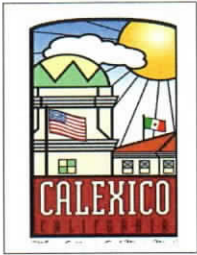


AGENDA
ITEM

5



AGENDA STAFF REPORT

DATE: December 2, 2020
TO: Mayor and City Council
APPROVED BY: Miguel Figueroa, City Manager *M.F.*
PREPARED BY: Gabriela T. Garcia, City Clerk
SUBJECT: Approval of City Council/Calexico Community Redevelopment Agency Successor Agency/Calexico Financing Authority Minutes for Meeting of May 6, 2020

=====

Recommendation:

Approval of City Council/Calexico Community Redevelopment Agency Successor Agency/Calexico Financing Authority Minutes for Meeting of Meeting of May 6, 2020.

Background:

In accordance with Municipal Code Section 2.04.070, the City Clerk shall prepare minutes of the proceedings of each City Council Meeting.

Discussion & Analysis:

City Council/Calexico Community Redevelopment Agency Successor Agency/Calexico Financing Authority Minutes for Meeting of May 6, 2020 have been prepared for City Council review and approval.

Fiscal Impact:

None.

Coordinated With:

None.

Attachments:

Minutes for City Council/Calexico Community Redevelopment Agency Successor Agency/Calexico Financing Authority Minutes for meeting of May 6, 2020.

AGENDA
ITEM
5

THE CITY COUNCIL/CALEXICO COMMUNITY REDEVELOPMENT AGENCY SUCCESSOR AGENCY/CALEXICO FINANCING AUTHORITY MET IN REGULAR SESSION ON THE 6TH DAY OF MAY, 2020 AT 5:30 PM AT THE FERNANDO “NENE” TORRES COUNCIL CHAMBERS, 608 HEBER AVENUE, CALEIXCO, CALIFORNIA. THE DATE, HOUR AND PLACE DULY ESTABLISHED FOR THE HOLD OF SAID MEETING PURSUANT TO EXECUTIVE ORDER N-29-30.

CLOSED SESSION AGENDA - 5:30 PM

Mayor Hodge called the closed session portion of the meeting to order at 5:30 p.m.

ROLL CALL

Mayor: Bill Hodge
Mayor Pro Tem David Romero
Council Member: Rosie Arreola-Fernandez
Council Member: Morris Reisin
Council Member: Lewis Pacheco

PUBLIC COMMENTS – No public comments.

ADJOURN TO CLOSED SESSION

City Council adjourned to closed session at 5:32 p.m. to discuss the following:

1. THREAT TO PUBLIC SERVICES – Pursuant to California Government Code, Section 54957. Consultation regarding COVID-19(Coronavirus) impacts to public facilities and services.

City Council reconvened from closed session at 6:30 p.m.

CALEXICO CITY COUNCIL/CALEXICO REDEVELOPMENT SUCCESSOR AGENCY/CALEXICO FINANCING AUTHORITY

REGULAR SESSION AGENDA - 6:30 PM

CALL TO ORDER

Mayor Hodge called the regular session portion of the meeting to order at 6:33 p.m.

ROLL CALL

Mayor: Bill Hodge
Mayor Pro Tem David Romero
Council Member: Rosie Arreola-Fernandez
Council Member: Morris Reisin
Council Member: Lewis Pacheco

PLEDGE OF ALLEGIANCE

Mayor Hodge led those present in the Pledge of Allegiance.

MISSION STATEMENT PLEDGE

City Manager Dale led those present in reciting the City’s Mission Statement Pledge.

INVOCATION

Mayor Pro Tem Romero led those present in prayer.

CLOSED SESSION ANNOUNCEMENTS

City Attorney Campos reported direction was given, no reportable action taken.

APPROVAL OF THE AGENDA

Motion was made by Mayor Pro Tem Romero, seconded by Council Member Arreola-Fernandez to approve the agenda as presented. Motion passed unanimously.

PRESENTATIONS

PRESENTATION BY FIRE CHIEF DIEGO FAVILA AND POLICE CHIEF GONZALO GERARDO REGARDING COVID-19 UPDATES.

Fire Chief Favila provided a timeline and update on COVID-19 Activities. Fire Chief Favila provided a brief history of the COVID-19 and reported the Calexico Fire Department was instructed to follow guidelines from the Imperial County Public Health Department to address COVID-19. The Department purchased PPE equipment and the County and Imperial and the City of Calexico activated the Emergency Operations Center on March 17, 2020 and it was determined that the Calexico Facebook page would be the location for dissemination of information to the public. In addition, the City is holding weekly press releases handled by the Mayor and key staff. Chief Favila reported statistics on the cases of COVID-19 to date.

Police Chief Gerardo informed the Police Department follows the same guidelines as the Fire Department with regards to COVID-19. He stated the police department will handle enforcement on the new upcoming laws. The Department has assigned a Sergeant to handle COVID-19 to work with the County EOC and City is participating in meetings with state-wide Chief’s and Sheriff’s Associations regarding COVID-19 activities. Chief Gerardo provided a briefing on booking procedures during COVID-19.

PUBLIC COMMENTS AND PUBLIC APPEARANCES – No public comments.

CITY COUNCIL COMMENTS AND REPORTS OF MEETINGS ATTENDED

Council Member Pacheco reported attending the ICTC meeting and reported they had an opportunity to listen to the concerns regarding unmet needs for the cities.

Mayor Hodge wished all Mothers a Happy Mother’s Day and cautioned on family gatherings for the health and safety of families. Mayor Hodge read Press Release from U.S. Customs and Border Protection regarding restricted the border crossing to essential persons for an additional thirty days and the guidelines on crossings of goods and products across the U.S. border. He advised the Press

Releases on COVID-19 continue weekly. They air weekly on the Calexico Fire Department Facebook and City Hall Facebook pages.

CITY MANAGER'S REPORT

City Manager Dale thanked the City Council, Mr. Figueroa, Fire and Police Departments and all City Staff for their work during these challenging times.

CONSENT AGENDA

Motion was made by Mayor Pro Tem Romero and seconded by Council Member Reisin to approve the consent agenda consisting of the following: Approval of City Council/Calexico Community Redevelopment Agency Successor Agency/Calexico Financing Authority Minutes for Meetings of April 1, 2020 and April 15, 2020; Warrants from March 14, 2020 to March 27, 2020 and City Salaries from March 14, 2020 to March 27, 2020; Warrants from March 28, 2020 to April 10, 2020 and City Salaries from March 28, 2020 to April 10, 2020; Warrants from April 11, 2020 to April 24, 2020 and City Salaries from April 11, 2020 to April 24, 2020; Adopt Budget Amendment Resolution for Fund #111 General Fund Recreation Division. Motion passed unanimously.

DISCUSSION AND POTENTIAL ACTION ITEMS

8. PRESENTATION AND DISCUSSION OF PROPOSED BUDGET FOR FISCAL YEAR JULY 1, 2020 TO JUNE 30, 2021.

Karla Lobatos, Finance Director presented a proposed budget and advised each department will present their budgets in upcoming workshops. She advised the City is in a recession and is presenting a doable and achievable scenario in a very conservative budget. Ms. Lobatos introduced the City-wide 2021-21 Proposed budget, Capital Improvement Program, General Fund Programs and Non-General Fund Programs.

In addition, Ms. Lobatos address the City's General Fund, Measure H Fund, Operating Funds, Housing Funds, Capital Improvement Program, Enterprise Funds, CFD/Special District Funds and Internal Service Funds. She stated that in prior years, the City fully drew and overspent its General Fund balance reserve and not it is on a steady course to meet its target one month reserve of 8%. She stated that during fiscal year 2019-2020 City Council approved making an advance payment for its last and final repayment to the Wastewater Loan. She further stated that as a result of the pandemic, the City's revenues and expenditures have been revised and update for both fiscal years 2019-2020 and 2020-21.

Ms. Lobatos addressed and reviewed the General Fund budget in detail which is used to record all resource revenues and expenditures that are not associated with special purpose funds. She stated the activities paid through this fund constitute the core administrative and operational tasks of the City. She stated Sales tax gains early in 2019-20 are partially offsetting virus-related revenue impacts and community sheltering-in-place that bring an uncertain timeline for recovery. She stated the City is fortunate that for now, revenues are conservatively projected to cover current operations and payroll. She addressed the City's grants which fund various city departments including the Housing programs (CDBG, HOME, Cal-Home) for the home rehabilitation program.

She addressed the Capital Improvement Program which helps maintain, improve, build or renovate properties, streets, facilities and parks and for fiscal year 2020-21 the city is allocating on several projects totaling \$61 million of which \$16 million go to streets projects and other transportation \$568,000 for general government, \$ 9 million for water treatment distribution and \$21 million to wastewater collection and treatment. The City has a five-year capital improvement program and over the next five years the city will be spending \$102 million for various projects. In addition she presented the City's enterprise funds including the Water Operations Fund, the Water Capital Improvement Program, Wastewater Treatment Operations and Wastewater Capital Improvements Program and the Calexico International Airport. She presented the Special District Funds which support the ongoing maintenance within the district including parks, landscaping, lighting and regional drainage storm water retention systems. She stated the City has five CFD's or Special Districts consisting of Bravo-Victoria, Hearthstone, Towncenter, Venezia (inactive) and Gran Plaza.

Ms. Lobatos address the self-insurance programs for employee and retiree medical, workers compensation, general liability and unemployment. As of June 2020, the reserves are expected at 8% for these funds. The projection is estimated to keep the same level of reserves for fiscal year 2020-21.

She also presented the City-wide personnel and workforce budget which includes new, vacant and reclassified positions. She stated that hiring and promotions will be restricted to an optimal revenue balance and will revisit as new revenues are implemental in general fund projections demonstrate the capacity. She stated the budget is balanced, at this point, and if any item is added, other items will have to give or else the City will have to start digging into the reserves, which is not recommended. She advised the vacancy allowance for the year was \$243,000 which is much lower than in past years and once the City comes out of the recession, all items can be revisited. She advised their will not be a reduction in the workforce and the departments will keep the same number of employees due to the City's current inability to fund additional positions.

Ms. Lobatos answered questions from the Council on the various revenues, expenses, fees and personnel and provided the schedule for the budget workshops and plan to present a final budget on June 3, 2020. Council thanked Ms. Lobatos for the presentation.

APPOINTMENT BY COUNCIL MEMBER REISIN TO THE CALEXICO PERSONNEL COMMISSION.

Council Member Reisin appointed Mr. Tony Pimentel to the Calexico Personnel Commission.

AWARD PROPOSAL FROM TOM WATSON, INC. IN THE AMOUNT OF \$100,000.00 AND AUTHORIZE CITY MANAGER TO SIGN CONSTRUCTION AGREEMENT FOR INSTALLATION OF SPORT LIGHTING POLE FOUNDATION AT JOEL REISIN FIELD.

Erick Ortega, Imperial Irrigation District Director issued congratulations the City of Calexico on the planned completion of light standards to be installed at the Joel Reisin Field, he recognized the Council for their commitment to the community, commended the IID Board for their commitment

and for making the project a priority, he thanked Council Member Reisin for making sure he kept his commitment on the project. He further thanked the International Brotherhood of Electrical Workers #569 whose members will be donating their time and labor to the project. He also thanked Mr. Chuy Iñiguez and Council for their leadership and perseverance.

Motion was made by Mayor Pro Tem Romero, seconded by Council Member Reisin to award proposal from Tom Watson, Inc. in the amount of \$100,000.00 and authorize City Manager to sign construction agreement for installation of sport lighting pole foundation at Joel Reisin Field. Motion passed unanimously.

FUTURE AGENDA ITEMS – No future agenda items.

ADJOURNMENT

There being no further items, a motion was made by Mayor Pro Tem Romero, seconded by Council Member Pacheco to adjourn the meeting at 7:38 p.m.

Rosie Arreola-Fernandez, Mayor

ATTEST:

Gabriela T. Garcia, City Clerk