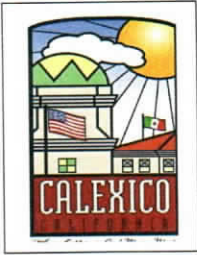


AGENDA  
ITEM

**13**



# AGENDA STAFF REPORT

**DATE:** March 15, 2023

**TO:** Mayor and City Council

**APPROVED BY:** Esperanza Colio Warren, City Manager *Esperanza Colio Warren*

**REVIEWED BY:** Sandra L. Fonseca, City Manager

**PREPARED BY:** Esperanza Colio Warren, City Manager

**SUBJECT:** Authorize City Manager to Construct a Temporary Local Assessment Center at Border Friendship Park (Genaro "Teco" Monroy).

=====

**Recommendation:**

Authorize City Manager to Construct a Temporary Local Assessment Center at Border Friendship Park (Genaro "Teco" Monroy).

**Background:**

On December 29, 2022, the City Council of the City of Calexico adopted Resolution No. 2022-79, proclaiming the existence of local emergency due to the release of substantial numbers of immigrants seeking asylum into the City through the Calexico West Port-of-Entry by the United States Department of Homeland Security (DHS).

On January 18, 2023, the City Council of the City of Calexico adopted Resolution No. 2023-02, which allocated \$200,000.00 of American Rescue Plan Act (ARPA) funds for a Local Assessment Center. The City in conjunction with a nonprofit organization would assist those seeking asylum with temporary housing, meals and/or arranging transportation to their final destination.

**Discussion & Analysis:**

Originally, the vacant property in front of the Water Tower was considered as the ideal place to construct the Local Assessment Center due to its proximity to the Calexico Pedestrian West Port-of-Entry but the City is currently working with SBA Towers X, LLC on the removal and replacement of the existing tower. Therefore, City staff is recommending that the City Council authorize the City Manager to construct a temporary Local

<b>AGENDA ITEM 13</b>
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Assessment Center at Border Friendship Park (Genaro “Teco” Monroy). The project will consist of the installation of two (2) travel trailers, installation of utilities (water, sewer, electrical, etc.), canopy and fencing for security.

**Fiscal Impact:**

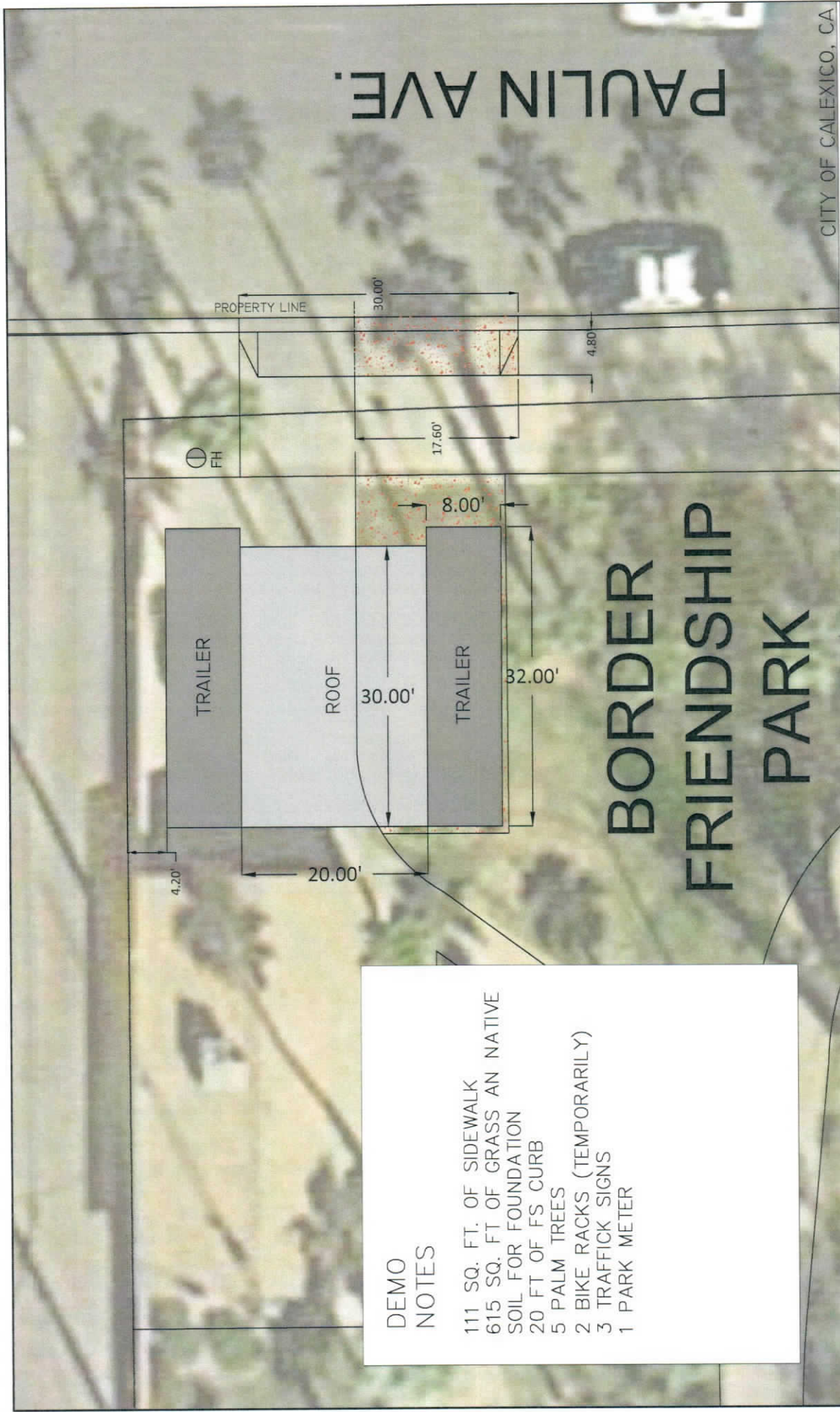
Capital Improvement Program Budgeted Item for FY 2022-2023	
ARPA Fund No. 255-91-908-56000-002 (Approved on 01/18/23)	\$200,000.00

**Coordinated With:**

City Manager’s Office.  
Fire Department.  
Police Department.  
Human Resources Department.  
Public Works Department.

**Attachment(s):**

1. Draft Site Plan.
2. Resolution No. 2022-79.
3. Resolution No. 2023-02.



**DEMO NOTES**

- 111 SQ. FT. OF SIDEWALK
- 615 SQ. FT. OF GRASS AN NATIVE SOIL FOR FOUNDATION
- 20 FT OF FS CURB
- 5 PALM TREES
- 2 BIKE RACKS (TEMPORARILY)
- 3 TRAFFICK SIGNS
- 1 PARK METER

NOTES: DIMENSIONS AND TRAILER LAYOUT ARE ILLUSTRATIVE, THEY DO NOT REPRESENT A DESIGN CONSTRAINT.	REVISION *	SIZE B	DRAWN BY INGRETE DATE 02/22/2023	PROJECT DESCRIPTION: LOCAL ASSESSMENT CENTER	SHEET TITLE: SITE PLAN	SHEET: 01 OF 01
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# ATTACHMENT #1

## ATTACHMENT #2

## **RESOLUTION NO. 2022-79**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALEXICO, CALIFORNIA, PROCLAIMING THE EXISTENCE OF A LOCAL EMERGENCY**

WHEREAS, Government Code Section 8630 and Chapter 2.36 of the Calexico Municipal Code empower the City Council to proclaim the existence or threatened existence of a local emergency when the City of Calexico is affected or likely to be affected by a public calamity; and

WHEREAS, the City Fire Chief, who is the Director of Emergency Services, declared an emergency on December 29, 2022 pursuant to the Calexico Municipal Code and is authorized to make certain orders and take certain actions;

WHEREAS, the City Council has been requested by the Director of Emergency Services of the City to ratify his declaration and proclaim the existence of a local emergency; and

WHEREAS, the City Council does hereby find that conditions of extreme peril to the safety of persons and property have arisen within the City of Calexico caused by a sudden and substantial influx of immigrants seeking asylum in the United States through the Calexico West Port of Entry, commencing on the 29<sup>th</sup> day of December 2022; and


WHEREAS, the City Council does find that the aforesaid conditions of extreme peril warrant and necessitate the proclamation of the existence of a local emergency.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Calexico that it hereby proclaims that a local emergency now exists throughout the City and have existed since December 23, 2022.

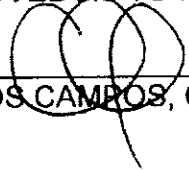
BE IT FURTHER RESOLVED that the local emergency shall be deemed to continue to exist until its termination is proclaimed by the City Council of the City of Calexico.

BE IT FURTHER RESOLVED that during the existence of said local emergency, the powers, functions, and duties of the Director of Emergency Services and the Emergency Organization of this City shall be those prescribed by state law, ordinances, and resolutions of this City and by the City of Calexico Emergency Plan.

PASSED, ADOPTED, AND APPROVED by the City Council of the City of Calexico at a special meeting this 29th day of December, 2022.

  
\_\_\_\_\_  
JAVIER MORENO, MAYOR


ATTEST  
  
\_\_\_\_\_  
GABRIELA T. GARCIA, CITY CLERK

APPROVED AS TO FORM:  
  
\_\_\_\_\_  
CARLOS CAMPOS, CITY ATTORNEY

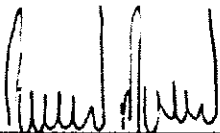
STATE OF CALIFORNIA )  
COUNTY OF IMPERIAL ) SS.  
CITY OF CALEXICO )

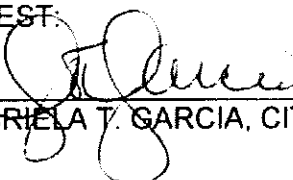
I, Gabriela T. Garcia, City Clerk of the City of Calexico, do hereby certify that the above foregoing Resolution No. 2022-79 was duly passed and adopted by the City Council of the City of Calexico on this 29<sup>th</sup> day of December, 2022 by the following vote, to wit:

AYES: Moreno, Ureña, Garcia, Romo, Manzanarez  
NOES: NONE  
ABSENT: NONE

  
\_\_\_\_\_  
GABRIELA T. GARCIA, CITY CLERK



  
\_\_\_\_\_  
JAVIER MORENO, MAYOR

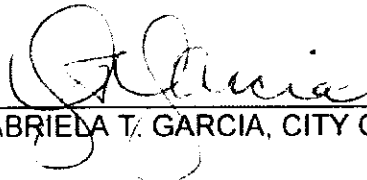
ATTEST:  
  
\_\_\_\_\_  
GABRIELA T. GARCIA, CITY CLERK

APPROVED AS TO FORM:  
  
\_\_\_\_\_  
CARLOS CAMPOS, CITY ATTORNEY

STATE OF CALIFORNIA )  
COUNTY OF IMPERIAL ) SS.  
CITY OF CALEXICO )

I, Gabriela T. Garcia, City Clerk of the City of Calexico, do hereby certify that the above foregoing Resolution No. 2022-79 was duly passed and adopted by the City Council of the City of Calexico on this 29<sup>th</sup> day of December, 2022 by the following vote, to wit:

AYES: Moreno, Ureña, Garcia, Romo, Manzanarez  
NOES: NONE  
ABSENT: NONE

  
\_\_\_\_\_  
GABRIELA T. GARCIA, CITY CLERK

## ATTACHMENT #3

## **RESOLUTION NO. 2023-02**

### **RESOLUTION OF THE CITY OF CALEXICO APPROVING A 2022-23 MIDYEAR BUDGET AMENDMENT**

**WHEREAS**, the City Council reaffirmed and updated the 2022-23 Annual Budget on August 10, 2022; and

**WHEREAS**, the City Council received a 1<sup>st</sup> Quarter budget update and amended the 2022-23 budget on November 17, 2022; and

**WHEREAS**, the City Manager has prepared a 2nd Quarter 2022-23 budget update to brief City Council on the City's current budget status, including 2022-23 revenue trends and year-to-date expenditures; and

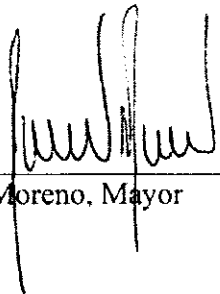
**WHEREAS**, the City Manager has proposed a 2nd Quarter budget adjustment as listed in Exhibit 1 to this resolution; and

**WHEREAS**, this Resolution does not constitute a "project" for purposes of CEQA, as that term is defined by CEQA Guidelines § 15378, because this Resolution is an administrative activity that will not result in a direct or indirect physical change in the environment, per § 15378 (b) (5) of the CEQA Guidelines; and

**NOW, THEREFORE, BE IT HEREBY RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL OF THE CITY OF CALEXICO, AS FOLLOWS:**

- Section 1.** The foregoing recitals are true and correct and are a substantive part of this Resolution.
- Section 2.** The 2022-23 budget is amended as listed in Exhibit 1 to this Resolution.
- Section 3.** The City Manager is authorized to allocate (1) the budgeted vacancy savings target between General Fund departments as needed to match the savings realized by various departments.
- Section 4.** This Resolution is not a "project" for purposes of CEQA, as that term is defined by Guidelines § 15378, because this Resolution is an administrative activity that will not result in a direct or indirect physical change in the environment, per § 15378 (b)(5) of the Guidelines.

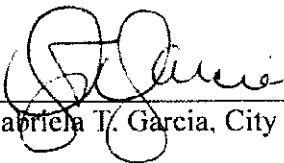
**PASSED AND ADOPTED** at a meeting of the City Council of the City of Calexico this 18th day of January, 2023.



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Javier Moreno, Mayor


ATTEST:



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Gabriela T. Garcia, City Clerk

APPROVED AS TO FORM:



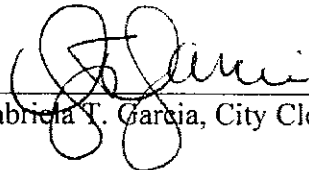
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Carlos Campos, City Attorney

STATE OF CALIFORNIA    )  
COUNTY OF IMPERIAL   ) SS.  
CITY OF CALEXICO       )

I, Gabriela T. Garcia, Deputy City Clerk of the City of Calexico do hereby certify that the foregoing Resolution No. 2023-02 was passed and adopted by the City Council on the 18th day of January 2023 by the following vote to-wit:

AYES:           Moreno, Ureña, Garcia, Romo, Manzanarez  
NOES:           None  
ABSTAIN:       None  
ABSENT:        None

  
\_\_\_\_\_  
Gabriela T. Garcia, City Clerk