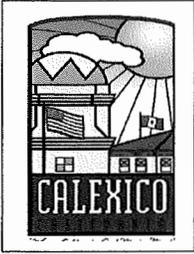


**AGENDA  
ITEM**

**03**



# AGENDA STAFF REPORT

**DATE:** November 28, 2018  
**TO:** Mayor and City Council  
**APPROVED BY:** David B. Dale, City Manager *MF for D.D.*  
**PREPARED BY:** Miguel Figueroa, Assistant City Manager *MF*  
**SUBJECT:** Ratification of Economic Development/Financial Advisory Commission Minutes for Meeting of September 25, 2018.

=====

**Recommendation:**

Ratification of Economic Development/Financial Advisory Commission Minutes for Meeting of September 25, 2018.

**Background:**

Commission staff liaison shall prepare minutes of the proceedings of each Economic Development/Financial Advisory Board Meeting and present to the commission for approval. Once approved, a copy of the signed minutes is submitted for Council ratification.

**Discussion & Analysis:**

Attached minutes of the Economic Development/Financial Advisory Commission for Meeting of September 25, 2018 have been approved by the commission and signed by the chairperson for ratification by Council.

**Fiscal Impact:** None.

**Coordinated With:** None.

**Attachments:**

Minutes for Economic Development/Financial Advisory Commission Meeting of September 25, 2018.

**AGENDA  
ITEM  
03**

**THE ECONOMIC DEVELOPMENT AND FINANCIAL ADVISORY COMMISSION  
MET IN SPECIAL SESSION ON THE 25<sup>TH</sup> DAY OF SEPTEMBER, 2018 AT 6:00 P.M.  
AT THE FERNANDO “NENE” TORRES COUNCIL CHAMBERS, 608 HEBER AVENUE,  
CALEXICO, CALIFORNIA.**

**CALL TO ORDER**

Commissioner Ben Horton called the meeting to order at 6:05 p.m.

**ATTENDANCE:**

Chairman: Benjamin Horton  
Vice-Chairman: Ismael Lopez  
Commissioner: Enrique Roman Ramirez  
Mayor Pro Tem: Jesus Eduardo Escobar – left at 6:58 p.m.  
Commissioner: Bruno Suarez – arrived at 6:15 p.m.

**PLEDGE OF ALLEGIANCE**

Benjamin Horton led those present in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Chairman Horton and Vice Chair Lopez discussed the proposed agenda items they submit to staff. Councilmember Bill Hodge acknowledged the importance of considering the requests of commissioners.

Councilmember Jesus Escobar stated the commission needs to give staff plenty of time to gather information so that they are provided with correct information. City Manager David Dale responded that city council agenda items are submitted two weeks in advance before they can be on the agenda.

Motion was made by Mayor Pro Tem Escobar to approve agenda. Motion was seconded by Commissioner Ramirez and passed by the following vote to wit:

AYES: Escobar, Ramirez, Suarez, Horton  
NOES: Lopez  
ABSENT: Suarez  
ABSTAIN: None

Mr. Bruno Suarez introduced himself as a new commissioner. Mr. Suarez stated he has been in Calexico since the age of four and currently works in the banking industry. He also stated that he has been trying to get involved with city and got the opportunity to do so and is happy to be here.

September 25, 2018

**ANNOUNCEMENTS/PUBLIC COMMENTS:**

None at this time.

**BOARD MEMBER COMMENTS:**

Chairman Horton commented he had met with the owner of Channel 66 and they will be more pro-active for Calexico. They will start announcing the new businesses that come to the city. Chairman Horton will provide the information to Mr. Figueroa.

**DIRECTOR'S REPORT:**

None at this time.

**CONSENT AGENDA:**

APPROVAL OF ECONOMIC DEVELOPMENT AND FINANCIAL ADVISORY  
COMMISSION MINUTES FOR MEETING OF AUGUST 21, 2018.

Motion was made by Mayor Pro Tem Escobar to approve the Economic Development and Financial Advisory Commission minutes for meeting of August 21, 2018. Motion was seconded by Vice Chairman Lopez and passed by the following vote to wit:

AYES:	Escobar, Lopez, Ramirez, Suarez, Horton
NOES:	None
ABSENT:	None
ABSTAIN:	None

**DISCUSSION AND POTENTIAL ACTION ITEMS:**

DISCUSSION: WATER REVENUE BOND REFUNDING – PRESENTED BY DAN MASSIELLO AND DISCUSSION: WATER & SEWER RATE STUDY STATUS UPDATE REPORT

Finance Director Karla Lobatos stated that Mr. Dan Massiello could not make it to the meeting. Chairman Horton stated that Mr. Massiello should have sent the presentation for the commission to review.

Ms. Lobatos stated that at this time the commission will discuss agenda items two and three. Vice Chairman Lopez stated the information that was emailed contained 128 pages and did not have time to read and review.

Mr. Dale provided a copy of the revised water rate study to the commissioners for them to look at it for the next couple of weeks and will schedule a stakeholder meeting to answer any questions. Mr. Dale also stated he will take the study back to city council in the month of October to start the

September 25, 2018

Prop. 218 process once again. Mayor Pro Tem Escobar stated that the city did a poor job in presenting the first water rate study a few months back and stated that it needs to be simple and readable. Mayor Pro Tem Escobar stated that the city needs to bring it to a level where everyone can understand it and added that the city administration needs to present how much money the city will be losing, how much money it will make and how much money is needed for infrastructure improvements.

Mr. Dale stated that council asked to look at creative ways to reduce the impact of the water and sewer rates and one option on the table is to take out a bond for the sewer plant. The upgrades on the sewer plant is roughly in the tune of \$31 million and the city does not have enough funds to cover that expense. There is currently is no bond on the sewer plant, but there is a bond on the water plant for \$12 million with the idea to refinance the water bond and get a better rate. Mr. Dale stated that there is a dire need to replace \$57 million worth of water pipe lines. Mr. Dale asked the commission to review the documents and provide their comments. Mr. Dale stated that he needs their comments as soon as possible due to the fact that it is being taken back to city council on Wednesday, October 3, 2018.

Mr. Robert De Necochea stated he is here regarding the bond refinancing. He stated the city needs to be careful when getting involved with bonds, specifically to be careful with the interest rate and the pay for the underwriters. Mr. De Necochea stated the city needs to do a RFP, in addition to checking all existing contracts because the city has gotten burned in the past. Mr. De Necochea stated that he is just basically giving the commission a little bit of history with the city and bonds.

Commissioner Ramirez wanted to know if the city can get different proposals. Mr. Dale stated that the city did do a RFP and received three proposals.

#### **INFORMATIONAL ITEMS:**

##### **DISCUSSION – CITY BUSINESS LICENSES REPORT**

Chairman Horton stated that there was information missing from the business license report. Ms. Lobatos responded that he requested a city business license report and the business license report includes all active licenses. Ms. Lobatos stated that business license payments are due in January and if they are not paid the city sends a letter and code enforcement is also informed. Chairman Horton had questions regarding the code enforcement process and requested Building and Planning Manager, Ralph Morales, attend the next commission meeting.

##### **DISCUSSION – PROFESSIONAL SERVICES OUTSOURCING – PAYROLL SERVICES**

Ms. Lobatos presented the city's payroll services RFP respondents to the commission for their consideration. Ms. Lobatos stated that Benefit Mall has government experience and has been doing payroll for the City of Holtville for the past three years..

ECONOMIC DEVELOPMENT AND  
FINANCIAL ADVISORY COMMISSION MINUTES

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Items for Next Meeting:

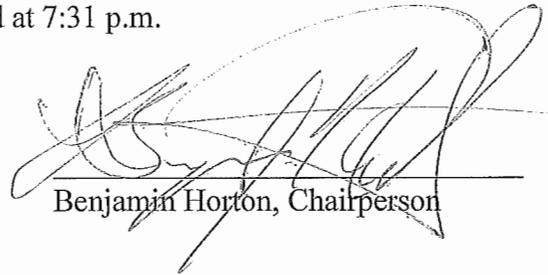
Chairman Horton passed out the 2018 economic development activity matrix that Mr. Figueroa had previously given to the commission. Chairman Horton said to take a look at the list and they will review and discuss later.

**ADJOURNMENT**

There being no further business, meeting was adjourned at 7:31 p.m.



Veronica Luna-Alvarado, Commission Clerk



Benjamin Horton, Chairperson