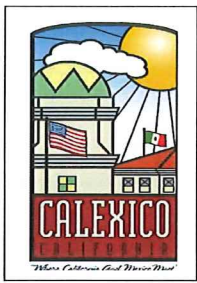


**AGENDA
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CITY COUNCIL AGENDA STAFF REPORT

DATE: July 5, 2023

TO: Mayor and City Council

APPROVED BY: Esperanza Colio Warren, City Manager 

PREPARED BY: Gabriela T. Garcia, City Clerk 

SUBJECT: Appointments by Mayor and Council Members to the Community Services Commission

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Recommendation:

Appointments to the Community Services Commission by Mayor Ureña, Council Member Manzanarez and two commissioner appointments by the council as a whole.

Background:

The City Council with the passage of Ordinance No. 2023-1229 amended the terms of office for Commissions, Boards, and Committees and Merged the City's Arts and Historical Commission and Parks, Recreation, Beautification, and Senior Services Commission to establish a Community Services Commission. This new commission would advise the city council regarding park, recreational, cultural, art, historical, beautification, and senior-related programs and services that would be of interest and benefit to City residents.

The Community Services Commission would be an advisory body to the City Council that would:

- Support the Recreation and Public Works Departments and their divisions.
- Encourage citizens to take advantage of programs and services offered by the Recreation Department and its divisions.
- Assist with the arts in public places program and make recommendations regarding public arts programs.
- Encourage the use of traditional and innovative cultural and recreational services.
- Make recommendations to the city council regarding Recreation Department programs.
- Promote school and community cooperation to enhance programs and services.
- Promote cooperative agreements between the city and other agencies (local, state, and federal) to augment current programs and services.

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- Assist with public exhibitions for cultural and arts events/installations.
- Provide advice and recommend plans to identify and preserve historical structures and landmarks.
- Advise staff and city council on policies, procedures, rules, and regulations relating to the operation of the recreation center, public parks, trails and facilities, open spaces, programs, and services, including rates or fees to be charged.
- Review, evaluate, and make recommendations to the city council regarding development, maintenance, and operation methods that are sustainable and energy efficient.
- Advise and guide civic groups, youth organizations, senior organizations, and interested individuals who wish to plan community events or engage in community service projects for the benefit of the City and the community.
- Study, develop, and recommend plans subject to the approval of the city council, for improving the health, sanitation, safety, and cleanliness of the city.

Ordinance No. 2023-1229 became effective on April 15, 2023. The community services commission shall consist of seven members. Appointments to a seven-member Commissions, Boards or Committees will be made in the following way:

- a. Each city council member will appoint one commissioner, board member or committee member. If after a reasonable amount of time (not to exceed forty-five days after an election is certified or vacancy otherwise exists), a city council member has failed to make an appointment, the appointment will be made by a majority vote of the city council and the appointee shall continue for the duration of the term of office of the city council member who failed to make the appointment and shall not be removed from office except by majority vote of the city council. When the term of a commissioner, board member, or committee member appointed by the majority vote of the city council expires or the member's seat becomes vacant, the original council member who failed to appoint that member shall regain the ability to make an appointment for that particular commission, board, or committee.
- b. The remaining two members will be appointed by majority vote of the city council for a two-year term. If the member's seat becomes vacant during the term, a new member will be appointed by a majority vote of the city council to serve out the remainder of the term.

Discussion & Analysis:

The criteria for an appointee to hold office is listed below:

1. Pursuant to Ordinance No. 1226, Section 2.19.030 Eligibility Sections A-E:
 - A. To be eligible for, and to hold appointment, each appointee shall neither hold public office, or city employment, nor shall he/she be an officer of any local, state, or national partisan official group. All members of commissions, boards and committees of the city shall be residents of the city or shall regularly work within the city.
 - B. Members of the city council may be appointed by the majority of the city council to attend commission, board or committee meetings as liaisons to the city council.

- C. Appointee shall be subject to the conflict-of-interest sections of the Political Reform Act of 1974.
- D. An individual may serve on only one committee, board or committee at any time.
- E. With the exception of the planning commission, which shall receive compensation as determined by the city council, commission, board and committee members shall receive a stipend of fifty dollars (\$50) for each meeting that the member attends. The city manager or city council may authorize the reimbursement of reasonable expenses incurred by the members in the performance of their duties.

In addition, pursuant to Municipal Code Section 2.19.050 - Terms of office. (B) All commission, board or committee members shall serve for a term of up to four consecutive years. Any member who has served a four-year term shall not be eligible for reappointment to any commission, board, or committee for a period of two years. If a member serves for a portion of a term (less than four years), then he or she is eligible to be appointed for one consecutive four-year term prior to the required two-year break.

At the meeting of May 17, 2023, it was brought up that Municipal Code section 2.19.050 had been updated with subsection B listed above which states a commissioner may only serve for a term of up to four consecutive years. Council Members made the following appointments contingent upon confirmation of this recent change to the code:

Mayor Pro Tem Romo: Roxanna Pacheco
Council Member Garcia: Loli Torres
Council Member Moreno: Carmen Estrada

At the meeting of June 7, 2023, Council Member Moreno confirmed his change in appointment and announced he was appointing Mr. Tony Garcia.

It was confirmed that Mayor Pro Tem Romo appointed Ms. Roxanna Pacheco and Council Member Garcia appointed Mrs. Loli Torres during the meeting of May 17, 2023.

Pursuant to the Code, the following applicants are eligible for appointment pursuant to Municipal Code Section 2.19.050(B) - Terms of office.

1. Patricia Ureña
2. Oswaldo Baeza Herrera
3. Jose Alberto Martinez Aguirre

Fiscal Impact:

None.

Coordinated With:

None.

Attachment(s):

1. Three Commission Applications.

February 2, 2023

Gabriela T. Garcia, City Clerk
City of Calexico
608 Heber Avenue
Calexico, CA. 92231

**Re: Letter of Interest to Serve on the Parks, Recreation and Senior Services
Commission**

Dear Honorable Mayor and Members of the Calexico City Council,

I would like to submit this letter as an interested city resident who would like to serve in the above Commission.

My experience in working Parks and Recreation has been over 40+ years as a Recreation Supervisor, providing strategic planning for recreation services, program planning, special events, grant writer for various civic, corporate, state and federal grants to enhance the quality of services. I have been instrumental in spearheading fundraisers as the Director of Imperial Valley Special Olympics and the Director of a national mini bike outdoor program in California. As a Recreation Professional I oversee nine divisions and responsible for yearly budgets for each division.

I currently serve as the Chair of the Juvenile Justice Commission for the Imperial County Probation Department and continue to advocate for youth rights. I also serve as the Chair of the Off Highway Motor Vehicle Recreation Commission for the State of California and sit on the AD Hoc Committee for Diversity, Inclusion, Safety and Education for youth/adults interested in the outdoors.

As a resident of Calexico, I would like to be more engaged in assisting our City's Parks and Recreation system with resources that I can bring to the Commission. Being on a Commission requires that we serve the entire community with strong advocacy, follow through and a commitment to our residents. I would like to thank you in advance for your consideration to be part of this commission.

Sincerely,

Patricia G. Ureña





**CITY OF CALEXICO
APPLICATION FOR CITY COMMISSION
And
STATEMENT OF QUALIFICATIONS**

ALL APPLICANTS MUST EITHER
RESIDE, BE EMPLOYED, OR
REGISTERED TO VOTE IN THE CITY
OF CALEXICO . PROOF IS
REQUIRED WHEN SUBMITTING
THIS APPLICATION.

APPLICATION IS FOR THE FOLLOWING COMMISSION:
(A separate application is required for each commission)

Parks, Recreation, Beautification and Senior Services Commission

PERSONAL INFORMATION:

Name Patricia G Ureña
 Residence Address: [REDACTED]
 Length of time at this address: [REDACTED] E-mail address: [REDACTED]
 Home Phone No. [REDACTED] Cell/Message Phone No. [REDACTED]
 Are you 18 years of age or older? Yes Are you registered to vote in the City of Calexico? Yes
 Do you currently serve as an elected or appointed official for any board and/or agency within the City of Calexico? No
 If yes, name of agency and position: _____

EDUCATION: Highest level of education completed: _____
 Name of Institution where Highest Level of Education was completed: SDSU - CJ
 Local of Institution: San Diego/Imperial Valley

EMPLOYMENT INFORMATION / EXPERIENCE:

Name and Address of Employer (s)	Position Title	Dates of Employment
Community Services Department	Recreation Supervisor	June 1982 - Present
Imperial Valley College	Adjunct Instructor	2013- Present

IMPORTANT: Read the following carefully and answer completely. A conviction is not an automatic bar to appointment. Each case is judged on its individual merits.

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR MISDEMEANOR OTHER THAN A MINOR TRAFFIC VIOLATION? No
 If yes, list the offenses, date and place of offenses(s), and the sentence/fine received:

DECLARATION: I certify that this application becomes a public record. I certify under the laws of the State of California that the information provided is true and correct.
 Signature and Date: Patricia G Ureña
February 2, 2023

Do Not Write Below this Line – For City Use Only

Applicant meets all of eligibility requirements via:
 Proof of Residency: Yes No Appointment By: _____
 Proof of Employment: Yes No Term Expires: _____
 Vote Registration Verification: Yes No Date & Clerk Verifying: _____



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RESIDE, BE EMPLOYED, OR
REGISTERED TO VOTE IN THE CITY
OF CALEXICO. PROOF IS
REQUIRED WHEN SUBMITTING
THIS APPLICATION.

APPLICATION IS FOR THE FOLLOWING COMMISSION:
(A separate application is required for each commission)

Calexico Arts & Historical Commission

PERSONAL INFORMATION:

Name Oswaldo Baeza Herrera

Residence Address [REDACTED]

Length of time at this Address: [REDACTED] E-mail address: [REDACTED]

Home Phone No. [REDACTED] Cell/Message Phone No. [REDACTED]

Are you 18 years of age or older? yes Are you registered to vote in the City of Calexico? No

Do you currently serve as an elected or appointed official for any board and/or agency within the City of Calexico?
If yes, name of agency and position: No

EDUCATION: Highest level of education completed: PhD Urban Planning

Name of Institution where Highest Level of Education was completed: UNAM-UABC

Location of Institution: CDMX.

EMPLOYMENT INFORMATION / EXPERIENCE:

Name and Address of Employer (s)	Position Title	Dates of Employment
City of Moroleon, Gto. Mex.	urban planning deputy director	1985-1989
Universidad Autonoma de Baja California	Professor & researcher	1990-2022

IMPORTANT: Read the following carefully and answer completely. A conviction is not an automatic bar to appointment. Each case is considered on its individual merits.

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR MISDEMEANOR OTHER THAN A MINOR TRAFFIC VIOLATION? No
If yes, Please list all offenses, date and place of offenses(s), and the sentence/fine received:

ACKNOWLEDGMENT/CERTIFICATION:

I understand that upon filing, this application becomes a public record. I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Oswaldo Baeza Herrera
Signature and Date

Do Not Write Below this Line – For City Use Only

Applicant furnished proof of eligibility requirements via:

Proof of residency: Yes No

Proof of employment: Yes No

Voter Registration Verification: Yes No

Appointment By: _____

Term Expires: _____

Date & Clerk Verifying: _____



**CITY OF CALEXICO
APPLICATION FOR CITY COMMISSION
And
STATEMENT OF QUALIFICATIONS**

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RESIDE, BE EMPLOYED, OR
REGISTERED TO VOTE IN THE CITY
OF CALEXICO . PROOF IS
REQUIRED WHEN SUBMITTING
THIS APPLICATION.

APPLICATION IS FOR THE FOLLOWING COMMISSION:
(A separate application is required for each commission)

Arts & Historical Commission

PERSONAL INFORMATION:

Name Jose Alberto Martinez Aguirre

Residence Address [REDACTED]

Length of time at this Address: [REDACTED] E-mail address: [REDACTED]

Home Phone No. [REDACTED] Cell/Message Phone No. [REDACTED]

Are you 18 years of age or older? Yes Are you registered to vote in the City of Calexico? No

Do you currently serve as an elected or appointed official for any board and/or agency within the City of Calexico? No
If yes, name of agency and position: _____

EDUCATION: Highest level of education completed: Master

Name of Institution where Highest Level of Education was completed: Universidad Iberoamericana

Location of Institution: Tijuana

EMPLOYMENT INFORMATION / EXPERIENCE:

City of Calexico

Name and Address of Employer (s)	Position Title	Dates of Employment
El Centro Elementary School District / 1256 Broadway / El Centro, CA	Digital Media Production Speciallyist	November - 9 - 2020

IMPORTANT: Read the following carefully and answer completely. A conviction is not an automatic bar to appointment. Each case is considered on its individual merits.

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR MISDEMEANOR OTHER THAN A MINOR TRAFFIC VIOLATION? No
If yes, Please list all offenses, date and place of offenses(s), and the sentence/fine received:

ACKNOWLEDGMENT/CERTIFICATION:

I understand that upon filing, this application becomes a public record. I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signature and Date

01-11-2025

Do Not Write Below this Line – For City Use Only

Applicant furnished proof of eligibility requirements via:

Proof of residency: [] Yes [] No

Proof of employment: [] Yes [] No

Voter Registration Verification: [] Yes [] No

Appointment By: _____

Term Expires: _____

Date & Clerk Verifying: _____