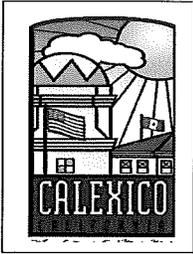


**AGENDA
ITEM**

11



AGENDA STAFF REPORT

DATE: October 3, 2018

TO: Mayor and City Council

APPROVED BY: David B. Dale, City Manager *DD*

PREPARED BY: Ralph Morales, Building/Planning/Code Enforcement Manager *RM*

SUBJECT: Discussion and Potential Action Regarding Farm Workers Services Coalition of Imperial County Request for Waiver of Temporary Use Permit Filing Fee

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Recommendation:

Discuss and take action regarding Farm Workers Services Coalition of Imperial County request for waiver of Temporary Use Permit filing fee.

Background:

Farm Workers Coalition prepares and serves breakfast to farmworkers as a sign of appreciation on an annual basis at the Calexico One Stop Business and Employment Services Center located at 301 Heber Avenue, at the corner of Heber Avenue and Third Street in Calexico. The breakfast will be held on Friday, December 7, 2018, from 1 a.m. to 5 a.m.

Discussion & Analysis:

The City requires a temporary use permit in order to allow this type of event. The filing fee for the permit application is \$135. City of Calexico Resolution 10-17, adopted March 2, 2010, vests exclusive authority with the City Council to reduce or wave fees and charges owed to the city. The Council is requested to consider waiving the Temporary Use Permit filing fee for Farm Workers Services Coalition of Imperial County. Please note that if this waiver request is approved, it may lead to additional requests for waiver of permit application fees by other non-profit groups in the future.

AGENDA ITEM 11

Coordinated With:

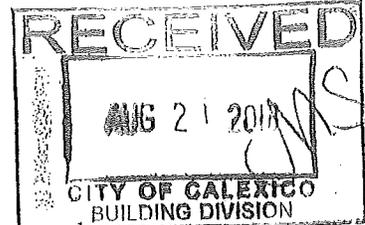
None.

Attachments:

1. Temporary Use Permit application/City Department comments.
2. Letter requesting waiver of TUP fees.
3. Locations for Solicitation.



Development Services Department
 Planning Division
 "Temporary Use Permit"



Request must be submitted a MINIMUM of 15 days in advance of the event date.

REQUIRED ATTACHMENTS:

1. Submit one (1) site plan depicting use (minimum size 8 1/2" x 11").
2. Written proof of approval from property owner.
3. Copy of the City of Calexico Business License, if applicable.
4. Insurance coverage naming the City as additional insured (\$1,000,000 minimum per occurrence).
5. Non-refundable application filing fee

\$135

Applicant Name: Elvira Anaya
 Applicant Address: 294 S. Third st, El Centro 92243
 Company Name: Center for Employment Training
 Location of Event: 301 Heber Ave

Date Submitted: _____
 Phone Number: 760-337-6565
 Alt. Phone Number: 760-705-2780
 Bus. Lic. Number: _____

Date of Event: 12-7-18 to 12-7-18 Total Days: 1
 Time of Event: 1:00pm to 6:00pm
 Describe in detail the type of event (attach additional sheets if needed): Farmworker Appreciation
Breakfast for the Farmworkers of Imperial County

[Signature]
 Applicant Signature

8/3/18
 Date

(For City Use Only)

City Department	Recommendation by Dept. Head		Signature:
Administration	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	<i>[Signature]</i>
Fire	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	
Police	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	
Finance/HR Director	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	
Community Services	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	
Public Works/Engineering Director	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	
Public Works Manager	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	
Planning Division	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	
Risk Management	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	
Operations/Maintenance Supervisor	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	
Other:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	

Conditions of Approval: _____

ALL TEMPORARY USE PERMIT MUST COMPLY WITH ZONING ORDINANCE, SECTION 17.11.120 "TEMPORARY USE REGULATIONS".

Approved Denied By: _____ Date _____
 Director of Planning & Development Services

(Please read reverse side, Section 17.11.120 "Temporary Use Regulations")

FARM WORKER SERVICES
COALITION OF IMPERIAL COUNTY
"Serving the workers who provide food to the world"

September 5, 2018

Mr. David B. Dale
City Manager
City of Calexico

Re: Waiver of Fee for Temporary Use Permit

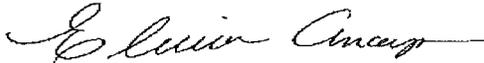
Dear Mr. Dale,

The Farm worker Services Coalition of Imperial County is proud to announce the celebration of its 39th Annual Farm Worker Appreciation Breakfast on Friday, December 7th, 2018. As it is custom, the event will be held at the America's Job Center at 301 Heber Avenue in Calexico.

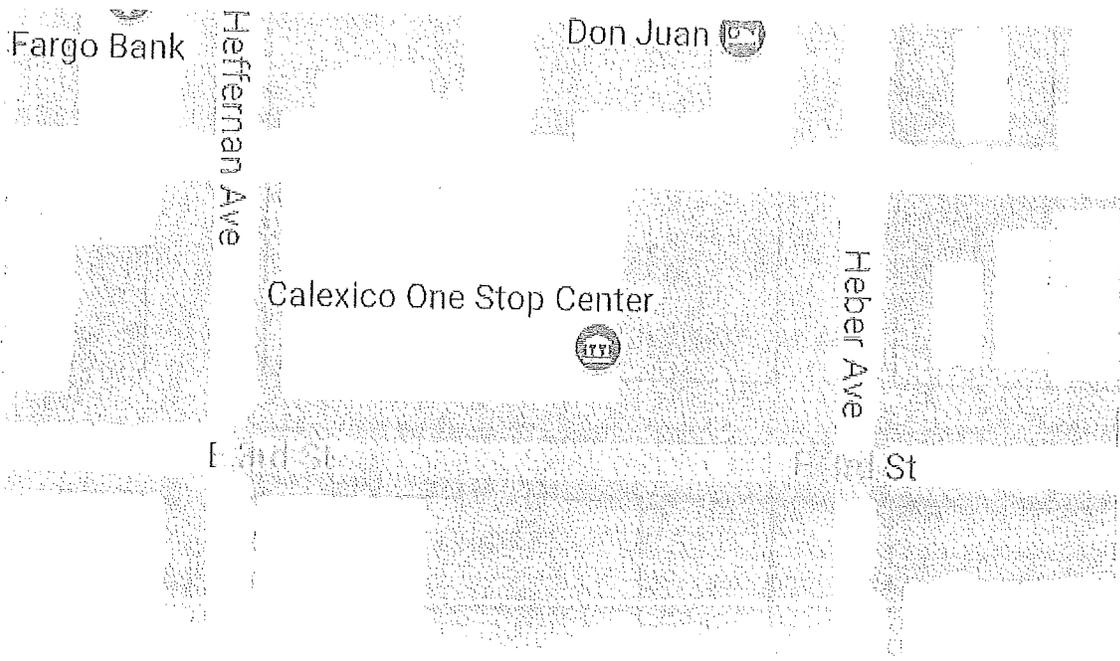
I hereby respectfully request that the City of Calexico waive the fee for the Temporary Use Permit as the City of Calexico is a supporter and sponsored of this annual event.

Should you have any questions? Please do not hesitate to contact me at your earliest convenience.

Sincerely,



Elvira Anaya
FWSCIC Chairperson
760-337-6565



Block 3rd Street between Heber and Heffernan Ave.