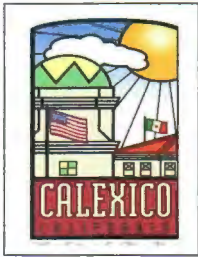


**AGENDA  
ITEM**

**13**



# AGENDA STAFF REPORT

**DATE:** July 19, 2023

**TO:** Mayor and City Council

**APPROVED BY:** Esperanza Colio-Warren, City Manager *Esperanza Colio-Warren*

**PREPARED BY:** Lizeth Legaspi, Library Manager *Lizeth Legaspi*

**SUBJECT:** Receive and File Library Board of Trustees Minutes for Regular Meeting on April 3, 2023

**Recommendation:**

Accept minutes for Library Board of Trustees regular meeting held on April 3, 2023.

**Background:**

Library Manager shall prepare minutes of the Library Board of Trustees meetings and present to the library board for approval. Once approved, a copy of the signed minutes is submitted for Council ratification.

**Discussion & Analysis:**

Attached minutes of the Library Board of Trustees for regular meeting of April 3, 2023, have been approved by the Library Board and signed by Chair Camacho for ratification by Council.

**Fiscal Impact:**

None

**Coordinated With:**

None

**Attachment:**

- 1. Minutes for Library Board of Trustees regular meeting of April 3, 2023

**AGENDA  
ITEM**

**13**



# Minutes

MEETING OF: LIBRARY BOARD OF TRUSTEES MEETING  
DATE OF MEETING: Monday, April 3, 2023  
PLACE OF MEETING: Fernando "Nene" Torres Council Chambers  
608 Heber Ave. Calexico, CA 92231  
6:00 p.m.

---

**CALL TO ORDER:** The meeting was called to order by Chair Camacho at 6:02 p.m.

**ROLL CALL:**

<b>Trustees</b>	<b>Attendance</b>
Consuelo Camacho, Chair	Present
Guadalupe Espino, Vice-Chair	Present
Maria Alarcon, Trustee	Absent
Angelica Angulo, Trustee	Present
Vacancy	

**STAFF PRESENT:**

- Lizeth Legaspi, Library Manager

**PLEDGE OF ALLEGIANCE:**

- The pledge of allegiance was led by Trustee Camacho.

**APPROVAL OF THE AGENDA:**

- On motion by Trustee Espino, seconded by Trustee Angulo, the agenda was approved as delivered.

**PUBLIC COMMENTS:**

- No public comments.

**LIBRARY BOARD OF TRUSTEES COMMENTS:**





# Minutes

No comments.

## **LIBRARY MANAGER'S REPORT:**

- Held Read Across America Family Night. ACT sponsored purchase of craft & décor materials. Also provided 360 picture opportunity. 148 children and about 121 adults were in attendance. Imperial Regional Detention Facility provided snacks. Jeffrey the Tiger, Jefferson Elementary mascot was in attendance. Staff from Behavioral Health and IVRMA set tables to provide information. Council member Camilo Garcia attended as well.
- Sent letter to reach out to small business community and senior complex apartments to inform about California State Library provided digital educational platforms.
- LGBTQ Center from El Centro are providing mortgage assistance information once a week.
- Received recognition from Chief of Police for participating in the 19<sup>th</sup> Kids N' Badges event.
- A presentation about vaping's harmful effects will be offered.
- Cesar Chavez & Rockwood Elementaries invited the library to join their Career Fair events. Bringing the library into the community.
- Dreams for Change will be providing tax preparation assistance on April 13<sup>th</sup> at the library.

## **CONSENT ITEMS:**

On motion by Vice-chair Espino and seconded by Trustee Angulo, the minutes from special meeting held on February 16, 2023, were approved as delivered.

## **DISCUSSION AND POTENTIAL ACTION ITEMS:**

City of Calexico's 115<sup>th</sup> Anniversary Celebration – information was provided about the city's celebration activities.

Approval of Revised Library Board of Trustees Bylaws – Bylaws were approved by the Library Board on March 2021. The compensation clause changed, so it is now reflected in the document provided.

Building Forward Library Facilities Improvement Program Grant Application – Mrs. Legaspi informed the Board about intent to submit a 10-million-dollar grant application to improve



# Minutes

critical maintenance areas of the library. Mrs. Legaspi is working with the Public Works Manager to submit an application.

Public Restroom Reconstruction Update – Public restroom reconstruction has been completed and restrooms are open to the public.

Lunch at the Library Grant Award Notification – Grant Award was \$9,938 slightly higher than previously reported. Lunches will need to be consumed at the library.

“There is More to the Story” National Library Week Celebration – April 24-28, 2023 – proclamation was sent to Mayor and will be read by the mayor in the second meeting in April. Attached flyer shows the activities offered during that week.

“All Together Now” Family Summer Reading Program – June 20-August 10, 2023 – Activities are being planned. There will be collaboration with ICOE’s Early Care & Education Program.

Friends of the Library Report – They continue to support the library. Purchased materials for art activity and continue to collect memberships. People continue to purchase books from the bookstore. All proceeds are to support library programming.

## **INFORMATION:**

- Attendance report
- Monthly statistics report
- April calendar of activities
- Vaping Flyer
- Charlie M. Zamarripa Author Visit Flyer
- Children’s Day Family Night Flyer

## **ADJOURNMENT:**

- On motion by Chair Camacho, the meeting adjourned at 6:30 p.m.

Minutes typed by Lizeth Legaspi

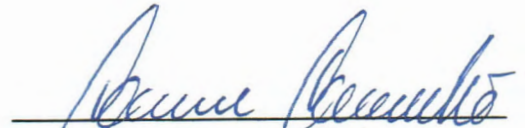
*Next Meeting:*

*Monday, July 3, 2023, 6:00 p.m.*



LIBRARY BOARD OF TRUSTEES

# Minutes

  
\_\_\_\_\_  
Consuelo Camacho, Chair

ATTEST:

  
\_\_\_\_\_  
Lizeth Legaspi, Library Manager