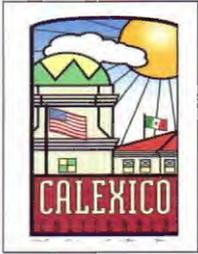


AGENDA
ITEM

4



AGENDA STAFF REPORT

DATE: December 9, 2019

TO: Mayor and City Council

APPROVED BY: David Dale, City Manager *MD for D.D.*

PREPARED BY: Lizeth Legaspi, Acting City Librarian *LL*

SUBJECT: Ratification of Library, Arts & Historical Board Minutes for Meeting of September 16, 2019

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Recommendation:

Accept minutes for Library, Arts & Historical Board meetings held on September 16, 2019.

Background:

Acting City Librarian shall prepare minutes of the Library, Arts and Historical Board meeting and present to the commission for approval. Once approved, a copy of the signed minutes is submitted for Council ratification.

Discussion & Analysis:

Attached minutes of the Library, Arts & Historical Board for meeting of September 16, 2019 have been approved by the commission and signed by the chairperson for ratification by Council.

Fiscal Impact:

None

Coordinated With:

None

Attachment:

- Minutes for Library, Arts & Historical Board meeting of September 16, 2019



THE LIBRARY, ARTS AND HISTORICAL BOARD MET IN SPECIAL SESSION ON THE 16th DAY OF SEPTEMBER 2019, AT 6:00 PM, AT THE CITY HALL, FERNANDO “NENE” TORRES COUNCIL CHAMBERS, 608 HEBER AVENUE, CALEXICO, CALIFORNIA. THE DATE, HOUR AND PLACE DULY ESTABLISHED FOR HOLDING SUCH SAID MEETING.

CALL TO ORDER

The meeting was called to order by Chair Pacheco at 6:00 pm.

ROLL CALL**MEMBERS PRESENT:**

Ana Lisa Pacheco
Hildy Carrillo
Carmen Durazo

MEMBERS ABSENT:

Carlos M. Alvarado
Maria Acevedo

OTHERS PRESENT

David Dale, City Manager
Norma Gerardo, Assistant to the City Manager
Lizeth Legaspi, Reference Librarian

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board member Carrillo

APPROVAL OF AGENDA

Motion was made by Board member Durazo to approve the agenda, seconded by Board member Carrillo and passed unanimously; the agenda was approved with the addition of Board member comments to the agenda.

PUBLIC COMMENTS AND PUBLIC APPEARANCES

There were no public comments.

BOARD MEMBER COMMENTS

Board member Carillo shared that she attended the Francisco Villa photo exhibit at the Old Post Office Pavilion organized by the Mexican Consulate. She reported that there was over 100 people in attendance; there were no chairs and it was very hot. Guests needed to climb up stairs which proved difficult for some people. She mentioned that the Carmen Durazo Cultural Arts Center (CD-CAC) was easier to get to and was more comfortable even with no kitchen facilities available.

Board member Durazo received a call from the California Arts Council. They were invited for the Binational Mural Event, but they were not able to attend. She coordinated with the City Manager's office to reserve the Carmen Durazo Cultural Arts Center for the California Arts Council on September 26th. They will be presenting information on various types of grants that can be applied for. It is open to the public and the workshop will be from 4:30-6:30 pm. Their CEO is attending the workshop. She

mentioned that Eduardo Quintero has volunteered to display pictures of the Binational Mural event for this day. Also, the Calexico Arts Council will have their annual fundraising event with a concert featuring David Navarro on October 18th. Tickets are on sale at \$15 each. Each ticket includes one beverage. Lasey Scott is planning to attend and exhibit her art work that day; coordination is needed to have her art on exhibit for a few days.

Mr. Dale reported that the door to the Carmen Durazo Cultural Arts Center has been repaired. The carpet will be cleaned as well. The air condition units will be replaced in two weeks. The cost to repair the doors was \$120.

DISCUSSION AND POTENTIAL ACTION ITEMS

- A. **APPROVAL OF MINUTES FOR MEETING ON JUNE 3, 2019** –Motion to approve the minutes was made by Board member Carrillo; seconded by Board member Durazo. Motion carried unanimously.

- B. **REVISION/ESTABLISHMENT OF CARMEN DURAZO CULTURAL ARTS CENTER RENTAL FEES** – Mr. Dale asked the board to consider what the fees for rentals for the Carmen Durazo Cultural Arts Center should be. Ms. Gerardo handed out copies of rental agreements modeled after the one being used at the Community Center. Board member Carrillo mentioned that there are tables in various sizes. There are 12 round tables which were brought from the Gun Club. She mentioned that when the Calexico Chamber of Commerce uses the center, she needs to rent tables and chairs because the existing ones are not enough. Board member Durazo called for an inventory of equipment. Board member Pacheco suggested charging a \$200 fee for cleaning and she suggested not charging the Calexico Chamber of Commerce the rental fee. After much discussion of the lack of kitchen facilities at the center, the need to inspect the center for electrical malfunctions and who will be paying for damage done to items donated by the Calexico Arts Council, it was decided that the person renting it will be billed for damages; they will not be allowed to use the refrigerator and they will charge for tables and chairs. Board member Durazo suggested using part of the rental money to buy more tables and chairs. On motion by Board member Carrillo and seconded by Board member Durazo the last three changes were approved.

- C. **DEVELOPMENT OF A RENTAL POLICY FOR THE CARMEN DURAZO CULTURAL ARTS CENTER** – Mr. Dale explained that there have been various requests to use the CD-CAC, but there is no formal policy set in place that explains who can use it and who cannot.

Board member Carrillo explained that in order to get funds for the arts, an Arts Commission needed to be created. Carmen Durazo worked tirelessly to making the center a reality. CDBG funds were used for this project. The center was created to promote the arts in the city, therefore an art element must be part of the usage of the center. For example, when the Calexico Chamber of Commerce uses it for Lava Lamps, art is displayed on walls and tables and live entertainment is included. She would not like to see it become another community center if

it starts becoming available for baby showers, parties, etc. A funeral was hosted there, and art elements were included. It is important not to use it just for anything.

Board member Durazo concurred with Ms. Carrillo and mentioned that funerals have taken place for important people in the community such as Henry Legaspi and Margarita de Necochea, but should not be available for everyone. Mr. Dale will prepare something in writing to have it available for those that request to use it. No action was taken on this item.

- D. **STATUS OF BORDER METAMORPHOSIS PROJECT SURPLUS FENCING** – Board member Durazo commented that Ms. Tauler was to send a letter to those individuals who expressed an interest in getting a panel. Board member Carrillo said that she received a letter from Ms. Tauler. Council member Durazo would like the letter to be sent to Ms. Gerardo so that she can follow up. No action was taken on this item.
- E. **DISCUSSION OF PAINT NIGHT – OCTOBER 11TH** – Board member Durazo explained that Eduardo Quintero wanted to hold a Paint Night last month. Ms. Gerardo advertised it, but no one signed up. Ms. Gerardo recommended split the fee charged to 70% going to the art instructor and 30% to the city. She investigated how fees are charged and allocated at the community center. She found out that a flat fee is paid to the instructor and 100% of the fees go to the general fund. The amount paid to the instructor has to be budgeted. Board member Carrillo mentioned that currently there is no budget for programs or staff at the CD-CAC. Board member Durazo commented that the budget created by Ms. Tauler for the CD-CAC was not added to the City's budget. She mentioned that Eduardo Quintero is interested in continuing offering Paint Night classes, but he does not want to provide food and drinks as it has been done in the past. Board member Carrillo said that this practice was introduced by the previous art instructor Eddie Shiffer and his wife. She likes cooking; therefore, she would bring lots of food and drinks for the class. Board member Durazo suggested that in the future, it should be aligned with the community center. Mr. Dale agreed to get approval of the board for future proposals that are out of scope. Ms. Legaspi will be sending contact information of past attendees to Ms. Gerardo to promote future events. No action was taken on this item.
- F. **DISCUSSION OF DISTINGUISHED ARTIST EVENT – OCTOBER 19TH** - This item will be postponed to a future date.
- G. **DISCUSSION OF FUTURE PROGRAMMING, COORDINATING AND RUNNING OF THE ART COMPONENT OF THE CITY (ART EXHIBITS, CONCERTS, MURAL PROJECTS, ETC.)** – The CD-CAC is officially being run by Community Services Director Sandra Tauler, but it is recommended to have it under the City Manager's office, including its programming. One major issue is that there is no budget to run it and no man power. Mr. Dale acknowledged that Ms. Tauler made it work very creatively, but that is not going to work anymore. The office of the City Manager is putting together programs, but it is hard to staff since anyone who is not a manager needs to get paid overtime. Mr. Dale mentioned that Ms. Gerardo is too busy to handle it. Board member Durazo suggested taking money away from Ms. Tauler's salary to hire a

person to run it since she is aware that Ms. Tauler got extra money when the cultural arts center was assigned to her. Board member Carrillo asked what had happened. Under Ms. Tauler it was running smoothly, why the need to change. She also suggested finding someone that is in college and needs to complete some hours. Ms. Gerardo mentioned that it might work for some time, but volunteers are not reliable. After much discussion, it was decided to bring this issue to the California Arts Council to see if a grant can be secured for staffing the CD-CAC. Board member Durazo suggested the Board volunteering in the evenings when events are scheduled. On motion by Board member Pacheco, and seconded by Board member Carrillo, the item was tabled.

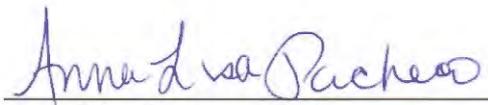
- H. **DISCUSSION AND/OR ACTION ON RECOMMENDATIONS FOR REORGANIZATION OF THE LIBRARY, ARTS AND HISTORICAL BOARD** – Board member Carrillo suggested separating the Library from the Arts and Historical Board. Motion was made by Board member Carrillo to separate the Arts & Historical Board from the Library, seconded by Board member Pacheco and passed unanimously.

INFORMATION

- I. **NEW BOOKLIST** – The new book list was provided as information item.
- J. **UPCOMING PROGRAMS** – The new upcoming program flyers were provided as information items.

ADJOURNMENT

The meeting was adjourned at 7:40 pm



Anna Lisa Pacheco, Chair

ATTEST:

Lizeth Legaspi, Reference Librarian