



City of Calexico

Development Services Department - Planning Division

UNIFORM APPLICATION

608 Heber Avenue, Calexico, CA 92231

• Phone: (760) 768-2118 • Fax: (760) 357-7862 • Email: planning@calexico.ca.gov

www.calexico.ca.gov

Application Types (Please indicate all of the planning applications you wish to apply for:

- | | |
|---|--|
| <input type="checkbox"/> Lot Line Adjustment (4 lots or less) | <input type="checkbox"/> Conditional Use Permit (CUP) [Non-Cannabis] |
| <input type="checkbox"/> Subdivision (4 lots or less) | <input type="checkbox"/> Variance Request |
| <input type="checkbox"/> Tentative Parcel Map Project (TPM) | <input type="checkbox"/> Other Development Application Type |
- List Project Type: _____

PROJECT INFORMATION:

Project Address/Location: _____

Assessor Parcel Number(s) _____

Proposed Project Description (*a detailed project description must be included as a separate attachment/letter*)

Current General Plan Designation: _____

Current Zoning: _____

Proposed General Plan Designation: _____

Proposed Zoning: _____

APPLICANT INFORMATION:

Name: _____

Address: _____

Phone Number: _____ Email: _____

I hereby authorize this application and certify that all filling requirements have been satisfied for my application. I also acknowledge that any missing items may delay the processing of my application.

Signature of Applicant

Date

AUTHORIZED REPRESENTATIVE:

Name: _____

Phone Number: _____ Email: _____

OFFICIAL USE ONLY

Uniform Application No.

Project Planner:



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PROPERTY OWNER INFORMATION AND PERMISSION:

Name: _____

Address: _____

Phone Number: _____ Email: _____

I certify under penalty of the laws of the State of California that I am the property owner of the property that is the subject matter of this application and I am authorizing to and hereby consent to the filing of this application and acknowledge that the final approval by the City of Calexico, if any, may result in restrictions, limitations and construction obligations being imposed on the real property. *(If more properties or owners are involved please provide additional sheets.)*

Printed Name of Property Owner(s): _____

Signature of Property Owner(s)

Signature of Property Owner(s)

Check here if additional Property Owner Certifications are attached to this application.

APPLICANT BILLING ADDRESS:

Name: _____

Address: _____

Phone Number: _____ Email: _____

ACKNOWLEDGMENT OF FINANCIAL RESPONSIBILITY BY THE APPLICANT
(Project representative signatures will not be accepted.)

I acknowledge and certify that with this development application I am financially obligated to the City of Calexico for all expenses related to the time and effort spent by the employees, agents, consultants, and legal representatives that are used to process this/these applications. I understand that the City processes development applications on a deposit based fee system which requires an initial application processing deposit payment prior to beginning any process work. Further, I understand that once the project application deposit balance falls to \$2,500 an additional deposit, equal to the original application deposit fee amount, must be made within 10 days of notification from the City. I further acknowledge that if the additional application deposit fee payment is not been made within the required 10 days as required by the City, the City will discontinue all work on this/these applications and will not schedule the project for a hearing (if one is required). I also acknowledge that if I fail to replenish the application deposit account within six (6) months of notification from the City, I understand that this/these applications will be automatically deemed withdrawn by the City, and that a new development application and deposit fee will be required to restart the project processing.



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ACKNOWLEDGMENT OF INDEMNIFICATION RESPONSIBILITY BY THE APPLICANT
(Project representative signatures will not be accepted.)

The applicant shall indemnify, protect, defend, and hold harmless, the City, and/or any of its officials, officers, employees, agents, departments, agencies, and instrumentalities thereof, from any and all claims, demands, law suits, writs of mandamus, and other actions and proceedings (whether legal, equitable, declaratory, administrative or adjudicatory in nature), and alternative dispute resolutions procedures (including, but not limited to arbitrations, mediations, and other such procedures), (collectively "Actions"), brought against the City, and/or any of its officials, officers, employees, agents, departments, agencies, and instrumentalities thereof, that challenge, attack, or seek to modify, set aside, void, or annul, the any action of, or any permit or approval issued by, the City and/or any of its officials, officers, employees, agents, departments, agencies, and instrumentalities thereof (including actions approved by the voters of the City), for or concerning the project, whether such Actions are brought under the California Environmental Quality Act, the Planning and Zoning Law, the Subdivision Map Act, Code of Civil Procedure Section 1085 or 1094.5, or any other state, federal, or local statute, law, ordinance, rule, regulation, or any decision of a court of competent jurisdiction. City shall promptly notify the applicant of any Action brought and request that applicant defend the City. It is expressly agreed that applicant may select legal counsel providing the applicant's defense and the City shall have the right to approve separate legal counsel providing the City's defense. The applicant shall reimburse City for any attorneys' fees, costs and expenses directly and necessarily incurred by the City in the course of the defense. Applicant agrees that City will forward monthly invoices to Applicant for attorneys' fees, costs and expenses it has incurred related to its defense of any Action and applicant agrees to timely payment within thirty (30) days of receipt of the invoice. Within fourteen (14) days of an Action being filed, applicant agrees to post adequate security or a cash deposit with City in an amount to cover the City's estimated attorneys' fees, costs and expenses incurred by City in the course of the defense in order to ensure timely payment of the City's invoices. The amount of the security or cash deposit shall be determined by the City. City shall cooperate with applicant in the defense of any Action

Applicant Printed Name

Signature

Date Signed



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UA Application Submittal Requirements for Tentative Parcel Maps, Subdivisions & Lot Line Adjustments

PURPOSE:

Both California State Law and the Calexico Municipal Code require that when any parcel of contiguous parcels in one ownership is proposed to be divided into less than five parts now, or in the future, a parcel map must be processed through the City.

II. SUBMITTAL REQUIREMENTS:

1. Application form completely filled out with all required signatures.
2. All required plans and exhibits as described in the application.

III. PROCEDURE:

1. Schedule a time to discuss preliminary project plans and zoning with Planning & Engineering Division staff, other City Departments for project requirements, including necessary application submittals. The General Plan should be consulted for land use and street improvements.
2. Submit a complete application with all required signatures, application fee, environmental assessment form (if necessary) and any other applications (i.e. Encroachment Permit, Conditional Use Permit).
3. Staff will review the application and determine if it is complete within 10 days from the date the project is submitted. The application will not be processed if it is deemed incomplete. After the application is deemed complete, the project is circulated to other City departments and local agencies for comments and conditions.
4. After the project has received preliminary approval from the Planning and Engineering Division, staff will prepare a written staff report and the project is scheduled for Planning Commission (meetings held on the 2nd and 4th Mondays of each month) and a legal notice and advertising is published and circulated in a local newspaper least 10-days prior to the meeting. Adjacent property owners are also notified at least 10 days before the meeting, advertising the public hearing. There is a 15-day appeal from the day of a decision taken by the Planning Commission.
5. If the project involves a change of zone, general plan amendment, development agreement, exceptions, or if the project is appealed or called up for review, it will be scheduled for a public hearing with the City Council (meetings held on the 2nd and 4th Thursdays of each month). Staff will prepare a written report and a legal notice is published and mailed to adjacent property owners/tenants 10-21 days before the meeting. This process is approximately 2 to 4 weeks after the Planning Commission decision and approximately 8 to 12 weeks after the project has been submitted.
6. Once the project has been approved and entitled, final conditions of approval will be mailed to the applicant/property owner.
7. Once final plans and conditions of approval have been prepared, final maps, grading and improvement plans may be processed through the Development Services Department.



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**UA Application Submittal Requirements for
Development Agreements and Hazardous Waste
Statement**

- Two (2) copies of the current Preliminary Title Report of all properties covered by the application that is not more than six months old at time of application filing and a copy of all legal documents (deed, easement, etc.) mentioned in the Preliminary Title Report.

HAZARDOUS WASTE SITE DISCLOSURE STATEMENT: Government Code Section 65962.5 requires the applicant for any development project to consult specified state-prepared lists of hazardous waste sites and submit a signed statement to the local agency indicating whether the project is located on or near an identified site. Under the statute, no application shall be accepted as complete without this signed statement. I (we) certify that I (we) have investigated our project with respect to its location on or near an identified hazardous waste site and that my (our) answers are true and correct to the best of my (our) knowledge. My (Our) investigation has shown that:

- The project is not located on or near an identified hazardous waste site.
 The project is located on or near an identified hazardous waste site.

- Please list the location of the hazardous waste sites(s) on an attached sheet.

Owner Representative (1)

Date

Owner Representative (2)

Date



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UA Application Environmental Assessment Form

The State of California requires cities to assess the environmental impact of all development projects before permits for such action are issued. The attached form will assist you in presenting the environmental effects of your project. The form includes information about the project and an assessment of the potential environmental impacts. You may be asked to answer other questions and submit additional information to determine the level of environmental review required for the project.

Developer or Applicant: _____

Contact Person: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone: _____ Email: _____

Address/ APN(s) of Project: _____

Identify any other related permits and other public approvals required for this project including those required by the City, regional, State, Federal agencies, not including approvals from the City of Calexico's Fire & Police departments:

Proposed Use of Site (project described in this form): _____

Surrounding Land Uses: _____

Site Size (Square Feet or Acres): _____ Number of Floors of Construction: _____

For Residential Development:

Number of Units: _____ Unit Sizes: _____

Units per Acre: _____ Lot Sizes: _____

No. of Required Parking Spaces, required & proposed: _____ EV Charging Spaces: _____

For Commercial, Industrial and Other Development:

Type of Development: _____

Green House Gas Mitigation Measures: _____

Number of Buildings: _____ Size of Buildings: _____

No. of Required Parking Spaces, required & proposed: _____ EV Charging Spaces: _____



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UA Application Environmental Assessment Form (continued from previous page, please use additional sheets as necessary)

Describe the project site as it exists before the project, including information on topography, soil stability, plants and animals, and any cultural or scenic aspects.

Describe any existing structures onsite, and use of these structures.

Describe the surrounding properties, including information on plants and animals and any cultural, historical or scenic aspects.

Describe the typed of surrounding land use, intensity of land use, and sale of development.

Discuss all items checked "yes" (attach additional sheets as necessary):

	YES	NO
(1) Change existing features of the lake or substantial alteration to hills or of ground contours?	<input type="checkbox"/>	<input type="checkbox"/>
(2) Change scenic views or vistas from existing residential areas or public lands or roads?	<input type="checkbox"/>	<input type="checkbox"/>
(3) Change pattern, scale or character of general area?	<input type="checkbox"/>	<input type="checkbox"/>
(4) Increase air emissions or ground water or any stream?	<input type="checkbox"/>	<input type="checkbox"/>
(5) Alter water quality or quantity of lake or ground Water or any stream?	<input type="checkbox"/>	<input type="checkbox"/>
(6) Increase existing noise levels?	<input type="checkbox"/>	<input type="checkbox"/>
(7) Is site on filled land or on slopes of 10 percent or more?	<input type="checkbox"/>	<input type="checkbox"/>
(8) Use or disposal of potentially hazardous materials, such as toxic substances, flammables or explosives?	<input type="checkbox"/>	<input type="checkbox"/>
(9) Change in demand for public services and utilities (police, fire, water, sewer etc...)	<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATION

I hereby certify that the statements furnished above and in the attached exhibits present the data and information required for this initial evaluation to the best of my ability, and that the facts, statements, and information presented are true and correct to the best of my knowledge.

Signature

Date

Name of Form Preparer

Phone

Email