



CITY OF CALEXICO, DEVOLMENT SERVICES
DEPARTMENT
Plan Submittal
Building Division

Residential:

Two (2) complete sets of construction plans and details are required for the proposed construction or alterations. One set will be returned upon approval.

- **Site Plan:** location and use of all existing and proposed buildings to be found on the premises. Details must include building setbacks from all property lines, distance between buildings, off-street parking, driveways, existing and proposed fire hydrants, sewer line and all dimensions. Specify the owner's name and site address on the plans.
- **Foundation Plan:** show dimensions and depths into bearing soil of all foundation components. Indicate foundation anchoring details, reinforcements, crawl space clearances, underground, vents, and access. Any foundation system that deviates from the standard foundation system described in the Uniform Building Code and the Calexico Municipal Code must have the seal of a registered civil engineer or architect and have supporting calculations to substantiate the design. Foundation design criteria must be in accordance with data provided in an accompanying soil report.
- **Floor Plan:** show complete dimensions. Include all appliances, heating systems, electrical outlets, fixtures, attic and under-floor access, door and window types and sizes (tempered or thermal glass as required), other important structural elements, and any other information necessary to show that the building will meet all applicable codes.
- **Exterior Elevations:** Submit elevations of all sides of the building. Show building height in feet, and indicate the difference in elevation between the highest point of the structure (not including antennas, etc.) and the highest and lowest ground elevation at the exterior foundation of the structure.
- **Cross Sections:** Show cross sections for as many areas as necessary to completely describe the structural layout. Include details for high strength connections, insulation placement, ceiling heights, and/or other necessary or unusual details.
- **Framing Plans:** Submit framing plans for floor, ceiling, wall and roof framing indicating dimensions, materials, sizes, spacing, and connection details of all structural framing members.
- **Roof Plan:** Indicate roof layout, skylights, pitches, slope directions, types of roof coverings, sheathing, and underlayment.
- **Construction Details:** Detail cross sections of foundation components, anchoring, structural member connections, seismic connections, and other pertinent construction details.
- **Soil Report:** A comprehensive soil investigation prepared by a registered geological or civil engineer is required for all new residential buildings. Building additions and remodels normally do not require a soils report, depending on the extent and nature of the alterations.
- **Engineering Calculations:** These are to be submitted for all buildings.
- **Manufacturers' Engineering Reports:** These are required for ALL prefabricated structural framing components.
- **Title 24, State Energy calculations:** A certificate of Compliance (CF-1R) with all applicable signatures shall appear on the plan. Provide heat loss calculations, or specify the alternative component package used. Show all mandatory measures on the plan.
- **Electrical, Plumbing, and Mechanical Permits:** These will be required in addition to the building permit, when applicable. All electrical, plumbing, and mechanical plans shall be submitted together with the building plans at the time of the building permit application. For new construction will be required to indicate back flow, and fire sprinklers.

Non-Residential:

New Non Residential - Three (3) complete sets of construction plans and details are required for the proposed construction. One set will be returned upon approval of the City of Calexico Building Division. In addition, is required to provide 4 sets of construction plans to be routed to other departments.

Non Residential Tenant Improvements (T. I.) - Two (2) complete sets of construction plans and details are required for the proposed alterations. One set will be returned upon approval of the City of Calexico Building Division.

- **Site Plan:** location and use of all existing and proposed buildings to be found on the premises. Details must include building setbacks from all property lines, distance between buildings, off-street parking, driveways, sewer line and all dimensions. Specify the owner's name and site address on the plans.
- **Fire Hydrants:** Site plan must show existing and proposed fire hydrants.
- **Foundation Plan:** show dimensions and depths into bearing soil of all foundation components. Indicate foundation anchoring details, reinforcements, crawl space clearances, underground, vents, and access. All foundation plans must have the seal of a registered civil engineer or architect and have supporting calculations to substantiate the design. Foundation design criteria must be in accordance with data provided in an accompanying soil report.
- **Floor Plan:** show complete dimensions. Include all appliances, heating systems, electrical outlets, fixtures, attic and under-floor access, door and window types and sizes (tempered or thermal glass as required), other important structural elements, and any other information necessary to show that the building will meet all applicable codes.
- **Exterior Elevations:** Submit elevations of all sides of the building. Show building height in feet, and indicate the difference in elevation between the highest point of the structure (not including antennas, etc.) and the highest and lowest ground elevation at the exterior foundation of the structure.
- **Cross Sections:** Show cross sections for as many areas as necessary to completely describe the structural layout. Include details for high strength connections, insulation placement, ceiling heights, and/or other necessary or unusual details.
- **Framing Plans:** Submit framing plans for floor, ceiling, wall and roof framing indicating dimensions, materials, sizes, spacing, and connection details of all structural framing members.
- **Roof Plan:** Indicate roof layout, skylights, pitches, slope directions, types of roof coverings, sheathing, and underlayment.
- **Construction Details:** Detail cross sections of foundation components, anchoring, structural member connections, seismic connections, and other pertinent construction details.
- **Soil Report:** A comprehensive soil investigation prepared by a registered geological or civil engineer is required for all new buildings. Building additions and remodels normally do not require a soils report, depending on the extent and nature of the alterations.
- **Engineering Calculations:** These are to be submitted for all buildings.
- **Manufacturers' Engineering Reports:** These are required for ALL prefabricated structural framing components.
- **Title 24, State Energy calculations:** A certificate of Compliance (CF-1R) with all applicable signatures shall appear on the plan. Provide heat loss calculations, or specify the alternative component package used. Show all mandatory measures on the plan.
- **Electrical, Plumbing, and Mechanical Permits:** These will be required in addition to the building permit, when applicable. All electrical, plumbing, and mechanical plans shall be submitted together with the building plans at the time of the building permit application; and have to show back flow, fire sprinkler, and grease trap interceptor if applicable.
- **Imperial county environmental health Services:** California law requires that each retail food facility have a permit before commencing operation and this permit is not transferable between facilities or persons. A permit is issued only upon verification by this Division that the food facility complies with applicable standards of construction, finish, equipment, and operation. Throughout the process of obtaining a permit, please feel free to contact the Division of EHS regarding fee amounts or other specific details involved with the permit process. It is the responsibility of the applicant to submit plans to the Imperial County Environmental Health Services (www.icphd.org) for approval and to submit the approved plans to the Building Division prior to permit issuance.