, BE EMPLOYED, OR REGISTERED TO VOTE IN THE CITY OF CALEXICO. PROOF IS REQUIRED WHEN SUBMITTING THIS APPLICATION.

APPLICATION IS FOR THE FOLLOWING COMMISSION:  
 (A separate application is required for each commission)

Planning Commission

**PERSONAL INFORMATION:**

Name Francisco Zarate  
 Residence Address Calexico CA, 92231  
 Length of time at this Address: 2yr E-mail address: /  
 Home Phone No. 0 Cell/Message Phone No.   
 Are you 18 years of age or older? yes Are you registered to vote in the City of Calexico? yes  
 Do you currently serve as an elected or appointed official for any board and/or agency within the City of Calexico? no  
 If yes, name of agency and position:

EDUCATION: Highest level of education completed: college  
 Name of Institution where Highest Level of Education was completed: Imperial valley college  
 Location of Institution: 380 E Aten Rd, Imperial, CA 92252

**EMPLOYMENT INFORMATION / EXPERIENCE:**

City of Calexico		
Name and Address of Employer (s)	Position Title	Dates of Employment
<u>XPS Solutions, Richardson, TX</u>	<u>customer support specialist</u>	<u>June/2017 - Oct/2017</u>
<u>Just Energy, Dallas, TX</u>	<u>Sales Agent</u>	<u>Sep/2016 - Feb/2017</u>

IMPORTANT: Read the following carefully and answer completely. A conviction is not an automatic bar to appointment. Each case is considered on its individual merits.

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR MISDEMEANOR OTHER THAN A MINOR TRAFFIC VIOLATION? no  
 If yes, Please list all offenses, date and place of offenses(s), and the sentence/fine received:

**ACKNOWLEDGMENT/CERTIFICATION:**

I understand that upon filing, this application becomes a public record. I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

[Signature] 12/20/2018  
 Signature and Date

Do Not Write Below this Line - For City Use Only

Applicant furnished proof of eligibility requirements via:  
 Proof of residency:  Yes  No  
 Proof of employment:  Yes  No  
 Voter Registration Verification:  Yes  No

Appointment By: \_\_\_\_\_  
 Term Expires: \_\_\_\_\_  
 Date & Clerk Verifying: \_\_\_\_\_

Francisco J. Zarate

December 20, 2018

Council Members  
City of Calexico  
608 Heber Avenue  
Calexico, CA 92231

Dear Council Members,

I have read with interest about the new planning commissioner position that is available to serve the city of Calexico this winter. Being one more voice for the community of Calexico is my motivation to well serve for this upcoming position. Also, hoping to leverage my proficiency to contribute operations, which is why I am submitting my resume for employment consideration.

I have attached my resume which includes my previews employers, expertise and education. I would appreciate an opportunity to discuss further information about my candidacy. Thank you for your time and consideration. I look forward to hearing from you about this exiting opportunity.

Best regards,

A handwritten signature in black ink, appearing to read 'Francisco J. Zarate', with a large, stylized flourish at the end.

Francisco J. Zarate



**CITY OF CALEXICO**  
**APPLICATION FOR CITY COMMISSION**  
 And  
**STATEMENT OF QUALIFICATIONS**

ALL APPLICANTS MUST EITHER  
 RESIDE, BE EMPLOYED, OR  
 REGISTERED TO VOTE IN THE CITY  
 OF CALEXICO. PROOF IS  
 REQUIRED WHEN SUBMITTING  
 THIS APPLICATION.

**APPLICATION IS FOR THE FOLLOWING COMMISSION:**  
*(A separate application is required for each commission)*

ECONOMIC DEVELOPMENT /  
FINANCIAL ADVISORY COMM.

**PERSONAL INFORMATION:**

Name MAX LEIMGRUBER

Residence Address \_\_\_\_\_

Length of time at this Address: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Home Phone No. \_\_\_\_\_ Cell/Message Phone No. \_\_\_\_\_

Are you 18 years of age or older? Yes Are you registered to vote in the City of Calexico? Yes

Do you currently serve as an elected or appointed official for any board and/or agency within the City of Calexico? \_\_\_\_\_  
 If yes, name of agency and position: BOARD OF DIRECTORS - SUN COMMUNITY FCU

**EDUCATION:** Highest level of education completed: B.S.

Name of Institution where Highest Level of Education was completed: CAL-POLY STATE UNIVERSITY

Location of Institution: SAN LUIS OBISPO, CA

**EMPLOYMENT INFORMATION / EXPERIENCE:**

Name and Address of Employer (s)	Position Title	Dates of Employment
FOOD & DRUG ADMINISTRATION	INVESTIGATOR	11/2008 TO PRESENT
WALICK & VOLK MORTGAGE	LOAN OFFICER	02/2015 TO PRESENT

**IMPORTANT:** Read the following carefully and answer completely. A conviction is not an automatic bar to appointment. Each case is considered on its individual merits.

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**ACKNOWLEDGMENT/CERTIFICATION:**

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MCL 01/02/19  
 Signature and Date

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 Voter Registration Verification:  Yes  No

Appointment By: \_\_\_\_\_  
 Term Expires: \_\_\_\_\_  
 Date & Clerk Verifying: \_\_\_\_\_