



AGENDA STAFF REPORT

DATE: January 24, 2018
TO: Mayor Hurtado and City Council Members
APPROVED BY: David Dale, Interim City Manager *DD*
PREPARED BY: Rosalind Guerrero, Human Resources/Risk Management Manager *Ros Guerrero*
SUBJECT: Presentation of Employee of the Quarter Award

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Recommendation:

Presentation of Employee of the Quarter Award.

Background:

The Employee of the Quarter/Employee of the Year recognizes an employee that has shown above average achievement or performance. Employees are nominated by colleagues, supervisors, and or department managers.

Discussion & Analysis:

Nominations were received for Employee of the Quarter Award for the months of October 2017 through December 2017. The Employee Awards committee represented by association members reviewed the nominations and have made a selection using the criteria approved in the Employee of the Quarter/Employee of the Year Policy and Procedure.

Fiscal Impact:

\$150 cash award. Funds are allocated in the FY 2017-18 budget.

Coordinated With:

Employee of the Quarter/Employee of the Year Committee.

AGENDA ITEM <u>4</u>
