





# AGENDA STAFF REPORT

**DATE:** January 10, 2018

**TO:** Mayor and City Council

**APPROVED BY:** David Dale, Interim City Manager/Public Works Director/City Engineer *David Dale*

**PREPARED BY:** David Dale, Interim City Manager/Public Works Director/City Engineer *David Dale*

**SUBJECT:** Adopt Budget Amendment Resolution (BAR) Approving the Transfer of Funds From the Public Works-Parks Maintenance Division-Grounds Maintenance to the Public Works-Facilities Division.

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**Recommendation:**

Adopt Budget Amendment Resolution (BAR) approving the transfer of funds (\$18,000) from the Public Works-Parks Maintenance Division-Grounds Maintenance to the Public Works-Facilities Division.

**Background:**

The downtown Calexico public restrooms located on First Street between Heber Avenue and Heffernan Avenue have been closed to the public since September of 2017 due to unsafe conditions. The restrooms proximity to the U.S. Border Crossing contributes to its excessive use. The wear and tear, coupled with vandalism has led to unsafe conditions that required its closure.

The other public restroom facility in the downtown area is at Border Park. It has seen the same level of excessive use and vandalism, which has led to its closure as well.

The Public Works Facilities Division budgeted frugally for FY 2017-2018 due to budget concerns. Several City facilities are in need of repairs and a transfer via Budget Amendment Resolution was made on December 6, 2017 to address some of these repairs. Since that time, there has been a pressing need to address the lack of operational public restroom facilities in the downtown area.

In order to make the necessary repairs, which were not budgeted, funding must be transferred from another department/division. The Public Works Parks Maintenance Division budgeted \$20,000 specifically for Grounds Maintenance in FY 2017-2018. This amount exceeds the typical amount budgeted and used for this line item. Parks continue to be a priority for the City. Additional funding options for parks exist via CFD funds, Development Impact Fees, and Measure H allocation.

**Discussion & Analysis:**

Currently we do not have an operational public restroom facility in the downtown area. This has led to unsanitary conditions in alleys and near the closed restroom facilities, brought on by the public's need for public restroom facilities, and the lack thereof.

It is recommended that the City Council adopt the attached Budget Amendment Resolution (BAR) approving the transfer of funds from the Public Works-Parks Maintenance Division-Grounds Maintenance to the Public Works-Facilities Division in order to fund the necessary repairs to have the public restroom facility located on First Street between Heber Avenue and Heffernan Avenue repaired.

**Fiscal Impact:**

No impact. The \$18,000 transfer would be from one department to another, leaving the General Fund total expenditures unchanged.

**Coordinated With:** Finance Department

**Attachments:** Budget Amendment Resolution



BUDGET AMENDMENT RESOLUTION NO. 2017-  
 BUDGET AMENDMENT RESOLUTION OF THE CITY COUNCIL  
 OF THE CITY OF CALEXICO AUTHORIZING AN AMENDMENT  
 TO THE FINAL BUDGET FOR FISCAL YEAR 2017-2018

**WHEREAS**, the Final Budget for Fiscal Year 2017-2018 was adopted by Resolution No.2017-15 of the City Council on June 28, 2017; and

**WHEREAS**, the City Council has authorized the amendment of the Final Budget, in accordance with proper governmental accounting and financial reporting practices; and

**NOW THEREFORE**, the City Council of the City of Calexico hereby resolves and authorizes the following action(s)

**AMENDMENTS TO ADOPTED BUDGET:**

1) Record Revenue Estimates(s)

Fund No.	Department	Division	Account	Sub-Account	Amount
<b>Total</b>					

2) Record Appropriation(s)

Fund No.	Department	Division	Account	Sub-Account	Amount
<b>Total</b>					

3) Record Transfer of Funds:

**FROM:**

Fund No.	Department	Division	Account	Sub-Account	Amount
III	40	416	54011	000	\$18,000
<b>Total</b>					

**TO:**

Fund No.	Department	Division	Account	Sub-Account	Amount
III	40	420	54010	0	18000
<b>Total</b>					<b>\$18,000</b>