

**AGENDA
ITEM**

10



CITY COUNCIL AGENDA STAFF REPORT

DATE: November 20, 2024

TO: Mayor and City Council

APPROVED BY: Juan A. Contreras, Acting City Manager *JAC*

REVIEWED BY: Sandra L. Fonseca, Interim Finance Director *SF*

PREPARED BY: Lizeth Legaspi, Library Manager *L. Legaspi*

SUBJECT: Adopt a Resolution of the City Council of the City of Calexico Declaring Out of Service Electronic Equipment as Surplus and Authorize the Sale or Disposal of the Items

Recommendation:

It is recommended that the City Council of the City of Calexico approve the Resolution with the following actions:

Adopt a Resolution of the City Council of the City of Calexico Declaring Out of Service Electronic Equipment as Surplus and Authorize the Sale or Disposal of the Items.

Background:

The Camarena Memorial Library is currently storing several out of service electronic equipment that are no longer operational. It is estimated that the electronic equipment has little commercial resale value.

Discussion and Analysis:

The Library Department Staff is requesting that the City Council of the City of Calexico declare out of service electronic equipment as surplus and allow these items to be sold as is. The out of service equipment is taking up valuable space in storage areas.

Fiscal Impact:

Any proceeds from the sale will be revenue to the General Fund.

Coordinated With:

Finance Department.

Attachment(s):

1. Resolution of the City Council of the City of Calexico Declaring Out of Service Electronic Equipment as Surplus and Authorize the Sale or Disposal of the Items.
2. Equipment Inventory List.

ATTACHMENT NO. 1

RESOLUTION NO. 2024-___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALEXICO, CALIFORNIA DECLARING OUT OF SERVICE ELECTRONIC EQUIPMENT AS SURPLUS AND AUTHORIZE THE SALE OR DISPOSAL OF THE ITEMS.

WHEREAS, the City of Calexico owns the said electronic equipment which are surplus to its needs, and

WHEREAS, the electronic equipment have little dollar value and have served their usefulness and are no longer economically feasible to repair; and

WHEREAS, City staff has communicated with the general public who may have the need for such used electronic equipment; and

WHEREAS, the City Council can authorize the City Manager to dispose of all electronic equipment that are not sold during the public sale; and

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Calexico hereby resolves as follows:

- Section 1. The City Council of the City of Calexico declares such property to be surplus.
- Section 2. The City Council authorizes the City Manager to prepare all required documentation to publicly sale surplus electronic equipment to the general public.
- Section 3. The City Council authorizes the City Manager to dispose of all electronic equipment that is not sold during the public sale.

PASSED, APPROVED AND ADOPTED this 20th day of November 2024.

Camilo Garcia, Mayor

Attest:

Veronica L. Alvarado, City Clerk

Approved as to Form:

Carlos L. Campos, City Attorney

State of California)
County of Imperial) ss.
City of Calexico)

I, Veronica Luna, City Clerk of the City of Calexico, California, do hereby certify that the above and foregoing Resolution No. 2024-_____ was duly passed, approved and adopted by the City Council at its regular meeting held on the 20th day of November, 2024, by the following vote, to-wit:

AYES:
NOES:
ABSENT:

Veronica L. Alvarado, City Clerk

ATTACHMENT NO. 2

CITY OF CALEXICO - LIBRARY DEPARTMENT
SURPLUS AND/OR SALVAGE EQUIPMENT INVENTORY LIST

#	DESCRIPTION	MODEL	SERIAL #	CITY #	COLOR
1	Monitor	Dell			black
2	Computer	Dell	4V30P22		black
3	monitor	Dell	CN-012MWY64804AB		black
4	computer	Dell	9TC3LMI		black
5	monitor	Dell	CN012MWY6418040813C1		black
6	computer	Dell	900LOR1		black
7	computer	Dell	BBHLXDK1		black
8	monitor	Dell	CN012MWY641804A8130L		black
9	monitor	Dell	CN04G93X7287488		black
10	monitor	Dell	CN012MWY641804A812RL		black
11	moonitor	Dell	CNKW14V-74261-51H-5F75		black
12	monotor	Dell	CN012MWY641804A813LL		black
13	monitor	Dell	CN012MWY641804A8B4L		black
14	monitor	Dell	CN012MWY64804AB09H		black
15	monitor	Viewsonic	Q85072263464		black
16	monitor	Dell	CNOTKG174261		black
17	computer	Dell	B3V9732		black
18	computer	Dell	900NOR1		black
19	computer	Dell	GFCD322		black
20	computer	Dell	79D8122		black
21	computer	Dell	7A1QK22		black
22	computer	Dell	CN07VHY17513		black
23	keyboard	Dell	CNOG4ZZW		black
24	keyboard	ACER	KB2971		black
25	keyboard	Dell	CN-ORKRON-L0300		black
26	keyboard	EAC	CN0N8WF8		black
27	keyboard	Dell	CNORIRON9B		black
28	Monitor	Dell	CN 012MWY-64180-495-10ML		black
29	Computer	Dell	4TJTN22		black
30	Monitor	Dell	CN 012MWY-64180-4A8-12WL		black
31	Computer	Dell	FD91S22		black
32	Monitor	Dell	CN 012MWY-64180-4A8-13KL		black

CITY OF CALEXICO - **LIBRARY DEPARTMENT**
SURPLUS AND/OR SALVAGE EQUIPMENT INVENTORY LIST

33	Computer	Dell	7MRKQ22		black
34	Monitor	Dell	CN 012MWY-64180-4A8-10QL		black
35	Computer	Dell	FDDKR22		black
36	Monitor	Dell	CN 012MWY-64180-4A8-12ML		black
37	Computer	Dell	FBRZR22		black
38	Monitor	Dell	CN 012MWY-64180-495-10PL		black
39	Computer	Dell	4VDTN22		black
40	Monitor	Dell	CN 012MWY-64180-4A7-ORVL		black
41	Computer	Dell	7NOLQ22		black
42	Monitor	Dell	CN 012MWY-64180-4A8-123L		black
43	Computer	Dell	FBLNR22		black
44	Monitor	Dell	CN 012MWY-64180-4A8-12NL		black
45	Computer	Dell	FBRMR22		black
46	Monitor	Dell	CN 012MWY-64180-4A8-032L		
47	Printer	Hewlett Packard		37	gray
48	Laptop	Dell	CN-ONF743-48643-75U-2158		gray
49	Laptop	Dell	CN-ONF743-48643-75U-2144		gray
50	Laptop	Dell	CN-ONF743-48643-75U-2268		gray
51	Laptop	Dell	CN-ONF743-48643-75M-7965		gray
52	Laptop	Dell	CN-ONF743-48643-75U-2310		gray
53	Laptop	Dell	CN-ONF743-48643-75U-2246		gray
54	Laptop	Dell	CN-ONF743-48643-75M-8077		gray
55	Laptop	Dell	CN-ONF743-48643-75M-0414		gray
56	Laptop	Dell	CN-ONF743-48643-75U-2271		gray
57	Laptop	Dell	CN-ONF743-48643-75U-2339		gray
58	Laptop	Dell	CN-ONF743-48643-75U-2243		gray
59	Laptop	Dell	CN-ONF743-48643-75U-2296		gray
60	Laptop	Dell	CN-ONF743-48643-75U-2304		gray
61	Laptop	Dell	CN-ONF743-48643-75U-2226		gray
62	Monitor	Dell	CN-012MWY-64180-495-10UL		black
63	Computer	Dell	4SFYN22		black
64	Computer	Dell	4VNXN22		black
65	Computer	Dell	4SSZN22		black

CITY OF CALEXICO - **LIBRARY DEPARTMENT**
 SURPLUS AND/OR SALVAGE EQUIPMENT INVENTORY LIST

66	Monitor	Dell	CN-012MWY-64180-495-10KL		black
67	Monitor	Dell	CN-012MWY-64180-495-10NL		black
68	Computer	Dell	4VDYN22		black
69	Computer	Dell	4WFWN22		black
70	Computer	Dell	4TB0P22		black
71	Monitor	Dell	CN-012MWY-64180-495-10WL		black
72	Monitor	Dell	CN-012MWY-64180-495-10SL		black
73	Monitor	Dell	CN-012MWY-64180-495-111L		black
74	Monitor	Dell	5PT6272		black
75	Computer	Dell	4G3K0L1		black
76	Overhead Projector	Elmo HP	Serial # 608466	10319	gray
77	computer	Microsoft Windows	21723116		off white
78	copier	Cannon	XDZ46176		off white