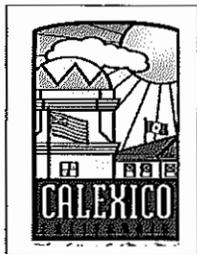


AGENDA  
ITEM

**16**



# AGENDA STAFF REPORT

**DATE:** November 6, 2019

**TO:** Mayor and City Council

**APPROVED BY:** David B. Dale, City Manager *DD*

**PREPARED BY:** David B. Dale, City Manager

**SUBJECT:** Appointment to the Parks, Recreation, Beautification and Senior Services Commission by Mayor Pro Tem Romero.

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**Recommendation:**

Mayor Pro Tem Romero to make appointment to the Parks, Recreation, Beautification and Senior Services Commission.

**Background:**

In 2005, Council voted to change the way appointments were made to all City boards, commissions, and committees. The new ordinance states that the term of an appointee will run concurrently with the appointing councilmember's term, and the term of the appointee will automatically terminate at the time the election results are certified by the City. (Calexico Municipal Code section 2.19.050).

Pursuant to section 2.19.010, each councilmember will appoint one member to each board, commission or committee. No ratification/approval by the whole Council is required. The Business Improvement District is composed of five members and the criteria for an appointee to hold office is listed below:

To be eligible for, and to hold appointment, each appointee shall neither hold public office, or city employment, nor shall she/he be an officer of any local, state or national partisan official group. All members of commissions, boards and committees of the city shall be residents of the city or shall regularly work within the city. (§ 2.19.030.A). Please note that pursuant to Ordinance No. 1159, Section 2.19.030 Eligibility (D) An individual may serve on only one (1) commission, board or committee at any time.

AGENDA  
ITEM  
*16*

**Discussion & Analysis:**

Municipal Code Section 2.19.020 - Vacancies and removal of members (C) states that notwithstanding any other provision of this chapter, any member of any commission, board or committee (except non-voting ex-officio members) who absents himself or herself from any three regularly scheduled meetings (for any reason) in a twelve-month period shall automatically forfeit his or her position and shall automatically be removed from the membership of the commission, board or committee. Any member so removed shall not be reappointed for a period of one year to any city commission, board or committee. It shall be the responsibility of the chairman, vice chairman or presiding officer to report attendance at each meeting of the commission, board or committee to the city clerk.

Mayor Pro Tem Romero's appointee was absent for three regular meetings and therefore forfeited his position on the commission. This position was advertised on the City of Calexico website, City Hall and Camarena Library Bulletin Boards. No applications were received.

**Fiscal Impact:**

None.

**Coordinated With:**

None.

**Attachment(s):**

None.