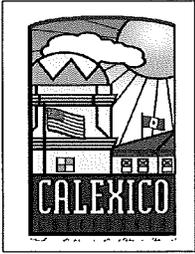


AGENDA
ITEM

13



AGENDA STAFF REPORT

DATE: July 18, 2018

TO: Mayor and City Council

APPROVED BY: David B. Dale, City Manager *MD for D.D.*

PREPARED BY: David B. Dale, City Manager *MD for D.D.*

SUBJECT: Approval of Master Calendar of City Council Meetings for Fiscal Year 2018-19

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Recommendation:

Consider approval of master calendar of City Council meetings for fiscal year 2018-2019.

Background:

The City's master calendar establishes all regular Council meetings throughout Fiscal Year 2018-19. It will address all meetings that need to be changed or moved per Council direction. The calendar will allow the Public, the Council and Staff to prepare for projects, public hearings so that notices are published appropriately and also schedule for upcoming events.

Discussion & Analysis:

The Master Calendar can be used as a tool to agendize items that are presented to the Council on an annual basis. The Calendar will also allow staff to address time-sensitive matters requiring Council action and if needed, schedule a special meeting to take care of pressing items.

The following are the proposed Council meeting date changes for Council consideration: (The Council may select alternate dates for cancelled meetings)

1. The following meetings that may be moved are the two meetings in the month of January. The regularly scheduled City Council meetings for January, 2018 are currently scheduled for the first and third Wednesday, January 2, 2019 and January 16, 2019 respectively. With minimal staff available due to the end of



year holidays and vacation time off, there would be limited time available to complete and distribute agenda packets for January meetings during the week of Christmas/New Year holidays. Changing the meeting dates by one week will provide additional time for staff to prepare the agenda. Meetings in January would be held on the 9th & 23rd. Meetings would return to the first and third Wednesday in February, 2018.

2. The City Council has historically gone dark during the second meeting in the month of August. This past year, Council went dark for the second meeting but also canceled their first meeting of August due to a lack of agenda items. During the summer months, project activity within the City slows down considerably. As a result, consideration is being requested for Council to go dark for the entire month of August 2019. Should the need arise for items to be heard, Council may schedule a special meeting to handle said items.

Fiscal Impact:

None.

Coordinated With:

City Clerk.

Attachment:

1. Master Calendar.

MASTER CALENDAR OF CITY COUNCIL MEETINGS - FISCAL YEAR 2018-19

2018
AUGUST

SUN	MON	TUE	WED	THU	FRI	SAT
29	30	31	1 City Council Meeting: Closed Session 5:30 pm. Regular Meeting 6:30 pm.	2	3	4
5	6	7	8	9	10	11
12	13	14	15 Meeting Cancelled	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
2	3	NOTES:				

2018

SEPTEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
26	27	28	29	30	31	1
2	3 Labor Holiday	4	5 City Council Meeting: Closed Session 5:30 pm. Regular Meeting 6:30 pm.	6	7	8
9	10 Admissions Day Holiday	11	12	13	14	15
16	17	18	19 City Council Meeting: Closed Session 5:30 pm. Regular Meeting 6:30 pm.	20	21	22
23	24	25	26	27	28	29
30	1	NOTES:				

2018

OCTOBER

SUN	MON	TUE	WED	THU	FRI	SAT
30	1	2	3 City Council Meeting: Closed Session 5:30 pm. Regular Meeting 6:30 pm.	4	5	6
7	8	9	10	11	12	13
14	15	16	17 City Council Meeting: Closed Session 5:30 pm. Regular Meeting 6:30 pm.	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	NOTES:				

2018

NOVEMBER

SUN	MON	TUE	WED	THU	FRI	SAT	
28	29	30	31	1	2	3	
4	5	6	7 City Council Meeting: Closed Session 5:30 pm. Regular Meeting 6:30 pm.	8	9	10	
11	12 Veterans Day Holiday	13	14	15	16	17	
18	19	20	21 City Council Meeting: Closed Session 5:30 pm. Regular Meeting 6:30 pm.	22 Thanksgiving Holiday	23 Thanksgiving Holiday	24	
25	26	27	28	29	30	1	
2	3	NOTES:					

2018

DECEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
25	26	27	28	29	30	1
2	3	4	5 City Council Meeting: Closed Session 5:30 pm. Regular Meeting 6:30 pm.	6	7	8
9	10	11	12	13	14	15
16	17	18	19 City Council Meeting: Closed Session 5:30 pm. Regular Meeting 6:30 pm.	20	21	22
23	24	25 Christmas Holiday	26	27	28	29
30	31	NOTES:				

MASTER CALENDAR OF CITY COUNCIL MEETINGS - FISCAL YEAR 2018-19

2019
JANUARY

SUN	MON	TUE	WED	THU	FRI	SAT
30	31	1 New Years Holiday	2	3	4	5
6	7	8	9 City Council Meeting: Closed Session 5:30 pm. Regular Meeting 6:30 pm.	10	11	12
13	14	15	16	17	18	19
20	21 Martin Luther King Holiday	22	23 City Council Meeting: Closed Session 5:30 pm. Regular Meeting 6:30 pm.	24	25	26
27	28	29	30	31	1	2
3	4	NOTES:				

MASTER CALENDAR OF CITY COUNCIL MEETINGS - FISCAL YEAR 2018-19

2019

FEBRUARY

SUN	MON	TUE	WED	THU	FRI	SAT
27	28	29	30	31	1	2
3	4	5	6 City Council Meeting: Closed Session 5:30 pm. Regular Meeting 6:30 pm.	7	8	9
10	11	12	13	14	15	16
17	18 Presidents Day Holiday	19	20 City Council Meeting: Closed Session 5:30 pm. Regular Meeting 6:30 pm.	21	22	23
24	25	26	27	28	1	2
3	4	NOTES:				

MASTER CALENDAR OF CITY COUNCIL MEETINGS - FISCAL YEAR 2018-19

2019

MARCH

SUN	MON	TUE	WED	THU	FRI	SAT	
24	25	26	27	28	1	2	
3	4	5	6 City Council Meeting: Closed Session 5:30 pm. Regular Meeting 6:30 pm.	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20 City Council Meeting: Closed Session 5:30 pm. Regular Meeting 6:30 pm.	21	22	23	
24	25	26	27	28	29	30	
31	1	NOTES:					

MASTER CALENDAR OF CITY COUNCIL MEETINGS - FISCAL YEAR 2018-19

2019

APRIL

SUN	MON	TUE	WED	THU	FRI	SAT	
31	1 Cesar Chavez Holiday	2	3 City Council Meeting: Closed Session 5:30 pm. Regular Meeting 6:30 pm.	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17 City Council Meeting: Closed Session 5:30 pm. Regular Meeting 6:30 pm.	18	19	20	
21	22	23	24	25	26	27	
28	29	30	1	2	3	4	
5	6	NOTES:					

MASTER CALENDAR OF CITY COUNCIL MEETINGS - FISCAL YEAR 2018-19

2019

MAY

SUN	MON	TUE	WED	THU	FRI	SAT
28	29	30	1 City Council Meeting: Closed Session 5:30 pm. Regular Meeting 6:30 pm.	2	3	4
5	6	7	8	9	10	11
12	13	14	15 City Council Meeting: Closed Session 5:30 pm. Regular Meeting 6:30 pm.	16	17	18
19	20	21	22	23	24	25
26	27 Memorial Day Holiday	28	29	30	31	
2	3	NOTES:				

MASTER CALENDAR OF CITY COUNCIL MEETINGS - FISCAL YEAR 2018-19

2019



SUN	MON	TUE	WED	THU	FRI	SAT
26	27	28	29	30	31	1
2	3	4	5 City Council Meeting: Closed Session 5:30 pm. Regular Meeting 6:30 pm.	6	7	8
9	10	11	12	13	14	15
16	17	18	19 City Council Meeting: Closed Session 5:30 pm. Regular Meeting 6:30 pm.	20	21	22
23	24	25	26	27	28	29
30	1	NOTES:				

MASTER CALENDAR OF CITY COUNCIL MEETINGS - FISCAL YEAR 2018-19

2019

JULY

SUN	MON	TUE	WED	THU	FRI	SAT	
30	1	2	3 City Council Meeting: Closed Session 5:30 pm. Regular Meeting 6:30 pm.	4 Independence Day Holiday	5	6	
7	8	9	10	11	12	13	
14	15	16	17 City Council Meeting: Closed Session 5:30 pm. Regular Meeting 6:30 pm.	18	19	20	
21	22	23	24	25	26	27	
28	29	30	31	1	2	3	
4	5	NOTES:					

MASTER CALENDAR OF CITY COUNCIL MEETINGS - FISCAL YEAR 2018-19

2019		AUGUST						
SUN	MON	TUE	WED	THU	FRI	SAT		
28	29	30	31	1	2	3		
4	5	6	7	8	9	10		
			Meeting Cancelled					
11	12	13	14	15	16	17		
18	19	20	21	22	23	24		
			Meeting Cancelled					
25	26	27	28	29	30	31		
1	2	NOTES:						