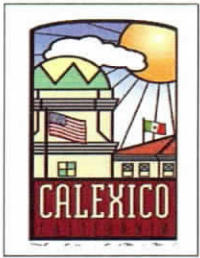


AGENDA  
ITEM

**4**



# CITY COUNCIL AGENDA STAFF REPORT

**DATE:** October 19, 2022  
**TO:** Mayor and City Council  
**APPROVED BY:** Esperanza Colio, City Manager  
**PREPARED BY:** Jesus J. Serrano, Interim Police Chief  
**SUBJECT:** Presentation – Traffic Control Department

=====

**Recommendation:**

This presentation is to bring awareness of the duties and responsibilities of the Parking / Traffic Control Department.

**Background:**

The Calexico Police Department is the parent department of the Parking / Traffic Control Department. The presentation is to bring awareness of the duties and responsibilities of the Parking / Traffic Control Department.

**Discussion and Analysis:**

The Parking Enforcement Unit has been allocated one Parking Supervisor, one full-time Parking Enforcement Officer, two permanent Parking Enforcement Officers, and one temporary hire Parking Enforcement Clerk. The Parking Enforcement Unit is responsible for the enforcement of all parking regulations outlined in the Calexico Municipal Code and the California Vehicle Code. Parking Enforcement Officers work with the public to provide a safe community and strive to enhance the quality of life. Parking enforcement officers' effective enforcement of parking regulations improves the community's quality of life. The Parking Enforcement Unit handles illegally parked vehicles, disabled parking violations, and commercial enforcement.

The staff is responsible for collecting, counting, and depositing the money from downtown parking meters. Also, the Parking Enforcement Unit provides valuable resources during special community events during significant incidents such as natural disasters or significant traffic collisions. The staff in the Parking Enforcement Unit provides traffic control in the City's major thoroughfare for vehicles exiting the United States into Mexico.

**AGENDA  
ITEM  
4**

**Fiscal Impact:**

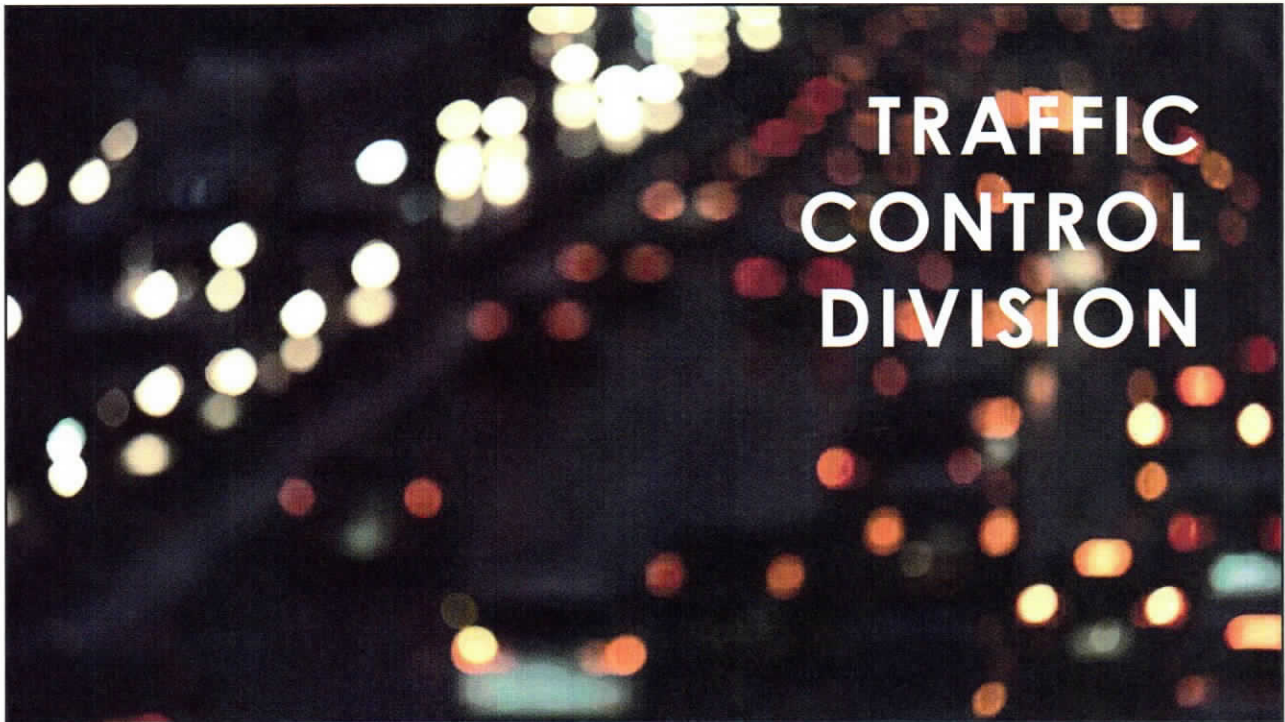
The city of Calexico spends annually on Traffic Control Services:                   \$ \$605,753.00

**Coordinated With:**

City Manager's Office.

**Attachment(s):**

Powerpoint presentation



1

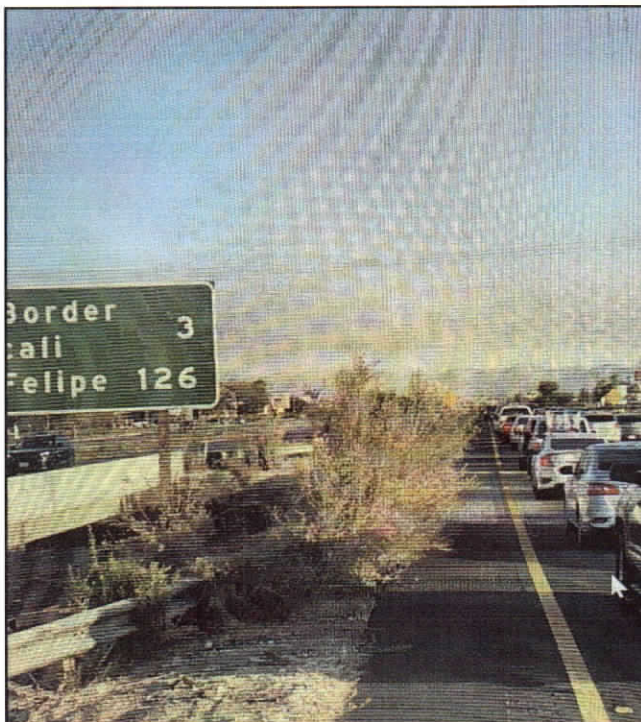
# OVERVIEW

2

10/11/2022

- ▶ Personnel
  - ▶ (1) Supervisor
  - ▶ (1) Full-time Parking Enforcement Officer
  - ▶ (2) Part-time Parking Enforcement Officer
  - ▶ (6) Temporary Staffing (Hunter Employment Agency)
- ▶ Equipment
  - ▶ (1) Dodge Van
  - ▶ (1) Chevy Pick up Truck
  - ▶ (2) Go 4 Interceptors
  - ▶ (4) Marked Patrol Units

2



# OVERVIEW

3

- ▶ Funding for FY 22-23
  - ▶ \$778,841
- ▶ General fund
- ▶ Temporary Staffing
  - ▶ FY 20-21
    - ▶ \$380,000
  - ▶ FY 21-22
    - ▶ Over \$600,000
  - ▶ FY 2022-2023
    - ▶ \$270,000

10/14/2022

3

# DUTIES

- ▶ Directing Traffic
  - ▶ Imperial Avenue
  - ▶ Traffic Collisions
  - ▶ Critical Incidents
    - ▶ Crime Scene management
    - ▶ Natural Disasters
  - ▶ Pre-plan Events
    - ▶ Food Bank Distribution
    - ▶ City Events
    - ▶ Christmas parade



4

10/14/2022

4

# DUTIES

- ▶ Parking Enforcement
  - ▶ Meter Citations
  - ▶ 2 Hour Citations at City Parking lots
  - ▶ Red Zone Violations
  - ▶ Handicap Violations
  - ▶ Abandoned Vehicle
  - ▶ Trucks in Residential Streets
  - ▶ Any other parking violations



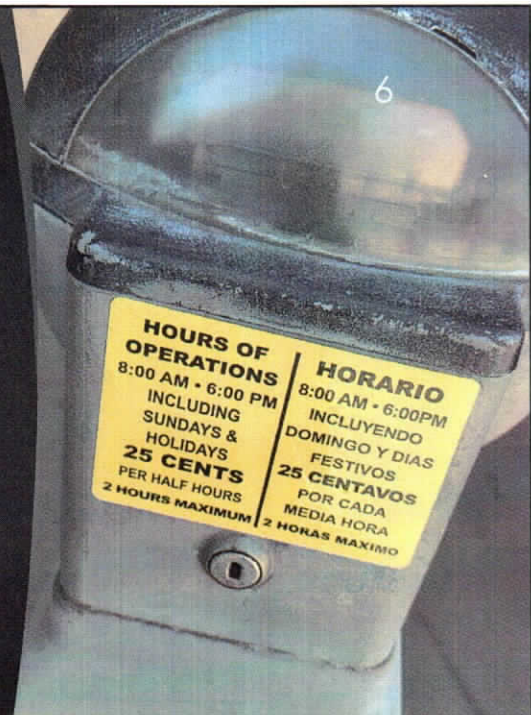
5

10/11/2022

5

# DUTIES

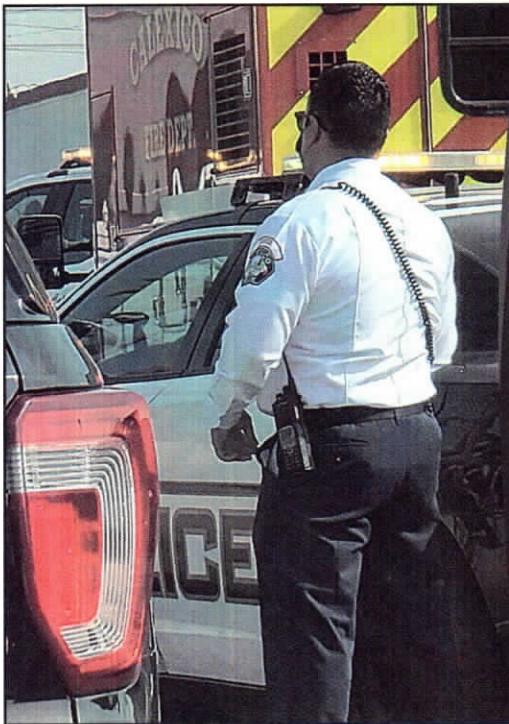
- ▶ Collection of Meter Fees
  - ▶ Collecting of quarters from meters in downtown area
  - ▶ Counting of the quarters about \$5,000.00 in quarters every week
  - ▶ Packaging and Depositing the funds in the bank



6

10/11/2022

6



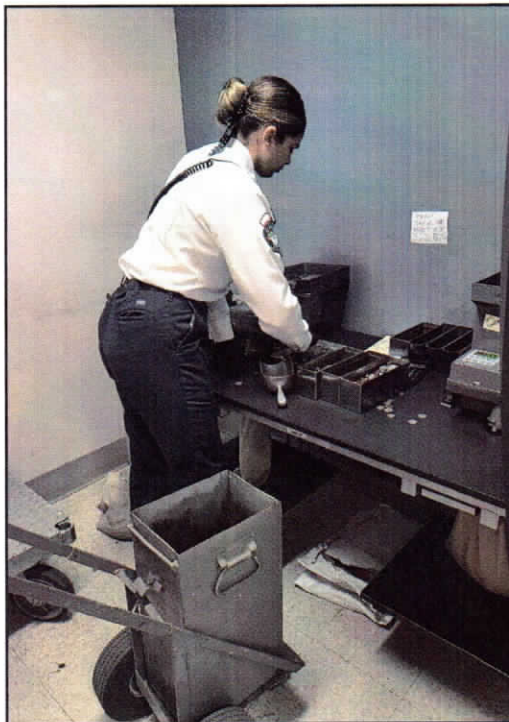
## DUTIES

7

10/11/2022

- ▶ Other Duties as Assigned
  - ▶ Assist with animal control duties
  - ▶ Collect fines from parking citations
  - ▶ Maintain Parking Citation Data Base
  - ▶ Process Administrative Hearings
  - ▶ Funeral Escorts
  - ▶ Maintenance of Parking Meters
  - ▶ Assist the Police Department with Community Events
    - ▶ Kids and Badges
    - ▶ Coffee with a Cop

7



## FACILITIES

8

10/11/2022

- ▶ Substation 100 Block of Paulin Avenue
- ▶ Calexico Police Department (420 E. Fifth Street)
  - ▶ (2) Offices
    - ▶ Coin Counting Room
    - ▶ Parking Enforcement Office

8

# TRAFFIC CONTROLLERS WORKING CONDITIONS

9

NOT OUTSIDE LIGHTS/ NO CAMERAS



NOT SPACE FOR STORAGE & LUNCH BREAK



ONE RESTROOM WITH MOLD



TRAFFIC CONTROLLER'S SUBSTATION  
10/11/2022

9



## Imperial Avenue Deployment

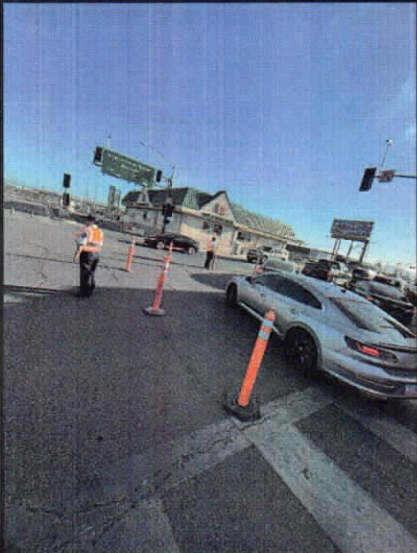
10/11/2022

10

10

## IMPERIAL AVENUE DEPLOYMENT (16 Traffic Control Locations)

<b>2<sup>ND</sup> STREET AND C. CHAVEZ BLVD</b>	<b>2 TRAFFIC CONTROLLERS</b>
2 <sup>ND</sup> ST. AND IMPERIAL AVENUE	1 TRAFFIC CONTROLLERS
5 <sup>TH</sup> ST. AND IMPERIAL AVENUE	2 TRAFFIC CONTROLLERS
7 <sup>TH</sup> ST. AND IMPERIAL	2 TRAFFIC CONTROLLERS
GRANT ST. AND IMPERIAL	2 TRAFFIC CONTROLLERS
GRAND ST. AND C.CHAVEZ BLVD	2 TRAFFIC CONTROLLERS
HWY 98 AND HWY 111	2 TRAFFIC CONTROLLERS
COLE RD AND HWY 111	3 TRAFFIC CONTROLLERS
GRANT ST. AND C. CHAVEZ BLVD.	2 TRAFFIC CONTROLLERS



11

11

## CURRENT PERSONNEL

### CURRENT

- ▶ (1) Supervisor
- ▶ (1) Full-time Parking Enforcement Officer
- ▶ (2) Part-time Parking Enforcement Officer
- ▶ (6) Temporary Staffing (Hunter Employment Agency)

### NEEDED (DEPENDING ON TRAFFIC

- ▶ (1) Supervisor
- ▶ (1) Full-Time Parking Enforcement Officer
- ▶ (2) Part-Time Parking Enforcement Officer
- ▶ (12) Temporary Staffing (Hunter Employment Agency)
- ▶ (2) Additional Temporary Staffing Personnel to Cover
  - ▶ Lunch
  - ▶ Breaks
  - ▶ Emergencies

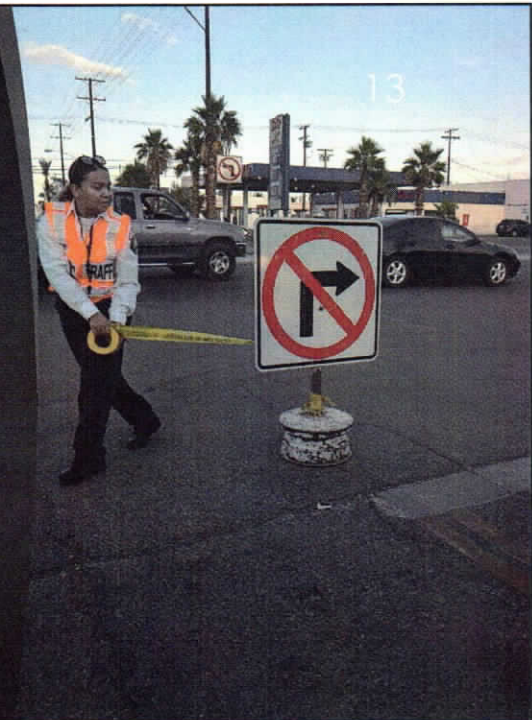
12

10/11/2022

12

# TRAFFIC CONTROLLERS CLOSING DOWN STREETS FOR TRAFFIC

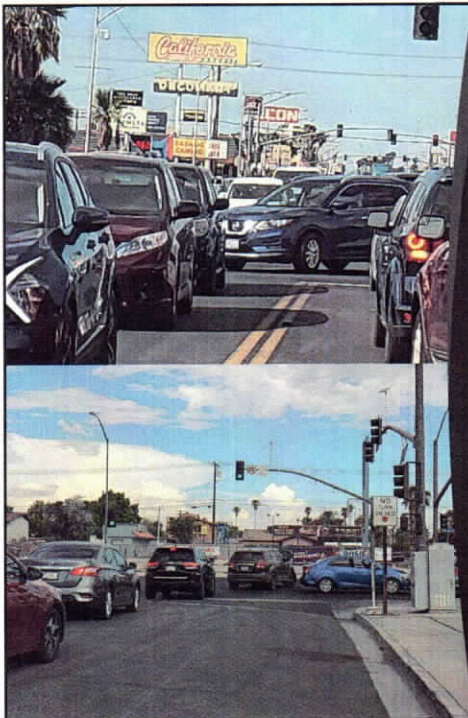
- ▶ Closing Non-Essential Streets
- ▶ Closing Driveways
- ▶ Closing Alleys
- ▶ Re-directing traffic
  - ▶ State Route 98
  - ▶ State Route 111
  - ▶ Surface Streets



Presentation Title

9/23/2023

13



NOT A TRAFFIC  
CONTROLLER  
PRESENT =

VEHICLES BLOCK  
INTERSECTIONS

14

TRAFFIC JAMS  
10/11/2022

14

# PARKING ENFORCEMENT

- ▶ TRAFFIC CONTROLLERS CHECKING UNLAWFULLY PARKED VEHICLES AT SCHOOL ZONE/REQUESTED BY SCHOOL'S PRINCIPAL
- ▶ 120 HRS WARNING C.O 10.24.040
- ▶ ENFORCE CITY ORDINANCES ILLEGALLY PARKED VEHICLES
- ▶ MONITORED DISABLE PARKING SPACES
- ▶ VEHICLES PARKED AT OPPOSITE SIDE OF STREET
- ▶ UNNATENDED VEHICLES.

10/11/2022

15

## 12,421 CITATIONS ISSUED BY TRAFFIC CONTROLLERS DURING FISCAL YEAR 2021-2022

2021	# OF CITATION ISSUED
JULY	730
AUGUST	1,231
SEPTEMBER	1,284
OCTOBER	1,508
NOVEMBER	1,347
DECEMBER	562
<b>2022</b>	
JANUARY	684
FEBRUARY	631
MARCH	995
APRIL	1,006
MAY	1,134
JUNE	1,309
<b>GRAND TOTAL</b>	<b>12,421</b>

16

## AT APPROXIMATE \$277,863, CITATIONS PAYMENTS RECEIVED DURING FISCAL YEAR 2021-2022

17

2021	TOTAL \$	2022	TOTAL \$
JULY	\$17,878	JANUARY	\$18,565
AUGUST	\$19,796	FEBRUARY	\$16,125
SEPTEMBER	\$27,418	MARCH	\$21,965
OCTOBER	\$31,058	APRIL	\$24,230
NOVEMBER	\$28,354	MAY	\$24,317
DECEMBER	\$19,547	JUNE	\$28,610
		TOTAL REVENUE	\$277,863

TOTAL REVENUE

10/11/2022

17

## STORED VEHICLES

18



DURING FISCAL YEAR 2021-2022, TRAFFIC CONTROLLERS STORED 98 VEHICLES



A REVENUE OF \$9,788.38 IN VEHICLE RELEASES

TRAFFIC CONTROL STORED VEHICLES

10/11/2022

18

# TRAFFIC CONTROLLERS COLLECT METER MONEY TWICE A WEEK

19

COLLECTING CART  
10/11/2022

DURING FISCAL YEAR 2021-2022, A REVENUE OF

\$ 234,101.86 WAS COLLECTED



19

# TRAFFIC CONTROLLERS COLLECTING AND COUNTING MONIES FROM METERS

20

COLLECTING AND COUNTING MONIES FROM METERS  
10/11/2022



20

# TRAFFIC CONTROLLERS DO METER REPAIRS AND MAINTENANCE

21

METER'S REPAIRS  
10/11/2022



21

# EQUIPMENT

22

10/11/2022

- ▶ (1) 2019 Chey Silverado Pick up Truck
- ▶ (1) 2019 Dodge Caravan
- ▶ (2) 2019 Westward GO-4 Interceptors
- ▶ (4) 2012 Dodge Chargers Marked Patrol Units (hand down from patrol)

22

# TRAFFIC CONTROL VEHICLES DECENT BUT NOT FOR THIS WEATHER

23

TRAFFIC UNITS  
9/23/2022

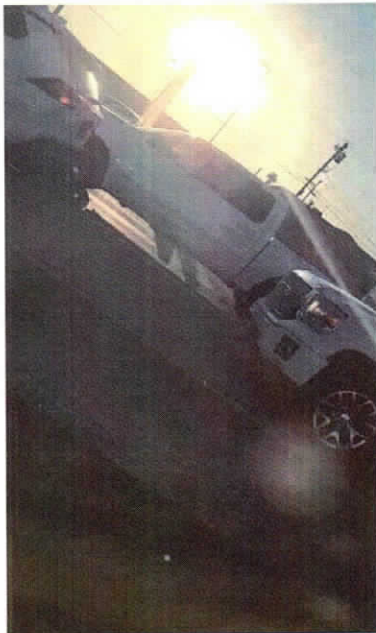
593 NO A/C



594 NO A/C



23



TRAFFIC CONTROL DIVISION

24

# THANK YOU

24