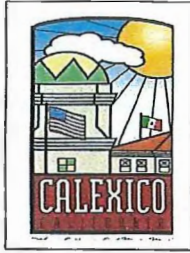


AGENDA
ITEM


27




AGENDA STAFF REPORT

DATE: April 20, 2023

TO: Mayor and City Council

APPROVED BY: Esperanza Colio-Warren, City Manager 

PREPARED BY: Lizeth Legaspi, Library Manager 

SUBJECT: Receive and File Library Board of Trustees Minutes for Meeting on February 16, 2023

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Recommendation:

Accept minutes for Library Board of Trustees meeting held on February 16, 2023.

Background:

Library Manager shall prepare minutes of the Library Board of Trustees meetings and present to the library board for approval. Once approved, a copy of the signed minutes is submitted for Council ratification.

Discussion & Analysis:

Attached minutes of the Library Board of Trustees for meeting of February 16, 2023, have been approved by the Library Board and signed by Chair Camacho for ratification by Council.

Fiscal Impact:

None

Coordinated With:

None

Attachment:

1. Minutes for Library Board of Trustees meeting of February 16, 2023





LIBRARY BOARD OF TRUSTEES

Minutes

MEETING OF: LIBRARY BOARD OF TRUSTEES MEETING
DATE OF MEETING: Thursday, February 16, 2023
PLACE OF MEETING: Fernando "Nene" Torres Council Chambers
608 Heber Ave. Calexico, CA 92231
5:30 p.m.

CALL TO ORDER: The meeting was called to order by Vice-Chair Alarcon at 5:37 p.m.

ROLL CALL:

Trustees	Attendance
Maria Alarcon, Vice-Chair	Present
Guadalupe Espino, Trustee	Present via Zoom meeting
Consuelo Camacho, Trustee	Present
Angelica Angulo, Trustee	Present
Vacancy	

STAFF PRESENT:

- Lizeth Legaspi, Library Manager

PLEDGE OF ALLEGIANCE:

- The pledge of allegiance was led by Trustee Camacho.

APPROVAL OF THE AGENDA:

- On motion by Trustee Angulo, seconded by Trustee Alarcon, the agenda was approved as delivered.

PUBLIC COMMENTS:

- No public comments.

LIBRARY BOARD OF TRUSTEES COMMENTS:



LIBRARY BOARD OF TRUSTEES

Minutes

No comments.

LIBRARY MANAGER'S REPORT:

- Book presentation of book donation by SDSU-IV Campus "El épico fracaso de Arturo Zamora". Approximately 40 students in attendance.
- Held scarf making workshop for over a week. 7-10 kids and adults in attendance every day during the week.
- Christmas Picture Event with Santa and the Grinch. 166 kids and 93 adults in attendance.
- Coach Jamie Chew from Recreation Department offered a Sketching activity at the library in December. 9 kids in attendance.
- The library now has a credit card terminal so we can accept credit card payments for copies and fines.
- Invited Dool Elementary to bring classes to the library. TK class, 3 kindergarten classes and 1 3rd grade classes have visited us. Story reading, craft activity and informational session about library programs and services.
- Pajama Party was held in January with 61 children and 45 adults in attendance. Program was held inside the Library.
- Participated at Jefferson Parent Resource Fair. 15 new library cards were issued.
- Libraries on the Spectrum programming will be moved to Wednesdays from February on due to staff shortage.
- Received Dr. Seuss book donation from Pediatrician Michelle Melendez. She donated 2,800 books.

CONSENT ITEMS:

On motion by Vice-chair Alarcon and seconded by Trustee Camacho, the minutes from special meeting held on November 7, 2022 were approved with the correction of Trustee Espino's last name and the meeting time.

DISCUSSION AND POTENTIAL ACTION ITEMS:

Election of Officers – Consuelo Camacho expressed interest in becoming the Chair and Trustee Espino expressed interest in becoming the Vice-Chair. On motion by Trustee Alarcon and seconded by Trustee Angulo, the election of new officers passed unanimously.

California Library Literacy Services Report for FY 2021-22



Minutes

- Report filed with the California State Library for Adult & Family Literacy Services Grant in the amount of \$44,418. Provided one-on-one tutoring to adults wanting to improve their English literacy skills and provided special programming for their families. 53 adults were provided this service.

Public Library Survey Report for FY 2021-22

- Annual report filed which compiles information about programs and services provided to the community during the year.

Lunch at the Library Grant Application

- Mrs. Legaspi requested \$7,000 for lunch at the library programming. Lunch at the Library Staff requested to have budget resubmitted to provide on-site programming.

New Library Programming

- 3 new programs were offered thanks to the sponsorship of the Friends of the Library. LEGO play, Let's Puzzle and Preschool Bingo. These programs were well received and will be offered on a monthly basis.

The Palace App – California State Library Program

- The California State Library launched the program eBooks for ALL where every citizen in California has access to eBooks and audiobooks through their public library through the aggregator Palace.

Friends of the Library Report

- Vice-President Armida Romero was present to provide report. The Friends of the Library sponsored the purchase of LEGO bricks, puzzles and bingo sets in the amount of \$500. They also sponsored the purchase of a book selection for the library's adult book club in the amount of \$130. In addition, they also sponsored the giveaway coffee cups and peppermints for Christmas Picture event in the amount of \$175. They are able to provide this funding thanks to membership drives and fundraising activities like the one set by former City Librarian Sandra Tauler.

INFORMATION:

- Attendance report
- Monthly statistics report
- February calendar of activities
- Read Across America flyer



LIBRARY BOARD OF TRUSTEES

Minutes

ADJOURNMENT:

- On motion by Chair Camacho, the meeting adjourned at 6:28 p.m.

Minutes typed by Lizeth Legaspi

Next Meeting:

Monday, April 3, 2023, 6:00 p.m.


Consuelo Camacho, Chair

ATTEST:


Lizeth Legaspi, Library Manager