

**AGENDA  
ITEM**

**10**



# **CITY COUNCIL**

## **AGENDA STAFF REPORT**

**DATE:** October 18, 2023

**TO:** Mayor and City Council

**APPROVED BY:** Esperanza Colio Warren, City Manager *Esperanza Colio Warren*

**REVIEWED BY:** Sandy Fonseca, Finance Manager *SF*

**PREPARED BY:** Norma Gerardo, Recreation Manager *Norma Gerardo*

**SUBJECT:** Discussion and Potential Action Regarding the City of Calexico Christmas Holiday Celebrations 2023:

- a) Set Events Dates:
  - Tree Lighting at City Hall: Thursday, November 30, 2023
  - Christmas Parade at Downtown: Saturday, December 9, 2023
- b) Adopt Budget Amendment Resolution for Fund No. 255 – American Rescue Plan Act (ARPA) in the amount of \$27,000.00 for Christmas Holiday Celebrations 2023

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**Recommendation:**

City staff recommends that the City Council of the City of Calexico approves the following:

- a) Set Events Dates:
  - Tree Lighting at City Hall: Thursday, November 30, 2023
  - Christmas Parade at Downtown: Saturday, December 9, 2023
- b) Adopt Budget Amendment Resolution for Fund No. 255 – American Rescue Plan Act (ARPA) in the amount of \$27,000.00 for Christmas Holiday Celebrations 2023

**Background:**

The City of Calexico has a rich tradition of hosting its annual Tree Lighting and Christmas Parade events.

In March 2020, Governor Newsome issued a state-wide stay-at-home order to slow the spread of COVID-19 in the state. Since then, the City has not hosted its annual parade.

**Discussion and Analysis:**

The City of Calexico starts the holiday spirit with its traditional Tree Lighting Ceremony. Held on a Thursday evening, this year is being proposed for Thursday, November 30, 2023. The annual Christmas Parade is being proposed for Saturday, December 9, 2023.

To initiate the planning and coordination of the events, City Staff recommends that the City Council of the City of Calexico approves the following:

- a) Set Events Dates:
  - Tree Lighting at City Hall: Thursday, November 30, 2023
  - Christmas Parade at Downtown: Saturday, December 9, 2023
- b) Adopt Budget Amendment Resolution for Fund No. 255 – American Rescue Plan Act (ARPA) in the amount of \$27,000.00 for Christmas Holiday Celebrations 2023

Do note that to mitigate expenses, the City plans to seek sponsorships through sponsorship requests. These efforts are aimed at leveraging ARPA funds.

**Fiscal Impact:**

Revenue	
255-91-908-56000-000 – Downtown Rehabilitation (ARPA)	\$27,000.00
Total	\$27,000.00

Expenditure	
255-50-520-53029-602 – Christmas Parade	\$23,000.00
255-50-520-53029-608 – Tree Lighting	\$4,000.00
Total	\$27,000.00

**Coordinated With:**

City Manager’s Office.  
Public Works Department.  
Finance Department.

**Attachment(s):**

1. Budget Amendment Resolution for Fund No. 255 – American Rescue Plan Act (ARPA) in the amount of \$27,000.00 for Christmas Holiday Celebrations 2023 .

ATTACHMENT #1



BUDGET AMENDMENT RESOLUTION NO. \_\_\_\_\_  
 BUDGET AMENDMENT RESOLUTION OF THE CITY COUNCIL  
 OF THE CITY OF CALEXICO AUTHORIZING AN AMENDMENT  
 TO THE FINAL BUDGET FOR FISCAL YEAR 2023-24

**WHEREAS**, the Final Budget for Fiscal Year 2022-23 was adopted by Resolution No. 2023-39 of the City Council on June 22, 2023; and

**WHEREAS**, the City Council has authorized the amendment of the Final Budget, in accordance with proper governmental accounting and financial reporting practices; and

**NOW THEREFORE**, the City Council of the City of Calexico hereby resolves and authorizes the following action(s)

**AMENDMENTS TO ADOPTED BUDGET:**

1) Record Revenue Estimates(s)

Fund No.	Department	Division	Account	Sub-Account	Amount
<b>Total</b>					0

2) Record Appropriation(s)

Fund No.	Department	Division/ Project	Project/ Account Name	Account	Sub-Account	Amount
<b>Total</b>						\$ -

3) Record Transfer of Funds:

**FROM:**

Fund No.	Department	Division/ Project	Project/ Account Name	Account	Sub-Account	Amount
255	91	908	Downtown Rehab	56000	000	\$ 27,000.00
<b>Total</b>						\$ 27,000.00

**TO:**

Fund No.	Department	Division/ Project	Project/ Account Name	Account	Sub-Account	Amount
255	50	520	Christmas Parade	53029	602	\$ 23,000.00
255	50	520	Christmas Tree Lighting	53029	608	\$ 4,000.00
<b>Total</b>						\$ 27,000.00

5)Purpose of Budget Amendment:

City of Calexico Tree Lighting and Christmas Parade 2023

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PASSED, APPROVED, AND ADOPTED by the City Council of the City of Calexico at the regular meeting this 18th day of October, 2023.

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Raul Ureña, Mayor

ATTEST:

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Veronica Alvarado, Interim City Clerk

APPROVED AS TO FORM:

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CARLOS CAMPOS, City Attorney

STATE OF CALIFORNIA )  
CITY OF CALEXICO ) ss.  
COUNTY OF IMPERIAL )

I, Veronica Alvarado, Interim City Clerk of the City of Calexico, do hereby certify under the penalty of perjury, that the foregoing Resolution No. 2023-\_\_\_\_, was duly adopted by the City Council at a meeting of said City Council held on the 18th day of October, 2023, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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Veronica Alvarado, Interim City Clerk  
City of Calexico