



City of Calexico

Community Development Department - Planning Division

UNIFORM APPLICATION

608 Heber Avenue, Calexico, CA 92231

• Phone: (760) 768-2118 • Fax: (760) 357-7862 • Email: planning@calexico.ca.gov

www.calexico.ca.gov

Application Types (Please indicate all of the planning applications you wish to apply for:

Tentative Tracts Map Project (TTM)

List TTM No. _____

Conditional Use Permit (CUP)

List CUP No. _____

Tentative Parcel Map Project (TPM)

List TPM No. _____

Other Development Application Type

List Project No. _____

PROJECT INFORMATION:

Project Address/Location: _____

Assessor Parcel Number(s) _____

Proposed Project Description (*a detailed project description must be included as a separate attachment/letter*)

Current General Plan Designation: _____

Current Zoning: _____

Proposed General Plan Designation: _____

Proposed Zoning: _____

APPLICANT INFORMATION:

Name: _____

Address: _____

Phone Number: _____ Email: _____

I hereby authorize this application and certify that all filling requirements have been satisfied for my application. I also acknowledge that any missing items may delay the processing of my application.

Signature of Applicant

Date

AUTHORIZED REPRESENTATIVE:

Name: _____

Phone Number: _____ Email: _____

OFFICIAL USE ONLY

Project Planner: _____

Uniform Application No. _____

Development Review No. _____

CRA No. _____



City of Calexico
Community Development Department - Planning Division
UNIFORM APPLICATION

PROPERTY OWNER INFORMATION AND PERMISSION:

Name: _____

Address: _____

Phone Number: _____ Email: _____

I certify under penalty of the laws of the State of California that I am the property owner of the property that is the subject matter of this application and I am authorizing to and hereby consent to the filing of this application and acknowledge that the final approval by the City of Calexico, if any, may result in restrictions, limitations and construction obligations being imposed on the real property. *(If more properties or owners are involved please provide additional sheets.)*

Printed Name of Property Owner(s):

Signature of Property Owner(s)

Signature of Property Owner(s)

Check here if additional Property Owner Certifications are attached to this application.

APPLICANT BILLING ADDRESS:

Name: _____

Address: _____

Phone Number: _____ Email: _____

ACKNOWLEDGMENT OF FINANCIAL RESPONSIBILITY BY THE APPLICANT
(Project representative signatures will not be accepted.)

I acknowledge and certify that with this development application I am financially obligated to the City of Calexico for all expenses related to the time and effort spent by the employees, agents, consultants, and legal representatives that are used to process this/these applications. I understand that the City processes development applications on a deposit based fee system which requires an initial application processing deposit payment prior to beginning any process work. Further, I understand that once the project application deposit balance falls to \$2,500 an additional deposit, equal to the original application deposit fee amount, must be made within 10 days of notification from the City. I further acknowledge that if the additional application deposit fee payment is not been made within the required 10 days as required by the City, the City will discontinue all work on this/these applications and will not schedule the project for a hearing (if one is required). I also acknowledge that if I fail to replenish the application deposit account within six (6) months of notification from the City, I understand that this/these applications will be automatically deemed withdrawn by the City, and that a new development application and deposit fee will be required to restart the project processing.



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ACKNOWLEDGEMENT OF INDEMNIFICATION RESPONSIBILITY BY THE APPLICANT
(Project representative signatures will not be accepted.)

The applicant shall indemnify, protect, defend, and hold harmless, the City, and/or any of its officials, officers, employees, agents, departments, agencies, and instrumentalities thereof, from any and all claims, demands, law suits, writs of mandamus, and other actions and proceedings (whether legal, equitable, declaratory, administrative or adjudicatory in nature), and alternative dispute resolutions procedures (including, but not limited to arbitrations, mediations, and other such procedures), (collectively "Actions"), brought against the City, and/or any of its officials, officers, employees, agents, departments, agencies, and instrumentalities thereof, that challenge, attack, or seek to modify, set aside, void, or annul, the any action of, or any permit or approval issued by, the City and/or any of its officials, officers, employees, agents, departments, agencies, and instrumentalities thereof (including actions approved by the voters of the City), for or concerning the project, whether such Actions are brought under the California Environmental Quality Act, the Planning and Zoning Law, the Subdivision Map Act, Code of Civil Procedure Section 1085 or 1094.5, or any other state, federal, or local statute, law, ordinance, rule, regulation, or any decision of a court of competent jurisdiction. City shall promptly notify the applicant of any Action brought and request that applicant defend the City. It is expressly agreed that applicant may select legal counsel providing the applicant's defense and the City shall have the right to approve separate legal counsel providing the City's defense. The applicant shall reimburse City for any attorneys' fees, costs and expenses directly and necessarily incurred by the City in the course of the defense. Applicant agrees that City will forward monthly invoices to Applicant for attorneys' fees, costs and expenses it has incurred related to its defense of any Action and applicant agrees to timely payment within thirty (30) days of receipt of the invoice. Within fourteen (14) days of an Action being filed, applicant agrees to post adequate security or a cash deposit with City in an amount to cover the City's estimated attorneys' fees, costs and expenses incurred by City in the course of the defense in order to ensure timely payment of the City's invoices. The amount of the security or cash deposit shall be determined by the City. City shall cooperate with applicant in the defense of any Action

Applicant Printed Name

Signature

Date Signed



City of Calexico

Community Development Department - Planning Division

UA Application Submittal Requirements for Development Agreements

Development Agreements:

Development Agreements are typically proposed by a Developer/Applicant as part of a subdivision map project and/or other development project. The timing and necessity of a Development Agreement primarily rests with the developer/applicant wishing to process an agreement as it applies to the respective development project. The City does not generally require a Development Agreement, but is responsible for processing the agreement for review and approval by the Planning Commission and City Council. The requirements and procedures for all Development Agreements proposed with a development project is governed by Government Code §65864 –65569.5

Deposits: The City works on a Cost Recovery Account System Basis (CRA). The amounts listed below are the estimated costs for this type of application. If, however, the application is delayed or if unusual circumstances arise, an additional deposit may be required. Likewise, if the project submittal is complete and there are no delays, a refund for unexpended monies will be returned to the applicant.

- Planning Division \$5,810.00 - payable to the City of Calexico

A. Site Plan Content Requirements: All plans shall be drawn at an easily readable scale (i.e. 1 / 8" = 1', 1 / 4" = 1', or 1' = 20') and be fully dimensioned. All sheets shall be the same size and shall be a minimum size of 18" x 24". All sheets shall be folded to a maximum size of 8 1 / 2" x 11". All plans shall be consistent with all other required plans and shall be drawn to the same scale, except building elevations.

B. MINIMUM SUBMITTAL REQUIREMENTS: The following items are the minimum initial submittal requirements for processing Development Agreements, for more information please see our form titled - "*Site Plan Submittal Requirements.*"

- Completed and Signed Application Form and Deposit Filing Fee (\$5,819.00 initial deposit fee).
- Completed and Signed Environmental Assessment Form & Deposit Filing Fee (refer to fee schedule).
- One (1) copy of a project description outlining the applicant's proposed "Deal Points" related to the proposed/approved development project.
- Six (6) copies of the full size development plans (proposed and/or approved) folded and stapled into sets to a size no greater than 8½ inches by 14 inches. Rolled plans are also acceptable.
- Two (2) Thumb drives containing (i.e., electronic versions, PDF & MS Word) the proposed Development Plans must be submitted with the formal application form and filing fee.
- As applicable, to comply with the California Environmental Quality Act (CEQA) guidelines and City Engineering requirements, the technical studies outlined below must be submitted with the formal development application package (NOTE: PRIOR TO BEGINNING ANY TECHNICAL STUDY, THE CITY MUST FIRST APPROVE THE SCOPE OF WORK). The cost to prepare the technical studies is the responsibility of the applicant. As part of the CEQA review requirements, the Planning Department will act as the Lead Agency in preparing the required CEQA document (i.e., Negative Declaration, Mitigated Negative Declaration, or EIR). The City requires two (2) hard copies of each technical study and two (2) Thumb drives (electronic versions in PDF and MS Word format) to be submitted.



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UA Application Submittal Requirements for Development Agreements

- Two (2) copies of the current Preliminary Title Report of all properties covered by the application that is not more than six months old at time of application filing and a copy of all legal documents (deed, easement, etc.) mentioned in the Preliminary Title Report.

C. PROPERTY OWNER MAILING LABELS/PUBLIC HEARING NOTICE INFORMATION

The public hearing notification package is intended to identify all property owners within a 600-foot radius of the corners of the subject property, including any contiguously owned properties. For purposes of this requirement, multiple properties owned by a single entity shall count as one property. The notification package must be prepared and signed by a professional Title company, and certified by the property owner or project applicant. The package shall include the following:

1. Three (3) sets of self-addressed & stamped envelopes (self sticking envelopes only) to be provided by the applicant (it is recommended that “Forever” stamps be used in case of future USPS increases). Each envelope must include the property owner’s name and mailing address (including the APN[s]). Each envelope shall also include (in the upper left corner) the address label of the City of Calexico Planning Division. Each set of envelopes must be provided in a separate manila envelope folder.
2. Three (3) sets of self-addressed & stamped envelopes (self sticking envelopes only) to be provided by the applicant (it is recommended that you use “Forever” stamps in case of future USPS increases) with the name and address of project applicant/property owner, project representative, and any other contact persons (deemed appropriate by the Applicant). If the project site is located adjacent to the boundary of a neighboring City, the name and mailing address of the City Planning Department shall also be provided. Each envelope shall also include (in the upper left corner) the address label of the City of Calexico Planning Division. Each set of envelopes must be provided in a separate manila envelope folder.
3. One (1) photocopy of the property owner listing sheet and project applicant information from above in a three column format.
4. A 600-foot radius property owner map identifying all properties within the required radius on an assessor’s map page(s).
5. One (1) copy of an exhibit/map (appropriately sized) showing the subject property boundary (including any contiguous properties, if applicable) and the notification radius line indicating the radius distance of 600 feet overlaying all of the properties within that boundary area.
6. A completed Public Hearing Notice Certification Form (see next page), signed by a professional Title company who prepared the labels certifying that the list of property owners is from the latest equalized assessment roll and complete and accurate.



City of Calexico
Community Development Department - Planning Division
UA Application Public Hearing/Mailing Notice
Certification and Hazardous Waste Site Disclosure Form

Public Hearing/Mailing Notice Certification:

I, _____ certify that on _____
Print Name of Preparer *Date*

the attached property owner's list was prepared by:

_____ for the following project, _____
Name of Company *Uniform Application Number*

using a radius distance of 600 feet, pursuant to application requirements furnished by the City of Calexico Planning Division. Said list is a complete and true compilation of the project applicant, the applicant's consultant's and/or representatives, the owner(s) of the subject property, adjacent city/district agencies (as applicable) based upon the latest equalized assessment rolls.

I further certify that the information field is true and correct to the best of my knowledge.

Name: _____

Title/Registration: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone No.: _____ Fax No.: _____

E-Mail Address: _____

HAZARDOUS WASTE SITE DISCLOSURE STATEMENT: Government Code Section 65962.5 requires the applicant for any development project to consult specified state-prepared lists of hazardous waste sites and submit a signed statement to the local agency indicating whether the project is located on or near an identified site. Under the statute, no application shall be accepted as complete without this signed statement. I (we) certify that I (we) have investigated our project with respect to its location on or near an identified hazardous waste site and that my (our) answers are true and correct to the best of my (our) knowledge. My (Our) investigation has shown that:

- The project is not located on or near an identified hazardous waste site.
- The project is located on or near an identified hazardous waste site. Please list the location of the hazardous waste site(s) on an attached sheet.

Owner Representative (1)

Date

Owner Representative (2)

Date



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UA Application Environmental Assessment Form

The State of California requires cities to assess the environmental impact of all development projects before permits for such action are issued. The attached form will assist you in presenting the environmental effects of your project. The form includes information about the project and an assessment of the potential environmental impacts. You may be asked to answer other questions and submit additional information to determine the level of environmental review required for the project.

Developer or Applicant: _____

Contact Person: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone: _____ Email: _____

Address/ APN(s) of Project: _____

Identify any other related permits and other public approvals required for this project including those required by the City, regional, State, Federal agencies, not including approvals from the City of Calexico's Fire & Police departments:

Proposed Use of Site (project described in this form): _____

Surrounding Land Uses: _____

Site Size (Square Feet or Acres): _____ Number of Floors of Construction: _____

For Residential Development:

Number of Units: _____ Unit Sizes: _____

Units per Acre: _____ Lot Sizes: _____

No. of Required Parking Spaces, required & proposed: _____ EV Charging Spaces: _____

For Commercial, Industrial and Other Development:

Type of Development: _____

Green House Gas Mitigation Measures: _____

Number of Buildings: _____ Size of Buildings: _____

No. of Required Parking Spaces, required & proposed: _____ EV Charging Spaces: _____



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UA Application Environmental Assessment Form (continued from previous page, please use additional sheets as necessary)

Describe the project site as it exists before the project, including information on topography, soil stability, plants and animals, and any cultural or scenic aspects.

Describe any existing structures onsite, and use of these structures.

Describe the surrounding properties, including information on plants and animals and any cultural, historical or scenic aspects.

Describe the typed of surrounding land use, intensity of land use, and sale of development.

Discuss all items checked "yes" (attach additional sheets as necessary):

| | YES | NO |
|---|--------------------------|--------------------------|
| (1) Change existing features of the lake or substantial alteration to hills or of ground contours? | <input type="checkbox"/> | <input type="checkbox"/> |
| (2) Change scenic views or vistas from existing residential areas or public lands or roads? | <input type="checkbox"/> | <input type="checkbox"/> |
| (3) Change pattern, scale or character of general area? | <input type="checkbox"/> | <input type="checkbox"/> |
| (4) Increase air emissions or ground water or any stream? | <input type="checkbox"/> | <input type="checkbox"/> |
| (5) Alter water quality or quantity of lake or ground Water or any stream? | <input type="checkbox"/> | <input type="checkbox"/> |
| (6) Increase existing noise levels? | <input type="checkbox"/> | <input type="checkbox"/> |
| (7) Is site on filled land or on slopes of 10 percent or more? | <input type="checkbox"/> | <input type="checkbox"/> |
| (8) Use or disposal of potentially hazardous materials, such as toxic substances, flammables or explosives? | <input type="checkbox"/> | <input type="checkbox"/> |
| (9) Change in demand for public services and utilities (police, fire, water, sewer etc...) | <input type="checkbox"/> | <input type="checkbox"/> |

CERTIFICATION

I hereby certify that the statements furnished above and in the attached exhibits present the data and information required for this initial evaluation to the best of my ability, and that the facts, statements, and information presented are true and correct to the best of my knowledge.

Signature

Date

Name of Form Preparer

Phone

Email