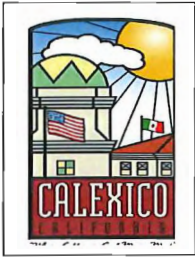


**AGENDA
ITEM**

8



CITY COUNCIL AGENDA STAFF REPORT

DATE: May 4, 2022

TO: Mayor and City Council

APPROVED BY: Diego Favila, Interim City Manager

PREPARED BY: Sandra L. Fonseca, Interim Finance Director

SUBJECT: 2021-22 3rd Quarter Budget Status Report and Proposed Budget Amendment Resolution

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Recommendation:

It is recommended that the City Council receive a briefing on the 3rd Quarter status of the 2021-22 Budget and consider a resolution to amend the 2021-22 Budget.

Background:

The City Council adopted the City’s 2020-21 budget on June 21, 2021. A 1st quarter budget report was presented on October 21, 2021. A 2nd quarter budget report was presented on February 2, 2022. A third quarter report is presented at this time to update the General Fund’s Fund Balance projection and to monitor budget compliance for all Funds through the 3rd quarter of the 2021-22 fiscal year. A budget amendment is proposed to recognize improved revenue trends and to authorize spending of these new revenues through operating budget adjustments.

Discussion & Analysis:

2021-22 Year-to-Date Expenditures

The City has completed the third quarter of the 2021-22 fiscal year on track with its annual expenditure budget plan. A summary of city-wide year-to-date expenditures by fund is presented in **Attachment A**. The General Fund has expended 69% of its budget through March 2022, and is on track with its overall adopted budget. However, certain operating lines are proposed for adjustment as discussed below to update the base for current trends. Other Year-to-Date program expenditures outside of the General Fund are also within the authorized budget and are largely dependent upon the timing of capital projects.

**AGENDA
ITEM
8**

General Fund Revenues

A summary of General Fund revenue history and projections is presented in **Attachment C.**

Year-to-date revenues show continued improvement and provide a basis for increasing the annual General Fund revenue projection at this time by \$671,000. Each revenue source within the General Fund has been evaluated for its trend. The improved revenue sources, listed below, show that the City continues to improve its revenue base as the community emerges from the Covid period. The most significant revenue increase is with Sales Tax, both for the General Fund and for Measure H. Surplus Measure H revenues continue to be transferred to the General Fund to build/maintain fund balance reserves. Business license renewals and Planning/Building revenues, however, are currently below budget and these projections have been reduced accordingly. Total 2021-22 General Fund revenues are currently projected at \$17.8 million, which exceeds the City's pre-Covid revenue base.

Third Quarter Revenue Adjustments

Sales Tax	\$	530,000
Residual Tax Increment		35,000
Business License		(30,000)
Franchise Fees		(100,000)
Transient Tax		145,000
Real Property Transfer Tax		5,000
State Vehicle License Fees		45,000
Rents		(25,000)
Police Program Fees		30,000
Planning & Building Program Fees		(70,000)
Public Works Program Fees		(10,000)
Recreation Program Fees		(9,000)
Measure H Transfer		125,000
	\$	<u>671,000</u>

General Fund Expenditures

A summary of General Fund expenditure history and projections by department are presented in **Attachment D.** Through the 3rd Quarter, most program departments have operated within approved appropriations. Several budget amendments are proposed to address employee MOU negotiations and other unexpected overages, as listed below. These adjustments match/ allocate available new revenues to City operations and maintain a balanced budget.

Third Quarter Expenditure Adjustments

Employee MOU Adjustments - approved	\$ 35,000
Employee MOU Adjustments - in negotiation	240,000
Fire Overtime -YTD Trend	225,000
Traffic Control - Temporary Staffing	30,000
Legal Counsel	75,000
Updated Interfund Reimbursement - Solid Waste Fund	60,000
Housing In Lieu Pass-through	35,000
County Payment (CFD tax sharing) (Final Payment)	46,000
Contribution to CFD 2013	(75,000)
	<u>\$ 671,000</u>

Other Fund Expenditures

Fund #120 - Measure H

An adjustment of \$125,000 transfers increased Measure H revenues to the General Fund to support operations and to maintain existing Fund Balance reserves.

Fund #255 – FEMA/Covid Relief Fund

A 2021-22 budget amendment of \$8.4 million is proposed to implement the balance of the American Rescue Plan Act (ARPA) spending plan authorized by City Council on March 16, 2022. Since that time, two previously authorized City capital projects for Police vehicles and Fire station improvements have been identified with shortfalls in anticipated funding sources that are recommended for City Council consideration of reallocation of a portion of its ARPA allocation. Staff will seek input from City Council on this ARPA reallocation.

Also in Fund 255, an additional \$50,000 is proposed to cover the City's eligible administration cost of its FEMA Covid grant programs.

Fund #299 – Operating Grant Fund

A 2021-22 budget amendment of \$100,000 is proposed to implement a State Water Board grant that provides Utility customer assistance during the Covid period.

Fiscal Impact:

General Fund

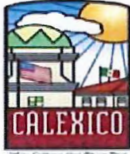
An overview of the General Fund fiscal trends and fund balance projection is presented as **Attachment B**. For the current 2021-22 fiscal year, improving/increased revenues projections of \$671,000 are proposed for reinvestment in City operations. The 2021-22 General Fund balance projection remains at \$2.175 million and provides a 45-day operating reserve.

All Funds

Including the General Fund and grant/restricted funds, the proposed resolution increases both revenues and expenditures by an equal \$8.8 million, primarily from the Federal ARPA grant.

Attachments:

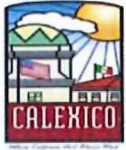
1. Resolution.
2. 2021-22 City-wide Expenditures – Summary of Year-to-Date Expenditures by Fund.
3. General Fund - Fund Balance Projection.
4. General Fund – Revenues.
5. General Fund - Expenditures by Department.



ATTACHMENT A
2021-22 3rd Quarter Budget Report

City-wide Expenditures
Summary of Expenditures by Fund

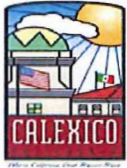
	Budget			YTD Actual 3/31/2021	Remaining Budget	% Used	Notes
	Current	3rd Q Update	Adjusted				
General Fund							
111	General Fund	\$ 17,010,849	\$ 671,000	\$ 17,681,849	\$12,281,921	\$ 5,399,928	69%
120	Measure H Sales Tax	3,325,000.00	125,000	3,450,000	1,935,073	1,514,927	56%
Operating Grant Funds							
221	Library Grants	53,418.00		53,418	24,872	28,546	47%
222	Community Donations	140,081.44		140,081	11,630	128,451	8%
231	Gas Tax	1,470,200.29		1,470,200	934,617	535,583	64%
242	Prop 172/Public Safety Tax	250,000.00		250,000	62,500	187,500	25%
243	COPS State Grant Program	150,000.00		150,000	37,500	112,500	25%
255	FEMA/Disaster Recovery	642,635.00	(592,635)	50,000	-	50,000	0%
255	ARPA	1,030,000.00	8,496,487	9,526,487	1,029,003	8,497,484	11%
256	Cannabis/Applicant Reimburse	5,000.00		5,000	538	4,462	11%
281	Solid Waste	2,488,674.00		2,488,674	1,536,165	952,509	62%
299	Operating Grants	299,163.00	100,000	399,163	191,058	208,105	48%
712	Business Imp District	37,500.00		37,500	-	37,500	0%
Housing Funds							
802	Successor Housing	1,976,500.00		1,976,500	297	1,976,204	0%
813	Fed Home Grant	500,000.00		500,000	-	500,000	0%
840	Fed CDBG - Program Income	547,507.00		547,507	862	546,645	0%
841	Fed Home - Program Income	605,000.00		605,000	1,445	603,555	0%
842/3	Local Funds	1,500.00		1,500	174	1,326	12%
846	CalHome - Program Income	51,000.00		51,000	228	50,772	0%
Capital Project and Debt Service Funds							
223	Art in Public Places	103,000.00		103,000	-	103,000	0%
233	LTA/Measure D	4,468,750.00		4,468,750	292	4,468,458	0%
234/6	Transportation Development	521,000.00		521,000	21,584	499,416	4%
237	Road Maintenance Rehab	1,385,000.00		1,385,000	49,489	1,335,511	4%
401	Measure H Bond Proceeds	3,197,177.00		3,197,177	2,249,214	947,963	70%
402	Measure D Bond Proceeds	2,800,000.00		2,800,000	377,120	2,422,880	13%
411	Local Capital Projects	3,517,329.82		3,517,330	226,994	3,290,336	6%
412	Capital Grants	8,349,186.00		8,349,186	502,527	7,846,659	6%
430-6	Development Impact Fees	2,236,944.35		2,236,944	30,105	2,206,839	1%
452-64	Development Projects	2,509,456.64		2,509,457	-	2,509,457	0%
474-6	New River Projects	28,473,500.00		28,473,500	1,577,629	26,895,871	6%
301-10	Debt Service	2,793,150.00		2,793,150	1,439,325	1,353,825	52%
Enterprise Funds							
513	Water Operations	8,381,000.50		8,381,000	4,260,822	4,120,178	51%
514	Water Debt Service	874,825.64		874,826	600,629	274,197	69%
515	Water Development Fees	-		-	-	-	
516	Water Capital Program	14,062,000.00		14,062,000	212,183	13,849,817	2%
522	Airport Operations	454,827.20		454,827	309,711	145,116	68%
525	Airport Capital	3,649,430.00		3,649,430	24,515	3,624,915	1%
544	Wastewater Operations	6,070,000.09		6,070,000	3,304,490	2,765,510	54%
545	Wastewater Debt Service	1,185,611.32		1,185,611	807,727	377,885	68%
546	Wastewater Impact Fees	-		-	-	-	
547	Wastewater Capital	26,191,560.00		26,191,560	1,406,158	24,785,402	5%
CFD/Special Districts							
261	Bravo Victoria	467,062.00		467,062	319,753	147,309	68%
903	Hearthstone	822,914.38		822,914	822,914	0	100%
906	Gran Plaza	682,903.26		682,903	519,575	163,328	76%
Internal Service Funds							
601/2	Active and Retire Medical	4,874,150.40		4,874,150	2,264,730	2,609,420	46%
603	Workers Compensation	1,394,000.00		1,394,000	937,425	456,575	67%
604	Unemployment Insurance	57,167.52		57,168	348	56,820	1%
605	General Liability Insurance	900,000.00		900,000	605,551	294,450	67%
601-5	Net Internal Charges	(7,225,317.92)		(7,225,318)	(3,108,054)	(3,417,264)	53%
		<u>\$ 153,780,656</u>	<u>\$ 8,799,852</u>	<u>\$ 162,580,508</u>	<u>\$37,110,642</u>	<u>\$125,469,865</u>	<u>24%</u>



ATTACHMENT B
2021-22 3rd Quarter Budget Report

General Fund
Fund Balance Projection

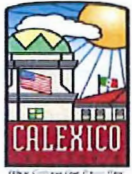
	2018-19	2019-20	2020-21	2021-22		Notes
	Actual	Actual	Actual	Current Budget	Change	
Annual Activity						
Revenues						
Property Tax	\$ 5,424,571	\$ 5,835,809	\$ 6,059,538	\$ 6,141,935	\$ 35,000	6,176,935
Sales Tax	4,334,264	4,162,826	3,938,933	4,180,000	530,000	4,710,000
Other General Revenues	2,325,203	2,521,667	2,862,458	2,802,462	40,000	2,842,462
Program Revenues	3,545,627	3,446,027	2,986,059	2,988,951	(59,000)	2,929,951
Measure H Transfer	664,697	503,706	873,388	1,073,000	125,000	1,198,000
One-time Revenues	600,000	103,504	-	-	-	-
Federal Covid Relief/Revenue Loss	-	-	-	-	-	-
	16,894,360	16,573,538	16,720,375	17,186,348	671,000	17,857,348
Expenditures						
Salaries and Benefits						
Gross salary and benefits	10,337,414	10,464,337	11,290,095	12,662,110	500,000	13,162,110
Vacancy Assumption	-	-	-	(250,000)	-	(250,000)
Measure H Reimbursement	(1,250,000)	(1,250,000)	(1,250,000)	(1,250,000)	-	(1,250,000)
Grant/Other Reimbursements	(400,912)	(457,442)	(619,723)	(520,281)	60,000	(460,281)
	8,686,502	8,756,895	9,420,372	10,641,829	560,000	11,201,829
Operating Costs						
Operating Costs	4,017,799	4,004,262	3,741,069	3,889,820	140,000	4,029,820
General Liability Insurance	796,274	443,427	713,838	591,998	-	591,998
Contribution to CFD 2013	298,909	381,281	-	217,000	(75,000)	142,000
Indirect Cost Allocation	(716,197)	(1,004,721)	(1,231,285)	(980,831)	-	(980,831)
	4,396,785	3,824,249	3,223,621	3,717,987	65,000	3,782,987
Capital and Debt Service						
Capital Outlay	25,684	53,976	194,433	41,000	-	41,000
Transfer to Local Capital Fund	-	-	450,000	-	-	-
Debt Service - Wastewater Loan	742,554	1,470,549	-	-	-	-
Debt Service - JPIA Retrospective	633,780	633,778	-	-	-	-
Debt Service - Leases	7,863	44,356	44,356	44,356	-	44,356
Debt Service - County	-	-	-	-	46,000	46,000
CalPERS - Unfunded Liability	1,087,335	1,363,248	1,573,657	1,811,531	-	1,811,531
Retiree Medical - Benefit Payments	503,014	598,715	720,730	654,146	-	654,146
Retiree Medical - Amortize Liability	-	-	100,000	100,000	-	100,000
	3,000,231	4,164,621	3,083,177	2,651,033	46,000	2,697,033
Total Expenditures	16,083,518	16,745,766	15,727,170	17,010,849	671,000	17,681,849
Net Annual Operating Results	\$ 810,842	\$ (172,227)	\$ 993,205	\$ 175,499	\$ (0)	\$ 175,499
Fund Balance						
Beginning Fund Balance	\$ 367,148	\$ (263,724)	1,005,763	1,993,970	4,999	1,998,968
Annual Operating Results	810,842	(172,227)	993,205	175,499	(0)	175,499
Long-term Wastewater Advance	(1,441,715)	1,441,715	-	-	-	-
Ending Fund Balance	\$ (263,724)	\$ 1,005,763	\$ 1,998,968	\$ 2,169,469	\$ 4,999	\$ 2,174,468
% Annual Expenditures	-2%	6%	13%	13%		12%
Days of Operations				47		45



ATTACHMENT C
2021-22 3rd Quarter Budget Report

General Fund
Revenues

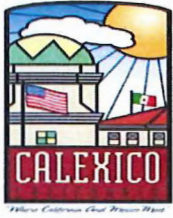
	2018-19	2019-20	2020-21	2021-22			Notes
	Actual	Actual	Actual	2nd Quarter Budget	Proposed Change	3rd Quarter Budget	
General Revenues							
Property Tax							
Property tax	\$ 1,957,997	\$ 2,078,613	\$ 2,128,675	\$ 2,135,000	\$ -	\$ 2,135,000	
Property Tax in lieu of MVLF	2,984,974	3,110,247	3,200,348	3,252,435	-	3,252,435	
Residual Tax Increment	481,600	606,079	730,515	754,500	35,000	789,500	
Residual - Land Sale	-	40,870	-	-	-	-	
	<u>5,424,571</u>	<u>5,835,809</u>	<u>6,059,538</u>	<u>6,141,935</u>	<u>35,000</u>	<u>6,176,935</u>	
Sales Tax							
	<u>4,334,264</u>	<u>4,162,826</u>	<u>3,938,933</u>	<u>4,180,000</u>	<u>530,000</u>	<u>4,710,000</u>	
Business License							
Business License	771,423	752,490	763,386	770,100	(30,000)	740,100	
Cannabis	2,249	46,628	290,317	220,000	-	220,000	
	<u>773,671</u>	<u>799,118</u>	<u>1,053,704</u>	<u>990,100</u>	<u>(30,000)</u>	<u>960,100</u>	
Franchise Fees							
PGE/Cable/Other	265,509	293,760	211,504	325,000	(120,000)	205,000	
Solid Waste	440,281	452,976	462,871	450,000	20,000	470,000	
	<u>705,790</u>	<u>746,736</u>	<u>674,375</u>	<u>775,000</u>	<u>(100,000)</u>	<u>675,000</u>	
Other Taxes							
Transient Tax	333,781	310,914	341,221	325,000	145,000	470,000	
30% to IVECA Fund	(100,134)	(93,274)	-	-	-	-	
RI Prop Trns Tx	56,094	29,070	38,296	55,000	5,000	60,000	
Hsg Ath In Lieu	66,035	128,077	151,821	73,000	-	73,000	
	<u>355,776</u>	<u>374,787</u>	<u>531,337</u>	<u>453,000</u>	<u>150,000</u>	<u>603,000</u>	
Money and Property							
Invest Earnings	(39,315)	5,255	(2,551)	-	-	-	
Rents And Concessions	198,363	239,559	248,174	266,000	(25,000)	241,000	
Water/Wastewater Leases	300,000	306,000	312,120	318,362	-	318,362	
	<u>459,047</u>	<u>550,813</u>	<u>557,743</u>	<u>584,362</u>	<u>(25,000)</u>	<u>559,362</u>	
Other Miscellaneous Revenue							
State VLF	19,776	33,398	29,995	-	45,000	45,000	
Misc Income	11,143	16,815	14,887	-	-	-	
Sale of Assets	-	103,504	417	-	-	-	
	<u>30,919</u>	<u>153,717</u>	<u>45,299</u>	<u>-</u>	<u>45,000</u>	<u>45,000</u>	
Subtotal, General Revenues	<u>12,084,037</u>	<u>12,623,806</u>	<u>12,860,929</u>	<u>13,124,397</u>	<u>605,000</u>	<u>13,729,397</u>	
Program Revenues							
Police							
Vehicle Code Fines	21,515	17,429	18,903	15,000	-	15,000	
Alarm Permits	1,061	1,161	825	1,000	-	1,000	
SRO Program	84,542	49,224	-	-	-	-	
Special Service /Misc Revenue	52,233	36,036	26,199	25,000	-	25,000	
Towing Fees	65,230	53,417	52,122	50,000	-	50,000	
Livescan	38,160	26,856	1,194	25,000	-	25,000	
POST	3,285	20,285	-	5,000	-	5,000	
Assessment District 2005-01	115,552	118,647	131,753	133,951	-	133,951	
Prkg Mtrs/Lots	318,875	265,254	204,727	210,000	15,000	225,000	
Traffic Control Grant	150,000	150,000	150,000	150,000	-	150,000	
Parking Citations	262,316	202,724	109,814	105,000	15,000	120,000	
Misc Fees/Services	8,792	5,315	263	5,000	-	5,000	
Animal Licenses/Control	11,643	6,672	5,926	5,000	-	5,000	
	<u>1,133,205</u>	<u>953,020</u>	<u>701,727</u>	<u>729,951</u>	<u>30,000</u>	<u>759,951</u>	



ATTACHMENT C
2021-22 3rd Quarter Budget Report

General Fund
Revenues

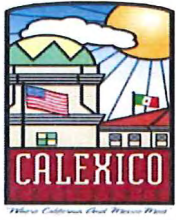
	2018-19	2019-20	2020-21	2021-22			Notes
	Actual	Actual	Pre-Audit 12/31/2021	Current Budget	Proposed Change	2nd Quarter Budget	
Continued							
Fire							
Ambulance Fees	657,912	990,752	944,999	900,000	-	900,000	
Fire Prevention	342,932	284,941	263,192	250,000	-	250,000	
Fire Late and Other Fees	9,924	13,051	5,999	10,000	-	10,000	
	-	-	-	-	-	-	
	<u>1,010,768</u>	<u>1,288,743</u>	<u>1,214,190</u>	<u>1,160,000</u>	<u>-</u>	<u>1,160,000</u>	
Planning & Building							
Building							
Building permits	340,846	389,513	340,175	300,000	-	300,000	
Mechanical permits	73,358	38,180	49,480	35,000	-	35,000	
Plumbing permits	41,934	26,827	34,444	30,000	-	30,000	
Electrical permits	96,232	80,805	79,569	120,000	-	120,000	
Other permits	82,808	(3,890)	2,265	3,500	-	3,500	
Plan Check Fees	82,111	83,482	68,043	90,000	-	90,000	
Code Enforcement	4,775	3,450	600	1,500	-	1,500	
Planning/Engineering							
Encroachment Permits	80,476	95,979	81,580	60,000	-	60,000	
Plan Check Fees	108,383	68,787	75,515	65,000	-	65,000	
Inspection fees	100,106	56,142	10,006	65,000	-	65,000	
Year-to-Date Trend	61	110	296	-	(70,000)	(70,000)	
	<u>1,011,090</u>	<u>839,384</u>	<u>741,972</u>	<u>770,000</u>	<u>(70,000)</u>	<u>700,000</u>	
Public Works							
State Highway Maintenance Fees	42,414	42,414	42,414	42,000	(10,000)	32,000	
	-	-	5,390	-	-	-	
	<u>42,414</u>	<u>42,414</u>	<u>47,804</u>	<u>42,000</u>	<u>(10,000)</u>	<u>32,000</u>	
Parks, Recreation, and Library							
Recreation program fees	52,474	28,258	801	15,000	(3,000)	12,000	
Library fines and penalties	3,859	4,168	922	2,500	(1,500)	1,000	
Community Center activities	46,315	20,504	-	11,500	500	12,000	
Parks activities and events	-	13,230	470	7,000	(2,000)	5,000	
Leases	13,200	11,000	13,200	12,000	(2,000)	10,000	
CDCAC	-	2,858	300	1,000	(1,000)	-	
	<u>115,848</u>	<u>80,017</u>	<u>15,693</u>	<u>49,000</u>	<u>(9,000)</u>	<u>40,000</u>	
Administration/Other							
Successor Agency Admin Fee	215,233	200,426	173,457	200,000	-	200,000	
Special District Admin Fee	17,068	17,022	40,528	38,000	-	38,000	
Other	-	25,000	50,688	-	-	-	
Subtotal, Program Revenues	<u>3,545,627</u>	<u>3,446,027</u>	<u>2,986,059</u>	<u>2,988,951</u>	<u>(59,000)</u>	<u>2,929,951</u>	
Interfund Transfers							
Measure H	664,697	503,706	873,388	1,073,000	125,000	1,198,000	
Solid Waste	600,000	-	-	-	-	-	
Federal Covid Relief	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
	<u>1,264,697</u>	<u>503,706</u>	<u>873,388</u>	<u>1,073,000</u>	<u>125,000</u>	<u>1,198,000</u>	
Total General Fund Revenues	<u>\$ 16,894,360</u>	<u>\$ 16,573,538</u>	<u>\$ 16,720,375</u>	<u>\$ 17,186,348</u>	<u>\$ 671,000</u>	<u>\$ 17,857,348</u>	



ATTACHMENT D
2021-22 3rd Quarter Budget Report

General Fund
Expenditure Summary

	2019-20	2020-21	2021-22			Notes
	<u>Actual</u>	<u>Actual</u>	Budget <u>3/31/2021</u>	YTD Actuals <u>3/31/21</u>	% of <u>Year</u>	
<u>General Fund in Total</u>						
<u>Salaries and Benefits</u>						
Salary and Benefits	\$ 10,464,337	\$ 11,290,095	\$ 13,162,110	\$ 9,008,414	70%	
Vacancy Assumption	-	-	(250,000)	-		
Reimbursement - Measure H	(1,250,000)	(1,250,000)	(1,250,000)	(937,500)	75%	
Reimbursement - Other Funds	(457,442)	(619,723)	(460,281)	(343,338)	75%	
	<u>8,756,895</u>	<u>9,420,372</u>	<u>11,201,829</u>	<u>7,727,577</u>	69%	
<u>Operating Costs</u>						
Materials/Supplies	761,727	663,465	772,874	500,980	65%	
Repairs/Maintenance	263,129	301,889	353,255	165,879	47%	
Contracts/Professional Services	2,377,736	2,519,681	2,553,153	1,744,434	68%	
General Liability Insurance	443,427	713,838	591,998	443,996	75%	
Administration/Office Costs	317,753	256,034	350,538	211,522	60%	
Contribution to CFD 2013-1	381,281	-	142,000	142,000	100%	
Transfers Out to Other Funds	283,918	-	-	-	-	
Cost Allocation	(1,004,721)	(1,231,285)	(980,831)	(735,623)	75%	
	<u>3,824,249</u>	<u>3,223,621</u>	<u>3,782,987</u>	<u>2,473,188</u>	65%	
<u>Capital and Debt Service</u>						
Capital Outlay	53,976	194,433	41,000	30,374	74%	
Transfer to Local Capital Fund	-	450,000	-	-	-	
Debt Service - Advance	1,470,549	-	-	-	-	
Debt Service - JPIA	633,778	-	-	-	-	
Debt Service - Vehicle Leases	44,356	44,356	44,356	33,267	75%	
Debt Service - County (CFD)	-	-	46,000	46,000	100%	
Pension - Unfunded Liability	1,363,248	1,573,657	1,811,531	1,380,907	76%	
Retiree Medical - Benefit Payments	598,715	720,730	654,146	490,609	75%	
Retiree Medical - Amortize Liability	-	100,000	100,000	100,000	100%	
	<u>4,164,621</u>	<u>3,083,177</u>	<u>2,697,033</u>	<u>2,081,157</u>	77%	
	<u>\$ 16,745,766</u>	<u>15,727,170</u>	<u>\$ 17,681,849</u>	<u>\$ 12,281,921</u>	69%	

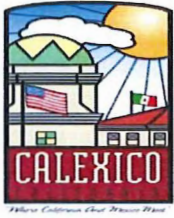


ATTACHMENT D
2021-22 3rd Quarter Budget Report

General Fund
Expenditure Summary

	2019-20	2020-21	2021-22		% of Year	Notes
	<u>Actual</u>	<u>Actual</u>	<u>Budget 3/31/2021</u>	<u>YTD Actuals 3/31/21</u>		
Summary by Department						
Police						
Salaries and Benefits	\$ 3,434,020	3,935,950	\$ 4,303,369	\$ 3,058,203	71%	
Reimbursement - Measure H	(850,000)	(850,000)	(850,000)	(637,500)	75%	
Reimbursement - Grant Funds	(297,739)	(367,910)	(275,000)	(206,250)	75%	
Reimbursement - Dispatch	(213,612)	(245,466)	(229,248)	(191,775)	84%	
Pension - Unfunded Liability	467,986	597,409	688,269	526,903	77%	
Materials/Supplies	178,664	167,178	169,100	108,012	64%	
Repairs/Maintenance	136,411	131,244	110,550	67,287	61%	
Contracts/Professional Services	607,243	357,642	592,518	476,904	80%	
General Liability Insurance	92,466	87,673	113,685	85,263	75%	
Administration/Office Costs	87,442	59,298	88,880	53,115	60%	
Capital Outlay	-	2,521	-	-	-	
Transfer Out to CIP Fund	-	73,000	-	-	-	
	<u>3,642,881</u>	<u>3,948,541</u>	<u>4,712,123</u>	<u>3,340,162</u>	<u>71%</u>	
Traffic Control/Parking						
Salaries and Benefits	231,155	278,722	301,888	208,329	69%	
Pension - Unfunded Liability	30,390	24,223	28,276	21,207	75%	
Materials/Supplies	37,706	45,608	55,100	36,234	66%	
Repairs/Maintenance	1,649	893	8,950	710	8%	
Contracts/Professional Services	236,352	418,461	351,658	278,922	79%	
General Liability Insurance	7,706	7,529	9,473	7,105	75%	
Administration/Office Costs	10,686	3,327	10,000	6,219	62%	
Capital Outlay	-	-	-	-	-	
Debt Service - Vehicle Leases	44,356	44,356	44,356	33,267	75%	
	<u>600,000</u>	<u>823,119</u>	<u>809,701</u>	<u>591,993</u>	<u>73%</u>	
Animal Control						
Salaries and Benefits	135,714	154,239	166,498	107,715	65%	
Pension - Unfunded Liability	15,195	16,149	18,850	14,138	75%	
Materials/Supplies	16,528	7,232	17,500	4,886	28%	
Repairs/Maintenance	119	-	16,250	9	0%	
Contracts/Professional Services	3,008	6,979	6,700	2,334	35%	
General Liability Insurance	5,137	4,857	6,316	4,737	75%	
Administration/Office Costs	425	828	1,650	460	28%	
Capital Outlay	-	-	-	-	-	
	<u>176,126</u>	<u>190,283</u>	<u>233,764</u>	<u>134,278</u>	<u>57%</u>	

Continued

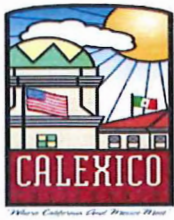


ATTACHMENT D
2021-22 3rd Quarter Budget Report

General Fund
Expenditure Summary

	2019-20	2020-21	2021-22		% of Year	Notes
	Actual	Actual	Budget 3/31/2021	YTD Actuals 3/31/21		
Continued						
Fire						
Salaries and Benefits	3,375,613	3,530,186	4,076,686	2,955,652	73%	
Reimbursement - Measure H	(400,000)	(400,000)	(400,000)	(300,000)	75%	
Reimbursement - Grant Funds	(111,983)	(118,049)	(125,000)	(93,750)	75%	
Reimbursement - Dispatch	213,612	245,466	229,247	191,775	84%	
Pension - Unfunded Liability	536,813	557,353	640,784	492,145	77%	
Materials/Supplies	260,562	191,082	207,100	141,418	68%	
Repairs/Maintenance	39,762	52,853	36,700	13,369	36%	
Contracts/Professional Services	188,807	209,747	215,925	119,876	56%	
General Liability Insurance	71,919	68,730	88,421	66,316	75%	
Administration/Office Costs	17,617	17,940	35,100	10,165	29%	
Capital Outlay	-	111,415	16,000	15,377	-	
Debt Service - Vehicle Leases	-	-	-	-	-	
	<u>4,192,721</u>	<u>4,466,723</u>	<u>5,020,963</u>	<u>3,612,343</u>	<u>72%</u>	
Planning & Building						
Salaries and Benefits	340,190.58	355,845	687,297	327,471	48%	
Vacancy Assumption	-	-	(70,000)	-	-	
Reimbursement - Grant Funds	-	-	-	-	-	
Pension - Unfunded Liability	30,389.88	56,520	65,978	49,483	75%	
Materials/Supplies	24,806.16	25,223	29,400	16,752	57%	
Repairs/Maintenance	3,484.27	2,867	9,200	4,176	45%	
Contracts/Professional Services	188,024.18	204,256	161,475	91,977	57%	
General Liability Insurance	10,274.00	17,000	22,105	16,579	75%	
Administration/Office Costs	21,617.34	14,953	36,950	13,716	37%	
Capital Outlay	-	-	-	-	-	
	<u>618,786</u>	<u>676,663</u>	<u>942,405</u>	<u>520,153</u>	<u>55%</u>	
Public Works						
Salaries and Benefits	537,081	607,759	690,722	422,157	61%	
Vacancy Assumption	-	-	(50,000)	-	-	
Reimbursement - Grant Funds	(47,719)	(71,969)	(59,030)	(43,338)	73%	
Pension - Unfunded Liability	68,351	63,626	72,480	54,360	75%	
Materials/Supplies	112,711	105,272	144,900	100,926	70%	
Repairs/Maintenance	13,824	30,555	102,455	46,918	46%	
Contracts/Professional Services	71,077	68,943	91,903	46,889	51%	
General Liability Insurance	44,436	42,962	52,705	39,529	75%	
Administration/Office Costs	35,806	37,057	41,342	23,523	57%	
Capital Outlay	-	-	-	-	0%	
Debt Service - Vehicle Leases	-	-	-	-	0%	
Transfer to Local Capital Fund	-	-	-	-	0%	
	<u>835,568</u>	<u>884,204</u>	<u>1,087,477</u>	<u>690,966</u>	<u>64%</u>	

Continued



ATTACHMENT D
2021-22 3rd Quarter Budget Report

General Fund
Expenditure Summary

	2019-20	2020-21	2021-22		Notes
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u> <u>3/31/2021</u>	<u>YTD Actuals</u> <u>3/31/21</u>	
Continued					
Community Services					
Salaries and Benefits	476,372.87	546,396	694,717	492,296	71%
Vacancy Assumption	-	-	-	-	-
Pension - Unfunded Liability	53,182.32	72,669	80,114	60,086	75%
Materials/Supplies	84,110.30	65,676	93,450	61,234	66%
Repairs/Maintenance	11,743.72	24,352	25,550	8,183	32%
Contracts/Professional Services	167,114.91	68,608	112,640	71,981	64%
General Liability Insurance	20,549.00	21,056	26,842	20,131	75%
Administration/Office Costs	19,586.17	17,794	25,475	10,961	43%
Capital Outlay	6,961.70	-	-	-	-
	<u>839,620.99</u>	<u>816,550</u>	<u>1,058,788</u>	<u>724,872</u>	<u>68%</u>
Housing					
Salaries and Benefits	270,509	135,461	197,466	76,315	39%
Vacancy Assumption	-	-	(70,000)	-	-
Pension - Unfunded Liability	18,994	20,186	23,563	17,672	75%
Materials/Supplies	1,423	520	650	144	22%
Repairs/Maintenance	339	21	-	-	-
Contracts/Professional Services	22,450	24,413	21,750	16,085	74%
Administration/Office Costs	2,440	2,114	1,866	804	43%
Cost Allocation to Housing Funds	-	(96,297)	-	-	-
	<u>316,155</u>	<u>86,417</u>	<u>175,295</u>	<u>111,021</u>	<u>63%</u>
Administration, Finance, Non-Dept					
	(0.00)		-	-	
Salaries and Benefits	1,663,682	1,745,538	2,043,467	1,360,275	67%
Vacancy Assumption	-	-	(60,000)	-	-
Reimbursement - Other Funds	-	(61,794)	(1,250)	-	-
Pension - Unfunded Liability	141,947	165,522	193,217	144,913	75%
Retiree Medical - Benefits	598,715	720,730	654,146	490,609	75%
Retiree Medical - Unfunded	-	100,000	100,000	100,000	100%
Materials/Supplies	45,216	55,674	55,674	31,374	56%
Repairs/Maintenance	55,797	59,105	43,600	25,226	58%
Contracts/Professional Services	893,660	1,160,634	998,584	639,466	64%
General Liability Insurance	190,941	464,029	272,451	204,338	75%
Administration/Office Costs	122,132	102,723	109,275	92,558	85%
Contribution to CFD 2013-1	381,281	-	142,000	142,000	100%
Transfer Out to IVECA Fund	40,421	-	-	-	-
Transfer Out to Developer Fund	243,497	-	-	-	-
Transfer Out to Capital Fund	-	450,000	-	-	-
Cost Allocation	(1,004,721)	(1,134,988)	(980,831)	(735,623)	75%
Capital Outlay	47,014	7,497	25,000	14,997	60%
Debt Service - Advance	1,470,549	-	-	-	-
Debt Service - JPIA	633,778	-	-	-	-
Debt Service - County	-	-	46,000	46,000	-
	<u>5,523,908</u>	<u>3,834,671</u>	<u>3,541,333</u>	<u>2,556,134</u>	<u>70%</u>
Total General Fund Expenditures	<u>\$ 16,745,766</u>	<u>15,727,170</u>	<u>\$ 17,681,849</u>	<u>\$ 12,281,921</u>	<u>69%</u>

RESOLUTION NO. 2022-__

**RESOLUTION OF THE CITY OF CALEXICO APPROVING
A 2021-22 MIDYEAR BUDGET AMENDMENT**

WHEREAS, the City Council adopted the 2021-22 Annual Budget on June 21, 2021; and

WHEREAS, the City Manager has prepared a 3rd Quarter 2021-22 budget update to brief City Council on the City's current budget status; and

WHEREAS, the City Manager has proposed a 3rd Quarter 2021-22 budget adjustment as listed in Exhibit 1 to this resolution.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the City Council of the City of Calexico as follows:

1. The 2021-22 budget is amended as listed in Exhibit 1 to this resolution
2. The City Manager is authorized to allocate the budgeted vacancy savings target between General Fund departments as needed to match the savings realized by various departments

PASSED AND ADOPTED at a meeting of the City Council of the City of Calexico this 4th day of May, 2022.

Javier Moreno, Mayor

ATTEST:

Gabriela T. Garcia, City Clerk

APPROVED AS TO FORM:

Carlos Campos, City Attorney

STATE OF CALIFORNIA)
COUNTY OF IMPERIAL) SS.
CITY OF CALEXICO)

I, Gabriela T. Garcia, Deputy City Clerk of the City of Calexico do hereby certify that the foregoing Resolution No. 2022-xx was passed and adopted by the City Council on the 4th day of May by the following vote to-wit:

AYES:
NOES:
ABSTAIN:
ABSENT:

Gabriela T. Garcia, City Clerk

Exhibit 1 to Resolution

City of Calexico
 2021-22 Proposed Midyear Budget Adjustments
 May 4, 2022

		<u>Fund Balance Impact</u>	
111	<u>General Fund</u>		
	To adjust budget to reflect current trends:		
	Revenues		
	Sales Tax	\$ 530,000	
	Residual Tax Increment	35,000	
	Business License	(30,000)	
	Franchise Fees	(100,000)	
	Transient Tax	145,000	
	Real Property Transfer Tax	5,000	
	State Vehicle License Fees	45,000	
	Rents	(25,000)	
	Police Program Fees	30,000	
	Planning & Building Program Fees	(70,000)	
	Public Works Program Fees	(10,000)	
	Recreation Program Fees	(9,000)	
	Measure H Transfer	<u>125,000</u>	
			671,000
	Expenditures		
	Employee MOU Adjustments - approved	(35,000)	
	Employee MOU Adjustments - in negotiation	(240,000)	
	Fire Overtime	(225,000)	
	Traffic Control - Temporary Staffing	(30,000)	
	Legal Counsel	(75,000)	
	Updated Interfund Reimbursement - Solid Waste Fund	(60,000)	
	Housing In Lieu Pass-through	(35,000)	
	County Payment (CFD tax sharing)	(46,000)	
	Contribution to CFD 2013	<u>75,000</u>	
			<u>(671,000)</u>
	Net General Fund adjustment/Fund Balance Impact		<u>(0)</u>
120	<u>Measure H Fund</u>		
	To Increase Sales Tax projection and corresponding transfer to General Fund		
	Revenues	125,000	
	Expenditures	<u>(125,000)</u>	
			-
255	<u>FEMA</u>		
	From Original Adopted 2021-22 Budget		
	To reverse preliminary ARPA allocations from Original Adopted Budget; these allocations have been replaced with the projects listed below after Public/City Council workshops		
	Revenue	(642,635)	
	Expenditures	<u>642,635</u>	
			-
	To increase spending authority for FEMA Covid Grant Reimbursements		
	Revenues	50,000	
	Expenditures	<u>(50,000)</u>	
			-

Exhibit 1 to Resolution, Continued

Fund Balance Impact

255 FEMA/ARPA

To increase spending authority for Council-approved ARPA projects

Total Allocation	9,526,487	
Prior Budget - Employee payments - 2nd Q Report	<u>(1,030,000)</u>	
Remaining Allocation to be budgeted		8,496,487

Revenues

8,496,487

Expenditures

October 6, 2022 City Council Agenda

Public Safety Vehicles (1,278,000)

March 16, 2022 City Council Agenda, Option B

Downtown Rehabilitation (3,000,000)

Essential Worker Relief Program (1,000,000)

Outreach Specialist (180,000)

Emergency Response Equipment/Ambula (1,000,000)

Public Facilities/IT Upgrades (1,000,000)

City Broadband Infrastructure (450,000)

Emergency Park Infrastructure (500,000)

Contingency (88,487)

(7,218,487)

Pending reallocation of ARPA projects 410,000

Police Vehicles (210,000)

Fire Station Improvements (200,000)

-
(8,496,487)

299 Operating Grants

To increase spending authority for State Water Board Grant/Utility Customer Assistance

Revenues

100,000

Expenditures

(100,000)

Total, All Funds

\$ (0)