AGENDA
ITEM

19

AGENDA STAFF REPORT

DATE: September 6, 2017

TO: Mayor and City Council

APPROVED BY: Armando G. Villa, City Manager

PREPARED BY: David Dale, Public Works Director/City Engineer

SUBJECT: Zefe Zalsedo - Business License Late Fee Waiver Request

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Recommendation:

Reject the request to waive the late fees.

Background:

On August 23, 2017, the City received a request in writing to waive late fees regarding a business license for Salcido's Pet Grooming located at 138 East Cole Blvd, Suite 9 in Calexico. This business was located elsewhere in the City, and moved to this new location. For unknown reasons, the City had the address for the business as "Suite 1" instead of "Suite 9", and the business owner states that he did not receive the invoice.

Discussion & Analysis:

Although the City had the incorrect address on file, it is the business owner's responsibility to renew the business license on an annual basis regardless if an invoice is received or not. This business license has not been paid or renewed since 3/30/2015.

Fiscal Impact:

$235.50 loss for the General Fund if approved.

Coordinated With:

Public Works Department.

Attachment(s):

1. Letter dated 8/23/17
2. Financial information relating to the business license.

AGENDA ITEM

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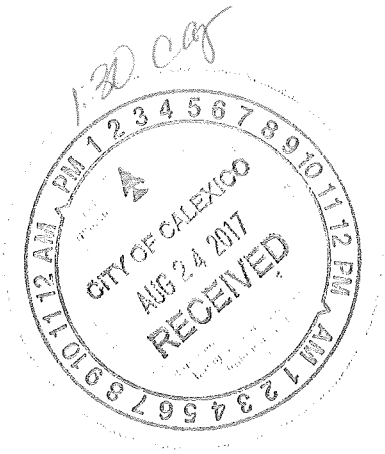
CITY OF CALEXICO
AUG 24 2017
RECEIVED



To: City of Calexico

From: Zefe Zalsedo

Re: Late Fee's

Date: 8-23-2017

I respectfully request to be added to the agenda for the Calexico City Council Meeting that will occur on September, 6th 2017.

My issues are as follows. I moved my business from 280 Avenida Campillo, Calexico Ca, 92231 to 138 East Cole Road Suite 9, Calexico Ca, 92231 during the month of March 2016.

When I moved I provided notification to the City of Calexico and paid all associated fee's as required. When I moved the City staff took down the wrong information like my suite number and I never received any notifications of late fee's, or penalties.

At the current time the City of Calexico is charging me late fee's that are not fair since I did not received any type of notification, since all correspondence was going to the wrong suite.

I have was advised today that I needed to come into City Hall to pay for my business renewal. I did so in January of 2017 and was advised a bill will be sent out and to wait for it. I waited for the bill but I never received anything since it was going to the wrong address.

I request to be put on the agenda to get clarification of the process and have these unfair fee's removed.

Thank you