

**AGENDA  
ITEM**

**12**



# CITY COUNCIL AGENDA STAFF REPORT

**DATE:** December 20, 2023  
**TO:** Mayor and City Council  
**APPROVED BY:** Esperanza Colio Warren, City Manager *Esperanza Colio Warren*  
**PREPARED BY:** Carlos Campos, City Attorney  
Esperanza Colio, City Manager  
**SUBJECT:** Approval of Resolution to Amend City Council Annual Rotation Policy

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**Recommendation:**

It is recommended that the City Council consider adopting a Resolution of the City Council of the City of Calexico, California, amending the City Council Annual Rotation Policy.

**Background:**

The Government Code grants the City Council the authority to select the Mayor and Mayor Pro Tem. State law does not prescribe a particular method that the City Council must use to select a Mayor and Mayor Pro Tem. Rather, the City Council may select and seat the Mayor and Mayor Pro Tem in the manner it chooses.

On July 2, 2013, the City Council voted to move the Mayor and Mayor Pro Tem rotation from December to July, beginning in July 2013. Previous to the July 2, 2013 City Council action, the rotation of the Mayor and the Mayor Pro Tem occurred in December/

On March 1, 2023, the City Council voted to move the Mayor and Mayor Pro Tem rotation to the first meeting of February beginning March 1, 2023.

**Discussion and Analysis:**

Councilmember ---- and Councilmember ----- are now recommending that the rotation be moved to January meeting to be held on January 17, 2024.

The City Council may:

1. Approve the proposed Resolution, which will change the annual Mayor and Mayor Pro Tem rotation date from the first regular meeting in February to the second regular meeting in January.
2. Not approve the proposed Resolution; Mayor and Mayor Pro Tem rotation will continue to occur in February.

3. Provide alternate direction.

**Fiscal Impact:**

None.

**Attachment(s):**

1. Resolution to Amend City Council Annual Rotation Policy.

**RESOLUTION NO. 2023-\_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALEXICO,  
CALIFORNIA, AMENDING THE CITY COUNCIL ANNUAL ROTATION POLICY**

**WHEREAS**, on July 2, 2013, the City Council of the City of Calexico (“City Council”) voted to move the Mayor and Mayor Pro Tem rotation from December to July; beginning in July 2013;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Calexico that the Mayor and Mayor Pro Tem rotation be moved from February to the second meeting in January, beginning on January 17, 2024.

**PASSED, APPROVED, AND ADOPTED** by the City Council at its regular meeting held on the 20<sup>th</sup> day of December 2023.

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Raul Ureña, Mayor

ATTEST:

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Veronica L. Alvarado, City Clerk

APPROVED AS TO FORM:

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Carlos Campos, City Attorney  
Best Best & Krieger LLP



Resolution No. 2023-\_\_\_\_\_  
Page 2

State of California     )  
County of Imperial    ) ss.  
City of Calexico       )

I, Veronica L. Alvarado, City Clerk of the City of Calexico do hereby certify the above Resolution No. 2023-\_\_\_\_\_ was approved by regular City Council meeting held on the 20<sup>th</sup> day of December 2023, by the following roll-call vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

\_\_\_\_\_  
Veronica L. Alvarado, City Clerk