



City of Calexico

Community Development Department

Planning Division

608 Heber Avenue

Calexico, CA 92231

Tel: 760.768.2118

Fax: 760.357.7862

Cottage Food Operations

Home Occupation Permit Application

Name of Applicant: _____

Property Address: _____

Phone Number: _____

Property Owner: _____

Property Owner's Address: _____

Property Owner's Phone Number: _____

Describe In Detail Home Occupation and Specify Type of Food to be sold: _____

Type of Operation: Class A (engage only in direct sales of cottage food products)
 Class B (engage in both direct sales and indirect sales of cottage food products)

Foods allowed to sell from home in the Cottage Food Operations:

- Baked goods without cream, custard, custard, or meat fillings, such as breads, biscuits, churros, cookies, pastries, and tortillas. Candy, such as brittle and toffee; Chocolate-covered nonperishable foods, such as nuts and dried fruit; Dried fruit; Dried pasta; Dry baking mixes; Fruit pies, fruit empanadas, and fruit tamales; Granola, cereals, and trail mixes; Herb blends and dried mole paste; Honey and sweet sorghum syrup; jams, jellies, preserves, and fruit butter that comply with the standard described in **Part 150 of Title 21 of the Code of Federal Regulations**; Nut mixes and nut butters; Popcorn; Vinegar and mustard; Roasted coffee and dried tea; Waffle cones and pizzelles.*

I hereby certify that I reside at the above described address, that I have examined this completed application and that the contents herein are true and correct, that I have received a copy of Calexico Municipal Code Section 17.11.200 (Home Occupation) regulations, and that I have read, understand and will comply with the conditions set forth therein and all other applicable federal, state, and local regulations. I further acknowledge that non-compliance with the conditions listed under Section 17.11.200 could result in the revocation of the Home Occupation Permit.

Applicant Signature: _____ Date: _____

Property Owner's Signature: _____ Date: _____

(If home occupation is conducted on rented property)

THE FEE FOR THE HOME OCCUPATION PERMIT IS \$ 90.00
(Home Occupation Permit Filing Fee is Non-Refundable, due and payable at time of submittal)

Do not write below this line – For Office Use Only

Reviewed by the Planning Division pursuant to Sections 17.03.110(D) and 17.11.200 of the City of Calexico Zoning Ordinance (Home Occupations).

() Approved () Denied

By: _____
Signature/ Title Date

CONDITIONS OF APPROVAL/ COMMENTS: _____

Calexico Municipal Code

17.11.200 Home occupations.

- A. Home occupations may be permitted only when in compliance with the conditions listed herein. A permit must be issued by the planning director prior to operation of such use. The fee shall be in accordance with those adopted by city council resolution.
1. There shall be no stock in trade or exterior storage of materials in the conduct of a home occupation.
 2. A home occupation shall be conducted entirely within a dwelling, if in an attached or a detached garage shall not impede the use of said garage for vehicle storage.
 3. No exterior alterations of the dwellings shall be made which would change the residential character of the home to accommodate the home occupation.
 4. Electrical or mechanical equipment which creates visible or audible interference in radio or television receivers or causes fluctuations in line voltage outside the dwelling unit shall be prohibited.
 5. Only the residents of the dwelling unit may be engaged in the home occupation.
 6. There shall be no sale of goods on the premises.
 7. The establishment and conduct of a home occupation shall not change the principal character or use of the dwelling unit involved.
 8. There shall be no signs other than those permitted by this chapter.
 9. The required residential off-street parking shall be maintained.
 10. A home occupation shall not create vehicular or pedestrian traffic in excess of that which is normal for the zone in which it is located.
 11. No vehicles or trailers (including pick-up trucks and vans) or construction or other equipment, except those normally incidental to residential use, shall be kept on the site. (1992 zoning ord. (part))