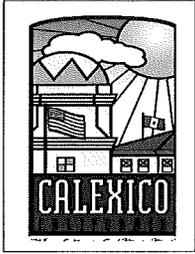


**AGENDA  
ITEM**

**20**



# CITY COUNCIL AGENDA STAFF REPORT

**DATE:** September 6, 2017

**TO:** Mayor and City Council

**APPROVED BY:** Armando G Villa, City Manager 

**PREPARED BY:** Armando G Villa, City Manager

**SUBJECT:** Appointment by City Council of a General Commissioner to the Calexico Housing Authority Board.

=====

**Recommendation:**

City Council to make the appointment of a Commissioner to the Calexico Housing Authority Board.

**Background:**

The position of a Commissioner to the Housing Authority Board has become vacant due to the expiration of former Commissioner Juan Villarreal's term. The City Council as a whole needs to fill this position. The position was advertised on the City website, City Hall public bulletin board, Camarena Library public bulletin board and the IV Press and Sol del Valle newspapers.

**Discussion & Analysis:**

The following persons submitted applications for the position of Housing Authority General Commissioner:

Juan Villarreal      Peter Castro      Margaret Sauza      Richard Romero

**Fiscal Impact:**

None.

**Coordinated With:**

None.

**Attachment:**

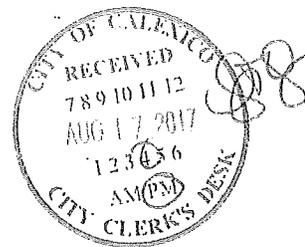
1. Commissioner Applications.

AGENDA  
ITEM  
20

From: Juan G. Villarreal

Calexico, Calif. 92231

To: Calexico City Council  
608 Heber Avenue  
Calexico, Calif.



Re: Letter of Interest – Appointment  
Calexico Housing Authority's Board

Date: Thursday, August 10, 2017

Honorable Councilmen and Councilwoman,

I am submitting my Letter of Interest to be considered and be appointed to serve as a Public Commissioner for the Calexico Housing Authority's Board of Directors. I understand that the Calexico City Council will be selecting one commissioner in your next regular meeting to fill one Public Commissioner's term.

I was a teacher for the Calexico Unified School District for over thirty years and I am now retired. As a teacher, I had to work with different groups of students and with different groups of parents as well. I served as a Department Chair several times during my thirty plus years. I had to speak to students, parents, staff, and members of the community in both English and Spanish in order to address matters of education and community activities. I was also a coach and referee student activities in our community.

As a member of the Calexico Teacher's Association, I served as a representative for my school many times and was a treasurer for the Association for two terms.

In my community, I was part of the AYSO program. I was a member and served as Vice-President of the Imperial Valley Soccer Association.

In 2016 the Calexico City Council appointed me a Commissioner of the Calexico Housing Authority to finish out the term for Ricardo Lopez that ended in August of 2017.

As follows, my involvements and contributions to the community has given me the foresight and ability to better understand Policies and Procedures.

From the above, I believed I was and can continue to a great asset in the capacity of Public Commissioner for the Calexico Housing Authority's Board of Directors.

In closing, I will appreciate the Calexico City Council's upmost consideration and appointment.

Yours Truly,

Juan G. Villarreal



**CITY OF CALEXICO**  
**APPLICATION FOR CITY COMMISSION**  
 And  
**STATEMENT OF QUALIFICATIONS**

ALL APPLICANTS MUST EITHER RESIDE, BE EMPLOYED, OR REGISTERED TO VOTE IN THE CITY OF CALEXICO. PROOF IS REQUIRED WHEN SUBMITTING THIS APPLICATION.

**APPLICATION IS FOR THE FOLLOWING COMMISSION:**  
 (A separate application is required for each commission)

Commissioner of the Calexico Housing Authority

**PERSONAL INFORMATION:**

Name Juan G. Villarreal

Residence Address \_\_\_\_\_

Length of time at this Address: 30+ E-mail address \_\_\_\_\_

Home Phone No. \_\_\_\_\_ Cell/Message Phone No. \_\_\_\_\_

Are you 18 years of age or older? yes Are you registered to vote in the City of Calexico? yes

Do you currently serve as an elected or appointed official for any board and/or agency within the City of Calexico? yes  
 If yes, name of agency and position: My term ends 8/15/17

**EDUCATION:** Highest level of education completed: University

Name of Institution where Highest Level of Education was completed: UC Bakersfield  
UC San Diego

Location of Institution: Bakersfield, Calif. // San Diego // Calexico, Calif.

**EMPLOYMENT INFORMATION / EXPERIENCE:**

Name and Address of Employer (s)	Position Title	Dates of Employment
<u>Calexico Unified School District</u>	<u>Teacher</u>	<u>1980 - 2011</u>
	<u>Retired</u>	

**IMPORTANT:** Read the following carefully and answer completely. A conviction is not an automatic bar to appointment. Each case is considered on its individual merits.

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR MISDEMEANOR OTHER THAN A MINOR TRAFFIC VIOLATION? No  
 If yes, Please list all offenses, date and place of offenses(s), and the sentence/fine received:

**ACKNOWLEDGMENT/CERTIFICATION:**

I understand that upon filing, this application becomes a public record. I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct

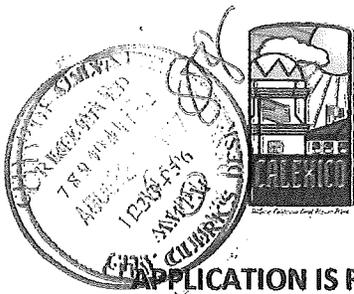
Juan G. Villarreal  
 Signature and Date 8/10/17

Do Not Write Below this Line - For City Use Only

Applicant furnished proof of eligibility requirements via:

Proof of residency:  Yes  No  
 Proof of employment:  Yes  No  
 Voter Registration Verification:  Yes  No

Appointment By: \_\_\_\_\_  
 Term Expires: \_\_\_\_\_  
 Date & Clerk Verifying: 8/17/18 [Signature]



**CITY OF CALEXICO  
APPLICATION FOR CITY COMMISSION  
And  
STATEMENT OF QUALIFICATIONS**

**ALL APPLICANTS MUST EITHER  
RESIDE, BE EMPLOYED, OR  
REGISTERED TO VOTE IN THE CITY  
OF CALEXICO . PROOF IS  
REQUIRED WHEN SUBMITTING  
THIS APPLICATION.**

**APPLICATION IS FOR THE FOLLOWING COMMISSION:**  
*(A separate application is required for each commission)*

**Housing Authority Calexico**

**PERSONAL INFORMATION:**

Name Peter Louis Castro

Residence Address \_\_\_\_\_

Length of time at this Address: 22 years E-mail address: \_\_\_\_\_

Home Phone No. \_\_\_\_ Cell/Message Phone No. \_\_\_\_\_

Are you 18 years of age or older? yes Are you registered to vote in the City of Calexico? yes

Do you currently serve as an elected or appointed official for any board and/or agency within the City of Calexico? no  
If yes, name of agency and position: \_\_\_\_\_

**EDUCATION:** Highest level of education completed: 12 grade

Name of Institution where Highest Level of Education was completed: Calexico High School

Location of Institution: Calexico, Ca

**EMPLOYMENT INFORMATION / EXPERIENCE:**

City of Calexico

Name and Address of Employer (s)	Position Title	Dates of Employment
Housing Authority Calexico	Mechanic 3	1986-2002
City of Calexico	M&O Supervisor	2002-12/2016

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**HAVE YOU EVER BEEN CONVICTED OF A FELONY OR MISDEMEANOR OTHER THAN A MINOR TRAFFIC VIOLATION?** no  
If yes, Please list all offenses, date and place of offenses(s), and the sentence/fine received:

\_\_\_\_\_  
\_\_\_\_\_

**ACKNOWLEDGMENT/CERTIFICATION:**

I understand that upon filing, this application becomes a public record. I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Peter Castro 8/25/17  
**Signature and Date**

Do Not Write Below this Line – For City Use Only

Applicant furnished proof of eligibility requirements via:

Proof of residency:  Yes  No

Proof of employment:  Yes  No

Voter Registration Verification:  Yes  No

Appointment By: \_\_\_\_\_

Term Expires: \_\_\_\_\_

Date & Clerk Verifying: 8/25/17 [Signature]



**CITY OF CALEXICO  
APPLICATION FOR CITY COMMISSION  
And  
STATEMENT OF QUALIFICATIONS**

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REGISTERED TO VOTE IN THE CITY  
OF CALEXICO . PROOF IS  
REQUIRED WHEN SUBMITTING  
THIS APPLICATION.

**APPLICATION IS FOR THE FOLLOWING COMMISSION:**  
(A separate application is required for each commission)

*Housing Authority*

**PERSONAL INFORMATION:**

Name Margaret Sauza

Residence Address \_\_\_\_\_, Calexico, CA 92231

Length of time at this Address: 2 yrs E-mail address: \_\_\_\_\_

Home Phone No. \_\_\_\_\_ Cell/Message Phone No. \_\_\_\_\_

Are you 18 years of age or older? Yes Are you registered to vote in the City of Calexico? Yes

Do you currently serve as an elected or appointed official for any board and/or agency within the City of Calexico? \_\_\_\_\_

If yes, name of agency and position: senior senator for IV

**EDUCATION:** Highest level of education completed: 2 yrs college

Name of Institution where Highest Level of Education was completed: 2 years college

Location of Institution: Imperial

**EMPLOYMENT INFORMATION / EXPERIENCE:**

City of Calexico

Name and Address of Employer (s)	Position Title	Dates of Employment
Sure Helpline Crisis Center 210 Wake Ave Ste b El Centro CA	Executive Director	

**IMPORTANT:** Read the following carefully and answer completely. A conviction is not an automatic bar to appointment. Each case is considered on its individual merits.

**HAVE YOU EVER BEEN CONVICTED OF A FELONY OR MISDEMEANOR OTHER THAN A MINOR TRAFFIC VIOLATION?** \_\_\_\_\_

If yes, Please list all offenses, date and place of offenses(s), and the sentence/fine received:

**ACKNOWLEDGMENT/CERTIFICATION:**

I understand that upon filing, this application becomes a public record. I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

*Margaret Sauza*  
Signature and Date  
8/28/17

Do Not Write Below this Line - For City Use Only

Applicant furnished proof of eligibility requirements via:

Proof of residency:  Yes  No  
Proof of employment:  Yes  No  
Voter Registration Verification:  Yes  No

Appointment By: \_\_\_\_\_  
Term Expires: \_\_\_\_\_  
Date & Clerk Verifying: 8/30/17 *[Signature]*



*Richard Romero*

Calexico, CA 92231

August 29, 2017

Honorable Mayor Maritza Hurtado  
City of Calexico  
608 Heber Avenue  
Calexico, CA 92231

Honorable Mayor and City Council Members:

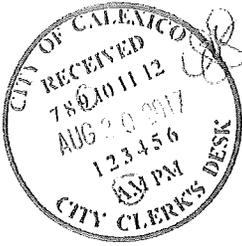
My name is Richard L. Romero and I have been employed as the Finance Manager for the City of El Centro during the last 31 years. My experience in the Finance field had allowed me to contribute in the excellent operation of the Housing Authority of the City of Calexico and its continued success in assisting our community during my previous term which started in 2006 and finished in 2013. I was subsequently appointed to fill the term of Shannon Roberts on August 2014 and finished in October 2015. During that time we succeeded in moving the agency forward in spite of many obstacles.

The HACC has moved in the right direction and I would like to be considered to be appointed to the City of Calexico Housing Authority Commission. I would greatly appreciate the opportunity to work with this agency in its effort to improve and serve our community.

Should you have any questions, please don't hesitate to contact me at (760)

Respectfully,

Richard L Romero



**CITY OF CALEXICO**  
**APPLICATION FOR CITY COMMISSION**  
 And  
**STATEMENT OF QUALIFICATIONS**

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**APPLICATION IS FOR THE FOLLOWING COMMISSION:**  
 (A separate application is required for each commission)

Housing Authority of the City of Calexico

**PERSONAL INFORMATION:**

Name Richard L. Romero

Residence Address Calexico, CA 92231

Length of time at this Address: 32 E-mail address: \_\_\_\_\_

Home Phone No. \_\_\_\_\_ Cell/Message Phone No. \_\_\_\_\_

Are you 18 years of age or older? Yes Are you registered to vote in the City of Calexico? Yes

Do you currently serve as an elected or appointed official for any board and/or agency within the City of Calexico? \_\_\_\_\_  
 If yes, name of agency and position: Calexico Unified School Board

**EDUCATION:** Highest level of education completed: College

Name of Institution where Highest Level of Education was completed: University of San Diego

Location of Institution: San Diego, Ca.

**EMPLOYMENT INFORMATION / EXPERIENCE:**

Name and Address of Employer (s)	Position Title	Dates of Employment
City of El Centro	Finance Manager	Hired 12/02/1985

**IMPORTANT:** Read the following carefully and answer completely. A conviction is not an automatic bar to appointment. Each case is considered on its individual merits.

**HAVE YOU EVER BEEN CONVICTED OF A FELONY OR MISDEMEANOR OTHER THAN A MINOR TRAFFIC VIOLATION?** \_\_\_\_\_  
 If yes, Please list all offenses, date and place of offenses(s), and the sentence/fine received:

\_\_\_\_\_

**ACKNOWLEDGMENT/CERTIFICATION:**

I understand that upon filing, this application becomes a public record. I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Richard L. Romero 8/30/17

Signature and Date

Do Not Write Below this Line – For City Use Only

Applicant furnished proof of eligibility requirements via:

Proof of residency: [ ] Yes [ ] No  
 Proof of employment: [ ] Yes [ ] No  
 Voter Registration Verification: [ ] Yes [ ] No

Appointment By: \_\_\_\_\_  
 Term Expires: \_\_\_\_\_  
 Date & Clerk Verifying: \_\_\_\_\_